

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, December 18, 2012

Executive Session 6:00 PM

Regular Meeting 8:15 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report
 - a. Announce the Board met in executive session on December 4 and prior to tonight’s meeting for a personnel matter
 - b. Township Building Bond Shredding
7. Public Hearings - None
8. Police/EMS Report
 - a. Westtown East Goshen Police Report – November 2012
 - b. Goshen Fire Co.
 - c. Malvern Fire Co. – November 2012
 - d. East Goshen Fire Marshal
9. Financial Report – November Financial Report and Updated Year-End Projections
10. Old Business
 - a. Consider recommendation to approve request by Commerce Development Commission to add Township business information to Township web page.
11. New Business
 - a. Consider revised WEGO sector boundary for Thornbury.
 - b. Consider Intern for Benefits Benchmarking Study
 - c. Consider the Historic Commission’s request for purchase of East Goshen jacket for Chris Reardon (member of Historical Commission).
 - d. Consider offer from Greg Cary to conduct a police chief search
 - e. Consider confirmation of WEGO decision to extend the service agreement with East Whiteland for Chief Dooley.
12. Any Other Matter
13. Approval of Minutes
 - a. December 4, 2012
 - b. June 13, 2012 Financial Planning Session (never approved)
14. Treasurer’s Report
 - a. December 13, 2012
15. Review Action List
 - a. December 18, 2012
16. Correspondence, Reports of Interest
 - a. Acknowledge Comcast’s programming website

17. Dates of Importance

Dec 12, 2012	Conservancy Board (Goshen Meadows LD)	7:00 PM
Dec 13, 2012	Historical Commission (Goshen Meadows LD)	7:00 PM
Dec 18, 2012	Board of Supervisors (New Kent LD)	7:00 PM
Dec 25, 2012	Christmas Office Closed	
Dec 31, 2012	Police Commission	8:00 AM
Jan 07, 2013	Board of Supervisors	7:00 PM
	Annual Reorganization and Regular meeting	
Jan 12, 2013	Annual Planning Session	8:00 AM

Winter 2013 Newsletter:

Article Submission Date – February 1, 2013

Posted to Website – April 2, 2013

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

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NEW ISSUE

RATING: Moody's: "A1"
(See "Rating" herein)

In the opinion of Bond Counsel, under existing laws as presently enacted and construed, interest on the Bonds is excluded from gross income for federal income tax purposes and is not a preference item for purposes of determining the federal alternative minimum tax imposed on corporations and individuals; but interest on the Bonds may be subject to the application of an alternative minimum tax and environmental tax when held by certain corporations and the application of a foreign branch profits tax when held by foreign corporations as further described herein. Under the laws of the Commonwealth of Pennsylvania, as presently enacted and construed, the Bonds, in the opinion of Bond Counsel, are exempt from personal property taxes in the Commonwealth of Pennsylvania and the interest thereon and any gain from the sale thereof are exempt from Commonwealth of Pennsylvania personal income tax and Pennsylvania Corporate Net Income Tax. In the opinion of Bond Counsel, the Bonds are "qualified tax-exempt obligations" within the meaning of section 265 (b) (3) of the Internal Revenue Code of 1986. See "Tax Exemption" herein.

\$2,460,000*

EAST GOSHEN TOWNSHIP
(Chester County, Pennsylvania)
General Obligation Bonds, Series of 1993

Dated: October 15, 1993

Due: May 1 (as shown below)
Interest Payable: November 1 and May 1
Commencing May 1, 1994

The General Obligation Bonds in the aggregate principal amount of \$2,460,000* (the "Bonds") of East Goshen Township (the "Township") are issuable only in registered form in denominations of \$5,000 or any integral multiple thereof. The Bonds will pay interest semiannually on May 1 and November 1 of each year commencing May 1, 1994. The principal of the Bonds is payable on May 1 of the years set forth below, to the registered owners or assignees, upon surrender of the Bonds at the principal corporate trust office of First Fidelity Bank, N.A., Pennsylvania, located in Philadelphia, Pennsylvania (the "Paying Agent"), acting as Paying Agent and Sinking Fund Depository. Semiannual interest on the Bonds when due will be paid by check drawn on the Paying Agent mailed to the registered owners as of the Record Date (described herein).

The Bonds are subject to redemption prior to maturity as described herein.

The Bonds are being issued to provide funds for purposes as more fully described in the section "Purpose of the Issue."

MATURITY SCHEDULE

<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Price/Yield</u>	<u>Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Price/Yield</u>
1994				2002			
1995				2003			
1996				2004			
1997				2005			
1998				2006			
1999				2007			
2000				2008			
2001							

\$ % Term Bonds due May 1, 2012 @ %
(Accrued Interest To be Added)

The Bonds are general obligations of the Township and are payable from taxes and other general revenues of the Township. The Township has covenanted that it will include the amount of debt service for the Bonds in its budget for each fiscal year, that it will appropriate such amounts from its general revenues for the payment of such debt service in each such fiscal year and that it will duly and punctually pay or cause to be paid the principal of every bond and the interest thereon at the dates and place in the manner stated in the Bonds. For such budgeting, appropriation and payment, the Township irrevocably has pledged its full faith, credit and taxing power. See also section herein titled "Taxing Powers of the Township."

The Bonds are offered when, as and if issued by the Township and received by the Underwriter and subject to the receipt of the approving legal opinion of Drinker Biddle & Reath, Philadelphia, Pennsylvania, Bond Counsel, to be furnished upon delivery of the Bonds. Certain legal matters pertaining to the Township will be passed upon by its Solicitor, Buckley, Nagle, Gentry, McGuire & Morris, West Chester, Pennsylvania.

It is expected that the Bonds in definitive form will be available for delivery in New York, New York on or about October 20, 1993.

Legg Mason Wood Walker
Incorporated

*Estimated, subject to change.

THIS PRELIMINARY OFFICIAL STATEMENT AND THE INFORMATION CONTAINED HEREIN ARE SUBJECT TO COMPLETION OR AMENDMENT. The distribution of this document to prospective purchasers and others is for information purposes only, and upon the sale of the Bonds, the Township will complete, adopt and deliver a final Official Statement. Under no circumstances shall the Preliminary Official Statement constitute an offer to sell or the solicitation of an offer to buy nor shall there be any sale of the Bonds in any jurisdiction in which such an offer, solicitation or sale would be unlawful prior to registration and qualification under the securities laws of such jurisdiction.

