

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION & FORMAL MEETING
JANUARY 7, 2013
7:00 PM

Executive Session 6:00 PM
Regular Meeting 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone will be recording the meeting
5. Public comment – Hearing of Residents (Optional)
6. Re-Organization Actions
 - A. Elect Chairman (Resolution 2013-1)
 - B. Elect Vice Chairman (Resolution 2013-2)
 - C. Appoint Police Commissioner (Resolution 2013-3)
 - D. Appoint Township Officials (Resolution 2013-4)
 1. Township Manager/Secretary – Louis F. (Rick) Smith, Jr.
 2. Chief Financial Officer/Treasurer – Jon Altshul
 3. Director of Public Works – Mark Miller
 4. Zoning Officer – Mark Gordon
 5. Assistant Zoning Officer – Louis F. (Rick) Smith, Jr.
 6. Building Inspectors – Taylor H. (Mike) Merwin & Gary Althouse
 7. Fire Marshal – Carmen R. Battavio
 8. Assistant Fire Marshals – Mark Miller, Taylor H. (Mike) Merwin & Gary Althouse
 9. Solicitor – Buckley, Brion, McGuire, Morris & Sommer
 10. Engineer – Yerkes Associates
 11. Back-Up Engineer - Chester Valley Engineers
 12. Emergency Management Coordinator – William Keslick
 13. Assistant Emergency Management Coordinator – Mark Miller
 14. Delegate to the Chester County Tax Collection Committee – Jon Altshul

15. Alternate Delegate to the Chester County Tax Committee – Brian McCool

E. Re-Appoint Township Employees (Resolution 2013-5)

F. Appoint Township Depositories for Township Funds (Resolution 2013-6)

1. Beneficial Bank
2. DNB First
3. National Bank of Malvern
4. National Penn Bank
5. Susquehanna Bank
6. Penn Liberty Bank
7. PLGIT-PA Local Government Trust and Plus
8. TD Bank
9. M&T Bank
10. Meridian Bank

Authorize Chief Financial Officer/Treasurer to make investments at banks paying the best rate of interest and with the best terms.

G. Certify Delegates to the PSATS Convention (Resolution 2013-7)

1. Five Supervisors, Manager and Chief Financial Officer/Treasurer will be affirmed as delegates.
2. Voting Delegate: Rick Smith
3. Alternate Voting Delegate: Jon Altshul

H. Confirm 2013 Holiday Schedule (Resolution 2013-8)

I. Confirm 2013 Meeting Schedule (Resolution 2013-9)

Announce that under the new meeting schedule the Board of Supervisors will meet on the 1st and 3rd Tuesday and only meet as needed on the 2nd, 4th and 5th Tuesday.

J. Confirm that Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township (Resolution 2013-10)

K. Consider Maillie Falconiero & Company as independent auditors for the Township (Resolution 2013-11)

L. Establish the 2013 Fee Schedule (Resolution 2013-34)

M. Authorize participation in the Municipal Risk Management Workers' Compensation Pooled Trust (Resolution 2013-65)

N. Announce the continuance of all other applicable resolutions that were adopted previously.

7. Chairman's Report

A. Announce that the Board met in executive session on December 18, 2012 and prior to tonight's meeting to discuss a personnel matter.

B. Announce the Annual Planning Session will be held on Saturday, January 12, 2013 at 8:00 AM.

8. Public Hearings – None

9. Police Chief's Report – None

10. Old Business

11. New Business

A. ABC Appointments

B. Consider recommendation for Bituminous Concrete Bid.

C. Consider recommendation for Stone Bid,

D. Consider recommendation for Fuel Bid

E. Consider recommendation for Soda Ash bid

F. Consider recommendation Printing Bid

G. Consider recommendation and Signs & Posts bids

D. Consider recommendation for Rental Equipment with Operators

E. Consider recommendation for Rental Equipment without Operators

F. Confirm Robert Miller as the member-at-large for the Police Commission

G. Consider recommendation to purchase 2-way radios to comply with new FCC requirements

12. Any Other Matter

- 13. Approval of Minutes
 - A. December 18, 2012
- 14. Treasurers Report
 - A. January 3, 2013
- 15. Review Action List
- 16. Correspondence, Reports of Interest

17. Meetings & Dates of Importance

| | | |
|------------------|-------------------------------------------|--------------------|
| January 2, 2013 | Planning Commission | 7:00 PM |
| January 3, 2013 | Park & Recreation | 7:00 PM |
| January 7, 2013 | Board of Supervisors | |
| | Reorganization & Formal Meeting | 7:00 PM |
| January 9, 2013 | Conservancy Board | 7:00 PM |
| January 10, 2013 | Historical Commission | 7:00 PM |
| January 12, 2013 | Annual Planning Session | 8:00 AM |
| January 14, 2013 | Commerce Development Commission | 7:00 PM (new date) |
| January 14, 2013 | Municipal Authority | 7:00 PM |
| January 15, 2013 | Board of Supervisors | 7:00 PM |
| January 21, 2013 | Martin Luther King, Jr. Day | Office Closed |
| January 28, 2013 | Police Commission (at the police station) | 8:00 AM |

Spring 2013 Newsletter:

| | |
|------------------|----------------------|
| February 1, 2013 | Article Due Date |
| April 1, 2013 | Website Posting Date |

- 7. Public Comment – Hearing of Residents
- 8. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Please visit the Township website, at www.eastgoshen.org to sign up for “Constant Contact”, an email service which provides timely updates on current information regarding Upcoming Events, Meeting Dates, and important Public Notices; just to name a few. To sign up, just visit the bottom left hand side of the home page and submit your email address and you will be prompted to select the type of information you want to receive. This is a free service that acts as an up to date “electronic newsletter” keeping you informed of what is happening in your community. Your privacy is very

important to us, be assured East Goshen Township will not disclose your email address to anyone for any purpose.

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2013
EAST GOSHEN TOWNSHIP
HOLIDAY SCHEDULE

- New Year's Day - January 1st 2013 (Tuesday)
- Martin Luther King Day - January 21st (Monday)
- President's Day - February 18th (Monday)
- Good Friday - March 29th (Friday)
- Memorial Day - May 27th (Monday)
- Independence Day - July 4th (Thursday)
- Labor Day - September 2nd (Monday)
- Veteran's Day - November 11th (Monday)
- Thanksgiving - November 28th (Thursday)
*also off November 29th (Friday)
- Christmas - December 25th (Wednesday)

Proof of Publication of Notice in the Daily Local News

Under Newspaper Advertising Act No. 587, Approved May 16, 1929

RECEIVED BY: DEC 21 2012

State of Pennsylvania
County of Chester

{ ss:

{ No.

