

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, June 19, 2012

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if Anyone is Recording the Meeting?
5. Public Comment – Hearing of Residents (Optional)
6. Chairman's Report
 - a. Announce that the Board met in executive session on June 5 to discuss a personnel matter
 - b. The Board will interview Frank Senatore for vacant auditor position
7. Public Hearing
 - a. Announce that conditional use hearing for Goshen Meadows will be continued until the Board of Supervisors meeting on July 17, 2012 at 7 pm.
8. Police/EMS Reports May 2012
 - a. John Dumond – Westtown East Goshen Police Chief – May 2012 Report
 - b. Jerry Fokas, Sr. – Goshen Fire Co. President – No Report
 - c. Neil Vaughn – Malvern Fire Chief - May 2012 Report
 - d. Mark Miller – Fire Marshal – No Report
9. Financial Report
10. Old Business
 - a. Community Day Update
 - b. Consider Planning Commission's comments on the Billboard Ordinance – Kristin Camp, Esquire
 - c. Consider Planning Commission's comments on the Sign Ordinance
11. New Business
 - a. Consider Deer Committee's recommendation regarding deer management groups and consider adoption of Resolution 2012-24 adopting specific provision for the 2012-2013 Deer Management Program.
12. Any Other Matter
13. Approval of Minutes
 - a. June 5, 2012
14. Treasurer's Report
 - a. Report – June 14, 2012
15. Review Action List
 - a. List - June 19, 2012
16. Correspondence, Reports of Interest
 - a. Acknowledge June 5, 2012 letter from Westtown Township regarding police service.
 - b. Acknowledge June 11, 2012 e-mail and draft letter from Chester County regarding a possible fee for the Department of Emergency Services.
 - c. Acknowledge June 4, 2012 letter from the Recorder of Deeds regarding a discount program for veterans.

17. Dates of Importance

June 20, 2012	Planning Commission W/S	7:00 PM
June 21, 2012	Farmer's Market	3-7:00 PM
June 21, 2012	Historical Commission W/S	7:00 PM
June 23, 2012	EGT Community Day - EGT Park	5:00 PM
	Rain date is June 24	
June 26, 2012	Applebrook Golf	
June 27, 2012	Friends of EGT 501c3	7:00 PM
June 28, 2012	Farmer's Market	3-7:00 PM
July 3, 2012	Board of Supervisors	7:00 PM
July 4, 2012	Independence Day Office Closed	
July 5, 2012	Farmer's Market	3-7:00 PM
July 5, 2012	Park & Rec Commission	7:00 PM
July 9, 2012	Municipal Authority	7:00 PM
July 11, 2012	Conservancy Board	7:00 PM
July 12, 2012	Historical Commission	7:00 PM
July 16, 2012	Commerce Dev Commission	7:00 PM
July 17, 2012	Board of Supervisors	7:00 PM
Jul 30-Aug 4, 2012	Goshen Country Fair Station 54 Fairgrounds	

Fall 2012 Newsletter:

Aug 1, 2012	Article Due Date
Oct 1, 2012	Website Posting Date

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

LAMB | MCERLANE^{PC}
ATTORNEYS AT LAW

Mark P. Thompson
Voice 610-430-8000
Fax 610-692-6210
mthompson@lambmcerlane.com

June 13, 2012

Mark A. Gordon
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Re: Goshen Meadows Investors, LP Conditional Use Application
1325 West Chester Pike, Tax Parcel No. 53-6-56

Dear Mark:

I understand the East Goshen Township Board of Supervisors will be opening the hearing on June 19, 2012 for the above referenced conditional use application and continuing it on the record to July 17, 2012, at which time evidence will be presented. This letter will confirm that my client, Goshen Meadows Investors, LP, agrees to these dates and waives the time limitations set forth in the Municipalities Planning Code for commencing a hearing on this application, as may be applicable.

Very truly yours,

LAMB MCERLANE PC

By: 
Mark P. Thompson

Cc: A. Scott Fagan
Dennis O'Neill, P.E.
David Polatnick
Kristin Camp, Esquire

MAY 2012 MONTHLY ACTIVITY REPORT

JURISDICTION	UCR DESCRIPTION	NUMBER OF INCIDENTS
Other 10	ASSIST OTHER AGENCIES - OTHER POLICE	8
	ASSISTING OTHER AGENCIES - ALL OTHERS	1
	POLICE INFORMATION	1
East Goshen 513 calls	911 HANG-UP	10
	ALARM-FIRE	15
	ALARM-POLICE	37
	ALL OTHER ORDINANCE VIOLATIONS	2
	ALL OTHERS - PUBLIC NUISANCE	1
	AMBULANCE	92
	AMBULANCE-MEDICAL FACILITY	73
	ANIMAL COMPLAINTS - BARKING DOGS	1
	ANIMAL COMPLAINTS - DOG BITES	1
	ANIMAL COMPLAINTS - LOST/FOUND	3
	ANIMAL COMPLAINTS - OTHER	10
	ANIMAL COMPLAINTS - STRAY ANIMALS	2
	ASSIST OTHER AGENCIES - OTHER POLICE	6
	CRIMINAL MISCHIEF - ALL OTHER	1
	CRIMINAL MISCHIEF - REPORTS	2
	DISABLED VEHICLE	5
	DISORDERLY CONDUCT - REPORTS	1
	DISORDERLY CONDUCT-DISTURBING THE PEACE	5
	DISTURBANCES-DOMESTIC	8
	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	5
	DOA	4
	DRIVE UNDER INFLUENCE - DRUGS	1
	DRIVING UNDER THE INFLUENCE - ALCOHOL	3
	DRUG VIOLATIONS	2
	ERRATIC DRIVER	8
	ESCORT - CIVIL	1
	FIRES (EXCLUDING ARSON)	3
	FLIM FLAM	1
	FOLLOW UP INFORMATION	2
	FORGERY & ERFEITING -REPORTS	1
	FOUND/RECOVERED PROPERTY	1
	FRAUD	2
	FRAUD-ALL OTHER(FLIM FLAM,CONFIDENCE	1
	GENERAL REPORTS - EAST GOSHEN	24
	HARASSMENT	2
	HARASSMENT BY COMMUNICATION	3
	KEYS LOCKED IN VEHICLE	5
	LOITERING LAW - (JUVENILE) - MALE	1
	LOST & FOUND - LOST ARTICLES	2
	LOST & FOUND - MISSING ADULT MALES	1
	LOST & FOUND - MISSING JUVENILE FEMALE	1
	LOST/MISSING PROPERTY	2
	MENTAL HEALTH	3
	NARCOTICS-USE-MARIJUANA, HASHISH, ETC.	1
	NEIGHBOR DISPUTE	2
	OPEN DOORS/WINDOWS - DISCOVERED	1
	POLICE INFORMATION	5
	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	31

MAY 2012 MONTHLY ACTIVITY REPORT

Thornbury
120 calls

THEFT-\$200 & OVER-ALL OTHER	2
THEFT-\$200 & OVER-FROM BUILDINGS	3
THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1
THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	4
TRAFFIC & PARKING PROBLEMS	12
TRAFFIC ACCIDENT	2
TRAFFIC ACCIDENT - HIT AND RUN	1
TRAFFIC ACCIDENT -INJURIES	3
TRAFFIC ACCIDENT -PROPERTY DAMAGE	26
TRAFFIC ENFORCEMENT - WARNINGS	43
TRAFFIC OFFENSES	1
TRAFFIC RELATED - MOTORIST AID	2
TRAFFIC RELATED - OTHER TRAFFIC	2
TRAFFIC RELATED - SIGNALS-SIGNS OUT	1
TWP ORD-SOLICITING	5
UNLAWFUL ENTRY-NO FORCE-RESIDENCE-NIGHT	1
WELLBEING CHECK	10
911 HANG-UP	1
ALARM-FIRE	8
ALARM-POLICE	8
ALL OTHER OFFENSES - TRESPASSING	1
ALL OTHERS - PUBLIC NUISANCE	1
AMBULANCE	6
ANIMAL COMPLAINTS - LOST/FOUND	1
ANIMAL COMPLAINTS - OTHER	5
ANIMAL COMPLAINTS - STRAY ANIMALS	2
BURGLARY-FORCE ENTRY-NON-RESID-NIGHT	1
CRIMINAL MISCHIEF - ALL OTHER	1
CRIMINAL MISCHIEF - REPORTS	1
CRIMINAL MISCHIEF TO AUTOMOBILES	3
DISTURBANCES-DOMESTIC	4
DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	1
DOA	1
ERRATIC DRIVER	3
FOLLOW UP INFORMATION	2
FRAUD	1
GENERAL REPORTS - THORNBURY	3
HARASSMENT BY COMMUNICATION	1
KEYS LOCKED IN VEHICLE	1
LIQUOR LAW-UNDERAGE-PURCH,CONSP,POSSESS	2
MENTAL HEALTH	2
NEIGHBOR DISPUTE	1
POLICE INFORMATION	3
SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	6
THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	1
THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	1
THEFT-UNDER \$50-RETAIL THEFT	1
TRAFFIC & PARKING PROBLEMS	4
TRAFFIC ACCIDENT - HIT AND RUN	1
TRAFFIC ACCIDENT -PROPERTY DAMAGE	13
TRAFFIC ENFORCEMENT - WARNINGS	24
TRAFFIC OFFENSES	1

MAY 2012 MONTHLY ACTIVITY REPORT

Westtown
374

TRAFFIC RELATED - OTHER TRAFFIC	1
TRAFFIC RELATED - SIGNALS-SIGNS OUT	1
WELLBEING CHECK	2
911 HANG-UP	8
AGGRAVATED ASSAULT	1
ALARM-FIRE	9
ALARM-POLICE	29
ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC	1
ALL OTHER OFFENSES - TRESPASSING	3
ALL OTHER ORDINANCE VIOLATIONS	2
AMBULANCE	16
AMBULANCE-MEDICAL FACILITY	21
ANIMAL COMPLAINTS - BARKING DOGS	1
ANIMAL COMPLAINTS - LOST/FOUND	4
ANIMAL COMPLAINTS - OTHER	7
ANIMAL COMPLAINTS - STRAY ANIMALS	1
ASSIST OTHER AGENCIES - OTHER POLICE	4
ATTEMPT-STRONG ARM-GAS SERVICE STATION	1
ATTEMPT-STRONG ARM-RESIDENCE	1
BURGLARY-FORCED ENTRY-RESIDNTL-TIME UNKN	1
CRIMINAL MISCHIEF - ALL OTHER	1
CRIMINAL MISCHIEF - REPORTS	1
CRIMINAL MISCHIEF TO AUTOMOBILES	1
DISABLED VEHICLE	10
DISORDERLY CONDUCT-ALL OTHERS	1
DISORDERLY CONDUCT-DISTURBING THE PEACE	2
DISTURBANCES-DOMESTIC	7
DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	5
DOA	1
DRUG VIOLATIONS	1
ERRATIC DRIVER	12
FIRES (EXCLUDING ARSON)	1
FLIM FLAM	1
FOLLOW UP INFORMATION	14
FOUND/RECOVERED PROPERTY	1
FRAUD	3
FRAUD - CREDIT CARDS	1
GENERAL REPORTS - WESTTOWN	27
HARASSMENT	1
HARASSMENT BY COMMUNICATION	2
KEYS LOCKED IN VEHICLE	5
LOST & FOUND - FOUND ARTICLES	2
LOST & FOUND - LOST ARTICLES	1
LOST & FOUND - MISSING ADULT MALES	1
LOST & FOUND - MISSING JUVENILE FEMALE	1
M.V.THEFT-AUTOS - ALL OTHER PARKING LOTS	1
MENTAL HEALTH	5
NEIGHBOR DISPUTE	2
POLICE INFORMATION	13
PROTECTION FROM ABUSE ORDER - SERVICE/VI	1
PUBLIC DRUNKENESS	1
SEX OFFENSES - REPORTS	1

MAY 2012 MONTHLY ACTIVITY REPORT

SIMPLE PHYSICAL ASSAULTS	1
SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	19
THEFT-\$200 & OVER-ALL OTHER	2
THEFT-\$50 TO \$200-ALL OTHER	1
THEFT-UNDER \$50-ALL OTHER	1
THEFT-UNDER \$50-RETAIL THEFT	1
TRAFFIC & PARKING PROBLEMS	14
TRAFFIC ACCIDENT	1
TRAFFIC ACCIDENT - HIT AND RUN	1
TRAFFIC ACCIDENT -INJURIES	2
TRAFFIC ACCIDENT -PROPERTY DAMAGE	22
TRAFFIC ENFORCEMENT - WARNINGS	57
TRAFFIC OFFENSES	1
TRAFFIC RELATED - MOTORIST AID	2
TRAFFIC RELATED - OTHER TRAFFIC	1
WELLBEING CHECK	10
WIRES AND POLES DOWN	1
Grand	1017

MONTHLY ACTIVITY REPORT FOR MAY 2012

CAR #	YEAR/MAKE/MODEL	UNIT	USER	ENDING MILEAGE	LAST MONTH	TOTAL	DISTRICT COURT DISBURSEMENTS	AMOUNTS
67-44	2008 DODGE CHARGER	ADMINISTRATION	CHIEF DUMOND	76987	75965	1022	EAST GOSHEN TWP	\$2,518.26
67-30	2004 FORD CROWN VIC	DETECTIVES	DET. BRETZ	80994	79939	1055	THORNBURY TWP	\$1,364.24
67-55	2011 DODGE CHARGERS	DETECTIVES	DET. BALCHUNIS	19893	18200	1693	WESTTOWN TWP	\$1,768.25
67-36	2006 FORD EXPEDITION	DETECTIVES	GORMAN	122113	120847	1266		
67-38	2007 FORD CROWN VIC	DETECTIVES	DET. LARGE	78851	78327	524		
67-40	2007 FORD EXPEDITION	DETECTIVES	DET. RAGNI	82350	81450	900		
67-54	2011 FORD EXPLORER	DETECTIVES	DET/SGT. CAHILL	35794	34335	1459		
67-11	2002 FORD EXPLORER	DETECTIVES	UNDERCOVER	88653	88327	326		
67K90	1996 JEEP CHEROKEE	DETECTIVES	UNDERCOVER	154093	154093	0		
67-32	2003 FORD CROWN VIC	K9	K-9	88700	87423	1277		
67-42	2006 FORD CROWN VIC	TRAFFIC	1ST LINE PATROL	54827	54500	327		
67-53	2008 FORD EXPEDITION	TRAFFIC	1ST LINE PATROL	64043	63202	841		
67-46	2010 DODGE CHARGER	TRAFFIC	1ST LINE PATROL (UNMARKED)	18914	17814	1100		
67-48	2009 DODGE CHARGER	PATROL	1ST LINE PATROL	64538	64516	22		
67-49	2009 DODGE CHARGER	PATROL	1ST LINE PATROL	84631	82705	1926		
67-50	2009 DODGE DURANGO	PATROL	1ST LINE PATROL	76811	74505	2306		
67-51	2010 DODGE CHARGER	PATROL	1ST LINE PATROL	59717	56782	2935		
67-52	2010 DODGE CHARGER	PATROL	1ST LINE PATROL	68339	65128	3211		
67-56	2010 DODGE CHARGER	PATROL	1ST LINE PATROL (UNMARKED)	58251	56206	2045		
67-57	2011 DODGE CHARGER	PATROL	1ST LINE PATROL	18522	15490	3032		
67-58	2011 FORD EXPLORER	PATROL	1ST LINE PATROL	17091	15916	1175		
67-59	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	18660	16193	2467		
				1066	0	1066		
					Total Miles	31975		



