

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
February 21, 2012 – 6:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, and Supervisors Marty Shane, Carmen Battavio and Chuck Proctor. Also present were Township Manager Rick Smith, Kathryn Yahraes (Historical Commission), and State Rep. Dan Truitt.

**Executive Session**

The Board met in Executive Session from 6:00pm until 8:00pm to interview ABC candidates.

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 8:05pm and lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the troops.

**Recording of Meeting**

No one indicated they would be recording the meeting.

**Public Comment on Non-Agenda Items**

None.

**Chairman's Report**

Senya announced that the Board met in Executive Session on February 7 to discuss a personnel matter. They also met in Executive Session earlier this evening to interview ABC candidates. Senya announced that the ABC appointments scheduled to be announced this evening will be announced on March 6 instead.

**Police Report**

Sgt. Rick Gorman reported there were 565 calls for service from East Goshen in January. Senya recommended that WEGO consider imposing a fine for repeated 911 hang-up calls that are caused due to a computer malfunction on the part of the property owner.

**Malvern Fire Company**

Neil Vaughn, Fire Chief at the Malvern Fire Company, introduced himself and gave a monthly report of his company's activities for January. He thanked East Goshen's Department of Public Works for their assistance in closing a road during a recent fire event.

**ABC Educational Program**

Thom and Chuck will work with Rick to develop this program.

**Geese Removal**

Thom said if it's possible to get the geese "processed" for free and the meat can be donated to local food banks, he would like the Township to consider having employees round up the geese. Rick noted there would still be up-front costs involved and the employees would have to be licensed. This matter was tabled until March 6 so Rick can do more research and confer with Mark Miller.

**Signage at Intersection of E. Boot Road and N. Chester Road**

The Board discussed putting additional signage at this intersection, but no motion was made and no action taken.

**Mowing Agreement with PennDOT for 2012 Season**

After some discussion, Thom moved to authorize Rick Smith to execute the mowing agreement with PennDOT for 2012 and the accompanying resolution. Marty seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

**Bid Award – Cleaning & Televising of Sanitary Sewer Lines**

The following bids were received for cleaning and televising of sanitary sewer lines:

Pipe Data View Services	\$13,000
Pipe Services Corp.	\$20,900
Sewer Specialty Services Co., Inc.	\$28,350
General Sewer Services, Inc.	\$30,000
Cleaver Cable Constr., Inc.	\$30,600
DeAngelo Brothers	\$39,645
Tri-State Grouting, LLC	\$46,200
Video Pipe Services, Inc.	\$47,750
Utility Services Group, Inc.	\$56,500
US Environmental, Inc.	\$57,500
Mr. Rehab, Inc.	\$59,900

Rick said the Township has used Pipe Data View Services for several years and has been happy with their work. Carmen moved to award the bid for cleaning and televising of sanitary sewer lines to Pipe Data View Services in the amount of \$13,000 per the February 6 recommendation of Public Works Director Mark Miller. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

**Defined Benefit Pension Plan**

The Board discussed Rick Smith's February 14 recommendation to amend the Defined Benefit Plan to allow for distribution to a participant during employment. Marty moved that the Board not accept Rick's recommendation. Thom seconded the motion. Resident Joe Buonnano asked for clarification on the recommendation which was provided to him. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

**CCATO Spring Convention - March 8**

Rick asked each Supervisor to email him with their break-out session selection. Carmen said he will be unable to attend this convention.

**Township Signs**

Senya moved to accept the February 15 recommendation of Public Works Director Mark Miller to purchase the following Township signs from Marsh Creek Signs:

One (1) Township Building sign	\$3,672.00
Five (5) Welcome To East Goshen signs (22" x 36")	\$1,022.50 ea

Chuck seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

**Wireless Access at Township Building**

Carmen moved to accept Rick Smith's recommendation to allow ABC members to access the Township's wireless service while at the Township Building and to require them to sign a Wireless Service Agreement. Senya seconded the motion.

*Public Comment: Leo Sinclair, Lochwood Lane* – Asked if the connection is a standalone connection and Senya said yes.