Term, 2012

Patricia Sigda, Legal Representative of the Daily Local News Company, a corporation, of the County and State aforesaid, being duly affirmed, deposes and says that the Daily Local News, a newspaper of general circulation, published at 250 N. Bradford, Ave., West Chester, PA, County and State aforesaid, was established November 19, 1872, and Incorporated December 11, 1911, since which date the Daily Local News has been regularly issued in said County and State aforesaid, and that the notice or publication attached hereto is exactly the same as printed and published in the issues of the said Daily Local News on the following dates viz:

CONSERVANCY BOARD will meet the 2nd Wednesday of each month at 7:00 PM. The Conservancy Board will conduct site inspections the following Saturday at 9:00 AM as needed.

DEER MANAGEMENT COMMITTEE will meet on Monday, February 25, Monday, May 20, Monday, August 19, and Monday, November 18, 2013 at 7:00 PM.

HISTORICAL COMMISSION will meet the 2nd Thursday of each month at 7:00 PM.

LOCAL TRAFFIC ADVISORY COMMITTEE will meet the 3rd Thursday of each month at 1:00 PM as needed.

MUNICIPAL AUTHORITY will meet the 2nd Monday of each month at 7:00 PM.

PENSION COMMITTEE will meet on Wednesday, February 6, Wednesday, May 1, Wednesday, September 11, and Wednesday, November 6, 2013 at 1:00 PM.

PARK & RECREATION COMMISSION will meet the 1st Thursday of each month at 7:00 PM. Workshop sessions are held on the 3rd Thursday of the month at 7:00 PM on an as needed basis.

PLANNING COMMISSION will meet the 1st Wednesday of each month at 7:00 PM and on the 3rd Wednesday of the month at 7:00 PM as needed.

ZONING HEARING BOARD will advertise each hearing separately.

All meetings will be held at the East Goshen Township Building, 1580 Paoli Pike, West Chester, PA. Special meetings will be advertised throughout the year, as they are scheduled. The public is welcome to attend all meetings with the exception of executive sessions.

If any person who wishes to attend a meeting has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate at the hearing, he or she should contact the Township at 610-692-7171 to discuss how those needs may be accommodated.

December 18 A.D. 2012
person duly authorized by the Daily Local News Company, a newspaper of general circulation, to verify the foregoing interested in the subject matter of the aforesaid notice or publication statements as to time, place and character of publication

Patricia Sigda

affirmed to and subscribed before me this 18

day of December 2012

Beverly A. Wolfe
Notary Public

STATE OF PENNSYLVANIA
My Commission Expires
Notarial Seal
Beverly A. Wolfe, Notary Public
East Bradford Twp., Chester County
My Commission Expires June 4th, 2013
Member Pennsylvania Association of Notaries
Nancy Scheidersman

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

To DAILY LOCAL NEWS COMPANY, Dr.
For publishing the notice or publication attached hereto on the above stated dates\$
Probating same\$
Total\$

Affiant further deposes that the Daily Local News Company, publishers of the statement under oath, advertisement, and that the same are true.

COPY OF NOTICE

2013 EAST GOSHEN TOWNSHIP MEETINGS

BOARD OF SUPERVISORS will hold their Annual Re-Organization Meeting on Monday, January 7, 2013 at 7:00 PM and their regular formal meeting will immediately follow. Thereafter, the Board will hold their regular meetings on the 1st and 3rd Tuesday of each month at 7:00 PM and the 2nd, 4th and 5th Tuesday of the month at 7:00 PM as needed. The board will not meet on May 21 or Nov 5.

BOARD OF AUDITORS will hold their Annual Re-Organization Meeting on Tuesday, January 8, 2013 at 7:00 PM.

ANNUAL PLANNING SESSION the Board of Supervisors will meet with members of the other Township Authorities, Boards and Commissions for the Annual Planning Session on Saturday, January 12, 2013 at 8:00 AM.

COMMERCE DEVELOPMENT COMMISSION will meet the 3rd Monday of each month at 7:00 PM.

The Daily Local News, a newspaper of general circulation, hereby acknowledges

DAILY LOCAL NEWS, a

receipt for Advertising Costs
publishers of the Daily Local News, a newspaper of general circulation, has received the said notice and publication costs and certifies that the same has been duly paid.
the DAILY LOCAL NEWS, a newspaper of General Circulation.

Louis F. Smith, Jr.
Township Manager
East Goshen Township

Proof of Publication of Notice in the Daily Local News

Under Newspaper Advertising Act No. 587, Approved May 16, 1929

K

State of Pennsylvania
County of Chester

{ss:

NOV 21 2012

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Term, 2012

Patricia Sigda, Legal Representative of the Daily Local News Company, a corporation, of the County and State aforesaid, being duly affirmed, deposes and says that the Daily Local News, a newspaper of general circulation, published at 250 N. Bradford, Ave., West Chester, PA, County and State aforesaid, was established November 19, 1872, and Incorporated December 11, 1911, since which date the Daily Local News has been regularly issued in said county, and that the printed notice or publication attached hereto is exactly the same as printed and published in the regular editions and issues of the said Daily Local News on the following dates viz:

November 19 A.D. 2012

Affiant further deposes that he/she is the proper person duly authorized by the Daily Local News Company, a corporation, publishers of said Daily Local News, a newspaper of general circulation, to verify the foregoing statement under oath, and that affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

COPY OF NOTICE OR PUBLICATION

Patricia Sigda

affirmed to and subscribed before me this 19

day of November 2012

Beverly A. Wolfe
Notary Public

NOTICE

At their reorganization meeting on January 7, 2013 at 7:00 PM the East Goshen Township Board of Supervisors intend to appoint a firm of certified public accountants, who will replace the elected auditors and make an examination of the Township accounts for 2012.