Malvern Fire Company

424 East King Street
P.O. Box 435
Malvern, PA 19355

Main 610-647-0693
Fax 610-647-0249
www.malvernfireco.com

Monthly Fire Operations Report - May 2012

Calls for Month: 25			Year Total: 125	
Call Type	Malvern	Willistown	East Goshen	Other
Accident	2	1	0	1
Appliance Fire	0	0	0	0
Automatic Fire Alarm	2	10	0	1
Brush/Mulch Fire	0	0	0	0
Carbon Monoxide Alarm	0	0	0	0
Cover Assignment	0	0	0	0
EMS Assist	0	2	1	1
Fire Police Assist	0	0	0	1
Gas Leak (Inside)	0	0	0	0
Gas Leak (Outside)	0	0	0	0
Investigation (Inside)	0	0	0	0
Investigation (Outside)	0	0	0	0
Other Type Rescue	0	1	0	0
Structure Fire	0	0	0	1
Wires Incident	0	0	0	1
MONTH TOTAL	4	14	1	6
YEAR TOTAL	25	66	7	27

Mutual Aid	Given	Received	Month Total	Year Total
Alert Fire Co.	0	0	0	1
Berwyn Fire Co.	0	0	0	5
East Whiteland Fire Co.	6	0	6	21
Fame Fire Co.	0	0	0	1
Glen Moore Fire Co.	0	0	0	1
Goodwill Fire Co.	0	0	0	1
Goshen Fire Co.	0	1	1	8
Lionville Fire Co.	0	0	0	1
Newtown Sq. Fire Co.	1	0	1	3
Paoli Fire Co.	0	0	0	2
Phoenixville Fire Dept.	0	0	0	1

Total Value of Property & Contents	Total Month Loss	Total Year Loss	Total Saved
\$0	\$0	\$100,600	\$257,400

Number of Personnel Attending Calls	Year Total	Hours in Service	Year Total
239	1,325	158.7	959.56

Number of Training Sessions	Year Total	Hours in Service	Year Total
5	23	153.5	802

Number of Special Assignments	Year Total	Hours in Service	Year Total
1	8	30	260.75

Total Hours in Service (Month)	Total Hours in Service (Year)
342.2	2022.31

Memo

To: Board of Supervisors
From: Jon Altshul
Re: May 2012 Financial Report
Date: June 14, 2012

As of May 31, 2012, the General Fund has a favorable variance of \$958,204, an improvement of \$167,899 over the previous month.

This trend was driven by continued strong receipts from Earned Income Tax, small improvements in Local Services and Real Estate Tax receipts, and the approval in May of the 1st quarter chargeback from the sewer operating fund for \$98,899.

I have attached a copy of the Core Function Summary and Detail reports for your review.

EAST GOSHEN TOWNSHIP
YTD THROUGH MAY FINANCIAL RESULTS
May 31, 2012

Account Title	Annual Budget	Y-T-D Actual	Y-T-D Budget	Y-T-D Variance
GENERAL FUND				
EMERGENCY SERVICES EXPENSE	3,883,897	2,008,441	1,996,958	(11,483)
PUBLIC WORKS EXPENSE	2,225,286	620,224	691,689	71,465
ADMINISTRATION EXPENSES	1,502,920	637,799	645,528	7,729
ZONING/PERMITS/CODES EXPENSES	425,042	145,416	176,379	30,963
PARK AND RECREATION EXPENSES	513,404	183,050	169,723	(13,327)
TOTAL CORE FUNCTION EXPENSES	8,550,549	3,594,930	3,680,277	85,347
EMERGENCY SERVICES REVENUE	51,320	206,327	19,222	187,105
PUBLIC WORKS REVENUE	902,852	180,709	151,403	29,306
ADMINISTRATIVE REVENUES	250,893	74,059	65,908	8,151
CODES REVENUE	270,570	123,715	77,439	46,276
PARK AND REC REVENUE	113,622	32,937	32,399	538
TOTAL CORE FUNCTION REVENUES	1,589,257	617,747	346,371	271,376
NET EMERGENCY SERVICES	3,832,577	1,802,114	1,977,736	175,622
NET PUBLIC WORKS	1,322,434	439,515	540,286	100,771
NET ADMINISTRATION	1,252,027	563,740	579,620	15,880
NET CODES	154,472	21,701	98,940	77,239
NET PARK AND REC	399,782	150,113	137,324	(12,789)
CORE FUNCTION NET SUBTOTAL	6,961,292	2,977,183	3,333,906	356,723
DEBT - PRINCIPAL	605,000	188,000	188,000	0
DEBT - INTEREST	228,304	97,874	97,502	(372)
TOTAL DEBT	833,304	285,874	285,502	(372)
TOTAL CORE FUNCTION NET	7,794,596	3,263,057	3,619,408	356,351
NON-CORE FUNCTION REVENUE				
REAL ESTATE PROPERTY TAX	2,027,056	1,924,325	1,939,988	(15,663)
OTHER INCOME	42,662	17,130	16,707	423
CABLE TV FRANCHISE	415,431	197,111	206,995	(9,884)
REAL ESTATE TRANSFER TAX	480,000	427,413	200,000	227,413
EARNED INCOME TAXES	4,250,000	2,401,046	1,992,079	408,967
LOCAL SERVICES TAX	340,000	132,262	141,665	(9,403)
TOTAL NON CORE FUNCTION REVENUE	7,555,149	5,099,287	4,497,434	601,853
NET RESULT	(239,447)	1,836,230	878,026	958,204

East Goshen Township Community Day

Saturday, June 23rd Activities begin at 5pm, (Rain date Sunday June 24th)

At EAST GOSHEN TOWNSHIP PARK

Spectacular Fireworks at Dusk



- **LOTS OF FOOD !!!!!!! and Activities for All AGES!**
 - "Big Air Stunt Show" by the *Free Cycle Action Sports Team*
 - Former US Army Golden Knights Parachutist Jump In
 - Giant Moon bounce, Slide, Obstacle Course, Trackless Train, Carnival Games, Monster Basketball, Hi Striker, Low Striker and more
 - Laser Tag
 - Mobile Games Van
 - The JeffSTAT Helicopter Landing in the park
 - "Ask a Doc" table with a Cardiologist from Paoli Hospital
 - "STUBBY the Helicopter" from the American Helicopter Museum
 - Health Screening for blood pressure and stroke from Paoli Hospital
 - Golf Swing Evaluation on site by the Pro from Tee It Up Golf
 - Antique Goshen Fire Truck
 - Face painting by Center on Central
 - Paoli Hospital "Yellow Dot" emergency registration program
 - The "Cool Confusion Band" Live!
 - The "Blue Sky Band" Live!
 - The National Anthem and then a Celebration in the SKY!



Updates at www.eastgoshen.org Sign up for Constant Contact while on the website to stay informed!

No Pets at this event please

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: mgordon@eastgoshen.org

Date: 6/14/2012

To: Board of Supervisors

Cc: Planning Commission

From: Mark Gordon, Township Zoning Officer *mg*

Re: Billboard Ordinance Amendment

Dear Board Members:

The Planning Commission reviewed the Billboard ordinance and had a few comments:

1. Should there be a provision in the ordinance that requires the Billboard to be situated on the so that it is closest to the roadway?
2. Should the height limit be based on the elevation of the adjacent roadway?
3. Does this ordinance adequately address enough areas where this use can be located or should it be expanded to additional roadways?

DRAFT
EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO. 129-E-2012

**AN ORDINANCE OF EAST GOSHEN TOWNSHIP,
CHESTER COUNTY, PENNSYLVANIA, AMENDING
CHAPTER 240 OF THE EAST GOSHEN TOWNSHIP
CODE, TITLED, "ZONING" TO ADD DEFINITIONS FOR
ANIMATED SIGN, LED SIGN AND TO AMEND THE
REGULATIONS FOR OFF-PREMISES SIGNS.**

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township, Chapter 240 of the East Goshen Township Code, titled, "Zoning", shall be amended as follows:

SECTION 1. Section 240-6 shall be amended to add the following definitions:

ANIMATED SIGN- A sign with action or motion, flashing or color changes requiring electrical energy, light emitting diodes (LED) or other light sources as part of the sign or sign face.

LED SIGN- A type of animated sign which uses light emitting diodes, liquid crystal displays, or similar technologies to change the message of the sign.

SECTION 2. Section 240-22.E(5) shall be amended as follows:

"(5) All signs erected in any zoning district, except C-1, shall comply with the side yard requirements for the district. A freestanding sign, other than an off-premises sign, may be erected one foot from the side property line in the C-1 Commercial District."

SECTION 3. Section 240-22.K(2) shall be amended as follows:

"(2) Flashing, blinking, twinkling, animated or moving signs of any type, except those portions of the sign which indicate time and temperature, and except as permitted under Section 240-22W.

SECTION 4. Section 240-22.K(10) shall be deleted.

SECTION 5. Section 240-22.N shall be amended as follows:

"N. Height of signs. Except for off-premises signs,* no sign shall exceed the maximum height restriction for the particular type of sign structure and zoning district established below:

Type of Sign Structure	<u>Maximum Height</u> <u>(feet)**</u>		
	Residential Districts	Commercial Districts	Industrial and Business Park Districts
Freestanding	6	14	6
Wall	10	14	10***

* The height of off- premises signs shall be regulated by § 240-22.V.

** "Maximum height" shall mean the vertical distance measured from the average ground level immediately below a sign to the highest point of the sign and its supporting structure.

*** Wall signs on office buildings in the I-2 District may have a maximum height of 41 feet.

SECTION 6. Section 240-22.P(6) shall be deleted.

SECTION 7. Section 240-22 shall be amended by adding a new subparagraph (V), titled, "Off-Premises Signs" which shall provide as follows:

"V. Off-Premises Signs. Off-premises signs shall be permitted when authorized as a conditional use, subject to the following provisions:

- (1) One off-premises sign shall be permitted on a lot as a principal use or as an accessory use on a lot which abuts West Chester Pike between Westtown Way and the Township's border with West Goshen Township and on a lot which abuts Route 202.
- (2) The off-premises sign shall be set back from the edge of the existing right of way a minimum of ten feet.
- (3) The maximum sign area for an off-premises sign shall be as follows:
 - (a) On a lot which abuts West Chester Pike between Westtown Way and the Township's border with West Goshen Township: 75 square feet
 - (b) On a lot which abuts Route 202: 300 square feet
- (4) The maximum height of an off-premises sign shall be as follows:

- (a) On a lot which abuts West Chester Pike between Westtown Way and the Township's border with West Goshen Township: 25 feet
 - (b) On a lot which abuts Route 202: 25 feet
- (5) The off-premises sign shall be set back a minimum of 20 feet from all lot lines.
- (6) No off-premises sign shall be erected within 200 feet of any other off-premises sign.
- (7) If the off-premises sign is to have exterior lighting, a lighting plan must be submitted with the conditional use application which includes the following information:
 - (a) A site plan containing the layout of the proposed fixture locations and type.
 - (b) Catalog cuts and photometrics for each light fixture, the method of energizing each light fixture, a listing of the hours of operation and a plan showing the photometrics for the entire site based upon the proposed placement of the light fixtures. A description of glare reduction devices, lamps, wattage, control devices, mounting heights, pole and mounting methods, as appropriate for each fixture, should also be included.
- (8) Off-premises signs shall be screened from any abutting property used or zoned for residential uses with a buffer planting screen. Such screen shall consist of evergreen trees of at least 15 feet in height at the time of planting that form a continuous visual buffer along or near the property line abutting the residential use or lot."

SECTION 8. Section 240-22 shall be amended by adding a new subparagraph (W), titled, "LED Signs" which shall provide as follows:

"W. LED Signs. LED signs may be used on the following types of signs subject to the regulations in this Section 240-22.W: (i) an off-premises sign along West Chester Pike between Westtown Way and the Township's border with West Goshen Township; (ii) an off-premises sign along Route 202; and (iii) on a wall sign or freestanding sign in the C-1 District.

- (a) The message displayed on the digital off-premises sign shall be static and non-animated and shall remain fixed for a minimum of ten (10) seconds;

- (b) The sign shall not display any message that moves, appears to move, scrolls, or changes in intensity during the fixed display period;
- (c) The transition time between changes in the sign face or message shall be less than one second;
- (d) The sign must be equipped with brightness controls which shall be used to reduce the intensity of the light based on outside light levels; and
- (e) The digital LED display shall not have lighting that would compete with or distract from traffic signal lighting."

SECTION 9. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 10. Repealer. All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 11. Effective Date. This Ordinance shall become effective in five days from the date of adoption.

