

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
March 6, 2012 – 6:15pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, and Supervisors Marty Shane and Chuck Proctor. Supervisor Carmen Battavio arrived at 7:35pm after attending a Police Commission meeting. Also present were Township Manager Rick Smith, Brian McCool (Finance Department), Kathryn Yahraes (Historical Commission), Don Zembruski (Community Development Commission) and Jeremy Gerrard of the *Daily Local News*.

Executive Session

The Board met in Executive Session from 6:15pm until 7:05pm to interview ABC candidates and discuss a personnel matter.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:12pm. Resident Neil DeRiemer led everyone in the Pledge of Allegiance.

Moment of Silence

Rick Smith called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

Arthur Jones, Rexton Drive – Said he would like to see the Township expand the regional police force to include more Townships due to the cost savings that would result from shared services. He said that per Rep. Dan Truitt, there is some kind of state funding available for this.

Rick said this matter was on the agenda at the last WCACOG meeting, so there is interest in the idea. He noted that WEGO received one of the state grants in 1997.

Marty said conceptually it's a great idea but once you include areas closer to West Chester the crime rate goes up, and so does the cost to residents. East Goshen residents currently pay one of the lowest rates around for police service. Marty also said that getting other Townships and officials on board for such a plan is complicated. Everyone has a tendency to want to protect their own "fiefdom" has a different idea on how such a regional force should be run. He said someone would have to spearhead the effort and work hard to convince all the different municipalities and officials to get on board.

Senya noted that WEGO is the only regional police force in all of Chester County, and one of only 34 in the entire state.

Chairman's Report

Senya announced that the Board met in Executive Session on February 21 to discuss a personnel matter. They also met in Executive Session earlier this evening to interview ABC candidates and discuss a personnel matter.

Financial Report

Brian McCool gave a 2011 year-end summary of the General Fund, Refuse Fund, and Sewer Fund. The General Fund had a surplus of \$616,127. The Refuse Fund had a deficit of \$36,266. The Sewer Fund had a surplus of \$114,641.

Iron Hill Twilight Criterium

Mark Yoder of the Greater West Chester Chamber of Commerce provided answers to questions about the Twilight Criterium heats as listed in Mark Gordon's February 17 memo to the Board.

Liability – The Township and businesses on Enterprise Drive will be covered on the Criterium's policy as "added insureds." In addition, all racers will have to sign a waiver. Mr. Yoder noted that the only significant injury anyone suffered in eight years of these events was one broken arm. One of the sponsors of the race has offered the services of a physician who will be on standby in West Chester for the Criterium. Because Chester County Hospital is so close, Mr. Yoder said they do not feel it necessary to have an ambulance at the event. However, if the Board feels they would like to have a physician present in East Goshen during the heats, the Chamber would consider doing it on a shared-cost basis.

Traffic Flow – They anticipate having a single officer or fire policeman posted at the intersection of Enterprise Drive & Paoli Pike. Volunteers will be stationed in the parking lots of every business to help direct traffic. They anticipate that traffic will be permitted in and out of the lots whenever the peloton passes.

Parking – They are planning for approximately 500 parking spaces throughout the day (not all at once). The main lot near the entrance to the business park should be able to accommodate most of the cars. Marty expressed concern that too many people will come and there will not be adequate parking. Mr. Yoder said they anticipate 300-500 racers throughout the entire 8 hours. The racers are amateurs and will not be generating crowds of spectators. Mr. Yoder assured the Board that the race promoter has held races at many similar sites in the past, and they have worked out fine. They feel that East Goshen is a great spot for this event. Marty asked if the promoter could provide some estimates of how many racers there will be throughout the day, to help him visualize how it will flow. Mr. Yoder said he would ask for some estimates.

Staging Area – There will be no staging area. Most riders will warm up carside on their own stationary bikes.

Restrooms – The Criterium will provide portable toilets which will be dropped off the morning of July 7 and collected on Monday July 9.

Temporary Signage – The Criterium provides signage for event parking and to indicate "Bike Race in Progress."

Vendors – The Criterium does not believe it necessary to have any vendors providing food or beverages. However, if an East Goshen business wants to provide something for the riders, the Criterium would be open to the idea.

