

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
November 20, 2012 – 6:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, Supervisors Carmen Battavio, Marty Shane and Chuck Proctor. Also present were Township Manager Rick Smith, CFO Jon Altshul, Lt. Jim DiCave of WEGO, Erich Meyer (Park & Rec) and Susan Carty (Planning Commission).

Executive Session

The Board met in Executive Session from 6:00pm to 7:15pm to discuss a personnel matter.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:17pm and asked Lt. DiCave to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen Battavio called for a moment of silence to honor the troops.

Recording of Meeting

No resident recorded the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session earlier this evening to discuss a personnel matter.

Police Report

Lt. Jim DiCave reported that WEGO responded to 510 calls for service from East Goshen during October. There have been numerous thefts from automobiles in the area. Residents should keep their car doors locked and valuables concealed.

Goshen Fire Company Report

No report was submitted.

Financial Report for October

Jon Altshul reported that as of October 31, the General Fund had a positive variance of \$1,833,498 for the year. Revenues were \$1,401,832 over budget, while expenses were \$431,666 under budget. Jon predicted the General Fund will finish the year with a surplus of \$1,201,591 which is an improvement of \$222,231 since last month.

Updated Proposed Budget for 2013

Jon Altshul reviewed the Preliminary Proposed Budget for 2013 (copy available on the website) as updated since the November 13 BOS meeting.

A majority of the Board (Marty, Carmen and Thom) agreed the Township should pay for the new geothermal heating system out of the General Fund instead of incurring a bond issue for the expense.

Senya requested that Jon gather information on how East Goshen compares to its local peers in terms of EIT revenue, real estate transfer tax revenue, and tax assessment for the Township as a whole.

Goshen Fire Company Workers' Compensation Agreement

The Board agreed to table this matter until the December 3 meeting as the Fire Company is meeting on this issue November 21 and may provide additional information for the Board's consideration.

Any Other Matter

None.

Review of Minutes

The Board reviewed and corrected the draft minutes of November 13. Senya stated that the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for November 15, 2012.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of November 15 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Action List

Comprehensive Plan – The contract was executed November 13 and sent to the CCPC.

Correspondence & Dates of Importance

Senya acknowledged receipt of the Annual Downstream Notification for Sartomer Company dated October 31, and receipt of a letter from PECO dated November 9 thanking the Township for its support during Hurricane Sandy.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment

None.

Adjournment

There being no further business, the regular meeting was adjourned at 8:09pm.

Executive Session

The Board met in Executive Session until 8:20pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

November 15, 2012

**TREASURER'S REPORT
2012 RECEIPTS AND BILLS**

GENERAL FUND

| | |
|------------------------------|---------------------|
| Real Estate Tax | 65.00 |
| Earned Income Tax | 456,400.00 |
| Local Service Tax | 37,200.00 |
| Transfer Tax | 52,130.12 |
| General Fund Interest Earned | 0.00 |
| Total Other Revenue | 7,904.25 |
| Total Receipts: | <u>\$553,699.37</u> |

| | |
|---------------------|---------------------|
| Accounts Payable | 11,924.21 |
| Electronic Pmts: | |
| Health Insurance | \$47,207.67 |
| Credit Card | \$0.00 |
| Postage | \$1,000.00 |
| Debt Service | \$272,047.06 |
| Payroll | \$43,000.00 |
| Total Expenditures: | <u>\$375,178.94</u> |

STATE LIQUID FUELS FUND

| | |
|---------------------------|---------------|
| Receipts | \$0.00 |
| Interest Earned | \$0.00 |
| Total State Liquid Fuels: | <u>\$0.00</u> |

| | |
|---------------|---------------|
| Expenditures: | <u>\$0.00</u> |
|---------------|---------------|

CAPITAL RESERVE

| | |
|-----------------|---------------|
| Interest Earned | <u>\$0.00</u> |
|-----------------|---------------|

| | |
|---------------|-------------------|
| Expenditures: | <u>\$2,295.00</u> |
|---------------|-------------------|

TRANSPORTATION FUND

| | |
|-----------------|---------------|
| Interest Earned | <u>\$0.00</u> |
|-----------------|---------------|

| | |
|---------------|---------------|
| Expenditures: | <u>\$0.00</u> |
|---------------|---------------|

SEWER OPERATING

| | |
|-----------------|--------------------|
| Receipts | 56,899.45 |
| Interest Earned | \$0.00 |
| Total Sewer: | <u>\$56,899.45</u> |

| | |
|---------------------|--------------------|
| Accounts Payable | \$8,676.28 |
| Debt Service | \$29,774.67 |
| Total Expenditures: | <u>\$38,450.95</u> |

REFUSE

| | |
|-----------------|--------------------|
| Receipts | 13,662.69 |
| Interest Earned | \$0.00 |
| Total Refuse: | <u>\$13,662.69</u> |

| | |
|--------------|--------------------|
| Expenditures | <u>\$69,674.76</u> |
|--------------|--------------------|

SEWER CAPITAL RESERVE

| | |
|-----------------|---------------|
| Interest Earned | <u>\$0.00</u> |
|-----------------|---------------|

| | |
|--------------|---------------|
| Expenditures | <u>\$0.00</u> |
|--------------|---------------|