

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
December 6, 2011 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Don McConathy and Supervisors Carmen Battavio, Marty Shane and Thom Clapper. Also present were Township Manager Rick Smith, Brian McCool (Finance Department), Erich Meyer & Phyllis Marron (Park & Rec), Kathryn Yahraes (Historical Commission) and Chuck Proctor (Supervisor-Elect).

Executive Session

The Board met in Executive Session from 7:00pm to 7:35pm to conduct ABC interviews.

Call to Order & Pledge of Allegiance

Senya called the public meeting to order at 7:40pm. He asked residents Donna Zingani and Elizabeth Faunce to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

Bob Neff, Grist Mill Lane – Wanted to know the status of the DCNR Mowing to Meadows grant application for the meadow at Applebrook. Rick said he still hadn't heard back yet.

Chairman's Report

Senya announced that the Board met in Executive Session on November 22 to discuss a personnel matter; they met earlier this evening in Executive Session to conduct ABC interviews; and they would meet in Executive Session again after the meeting to discuss a personnel matter.

Finance Report

Brian McCool provided a verbal financial report and noted that the year-end surplus is still projected to be \$76,566.

The Board then discussed the 2012 Township budget.

Public Comment: Gerry Ruffenach, Reservoir Road – Said he would like East Goshen to do away with the police force, as the Township is over-policed and paying too much for the service.

Public Comment: Donna Zingani, King George Court – Asked if Westtown pays the same as East Goshen for police service. Marty told her no, the payments are proportional.

Public Comment: Elizabeth Faunce, King George Court – Asked about the current staffing levels for the police and Carmen gave her the breakdown. Ms. Faunce asked if the Township contributes to the Malvern library and Marty said yes, and the contribution was \$18,000 this year. She asked if the contribution is discretionary and Marty said yes.

Scope of Work Proposal for Compensation & Benefits Analysis

Marty reported that he and Senya met with Dr. Jeffery Osgood about West Chester University's Scope of Work Proposal for Compensation and Benefits Analysis. The University estimates the cost for this work would be between \$20K-\$30K. Marty said he has a very high confidence level that if the Township puts this out to bid, the work will end up with the University anyway as they are very qualified to do the work, experienced, and their price is attractive.

Thom moved to put out an RFP for this work. Carmen seconded the motion. Don noted that the Township will need to put together some more information in order to send out an RFP.

Public Comment: Gerry Ruffenach, Reservoir Road – Said he is appalled the Board wants to spend money for this purpose. He said the Township should not have to go outside for this information, and the Township should be cutting salaries and reducing spending. He stated that the Township is poorly run and is spending way too much money.

Public Comment: Elizabeth Faunce, King George Court – Asked Marty why he wants to compare Township compensation packages to those in the private sector. It would make sense to only compare East Goshen to other Townships, and the Board should be able to research this on their own without having to hire an outsider – that's the type of thing the residents elected the Supervisors to do.

Public Comment: Annette McIntosh, Cornwallis Drive – Suggested the Board could also consider forming a committee of resident volunteers to research this matter.

Public Comment: Elizabeth Faunce, King George Court – Said she would be willing to volunteer for such a committee.

Public Comment: Kathryn Yahraes, Vista Drive – Said if the Township doesn't stay competitive in regard to compensation, it will lose employees. She once worked for a firm that hired an outside company to do the same sort of analysis, and she thinks hiring an outside firm is a good idea for this sort of work. Senya said he has done the same thing (hired an outside firm) at his own company.

There was no further discussion or public comment. The Board voted 3:2 and the motion passed. (Don and Marty were opposed.) Senya will contact Dr. Osgood to see if the University would be willing to put together a document for the Township's RFP package at no charge.

Date for Annual Planning Session

The Board agreed to hold the Annual Planning Session on January 7, 2012.

Speed Limit Signs in the Preserve at Applebrook

Rick said that under State law, municipalities can establish a speed limit of 25mph in residential areas, but cannot go down to 20mph as requested by the Preserve at Applebrook HOA. Bob Neff (in the audience) noted that the roads in question are owned by the HOA which led to some discussion about whether the Township could or should install the signs. Rick said the Township can install the speed limit signs and backcharge the HOA for them. Carmen will check to see if the Township can authorize the police to do speed patrols in the Preserve or if the HOA must contact the police directly. In the meantime, Rick will proceed with getting the 25mph signs installed.

Insurance Update

Rick said he is still waiting to get some quotes back.

Aerator in Pin Oaks Pond

In response to a request from State Rep. Dan Truitt, the Board agreed to turn off the aerator in the Pin Oaks pond to allow the pond to freeze over during the cold weather, discouraging geese. Rick noted that the Township's pond consultant advised Mark Miller that doing so could result in increased algae next spring and summer.