EAST GOSHEN TOWNSHIP
Chester County, Pennsylvania

ORDINANCE NO. 102

TO AUTHORIZE AND DIRECT THE INCURRING OF NON-ELECTORAL DEBT THROUGH THE ISSUANCE OF EAST GOSHEN TOWNSHIP GENERAL OBLIGATION BONDS, SERIES OF 1993 IN THE PRINCIPAL AMOUNT OF TWO MILLION FOUR HUNDRED SIXTY THOUSAND DOLLARS FOR THE PURPOSE OF PROVIDING FUNDS TO ADVANCE REFUND THE TOWNSHIP'S GENERAL OBLIGATION BONDS, SERIES OF 1992 AND PAY THE COSTS OF ISSUING THE BONDS AND REFUNDING THE 1992 BONDS; IRREVOCABLY CALLING FOR REDEMPTION CERTAIN OF THE 1992 BONDS; APPROVING THE FORM OF ESCROW DEPOSIT AGREEMENT BETWEEN THE TOWNSHIP AND FIRST FIDELITY BANK, N.A., PENNSYLVANIA, AS ESCROW AGENT, TO BE USED IN CONNECTION WITH THE REFUNDING OF THE 1992 BONDS; SPECIFYING THE REALISTIC AVERAGE USEFUL LIFE OF THE PROJECT FINANCED BY THE 1992 BONDS; FIXING THE FORM, DENOMINATION, NUMBERS, DATE, INTEREST RATES AND MATURITY DATES OF THE BONDS; PROVIDING FOR THE MANNER OF EXECUTION OF THE BONDS AND FOR THE AUTHENTICATION OF THE BONDS BY A PAYING AGENT; PROVIDING FOR THE MANNER AND PLACE OF PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; APPROVING THE CERTIFICATE OF AUTHENTICATION, THE ENDORSEMENT AND THE RECORD OF REGISTRATION; PROVIDING FOR TEMPORARY BONDS; APPOINTING THE FISCAL AGENT, PAYING AGENT, REGISTRAR AND SINKING FUND DEPOSITARY; PROVIDING REMEDIES; COVENANTING TO BUDGET FOR DEBT SERVICE ON THE BONDS AND TO APPROPRIATE AND PAY AMOUNTS FOR SUCH DEBT SERVICE WHEN DUE; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THE TOWNSHIP TO THE PAYMENT OF AMOUNTS DUE WITH RESPECT TO THE BONDS; ESTABLISHING A SINKING FUND AND PROVIDING FOR THE PAYMENT OF THE BONDS THEREFROM; PROVIDING THAT THIS ORDINANCE AND THE LOCAL GOVERNMENT UNIT DEBT ACT SHALL CONSTITUTE A CONTRACT BETWEEN THE TOWNSHIP AND THE BONDHOLDERS; AUTHORIZING THE FILING OF THE DEBT STATEMENT, THE BORROWING BASE CERTIFICATE, APPLICATION FOR EXCLUSION OF SUBSIDIZED OR SELF-LIQUIDATING DEBT, IF DEEMED APPROPRIATE AND APPLICATION FOR APPROVAL OF THE DEPARTMENT OF COMMUNITY AFFAIRS; ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE BONDS AT A NEGOTIATED SALE, AWARDING THE BONDS TO THE PURCHASER NAMED IN SUCH PROPOSAL AND FINDING THAT SUCH A SALE IS IN THE BEST INTERESTS OF THE TOWNSHIP; AUTHORIZING DELIVERY OF THE BONDS AND EXECUTION AND DELIVERY OF SUCH OTHER DOCUMENTS AS MAY BE ADVISABLE IN CONNECTION WITH THE SALE AND ISSUANCE THEREOF; ESTABLISHING THE DATE OF EFFECTIVENESS OF THE ORDINANCE; COVENANTING TO MAINTAIN THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF THE INTEREST ON THE BONDS AND AUTHORIZING THE ESTABLISHMENT OF PROCEDURES TO REBATE ARBITRAGE PROFITS, IF APPROPRIATE, TO THE FEDERAL GOVERNMENT UNDER EXISTING FEDERAL TAX LAW; DESIGNATING THE BONDS TO BE "QUALIFIED TAX-EXEMPT OBLIGATIONS" FOR THE PURPOSES OF SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986; AND REPEALING OR RESCINDING ANY INCONSISTENT ORDINANCE OR ORDINANCES.

NOVEMBER 2012 MONTHLY ACTIVITY REPORT

8a.

MUNICIPALITY	UCR DESCRIPTION	NUMBER OF INCIDENTS
Other- 21 calls	ASSIST OTHER AGENCIES - OTHER POLICE	17
	ASSISTING OTHER AGENCIES - ALL OTHERS	2
	LOITERING/PROWLING (AT NIGHT)	1
	POLICE INFORMATION	1
East Goshen 520 calls	911 HANG-UP	39
	ALARM-FIRE	12
	ALARM-POLICE	35
	ALL OTHER OFFENSES - TRESPASSING	1
	AMBULANCE	79
	AMBULANCE-MEDICAL FACILITY	52
	ANIMAL COMPLAINTS - LOST/FOUND	2
	ANIMAL COMPLAINTS - OTHER	10
	ANIMAL COMPLAINTS - STRAY ANIMALS	1
	ASSIST OTHER AGENCIES - FIRE DEPT.	2
	ASSIST OTHER AGENCIES - OTHER POLICE	1
	BURGLARY-FORCED ENTRY-RESIDENCE-DAY	1
	CRIMINAL MISCHIEF - ALL OTHER	4
	CRIMINAL MISCHIEF - REPORTS	3
	CRIMINAL MISCHIEF TO AUTOMOBILES	2
	DISABLED VEHICLE	6
	DISORDERLY CONDUCT-DISTURBING THE PEACE	3
	DISTURBANCES-DOMESTIC	4
	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	8
	DOA	1
	DRIVING UNDER THE INFLUENCE - ALCOHOL	2
	DRUG VIOLATIONS	1
	ERRATIC DRIVER	7
	FIRES (EXCLUDING ARSON)	3
	FLIM FLAM	2
	FOLLOW UP INFORMATION	9
	FRAUD	3
	FRAUD - CREDIT CARDS	2
	FRAUD-ALL OTHER(FLIM FLAM,CONFIDENCE	1
	GENERAL REPORTS - EAST GOSHEN	29
	GENERAL REPORTS - WESTTOWN	1
	HARASSMENT	3
	HARASSMENT BY COMMUNICATION	3
	KEYS LOCKED IN VEHICLE	9
	LOST & FOUND - FOUND ARTICLES	1
	MENTAL HEALTH	3
	POLICE INFORMATION	7
	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	48
	THEFT-\$200 & OVER-ALL OTHER	2
	THEFT-\$200 & OVER-FROM BUILDINGS	4
	THEFT-\$50 TO \$200-ALL OTHER	2
	THEFT-UNDER \$50-ALL OTHER	2
	TRAFFIC & PARKING PROBLEMS	7
	TRAFFIC ACCIDENT -INJURIES	3
	TRAFFIC ACCIDENT -PROPERTY DAMAGE	29
	TRAFFIC ENFORCEMENT - WARNINGS	56
	TRAFFIC RELATED - OTHER TRAFFIC	3
TWP ORD-SOLICITING	4	
WARRANTS-OUTSIDE AGENCY-ASSIST	1	
WELLBEING CHECK	5	
WIRES AND POLES DOWN	2	