EAST GOSHEN TOWNSHIP
Louis F. Smith, Jr.
Township Manager

STATE OF PENNSYLVANIA
Notarial Seal
My Commission Expires:
Beverly A. Wolfe, Notary Public
East Bradford Twp., Chester County
My Commission Expires June 4th, 2013

Rick Smith, Member, Pennsylvania Association of Notaries

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

To DAILY LOCAL NEWS COMPANY, Dr.
For publishing the notice or publication attached
hereto on the above stated dates\$
Probating same\$
Total\$

Publisher's Receipt for Advertising Costs

The Daily Local News Company, a corporation, publishers of the Daily Local News, a newspaper of general circulation, hereby acknowledges receipt of the aforesaid notice and publication costs and certifies that the same has been duly paid.

DAILY LOCAL NEWS, a Corporation, Publishers of the DAILY LOCAL NEWS, a newspaper of General Circulation.

Re Org MTS

1-7-13

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**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2013-34

**A RESOLUTION ESTABLISHING AND CONSOLIDATING
THE VARIOUS FEES AND CHARGES IMPOSED
PURSUANT TO THE CODE OF THE TOWNSHIP**

WHEREAS, the Code of East Goshen Township authorizes the Board of Supervisors to establish various fees and charges by resolution, and:

WHEREAS, the Board of Supervisors believes that it's in the best interests of the Township to consolidate all of the fees and charges into a single resolution.

BE IT RESOLVED THAT the East Goshen Township Board of Supervisors hereby establishes the following fee schedule for 2013.

1. **Building/Zoning Permit Fees**

- a. Residential Dwelling Units - includes all types of residential buildings.
 - i. New Construction - Calculated using the ICC method with a minimum charge of \$200.00.
 - ii. Accessory Buildings - Calculated using the ICC method with a minimum charge of \$200.00.
 - iii. Building Additions - Calculated using the ICC method with a minimum charge of \$200.00.
 - iv. Decks, Patios, Terraces
 - 1. 150 square feet or smaller - \$100.00
 - 2. Greater than 150 square feet - \$150.00
 - 3. Re-decking of surface materials and or replacement of railings or steps - \$50.00
 - v. New and replacement plumbing, HVAC, and sprinkler systems; any other permanent system; re-roofing; and re-siding shall be calculated at 1% of the project cost with a minimum permit fee of \$100.00.
 - vi. Flagpoles - all permit fees shall be waived for the installation of a flagpole on any residential lot.
 - vii. Alarms - New and replacement monitored alarm systems - \$40.00 permit.
 - viii. Zoning Permit – Any project which increases the footprint of a residential structure or adds a structure to the property requires a zoning permit - \$50.00

NOTES:

- All measurements and calculations shall be outside dimensions.
 - The above fee includes the residential building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
 - The ICC permit fee method and construction costs tables are published in the ICC Building Safety Journal.
 - The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.
- b. Non-Residential Buildings - Includes commercial, industrial, and institutional buildings.
- i. New Construction and Additions - Calculated using the ICC method with a minimum charge of \$200.00
 - ii. New plumbing, HVAC, alarm and sprinkler systems shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
 - iii. Replacement plumbing, HVAC, alarm and sprinkler systems; any other permanent systems; re-roofing; and re-siding shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
 - iv. Alterations and fitting out of space - Calculated @ 1% of the project value with a minimum charge of \$200.00.
 - v. Flagpoles - All permit fees shall be waived for the installation of a flagpole on any commercial or industrial lot.
 - vi. Zoning Permit – Any project which increases the footprint of a commercial building structure or adds a structure requires a zoning permit - \$150.00

NOTES:

- The above fee includes the commercial building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
 - The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.
- c. Miscellaneous Categories
- i. Swimming Pools
 - 1. In-Ground - \$225.00
 - 2. Above-Ground - \$75.00
 - 3. Jacuzzi or Hot Tub - \$75.00

- ii. Demolitions
 - 1. Residential - \$50.00
 - 2. Commercial - Shall be calculated at 1% of estimated cost with a minimum of \$100.00.
 - iii. Impervious Surfaces - \$75.00 plus engineering, stormwater management permit and inspection costs: includes new driveways, widening of existing driveways by more than 25%, parking lots, tennis courts, etc. Driveways with new homes excluded.
 - iv. Renovations, alterations, structures, and facilities; including but not limited to porch enclosures, satellite dishes, silos and water towers, antenna towers, wind and solar energy systems, and the completion of unfinished areas shall be calculated at 1% of estimated cost with a minimum permit fee of \$100.00.
 - 1. As per Section 108 of the ICC 2006, if, in the opinion of the building official, the valuation of the permit is under-estimated, the permit will be denied unless detailed estimates can be shown to meet the approval of the building official. The final building valuation will be set by the building official.
 - v. Missed Inspections - \$25.00 per occurrence - All missed inspection fees shall be paid prior to the issuance of the Certificate of Occupancy.
 - vi. No Permit Fee - Any person who commences work on a building, structure, electrical, gas, mechanical, or plumbing system prior to obtaining the necessary permits shall be subject to a \$150.00 fee for residential and \$200.00 for commercial in addition to the applicable building permit and/or zoning permit fee. The Township in its sole discretion may elect to issue a citation for violation of the applicable building code.
 - vii. PA UCC Continuing Education Fee of \$4.00 for every Building Permit Issued.
- d. Zoning Permits. Although a Building Permit is not required for the following structures pursuant to the Uniform Construction Code (Act 45 of 1999), a Zoning Permit is required. The Zoning Permit fee is \$50.00.
- i. The following structures if the structure has a building area less than 500 square feet and is accessory to a single family detached dwelling.
 - 1. Carport
 - 2. Detached Garage
 - 3. Greenhouse
 - 4. Sheds
 - ii. An agricultural building as defined under section 103 of the Uniform Construction Code (Act 45 of 1999).
 - iii. Manufactured or industrialized housing pursuant to section 901 of the Uniform Construction Code (Act 45 of 1999)