ENACTED AND ORDAINED this _____ day of _____, 2012.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Louis F. Smith, Secretary

Senya D. Isayeff, Chairman

Thom Clapper Ph.D, Vice-Chairman

E. Martin Shane, Member

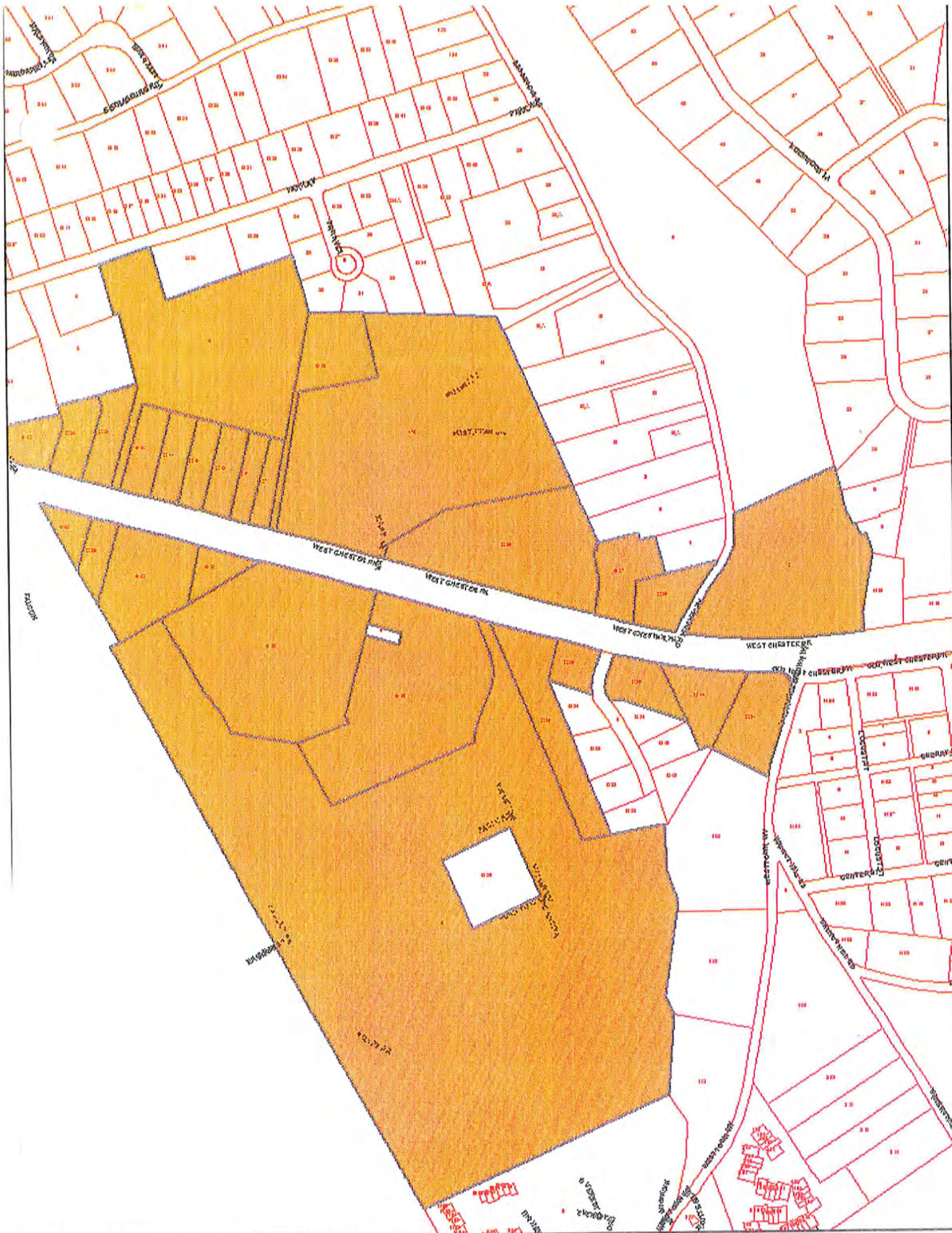
Carmen Battavio, Member

Charles W. Proctor, III, Esquire, Member

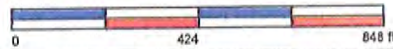


Parcels where Off Premises Signs are permitted (NEW)





properties which abut West Chester Pike (NEW)





Properties which abut 202 (NEW)



Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 6/12/2012
To: Board of Supervisors
Cc: Rick Smith, Township Manager
Deer Committee
From: Mark Gordon, Township Zoning Officer *add*
Re: 2012-13 Deer Management Groups

Dear Board Members,

2012-13 Season

The Pennsylvania Game Commission (PGC) has published the Whitetail Deer hunting seasons and there doesn't appear to be any major changes to the PGC regulations that will affect the Township Deer Management Program for the upcoming 2012-2013 hunting season.

As you're aware the Deer Program is entering into its fifth season and all of the data we have suggests that the program is making a difference in the deer population. All aspects of the data show decreases in the number of Human to deer conflicts as well as the number of deer being harvested.

The Committee received five applications from deer management groups for consideration for the upcoming hunting season. The groups are:
Tri County Deer Management Assoc.: Fifth year returning group.
Main Line Whitetail Managers: Fifth year returning group.
Deer Management Professionals: Fifth year returning group.
Keystone Archers: New Applicant for 2012.
Keystone Trackers: Fifth year returning group.

The commission believes that there is a need for some change to how the openspace areas are hunted and the deer populations within the openspace areas are managed. This reasoning is based on the low harvests in the Grand Oak openspace and in an attempt to improve the harvest numbers the Deer Committee is recommending

some changes to the Hunting Groups and the openspace areas they will manage for the upcoming 2012 hunting season.

I have enclosed a historical summary of the Deer Hunting program and a copy of the May 2012 Deer Committee Meeting Minutes for your review and use. I have also prepared the resolution outlining the recommended hunting dates for your review and authorization.

At their meeting on May 21, 2012 the Deer Committee unanimously approved a motion to recommend that the Board of Supervisors approve the following hunting groups to hunt the openspace areas identified in the Deer Management Program.

Deer Committee Motion for the 2012-2013 Hunting Groups:

Mr. Chairman, I move that the Deer Committee recommend that the Deer Committee recommend that the Board of Supervisors approve the following deer management groups to hunt on the specified Township openspaces pursuant to the Township Deer Management Program:

Tri County Deer Management Assoc.: Continue to manage the Wentworth Openspace

Main Line Whitetail Managers: Continue to manage the Supplee Openspace

Deer Management Professionals: Move from Bow Tree/ Clock tower to the Grand Oak / Mill Creek openspace in order to best utilize their hunting knowledge and extensive membership in an effort to more efficiently manage the deer heard in the Grand Oak openspace.

Keystone Archers: Assign Keystone Archers to manage the Bow Tree / Clocktower openspace in order to get a fresh management approach in our largest openspace area with a new deer management group whose members live in Bow Tree and the surrounding communities.

Keystone Trackers: Not selected to participate in the 2012-2013 Township Deer Management Program.

draft
EAST GOSHEN TOWNSHIP
DEER COMMITTEE
MEETING MINUTES
May 21, 2012

The East Goshen Township Deer Committee held their regularly scheduled meeting on Monday May 21, 2012 at 7:00 p.m. at the East Goshen Township building. In attendance were: Linda Polishuk, Matt Keating, John Babiec and Chuck Matasic, and Jim McRee (chairman) who arrived late. Also in attendance were Mark Gordon (Township Zoning Officer), and representatives from Keystone Archers.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Chuck Matasic called the meeting to order at 7:00 p.m. Chuck led the Pledge of Allegiance followed by a moment of silence for our troops.
Chuck asked if anyone would be recording the meeting. There was no response.

B. REVIEW AND APPROVAL OF MINUTES

Chuck reviewed the minutes of the February 27, 2012 meeting for everyone. He noted that the minutes of the February 27, 2012 meeting were approved.

C. CHAIRMAN'S REPORT - None

D. COMMUNICATION AND EDUCATION

1. Matt mentioned that the deadline for the Fall newsletter is August 1, 2012. Usually traffic is the topic for Fall but Jim had mentioned that a history of the Deer Management Program would be good. Mark mentioned that Franklin Township in Southern Chester County, took the East Goshen program and implemented it with a few modifications. There were operational problems so he isn't sure if it is still running. Matt will do an article for the newsletter.

E. DEER MANAGEMENT PROGRAM

1. Chuck reviewed the count report, police accident report, which shows the numbers are down, and applications from 5 deer hunting clubs. At this point, Chuck turned the meeting over to Jim McRee. Applications were received from the 4 current clubs.
Last year the assignments were:

Bow Tree covered by DMP (Deer Management Professionals),
Grand Oak covered by Chester Co Trackers,
Supplee covered by Main Line Whitetail Managers,
Wentworth covered by Tri-County Deer Management Assoc.

The fifth, new application is from Keystone Archers Hunting Club. There are 12 members, of which 50% live in East Goshen Township and the other 50% are from neighboring communities.

Discussion followed about the number of deer harvested last year and the difficulties in 2 open space areas. Grand Oak is an active area that borders on the East Goshen industrial park. Last year there was an encampment built in Supplee where trees were cut down, tents and fire pits were made, etc.

There was discussion about assigning 2 clubs to Bow Tree but the Committee members agreed that only 1 club should be assigned to an open space area.

1 The success of the program was discussed. Originally it was estimated that there were
2 350 deer in East Goshen. The numbers in all categories, harvested, road kill & police
3 reported accidents, have decreased each year.

4 The performance of the clubs this past year was discussed. Deer Management
5 Professionals harvested the most deer and Tri-County was the most efficient club. There
6 is concern about Chester County Trackers in Grand Oak, who only harvested 1 deer last
7 year and aren't present at this meeting.

8 Public Comments:

9 Mike Malinchak, Vice Present of the Keystone Archers, gave a summary of their
10 experience. The 12 current members are all from the local area and have many years of
11 hunting experience. Mike lives in Bow Tree and feels that the herd there is around 100
12 and the club could harvest 15 deer. Mike commented that deer are transient and move to
13 areas where there is less hunting. He feels the deer population has not decreased. The
14 ratio is 7 doe to 1 buck and each doe averages 2 offspring per year. Keystone members
15 use portable stands so they can move around. The weekly schedule will depend on the
16 weather. They prefer to hunt in Bow Tree but will take any area they are assigned.

17
18 1. Chuck made a motion to continue Tri-County Deer Management Assoc. in
19 Wentworth. Matt seconded the motion. The motion passed unanimously.

20 2. Chuck made a motion to continue Mail Line Whitetail Managers in Supplee. Matt
21 seconded the motion. The motion passed unanimously.

22 3. The problems with Grand Oak were discussed again and assignment to other clubs
23 was considered. Linda made a motion to assign Deer Management Professionals to
24 Grand Oak because of their record and knowledge and resources. John seconded the
25 motion. The motion passed unanimously. Linda feels the program should cover Grand
26 Oak for another year, then, revisit it if DMP is not successful.

27 4. Chuck made a motion to assign Keystone Archers to Bow Tree since they are a local
28 East Goshen group and to possibly increase the harvest. John seconded the motion. The
29 motion passed unanimously.

30
31 **F. DEER VEHICLE COLLISIONS**

32 A. Linda contacted PennDOT regarding a grant for the deer deterrent program. She
33 was told there is no grant money available.

34
35 **G. ANY OTHER MATTER**

36 A. None

37
38 **H. ADJOURNMENT**

39 The next meeting will be held August 20, 2011. Linda moved to adjourn the meeting. Chuck
40 seconded the motion. The meeting was adjourned at 8:50 p.m.

41
42 Respectfully submitted by:

43
44
45 Ruth Kiefer, Recording Secretary
46

East Goshen Township Openspace Hunting Program

Program Summary 2008 – 2011:

Hunting Season	EGT Deer harvests	Veh. Accidents reported to WEGO	Deer Road Kill Picked-up in EGT
2008	40	20	81
2009	31	26	55
2010	29	17	40
2011	21	26	40

2011-2012 Deer Harvest Information

Hunting Area	Date	Male/Female	Antlered / Antlerless	Weight	Approx. Age
BOWTREE	9/19/11	FEMALE	AL	105 Dressed	3
	9/17/11	FEMALE	AL	120	2
	9/17/11	FEMALE	AL	69	2
	10/8/11	FEMALE	AL	84	2
	10/8/11	FEMALE	AL	96	2
	10/13/11	FEMALE	AL	59	1
	10/13/11	FEMALE	AL	65	1
	10/22/11	FEMALE	AL	88	2
	10/22/11	FEMALE	AL	65	1
	1/4/12	FEMALE	AL	90	2
	1/6/12	FEMALE	AL	105	2
MILLCREEK	10/1	MALE	A	170	3
WENTWORTH	10/20	FEMALE	AL	80	2
	10/22	FEMALE	AL	90	2
	10/26	FEMALE	AL	90	2
	11/2	FEMALE	AL	75	2
	1/11	MALE	A	180	4
	11/2	MALE	A	140	2
	11/3	FEMALE	AL	100	2
SUPPLEE	11/9	MALE	A	125	3
	12/5	MALE	A	120	3
Total Deer Harvest 2011-2012					21

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2012 -- 24

**A RESOLUTION ADOPTING SPECIFIC PROVISIONS
OF THE
DEER MANAGEMENT PROGRAM
FOR THE 2012-2013 SEASON**

WHEREAS, Section 163-4B of the Code of the Township of East Goshen requires the Board of Supervisors to designate the areas of Township land to be utilized for hunting as part of the Deer Management Program; and

WHEREAS, Section 163-4D of the Code of the Township of East Goshen authorizes the Board of Supervisors to identify Deer Management Groups to participate in the program; and

WHEREAS, Section 163-4F of the Code of the Township of East Goshen requires the Board of Supervisors to designate the days and times when deer management activities may occur; and

WHEREAS, Section 163-4G of the Code of the Township of East Goshen requires the Board of Supervisors to designate the procedure for reporting harvested deer; and

WHEREAS, Section 163-4H of the Code of the Township of East Goshen requires the Board of Supervisors to designate the procedure for reporting complaints; and

WHEREAS, Section 163-4I of the Code of the Township of East Goshen allows the Board of Supervisors to designate by resolution additional guidelines and procedures.

BE IT RESOLVED THAT the Board of Supervisors of the Township of East Goshen hereby adopts the following specific provisions for the 2012-2013 Deer Management Program:

Pursuant to Section 163-4B, the Board of Supervisors designates the open space in Bowtree/Clocktower, Supplee Valley East & West, Grand Oak/Millcreek and Wentworth for hunting as part of the Deer Management Program.

Pursuant to Section 163-4D, the Board of Supervisors authorizes the following Deer Management Groups to participate in the program: Keystone Archers, Deer Management Professionals, Main Line Whitetail Managers, and Tri-County Deer Management.

Pursuant to Section 163-4F, the Board of Supervisors authorizes the following dates and times: hunting may occur as outlined by the Pennsylvania Game Commission beginning September 15, 2012 until January 26, 2013, excluding the following dates: November 22, 23 and 24, 2012 and December 24, 2012 thru January 1, 2013.

Pursuant to Section 163-4G, the Board of Supervisors authorizes the following procedure for reporting harvested deer: Each hunter shall complete the Deer Management Program Harvest Report form for each harvested deer and forward it to the Township electronically within 48 hours of harvesting a deer.

Pursuant to Section 163-4H, the Board of Supervisors authorizes the following procedure for reporting complaints: Complaints shall be filed in writing and hand delivered or emailed to the Township using the following email address: egtadmin@eastgoshen.org. Complaints may also be made by dialing 911.

Pursuant to Section 163-4I, the Board of Supervisors has no additional guidelines or procedures to designate at this time.

RESOLVED AND ADOPTED, this 19th day of June, 2012.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
June 5, 2012 – 7:00pm
Draft Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper and Supervisors Marty Shane, Carmen Battavio and Chuck Proctor. Also present were Township Manager Rick Smith, CFO Jon Altshul, and Kathryn Yahraes (Historical Commission).

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. Resident Erich Meyer led everyone in the Pledge of Allegiance.

Moment of Silence

Carmen Battavio called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session on May 15 regarding a police matter.

Financial Report

Jon Altshul gave a brief verbal financial report to the Board.

