

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
December 20, 2011 – 5:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff and Supervisors Carmen Battavio, Marty Shane and Thom Clapper. Vice-Chairman Don McConathy was absent. Also present were Chuck Proctor (Supervisor-Elect); Township Manager Rick Smith; Deb Beury & Brian McCool (Finance Department); Erich Meyer & Phyllis Marron (Park & Rec); and Jim McRee (Deer Committee and Planning Commission). Carol DeWolf (Supervisor) and Tom Haws (Supervisor-Elect) from Westtown Township were in the audience.

Executive Session

The Board met in Executive Session with the Supervisors from Westtown Township from 5:00pm until 7:15pm.

Call to Order & Pledge of Allegiance

Senya called the public meeting to order at 7:20pm. He asked Erich Meyer to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session on December 13 to discuss a personnel matter, and they also met earlier this evening in Executive Session with the Supervisors from Westtown Township to discuss police budget matters.

Police Report

Sgt. Gorman reported there were 556 calls for police service from East Goshen in November.

Goshen Fire Company Report

No one from the Fire Company was present to give a report.

Township Budget

Deb Beury announced that the year-end projection for the 2011 budget is now a surplus of \$161,692, meaning a favorable difference of \$536,622.

Deb reviewed the Township budget for 2012.

Marty moved that the Board not adopt the police budget version 2.4 because the Westtown Township Supervisors did not sign the Memorandum of Understanding outlining the allocation of expenses for 2012 and 2013. The motion was not seconded.

Carmen moved to approve East Goshen's portion of the police budget version 2.4. Thom seconded the motion.

Marty described how the relationship between East Goshen and Westtown is supposed to work in regard to the police contract and the Memorandum of Understanding. Marty says he believes this to be fair and equitable. He said Westtown should have signed the Memorandum of Understanding and he maintains his position that the police budget version 2.4 should not be approved without it. He reminded everyone that the East Goshen Board voted unanimously on this matter on December 13.

Carmen said he believed that voting this evening to approve the police budget version 2.4 would show that East Goshen will continue to work with Westtown to provide police protection to the residents of both Townships. He stated that he is not in favor of allowing the default budget to go into effect.

Public Comment: Carol DeWolf, Westtown Township Supervisor – Encouraged the East Goshen Supervisors to adopt the police budget version 2.4 as Westtown has done. She said Westtown wishes to discuss the contract with Thornbury Township. She said it behooves the Townships to figure out how to work together.

Senya stated that information has not been shared among the parties as it should have been, but a budget needs to be approved before the end of the year.

There was no further discussion or public comment. The Board voted 3:1 and the motion passed. (Marty was opposed).

Marty moved to approve the 2012 budget for East Goshen in its entirety as presented by the Director of Finance this evening, including the approved version of the police budget. Thom seconded the motion.

There was no discussion and no public comment. The motion passed unanimously.

Marty thanked Deb Beury, Brian McCool and everyone on the staff who worked so hard to prepare the Township budget.

Senya thanked the residents in the audience for turning out for this important meeting.

Draft Resolution 2012-34, Establishing and Consolidating the Various Fees and Charges Imposed Pursuant to the Code of the Township

The Board reviewed the updates to Section 8 (Returned Checks & ACH Payments) of this draft resolution. Marty instructed Rick Smith to add overhead costs to the \$15 the Township will

charge for returned checks and ACH payments. Rick will update the resolution and put it on the agenda for the January 3, 2012 meeting.

Draft Resolution 43, Governing Email Communications by and Among Supervisors, Staff and Other Township Authorities, Boards, Commissions and Advisory Groups

The Board reviewed this draft resolution. Marty moved to adopt it at once so that it will be in effect at the time of the January 7, 2012 Annual Planning Session. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Any Other Matter

National Bank of Malvern

Marty moved to add Malvern Bank to the Township's list of approved depositories per the December 15 recommendation of Deb Beury. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

PSATS Annual Educational Conference and Trade Show

Rick will contact each Supervisor regarding their plans to attend the PSATS conference in Hershey in May. The early-bird registration deadline is January 31.

Berm Issue at 1410 E. Boot Road (Sheila Shannon)

The Board discussed an issue with a berm that must be replaced at 1410 E. Boot Road. No action was taken.

Annual Planning Session

Senya announced that the Annual Planning Session would take place January 7 at 8:00am.

Park & Rec Personnel Issue

Rick read aloud a December 20 memo from the Chairman of the Park & Rec Board stating that they had voted unanimously to request the Board of Supervisors remove Vicki Wooters from the Park & Rec Board effective immediately.

The Supervisors directed Rick to contact Ms. Wooters to find out if she intends to resign.

Review of Minutes

The Board reviewed and corrected the draft minutes of December 13. Senya said the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for December 15, 2011. The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of December 15 and the Expenditure Register Report as recommended by the Treasurer and to accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

Marty noted that the Monthly Debt Payment Breakdown shows that the Township building is almost paid for and most of the Township's debt is for the Ridley Creek Sewage Treatment Plant.

Supervisor-Elect Chuck Proctor said he feels it's misleading not to show any principal payment on the Monthly Debt Payment Breakdown page. Senya and Marty explained that the principal is paid every six months, and no principal was paid in December.

Action List

Nothing due for this week.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following:

- Letter from PADEP dated December 7 approving Marydell Pump Station Elimination and Diversion.
- Petition signed by residents Robert and Dolores Loreaz concerning the YMCA. Senya read the entire petition aloud.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

None.

Adjournment

There being no further business, the regular meeting was adjourned at 8:25pm.

Executive Session

The Board met in Executive Session until 10:00pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

December 15, 2011

TREASURER'S REPORT
2011 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$5,889.52	Accounts Payable	\$17,879.54
Earned Income Tax	\$210,171.72	<u>Electronic Pmts:</u>	
Local Service Tax	\$23,239.28	Health Insurance	\$52,365.47
Transfer Tax	\$48,458.27	Credit Card	\$0.00
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$12,368.08	Debt Service	\$20,387.13
Total Receipts:	<u>\$300,126.87</u>	Payroll	\$49,000.00
		Total Expenditures:	<u>\$139,632.14</u>

STATE FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$321.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$203.19</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$24,819.71	Accounts Payable	\$13,267.40
Interest Earned	\$0.00	Debt Service	\$30,922.90
Total Sewer:	<u>\$24,819.71</u>	Total Expenditures:	<u>\$44,190.30</u>

REFUSE

Receipts	\$8,162.76	Expenditures	<u>\$30,911.16</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$8,162.76</u>		

SEWER CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
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