NOVEMBER 2012 MONTHLY ACTIVITY REPORT

Thornbury	911 HANG-UP	1
104 calls	ALARM-FIRE	2
	ALARM-POLICE	9
	ALL OTHER OFFENSES - TRESPASSING	1
	AMBULANCE	6
	ANIMAL COMPLAINTS - LOST/FOUND	1
	ANIMAL COMPLAINTS - OTHER	6
	ANIMAL COMPLAINTS - STRAY ANIMALS	2
	ASSIST OTHER AGENCIES - FIRE DEPT.	2
	BURGLARY-FORCED ENTRY-NON-RESID-TIME UNK	1
	CRIMINAL MISCHIEF - ALL OTHER	1
	CRIMINAL MISCHIEF - REPORTS	1
	CRIMINAL MISCHIEF TO AUTOMOBILES	1
	DISABLED VEHICLE	2
	DISORDERLY CONDUCT-DISTURBING THE PEACE	1
	DISTURBANCES-DOMESTIC	1
	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	2
	ERRATIC DRIVER	5
	FOLLOW UP INFORMATION	4
	GENERAL REPORTS - THORNBURY	6
	HARASSMENT	1
	HARASSMENT BY COMMUNICATION	2
	KEYS LOCKED IN VEHICLE	3
	POLICE INFORMATION	2
	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	12
	THEFT - UNDER \$50 - FROM BUILDINGS	1
	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1
	THEFT-UNDER \$50-RETAIL THEFT	3
	TRAFFIC & PARKING PROBLEMS	2
	TRAFFIC ACCIDENT	2
	TRAFFIC ACCIDENT -PROPERTY DAMAGE	6
	TRAFFIC ENFORCEMENT - WARNINGS	11
	TRAFFIC RELATED - OTHER TRAFFIC	1
	WARRANT SERVICE-IN HOUSE WARRANTS	1
	WELLBEING CHECK	1
Westtown	911 HANG-UP	6
379 calls	ALARM-FIRE	4
	ALARM-POLICE	30
	ALL OTHER OFFENSES - TRESPASSING	3
	ALL OTHERS - PUBLIC NUISANCE	1
	AMBULANCE	43
	AMBULANCE-MEDICAL FACILITY	16
	ANIMAL COMPLAINTS - BARKING DOGS	1
	ANIMAL COMPLAINTS - OTHER	8
	ANIMAL COMPLAINTS - STRAY ANIMALS	2
	ASSIST OTHER AGENCIES - FIRE DEPT.	2
	ASSIST OTHER AGENCIES - OTHER POLICE	2
	ASSISTING OTHER AGENCIES - ALL OTHERS	1
	BURGLARY-FORCED ENTRY-RESIDENCE-DAY	1
	CRIMINAL MISCHIEF - ALL OTHER	3
	CRIMINAL MISCHIEF - REPORTS	6
	CRIMINAL MISCHIEF TO AUTOMOBILES	1
	DISABLED VEHICLE	9
	DISORDERLY CONDUCT-DISTURBING THE PEACE	7
	DISTURBANCES-DOMESTIC	7
	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	3
	DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED	1

NOVEMBER 2012 MONTHLY ACTIVITY REPORT

DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	1
DRIVING UNDER THE INFLUENCE - ALCOHOL	1
ERRATIC DRIVER	14
ESCORT - CIVIL	1
FOLLOW UP INFORMATION	14
FOUND/RECOVERED PROPERTY	1
FRAUD	1
FRAUD - CREDIT CARDS	2
GENERAL REPORTS - EAST GOSHEN	1
GENERAL REPORTS - WESTTOWN	36
HARASSMENT	1
HARASSMENT BY COMMUNICATION	1
HUNTING CALLS	1
KEYS LOCKED IN VEHICLE	6
LOST & FOUND - FOUND ARTICLES	1
LOST & FOUND - MISSING ADULT FEMALES	4
LOST & FOUND - MISSING JUVENILE MALE	1
LOST & FOUND/MISSING PERSONS - REPORTS	1
MENTAL HEALTH	6
NARCOTICS-POSSESSION-SYNTHETIC NARCOTIC	1
POLICE INFORMATION	8
PROTECTION FROM ABUSE ORDER - SERVICE/VI	1
SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	16
THEFT-\$200 & OVER-ALL OTHER	3
THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645)	1
THEFT-UNDER \$50-RETAIL THEFT	2
TRAFFIC & PARKING PROBLEMS	12
TRAFFIC ACCIDENT	2
TRAFFIC ACCIDENT - HIT AND RUN	1
TRAFFIC ACCIDENT -INJURIES	2
TRAFFIC ACCIDENT -PROPERTY DAMAGE	26
TRAFFIC ENFORCEMENT - WARNINGS	42
TRAFFIC OFFENSES	2
TRAFFIC RELATED - OTHER TRAFFIC	1
TRAFFIC RELATED - SIGNALS-SIGNS OUT	1
TRAFFIC RELATED -IMPOUNDED,ABANDON M.V.	1
UNLAWFUL ENTRY-NO FORCE-RESIDENCE-UNK.	1
WELLBEING CHECK	5
Grand Total	1024

MONTHLY ACTIVITY REPORT FOR NOVEMBER 2012

CAR #	YEAR/MAKE/MODEL	UNIT	USER	ENDING MILEAGE	LAST MONTH	TOTAL	DISTRICT COURT DISBURSEMENTS	AMOUNTS
67-44	2008 DODGE CHARGER	ADMINISTRATION	LT DICAVE	83900	82318	1582	EAST GOSHEN TWP	\$1,912.12
67-52	2010 DODGE CHARGER	DETECTIVES	DET. LARGE	62115	61778	337	THORNBURY TWP	\$948.99
67-55	2011 DODGE CHARGERS	DETECTIVES	DET/SGT. BRETZ	25261	24605	656	WESTTOWN TWP	\$5,695.19
67-36	2006 FORD EXPEDITION	DETECTIVES		126831	126191	640		
67-38	2007 FORD CROWN VIC	DETECTIVES		80023	80023	0		
67-40	2007 FORD EXPEDITION	DETECTIVES	DET. RAGNI	88500	87456	1044		
67-54	2011 FORD EXPLORER	DETECTIVES	DET/LT. CAHILL	50928	47801	3127		
	2002 FORD EXPLORER	DETECTIVES	UNDERCOVER	89227	89193	34		
	2004 DODGE RAM	DETECTIVES	UNDERCOVER	96776	96667	109		
67K90	2003 FORD CROWN VIC	K9	K-9	94600	93650	950		
67-32	2006 FORD CROWN VIC	TRAFFIC	1ST LINE PATROL	57280	57191	89		
67-42	2008 FORD EXPEDITION	TRAFFIC	1ST LINE PATROL	68251	67571	680		
67-53	2010 DODGE CHARGER	TRAFFIC	1ST LINE PATROL (UNMARKED)	23745	23143	602		
67-49	2009 DODGE DURANGO	PATROL	1ST LINE PATROL	81910	81169	741		
67-50	2010 DODGE CHARGER	PATROL	1ST LINE PATROL	69524	67346	2178		
67-51	2010 DODGE CHARGER	PATROL	1ST LINE PATROL	80889	79862	1027		
67-56	2011 DODGE CHARGER	PATROL	1ST LINE PATROL	29307	27615	1692		
67-57	2011 DODGE CHARGER	PATROL	1ST LINE PATROL	32013	28790	3223		
67-58	2011 FORD EXPLORER	PATROL	1ST LINE PATROL	32276	29702	2574		
67-59	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	11231	9487	1744		
67-60	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	13042	10957	2085		
67-61	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	11315	8738	2577		
67-62	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	11655	9644	2011		

Total Miles 29702



Malvern Fire Company

424 East King Street
 P.O. Box 435
 Malvern, PA 19355

Main 610-647-0693
 Fax 610-647-0249
 www.malvernfireco.com

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Monthly Fire Operations Report - November 2012

Calls for Month: 27		Year Total: 310		
Call Type	Malvern	Willistown	East Goshen	Other
Appliance	0	1	0	0
Automatic Fire Alarm	6	6	1	1
CO Alarm	2	0	0	0
EMS Assist	0	1	0	0
Investigation - Inside	2	0	0	0
MVA	0	1	1	0
Structure Fire	1	1	0	0
Wires	0	3	0	0
MONTH TOTAL	11	13	2	1
YEAR TOTAL	59	177	18	56