2. Subdivision and Land Development Fees

- a. Subdivision Review
 - i. 2 lots - \$200.00 per plan
 - ii. 3 or more lots on existing streets - \$250.00 per plan
 - iii. 3 or more lots requiring new streets - \$400.00 per plan
- b. Land Development Review
 - i. Less than 4 Acres - \$200.00 per plan
 - ii. 4 Acres to 24.99 Acres - \$350.00 per plan
 - iii. 25 Acres to 99.99 Acres - \$600.00 per plan
 - iv. 100 Acres or More - \$850.00 per plan
- c. Lot Line and/or Minor Revision Review
 - i. \$150.00 per plan
- d. Additional costs for Subdivision, Land Development and Lot Line and/or Minor Revision Reviews shall be as follows:
 - i. The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the subdivision or land development application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the subdivision or land development application. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the land development or subdivision application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.
 - ii. The applicant shall reimburse the Township for the actual cost of all legal, engineering, inspections and materials tests, incurred during construction and up to acceptance, by the Township, of the improvements.
 - iii. The applicants shall pay all Chester County Planning Commission, Chester County Health Department, Department of Environmental Protection, Chester County Soil Conservation District and Penn Dot review fees, and all recording costs.
- e. Inspections
 - i. Township Engineer - prevailing rate
 - ii. Engineer's Inspector - prevailing rate

iii. Township Inspector - prevailing rate

3. **Public Hearings**

- a. The applicant shall deposit with the Township \$450.00 to defray the cost of the following:
 - i. One half ($\frac{1}{2}$) the cost of preparation and publication of "Notice of Public Hearing".
 - ii. Posting of the property by the Township Staff.
 - iii. One half ($\frac{1}{2}$) of the appearance fee of the court reporter.
 - iv. Other miscellaneous administrative charges.
 - v. The cost for mailing a hearing notice letter to all property owners within 1,000 feet of the property.
- b. If the monies paid to the Township pursuant to Section a. are insufficient to insure payment of all costs incurred in the disposition of the application the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- c. Monies paid which are in excess of the actual costs shall be refunded to the applicant within 30 days of receipt of the written decision.
- d. Referring to b and c above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00
- e. Conditional Use Professional Consultants – The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the conditional use application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the application for a conditional use. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the conditional use application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.

4. Sign Permits

- a. Less than 32 Square Feet - \$25.00
- b. 32 Square Feet or More - \$75.00

5. Hearings Before the BOCA Board of Appeals

- a. There shall be a filing fee of \$100.00.
- b. In addition, the applicant shall deposit with the Township \$400.00 to defray the cost of the following:
 - i. Preparation and mailing of the list and/or labels bearing the names of property owners to be notified.
 - ii. Preparation of the hearing notice and affidavit of certification.
 - iii. Publication of "Notice of Public Hearing".
 - iv. Posting of the property by the Building Inspector.
 - v. One half (½) of the appearance fee of the court reporter.
 - vi. Other miscellaneous administrative charges.
 - vii. The cost for a copy of the transcript if requested by the applicant.
- c. If the monies paid by the applicant pursuant to Section b are insufficient to insure payment of all costs incurred in the disposition of the application, the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- d. Monies paid which are in excess of the actual costs shall be refunded to the applicant.
- e. Referring to C and D above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00

6. Sewer, Refuse and Real Estate Tax Certification

- a. Per Certification - \$5.00 – Fee must be paid prior to certification being issued.

7. Collection Procedures

- a. The Township Manager is authorized to collect any monies due and payable to the Township under this resolution in the manner prescribed by law.
- b. Any costs associated with the collection of these fees shall be the responsibility of the applicant.

8. Returned Checks & ACH Payments

- a. Any check or ACH payment received by the Township pursuant to this resolution or any other ordinance shall be deposited in the authorized Township depository (bank).
- b. All checks or ACH payments returned by the Township depository (bank) to the Township, for insufficient funds or any other reason shall have a letter written to the check writer or ACH payee advising that their check or ACH payment has been returned by the bank and that they should re-issue payment immediately.
- c. The check writer or ACH payee's account shall be updated to indicate that a payment was not made.
- d. Any check or ACH payment that is returned to the Township will result in the imposition of a \$20.00 fee in addition to any fees imposed by the Township depository (bank), both of which shall be applied to the appropriate account.

9. Park Fees

- a. The following fees will be charged to those groups or individuals who reserve a facility for a specific date and time.

NOTES:

- The use of satellite parks is limited to passive events only.
 - Each day is divided into three time periods:
 - Morning - 7 am to Noon
 - Afternoon - Noon to 5 pm
 - Evening - 5 pm to Dusk
 - The West Chester Area School District is exempt from all fees.
 - Separate checks shall be provided in the event a deposit is required.
 - Deposit checks will be returned after the facility has been inspected and found to be in good condition.
- i. Pavilion (per event):
 1. 1 to 100 people - \$100.00 rental fee with \$50.00 refundable deposit
 2. Over 100 people - \$200.00 rental fee with \$100.00 refundable deposit
 - ii. Volleyball Courts (cost per court):
 1. \$30.00 per time period
 - iii. Satellite Parks (all Township owned open space except for the 55 acre Township Park. Per event):
 1. 1 event - \$50.00 with \$25.00 refundable deposit

iv. Baseball, Softball, Soccer Fields and Tennis Courts; excluding T-Ball (cost per field/court):

1. 1 field - \$30.00
2. Tennis Courts for approved Leagues - \$30.00 for 3 courts per time period

v. Tennis Court Keys:

1. Township Residents: - \$30.00 each
2. Non Residents of Township: - \$50.00 each
3. Replacement Key - \$6 each

10. **Copying of Township Records** - the cost for the copying of Township records pursuant to the "Right to Know Law" Act 3 of 2008, as amended, shall be as follows:

- a. Postage - the actual cost of mailing.
- b. Duplication - The fees are based upon the duplication of records maintained and duplicated in black & white on standard 8 ½ by 11 inch paper, 8 ½ x 14 inch paper or 11 x 17 inch paper. All larger records, including but not limited to plans, maps and similar documents are "over-size" records for purposes of the fee schedule.
 - i. Photocopy - \$0.25 per single sided copy
 - ii. Facsimile/Microfiche/Other Media – the Township's cost to duplicate the record original media.
 - iii. Conversion of electronic media only records to paper – if a record is only maintained in electronic media the fee shall be the lesser of: \$ 0.25 per page (8½' x 11'), or the Township's cost to duplicate the record in the electronic media.
 - iv. Over-size Records (paper size is greater than 11" x 17") photo copy - \$4.00 per sheet
 - v. Color documents – color documents that must be sent out for duplication shall be billed at the Township's cost.
- c. Certification of a record – \$5.00 per certification.
- d. Use of own copier – A requester may utilize their own copier provided the device is self-powered, i.e., it may not be plugged into a Township power outlet. Any duplication by the requester must be done with a Township employee present.
- e. Direct access to the Township computer system is prohibited.
- f. No original records may be removed from the Township Building by a requester.

