

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
July 3, 2012 – 6:30pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper and Supervisors Marty Shane, Carmen Battavio and Chuck Proctor. Also present were Township Manager Rick Smith, CFO Jon Altshul, Erich Meyer (Park & Rec) and Al Zuccarello (Planning Commission and Commerce Development Commission).

Executive Session

The Board met in Executive Session from 6:30pm to 7:00pm to interview an ABC candidate.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:08pm. Marty Shane led everyone in the Pledge of Allegiance.

Moment of Silence

Carmen Battavio called for a moment of silence to honor the troops.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session earlier this evening to interview an ABC candidate.

Cost of Services Update

The Board reviewed a revised draft of the Cost of Services report. Marty said this report can be tabled until the end-of-year data is available. Marty thanked Jon and Rick for doing a great job on the report.

Public Comment on Non-Agenda Items

Jim Schorn, Cornwallis Drive – Asked if the Board would be discussing the future of the police department this evening. Senya said no. Mr. Schorn said he heard that the Township may be relinquishing the police department. Senya said the police contract runs for another 18 months, and the subject of the police contract was not on the agenda for this evening.

Carmen said that speaking as a member of the Police Commission, no action will be taken by the Commission until directed by the charter townships.

Mr. Schorn asked how the public would be informed of any decisions related to the police department, and Senya told him it would be on the agenda and on Constant Contact.

Joe Virgilio, Hershey Mill Road – Asked more questions about how residents would be notified, as he didn't understand Senya and Carmen the first time. They repeated their answers.

Mark Wahn, Cornwallis Drive – Asked Carmen if the Police Commission would meet on July 9. Carmen said as of right now, no. Carmen said he called for a July 9 meeting but another member does not wish to meet that day. Mr. Wahn said that as a resident he would like to have input to any decision made about the police.

Mike Ragni, Larch Lane – Said the residents need to hear from their Board of Supervisors that they (the residents) will be kept informed each step of the way about this issue and allowed to give their input. He said the residents don't want to read about a decision after the fact. Senya said that of course residents will be allowed to provide input but at the end of the day it's the elected officials that make the decisions. Mr. Ragni said it's unfair that none of the residents know what's going on with the police department.

Catharine Wahn, Cornwallis Drive – Asked if local businesses will be kept informed of developments with the police department. Senya said absolutely, especially now that East Goshen has a Commerce Development Commission whose purpose is to interact with the business community. He recommended she speak with Al Zuccarello after the meeting.

Vision Partnership Program (VPP) Grant Application

Rick summarized Mark Gordon's memo of June 29 on this topic. Senya asked about the recommendation for the Township to contribute 40% in matching funds. Rick said because grant money is very limited, and East Goshen is in good financial shape, a 40% contribution may give the Township an edge in securing a grant.

Marty moved to approve the revised Scope of Work in the Comprehensive Plan Update Proposal from the Brandywine Conservancy outlining the additional tasks to be performed during the Comprehensive Plan Update, and to direct the Brandywine Conservancy to move forward with the VPP grant application submission. Chuck seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion. Senya thanked the Comprehensive Plan Update Committee for their work on this issue.

Clean Water Action

Joe Nye, Program Organizer for Clean Water Action, gave a brief presentation about his organization's recently published report on low impact development in Chester County. He said they determined East Goshen's code was good in regard to street width and parking lot landscaping, but weak in areas of parking ratios, parking space requirements for businesses, and driveway widths.

Senya noted that East Goshen allows developers to put required parking spaces in reserve, and he said driveways are 10 feet wide in the Township to accommodate fire trucks.

Chuck asked Mr. Nye what CWA is doing to improve its subjective scoring system. Mr. Nye said they're aware there are some issues with the scorecard but need funding to revise it.

Public Comment: Al Zuccarello - Said that 25 years ago these recommendations would have made sense but East Goshen is mostly built up. He asked if the recommendations apply to new development only or to existing driveways and parking lots. Mr. Nye said they only apply to new development.

Mr. Nye thanked Mark Gordon for his assistance to his organization as they wrote the report.

The Board thanked Mr. Nye for his presentation.

2013 Budget Schedule

The Board reviewed the proposed budget schedule prepared by Jon Altshul.

GPS Replacement

Rick summarized Mark Miller's June 20 memo on the need to replace the Township's 13-year-old GPS system used to provide stormwater and sewer system data to DEP. The total cost of \$7,513 will include the hardware, software upgrades, a 2-year warranty, and takes into account a \$750 credit for the old unit. Marty asked if this item was budgeted in the Capital Reserve account, and Rick said no.

Carmen moved to approve the expenditure of \$7,513 on a new GPS system per the June 20 recommendation of Mark Miller. Chuck seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

C-1 Zoning District

The Board reviewed Mark Gordon's June 26 recommendation to consider amending the C-1 zoning ordinance to add "Contractor's Establishment" as a conditional use, allowing the retail aspect of the business to be ancillary to the use.

Mike McCullough, owner and President of County Action Restoration, Inc. was present. Mr. McCullough is interested in purchasing property at 1313 West Chester Pike for his business.

Mr. McCullough told the Board his vision for the property includes using the upstairs as office space, the downstairs for equipment storage, and the nail salon would probably be rented out as office space.

