

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
May 1, 2012 – 6:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper and Supervisors Marty Shane, Carmen Battavio and Chuck Proctor. Also present were Township Manager Rick Smith, Zoning Officer Mark Gordon, Susan Carty (Planning Commission) and Kathryn Yahraes (Historical Commission).

Executive Session

The Board met in Executive Session from 6:00pm until 7:00pm to interview an ABC candidate and discuss a personnel matter.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. Resident Erich Meyer led everyone in the Pledge of Allegiance.

Moment of Silence

Carmen Battavio called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session on April 17 to discuss a personnel matter, and immediately before this meeting to interview an ABC candidate and discuss a personnel matter. Senya also announced that CFO Jon Altshul has resigned from the Commercial Development Commission.

Funding for Recreation Programs

The Board reviewed a spreadsheet prepared by Frank Vattilano showing all current Park & Rec programs that require a registration fee.

Senya said the Township Staff should be relieved of the responsibility of providing administrative support for the programs. He suggested that all programs to be run like the yoga and meditation classes – where the instructor collects the money, not the Township.

Chuck said that from a liability standpoint, it makes more sense to have the exercise instructors collect their own fees and then rent space from the Township to hold their classes.

The Board concurred that once the instructors begin administering their own programs, the Township may still advertise the classes on the website, in the newsletter, etc. However, interested residents will respond directly to the instructor, not to the Township staff. Thom said he has no problem with this but stated the Township needs to recognize that this will mean a change in concept for the Park & Rec programs.

Marty moved to task the Park & Recreation Commission with reviewing the issue of how the Park & Rec programs are administered. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Paint Color for Cell Tower

Senya suggested the Township check with the residents who will be most impacted by the cell tower (those on Tallmadge Drive) to get their input regarding color. He suggested the Township narrow the choices down to just a handful of colors before getting input, however. The Supervisors all agreed that white would not be acceptable as a color choice. Sue Carty stated that the Planning Commission also concurred that white was definitely not wanted.

Thom said he was waiting to hear back from Pittsburgh Plate Glass as to what color(s) they recommend for a cell tower.

Public Comment: Bill Diehl (Reservoir Road) – Said the Board should carefully and thoughtfully select a color with the input of the residents who will see the tower from their homes. The Board should not make this decision without residential input.

Senya gave the color sample chart to Sue Carty for the Planning Commission to review at their May 2 meeting. He suggested they ask the nearby residents to attend the meeting to provide their input.

Dimensional Variance Application for Renzi, 219 Ellis Lane

Mr. and Mrs. Renzi were present. They have applied for a zoning variance to build a detached garage on their property which would require 8 feet of zoning relief for the side yard. Carmen told them he walked the property and personally saw no issue with their request. It would be of low impact to the neighborhood, it would keep good residents in East Goshen while allowing them to improve their property, and the Renzis have the blessing of their neighbors. Senya noted that the Renzis were able to provide letters from three of their neighbors in support of the application.

Carmen said the Renzi property at 219 Ellis Lane is a narrow and deep lot; approximately 100 feet wide and 417 feet deep and sloped significantly in the side yard such that a conforming structure could cause more impact to the environment and property than the proposed solution. The applicant did not create this condition nor will granting this relief alter the character of the neighborhood. He moved that the Board support the Renzi's variance request to build a garage with a side yard setback of no less than 12 feet which represents 8 feet of relief with the following condition:

1. The applicant shall follow all applicable federal, state and local laws and secure all proper permits prior to construction of the improvements depicted in the variance application and the testimony provided by the applicant.

Thom seconded the motion. Sue Carty said the Planning Commission was satisfied with that motion.

Senya told Mr. and Mrs. Renzi that the Township appreciates it when residents make the effort to improve their properties, which is an investment in the Township.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Goshen Meadows Apartments – Conditional Use Application

No one was present from Goshen Meadows. Mark Gordon announced that on April 30, the Township received a letter from the attorney for Goshen Meadows granting the Township a 30-day extension to hold a hearing on the conditional use application. Additionally, the applicant has withdrawn their request for a waiver of the requirement to produce an Historic Resource Impact Study.

Public Comment: Bill Diehl (Reservoir Road) – Said we already have more than enough apartments in the Township, especially along West Chester Pike, and he is concerned about his property value being adversely impacted. Mark Gordon told him apartments are in very high demand these days, and apartments in the Township's are 97-98% occupied.

Chuck told Mr. Diehl that property owners are allowed to develop their properties as they see fit as long as it is in keeping with the zoning guidelines. Senya told Mr. Diehl the Planning Commission will be taking action on this matter at their meeting May 2 meeting, and he is welcome to attend and provide his input during that meeting.

Resolution 2012-9A, Public Hearing Schedule

The Board reviewed this draft resolution which would set the second Tuesday of the month as the designated date to hold public hearings, to the extent possible.

Marty said he is opposed to this resolution. He is concerned that having a designated date for such hearings could slow down applications.

Carmen said the resolution was his idea. The purpose was to help prevent situations where attorneys are forced to sit through mundane Township meeting matters while they are on the clock, waiting for their hearing to come up in the agenda.

