

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
October 30, 2012 – 6:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, Supervisors Carmen Battavio, Marty Shane and Chuck Proctor. Also present were Township Manager Rick Smith, CFO Jon Altshul, and Erich Meyer (Park & Rec).

**Executive Session**

The Board met in Executive Session from 6:00pm to 7:00pm to discuss personnel matters.

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm and asked Jon Altshul to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen Battavio called for a moment of silence to honor the troops

**Recording of Meeting**

Resident Leo Sinclair recorded the meeting.

**Public Comment on Non-Agenda Items**

*Howard Jones, Kennett Way* – Asked why the agendas and minutes of the Police Commission are not on the Township website. He was told they reside on the WEGO website, which is linked to East Goshen's site.

**Chairman's Report**

Senya announced that the Board met in Executive Session earlier this evening to discuss a personnel matter.

**Statement from Emergency Management Coordinator**

Carmen read aloud a memo from Bill Keslick, the Township's Emergency Management Coordinator, regarding emergency operations during Hurricane Sandy. A copy is included with these minutes.

**Presentation by Peter R. Johnson & Company**

Peter Johnson and Robin Drew of Peter R. Johnson & Company gave a presentation on the Job Classification and Compensation Study and Analysis they performed for the Township.

Mr. Johnson stated that based on their research, the aggregate Compa-ratio for East Goshen employees is 98.3%. Therefore, he said he can comfortably state that the Township is compensating its employees reasonably, fairly and competitively.

Rick noted that the findings validate the study performed approximately 10 years ago by Marty Shane and retired Supervisor Joe McDonough.

*Public Comment: Howard Jones, Kennett Way* – Asked Mr. Johnson if his industry has standards. Mr. Johnson said yes, they use the standards from [www.worldatwork.org](http://www.worldatwork.org).

*Public Comment: Leo Sinclair, Lochwood Lane* – Asked what was the total cost for the study and Jon Altshul said he could not recall the exact figure but the contract had a “not to exceed” cost of \$14,500. Mr. Sinclair asked if residents could get a copy of the study and Jon said yes, as it’s a public document.

### **Preliminary Proposed Budget for 2013**

Jon Altshul reviewed the Preliminary Proposed Budget for 2013 (copy available on the website). As of this date the preliminary proposed budget reflects a surplus of \$190,098.

Marty would like new capital expenditures to be made from the General Fund and offset by a reserve fund in Capital Reserve to cover replacement costs.

Regarding the 2013 funding request for an LED sign at Paoli Pike & Boot Roads, Marty suggested that two signs be purchased. The second sign can be installed at the park. Marty stated that funding for these signs and the traffic signal battery backup should be taken from the Transportation Fund. Marty also suggested the money for the Blacksmith Shop roof be taken from the 2012 General Fund.

Marty noted that 49% of the Township’s expenses are for emergency Services, yet 38% of the revenue goes to Emergency Services.

Marty wants the Board to rethink how Cider Knoll and Summit House are billed by the Township for sewer rate increases by Westtown Township. He wants to be fair to the other Township residents, especially as Westtown’s fees will be getting more expensive in the future. The Board agreed to discuss this issue in the near future.

Carmen would like to explore the possibility of borrowing money now to update the Reservoir Road pump station while interest rates are so low. The Township could realize energy cost savings by modernizing now while the costs to borrow money are low.

Thom suggested installing recycling containers at the Park in response to requests he’s had from residents. It would cost \$218 each for 13 bins. Rick said the staff would pick up the recyclables and bring them back to the Township. (The trash hauler will not pick them up at the Park.)

Thom also suggested purchasing two pieces of playground equipment for handicapped children – a Wheel-Through Arcade at \$784 and an ADA Sand Digger at \$421. To pay for these items he recommended adding \$1,200 to the Park & Rec budget.

*Public Comment: Leo Sinclair, Lochwood Lane* – Pointed out that some of the Park & Rec numbers were incorrect on the Expenses slide. Jon apologized for the error and will correct it.

Marty moved to make available on the website the draft budget as revised during the Board's meeting this evening. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

**Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda. Neighborhood University was rescheduled due the hurricane -- it is now scheduled for November 26.

**Public Comment Period**

*Howard Jones, Kennett Way* – Stated that the handicapped parking was inadequate at the Pumpkin Fest. Volunteers should have been posted to direct drivers to the handicapped spots. Thom noted the complaint and said the Township did have volunteers posted for Community Day but it was an oversight during the Pumpkin Fest.

**Adjournment**

There being no further business, the meeting was adjourned at 8:42pm.

Anne Meddings

Recording Secretary

*Attachment: Memo from Bill Keslick*

To; Carmen BATTAVIO

30 October 2012

Rick SMITH

Mark MILLER

From; William C. KESLICK

East Goshen Twp Emergency Management Cord

Subject; Hurricane "SANDY"

Sunday Oct 29, 2012--After contact with Mark and Carmen, I filed a Declaration of Disaster Emergency with the Chester County EOC (Emergency Operations Center).

Federal, state and county had already declared. This action by East Goshen allows us to take necessary action, without regular protocol, and also allows us to be reimbursed for expenses.

Mark and I kept in contact as to flooding, dam levels, road closures and etc. which CC EOC was kept informed.

8:45 pm CC EOC informed me that a couple, with name [REDACTED] from 2 Waterview rd, requested transportation to emergency shelter in Lionville. This was a third party call and EOC could not return contact for full name, address or phone. I could take no action.

Goshen Fire Company kept members available at both station for calls, with limited response. They responded to about 15 calls, with nothing major.

10 AM Oct 30, after contact with Mark and Carmen, I canceled declaration with CC EOC.

  
William C KESLICK