Mutual Aid	Given	Received	Month Total	Year Total
Alert Fire Co.	0	0	0	2
Avondale Fire Co.	0	0	0	2
Berwyn Fire Co.	0	1	1	15
East Brandywine Fire	0	0	0	2
East Whiteland Fire Co.	1	1	2	44
Fame Fire Co.	0	0	0	1
Glen Moore Fire Co.	0	0	0	1
Goodwill Fire Co.	0	0	0	1
Goshen Fire Co.	1	0	1	16
Lionville Fire Co.	0	0	0	2
Newtown Sq. Fire Co.	1	0	1	6
Paoli Fire Co.	1	1	2	11
Phoenixville Fire Dept.	0	0	0	1

Total Value of Property & Contents	Total Month Loss	Total Year Loss	Total Saved
\$5,058,250	\$525	\$123,375	\$4,934,875

Number of Personnel Attending Calls	Year Total	Hours in Service	Year Total
209	3,003	106.25	1674.07

Number of Training Sessions	Year Total	Hours in Service	Year Total
4	43	86	1386.27

Number of Special Assignments	Year Total	Hours in Service	Year Total
7	61	24	1968.75

Total Hours in Service (Month)	Total Hours in Service (Year)
216.25	5254.87

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Memo

To: Board of Supervisors
From: Jon Altshul
Re: November Financial Report and Updated Year-End Projections
Date: December 12, 2012

As of November 30, 2012, the general fund had a positive variance of \$2,108,988 for the year. Revenues were \$1,797,504 over-budget, while expenses were \$311,484 under-budget. This represents an improvement of \$275,495 over the previous month.

The major driver of this improvement was earned income tax, for which we received \$345,995 more than was budgeted in November. Roughly half of this amount can be explained by a handful of very substantial withholdings, but even without those, EIT revenue would still have been robust.

Year-End Projections

I am currently projecting that the general fund will finish the year with a surplus of \$1,515,435, an improvement of \$313,844 since last month. Most of this improvement can be attributed to Earned Income Tax, which is now projected to end the year \$1.01 million overbudget. In addition, we received the final real estate transfer tax payment of the year (\$64,817) earlier this week, meaning that that revenue stream will finish the year with a positive variance of \$299,111.

A general fund summary worksheet, which shows actuals to date and year-end projections as of November 30, is attached.

EAST GOSHEN TOWNSHIP
2012 YEAR END PROJECTED FINANCIAL RESULTS
as of November 30, 2012

Account Title	Annual Budget	YTD Budget	YTD Actual (Nov)	YTD Actual v. YTD Budget	Y/E Projection (Nov)	Projected Variance (Budget-Nov)
GENERAL FUND						
EMERGENCY SERVICES EXPENSE	3,883,897	3,652,729	3,680,384	27,655	3,910,004	26,107
PUBLIC WORKS EXPENSE	2,225,286	1,871,409	1,652,672	(218,737)	2,169,548	(55,738)
ADMINISTRATION EXPENSES	1,502,920	1,316,488	1,312,799	(3,689)	1,536,921	34,001
ZONING/PERMITS/CODES EXPENSES	425,042	391,520	318,863	(72,657)	359,728	(65,314)
PARK AND RECREATION EXPENSES	513,404	472,267	427,628	(44,639)	485,486	(27,918)
TOTAL CORE FUNCTION EXPENSES	8,550,549	7,704,413	7,392,346	(312,067)	8,461,686	(88,863)
EMERGENCY SERVICES REVENUE	51,320	41,593	219,325	177,732	229,829	178,509
PUBLIC WORKS REVENUE	902,852	417,373	471,121	53,748	996,847	93,995
ADMINISTRATIVE REVENUES	250,893	238,614	337,528	98,914	347,898	97,005
CODES REVENUE	270,570	254,828	270,236	15,408	277,875	7,305
PARK AND REC REVENUE	113,622	110,622	108,700	(1,922)	120,735	7,113
TOTAL CORE FUNCTION REVENUES	1,589,257	1,063,030	1,406,910	343,880	1,973,184	383,927
NET EMERGENCY SERVICES	3,832,577	3,611,136	3,461,060	(150,076)	3,680,174	(152,403)
NET PUBLIC WORKS	1,322,434	1,454,036	1,181,551	(272,485)	1,172,701	(149,733)
NET ADMINISTRATION	1,252,027	1,077,874	975,270	(102,604)	1,189,023	(63,004)
NET CODES	154,472	136,692	48,627	(88,065)	81,853	(72,619)
NET PARK AND REC	399,782	361,645	318,927	(42,718)	364,751	(35,031)
CORE FUNCTION NET SUBTOTAL	6,961,292	6,641,383	5,985,435	(655,948)	6,488,502	(472,790)
DEBT - PRINCIPAL	605,000	605,000	605,000	0	605,000	0
DEBT - INTEREST	228,304	210,666	211,250	584	228,774	470
TOTAL DEBT	833,304	815,666	816,250	584	833,774	470
TOTAL CORE FUNCTION NET	7,794,596	7,457,049	6,801,685	(655,364)	7,322,276	(472,320)
NON-CORE FUNCTION REVENUE						
REAL ESTATE PROPERTY TAX	2,027,056	2,009,014	2,008,317	(697)	2,012,115	(14,941)
OTHER INCOME	42,662	40,462	48,529	8,067	53,557	10,895
CABLE TV FRANCHISE	415,431	415,431	401,127	(14,304)	401,127	(14,304)
REAL ESTATE TRANSFER TAX	480,000	440,000	714,294	274,294	779,111	299,111
EARNED INCOME TAXES	4,250,000	3,919,630	5,097,046	1,177,416	5,260,000	1,010,000
LOCAL SERVICES TAX	340,000	311,666	320,513	8,847	331,800	(8,200)
TOTAL NON CORE FUNCTION REVENUE	7,555,149	7,136,203	8,589,827	1,453,624	8,837,711	1,282,562
NET RESULT	(239,447)	(320,846)	1,788,142	2,108,988	1,515,435	1,754,882

12/12/2012

10 a.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice 610-692-7171

Fax 610-692-8950

E-mail rsmith@eastgoshen.org

Date: December 4, 2012

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Commerce Development Commission

We are in receipt of a request from the CDC to establish a Business Community Directory on the Township Web Page. We could do the work in house, if the CDC provided us with the appropriate information.

Recommendation – I move that we approve the CDC request to add Township business information to the Township Web Page.

Rick Smith

From: [REDACTED]
Sent: Monday, December 03, 2012 2:27 PM
To: rsmith@eastgoshen.org
Cc: [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]
Subject: CDC website linked to EGT website

Rick -

If it can be arranged, it's time to submit to the BOS the CDC's 11/19 motion for creation of a C-zones business user's website for our shops & retail entities, as discussed during the 2 CDC's recent forums. As a significant part of our charge and mission to be advocates for the Twp's commercial constituents, it's purpose is for focus & feature of EGT businesses to our residents, and for further dissemination to the I/BP-zones employees, realtors, etc.

- *Easily doable within Twp resources
- *EGT website as plenty of capacity
- *Brian McCool can accomplish within 2-3 hours (no rush, N/C)
- *CDC will maintain Quarterly with minor data changes

Met with Jon Altshul & Brian McCool, and CDC's Vince Lord today. Jon & Brian feel it is very doable and readily accomplished - a basic cut/paste from the CDC data base's latest updated edition of our C-zone Contact List. Jon thinks it can be done within a couple of hours, perhaps granting us an additional hour in the spirit of Holiday giving. Anything more we agreed to charge against our budget. Bottom line, we need not go outside the Twp to spend taxpayer resources.