Community Day

Thom distributed a flyer for Community Day and reported the total estimated expenses for this event will be \$26,800, with \$12,450 already accounted for as follows:

- \$4,400 from Friends of East Goshen 501(c)3 (left over from last year)
- \$4,350 raised by the Friends of East Goshen this year.
- \$3,700 raised by other sources

This will leave a balance of \$14,350 to be raised.

The consensus of the Board was to proceed with Community Day this year in spite of the financial challenges.

Carmen said considering that the members of the 501(c)3 are still learning the ropes and feeling their way through the process, he is generally pleased with their performance.

1 Marty said he would like a report from the 501(c)3 showing what funds have been taken in and
2 what expenditures have been made.

3
4 Senya said he is very disappointed the 501(c)3 reneged about two weeks ago on the \$18,000 they
5 had previously committed to providing for this event. He feels their fundraising efforts are very
6 lacking. Each Supervisor needs to consider whether this is a group the Board wants to endorse
7 as the fundraising arm of East Goshen. Senya said he was troubled by the recent letter from Bob
8 Esty. If the Friends spent as much time fundraising as they did writing such lengthy
9 correspondence, they might have more money by now.

10
11 Marty said he believes a face-to-face meeting between the Supervisors and the Friends is in
12 order, if for no other reason than to get budgeting information which will be needed by Jon
13 Altshul.

14
15 Marty moved for the Township to proceed with Community Day and to fund the expenses not
16 covered by the Friends of East Goshen from the Township's General Fund. Senya seconded the
17 motion.

18
19 There was no further discussion and no public comment. The Board voted 3:2 and the motion
20 passed. (Senya and Chuck were opposed.)

21
22 **Compensation RFP**

23 Jon Altshul summarized his memo of May 24 on this topic and the Board briefly discussed the
24 various firms that bid on the work.

25
26 Marty moved to accept Jon's recommendation to award the contract to perform the Job
27 Classification and Compensation Study and Analysis work for the Township to the Peter R.
28 Johnson Company of West Chester, at a cost not to exceed \$14,200. Carmen seconded the
29 motion. There was no further discussion or public comment. The Board voted unanimously to
30 approve the motion.

31
32 **Sewer Rate Methodology**

33 Jon Altshul summarized his memo of May 24 on this topic, and the board briefly discussed the
34 issue of fixed versus variable costs. The Board requested that Jon analyze the issue of billing
35 residential customers based on their usage over four quarters, and prepare an addendum to his
36 memo.

37
38 **Comprehensive Plan RFP**

39 Rick summarized Mark Gordon's May 31 memo on this topic. Marty moved to award the
40 contract for writing the Comprehensive Plan Update to the Brandywine Conservancy in the
41 amount of \$26,000 (base cost) plus additional expenses for a number of options to be added on
42 later, including the work regarding Sustainable Communities. The total cost is not to exceed
43 \$47,500. Chuck seconded the motion.

44
45 *Public Comment: Kathryn Yahraes,, Vista Drive* – Said she has worked with the Brandywine
46 Conservancy on the Comprehensive Plan in the past and is certain they will do an excellent job.

1 There was no further discussion or public comment. The Board voted unanimously to approve
2 the motion. John Snook of the Brandywine Conservancy (in the audience) said he very much
3 looks forward to working with East Goshen on this project. He already knows most everyone
4 from his role as a Supervisor in East Bradford, and it will be nice to interact with East Goshen in
5 this new context.

6
7 The Board agreed to form a Township committee to work with the Brandywine Conservancy on
8 the Comprehensive Plan consisting of Rick Smith, Mark Gordon, Chuck Proctor and Sue Carty.

9
10 **Billboard Ordinance Amendment**

11 The Board briefly reviewed Mark Gordon's May 31 memo on this topic and the draft ordinance
12 amendment. This item will be discussed in more detail at a future meeting.

13
14 **Request for Traffic Signal at Airport Road and Wrights Lane**

15 The Board discussed a request from Synthes for the Township to consider installing a traffic
16 signal at the intersection of Airport Road and Wrights Lane.

17
18 Thom said he does not believe it's necessary to spend money doing a traffic study and possibly
19 installing a signal at this location just because a few people want to avoid the inconvenience of
20 having to wait a moment or two before they can turn onto Airport Road.

21
22 Carmen moved to direct Orth-Rodgers to conduct a warrant analysis traffic study of the
23 intersection, both for present-day volume and for the volume that will result when Wrights Lane
24 is built out. Marty seconded the motion. There was no further discussion or public comment.
25 The Board voted 4:1 and the motion passed. (Thom was opposed.)

26
27 **Any Other Matter**

28 **Lochwood Chase** - Rick reported that the Lochwood project is proceeding smoothly.

29 **Geothermal Project** - Rick said that because no grants are available at this point, Nancy is
30 working on a loan application. Carmen noted that prospects for a grant might improve after the
31 November election.

32 **Park & Rec Board** - Thom would like to have a recognition event for former Park & Rec Board
33 members. The Board agreed to put this on the agenda for the first September Board of
34 Supervisors meeting.

35 **Commerce Development Commission** - Senya asked Marty to let him know if he thinks the
36 CDC needs to replace the members it has lost, or if the group can function with the remaining
37 members.

38
39 **Review of Minutes**

40 The Board reviewed and corrected the draft minutes of May 15. Senya announced that the
41 minutes would stand approved as corrected.

1 **Treasurer's Report & Expenditure Register Report**

2 *See attached Treasurer's Report for May 31, 2012.*

3
4 The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the
5 Treasurer's Report of May 31 and the Expenditure Register Report as recommended by the
6 Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen
7 seconded the motion. There was no further discussion or public comment. The Board voted
8 unanimously to approve the motion.
9

10 **Action List**

11 Cell Tower – The color has been selected and the permit has been issued. Rick will now remove
12 this item from the Action List.

13 Hershey Mill Dam – The structural engineer has completed soil testing and are finishing up their
14 report which should be completed by mid-June. After this, EB Walsh will prepare the plan for
15 the spillway and embankment construction for review by June 22.

16 Post-Retirement Medical Benefits – Funds have been invested with Raymond James. Rick will
17 now remove this item from the Action List.

18 TAG Action List - The Board reviewed and edited this list.
19

20 **Correspondence & Reports of Interest**

21 Senya acknowledged receipt of Elena Coarse's resignation from the Commerce Development
22 Commission, as well as Mark Miller's report on Public Works activities for the month of May.
23

24 **Meetings & Dates of Importance**

25 Senya noted the upcoming meetings as listed in the agenda.
26

27 **Public Comment Period**

28 None.
29

30 **Adjournment**

31 There being no further business, the meeting was adjourned at 8:40pm.
32

33 **Executive Session**

34 The Board met in Executive Session until 9:00pm to discuss a personnel matter.
35
36
37

38 Anne Meddings

39 Recording Secretary

40 *Attachment: Treasurer's Report*

May 31, 2012

**TREASURER'S REPORT
2012 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$32,721.64
Earned Income Tax	\$709,778.24
Local Service Tax	\$39,700.00
Transfer Tax	\$39,533.20
General Fund Interest Earned	\$0.00
Total Other Revenue	\$98,323.14
Total Receipts:	\$920,056.22

Accounts Payable	\$132,835.58
<u>Electronic Pmts:</u>	
Health Insurance	\$46,055.74
Credit Card	\$5,365.49
Postage	\$2,000.00
Debt Service	\$19,601.93
Payroll	\$143,000.00 (3 Weeks)
Total Expenditures:	\$348,858.74
Additional Adj. 02/16/12	\$30,000.00 *See Memo
Grand Total	\$378,858.74

STATE LIQUID FUELS FUND

Receipts	\$368,649.74
Interest Earned	\$0.00
Total State Liquid Fuels:	\$368,649.74

Expenditures:	\$0.00
---------------	--------

CAPITAL RESERVE

Interest Earned	\$61.55
-----------------	---------

Expenditures:	\$1,442.50
---------------	------------

TRANSPORTATION FUND

Interest Earned	\$0.00
-----------------	--------

Expenditures:	\$0.00
---------------	--------

SEWER OPERATING

Receipts	\$359,704.75
Interest Earned	\$0.00
Total Sewer:	\$359,704.75

Accounts Payable	\$41,515.44
Debt Service	\$30,922.90
Total Expenditures:	\$72,438.34

REFUSE

Receipts	\$107,276.81
Interest Earned	\$0.00
Total Refuse:	\$107,276.81

Expenditures	\$18,450.31
--------------	-------------

SEWER CAPITAL RESERVE

Interest Earned	\$0.00
-----------------	--------

Expenditures	\$3,649.80
--------------	------------

EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in bold		19-Jun-12
#	Item	Date
PCZ 12-3	Billboard Ordinance	19-Jun-12
PCZ 11-6	Sign Ordinance	19-Jun-12
ADM 11-24	Cloud Computing	19-Jun-12
PCZ 12-01	Comp Plan	19-Jun-12
ADM 11-22	IT Committee Implementation	19-Jun-12
PCZ 09-01	Telecom Registration and Reporting	19-Jun-12
DPW 07-02	Hershey's Mill Dam	3-Jul-12
ADM 10-22	TAG Action List	3-Jul-12
ADM 11-13	Municipal Authority Projects (qtrly)	17-Jul-12
FIN 11-05	Quarterly Financial Reports	17-Jul-12
DPW 08-02	Quarterly Report on I&I	17-Jul-12
ADM 09-04	Quarterly Review of Right to Know Requests	17-Jul-12

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

Billboard Ordinance

No:

PCZ 12-3

List Date:

3/20/2012

Completed Date:

Description:

Consider amending Ordinance

Date	Action
3/20/2012	added to the To Do List.
4/17/2012	Resolution adopted 4/3, CC GIS Department to provide Township map with ADT counts and vacant lots.
5/15/2012	Kristin is preparing the draft ordinance
6/19/2012	Board did an initial review of draft Ordinance on 6/5. Twp Solicitor will be at meeting on 6/19 to answer questions.

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Sign Ordinance

No:

PZC 11-6

List Date:

3/24/2011

Completed Date:

Description:

Review ordinance to consider effect of electronic signs

Date	Action
4/5/2011	PC is still reviewing
5/10/2011	PC is still reviewing
6/7/2011	PC is still reviewing
7/12/2011	PC is still reviewing
8/16/2011	PC is still reviewing
9/13/2011	PC is still reviewing
10/11/2011	PC is still reviewing
11/15/2011	PC is still reviewing
1/10/2012	PC is still reviewing
2/7/2012	PC is still reviewing
4/2/2012	PC is still
5/15/2012	Letter from PC on agenda. Board requestd additional info and some changes.
6/19/2012	Board to review revised ordinance

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

CLOUD COMPUTING

No:

ADM 11-24

List Date:

12/1/2011

Completed Date:

Description:

Determine feasibility of using Cloud computing

Date	Action
12/6/2011	Cloud info presented by West Chester Borough distributed to Board
3/20/2012	No Action
4/17/2012	No Action
5/15/2012	Burt is looking into the feasibility of placing agenda packest in the Cloud
6/19/2012	No Action

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Comp Plan

No:

PCZ 12-1

List Date:

2/7/2011

Completed Date:

Description:

Update Com Plan

Date	Action
2/7/2012	Consider applying for Vission Partnership Grant. At 2/7 meeting BoS requested Staff develop RFP for Consultant
3/20/2012	Working on RFP
4/17/2012	Working on RFP
5/15/2012	RFP lssued
6/19/2012	Contracted with Brandywine Conservancy on 6/5

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

IT Committee

No:

ADM 11-22

List Date:

5/10/2011

12/13/2011

Completed Date:

Description:

Create an IT Committee to advise Township on IT matters. Per Bos 12/13/11 implement recommendations

Date	Action
6/28/2011	Recommendation attached.
7/12/2011	Looking for one more resident member
8/8/2011	Consider recommendation from Manager
9/6/2011	Three residents have expressed interest. In the process of setting up the first meeting.
10/4/2011	See attached
11/1/2011	The IT Committee is drafting their report
12/6/2011	The Committee is circulating the final draft of the report
12/13/2011	Report to Board - Per BoS implement recommendations
2/7/2012	See attached
3/20/2012	See attached
4/17/2012	See attached
5/15/2012	See attached
6/19/2012	See attached

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshe.org

Date: 6/7/2012
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer
Re: IT Committee Recommendations *mlb*

Board Members,

As requested the Staff is working on implementing the suggestions from the IT committee and I'm writing to update you on our progress in order as the tasks appear on the attached matrix:

1. Complete: See attached Spreadsheet.
2. Complete: Docstar Backs up to the File Server and the File Server backs up to tape nightly. Tapes moved and stored off site daily. See attached back-up procedure.
3. Complete: See #2
4. Complete
5. Complete
6. Complete: See attached DocStar scanning and document retrieval procedures.
7. Complete: DocStar has directory on the file server which is backed up to the file server back-up tape nightly.
8. Complete: They are compatible
9. Complete: GeoPlan is a MS Based database with an easy to use interface. ArcView is a GIS development software and requires specific training and GIS knowledge. GIS Information can and is shared between the two systems today.
10. Complete: Individual Skills Training is available for the software packages
11. Complete: 2012 training has been scheduled and ongoing MS Office training will be addressed annually by department heads.
12. Complete

East Goshen Township Information Technology Committee Recommendations

Created: 1/23/2012

Updated: 6/13/12

No.	Recommendation	Action to be taken	Priority	Status	Comments
1	Document the existing hardware, software and network configurations to provide sufficient information for a third-party to maintain or repair the system in the event that Burt Denenstein is not available.	IT Consultant to document, Staff to confirm.	Immediate	Completed	Inventory complete, see Inventory spreadsheet.
2	Audit and document the current backup procedures. Document the recovery procedures for all systems.	Audit Complete, procedures to be written	Immediate	Completed	2008 File Server, DocStar Docstar Backs up to the File Server and the File Server backs up to tape nightly. Tapes moved and stored off site daily. See attached back-up procedure.
3	Periodically investigate whether there is a more cost-efficient media available for backups.	None, this is already being done	Annually / Ongoing	Completed	See #2
4	Certain of the software systems and data are only available on a limited number of desktops. Identify these and, where appropriate, consider making these available to additional users.	All users have the appropriate software on their machines	Annually	Completed	
5	To the extent the Township is not already doing so, evaluate workstation/laptop performance before each purchasing cycle by identifying applications or systems which require additional processing speed, memory and/or storage and increasing processor speed, memory or storage for individual workstations/laptops as needed.	None, this is already being done	Annually / Ongoing	Completed	