*Public Comment: Kathryn Yahraes, Vista Drive* – Asked if the service will also be available at the Blacksmith Shop. Rick said no, as there is no wireless service there and no plan to add it.

*Public Comment: State Rep. Dan Truitt* – Asked if the Board would consider allowing anyone in the Township Building to access the service, not just the ABCs. Rick expressed concern about possible liability to the Township. Senya said he would have no problem with allowing everyone access.

Senya asked that the motion on the table be amended by allowing access to everyone as long as they accept a drop-down disclaimer that will pop up. Carmen said he would accept the amendment to allow access for everyone, but he did not want to require the drop-down disclaimer. The motion was withdrawn.

Carmen then moved to allow WiFi access to everyone at the Township Building and no password or disclaimer form will be required. Thom seconded the motion. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Rick will have the password requirement removed.

**Rossmore Escrow Account**

Thom moved to approve a February 10 request from the Rossmore HOA to withdraw \$11.29 from their escrow account, bringing the balance down to \$25,000. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Sewer/Refuse Invoices**

Thom moved that the Township not spend an extra \$1,000 to purchase sewer/refuse invoice forms with a return envelope, but to purchase the forms only. Carmen seconded the motion.

*Public Comment: Joe Buonnano, Herron Lane* – Asked if the Township is accepting e-debit transactions yet. Carmen told him no. Senya said Rick Smith will investigate this matter on February 22.

Marty said it would be good to know how many residents actually mail in payment forms before making this decision. Rick said the invoices must be ordered now and the decision cannot be delayed.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

### **ABC Goals**

Senya said he believes the ABCs should be responsible for ranking their own priorities. Marty said he believes it's appropriate for the Supervisors to set the priorities for the ABCs, especially those for 2012 because the Board has already ranked them. Marty said if the Board wants to have the ABCs begin prioritizing their own goals, the ABCs should be informed of that decision at the next Annual Planning Session. In the meantime, Rick should inform each ABC of their prioritized goals for 2012 and remind them that they are to provide updates on their progress to the Board three times per year.

### **Any Other Matter**

Geothermal Heating for Township Building – Chuck said he is interested in learning more about this. Rick will provide him with a copy of the study that was done for the Township. Rick noted that Nancy Scheiderman is still researching any grants that might be available.

Raw Milk – Senya said a resident complained that raw milk was sold to a minor at the Farmers' Market. Carmen said the Farmers' Market Committee is addressing this issue and will have additional signage posted where the milk is sold. Senya asked Rick to let the concerned resident know that steps are being taken to address the issue. He also asked Rick to make sure the Farmers' Market Committee ensures that additional signage is posted, and to have them send a photograph of the signage to the Board.

Ridley Creek Sewage Treatment Plant - Rick announced that the Township Solicitor has recommended the contract with Miller Environmental (the Plant Operator) be terminated immediately. Miller's failure to follow the specifications of the contract has resulted in the Township being cited by the DEP for a violation. Rick said that an interim Plant Operator is on standby, and once the contract with Miller is terminated he will put the job out to bid. Marty said he would like Pennoni to conduct an assessment of the plant ASAP to document all the issues. Carmen moved to terminate the contract with Miller Environmental and to have Pennoni make an assessment of the plant.

*Public Comment: Leo Sinclair, Lochwood Lane* – Asked if Pennoni's costs will be charged back to Miller Environmental and Senya said yes.

*Public Comment: Joe Buonnano, Herron Lane* – Asked what did Miller Environmental do. He was told they did not operate the plant properly.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

### **Review of Minutes**

The Board reviewed and corrected the draft minutes of February 7. Senya said the minutes would stand approved as corrected.

### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for February 16, 2012.* The Board reviewed the Treasurer's Report and the current invoices. Rick said he will check with Frank Vattalino regarding payment for the Zumba instructor, whether a 1099 form was created for her, and whether the Township has any liability issues regarding the Zumba class. Rick will also check whether it's best for the Township to pay off the loan for the Township building at once, or pay it off over the course of the year.