Thom asked him if the auto detailing business leaves the property, what would he use the additional space for. Mr. McCullough said he would use it to store his vans. Thom asked him if he anticipated tearing down the building in 10-15 years and rebuilding, and Mr. McCullough said no.

Mr. McCullough said he would paint the exterior of the building the same tan shade as that used by nearby businesses to help it blend in.

Marty noted that Mr. McCullough's business does not really have a retail component, and said he sees no reason to accommodate a retail use.

Senya told Mr. McCullough that the Board of Supervisors will need the Planning Commission to provide a recommendation on the language to be used to amend the ordinance.

Public Comment: Al Zuccarello - Said the Planning Commission feels there is no reason not to amend the ordinance to accommodate this business.

Senya asked Mr. McCullough if he had any particular time constraints. Mr. McCullough said he is not under a constraint at this time. The Board told Mr. McCullough that this matter could probably be on the Board's agenda for August 2.

Marty moved to have staff start the process to amend the ordinance. Chuck seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Light Fixtures

The Board briefly discussed the possibility of upgrading the light fixtures in the Township Building and Public Works Annex to be more energy efficient. They agreed to table the matter for now. Rick will add it to the Action List for discussion again toward the end of the year.

Any Other Matter

Senya thanked the Community Day Committee, Dr. Clapper and Frank Vattilano, the Township staff, the ABCs, volunteers and the police for their hard work which made Community Day on June 23 such a success.

Review of Minutes

The Board reviewed and corrected the draft minutes of June 19. Senya announced that the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for June 28, 2012.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of June 28 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Chuck seconded the motion. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Action List

Hershey Mill Dam –Neil DeRiemer will have a plan sent to the Township by July 13.

TAG Action List – The Board reviewed and edited this list.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following

- Report from the Commerce Development Commission. Senya thanked Al Zuccarello for such a comprehensive report.
- Activity Report from Mark Miller for June.
- Memo from Mark Miller regarding paving for Ellis Lane. The Board asked Rick to check if another project will have to be deferred to complete the Ellis Lane repaving by the start of school.
- Letter from PECO regarding their compliance with PA Act 120 2008 and advanced meter technology installation.
- The Township's Annual Financial Report for 2011 by Maillie, Falconiero & Company.
- Letter from Green Region denying funding for the Conservancy Board's grant application. Senya thanked the Conservancy Board for their efforts.
- Letter from Mark Gordon advising that the Goshen Meadows Conditional Use hearing will be continued per the applicant's request. This hearing will be continued to July 17 at 7:00pm.
- Letter from FEMA approving East Goshen's adoption of the Chester County Multi-Jurisdictional Hazard Mitigation Plan making East Goshen eligible to apply for federal disaster assistance.
- Letter from the Board of the Friends of East Goshen regarding their intent to dissolve the Friends. Marty noted that the letter could not be accepted as it was unsigned. Senya asked Joe Zug (in the audience) to sign the letter.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Tom Rath, Eastwick Circle – Reported that some neighbors occasionally have fireworks shows, and he is concerned about safety due to the dry conditions. The last time it happened, he called the police but they did not arrive in time. Carmen said he did the right thing to call the police, and he should do so again next time.

Mr. Rath then asked why the Township decided to proactively take on the billboard ordinance issue when no developer is pushing the issue. Chuck explained it was a pre-emptive action on the Township's part to avoid contests, disputes or litigation about what is or is not permitted in the Township.

Joe Buonnano, Herron Lane – Asked why the Friends of East Goshen are dissolving. Senya directed him to ask Joe Zug (in the audience). Mr. Zug said he had no comment to make beyond what was contained in the letter to the Board. Senya gave a copy of the letter to Mr. Buonnano.

Appointment to Conservancy Board

Senya announced that resident William Coffey has applied to fill the Conservancy Board vacancy. Thom moved to appoint Mr. Coffey to the Conservancy Board. Chuck seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Adjournment

There being no further business, the regular meeting adjourned at 9:16pm.

Executive Session

The Board met in Executive Session until 11:00pm to discuss a legal matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

June 28, 2012

**TREASURER'S REPORT
2012 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$28,377.85	Accounts Payable	\$94,295.19
Earned Income Tax	\$280,935.38	<u>Electronic Pmts:</u>	
Local Service Tax	\$15,400.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$3,702.07
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$52,666.59	Debt Service	\$0.00
Total Receipts:	<u>\$377,379.82</u>	Payroll	\$93,000.00
		Total Expenditures:	<u>\$190,997.26</u> (2 Weeks)

STATE LIQUID FUELS FUND

Receipts	\$19,662.71	Expenditures:	<u>\$0.00</u>
Interest Earned	\$0.00		
Total State Liquid Fuels:	<u>\$19,662.71</u>		

CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$26,034.32</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$38,707.46	Accounts Payable	\$122,228.21
Interest Earned	\$0.00	Debt Service	\$0.00
Total Sewer:	<u>\$38,707.46</u>	Total Expenditures:	<u>\$122,228.21</u>

REFUSE

Receipts	\$15,220.65	Expenditures	<u>\$12,843.27</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$15,220.65</u>		

SEWER CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
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