East Goshen Township

Information Technology Committee Recommendations

No.	Recommendation	Action to be taken	Priority	Status	Comments
6	The DocStar system is being used to scan and archive an increasing number of documents. The Township should develop a unified method for identifying and cataloging these documents to simplify locating these documents in the future. A plan should be developed to store backup copies of these documents offsite, perhaps similar to the Township's current tape rotation scheme.	DocStar is being upgraded and scanning procedures will be being written	Immediate	Completed	See attached scanning and retrieving procedures.
7	Store the DocStar DVD's offsite at the same location as the Township's tape backups.	New Doc Star system will have a simplified and automated backup system. DVD's will be store off site daily.	Immediate	Completed	DocStar has directory on the file server which is backed up to the file server back-up tape nightly.
8	The next workstation upgrade will include the installation of the Windows 7 operating system on those units. Before that time, the Township should ensure that all of the current software and drivers run properly under Windows 7.	IT Consultant to verify compatibility of MS Windows 7	Annually / Ongoing	Completed	They are compatible
9	Investigate whether and how the data from the ARC Geographic Information System can be better integrated with the GeoPlan property management software.	Discuss any information sharing that be done between GeoPlan and ARC View with GeoDecisions (Geoplan Consultant)	Future	Completed	GeoPlan is a MS Based database with an easy to use interface. ArcView is a GIS Developer Software and very expensive and difficult to use without extensive training. GIS Information can and is shared between the two systems today.
10	Cross-train staff members on the various software systems so that more than one person is proficient in each of these systems.	None, All users are trained on the software they use to perform there job functions	Complete	Completed	Individual Skills Training is available for the software packages

East Goshen Township
Information Technology Committee Recommendations

No.	Recommendation	Action to be taken	Priority	Status	Comments
11	Investigate how the current software systems can be used to their fullest through additional training or experimentation with unused features.	Dept. Heads develop training opportunities for staff on Information Systems that are critical to departmental functions.	Annual	Completed	2012 training has been scheduled and ongoing MS Office training will be addressed annually.
12	Periodically re-evaluate the 5-year computer rotation scheme to see if it still best meets the needs of the township.	Annual evaluation of hardware replacement schedule	Annually / Ongoing	Completed	

East Goshen Township

2012 Computer Hardware and Software Inventory

Hardware				Software					
Model	Service Tag	Purchase Date	Assigned To	Windows	Office	GP	AMS	Docstar	Adobe
Dell OptiplexGX260	7CMSD21	2/1/2003	Fuel Delivery	XP	2000				Acrobat 7 STD
Dell Dimension 4700	GBC6J61	1/1/2005	Chas Linder	XP	2003	X			Acrobat 7 STD
Dell Dimension 5150	J107491	1/1/2006	AMS Remote Access	XP	2003		X		
Dell Dimension 5150	GR47491	1/1/2006	Ridley STP Lab	XP	2007				Acrobat X STD
Dell Latitude XFRD630	36HX3G1	4/1/2008	Mark Miller	XP	2003	X			Acrobat 8 STD
Dell Optiplex 755	4QVC1G1	4/1/2008	DocStar Scanning Area	XP	2007	X	X		Acrobat 9 PRO
Dell Optiplex 755	3VFT3G1	4/1/2008	Public Works Garage Mechanic	XP	2007				
Dell Optiplex 755	GTFT3G1	4/1/2008	Steve Walker	XP	2007	X			Acrobat 8 STD
Dell Optiplex 755	1VFT3G1	4/1/2008	Facebook Computer	XP	2007				Acrobat 8 STD
Dell Optiplex 760	1NBQTJ1	5/1/2009	Security System	XP	2007				
Dell Optiplex 760	HMBQTJ1	5/1/2009	Sue Smith	XP	2007	X			
Dell Optiplex 760	3NBQTJ1	5/1/2009	Barbara Phillips	XP	2007		X	X	Acrobat 9 STD
Dell Optiplex 760	2NBQTJ1	5/1/2009	Mark Gordon	XP	2007	X	X	X	Acrobat 9 STD
Dell Optiplex 760	GMBQTJ1	5/1/2009	Historical Commission	XP	2007				Acrobat 9 STD
Dell Optiplex 760	JMBQTJ1	5/1/2009	Frank Vattilano	XP	2007				Acrobat 9 STD
Dell Optiplex 760	4LTJVL1	1/1/2010	Tia Piccolo	XP	2007		X	X	Acrobat 9 STD
Dell Optiplex 780	6LTJVL1	2/1/2010	Jon Altshul	XP	2007		X	X	Acrobat 9 STD
Dell Optiplex 780	7LTJVL1	2/1/2010	Nancy Scheiderman	XP	2007	X	X	X	Acrobat 9 STD
Dell Optiplex 780	5LTJVL1	2/1/2010	Brian McCool	XP	2007	X	X	X	Acrobat 9 STD
Dell Optiplex 780	3LTJVL1	2/1/2010	Reception	XP	2007	X			Acrobat 9 STD
Dell Optiplex 780	1LTJVL1	3/1/2010	Public Works Common	XP	2007	X			Acrobat 9 STD
Dell Vostro 3750	912ZYP1	5/1/2011	Rick Smith	Windows 7	2010				Acrobat X STD
Dell Latitude E6420	14RM5Q1	6/1/2011	Public Works Sewer	Windows 7	2010				Acrobat X STD
Dell Optiplex 790	1M1HKS1	4/1/2012	Permit Clerk	Windows 7	2010	X	X	X	Acrobat X STD
Dell Optiplex 790	1M1GKS1	4/1/2012	Gary Althouse	Windows 7	2010	X	X	X	Acrobat X STD
Dell Optiplex 790	1M2CKS1	4/1/2012	Mike Merwin	Windows 7	2010	X	X	X	Acrobat X STD
Dell Optiplex 790	1M0HKS1	4/1/2012	Rick Smith	Windows 7	2010	X	X	X	Acrobat X STD
Dell Optiplex 790	1M1CKS1	4/1/2012	George Thompson	Windows 7	2010				Acrobat X STD
Dell Optiplex 790	1M0GKS1	4/1/2012	Mark Miller	Windows 7	2010	X			Acrobat X STD
Dell Optiplex 790	1M0CKS1	4/1/2012	Public Works GIS	Windows 7	2010				Acrobat X STD
Dell Optiplex 790	1M2GKS1	4/1/2012	Public Works Weather	Windows 7	2010				Acrobat X STD
Dell PowerEdge T610	J10TBP1	2/25/2011	New Server	2008 Server					

DocStar Data Entry Procedure

DocStar Data Entry Procedure (FINANCE DEPARTMENT)

- The Finance Department utilizes the DocStar Document Management system to scan:
 - Invoices
 - These are coded into DocStar using;
 - Vendor Name
 - Year
 - Check #
 - Requisition #

DocStar Data Entry Procedure (CODE DEPARTMENT)

- The Code Department utilizes the DocStar Document Management system to scan:
 - Completed Permits:
 - These are coded into DocStar using;
 - Address of the location on the permit application
 - Type of document (permit, resale, rental)
 - Date U&O was issued
 - TPN#
 - Last Name of property owner
 - Correspondence:
 - These are coded into DocStar using;
 - Address of the location
 - Type of document (correspondence)
 - Date
 - TPN#
 - Last Name of property owner
 - Code Violations:
 - Address of the location
 - Type of document (violation)
 - Date
 - TPN#
 - Last Name

Document Recovery from DocStar:

- Open DocStar client on the desktop
- Select Retrieve
- Search for documents as they are coded by entering search criteria into any of the Retrieval templates
- Click Retrieve when finished typing
- Double click on the document to open it
- Click on the arrows at the top of the document to view the pages
- Stop on the page you want to retrieve/copy
- On left top of the screen, click on "sent to" icon
- Make sure your printer is selected, click on OK to print.

File Server Back-Up Procedure

File Server Back-Up Procedure

Procedure to be followed by Administration Personnel.

- There are 10 back-up tapes labeled 1 – 10; these are daily tapes.
 - This allows for two weeks of data to be archived on daily tapes
 - Daily tapes will be overwritten every two weeks
- There are 12 “End- of- Month” tapes labeled with the date of the last Friday of each month.
 - This allows for a monthly back-up that is not overwritten.

Daily Back-up Procedure

- Daily the file server backup tape is removed from the tape drive of the file server and the next tape in sequence is inserted into the tape drive of the file server.
- Daily the file server tape is taken off site and locked in the safe in the public works annex.
- The oldest tape in the sequence is removed from the safe and brought back to the Server room.

End of Month Back-up Procedure

- On the last Friday of the month the file server backup tape is removed from the tape drive of the file server and the appropriate “End-of Month” tape is inserted into the tape drive of the file server. This tape is written to once then stored in the safe.
- The file server tape that was removed is taken off site and locked in the safe in the public works annex.
- The oldest tape in the sequence is removed from the safe and brought back to the Server room.

The Back-Up routine that runs nightly at 2 pm on the file server also includes a backup of the DocStar server and AMS information.

File Server Recovery Procedure

Procedure to be followed by Administration Personnel.

- In the event of a loss of data the network administrator shall be notified immediately to conduct data recovery from historical backup tapes.

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Telecom Registration and Reporting

No:

PCZ 09-01

List Date:

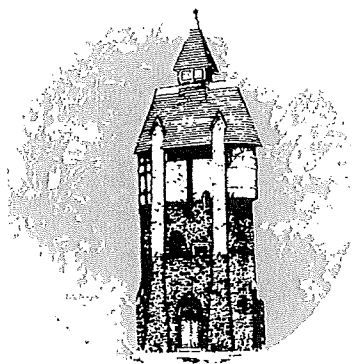
2/24/2009

Completed Date:

7/18/2011

Description:

Date	Action	Complete
4/20/2010	2010 letter out week of 01/04/10. Quarterly update due.	
4/16/2010	Mark Gordon: Received three 2010 registrations to-date. First late and collection notification sent 3/19/10, second late notification and second collection letter going out week of 4/20/10.	
6/10/2010	MG: All WCF Have paid their reg. fees and all but one carrier has provided their annual report for 2010.	
6/24/2010	MG: All Wireless Carriers have submitted the required annual reports.	
7/27/2010	I will have an update at the meeting	
2/22/2011	All Carriers have registered. The snow has prevented two of them from completing and submitting their inspection reports	
3/17/2011	Waiting on one carrier (Clearwire) to complete the process for 2011. Clearwire is going through a financial reconstruction and possible merger so there has been some challenges on their part to address this matter. A contractor has been selected and check requests made to pay said contractor to conduc the work required.	
6/7/2011	Still no response from Clearwire. We intend to begin enforcement proceedings against property owner.	
7/12/2011	We advised Aqua about possible enforcement action and they contacted the right person at Clearwire whois sending in the report	
7/26/2011	All Carriers complete for 2011	
6/19/2012	We have started proceedings against T-Mobile	



WESTTOWN TOWNSHIP

1039 Wilmington Pike
West Chester, PA 19382
610-692-1930
email: supervisors@westtown.org

Post Office Box 79
Westtown, PA 19395
Fax 610-692-9651
www.westtownpa.org

RECEIVED
BY: _____

JUN 5 2012

TO: Westtown-East Goshen Police Commission
Westtown-East Goshen Police Association
East Goshen Township, Thornbury Township

FROM: Westtown Township Board of Supervisors

DATE: June 5, 2012

RE: Participation in Westtown-East Goshen Regional Police Department

Recently, it was brought to the attention of the members of the Westtown Township Board of Supervisors that there may be rumors circulating which suggest that Westtown Township intends to withdraw from its participation in the Regional Police Department. As the Board understands it, these rumors stemmed from several inquiries which the Township, along with East Goshen Township, made to other municipalities to assess the cost of police services which those municipalities provide to their residents and to determine, if necessary, whether any such municipality could or would provide police protection to the Township, if needed.

The above actions were taken as part of the due diligence that the Township views as necessary and responsible towards its residents and taxpayers, particularly in these economic times, in order to assess the cost of police protection in relation to what its neighbors pay for the same services. In addition, the Township also made these inquiries as part of contingency planning in the event of unforeseen events or circumstances which could arise. Specifically, in the event that police service would become unavailable from the Regional Police Department, Westtown Township believes that it is prudent to have a plan in place which ensures that its residents will be adequately protected. Contrary to any rumors, none of Westtown Township's actions were indicative of any intent to withdraw from or discontinue utilizing the Regional Police Department.

Rather, Westtown Township values the services provided to it by the members of the Regional Police Department. As it has been in the past, the Township is committed to remaining a constituent member of the Police Commission and to receiving service from the Regional Police Department into the foreseeable future. It is the hope of Westtown Township's Board of Supervisors that, by being candid regarding why it made the inquiries which it did, the Township will extinguish any rumors and end any speculation regarding Westtown's ongoing commitment to the Regional Police Department.

Sincerely,

Robert Layman
Township Manager

Rick Smith

From: Chester County Commissioners <cccommissioners@chesco.org>
Sent: Monday, June 11, 2012 12:29 PM
To: Atglen Boro - P.Gail Murphy - Manager; Avondale Boro - Becky Brownback - Secretary; Birmingham Twp - Quina Nelling - Secretary; Caln Twp - Gregory E. Prowant, AICP - Manager; Charlestown Twp - Linda Csete - Secretary; City of Coatesville - Gary Rawlings - City Manager; Dowingtown Boro - Steve Sullins - Manager; East Bradford Twp - Michael P. Lynch - Manager; East Brandywine Twp - Scott T. Piersol - Manager; East Caln Twp - Barbara Kelly - Manager; East Coventry Twp - Bernard A. Rodgers - Manager; East Fallowfield Twp - Manager - Vacant; East Goshen Twp - Louis F. Smith, Jr. - Manager; East Marlborough Twp - Jane R Laslo - Manager; East Nantmeal Twp - Kathy Brumfield - Secretary; East Nottingham Twp - Pat Brady - Secretary; East Pikeland Twp - Kimberly B. Moretti - Manager; East Vincent Twp - Mary E. Flagg - Manager/Secretary; East Whiteland Twp - Terry Woodman - Manager; Easttown Twp - Mike Brown - Manager; Elk Twp - Terri Kukoda - Secretary; Elverson Boro - Lorrie Stolz - Secretary; Franklin Township - Joan N. McVaugh - Manager/Treasurer; Highland Twp - Barbara Davis - Secretary; Honey Brook Twp - Toni Antonini - Twp Administrator; Honeybrook Boro - Janis Rambo - Secretary; Kennett Square Boro - Brant Kucera - Manager; Kennett Twp - Lisa M Moore - Secretary; London Britain Twp - Carolyn Matalon - Secretary; London Grove Twp - Steve Brown - Manager; Londonderry Twp - Janice H. Hearne - Secretary; Lower Oxford Twp - Sara Laganelli - Secretary; Malvern Boro - Sandra L. Kelley - Secretary; Modena Boro - Ted Reed - Manager; New Garden Twp - Spencer Andress - Interim Manager; New London Twp - Trish Fagan - Secretary; Newlin Twp - Gail Abel - Secretary; North Coventry Twp - Kevin Hennessey - Manager; Oxford Boro - Betsy Brantner - Manager; Parkesburg Boro - L. James Thomas - Manager; Penn Twp - W.A. Finnen - Secretary; Pennsbury Twp - Kathleen Howley - Manager; Phoenixville Boro - E. Jean Krack - Manager; Pocopson Township - Susan Simone - Secretary; Sadsbury Twp - Linda Shank - Assistant Secretary; Schuylkill Twp - Mary R. Bird - Manager; South Coatesville Boro - Stephanie Smith-Dowridge Sec/Tres; South Coventry Twp - Mildred W. Donnell - Secretary; Spring City Boro - Dennis Rittenhouse - Manager; Thornbury Twp - Brody D. Bovero - Manager; Tredyffrin Twp - Mimi Gleason - Manager; Upper Oxford Twp - Jane Daggett - Secretary; Upper Uwchlan Twp - Cary Vargo - Manager; Uwchlan Twp - Douglass Hanley - Manager; Valley Twp - Karen E. Chandler - Secretary; Wallace Twp - Betty Randzin - Secretary; Warrick Twp - Joan Grimley - Secretary; West Bradford Twp - Thomas Ryan - Manager; West Brandywine Twp - Ronald Rambo, Jr. - Manager; West Caln Twp - Gary L Dunlap - Manager; West Chester Boro - Ernie McNeely - Manager; West Fallowfield Twp - Gina M.Wheeler - Secretary; West Goshen Twp - Casey LaLonde - Manager; West Grove Boro - Sharon B. Nesbitt - Manager; West Marlborough Twp - Shirley Walton - Secretary; West Nantmeal Twp - Susan L Ward - Secretary; West Nottingham Twp - Candace Miller - Secretary; West Pikeland Twp - Vincent Visoskas - Manager; West Sadsbury Twp - Cindy Mammarella - Secretary; West Vincent Twp - James Wendelgass - Manager; West Whiteland Twp - Michael Cotter - Manager; Westtown Twp - Robert Layman - Manager; Willistown Twp - Dave Burman - Manager
Subject: Re-establishment of municipality cost recovery for Chester County Emergency Services
Attachments: Draft letter to municipalities - DES cost recovery.pdf

Below is a message sent from the Chester County Commissioners' Office by Mark Rupsis, Chester County Chief Operating Officer. Please forward it to your municipality elected officials.