Alarm System for Plank House & Blacksmith Shop

Rick reported it will cost approximately \$1,255 to install alarms in the Plank House and Blacksmith Shop, plus \$360 per year for monitoring. The alarms would run on batteries and no drilling or wiring would be required. The Board asked Kathryn Yahraes to check with Sugartown to see what type of alarm system they use, and to get back to Rick by the end of the week.

Carmen moved to approve the expenditure for the installation of an alarm system at the Blacksmith Shop and Plank House, and to charge the Historical Commission with making an attempt at getting donors to cover the cost through the 501(c)(3). Marty seconded the motion. Thom said he would prefer to schedule the motion after the Historical Commission gets additional information from Sugartown.

There was no further discussion and no public comment. The Board voted 4:1 against the motion. (Only Carmen was in favor). The Board will reconsider this matter at their next meeting.

Any Other Matter

Scholarship Available - Senya announced that Rep. Dan Truitt is seeking student applicants from the 156th District to participate in the Valley Forge Military College Legislative Appointment Initiative. The selected student will receive guaranteed acceptance to Valley Forge, a minimum \$12,000 scholarship to attend, and Rep. Truitt's nomination to participate in the U.S. Army's Early Commissioning Program at Valley Forge.

Cloud Computing – Rick reported that the WCACOG recently discussed the benefits of cloud computing at one of their meetings. The Board said they would like the Township's IT Committee to review the materials Rick received at the meeting and to make a recommendation

to the Township. Rick noted that the IT Committee has already completed its original charge for the Township but he would contact the members.

Review of Minutes

The Board reviewed and corrected the draft minutes of November 22. Resident Elizabeth Faunce asked for more information about what can and cannot be put on a referendum. Rick said he could get her a copy of the relevant guidelines. Senya said the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for December 1, 2011. The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of December 1 and the Expenditure Register Report as recommended by the Treasurer and to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Cell Tower – Rick reported that Kristin Camp has checked the language of the agreement and found it to be acceptable. There is a small issue regarding the enclosure for the tower but it should be resolved before the Board's next meeting.

Post-Retirement Medical Benefits – The Pension Committee will meet on December 7 and will make recommendations on the trustee and fund manager.

IT Committee – Rick said the final draft of their report will be in the Board's next packet.

Electronic Newsletter – Rick reported that staff is setting up a subscription database for those wanting hard copies. So far only one resident has signed up.

TAG Action List – The Board reviewed the updated list.

Hershey Mill Dam – Neil DeRiemer is waiting to hear back from Richard Reisinger at DEP regarding the Brower sketch plan and the EB Walsh proposal.

Correspondence & Reports of Interest

Senya acknowledged receipt of a letter from resident Richard Flanagan praising Mark Miller and his crew for a job well done in helping him with a flooding issue in his front yard.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda. Don said he would not be able to attend the December 20 meeting.

Public Comment Period

Donna Zingani, King George Court – Asked how salary increases are determined for Township staff, and Marty explained.

Elizabeth Faunce, King George Court – Asked about the Holiday Party the Township is hosting for the ABCs and how many people would be attending. She was told approximately 100-110 would attend and the cost would be \$75 per person. Senya said the Board voted to have the party to recognize the hardworking, dedicated volunteers in the Township who spend many unpaid hours working for East Goshen. Kathryn Yahraes noted that the Historical Commission volunteers even represent East Goshen at outside events such as those held at the Paoli Battlefield. Marty said he thinks it most appropriate to recognize the volunteers once per year for all that they do. If the Township had to pay employees to do all the work the volunteers accomplish, it would cost a great deal of money. Ms. Faunce said she understands the value of volunteers, but in her opinion having a holiday party on this scale is inappropriate given the economic climate. She would have preferred to see something smaller, perhaps held at the Fire Hall.

Adjournment

There being no further business, the regular meeting was adjourned at 10:10pm.

Executive Session

The Board met in Executive Session until 11:45pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

December 1, 2011

**TREASURER'S REPORT
2011 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$4,718.76
Earned Income Tax	\$224,971.47
Local Service Tax	\$47,600.00
Transfer Tax	\$24,903.27
General Fund Interest Earned	\$0.00
Total Other Revenue	\$72,071.63
Total Receipts:	\$374,265.13

Accounts Payable	\$260,052.96
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$84,000.00 (2 Weeks)
Total Expenditures:	\$344,052.96

STATE FUND

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$20,995.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$244,948.19
Interest Earned	\$0.00
Total Sewer:	\$244,948.19

Accounts Payable	\$27,782.19
Debt Service	\$0.00
Total Expenditures:	\$27,782.19

REFUSE

Receipts	\$85,251.80
Interest Earned	\$0.00
Total Refuse:	\$85,251.80

Expenditures	<u>\$16,686.79</u>
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SEWER CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>
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Expenditures	<u>\$5,520.50</u>
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