Thanks, Al Zuccarello

On Nov 21, 2012, at 10:55 AM, [REDACTED] wrote:
Hi Jon,

Monday eve the CDC re-affirmed the Motion from Oct 15 meeting to create a website attachment to our EGT website - specifically for the Commercial zone businesses for their benefit & use, as well as our own residents - and beyond. Marty & Senya were with us and gave us advice on the motion.

Basic setup: Business name, address, contact, phone no. and their website link. The Commercial zone folks think it will be helpful to their tenure within EGT. Now it's time to forward the motion to the BOS with the particulars they'll need to rule on it.

Vince, Don & I would like to meet with you & Brian on Monday, or Tues, 12/03-04 concerning the logistics. Can you advise times you may be available, and we'll be back to you.
Thanks, Al

116

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Intern for Benefits Benchmarking Study
Date: December 7, 2012

We were contacted by Professor Jeremy Phillips from the West Chester University Masters of Public Administration Program regarding possible paid or unpaid internship opportunities with the township. I am interested in having someone assist me with a benefits benchmarking study of area municipalities. Such a study was last undertaken in 2008 before the financial downturn had forced many municipalities, including East Goshen, to rethink their employee benefit packages. In addition, an intern may be beneficial in helping the township update its job descriptions, under my close supervision.

West Chester's MPA program offers a track in human resource management, and there may be a pool of students qualified to help us.

In addition, the Board will need to decide whether such a position should be paid or unpaid. The U.S. Department of Labor provides six criteria that need to be met in order to offer unpaid internships:

- 1) The internship, even though it includes actual operation of the employer's facilities, is similar to training that would be given in a vocational school.
- 2) The internship experience is for the benefit of the student.
- 3) The intern does not displace regular employees, but works under the close observation of a regular employee.
- 4) The employer provides the training and derives no immediate advantage from the activities of the intern. Occasionally, the operations may actually be impeded.
- 5) The intern is not necessarily entitled to a job at the conclusion of the internship.
- 6) The employer and the intern understand that the intern is not entitled to wages for the time in the internship.

It would appear that we would meet criteria 1,2,3,5 and 6. However, criterion #4 might be more difficult to satisfy.

Accordingly, I would recommend that the township pay \$10/hour for a qualified intern. In addition to legal considerations, offering a paid internship would assure that we are able to attract capable candidates from the university.

Assuming that the intern works 20 hours per week over the course of a 15 week semester, this would correspond with \$3,000, plus additional costs for payroll taxes.

11c

Rick Smith

From: Rick Smith <rsmith@eastgoshen.org>
Sent: Wednesday, December 05, 2012 4:25 PM
To: 'Monica'
Subject: RE: East Goshen jacket

Monica

Sorry about the delay. Under our policy the BoS must approve issuance of a the jacket.

I will put this on their agenda for the meeting on December 18.

Rick

From: Monica [~~mailto:Monica@RRHC.COM~~]
Sent: Tuesday, November 27, 2012 10:45 AM
To: rsmith@eastgoshen.org
Subject: East Goshen jacket

Good morning, Rick!

The Historic Commission would like for Chris Reardon to have one of the East Goshen jackets. Do I order thru you? Please let me know. Thanks so much.

Monica D. Close, Paralegal
~~monica@rrhc.com~~
RILEY RIPER HOLLIN & COLAGRECO
Attorneys at Law
www.rrhc.com
P.O. Box 1265
Exton, PA 19341
(610) 458-4400
(610) 574-6893 (cell)

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11d

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice 610-692-7171

Fax 610-692-8950

E-mail rsmith@eastgoshen.org

Date: December 14, 2012
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: WEGO Police Chief

Bob Layman and I met with Greg Cary last week concerning the new police chief for WEGO. As you may be aware Greg is a former police officer who currently works for PECO and he has helped out other municipalities with their search for a police chief, most recently the City of Coatesville. He typically forms of committee of 2 or 3 police chiefs and a human resource person he knows. The committee would conduct the interviews and recommend one or more qualified individuals for the Board's consideration. Greg has offered to provide this service at no cost to the Township. Greg estimates that he would be able to have the process completed by mid-February.

Recommendation: I discussed this with Bob and we would suggest taking Greg up on his offer.

Cc: Bob Layman

F:\Data\Shared Data\Police Dept\New Chief\Memo to BoS 121412.docx

11e

Rick Smith

From: Rick Smith <rsmith@eastgoshen.org>
Sent: Tuesday, December 04, 2012 1:35 PM
To: Terry Woodman (twoodman@eastwhiteland.org); 'Kathy Brill'
Cc: 'blayman@westtown.org'; BBovero@thornburytp.com
Subject: CONTRACT FOR SERVICES-Dooley 2013 FINAL.doc
Attachments: CONTRACT FOR SERVICES-Dooley 2013 FINAL.doc

Terry

Attached is the updated agreement for 2013 for Chief Dooley.

The Police Commission will take action on it at their meeting in December 13th.

I believe that your meeting is December 12th. Assuming that your Board executes it on the 12th, if you could scan it and send to Kathy after your meeting Carmen could sign it on the 13th.

Thanks for your help.

Rick

CONTRACT FOR SERVICES

THIS AGREEMENT is made this _____ day of _____, 2012 by and between the Westtown – East Goshen Regional Police Commission, with its principal office at 1041 Wilmington Pike, West Chester, PA 19382 (hereinafter called “WEGO”) and EAST WHITELAND TOWNSHIP, a political subdivision of the Commonwealth of Pennsylvania, being a Township of the Second Class, with its principal office at 209 Conestoga Road, Frazer, PA 19355 (hereinafter called the “Township”).

WITNESSETH:

WHEREAS, WEGO and the Township desire to enter into a joint cooperative agreement for the purpose of providing Chief of Police services to WEGO; and,

WHEREAS, the Second Class Township Code, 53 P.S. §66904 provides that a second class township may enter into a contract with another municipal corporation to provide police services within the other municipal corporation and further provides that when such a contract is made, the township police shall have all the power and authority conferred by law on police in the municipal corporation which has contracted to secure police service; and,

WHEREAS, 42 Pa.C.S.A. Section 8953 “Municipal Police Jurisdiction” does not restrict the authority of any municipality to enter into new cooperative agreements with another municipality; and

WHEREAS, WEGO has requested the Township to provide and furnish the services of a Chief of Police; and,

WHEREAS, on _____, 2012, the WEGO authorized the Chairman enter into this Agreement; and,

WHEREAS, on _____, 2012, the Board of Supervisors of East Whiteland Township authorized the Chairman of the Board of Supervisors to enter into this Agreement; and,

WHEREAS, WEGO deems that such an agreement with the Township is necessary for the protection of the health, safety and welfare of the residents of the townships served by this Regional Police Department, and both WEGO and the Township desire to enter into this Agreement for Chief of Police services in accordance with the provisions of this Agreement:

NOW, THERFORE, the parties hereto, for and in consideration of the mutual promises each made to the other herein, and intending to be legally bound hereby, agree as follows:

SERVICES PROVIDED

1) **Personnel.** Gene Dooley, Chief of Police with the East Whiteland Police Department ("EWPD") will be contracted from the EWPD to serve as the Chief of Police for the Westtown-East Goshen Regional Police Department and as the chief law enforcement officer on an interim basis pursuant to Pa. Stat. Section 66904. Gene Dooley will retain his employment with the EWPD during the term of this Contract, and his principal office will be 209 Conestoga Road, Frazer, PA 19355. Gene Dooley's duties on behalf of WEGO shall be those typically performed by a Chief of Police.