11. Code Books, Pamphlets and Zoning Maps

- a. Complete Code Book (includes subscription service for amendments for the balance of the calendar year) - \$110.00.
- b. Code Book Subscription Service - \$25.00 per year
- c. Zoning Pamphlet with Zoning Map - \$13.00
- d. Subdivision Pamphlet - \$7.00

12. Re-Sale and Re-Occupancy Inspections

- a. Residential - \$60.00
- b. Non-Residential Building – \$150.00

13. Contractor Registration

- a. \$25.00 - per year

14. Refuse charges pursuant to Section 194-8 of the Township Code

- a. Single Family Residential \$69.88 per quarter
- b. Multi-family Residential \$69.88 per quarter

15. Sewer Charges pursuant to Sections 188-3, 188-4 and 188-5 of the Township Code

Fixed Rate per unit

- a. Single Family Residential \$26.15 per quarter
- b. Multi-Family Residential \$26.15 per quarter
- c. Apartment Residential \$26.15 per quarter
- d. Commercial/Industrial Establishment \$26.15 per quarter
- e. Meter reading surcharge \$ 8.00 per quarter

Variable Rate

- a. Variable Rate \$0.797 per 100 gallons of water
- b. Variable Rate (East Whiteland) \$4.90 per 1,000 gallons of water

Permits/Inspections

- a. Sewer Laterals \$60.00 per lateral
- b. Water Meter/Measuring Device \$60.00 per meter/measuring device

16. Stormwater Management submissions pursuant to Ordinance 129-M-03

- a. Regulated activities that meet the criteria for exemptions pursuant to Section 302 of the ordinance shall be charged an application and plan review fee of the Township Engineers prevailing rate for 1 hour.

- b. Regulated activities that do not meet the criteria for exemptions pursuant to Section 302 of the ordinance shall reimburse the Township for the actual cost of all engineering, inspections and materials tests, incurred in the review of the plans and calculations, and in the inspection of the improvements during construction. These costs shall be billed at the Township Engineer's prevailing rate.
- c. Post Construction Maintenance inspections pursuant to Section 704, shall be billed at the Township Engineer's prevailing rate.

17. Solicitation Fees

- a. License Fee - (Except for those listed in §169-6) \$10.00
- b. PA State Police Background Check Fee; (all applicants) \$10.00

18. Wireless Telecommunications Carrier Fees

- a. Annual Registration Fee – \$25.00 per location.
- b. Penalty for untimely filing of Annual Report - \$100.00 per location.

19. Effective Date

The fees outlined in this resolution shall be effective on January 8, 2013.

RESOLVED AND ADOPTED, this seventh day of January 2013.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

11.B-E

January 4, 2013

To: Board of Supervisors
From: Mark Miller
Re: Group Bids 2013

We have solicited bids for all groups . On December 28, 2012 at 10:00am all group bids were opened. Two bids were rejected. All low bids are highlighted.

The results are as follows:

| Group 1 - Bituminous Concrete: | F.O.B Total | Delivered Total |
|---------------------------------------|--------------------|------------------------|
| Highway Materials | \$218,000.00 | \$238,700.00 |
| Independence Construction Materials | \$228,125.00 | \$250,779.00 |
| Glasgow Inc. | \$230,625.00 | \$256,775.00 |

We recommend that **Highway Materials** be awarded the bid for Bituminous Concrete.

| Group 2 - Stone: | F.O.B Total | Delivered Total |
|---------------------------|--------------------|------------------------|
| Martin Limestone | \$17,320.50 | \$34,632.50 |
| Glasgow Inc. | \$25,325.00 | \$35,035.00 |
| Independence Construction | \$16,637.50 | \$36,808.50 |
| Hanson Aggregates PA LLC | \$26,635.00 | \$39,035.00 |

We recommend that **Martin Limestone** be awarded the bid for Stone.

| Group 3 - Fuel | 93 Octane Gas & Diesel Fuel |
|------------------------------|----------------------------------------|
| Reilly & Sons, Inc. | \$31,443.20 |
| Superior plus Energy Service | \$33,186.20 |

We recommend that **Reilly & Sons, Inc.** be awarded the bid for fuel.

Group 4 – Soda Ash

| | Soda Ash | Alum. | Magnesium |
|----------------------------|-----------------|--------------|------------------|
| Main Pool and Chemical Co. | \$7,056.00 | \$16,660.00 | \$14,720.00 |
| Univar USA Inc. | \$7,656.00 | \$17,416.00 | \$17,680.00 |
| George S. Coyne Chemical | \$7,380.00 | \$23,198.00 | No Bid |

We recommend that **Main Pool and Chemical Co.** be awarded the bid for soda ash and Alum.

Group 5 – Rental Equip. w/Operators

Total Price

| | |
|-------------------------|--------------|
| S.A. Macanga, Inc. | \$99,020.00 |
| Reid Paving Contractors | \$162,300.00 |

We recommend that **S.A. Macanga, Inc.** be awarded the bid for rental equipment with operators.

Group 6 – Rental Equip. without Operators

Weekly

Monthly

| | | | |
|------------------------------|------------|-------------|------------|
| Hertz Equipment Rental | \$5,123.00 | \$13,746.00 | Not Signed |
| Knox Equipment Rentals, Inc. | \$4,928.00 | \$14,492.00 | Not Signed |
| Ransome Rents | \$5,475.00 | \$15,400.00 | |
| Jesco, Inc. | \$6,925.00 | \$19,500.00 | |

We recommend that **Ransome Rents** be awarded the bid for rental equipment without operators.

Group 7 – Printing

Total Price

| | |
|-------------------------------------|------------|
| Graphic Impressions of America Inc. | \$1,572.20 |
| Rite Envelope and Graphics Inc. | \$1,595.00 |

We recommend that **Graphic Impressions of America Inc.** be awarded the bid for printing.

Group 8 – Posts and Signs

Total

| | |
|-------------------------------|------------|
| Garden State Highway Products | \$6,339.25 |
| Vulcan Signs | \$7,450.30 |

We recommend that **Garden State Highway Products** be awarded the bid for posts and signs.