Dear Chester County Municipality Official or Manager:

The Chester County Commissioners have been reviewing a number of options to help offset the reductions in Federal and State funding, and reductions in funding the County is receiving for the 9-1-1 System. As part of the review, the Commissioners will be discussing the re-establishment of a municipality fee for Emergency Services that was implemented by the County in the 1980's, then "temporarily suspended" in 1993 (but never re-instated). This will be discussed at the Commissioners' June 19th Sunshine Meeting, then voted upon at the June 21st Commissioners' Meeting.

Attached is a draft letter that will be presented to the Commissioners for their review at the June 19th Sunshine Meeting. If approved at the Commissioners' Meeting on June 21st, the letter will then be sent to all municipalities. As with all Chester County public meetings, the June 19th and June 21st meetings will be videoed and posted on the county website, www.chesco.org, should you wish to view the events of the meetings.

If you have any questions please call me on 610-344-6100.

Sincerely,

Mark Rupsis
Chief Operating Officer

This County of Chester e-mail message, including any attachments, is intended for the sole use of the individual(s) and entity(ies) to whom it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended addressee, nor authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone this e-mail message including any attachments, or any information contained in this e-mail message including any attachments. If you have received this e-mail message in error, please immediately notify the sender by reply e-mail and delete the message. Thank you very much.

Draft letter regarding municipality fees for Department of Emergency Services

Dear Municipal Officials and Manager:

Chester County places a top priority on the safety of its citizens, ensuring a very high quality level of training facilities and equipment for the 5,000-plus police, fire and EMS personnel throughout the County who serve every single one of our 500,000 residents. To maintain this very high quality level, the County must continually invest in projects and services that will ensure the *extremely high level of safety* for all of its citizens for many years to come.

Current projects and services with major investment committed include:

- The development of the ***Chester County Public Safety Training Campus*** in South Coatesville, which will benefit all emergency services personnel with greater training opportunities, greater practice opportunities and greater educational opportunities. Estimated investment to develop: **\$10 million**
- The *upgrading of major equipment* including the voice radio system, fire/emergency medical services paging, next generation 9-1-1 and data system. This represents a major investment for the county with technological benefits for all municipalities' emergency services personnel. Estimated investment: **\$75 million**, of which \$55 million is for the new voice radio system.
- The ongoing administration and maintenance costs that support the ***County's 9-1-1 Center and all municipality EMS operations***. County cost, after surcharge reimbursements: **\$5.3 million annually**.

Coupled with all this investment is the realization that state funding support for the Department of Emergency Services has been stagnant, and is **predicted to decrease by around \$1.5 million**, due, in part, to greater competition for the limited 9-1-1 reimbursement money.

All of this has led to a decision to re-establish a municipality fee to help support Chester County's Department of Emergency Services. This municipality cost recovery fee is not new. The fee was simply "suspended for three years" in 1993 to allow municipalities to use the funds to purchase their own police radio systems, but subsequently was not reinstated. The major investments outlined above are just a few of the issues leading the decision to re-establish the municipality fee to help support Chester County's Department of Emergency Services.

Cost recovery has been set at \$2.6 million, which is a fraction of the County's overall investment and continued costs related to Emergency Services. In addition to the major investment items listed above, the County is projected to spend approximately \$3.2 million annually in debt service on Emergency Services projects. (Debt service is the cost to the County to borrow money to fund Emergency Services' projects.) From yet another perspective, it costs the County twice the cost recovery amount (or \$5.2 million) annually to run the 9-1-1 Center and all municipality Emergency Medical Services (EMS) operations.

The Chester County citizen survey that was undertaken as part of our Strategic Plan noted that *Emergency Services and the 9-1-1 System were, by far, the most important of all County services*. Perhaps that is because, of all the services provided by Chester County and the municipalities, public safety – especially emergency services – affects every man, woman and child who live here.

The municipality fee has been determined on a population basis. With cost recovery funding set at \$2.6 million, and a population of approximately 500,000 in Chester County, the cost equates to roughly \$5.20 per capita. So, for example, if a municipality had a population of 10,000, the invoice would be approximately \$52,000.

Later this summer, you will receive an invoice based on your municipality's population, giving you time to include this in the preparation of your 2013 budget.

Sincerely,

Terence Farrell
Chairman

Kathi Cozzone
Commissioner

Ryan Costello
Commissioner

Chester County Association of Township Officials

Post Office Box 371

West Grove, Pennsylvania 19390

+ 1- 717- 633- 9755 Fax + 1- 717- 633- 9463

June 14, 2012

President

Richard E. Hicks
East Marlborough Township

1st Vice President

Victor Mantegna
Penn Township

2nd Vice President

Christine McNeil
East Vincent Township

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Upper Oxford Township

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Patricia Morrison
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Ernie Holling
West Pikeland Township

Virginia McMichael
East Whiteland Township

E. Martin (Marty) Shane
East Goshen Township

Joseph E. Toner, III
Uwchlan Township

Dr. Robert White
West Goshen Township

**PSATS Executive Board
Representative**

John Haiko
West Bradford Township

Chester County Commissioners
313 West Market Street
West Chester, Pennsylvania

VIA E-Mail

Dear Commissioners:

The CCATO Executive Board is in receipt of the draft letter e-mailed to the municipal managers and officials on June 11, 2012. The subject matter is the County's intent to impose a fee on municipalities to fund the operation of the Chester County Department of Emergency Services. The Executive Board scheduled an emergency meeting to discuss this matter and our comments are as follows:

- Notice – We note the fact that an e-mail was sent Monday June 11th, announcing that the Commissioners are poised to discuss and take action the following Tuesday and Thursday, on a matter that would financially affect all municipalities. This is just not right. Most municipalities will not have the opportunity to meet during this one-week period and determine the budget impact and establish an "official position." One could assume the County was trying to avoid this.

- Operating Expense – This "fee" is intended to offset the cost of operating the County's Department of Emergency Service. All aspects of this Department are under the sole purview of the Commissioners and we are unaware of any other situations in which a "fee" is imposed to offset general operating expenses. This is inappropriate, as municipalities have no role in approving the budget for Emergency Services. This budget role as well as oversight is exclusive to the Commissioners.

- Fiscal Impact on Municipalities – The letter uses an example of a municipality with a population of 10,000. A real example would be East Bradford Township that has a population of 9,942 and a budget of \$3,210,000. Their fee would be \$51,698, which would be extremely difficult to allocate within their budget.

The CCATO Executive Board voted definitively to oppose this method of addressing the issue. We are, however, willing to work with the Commissioners to determine an appropriate way to address the revenue question.

CCATO and the 57 Townships they represent look forward to working with the Commissioners to develop a solution that is acceptable to all.

Sincerely,

Richard E. Hicks
President

CC: Editors, Daily Local News, Editor, Philadelphia Inquirer, Pottstown Mercury, The Kennett Paper, Chester County Press; John Haiko, Elam Herr and Dave Sanko



County of Chester
RECORDER OF DEEDS

Rick Loughery, Recorder

Ruth Haganir, First Deputy
Edward Sweeney, Esq., Solicitor

RECEIVED
BY: _____

JUN 7 2012

June 4, 2012

Dear Mayors, Supervisors, Council Members & School Directors:

This year, I am launching the Veterans ID & Discount Program which will provide our county's veterans with photo identification cards when they record their military discharge papers in my office. In an effort to show our community's appreciation to our veterans, I am asking our local businesses to provide them with a discount when they show this special veteran ID card. However, I need your help to do this!

If you know of a business in your community that might be interested, please forward them a copy of the enclosed letter and application form for the program. Any business may apply, and I welcome various types of discounts. Please consider announcing this program at your public meetings and through other means that may be at your discretion. I plan for the program to go live in September, so I am encouraging businesses to submit their discount applications now.

I sincerely hope that you will help promote this initiative in support for our local veterans.

Please contact me with any questions.

Sincerely,



Rick Loughery
Recorder of Deeds

Email: RLoughery@chesco.org



County of Chester
RECORDER OF DEEDS

Rick Loughery, Recorder

Ruth Haganir, First Deputy
Edward Sweeney, Esq., Solicitor

Dear Chester County Business Leaders:

This year, I am launching the Veterans ID Program which will provide our county's veterans with photo identification cards when they record their military discharge papers in my office. In an effort to show our community's appreciation to our veterans, I would like to offer you an opportunity to provide them with a discount from your business when they show this special veteran ID card.

The veterans' photo ID card issued by the Recorder of Deeds (or an active military ID) would be a requirement to qualify for any discount. Other county Recorders in Pennsylvania have also launched this program, so veterans from neighboring counties may also use their special veterans photo ID card to receive the discount under this program from your business as well. Enrollment in this program will be for a year with an annual automatic renewal. Discounts may be a percentage of the sale or a specific dollar amount, and may include restrictions if necessary. I ask participants to give my office thirty days written notice if they plan to withdraw their discount from the program.

A listing of all participating businesses will be on the Chester County Recorder of Deeds website www.chesco.org/recorder, in our office and publicized through other various means. We will update our listing of participants frequently.

If you are interested in participating, please complete the enclosed application then return it to the Chester County Recorder of Deeds office located at 313 W. Market Street, Ste 3302, P.O. Box 2748, West Chester, PA 19380.

I sincerely hope that you take this opportunity to show your support for our local veterans. Please do not hesitate to contact me with any questions.

Sincerely,


Rick Loughery
Recorder of Deeds

Email: RLoughery@chesco.org



County of Chester
RECORDER OF DEEDS

Rick Loughery, Recorder

Ruth Haganir, First Deputy
Edward Sweeney, Esq., Solicitor

**Chester County Veterans ID Program
BUSINESS DISCOUNT APPLICATION**

BUSINESS INFORMATION

Business Name: _____

Business Address: _____

Email: _____ Phone Number: _____

Business website: _____

Contact Name: _____

DISCOUNT INFORMATION

Percentage of Discount: _____ or Amount of Discount: _____

Restrictions (if applicable): _____

AUTHORIZATION

_____(insert business name) agrees to offer the above listed
discount to all Veterans who produce a Veterans' Photo ID (or active military ID) beginning upon receipt
of application and approval by the Chester County Recorder of Deeds.

Signature: _____

Print Name: _____ Title: _____

Thank you for helping us honor our Chester County Veterans for their service to the
United States of America.

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: mgordon@eastgoshen.org

Date: 6/14/2011

To: Board of Supervisors

From: Mark Gordon, Township Zoning Officer *mlg*

Re: Sign Ordinance

Dear Board Members:

The Planning Commission reviewed your initial comments to the Sign Ordinance Amendment and has made a couple of minor modifications for your review. Also, you'll notice the formatting is much easier to follow now, I hope you agree.

If the Board is satisfied with this version I suggest we ask the solicitor to draft the official version then I can forward it to the CCPC for review. Pending the CCPC's comments we can advertise and adopt the ordinance in mid August along with the Billboard ordinance amendment.

Planning Commission comments from 6/6/2012 are in red and highlighted (6/14/2012)

§240-6 Definitions

SIGN

A lettered board, structure, display, illustration or other surface, or any other graphic device used to visually announce, advertise or convey information to the public for any purpose, and which is visible from outside of a building.

(1) **DIRECTIONAL SIGN** — An informational sign indicating direction, entry or exit, loading or service area, fire lanes, parking, no trespassing or similar information incidental to the primary use and not itself advertising that use.

(2) **FREESTANDING SIGN** — A sign and supporting structure which is self-supporting upon the ground or which is supported by means of poles, pylons or standards in the ground. A freestanding sign is not attached to a building except by secondary supports such as guy wires.

(3) **IDENTIFICATION SIGN** — A sign identifying a home occupation or identifying the use of a property, but one that has no advertisement.

(4) **ILLUMINATED SIGN, DIRECT** — A sign which is designed to be illuminated by artificial light from a source adjacent to or outside of the sign in such a manner that the source of the light is not directly visible from the street or any other intended vantage point of the sign.

(5) **ILLUMINATED SIGN, INDIRECT** — A sign which is designed to be illuminated by light from within the sign rather than a source adjacent to or outside of the sign.

(6) **MENU BOARD** — A sign that (only) lists types and prices of food and beverage offered for sale. Such sign includes but is not limited to a bill of fare or a price list.

(7) **MOVABLE SIGN** — A sign which is not secured or attached to a structure or to the ground.

(8) **NAMEPLATE SIGN** — A sign indicating only the name and/or address of persons or person residing on or legally occupying the premises.

(9) **OFFICIAL SIGN** — A sign erected by the state, county, Township or other legally constituted governmental body.

(10) **OFF-PREMISES SIGN** — A sign which directs attention to an object, product, service, place, activity, person, institution, organization or business that is primarily offered or located at a location other than the lot upon which the sign is located. This includes signs commonly called "billboards."