2) **Term of Contract.** The term of the Contract shall be six months commencing on January 1, 2013, and terminating on June 30, 2013, with a one-month notice provision to the East Whiteland Township Manager, to terminate said contract. Said contract will terminate on June 30, 2013, unless further extended by Agreement of WEGO and the Township.

3) **Fees and Expenses.** WEGO shall pay to the Township the Salary and Fringe Benefit costs of Gene Dooley as follows:

An hourly rate of \$98.00 per hour

Monthly, the Township will invoice WEGO for the time Gene Dooley spent performing the duties of Chief of Police. WEGO will make monthly payments to the Township, in arrears, for the payment of services of Gene Dooley.

4) **Insurance.** Gene Dooley will continue to be covered by the Township's policies of insurance. WEGO agrees to take the necessary steps to ensure that Dooley is covered under WEGO's Public Official and Police Professional liability insurance for any claims filed against WEGO and/or the Westtown East Goshen Regional Police Department arising within the scope of the performance of the duties of Dooley

5) **Management.** As Interim Chief of Police, Dooley will report to WEGO.

IN WITNESS WHEREOF, the parties have agreed to the foregoing and have authorized the Chairman of the Board of Supervisors and the Chairman of WEGO to execute on the day and year first above written.

(Signatures on Next Page)

ATTEST:

EAST WHITELAND TOWNSHIP

BY:

Virginia McMichael, Chairman
Board of Supervisors

ATTEST:

**Westtown – East Goshen
Regional Police Commission**

BY:

Carmen Battavio, Chairman
Police Commission

139

EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
December 4, 2012 – 6:00pm
Draft Minutes

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper and Supervisor Carmen Battavio. Supervisors Marty Shane and Chuck Proctor were absent. Also present were Township Manager Rick Smith, CFO Jon Altshul, Kathryn Yahraes (Historical Commission), Erich Meyer and John Jamgochian (Park & Rec), and Derek Davis, assistant to State Rep. Dan Truitt.

Executive Session

The Board met in Executive Session from 6:00pm to 7:00pm to interview ABC candidates.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm and asked Derek Davis to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen Battavio called for a moment of silence to honor the troops.

Recording of Meeting

Resident Leo Sinclair of Lochwood Lane recorded the meeting.

Public Comment on Non-Agenda Items

Dr. Howard Jones, Kennett Way – Said he reviewed the Police Commission meeting minutes and the East Goshen meeting minutes regarding the WEGO contract. The Police Commission meeting minutes from July 2012 contained some very unfortunate comments made by WEGO's Thornbury representative. Mr. Jones suggested that East Goshen make a careful review of the agreements and contracts regarding the police so the Township won't be backed into a corner again by Thornbury.

Chairman's Report

Senya announced that the Board met in Executive Session on November 27 regarding a personnel matter, and they met in Executive Session earlier this evening to interview ABC candidates.

Presentation on the Chester County Bicycle and Pedestrian Plan

Randy Waltermeyer and Mark Gallant of the Chester County Planning Commission (CCPC) gave a PowerPoint presentation on the Central Chester County Bicycle and Pedestrian Circulation Plan. The CCPC and Chester County Health Department, working in conjunction with seven municipalities in the central portion of Chester County, are developing a Bicycle and Pedestrian Plan for the Downingtown, Exton, and West Chester area. This is an 18-month plan funded by PennDOT with a 15-20 year implementation horizon. Implementation will primarily take place

1 through the Land Development process. The County is leading the effort but implementation
2 will need to be a collaborative effort with local municipalities.

3
4 Their first priority will be to create a multi-use trail along Paoli Pike, something that was
5 overwhelmingly preferred by the local residents they met with (including residents from East
6 Goshen) during their public workshops on the project.

7
8 The County will give recommendations to the municipalities with ideas and suggestions for their
9 implementation. Randy said the group is currently working on putting together cost information.
10 The County is looking to have East Goshen's endorsement of the project by April 2013.

11
12 *Public Comment: Derek Davis* – Asked if State roads will be involved in the project and
13 Mr. Waltermyer said yes. They are working with PennDOT on such matters as road resurfacing,
14 shoulder markings and striping.

15
16 *Public Comment: Leo Sinclair, Lochwood Lane* – Asked what types of cyclists they are looking
17 to engage in this process. Mr. Waltermyer said they are aiming to involve novice and less
18 experienced road cyclists, and especially families. Mr. Sinclair said he thinks this plan will
19 present some problems if it involves the taking of private property, in which case there will be
20 pushback from property owners.

21
22 *Public Comment: Joe Buonnano, Herron Lane* – Asked if motorized vehicles will be allowed
23 on the trail and Mr. Waltermyer said no. Mr. Buonnano asked about security on the trail.
24 Mr. Waltermyer said for trails that parallel roadways, local law enforcement is responsible.
25 Mr. Buonnano asked if pedestrians will be allowed on the trail, and who would have the right of
26 way. Mr. Waltermyer said pedestrians will be allowed and would generally get the right of way.

27
28 *Public Comment: Kathryn Yahraes, Vista Drive* – Asked for the group's web address and
29 Mr. Waltermyer said it's www.chesoo.org/planning/cccbikeped. She asked if the group has met
30 with the East Goshen Park & Rec Commission. Mark Gallant said they have been working with
31 Mark Gordon up to this point, but will be happy to schedule a meeting with the Park & Rec
32 Commission if the Township wishes. Kathryn requested that Township staff list the group's
33 February 28 meeting on future East Goshen agendas under "Dates of Importance." She then
34 asked about the parameters for installing sidewalks in historic Goshenville. Mr. Waltermyer
35 looked at the map of the project and said that contrary to something he said earlier, there are no
36 sidewalks planned for Goshenville or E. Boot Road. The only plan is for the multi-use trail
37 along Paoli Pike. Kathryn asked what the trail limits will be. Mr. Waltermyer said it will stretch
38 from the vicinity of the YMCA (Airport Road) to the East Goshen Township Park. Kathryn said
39 she is concerned about potential impacts from the trail cutting through a Historic District.
40 Mr. Waltermyer said the group is not at the engineering stage yet, but in his experience Historic
41 Districts and multi-use trails can co-exist.

42
43 *Public Comment: Mike Broennle, Hunters Circle* - Said he attended the public workshops and
44 he thinks the trail should go all the way to Line Road. He also thinks it should accommodate
45 e-bikes as well as motorized wheelchairs/scooters.

1 Senya thanked Mr. Waltermeyer and Mr. Gallant for their presentation.

2
3 **Signs at Applebrook Preserve**

4 Jim Dehaven from the HOA of The Preserve at Applebrook was present. The HOA would like
5 to replace their two existing brass wall plaques that say Preserve at Applebrook with new signs
6 noting that it is a "Private Community."

7
8 Carmen moved to approve the change in the two existing plaques as presented in the
9 photographic rendering provided to the Township. Thom seconded the motion.

10
11 *Public Comment: Art Polishuk, Grand Oak Lane* – Suggested the motion specify the new
12 wording as well as the sign dimensions. Carmen amended the motion to say the new plaques
13 shall read "The Preserve at Applebrook" with the words "Private Community" at the bottom.
14 The new plaques shall be the same size as the existing plaques. Thom seconded the amended
15 motion.

16
17 There was no further discussion or public comment. The Board voted unanimously to approve
18 the motion.

19
20 **Workers' Compensation Insurance For Volunteer Firefighters.**

21 Carmen moved to authorize the Chairman to execute the Agreement Between East Goshen
22 Township and the Goshen Fire Company Regarding Workers' Compensation Insurance For
23 Volunteer Firefighters. This document has already been signed by Jerry Fokas, President of the
24 Goshen Fire Company. Thom seconded the motion.