F

Thornbury Township
Chester County
8 Township Drive
Cheyney, PA 19319-1019

PHONE (610) 399-1425
FAX (610) 399-6714

December 19, 2012

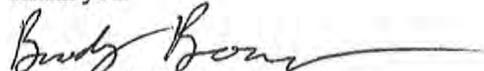
Rick Smith
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: Thornbury Township Police Commissioner

Dear Mr. Smith,

Please be advised that on December 18, 2012 the Thornbury Township Board of Supervisors voted in the affirmative to appoint Mr. Robert C. Miller as the Police Commissioner for Thornbury Township. We hereby submit his name to the Westtown and East Goshen Township Boards of Supervisors for approval to be a voting member of the WEGO Police Commission as indicated in the contract. I have copied Mr. Bob Layman on this correspondence for submission to his Board.

Thank you.



Brody D. Bovero
Township Manager
Thornbury Township, Chester County

cc: Bob Layman, Westtown Township
Bob Miller, Thornbury Township

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199



To: Board of Supervisors
From: Mark Miller, Public Works Director
Date: January 3, 2013
Re: New FCC Requirements for 2-Way Radios

The Public Works Department vehicles are outfitted with 2-way radios. Effective January 1, 2013, new FCC requirements mandate narrowbanding. Our radios cannot be rebanded and will have to be replaced in order to comply with these new regulations. The cost to replace the radios is \$5,350.78 under the Co-stars pricing program. We have budgeted \$6,000.00 in the 2013 budget.

Nns

13A

EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
December 18, 2012 – 6:00pm
Draft Minutes

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper and Supervisors Marty Shane, Carmen Battavio and Chuck Proctor. Also present were Township Manager Rick Smith, CFO Jon Altshul, Erich Meyer (Park & Rec), and Ginnie Newlin (Conservancy Board).

Executive Session

The Board met in Executive Session from 6:00pm to 8:15pm to interview ABC candidates.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 8:18pm and asked Lt. Jim DiCave to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen Battavio called for a moment of silence in honor of the victims of the Newtown, CT massacre.

Donations for Newtown, CT Community

Carmen is planning to drive up to Newtown, CT on December 23 and is collecting notes, cards, teddy bears and other tokens of consolation and support from the local community. Donations can be taken to the Township Building or the specially designated table at the December 20 Farmers' Market.

Recording of Meeting

No resident recorded the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session on December 4 and earlier this evening to discuss personnel matters.

Police Report

Lt. Jim DiCave reported there were 520 calls for service from East Goshen during November.

The police are planning to put a public service announcement on the Hershey Mill closed-circuit channel warning residents to beware of "granny scam" phone calls. Also, thieves are stealing mail-order packages from mailboxes and porches, especially now during the holiday season. Residents should try to have items delivered to an address where someone will be present to receive them, if possible.

1 **Shredding of the Township Bond**

2 Everyone present participated in shredding the Township Bond from 1993 which was issued to
3 pay for the cost of the Township Building.
4

5 **Report from Goshen Fire Company**

6 No report was provided. Rick said that Jerry Fokas is planning to attend the next BOS meeting
7 in January.
8

9 **Report from Malvern Fire Company**

10 The Malvern Fire Company responded to two incidents in East Goshen in November.
11

12 **Report from Fire Marshal**

13 No report was provided. Per Rick there was no activity in November.
14

15 **November Financial Report and Updated Year-End Projections**

16 Jon Altshul reported that as of November 30 the General Fund had a positive variance of
17 \$2,108,988 for the year.
18

19 Jon is currently projecting that at year's end there will be a \$1,515,435 surplus in the General
20 Fund. Most of this improvement can be attributed to Earned Income Tax which is projected to
21 end the year at \$1.01M over budget. In addition, revenue from real estate transfer taxes are
22 projected to end the year with a positive variance of \$299,111.
23

24 Marty noted that before Jon started as CFO the Township had a projected deficit for 2012 in the
25 amount of approximately \$259,000 but now the Township is anticipating a \$1.5M surplus. He
26 said that a lot of this has to do with the Earned Income Tax (high earners in the Township are
27 cashing in their stock options before the end of the year to avoid higher taxes effective in 2013)
28 and revenue from real estate transfer taxes. In addition, the Public Works Department is under
29 budget for paving for the year.
30

31 Senya noted that in spite of a depressed real estate market, homes in East Goshen are in demand
32 and are selling. East Goshen is a desirable, destination Township.
33

34 **Commerce Development Commission Information on Township Web Page**

35 The CDC would like to post a Business Community Directory on the Township web page. Jon
36 said he and Rick recently met with Al Zuccarello and Vince Lord of the CDC regarding this
37 request. Jon and Rick feel that the Township staff can do the work in-house. The CDC has
38 approached the businesses that will be listed and obtained their consent.
39

40 Marty moved to approve the CDC request to add a Township business directory to the Township
41 web page. Thom seconded the motion. There was no discussion or public comment. The Board
42 voted unanimously to approve the motion.
43

44 **WEGO Sector Boundary for Thornbury**

45 Rick reported that this has become a non-issue and no action by the Board is required.
46

1 **Intern for Benefits Benchmarking Study**

2 Jon reported that the Township was approached by a professor from the West Chester University
3 Masters of Public Administration Program regarding possible internships with the Township for
4 their students. Jon said he would like to take this opportunity to engage a qualified intern to
5 assist him with a benefits benchmarking study of area municipalities. Jon recommended the
6 Township pay \$10/hr to a qualified intern for this project. The intern could work approximately
7 20 hours per week over a 15-week semester.
8

9 Marty said this project would be a good complement to the salary study the Township just had
10 done. Having the benchmark information would be beneficial to the Township, and \$10/hr for
11 an intern is appropriate. Furthermore, this would be another opportunity to strengthen the
12 Township's relationship with the University.
13

14 Marty moved for Township staff to proceed with finding a qualified WCU intern to assist Jon
15 with a benefits benchmarking study, with a maximum payout to the intern of \$3,000 over the
16 course of the project, along with the appropriate payroll taxes. Carmen seconded the motion.
17

18 Senya said he supports this effort and noted that the Township was able to find Jon Altshul as a
19 result of its relationship with West Chester University.
20