1 (11) **POLITICAL SIGN** — A sign which indicates the name, cause or affiliation of a
2 person seeking public office or on which reference is made to an issue for which a
3 referendum is scheduled to be held.

4 (12) **PUBLIC SERVICES SIGN** — A sign which advertises availability of rest rooms,
5 telephone, meeting times of service organizations or other similar public conveniences.

6 (13) **TEMPORARY SIGN** — A sign constructed of paper, cloth, canvas, wood, metal or
7 any lightweight material intended to be displayed for a short period of time, normally
8 less than 30 days.

9 (14) **TIME AND TEMPERATURE SIGNS** — A sign or portion of a sign whose sole purpose
10 is to indicate the time and/or temperature.

11 (15) **VEHICULAR SIGN** — A sign affixed or painted on a vehicle, trailer or similar device.

12 (16) **WALL SIGN** — A sign posted on, painted on, suspended from or otherwise affixed
13 to a wall or vertical surface of a building which does not project more than 12 inches
14 from the wall or vertical surface to which it is attached.

15 (17) **WALL-SIGNABLE AREA** — A continuous rectangular area on the wall of a building.

16 (18) **WINDOW SIGN** — A temporary sign attached to or affixed to the interior of a
17 window or door, or a sign which is readily visible and can be read from the exterior
18 through a window or door from a distance of 20 feet therefrom. Such sign shall not be
19 internally illuminated.

§ 240-22. Signs.

Sign regulations applicable to all districts.

A. Scope and applicability.

(1) Permit required. A zoning permit shall be required for all signs allowed in any zoning district except for signs listed in Subsections H, I and J. All signs shall comply with the regulations of this chapter.

(2) Special permit required. A special permit(s), not to exceed 30 days in any calendar year for all special permits, may be issued for promotional devices, floodlights, flags, banners or other attention getting devices for special occasions for new or existing businesses in any commercial or industrial district.

(3) Temporary permit required. A temporary zoning permit will be required for any sign erected and maintained by a developer on a tract of ground. Permits will be valid for six months but may be renewed by the Zoning Officer. Such sign shall not exceed 32 square feet in area.

B. Nonconforming signs.

(1) Signs legally existing at the time of enactment of this chapter and which do not conform to the requirements of this chapter shall be considered nonconforming signs. Any nonconforming sign which is damaged in excess of 25% of its cost of replacement or is removed shall be replaced only with a conforming sign. Legal nonconforming signs may be repainted or repaired (including lighting), provided that such repainted or repaired sign does not exceed the dimensions of the existing sign. Wording may also be changed.

(2) Signs advertising a use no longer in existence shall be removed or changed to advertise the new use within 30 days of the cessation of the original use. Signs once removed shall be replaced only by signs in conformance with this chapter.

(3) It is the responsibility of the owner of a sign to provide evidence that a sign is lawfully nonconforming and to register such sign with the Zoning Officer.

C. Construction of signs. Every sign permitted in this section must be constructed of durable materials and must be kept in good condition and repair. Any sign which is allowed to become dilapidated may be repaired or removed by the Township at the expense of the owner or lessee of the property on which it is located upon written notice to both tenant and landlord.

D. Abandoned signs. No person shall maintain or permit to be maintained on any premises owned or controlled by him a sign which has been abandoned.

(1) An abandoned sign for the purpose of this chapter is a sign located on and/or related to the use of a property which becomes vacant and unoccupied for a period of six months or more; any sign which was erected for an occupant or business unrelated to the present occupant in business; or any sign which relates to a time, event or purpose which is past.

(2) Any such abandoned sign shall be abated by the owner or person controlling the property within 30 days of the date of abandonment as herein defined.

E. Location of signs. The location for signs shall be governed by the following location requirements:

(1) No sign except official signs, name plate signs, bus shelter signs, public service signs (such as telephone) and directional signs shall be erected within or project over a street right-of-way.

(2) No sign shall be so located or arranged that it interferes with the sight distance requirements of § 240-23D(11).

(3) No signs except official signs, political signs, public service signs, bus shelter signs or off-premises signs permitted by Subsection P shall be erected on a property to which it does not relate.

(4) No sign except removable political signs and temporary yard or garage sale signs shall be placed on any tree, official sign, rocks or other natural features.

(5) All signs erected in any zoning district, except C-1, shall comply with the side yard requirements for the district. A freestanding sign may be erected one foot from the side property line in the C-1 Commercial District.

F. Illuminated signs.

(1) The lighting of signs shall be arranged so that a bare light bulb, spotlight bulb or fluorescent bulb is not visible off the lot. Any lighting of signs shall be the minimum necessary to make the sign visible from a distance of 500 feet.

(2) No sign in any residential zoning district established in § 240-5 of this chapter shall be indirectly and/or internally illuminated unless specifically permitted by another provision of this chapter.

[Amended 11-16-1999 by Ord. No. 129-J-99]

(3) See also § 240-24H regarding light and glare control.

1 G. Vehicle signs. Any vehicle or structure to which a sign is affixed in such a manner that the
2 carrying of such sign or signs no longer is incidental to the primary purpose of the vehicle or
3 structure but becomes a primary purpose in itself shall be considered a freestanding sign and
4 as such be subject to the provisions regarding freestanding signs in the district in which such
5 vehicle or structure is located. All vehicles associated with a commercial establishment shall
6 be parked in a location that precludes the vehicle from being used as a freestanding sign.

7 H. Menu boards, bills of fare or price lists. A menu board (as defined under "sign" in § 240-6)
8 shall not be considered a sign within the meaning of this chapter, provided that all of the
9 following conditions are met:

10 (1) Such sign is three square feet or less in area.

11 (2) Such sign has letters and numbers a maximum of three inches in height.

12 (3) Such sign is located on the building next to the entrance of the establishment or in the
13 window next to the entrance to the establishment.

14 (4) Such sign shall only be permitted for use in conjunction with a restaurant.

15 I. Temporary signs. The following signs are permitted and do not require a zoning permit,
16 provided that they are removed in the time specified and conform to the sign requirements
17 of this section. Any such sign that does not meet the requirements of this section shall only
18 be permitted if it meets the provisions for another type of permitted sign.

19 (1) Yard or garage sale signs, provided that they do not exceed four square feet in area and
20 are removed within 48 hours after sale, and provided that a maximum of three such signs
21 are posted.

22 (2) Signs giving notice of the sale or rental of the property on which the sign is located,
23 provided that such sign does not exceed eight square feet in area in the R-1 (PRD
24 Residential Area), R-2, R-3, R-4 and R-5 Zoning Districts, and 20 square feet in area in the R-
25 1 (PRD Commercial Area), C-1, C-2, C-4, C-5, I-1, I-2 and BP Zoning Districts, and are
26 removed within 72 hours upon settlement of the sale or upon signing of the lease of
27 rental. Open house directional signs with a maximum size of two square feet may be
28 installed two hours prior to the open house and must be removed immediately following
29 the event.

30 **[Amended 5-7-2002 by Ord. No. 129-L-02]**

31 (3) Political signs, provided that each does not exceed eight square feet in area and are
32 removed within seven days after the date of the election or referendum.

(4) Signs erected by a United States Internal Revenue Service recognized nonprofit or charitable entity recognized by the Zoning Officer denoting a special event, provided that they are erected no more than 15 days before the event and removed within seven days after the event and do not exceed 32 square feet in sign area.

(5) Noncommercial signs and decorations for an official or religious holiday, provided that they do not create traffic or fire hazards and are removed within seven days following the event. Such sign shall not exceed 32 square feet.

(6) Signs announcing work actively being performed on the premises by contractors, mechanics, painters, artisans, etc., not to exceed eight square feet, provided that they are removed within seven days after such work is no longer actively and continuously being pursued, except such signs may be a maximum of 32 square feet if the construction cost is over \$1,000,000.

(7) Signs advertising the temporary sale of products or goods such as Christmas trees, provided that such signs shall not exceed a total sign area on each of two sides of 12 square feet, are only posted for a maximum of 30 days and are removed within three days after the completion of sales.

J. Exempt signs. The following type of signs (as defined in § 240-6) are exempt from zoning permit requirements, within the following requirements:

(1) Official signs.

(2) Name plate signs not to exceed two square feet.

(3) Identification signs not to exceed two square feet.

(4) Directional signs not to exceed four square feet.

(5) Memorial or historic markers when approved by motion or resolution of the Board of Supervisors.

(6) Public service signs, such as those advertising availability of rest rooms, telephone, meeting times of service organizations or other similar public conveniences. Not to exceed two square feet.

(7) Temporary signs as provided in Subsection I.

(8) Trespassing signs or signs, indicating the private nature of a road, driveway or premise, and signs prohibiting or controlling hunting and fishing upon the premises, not to exceed two square feet.

K. Signs prohibited in all districts. The following signs are prohibited in all zoning districts:

(1) Banners, spinners, flags, pennants or any moving object used for commercial advertising purpose whether containing a message or not, except as permitted under Subsection A(2), and except banners or flags meeting the requirements for a permitted type of sign.

(2) Flashing, blinking, twinkling, animated or moving signs of any type, except those portions of the sign which indicate time and temperature. ~~and except flashing signs shall be permitted in the C-1 District.~~

(3) Signs placed, inscribed or supported upon the roof or upon any structure which extends above the eave of the roof of any building.

(4) Signs on mobile stands which can be moved from place to place.

(5) Signs which emit smoke, visible vapors or particles, sound or odor.

(6) Signs which contain information that states or implies that a property may be used for any purpose not permitted under the provisions of this chapter in the zoning district in which the property to which the sign relates is located.

(7) Signs that are of such character, form, shape or color that it imitates or resembles any official traffic sign, signal or device, or that has any characteristics which are likely to confuse or distract the operator of a motor vehicle on a public street.

(8) Signs that outline the rooflines, doors, windows or wall edges by illuminated tubing or strings of lights for advertising purposes.

(9) Signs or displays visible from a street, sidewalk or another property that include words or images that are obscene, pornographic or that an average reasonable person would find highly offensive to public decency.

(10) Off-premises signs (as defined in § 240-6) shall be prohibited in the Township, except for official signs or as specifically permitted in the C-1 and I-2 Districts.

[Amended 2-5-2002 by Ord. No. 129-G-2]

L. Signs and/or structures denoting the name of a subdivision.

(1) Signs that are freestanding or attached to walls or fences constructed of weather-resistant wood or decorative masonry designating the name of a subdivision and any accompanying logo may be erected at each entrance of a subdivision. The location of all such structures or signs shall be approved by the Township during the subdivision process

and shall not contain any advertising except the name of the subdivision. A maximum of two sign faces shall be permitted, each of which shall have a maximum sign area of 50 square feet.

(2) The applicant shall prove that there will be a long-term system to ensure proper maintenance of the sign and any accompanying landscaping and that the sign will be durably constructed as to require minimal maintenance. The Zoning Officer shall issue a zoning permit upon the recommendation of the Planning Commission.

(3) These signs shall only be permitted for use in conjunction with a subdivision and shall not be permitted for use in conjunction with a land development.

L.1. Off-premises signs and structures denoting the uses in the I-2 District.

[Added 2-5-2002 by Ord. No. 129-G-2; amended 2-22-2005 by Ord. No. 129-A-05]

(1) An off-premises, directly illuminated freestanding sign may be erected at the Paoli Pike entrance to the uses. The location of such sign, the materials, the method of lighting, and the content of the sign shall be approved by the Board of Supervisors during the subdivision/land development process. The sign shall have a maximum sign area of 20 square feet and a maximum height of five feet. The Zoning Officer shall issue a zoning permit upon the recommendation of the Planning Commission and approval of the Board of Supervisors.

(2) The applicant shall prove by a preponderance of evidence that there will be a long-term system to ensure proper maintenance of the sign and any accompanying landscaping.

M. Area of signs. The following regulations shall be used in computing the area of signs:

(1) The area of a sign shall be construed to include all lettering, wording and accompanying designs and symbols, together with the background, whether open or enclosed, on which they are displayed, but not including any supporting framework and bracing which are incidental to the display itself.

(2) Where the sign consists of individual letters or symbols attached to or painted on a surface, building, wall or window, the area shall be considered to be that of the smallest rectangle or triangle, including the sign background, which encompasses all of the letters and symbols.

(3) In computing square foot area of a double-face sign, only one side shall be considered, provided that both faces are identical in size. If the interior angle formed by the two faces of the double-faced sign is greater than 45°, then both sides of such sign shall be considered in calculating the sign area.

(4) Unless otherwise specified, all square footages are maximum sizes.

N. Height of signs. No sign shall exceed the maximum height restriction for the particular type of sign structure and zoning district established below:

[Amended 2-5-2002 by Ord. No. 129-G-2]

Type of Sign Structure	Maximum Height* (feet)		
	Residential Districts	Commercial Districts	Industrial and Business Park Districts
Freestanding	6	14	6
Wall	10	14	10**

*"Maximum height" shall mean the vertical distance measured from the average ground level immediately below a sign to the highest point of the sign and its supporting structure.

**Wall signs on office buildings in the I-2 District may have a maximum height of 41 feet.

O. Signs permitted in residential districts.

(1) Only the following types of signs are permitted in residential districts:

(a) Exempt signs as provided in Subsection J.

(b) Temporary signs as provided in Subsection I.

(c) Subdivision signs as provided in Subsection L.

(d) The following signs are permitted for those uses permitted in residential districts by conditional uses or special exception:

[1] A wall sign not to exceed 20% of the wall-signable area or 32 square feet, whichever is less, and permitted on the front wall of the structure only.

[2] A freestanding sign not to exceed 32 square feet in area. Such sign shall not be internally illuminated. No more than one freestanding sign per road frontage.

[3] A nonilluminated window sign not to exceed 20% of window area to which it is attached.

(2) Any of the above signs that are to be associated with a proposed conditional or special exception use shall be reviewed and either be approved or denied at the same time that the conditional or special exception use is being reviewed.

(3) Signs relating to convenience commercial facilities when permitted in an apartment development in accordance with the following regulations:

[Amended 11-16-1999 by Ord. No. 129-J-99]

(a) Wall sign. One shall be permitted for each establishment and shall be attached only to either the front wall, front advertising band or under the eave of the front of the main roof of the individual establishment. The top of the sign shall not be as high as the roof eave and the bottom of the sign shall be at least six feet and eight inches above the nearest finished walkway. (A parking area shall not be considered a walkway). Such sign shall not exceed two feet in height or be longer than 75% of the linear length of the individual commercial establishment. The maximum size of any such sign shall not exceed 24 square feet.

[1] All newly placed wall signs attached to the same building.

[a] Shall be generally consistent in proportion and format with existing signs so that consistency of signs is achieved.

[b] Shall not be box-type signs if at least 75% of the existing signs in the convenience center are not box-type signs. A "box-type" sign is a closed box with one or two faces being illuminated from within.

[c] Shall maintain common vertical and horizontal lines with other signs in a manner consistent with the architecture of the building.