25
26 *Public Comment: Leo Sinclair, Lochwood Lane* – Asked Carmen if he is associated with the
27 Fire Company. Carmen said he is a Life Member of the Goshen Fire Company but has no duties
28 with them these days except volunteering to cook breakfast for fundraisers. Carmen stated that if
29 he had any conflict of interest in this matter he would have recused himself from the discussion
30 and the vote.

31
32 *Public Comment: Neil DeRiemer, Hershey Mill Road* – Asked for clarification of the new
33 insurer. He was told this is the last resort (State plan) for high-risk classes that cannot get
34 insurance elsewhere.

35
36 *Public Comment: Joe Buonanno, Herron Lane* – Had a number of comments about workers'
37 compensation coverage.

38
39 There was no further discussion or public comment. The Board voted unanimously to approve
40 the motion.

41
42 **2013 Township Budget and 2013 Wego Budget**

43 Jon Altshul reviewed the changes made to the budget since the Board's last meeting on
44 November 20.

1 Carmen moved to adopt a 2013 General Fund budget of \$11,318,018 of which \$9,952,629 is for
2 core Township functions and \$1,365,389 is for pass-through accounts; a State Liquid Fuels Fund
3 budget of \$354,984; a 2013 Capital Reserve Fund budget of \$248,300; a 2013 Transportation
4 Fund budget of \$26,800; a 2013 Sewer Operating Fund budget of \$3,091,600; a 2013 Refuse
5 Fund budget of \$1,055,687; and a 2013 Sewer Capital Reserve Fund budget of \$556,769. He
6 further moved that the Board adopt the 2013 Westtown East Goshen Police Department Budget,
7 Version 3.5, in the amount of \$6,313,437.55 of which the Township's contribution is
8 \$2,769,721.24. Thom seconded the motion.
9

10 *Public Comment: Art Polishuk, Grand Oak Lane* – Asked where the revenues and expenses for
11 the Farmers' Market are located in the budget. Jon said the Farmers' Market was previously part
12 of the Friends of East Goshen, and since the Market is in flux he is not sure how the finances will
13 be handled going forward. However, there are \$1,200 in revenues for the Market in the Park &
14 Rec section of the budget.
15

16 *Public Comment: Dr. Howard Jones, Kennett Way* – Asked how the expenditure for a
17 geothermal system from the Capital Reserve budget will impact the bottom line. Jon said the
18 approximate \$500K expenditure will create a projected \$487K deficit. Mr. Jones then stated he
19 is not sure the Township has complied with the requirement that the budget be posted for public
20 inspection for 20 days, and asked that the motion be tabled. Jon said the 20-day requirement
21 only applies if the budget changes by 10% and that threshold has not be met. He read aloud the
22 relevant passage from the Second Class Township Code.
23

24 *Public Comment: Leo Sinclair, Lochwood Lane* – Had questions about how Jon calculates a
25 "variance" and questions about year-end projections for 2012. Senya noted the questions did not
26 pertain to the motion on the floor. Mr. Sinclair then distributed a spreadsheet showing
27 discrepancies between his budget calculations and those of the Township, and stated that Jon's
28 numbers were wrong. Rick reviewed the spreadsheet and confirmed that Jon's numbers were
29 correct. Mr. Sinclair then stated the Township should not spend any of its 2012 windfall, and
30 said the police and fire departments should be getting more money from the Township. Mr.
31 Sinclair asked for a breakdown of the \$600K in Administrative Expenses for 2013 and Jon said
32 that \$500K of it is for the geothermal system. Mr. Sinclair asked about the \$100K from the 2011
33 budget for the Hershey Mill dam. Rick said some of the money was spent on engineering costs.
34 Mr. Sinclair wanted to know if Neil DeRiemer's group is able to raise the \$240K for the dam
35 will the Township be reimbursed for its expenses. Senya said yes. Mr. Sinclair asked why the
36 Township doesn't use the elected Township auditors to do the job of auditing. Senya explained
37 it's an outdated job in the State of Pennsylvania.
38

39 Senya praised the absent Marty Shane for all the hard work he put into the budget and regretted
40 that Mr. Shane was unable to be present at this meeting due to a medical issue.
41

42 There was no further discussion or public comment. The Board voted unanimously to approve
43 the Township and WEGO budgets as per the motion.
44
45
46

1 **Applebrook Golf Outing Agreement**

2 Senya moved to appoint Supervisors Marty Shane and Chuck Proctor to a committee along with
3 Recreation Director Frank Vattilano to meet with Applebrook regarding the contract for the
4 annual golf outing. Carmen seconded the motion. There was no discussion or public comment.
5 The Board voted unanimously to approve the motion.
6

7 **Pedestrian/Bike Lane on Enterprise Drive**

8 Rick reported that the Commerce Development Commission has received a request from several
9 businesses in the Goshen Corporate Park for a pedestrian/bike lane on Enterprise Drive.
10 Rick recommended the Township proceed with this initiative, which will cost the Township
11 approximately \$1,500 to \$1,600.
12

13 Thom moved to proceed with creating a pedestrian/bike lane along Enterprise Drive. Carmen
14 seconded the motion.
15

16 *Public Comment: Art Polishuk, Grand Oak Lane* – Stated that the companies requesting the lane
17 should fund it. Carmen stated that for the small cost to the Township, it will be a worthwhile
18 investment. Senya said this amenity will make the Corporate Park more attractive to businesses,
19 which the Township wishes to attract and retain.
20

21 *Public Comment: Mike Broennle, Hunters Circle* – Suggested the lane be marked with the
22 universal biking logo. Senya said that is in the recommendation.
23

24 *Public Comment: Joy Crozier* – Asked if there will be hour limitations on the lane. She was told
25 there will be no limits as it will be on a public street.
26

27 There was no further discussion or public comment. The Board voted unanimously to approve
28 the motion.
29

30 **Farmers' Market**

31 Rick summarized his memo of November 29 on this topic.
32

33 Thom moved for the Board to act before the Park & Rec Commission is able to take action (their
34 next meeting is December 6) to approve keeping the Farmers' Market during the winter, and to
35 have it open the week of December 10 per the recommendation of the Park & Rec subcommittee.
36 Carmen seconded the motion.
37

38 *Public Comment: Art Polishuk, Grand Oak Lane* – Said the Farmers' Market is one of the few
39 things in the Township that has been a great success, and he applauds the Park & Rec
40 Commission for working to keep a good thing going.
41

42 *Public Comment: Leo Sinclair, Grand Oak Lane* – Suggested the Township consider having an
43 outdoor Christmas Market in the future, similar to the one in Philadelphia.
44

45 There was no further discussion or public comment. The Board voted unanimously to approve
46 the motion.

1
2 **Any Other Matter**

3 None.
4

5 **Review of Minutes**

6 The Board reviewed the draft minutes of November 20 and had no changes. Senya stated that
7 the minutes would stand approved as submitted.
8

9 **Treasurer's Report & Expenditure Register Report**

10 *See attached Treasurer's Report for November 29, 2012.*

11 The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the
12 Treasurer's Report of November 29 and the Expenditure Register Report as recommended by the
13 Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen
14 seconded the motion. There was no discussion or public comment. The Board voted
15 unanimously to approve the motion.
16