Public Comment: Joe Buonnano, Herron Lane – Asked if the course will be cleaned of gravel prior to the race. Mr. Yoder said no; these are experienced road racers all used to encountering a little gravel now and then.

Senya stated that any cost for police services must be borne by the Criterium. The Township can let them know ahead of time what the rates will be.

Carmen asked Mr. Yoder if he would be willing to meeting with the WEGO police chief at the race site and have him make the call on how many officers will be required. Mr. Yoder said yes. Carmen said another consideration would be to use fire police to direct traffic. He offered to bring up this matter at the next Goshen Fire Company meeting scheduled for March 7.

Marty asked Mr. Yoder to clarify exactly what the Criterium expects from East Goshen for this event. Mr. Yoder said the main expectation is permission to use the location.

Geese Removal Agreement

Thom reported that the Board of Health will not sign off on allowing local food banks to use geese for human consumption.

Carmen moved to accept the Cooperative Services Agreement with the U.S. Department of Agriculture and Plant Health Inspection Service (APHIS) Wildlife Services (WS) for the roundup and removal of geese in 2012 at a cost not to exceed \$4,999. Thom seconded the motion.

Thom asked if the \$4,999 includes processing of the geese. Rick said yes. Thom said he was told by someone that the geese end up in a landfill. If that is the case, he does not want to approve an expenditure for processing which would be unnecessary. Rick said he was told that after the geese are processed they are given to charitable organizations for consumption.

Chuck had some questions about the numbers at the back of the agreement. Rick said the final numbers depend on how many geese they are able to round up and get into the truck.

Public Comment: Joe Buonnano, Herron Lane – Asked who sets the minimum census numbers for the geese. Senya said that USFWS officers make two site visits prior to the roundup to get an estimate of how many geese will be involved. Mr. Buonnano then talked about how Delaware has successfully handled their geese problem. Rick said the Township has tried numerous ways to discourage the geese, such as those used in Delaware, without much luck in East Goshen. He noted that the Public Works crew continues to addle the eggs and use other measures to discourage the geese.

Thom suggested this matter be tabled until it can be determined if geese are being taken to the landfill or processed.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Credit Card Payments for Utilities

Carmen moved that only residents electing to pay with a credit card should be charged the processing fee the Township will incur. The staff should shop around for a vendor with the lowest fees, and then determine what fee to pass along to residents paying with credit. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Geothermal Incentives

The Board reviewed a February 27 memo from Nancy Scheiderman regarding possible grant opportunities to help the Township pay for a geothermal system for the Township building. Senya noted that the low-interest loan mentioned in Nancy's memo is also available to municipalities. The Board agreed that Rick should apply for a loan and if the Township is approved, the Board can then decide what action to take.

Conditional Use Application for Kennel/Dog Daycare Facility at 1303 West Chester Pike

Marty and Carmen said they would be willing to meet on April 24 to discuss this application; however, no other Supervisors would be available. Senya said the Board will discuss this matter at the May 1 meeting.

Police Contract Discussions with Thornbury Township

Thom nominated Marty to represent East Goshen in discussions with Thornbury Township regarding the police contract. Carmen seconded the motion. Marty accepted the nomination. There was no discussion or public comment. The Board voted unanimously to approve the motion.

WCACOG Equipment Sharing Agreement

Thom moved to authorize the Chairman to execute the WCACOG Equipment Sharing Agreement. Marty seconded the motion.

Public Comment: Joe Buonnano, Herron Lane – Asked about insurance. Marty said the insurance will follow the equipment, and if an East Goshen employee uses East Goshen equipment at another location, East Goshen is responsible for any Workman's Compensation.