[d] Should be generally consistent in materials, font style and type size with other signs attached to the same building.

[e] May be directly or indirectly illuminated.

(b) Freestanding sign. One freestanding sign shall be permitted for the convenience commercial facility. The sign shall not exceed 20 square feet in area and shall have an overall height not exceeding eight feet. Such signs may identify the names or businesses of the occupants of the convenience commercial facility.

(c) Window sign. A nonilluminated window sign not to exceed 20% of the window area to which it is attached.

(d) Design. All signs on the structures shall be of the same design, shall be lit in a similar manner and shall be architecturally compatible with the structure.

(e) Wall sign alternative. In lieu of the wall sign authorized by § 240-220(3)(a), each establishment in the building shall be permitted to erect one freestanding sign in accordance with the following requirements:

[1] Each freestanding sign shall have a maximum size of 10 square feet and a maximum height of 10 feet.

[2] Each freestanding sign shall be located immediately in front of its respective establishment.

[3] All portions of the freestanding sign shall be located no more than 10 feet from the respective establishment.

[4] Each freestanding sign shall comply with all front, rear and side yard requirements, and each such sign shall comply with the setback requirements for the zoning district in which the property is located.

(4) See also Subsection F regarding illumination of signs in a residential district.

P. Signs permitted in commercial districts. Only the following types of signs are permitted in a commercial district:

(1) Exempt signs as provided in Subsection J.

(2) Temporary signs as provided in Subsection I.

(3) Signs relating to a principal use on a lot, including a maximum of one commercial establishment in accordance with the following regulations:

(a) Wall sign. One shall be permitted for each establishment. Such sign shall not exceed two square feet in area for each linear foot of wall-signable area, but not exceed 60 square feet.

(b) A freestanding sign not to exceed 10 square feet in area. No more than one freestanding sign shall be permitted on each street frontage.

(c) A window sign not to exceed 20% of window area to which it is attached.

(4) Signs relating to a principal use on a lot, including more than one commercial establishment are permitted in accordance with the following regulations:

(a) Wall sign. One shall be permitted for each establishment. Such sign shall not exceed two feet in height or be longer than 75% of the linear length of the individual commercial establishment, with a maximum size of 32 square feet.

[1] All newly placed wall signs attached to the same building:

[a] Shall be generally consistent in proportion with existing signs.

[b] Shall not be box-type signs if at least 75% of the existing signs are not box-type signs.

[c] Shall maintain common vertical and horizontal lines with other signs in a manner consistent with the architecture of the building.

[d] Should be generally consistent in materials, font style and type size with other signs attached to the same building.

[2] An applicant for construction of a new principal building intended to include more than one establishment is strongly encouraged to submit a proposed set of standards that the building owner intends to use to control the types and colors of signs to ensure compatibility among the signs.

[3] See Subsection K which prohibits certain types of signs, such as flashing and above-the-roofline signs.

[4] Wall sign alternative. In lieu of the wall sign referred to in Subsection P(4)(a), each establishment in the structure shall be permitted to erect one freestanding sign in accordance with the following requirements:

[a] Each freestanding sign shall have a maximum size of 10 square feet and a maximum height of 10 feet.

[b] Each freestanding sign shall be located immediately in front of its respective establishment.

[c] All portions of the freestanding sign shall be located no more than 10 feet from the respective establishment.

[d] The freestanding signs shall comply with all front, rear and side yard requirements and they shall comply with the setback requirements for the zoning district.

(b) ~~A-F~~ Freestanding signs.

1 [1] A shopping center use in the C-2 District or within a PRD may have a
2 freestanding sign with a maximum area of 120 square feet and a maximum of fourteen
3 feet in height, on each street frontage. ~~shall not exceed 10 square feet in area nor five~~
4 ~~feet in height.~~ No more than one freestanding sign shall be permitted on each street
5 frontage.

6 [2] All other freestanding signs shall not exceed 10 square feet in area nor five
7 feet in height. No more than one freestanding sign shall be permitted on each street
8 frontage.

9 (c) Window signs. The cumulative size of window signs is not to exceed 20% of the
10 window area to which it or they are attached. Such signs may contain the names or
11 businesses of the occupants of the facilities.

12 (d) All signs on the structure shall be of the same design and lit in a similar manner and
13 shall be architecturally compatible with the structure.

14 (5) Sign bonus. Each permitted 10 square feet maximum freestanding sign in a commercial
15 district may be increased in size to a maximum of 20 square feet if the sign is not internally
16 illuminated and is constructed of relief-cut wood (other than plywood).

17 (6) Off-premises signs. In addition to other permitted signs, a lot in the C-1 District may
18 include one off-premises sign (as defined in § 240-6) if the sign meets the following
19 requirements:

20 (a) The sign shall include a maximum of one sign face, which shall not exceed a
21 maximum of 50 square feet of sign area.

22 (b) The sign shall be set back a minimum of 200 feet from any other existing or
23 previously approved off-premises sign.

24 (c) The sign shall be set back a minimum of 100 square feet from the lot line of a
25 primarily residential use, except the setback shall be increased to 200 feet if the
26 illumination of the sign would be visible from an existing dwelling.

27 (d) Such sign shall have a maximum total height of 14 feet.

28 (7) Any sign (as defined in § 240-6, which includes but is not limited to graphics and logos)
29 attached to or incorporated into functional elements of a building or development
30 (including but not limited to awnings, canopies or murals) that serve an advertising or use
31 identification purpose shall be considered to be a sign, and specifically shall be regulated
32 by all provisions of this section for the applicable zoning district.

Q. Signs permitted in industrial and business park districts. Only the following types of signs are permitted in the industrial and business park districts:

[Amended 2-5-2002 by Ord. No. 129-G-2]

(1) Exempt signs as provided in Subsection J.

(2) Temporary signs as provided in Subsection I.

(3) Subdivision signs as provided in Subsection L.

(4) Land development signs as provided in Subsection L.1.

(5) Wall sign. One shall be permitted for each establishment. Such sign shall not exceed two square feet for each linear foot of wall area (where a sign could be located) or 100 square feet, whichever is more restrictive, and shall be permitted only on the front wall of the structure. In the I-2 District each office building shall be permitted one sign, which shall not exceed 40 square feet.

(6) Freestanding sign. One sign along each street frontage, each of which shall not exceed 20 square feet in sign area.

(7) Freestanding signs in the I-2 District for an office use.

[Amended 2-22-2005 by Ord. No. 129-A-05]

(a) A maximum of one freestanding, directly illuminated sign that is located on the lot that contains the office use shall be permitted for an office use in the I-2 District. The sign shall not exceed 13 square feet in area and four feet in height. The Zoning Officer shall issue a zoning permit for the sign upon the recommendation of the Planning Commission and approval of the Board of Supervisors.

(b) Off-site freestanding signs whose primary purpose is to direct persons to various uses in the I-2 Zoning District may be installed by the Township in the I-2 Zoning District. These signs shall be considered "official signs" as defined by this chapter.

(8) Freestanding signs in the I-2 District for National Register of Historic Places eligible buildings. A maximum of two freestanding, off-premises, directly illuminated signs shall be permitted. Each sign shall not exceed 24 square feet in area and five feet in height. If more than one such sign is installed, lettering and symbols shall be restricted to one side only of each sign. The applicant shall prove by a preponderance of evidence that there will be a long-term system to ensure proper maintenance of the sign and any accompanying landscaping. The Zoning Officer shall issue a zoning permit for the signs upon approval of the Board of Supervisors.

(9) Off premises freestanding signs in accordance with § 240-22L.1.

[Added 2-22-2005 by Ord. No. 129-A-05]

R. Approval of signs associated with proposed conditional uses and special exception uses. Any of the signs in Subsections O through and including Q that are to be associated with a proposed conditional or special exception use shall be reviewed and either be approved or denied at the same time that the conditional or special exception use is being reviewed.

S. Display of street address numbers.

(1) Assignment of street address numbers.

(a) Street address numbers shall be assigned by the Township Manager or his/her designee to each lot, each dwelling unit and each commercial or business establishment when there is more than one such establishment on a lot.

(b) The Township Manager or his/her designee shall have the power to correct any errors with respect to the assignment of street address numbers, as and when such errors are discovered, and shall have the power to change and redesignate a street address number or numbers assigned to any lot, dwelling unit and commercial or business establishment when there is more than one such establishment on a lot and when it is deemed that such change or redesignation is necessary or desirable in order to provide street address numbers appropriate for the purposes of uniquely identifying each such lot, dwelling unit and commercial or business establishment and for reducing the time, effort and potential confusion necessitated by such identification.

(2) Application for street address number. The owner or occupant of a lot, dwelling unit and commercial or business establishment when there is more than one such establishment on a lot, to which no street address number has been previously assigned or designated or to which a duplicative number has been assigned or designated shall, prior to occupancy thereof, make application to the Township Manager or his/her designee for assignment of such street address number which, upon designation, shall be the street address number of the property.

(3) Specifications for street address number posting. The owner or occupant of each lot, each dwelling unit or each commercial or business establishment when there is more than one such establishment on a lot within the Township shall post the designated street address number on said lot, dwelling unit and commercial or business establishment in strict compliance with the following specifications and regulations:

(a) The street address numbers shall be Arabic in design and shall be constructed of a permanent and weatherproof material or possessing a permanent and weatherproof coating.

(b) Each digit constituting the posted street address number shall be not less than three inches in height.

(c) If the lot is improved with a building or buildings, the digits constituting the posted street address number shall be secured and permanently mounted to the principal building's element (e.g., front wall or porch) most proximate to the public or private vehicular accessway providing principal access to said building.

(d) Each digit constituting the posted street address number shall be mounted at a height not less than four feet nor greater than 10 feet above the grade or elevation of the adjoining principal vehicular accessway.

(e) Each digit of the posted street address number together with the structure or building element to which they are affixed shall be so designed with regard to contrasting background, arrangement, spacing, size and uniformity of digits so as to be readily legible and visible during daylight hours or when illuminated by a source of artificial light by a person possessing normal vision.

(f) Each digit of the posted street address number shall be so located so as to avoid all visual obstruction, including trees, shrubs and any other temporary or permanent structure or fixture.

(g) If the lot has a mailbox located within the street right-of-way, the digits constituting the posted street address number shall also be permanently mounted, painted or otherwise affixed on both sides to either the mailbox or the mailbox post.

(h) If the lot does not have a mailbox located within the right-of-way but does have a freestanding sign, the street address shall be placed on the freestanding sign. If the lot does not have a mailbox located within the right-of-way or have a freestanding sign, the street address shall be placed on a small freestanding sign which is located by the main entrance to the property. This freestanding sign shall not be larger than two square feet in size and not more than three feet in height.

T. Bus shelter signs. A bus shelter permitted by § 240-37 may include a single off-premises sign, which shall have a maximum of two sign faces. Such sign shall have a maximum sign area of 24 square feet on each of the two sign faces. In addition, such sign may include a sign of up to four square feet identifying the agency providing public transit service.

U. Historic wall signs. One historic wall sign shall be permitted on properties listed on the East Goshen Township Historic Resource Inventory for those uses permitted pursuant to § 240-38.5A. The sign shall be reviewed and approved by the Board of Supervisors contemporaneously with the use.

[Added 5-4-2004 by Ord. No. 129-D-04]

- (1) The sign shall be a maximum size of six square feet on each of no more than two faces.
- (2) The sign shall project no more than four feet from the face of the building.
- (3) The top of the sign shall not exceed:
 - (a) One-story building: the eave height.
 - (b) Two- or three-story building: the height of the second floor windowsill.
- (4) The sign may be directly illuminated by a maximum of two seventy-five-watt bulbs (one for each side).
- (5) The sign, and related illumination, shall adhere to the standards of §§ 240-22 and 240-24H.

Summary Sign Chart 1 needs to have a column added, see separate summary chart 1A at end of document.

Summary Sign Chart 1
Maximum Size per Type of Sign

Sign Type	Residential Districts	Residential Districts		Commercial Districts		Industrial and Business Park Districts
		Local Shopping Facilities in Apt. Dev.	Commercial Districts Individual Structure on a Single Lot	Commercial Structure With More Than One Establishment	Commercial Districts Off-Premises	
Wall	20% of signable area or 32 sq. ft.	4 sq. ft.	2 sq. ft. in area per linear ft. of wall-signable area (60 sq. ft. maximum)	32 sq. ft.	100 sq. ft.	2 sq. ft. in area per linear ft. of wall-signable area (100 sq. ft. maximum)
Free-standing	32 sq. ft.	20 sq. ft. in area (8 ft. high)	10 sq. ft.	10 sq. ft. (5 ft. high)	20 sq. ft.	20 sq. ft.
Window	20% of window area	20% of window area	20% of window area	20% of window area	--	--

This is a summary table for general overview purposes only. This table is not part of this chapter. Please see the actual text of this chapter.

Summary Sign Chart 2
Maximum Size per Type of Sign
(Allowed in All Districts)

Sign Type	Maximum Size Menu Boards, Bills of Fare or Price Lists (square feet)
Menu boards, bills of fare or price lists	3 (restaurants only)

Sign Type	Maximum Size Temporary Signs (square feet)
Yard/garage sales	4
Sale/rental of property	8
Political	8
IRS/charity	32
Work-related	30 (If const. cost exceeds 1,000,000)

Sign Type	Maximum Size Exempt Signs (square feet)
Name plate	2
Identification	2
Directional	4
Public service	2
Trespassing	2

This is a summary table for general overview purposes only. This table is not part of this chapter. Please see the actual chapter text.

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Summary Sign Chart 1A

Maximum Size per Type of Sign

Sign Type	Residential Districts	Residential Districts , Local Shopping facilities in Apt. dev.	Commercial Districts, Individual structure on a single lot	Commercial Districts, Structure with more than one establishment	Commercial Districts, off premises	Industrial and Business Park Districts	Shopping centers in the C-2 and gd within a PRD
Wall	20% of signable area or 32 sq.ft.	4 sq. ft.	2 sq. ft. of area per linear ft. of wall signable area (60 sq.ft. maximum)	32 sq. ft.	100 sq.ft.	2 sq.ft. in area per linear ft. of wall signable area(100 sq. ft. maximum)	32 sq. ft.
Free standing	32 sq.ft.	20 sq. ft. (8 ft. high)	10 sq. ft.	10 sq. ft. (5 ft. high)	20 sq. ft.	20 sq. ft.	120 sq. ft. (14 ft. high)
Window	20% of window area	20% of window area	20% of window area	20% of window area	n/a	n/a	20% of window area

nera



HEAD



Fairfield Place
GIANT FOOD
TOYS 'R' US
THE SPORTS AUTHORITY
STAPLES
ROSS DRESS FOR LESS
DOLLAR TREE
INTERSTATE
Hallmark
Panera BREAD
Foot Locker

By the Power of Associations

EXIT

09/30/2011