17 **Action List**

18 **Hershey Mill Dam** – Neil DeRiemer reported that he met with Adam Brower of Edward B.
19 Walsh and Associates and with Risbon Excavating to review the cost details including those for
20 dredging and silt control. The work will be done at prevailing wage. He also reported that
21 Adam Brower spoke with Mr. Reisinger of DEP and hopes to have DEP's comments by mid
22 January. Mr. DeRiemer stated they are exploring the possibility of creating six parking spaces
23 near the dam using some of the excavated dirt, as well as a 10-ft walkway/berm out to the center
24 of the pond. This walkway/berm will help with silt control. He noted that an NPDES permit
25 will be required and there will be a cost involved. He has met with Mr. Goll and his daughter to
26 discuss their concerns for fresh water mussel preservation.
27

28 **Tag Action List** – Rick reported that the IT Support issue did not come up at the last WCACOG
29 meeting, so there is no update on this issue.
30

31 **Correspondence & Dates of Importance**

32 Senya acknowledged receipt of a letter from Comcast dated November 16 regarding the Cable
33 Franchise Renewal. The Township will plan to meet with Comcast after the first of the year to
34 discuss this matter. Senya also acknowledged a Statement of Valuations for East Goshen from
35 the Chester County Assessment Office dated November 14.
36

37 **Meetings & Dates of Importance**

38 Senya noted the upcoming meetings as listed in the agenda. The next Police Commission
39 meeting has been changed to from December 31 to December 13 at 8:00am.
40

41 **Public Comment**

42 *Kathryn Yahraes* asked if the January ABC meeting has been scheduled yet and Senya said it
43 will be held on January 12. Kathryn reported that on November 29 members of the Historical
44 Commission attended the third of three meetings regarding the American Battlefield Protection
45 Program (ABPP) grant.
46

1 *Joy Crozier* asked if the K-9 issue will be addressed at the next Police Commission meeting.
2 *Carmen* said he is not sure but will try to find out.
3 *Joe Buonnano* asked if any Township funds were used to lure the new Giant store to the
4 Township, and *Senya* said no.
5

6 **Adjournment**

7 There being no further business, the regular meeting was adjourned at 9:28pm. *Senya* thanked
8 everyone who came out to the meeting and those who participated in the discussion.
9

10
11
12
13
14
15

Anne Meddings
Recording Secretary
Attachment: Treasurer's Report

November 29, 2012

TREASURER'S REPORT
2012 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	2,154.36	Accounts Payable	185,741.74
Earned Income Tax	100,655.81	<u>Electronic Pmts:</u>	
Local Service Tax	22,169.20	Health Insurance	\$0.00
Transfer Tax	0.00	Credit Card	\$1,040.39
General Fund Interest Earned	0.00	Postage	\$1,000.00
Total Other Revenue	118,226.07	Debt Service	\$0.00
Total Receipts:	<u>\$243,205.44</u>	Payroll	\$87,000.00
		Total Expenditures:	<u>\$274,782.13</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00		
Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
Total State Liquid Fuels:	\$0.00		

CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	244,839.05	Accounts Payable	\$22,378.44
Interest Earned	<u>\$0.00</u>	Debt Service	<u>\$0.00</u>
Total Sewer:	<u>\$244,839.05</u>	Total Expenditures:	<u>\$22,378.44</u>

REFUSE

Receipts	76,462.68		
Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$16,159.06</u>
Total Refuse:	<u>\$76,462.68</u>		

SEWER CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
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draft
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
LONG RANGE PLANNING SESSION
June 13, 2012

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The East Goshen Township Board of Supervisors held a Long Range Planning Session at the Township Building on Wednesday, June 13, 2012 at 9:00 a.m. Board of Supervisor members present were: Senya Isayeff, Chairman; Carmen Battavio, Charles Proctor, E. Martin Shane, and Thom Clapper. Others present were: Rick Smith, Township Manager; Jon Altshul, Chief Financial Officer; Mark Gordon, Director of Code Enforcement; Mark Miller, Director of Public Works; Frank Vattilano, Director of Recreation; and staff members Barbara Phillips and Tia Piccolo.

Financials

Jon reviewed the May financial reports. The General Fund balance as of May 31, 2012 was \$930,000. All other funds were under or at budget.

Long Range Plan

Jon reviewed his memo about the financial outlook. He provided a spreadsheet of projected economic indicators for the Philadelphia area. Locally, Synthes is uncertain but permits have increased due to changes made by QVC and Mars.

“What IF” Analysis

Jon presented the following “What If” scenarios:

- 1 – Current budget with no changes
- 2 – Current budget with increase for blacktop and \$5/resident surcharge for 911 services.
 - Marty mentioned that the State may start to decrease funding for the 911 services. The municipalities will be required to pay a fee of approximately \$5/resident based on population.
 - Mark Miller mentioned that the cost of paving is down now. He explained the process for repaving. East Goshen takes care of Ellis Lane and West Goshen takes care of Airport Rd.
- 3 – Stop funding Capital Reserve
 - To answer Chuck’s question about equipment maintenance, Mark Miller verified that the retention time was expanded; for example, they are still using a 1972 John Deere tractor.
 - Marty commented that he would like to see beginning and ending balance on the fund sheets.
- 4 - Put tax increases in place
 - Carmen mentioned that the majority of residents prefer small, consistent changes.
- 5 – Real Estate Tax increase of .15 mills

Update on Cost of Services Project

Jon provided a summary of costs of service report which Brian McCool prepared. The District Court was discussed. Chuck commented that the restructure of the court is not finalized yet.

1 Addendum to Sewer Study

2 Jon reviewed the study. It appears there are fluctuations in water use in the township. There was
3 a discussion of pool vs non-pool properties. Jon recommends no change in the current system.

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5 The meeting ended at 10:20 am and the Board went into Executive Session.

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8 Respectfully submitted,

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11 Ruth Kiefer, Recording Secretary

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EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in bold		4-Dec-12
#	Item	Date
DPW 07-02	Hershey's Mill Dam	6-Jan-13
ADM 10-22	TAG Action List	6-Jan-13
PCZ 12-01	Comp Plan	15-Jan-13
ADM 12-4	Light Fixtures at Municipal Complex	15-Jan-13
ADM 11-13	Quarterly Report Municipal Authority Projects	15-Jan-13
FIN 11-05	Quarterly Financial Reports	15-Jan-13
DPW 08-02	Quarterly Report on I&I	15-Jan-13
ADM 09-04	Quarterly Review of Right to Know Requests	15-Jan-13
ADM 12-06	Comcast Franchise Renewal	15-Jan-13
ADM 12-05	Applebrook Golf Outings	5-Feb-13



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NOV 23 2012

November 21, 2012

Louis F. Smith, Jr.
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: PROGRAMMING CONTRACT RENEWAL WEBSITE

Dear Louis F. Smith, Jr.:

The channels that we provide to our customers are carried pursuant to contracts with the owners of those channels. These contracts expire from time to time, and one or more may be scheduled to expire in any given month. Negotiating programming rights agreements is a routine part of our business. We have successfully negotiated renewals of thousands of such agreements without incident.

In order to keep our communities informed of potential programming changes, Comcast has created a webpage containing upcoming programming contract expirations. The webpage is available at www.xfinitytv.com/contractrenewals and will display those channels for which programming contracts are scheduled to expire in the near future. The same information is available by calling (866) 216-8634.

At Comcast we are committed to providing our customers with the best in entertainment; we fully expect that we will be able to reach an agreement with the owners of these channels to continue carrying them well into the future. Should that situation change we will notify you immediately.

As always, if you should have any questions or concerns regarding this matter, or any matter, please feel free to contact me at (302) 661- 4420.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Broadhurst".

Kevin Broadhurst
Senior Director,
Government Affairs