Thom moved to accept the Treasurer's Report of February 16 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Chuck seconded the motion. There was no discussion.

*Public Comment: Leo Sinclair, Lochwood Lane* – Asked if all entries in the Expenditure Register Report can be dated. Rick said it could be done but will take space away from the expenditure descriptions. Senya told Mr. Sinclair that to the extent possible due to space restrictions, the staff will begin adding dates.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

### **Action List**

Cloud Computing – No update.

Telecom Registration & Reporting – Rick reported that two or three registrations are still outstanding.

Quarterly Financial Reports – Rick said the 2011 year-end reports will be available for the March 6 meeting.

### **Correspondence & Reports of Interest**

Senya acknowledged receipt of the following:

- Remediation Report from Sunoco for the 4<sup>th</sup> Quarter of 2011.
- February 2 letter from the Pennsylvania Bureau for Historic Preservation regarding the Liberty Towers cell tower to be located at 1570 Paoli Pike.

- February 9 letter from the HOA of The Preserve at Applebrook authorizing the Township to install four speed limit signs in their neighborhood and to send them an invoice for \$400.
- February 9 email from resident Daniel McAlonie commending the responsiveness and hard work of Mark Miller and the Public Works team.
- February 3 letter from resident Thomas J. Krinock regarding traffic accidents on N. Chester Road (Route 352) between Forest Lane and Brookmont Drive.
- February 17 memo from Mark Gordon regarding the Iron Hill Twilight Criterium.
- February 12 letter from Comcast regarding digital network enhancements.

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda.

### **Public Comment Period**

*Kathryn Yahraes, Vista Drive* - Asked whether the Board would like progress reports from the ABCs at the beginning of the designated months or the ends of the months. Senya said the ends of the months. Rick said a note about the goals will be added to the next agenda for each of the ABCs.

*State Rep. Dan Truitt* – Stated that a constituent approached him expressing concern about the number of traffic signs in the vicinity of the triangle along Paoli Pike.

*Joe Buonnano, Herron Lane* – Inquired about insurance coverage for the trustees of the Pension Plan, and whether the Township has certificates from Raymond James showing they have D&O and E&O coverage for their employee. Senya said that Rick would check into these matters.

### **Adjournment**

There being no further business, the regular meeting was adjourned at 9:47pm.

### **Executive Session**

The Board met in Executive Session until 10:15pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

*Attachment: Treasurer's Report*

February 16, 2012

**TREASURER'S REPORT  
2012 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$232,547.66	Accounts Payable	\$52,271.55	
Earned Income Tax	\$367,913.03	Electronic Pmts:		
Local Service Tax	\$29,959.14	Health Insurance	\$42,858.19	
Transfer Tax	\$24,508.46	Credit Card	\$0.00	
General Fund Interest Earned	\$541.23	Postage	\$0.00	
Total Other Revenue	\$77,330.66	Debt Service	\$20,387.13	
Total Receipts:	<u>\$732,800.18</u>	Payroll	\$106,000.00	(2 Weeks)
		Total Expenditures:	<u>\$221,516.87</u>	

**STATE FUND**

Interest Earned	<u>\$0.23</u>	Expenditures:	<u>\$0.00</u>
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**CAPITAL RESERVE**

Interest Earned	<u>\$188.74</u>	Expenditures:	<u>\$0.00</u>
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**TRANSPORTATION FUND**

Interest Earned	<u>\$325.89</u>	Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING**

Receipts	\$129,377.31	Accounts Payable	\$23,109.62
Interest Earned	\$35.91	Debt Service	\$30,922.90
Total Sewer:	<u>\$129,413.22</u>	Total Expenditures:	<u>\$54,032.52</u>

**REFUSE**

Receipts	\$36,821.94	Expenditures	<u>\$66,921.80</u>
Interest Earned	\$116.01		
Total Refuse:	<u>\$36,937.95</u>		

**SEWER CAPITAL RESERVE**

Interest Earned	<u>\$349.32</u>	Expenditures	<u>\$0.00</u>
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