21 There was no further discussion and no public comment. The Board voted unanimously to
22 approve the motion.
23

24 **Jacket for Historical Commission Member**

25 Rick reported that the Historical Commission has requested that an East Goshen jacket be
26 purchased for member Chris Reardon. The jacket would cost approximately \$50.
27

28 Senya stated that issuing East Goshen jackets or shirts to ABC members is the least the
29 Township can do, and all ABCs should be allowed to have jackets or shirts for *esprit de corps*
30 and easy identification by residents when out in the community.
31

32 Carmen moved to have the Township staff provide jackets or shirts to all ABC members. The
33 staff will coordinate the ordering of the items so that there is uniformity in style and appearance.
34 Chuck seconded the motion.
35

36 *Public Comment: Ginnie Newlin (Conservancy Board)* – Requested that the items be ordered to
37 size.
38

39 There was no further discussion or public comment. The Board voted unanimously (4:0) in
40 favor of the motion. Thom abstained from voting on this motion.
41

42 **Police Chief Search**

43 Rick reported that Greg Cary, a former police officer, has offered to form a committee of 2-3
44 police chiefs and a human resource person he knows to search for a new WEGO police chief.
45 The committee would conduct the interviews and make a recommendation to the Board.

1 Mr. Cary has offered this service at no charge to the Township, and if the offer is accepted he
2 estimates the process would be complete by mid-February 2013.

3
4 Marty said the Township should accept the offer as it gets the Township where it needs to be in a
5 timely manner, and is a cost-effective approach. Marty moved to accept Greg Cary's offer.

6 Carmen seconded the motion.

7
8 Thom requested that Mr. Cary not limit his search to officers from Philadelphia. Senya said he
9 believes Mr. Cary would also look locally and state-wide for a qualified individual.

10
11 There was no further discussion and no public comment. The Board voted unanimously to
12 approve the motion.

13
14 **2013 Agreement with East Whiteland for Services of Chief Gene Dooley**

15 Marty moved to accept the recommendation of, and support the WEGO Police Commission
16 regarding extending the term of service for Chief Gene Dooley through June 30, 2013. Thom
17 seconded the motion.

18
19 Marty noted that Chief Dooley has done a great job for the department during this time of
20 transition.

21
22 Thom asked if the payment goes directly to Chief Dooley or to East Whiteland. Carmen said
23 that payment goes to East Whiteland.

24
25 There was no further discussion and no public comment. The Board voted unanimously to
26 approve the motion.

27
28 **Any Other Matter**

29 **Hershey Mill Dam** - Rick reported that he checked with the engineer about the dredging. In a
30 worst-case scenario, the cost to obtain permits to do the dredging would be \$7,500.

31
32 Marty said he is personally not ready to move on this part of the project until the Township gets
33 a cost to relocate the silt. Also, he wants to confirm if the Township will be reimbursed by Neil
34 DeRiemer's group for the costs involved in the permitting, dredging and silt relocation. Carmen
35 said he agreed with Marty and the Township should consider the dredging as "Phase II" of a
36 two-phase project. Carmen wants to get the dam reconstruction ("Phase I") completed before
37 adding on to the project.

38
39 Senya stated that Mr. DeRiemer and his group have said publicly many times that they will raise
40 the money to reimburse the Township. However, the Township must be prepared to bear the
41 costs if the group fails.

42
43 Carmen reiterated his desire to complete "Phase I" first. Marty wants to see how successful
44 Neil's fundraising is for "Phase I" before adding more work to the project. Carmen and Thom
45 indicated they share Marty's opinion on this matter, making a majority of the Board who feels
46 this way. Therefore, this matter will be tabled.

1 In the meantime, Rick will try and get some costs for relocating the silt.

2
3 PSATS Conference – Marty moved for staff to take action in January to secure reservations for
4 the Board to attend the PSATS Conference in Hershey in April. Chuck seconded the motion.
5 There was no discussion or public comment. The Board voted unanimously to approve the
6 motion.

7
8 Printed Newsletter – Chuck reported he has been approached by residents who do not use
9 computers and miss getting printed copies of the newsletter. Rick told Chuck to have them stop
10 by the Township Building and ask Joanne for a free copy. Alternatively, the residents can have
11 newsletters mailed to their home for a subscription fee of \$12/year.

12 Review of Minutes

13 The Board reviewed and corrected the draft minutes of December 4. Senya stated that the
14 minutes would stand approved as corrected.

15
16
17 The Board reviewed the draft minutes from the June 13 Financial Planning Session that were
18 never formally approved. There were no changes. Senya stated that the minutes would stand
19 approved as submitted.

20 Treasurer's Report & Expenditure Register Report

21 *See attached Treasurer's Report for December 13, 2012.*

22
23 The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the
24 Treasurer's Report of December 13 and the Expenditure Register Report as recommended by the
25 Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Chuck
26 seconded the motion. There was no discussion or public comment. The Board voted
27 unanimously to approve the motion.

28 Action List

29 There were no Action Items due. Rick noted that two new items have been added to the list:
30 The Comcast Franchise Renewal, and the Applebrook Golf Outings.

31 Correspondence & Dates of Importance

32
33 Senya acknowledged receipt of a letter from Comcast dated November 21 regarding the
34 Programming Contract Renewal Website.

35 Meetings & Dates of Importance

36
37 Senya noted the upcoming meetings as listed in the agenda.

38 Public Comment

39
40 *Linda Fisher, School Lane* – Expressed interest in having a dog park within the Township.
41 Marty said that Park & Rec looked into having a dog park some years back and determined that
42 the "cons" outweighed the "pros." Senya suggested Ms. Fisher attend the upcoming Park & Rec
43 meeting and ask them to consider addressing this topic again.
44
45
46

1
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11

Adjournment

There being no further business, the regular meeting was adjourned at 9:30pm.

