

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
January 10, 2012 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, and Supervisors Marty Shane, Carmen Battavio and Chuck Proctor. Also present were Township Manager Rick Smith, Zoning Officer Mark Gordon, Sue Carty (Planning Commission), Sandra Snyder (Conservancy Board), Tom Haws (Westtown Twp Supervisor), and residents Phyllis Marron and Erich Meyer.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. He asked Tom Hawes to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced the following:

- Peter Mylonas has resigned from the Planning Commission.
- The Township website has an ad for ABC openings.
- The Board met in Executive Session on January 3 to discuss a personnel matter.

Health Insurance Options

Rick summarized his memo of January 6 on this topic. Carmen said he is not in favor of the Township paying any co-pays for inpatient hospital stays for employees in the HMO 3.1 plan. Chuck said he agreed with Carmen and he would also like to see the employee contribution level raised from 10% to 15% or 20%.

Carmen said the insurance company his employees are covered by offers periodic educational seminars, which is a good idea. It also encourages members to use Urgent Care centers instead of Emergency Rooms when possible.

Carmen said he thinks the 3.1 plan is a solid plan and the employees would be getting a good value by only having to contribute 10% of the premium.

Senya recommended the Township stay with the HMO 3.1 plan but said he would like to revisit the 10% premium contribution by employees. Carmen said he thinks raising the contribution to 15% in 2013 would be fair. He would like the staff to revisit this issue and make a

recommendation to the Board about this in plenty of time for the Board to make a decision about it for 2013. Chuck said he would like to receive all relevant information about health care options in plenty of time to make a decision for 2013.

Senya said he was upset that he only just learned that one particular employee has special medical needs, as he would have liked to take that into consideration when selecting health coverage for 2012.

Marty said he would like to use the HMO 3.1 plan for Township employees, with employees contributing 10% of the premium. If employees want coverage for a spouse and/or children, they should be responsible for paying the difference. Marty said he might be open to raising the employees' contribution rate in the future.

Senya asked Rick to make sure a Township employee is assigned to be the point person on health insurance and receives the appropriate training as this issue is very important to the employees and impacts the Township budget.

Carmen moved to use the HMO 3.1 plan for Township employees in 2012, with a 10% employee premium contribution across the board. This contribution rate will be reviewed again for 2013. If the employee wishes to move up to the Keystone Flex Plan C2-F2-01, the employee will be responsible for paying 100% of the cost difference. Thom seconded the motion. This motion was not voted on.

Carmen then moved to use the HMO 3.1 plan for Township employees in 2012, with a 10% employee premium contribution across the board. The Township will not reimburse the employee for any co-pays related to inpatient hospital stays or any other costs. Thom seconded the motion. There was no discussion and no public comment. The Board voted 3:2 against this motion. (Only Carmen and Thom were in favor).

Senya said out of consideration for the taxpayers, he would like the employees to pay 20% of the premium. Chuck said he agreed with this. Carmen said he would prefer to gradually implement the higher employee contribution rate, especially because the Township employees have not received raises for a couple of years.

Marty moved to use the HMO 3.1 plan for Township employees in 2012, with the Township paying the entire monthly premium of \$546.57 for each employee, and 50% of the differential for family coverage. Senya seconded the motion. Carmen said he thinks it would be unreasonable to implement this for 2012 but it could be considered for 2013. Thom said the employees not needing to cover a spouse and/or children should be expected to contribute at least something toward their premium. There was no further discussion and no public comment. The Board voted 5:0 against the motion and it did not carry.

Carmen moved to use the HMO 3.1 plan for Township employees in 2012, with a 15% employee premium contribution across the board, and no reimbursement for any other costs. Thom seconded the motion. Marty noted that if employees contribute 15% for the 3.1 plan, it would almost work out the same financially as if the Township offered the HDHP plan and paid the

premium, with employees paying the deductible. There was no further discussion and no public comment. The Board voted 3:2 against the motion. (Only Carmen and Thom were in favor.)

Marty moved to offer two plans to the employees:

- 1) HMO 3.1 with the employee paying 10% of the premium.
- 2) HDHP plan with the Township paying 100% of the premium and the employee paying the deductible. The employee could opt to open an HSA if they wished.

Thom seconded the motion. There was no further discussion and no public comment. The Board voted 3:2 and the motion carried. (Senya and Chuck were opposed.)

Senya asked Rick to charge someone on the staff to assume the responsibility for keeping on top of the healthcare insurance issue, and for them to perform their responsibilities in a timely way so the Board does not have to act under such time pressure and constraint again.

Marty moved that if an employee wants the Keystone Flex Plan C2-F2-01, the employee must pay the difference between it and the HMO 3.1 plan. Carmen seconded the motion. Senya noted that the Board only has information on these two plans at this time, and no other bids are available for consideration. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Police Commission Member-At-Large

Carmen moved to confirm Bob Miller as the Thornbury Member-At-Large for the Police Commission. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Newsletter

Rick summarized his memo of December 28, 2011 on this topic. Marty moved to provide printed copies of the newsletter at no charge to residents who qualify for aid under one of the following assistance programs:

- The Senior Citizens Property Tax or Rent Rebate Act
- The Pharmaceutical Assistance Contract for the Elderly Act
- The Federal Food Stamp Act of 1977, as amended
- WIC
- Aid to Families with Dependent Children
- The Public Assistance Law

Thom seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

iPads for Supervisors for BOS Packets

Rick summarized his memo of January 6 on this topic. Thom and Chuck said they would like to use iPads and Marty and Carmen said they would like netbooks with keyboards and mouses. Senya said he would continue to use his own device and would not need the Township to purchase one for him. Rick will order the additional iPad (the Township already has one) and the two Asus netbooks with accessories. He will also purchase the \$2.99 iPad app for Thom and Chuck that will allow them to edit and annotate documents using a stylus.