Chuck recommended a change to the first line of the second paragraph on page 2 of the agreement. He would like it to read: *Each of the Members shall maintain a tally sheet keeping track of the Equipment they shared and the Equipment that they received from other Members.* The other Supervisors said it was a good suggestion but unfortunately it's not possible to force other Townships to keep a tally sheet. East Goshen can only be responsible for its own tally sheet.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Request for Vehicle Replacements

Marty moved to authorize the purchase of a replacement Public Works truck in the amount of \$38,773.00 and a replacement for the Ford Ranger used by the Code Department in the amount of \$23,873.38, per the March 2 recommendation of Public Works Director Mark Miller. Both replacement vehicles will be purchased through the Costars Program. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Cable TV

Per the March 2 recommendation of Township Manager Rick Smith, Marty moved that the Township advise Verizon that:

1. East Goshen wants to activate the educational channel, and
2. East Goshen wants to “piggy back” on the channel activated by the Borough of West Chester, and
3. East Goshen has delegated the functions of content, scheduling and administration of the educational channel to West Chester University, and
4. The West Chester Area School District is able to provide content.

Thom seconded the motion.

Public Comment: Joe Buonnano, Herron Lane – Requested that the Township consider televising or streaming the Supervisors’ meetings.

Public Comment: Jeremy Gerrard (Daily Local News) – Said West Chester University might provide the equipment for televising meetings at no charge. Senya asked that the staff investigate this.

Public Comment: Joe Buonnano, Herron Lane – Stated that state funds are also available for this type of thing.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Any Other Matter

Vintage Development (Manley Road) – Marty moved to authorize the Board to execute the escrow agreement with Vintage Development in the amount of \$11,546. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Exercise Instructors – Senya asked Rick if he had any updates on whether exercise instructors for Park & Rec programs could start collecting their own fees and paying the Township to rent space for their classes. Rick said there was no update yet. Senya asked that the staff make a recommendation to the Board about this matter.

Review of Minutes

The Board reviewed and corrected the draft minutes of February 21. Senya said the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for March 1, 2012.

Rick reported there will be no financial benefit to paying off the mortgage for the Township building early (it will be paid in full in May). The Board agreed to pay it off as scheduled. Senya would like to have a mortgage-burning celebration once the mortgage is paid.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of March 1 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Chuck seconded the motion. There was no discussion.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Action List

TAG Action List – The Board reviewed the updated list.

Cell Tower – Rich Lemanowicz is working on the permit plans. The deposit is in escrow. The project is still in the feasibility period.

Hershey Mill Dam – The contract with EB Walsh was executed on February 7. Adam Brower sent an email status update on February 28. Senya thanked resident Neil DeRiemer (present in the audience) for his work on the dam project.

Quarterly Financial Reports – The Board had no comments on these reports.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following:

- NPDES Permit for East Goshen Municipal Authority.
- Ridley Creek/Applebrook Golf Course Water Quality Management Permit.
- Confirmation of a Public Assistance Grant from FEMA in the amount of \$17,930.59.
- Comparison of Health Insurance costs for 2011 versus 2012, prepared by staff.
- Notification of Conditional Use Application by Camp K-9 for 1303 West Chester Pike.
- Clean Water Action Code and Ordinance Worksheet.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Joe Buonnano, Herron Lane – Asked if the Township is doing anything to prepare for West Nile Virus. Rick said the County or DEP test for West Nile Virus and will spray in the area if they feel it is warranted. Rick noted that the Township has educational information about West Nile Virus on the Township website.

Erich Meyer, Monte Vista Drive – Asked the status of the wireless internet service at the Township building for the general public. Rick said he is still working on it, but it should be active soon.

Adjournment

There being no further business, the regular meeting was adjourned at 8:58pm.

Executive Session

The Board met in Executive Session until 9:30 to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

March 1, 2012

TREASURER'S REPORT
2012 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$181,508.64	Accounts Payable	\$374,987.73
Earned Income Tax	\$210,430.95	<u>Electronic Pmts:</u>	
Local Service Tax	\$16,100.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$9,311.28
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$17,758.48	Debt Service	\$0.00
Total Receipts:	<u>\$425,798.07</u>	Payroll	\$85,000.00
		Total Expenditures:	<u>\$469,299.01</u> (2 Weeks)

STATE FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$658.35</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$244,218.89	Accounts Payable	\$29,154.78
Interest Earned	\$0.00	Debt Service	\$0.00
Total Sewer:	<u>\$244,218.89</u>	Total Expenditures:	<u>\$29,154.78</u>

REFUSE

Receipts	\$97,965.74	Expenditures	<u>\$4,632.07</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$97,965.74</u>		

SEWER CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
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