Thom and Chuck said they were also opposed to it. With three Supervisors opposed, the matter died. No action was taken.

Appointments to Park & Recreation Commission

Rick announced the following appointees to the Park & Recreation Commission, as well as their terms of service:

Ann Marie Fletcher Moore 2-year term

Joseph Zulli 3-year term

Erich Meyer 5-year term

Heidi Karpa 5-year term

PJ Viloski 4-year term

Betsy Williams 3-year term

John Jamgochian 4-year term

Carmen moved to approve these appointments as read by Rick. Chuck seconded the motion. There was no discussion or public comment. The Board voted 4:1 to approve the motion. (Thom was opposed.)

Long-Range Financial Planning Session

The Board agreed to hold the annual long-range financial planning session on Thursday, June 14 from 1:00pm to 4:00pm.

RFP for Job Classification and Compensation Study and Analysis

Marty noted that the RFP was very well written and should serve as a model for all future Township RFPs. Marty moved to accept the RFP as written. Thom seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Comp Plan Update – Planning Consultant, Draft RFP

The Board reviewed the draft RFP. Marty asked that language be added stating that the Township's ability to proceed in this matter is subject to being awarded a Vision Partnership Grant. The Board also asked that the dates on Page 4 be adjusted. Mark Gordon will make these two changes.

Marty moved to proceed with the RFP, once the changes requested this evening have been incorporated. Thom seconded the motion. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Sale of Sewer Cleaner

Thom moved to authorize the sale of the Township's old sewer cleaner to Uwchlan Township in the amount of \$1,000 per the request of Public Works Director Mark Miller. Chuck seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Any Other Matter

Rick advised that the Township should approve a resolution authorizing CFO Jon Altshul to serve as a check signer for the Township at the banks with whom the Township conducts business. Carmen moved to approve such a resolution. Chuck seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Review of Minutes

The Board reviewed and corrected the draft minutes of April 17. Senya announced that the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for April 26, 2012.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of April 26 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the motion. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Action List

Cell Tower – Planning Commission to make recommendation on paint color.

Hershey Mill Dam – EB Walsh hopes to have a preliminary design ready for presentation by May 9. Neil DeRiemer is working on a fundraising flyer.

Post-Retirement Medical Benefits – The Pension Committee is expected to execute the Investment Policy Statement on May 2.

TAG Action List - The Board reviewed and edited this list.

Correspondence & Reports of Interest

Senya acknowledged receipt of the Quarterly Report on the Request for Information received by the Township for January through April 2012.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

None.

Adjournment

There being no further business, the meeting was adjourned at 8:25pm.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

April 26, 2012

TREASURER'S REPORT
2012 RECEIPTS AND BILLS

GENERAL FUND

| | | | |
|------------------------------|---------------------|-------------------------|-------------------------------|
| Real Estate Tax | \$27,475.83 | Accounts Payable | \$419,495.21 |
| Earned Income Tax | \$115,480.37 | <u>Electronic Pmts:</u> | |
| Local Service Tax | \$11,615.97 | Health Insurance | \$45,344.31 |
| Transfer Tax | \$307,779.45 | Credit Card | \$2,581.64 |
| General Fund Interest Earned | \$89.94 | Postage | \$0.00 |
| Total Other Revenue | \$254,714.64 | Debt Service | \$223,387.13 |
| Total Receipts: | <u>\$717,156.20</u> | Payroll | \$88,000.00 |
| | | Total Expenditures: | <u>\$778,808.29</u> (2 Weeks) |

STATE FUND

| | | | |
|-----------------|---------------|---------------|---------------|
| Interest Earned | <u>\$0.00</u> | Expenditures: | <u>\$0.00</u> |
|-----------------|---------------|---------------|---------------|

CAPITAL RESERVE

| | | | |
|-----------------|---------------|---------------|---------------|
| Interest Earned | <u>\$0.00</u> | Expenditures: | <u>\$0.00</u> |
|-----------------|---------------|---------------|---------------|

TRANSPORTATION FUND

| | | | |
|-----------------|---------------|---------------|---------------|
| Interest Earned | <u>\$0.00</u> | Expenditures: | <u>\$0.00</u> |
|-----------------|---------------|---------------|---------------|

SEWER OPERATING

| | | | |
|-----------------|---------------------|---------------------|---------------------|
| Receipts | \$133,802.70 | Accounts Payable | \$144,368.84 |
| Interest Earned | \$0.00 | Debt Service | \$30,922.90 |
| Total Sewer: | <u>\$133,802.70</u> | Total Expenditures: | <u>\$175,291.74</u> |

REFUSE

| | | | |
|-----------------|--------------------|--------------|--------------------|
| Receipts | \$51,157.34 | Expenditures | <u>\$10,416.82</u> |
| Interest Earned | \$0.00 | | |
| Total Refuse: | <u>\$51,157.34</u> | | |

SEWER CAPITAL RESERVE

| | | | |
|-----------------|---------------|--------------|--------------------|
| Interest Earned | <u>\$0.00</u> | Expenditures | <u>\$10,949.40</u> |
|-----------------|---------------|--------------|--------------------|