Rick will also check with Bert on whether there is a program similar to Digi Doc that costs less than \$1,500. He will report back to the Board.

Sandra Snyder of the Conservancy Board asked if she could have the WiFi password to use while in the Township building, and Senya said she would be given that information.

Any Other Matter

Mars Drinks – Thom asked for a status report. Senya said an announcement will be made in late January or in February.

New Supervisor Orientation - Chuck reported that he met with Rick and other staff members for approximately 2 hours on January 10.

Vision Partnership Grant Program – Senya reported that Round 1 applications are being accepted until March 9. He asked Sue Carty and Chuck to take the lead on this for the Township.

Grant-Writing Committee – Senya said he would like the Township to recruit resident volunteers for a Grant-Writing Committee. Marty moved to advertise for such volunteers. Thom seconded the motion. There was no discussion or public comment. The motion passed unanimously.

Sign Ordinance – Senya distributed copies of a *Daily Local* article about the digital billboard going up on Route 202 in Westtown Township. He said he would like the Planning Commission to get on top of the sign ordinance issue.

Neighborhood University – Senya would like to change the dates for this program to January 26 and February 2 if possible. The Supervisors will each look at their calendars and get back to him regarding their availability. Rick said 21 people have signed up for this program so far.

Newsletter – Senya said now that the newsletter is electronic, the ABCs can publish articles on a monthly basis and they should encourage their members to submit articles to foster teamwork and leadership.

there is no reason the ABCs cannot put out articles on a monthly basis if they wish.

Review of Minutes

The Board reviewed and corrected the draft minutes of January 3. Senya said the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for January 5, 2012. The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of January 5 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Chuck seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Right-To-Know Requests – Rick will have the staff reformat this report as requested by Carmen.

Municipal Authority Projects – Rick reported that the Township has received all necessary permits for Lockwood and will go out to bid next. The Act 537 Plan has been approved. The current pipe layouts for The Reserve pump station and the Hershey Mill pump station are under review.

Cell Tower – All information has been received from Liberty Towers and this matter will be on the agenda for the January 17 BOS meeting.

Post-Retirement Medical Benefits – The Pension Committee's recommendation will be on the agenda for the January 17 BOS Meeting.

Newsletter – The staff has set up an electronic database of subscribers wanting the paper version.

Quarterly I&I Report – The Board had no comments on this report.

Sign Ordinance – Under review by the Planning Commission.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following:

- Malvern Fire Company Year-End Report for 2011
- NPDES Permit for Stormwater Discharge for Lockwood Chase
- Letter from Jill Holsclaw of East Whiteland thanking Marty Shane for East Goshen's support of the Malvern Library.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

None.

Adjournment

There being no further business, the regular meeting was adjourned at 9:23pm.

Executive Session

The Board met in Executive Session until 10:00pm to discuss a legal matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

January 5, 2012

**TREASURER'S REPORT
2011 RECEIPTS AND BILLS**

GENERAL FUND

| | | | |
|-------------------------------------|--------------------|-------------------------|---------------------|
| Real Estate Tax | \$3,449.23 | Accounts Payable (2011) | \$7,183.90 |
| Earned Income Tax | \$0.00 | Accounts Payable (2012) | \$449,514.36 |
| Local Service Tax | \$0.00 | <u>Electronic Pmts:</u> | |
| Transfer Tax | \$0.00 | Health Insurance | \$0.00 |
| <i>General Fund Interest Earned</i> | \$0.00 | Credit Card | \$0.00 |
| Total Other Revenue | \$9,754.67 | Postage | \$0.00 |
| Total Receipts: | <u>\$13,203.90</u> | Debt Service | \$0.00 |
| | | Payroll (2012) | \$45,000.00 |
| | | Total Expenditures: | <u>\$501,698.26</u> |

STATE FUND

| | | | |
|------------------------|---------------|---------------|---------------|
| <i>Interest Earned</i> | <u>\$0.00</u> | Expenditures: | <u>\$0.00</u> |
|------------------------|---------------|---------------|---------------|

CAPITAL RESERVE

| | | | |
|------------------------|---------------|---------------|-------------------|
| <i>Interest Earned</i> | <u>\$0.00</u> | | |
| | | (2011) | \$920.00 |
| | | (2012) | \$2,458.64 |
| | | Expenditures: | <u>\$3,378.64</u> |

TRANSPORTATION FUND

| | | | |
|------------------------|---------------|---------------|---------------|
| <i>Interest Earned</i> | <u>\$0.00</u> | Expenditures: | <u>\$0.00</u> |
|------------------------|---------------|---------------|---------------|

SEWER OPERATING

| | | | |
|------------------------|--------------------|-------------------------|-----------------|
| Receipts | \$10,294.71 | Accounts Payable (2012) | \$153.50 |
| <i>Interest Earned</i> | \$0.00 | <i>Debt Service</i> | \$0.00 |
| Total Sewer: | <u>\$10,294.71</u> | Total Expenditures: | <u>\$153.50</u> |

REFUSE

| | | | |
|------------------------|-------------------|---------------------|--------------------|
| Receipts | \$3,294.26 | | |
| <i>Interest Earned</i> | \$0.00 | | |
| Total Refuse: | <u>\$3,294.26</u> | Expenditures (2012) | <u>\$10,427.80</u> |

SEWER CAPITAL RESERVE

| | | | |
|------------------------|---------------|--------------|---------------|
| <i>Interest Earned</i> | <u>\$0.00</u> | Expenditures | <u>\$0.00</u> |
|------------------------|---------------|--------------|---------------|