Executive Session

The Board met in Executive Session until 12:00 midnight to discuss a personnel issue.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

December 13, 2012

TREASURER'S REPORT
2012 RECEIPTS AND BILLS

GENERAL FUND

| | |
|------------------------------|---------------------|
| Real Estate Tax | 3,247.94 |
| Earned Income Tax | 124,586.35 |
| Local Service Tax | 11,187.68 |
| Transfer Tax | 64,817.33 |
| General Fund Interest Earned | 575.56 |
| Total Other Revenue | 67,676.34 |
| Total Receipts: | <u>\$272,091.20</u> |

| | |
|---------------------|---------------------|
| Accounts Payable | 284,763.82 |
| Electronic Pmts: | |
| Health Insurance | \$47,207.67 |
| Credit Card | \$0.00 |
| Postage | \$0.00 |
| Debt Service | \$18,138.36 |
| Payroll | \$90,000.00 |
| Total Expenditures: | <u>\$440,109.85</u> |

STATE LIQUID FUELS FUND

| | |
|---------------------------|----------------|
| Receipts | \$0.00 |
| Interest Earned | <u>\$36.41</u> |
| Total State Liquid Fuels: | <u>\$36.41</u> |

| | |
|---------------|---------------|
| Expenditures: | <u>\$0.00</u> |
|---------------|---------------|

CAPITAL RESERVE

| | |
|-----------------|-----------------|
| Interest Earned | <u>\$812.26</u> |
|-----------------|-----------------|

| | |
|---------------|-------------------|
| Expenditures: | <u>\$5,790.00</u> |
|---------------|-------------------|

TRANSPORTATION FUND

| | |
|-----------------|-----------------|
| Interest Earned | <u>\$225.80</u> |
|-----------------|-----------------|

| | |
|---------------|---------------|
| Expenditures: | <u>\$0.00</u> |
|---------------|---------------|

SEWER OPERATING

| | |
|-----------------|---------------------|
| Receipts | 133,668.68 |
| Interest Earned | <u>\$84.24</u> |
| Total Sewer: | <u>\$133,752.92</u> |

| | |
|---------------------|--------------------|
| Accounts Payable | \$35,892.29 |
| Debt Service | <u>\$29,774.67</u> |
| Total Expenditures: | <u>\$65,666.96</u> |

REFUSE

| | |
|-----------------|--------------------|
| Receipts | 31,216.30 |
| Interest Earned | <u>\$60.89</u> |
| Total Refuse: | <u>\$31,277.19</u> |

| | |
|--------------|--------------------|
| Expenditures | <u>\$67,636.14</u> |
|--------------|--------------------|

SEWER CAPITAL RESERVE

| | |
|-----------------|-----------------|
| Interest Earned | <u>\$204.89</u> |
|-----------------|-----------------|

| | |
|--------------|-------------------|
| Expenditures | <u>\$3,834.46</u> |
|--------------|-------------------|

15

EAST GOSHEN TOWNSHIP ACTION LIST

| New additions are in bold | | 6-Jan-13 |
|---------------------------|-----------------------------------------------|-----------|
| # | Item | Date |
| DPW 07-02 | Hershey's Mill Dam | 6-Jan-13 |
| ADM 10-22 | TAG Action List | 6-Jan-13 |
| PCZ 12-01 | Comp Plan | 15-Jan-13 |
| ADM 12-4 | Light Fixtures at Municipal Complex | 15-Jan-13 |
| ADM 11-13 | Quarterly Report Municipal Authority Projects | 15-Jan-13 |
| FIN 11-05 | Quarterly Financial Reports | 15-Jan-13 |
| DPW 08-02 | Quarterly Report on I&I | 15-Jan-13 |
| ADM 09-04 | Quarterly Review of Right to Know Requests | 15-Jan-13 |
| ADM 12-06 | Comcast Franchise Renewal | 15-Jan-13 |
| ADM 12-05 | Applebrook Golf Outings | 5-Feb-13 |

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

| | | | | | | | |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--|-----------------|--|--|-----|-----------|
| Item: | Hershey's Mill Dam | | | | | No: | DPW 07-02 |
| List Date: | 5/22/2007 | | Completed Date: | | | | |
| Description: | Bring Dam into compliance with DEP requirements or dispose of dam | | | | | | |
| Date | Action | | | | | | |
| Note I have hidden the 2010 comments to save space | | | | | | | |
| 1/3/2011 | Update from Neil DeReimer | | | | | | |
| 2/1/2011 | Update from Neil DeReimer | | | | | | |
| 3/1/2011 | Update tabled to 3/8 | | | | | | |
| 3/8/2011 | Update from Neil DeReimer | | | | | | |
| 3/24/2011 | American Rivers/NOAH grant denied | | | | | | |
| 4/5/2011 | Update from Neil DeReimer | | | | | | |
| 5/10/2011 | Update from Neil DeReimer | | | | | | |
| 6/7/2011 | Update from Neil DeReimer | | | | | | |
| 7/12/2011 | Update from Neil DeReimer | | | | | | |
| 8/9/2011 | Update from Neil DeReimer | | | | | | |
| 11/1/2011 | Update from Neil DeReimer and see attached | | | | | | |
| 12/6/2011 | Update from Neil DeReimer | | | | | | |
| 12/9/2011 | Submitted grant application to American Rivers (decision by 3/9/12) | | | | | | |
| 1/3/2012 | contacted PADEP about meeting | | | | | | |
| 2/7/2012 | Conference call with DEP scheduled for 2/2/12 | | | | | | |
| 3/7/2012 | Contract with Walsh executed on 2/7. Status report attached | | | | | | |
| 4/3/2012 | Status report attached | | | | | | |
| 5/1/2012 | Status report attached | | | | | | |
| 6/5/2012 | Status report attached | | | | | | |
| 7/3/2012 | Status report attached | | | | | | |
| 8/7/2012 | Presentation to BoS. BoS agreed to send 1,000 foot letter and invite residents once rendering is done | | | | | | |
| 10/2/2012 | Presentation - Ok to send plans to DEP | | | | | | |
| 11/13/2012 | Plans sent to DEP | | | | | | |
| 12/4/2012 | Status Report attached | | | | | | |
| 1/7/2013 | Per DEP we should have comments on plans by mid January | | | | | | |

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: TAG Action List No: ADM 10-22

List Date: 12/7/2010 Completed Date:

Description: Complete action items on TAG list

| Date | Action |
|------|--------|
|------|--------|

12/7/2010 to 10/20/12 hidden to save space

| 11/13/2012 | Updated summary is attached - updated format of report

12/4/2012 IT Support - Verbal update from WCACOG meeting

1/6/2013 IT Support - COG meeting at the end of January

12/4/2012 HVAC System - Funding in 2013 Budget Completed 12/4/12

12/4/2012 Merit Compensation Study - Presentation on 10/30, waiting on additional info
 12/18/2012 Info to BoS on 12/18/12 Completed 12/18/12