

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, January 15, 2013
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report
 - a. Announce the Board met in executive session on January 7 for a personnel matter
7. Public Hearings - None
8. Police/EMS Report
 - a. Westtown East Goshen Police Report – December 2012 - Lieutenant Bill Cahill
 - b. Goshen Fire Co.- President Jerry Fokas – To be distributed at meeting
 - c. Malvern Fire Co. – December 2012
 - d. East Goshen Fire Marshal - None
9. Financial Report – December 2012 Report
10. Old Business - None
11. New Business
 - a. Consider position on Mars variance request for their property at 1301 Wilson Drive.
 - b. Consider recommendation on the composition of the Comprehensive Plan Task Force.
 - c. Consider recommendation on Utility Accounts.
 - d. Consider recommendation on insurance consultant.
12. Any Other Matter
13. Approval of Minutes
 - a. January 7, 2013 – to be distributed at meeting
14. Treasurer’s Report
 - a. January 10, 2013
15. Review Action List
 - a. January 15, 2013
16. Correspondence, Reports of Interest
 - ~~a. Acknowledge Comcast’s programming website~~
 - a. b. 2012 Permits, Inspections and Revenue Report
17. Dates of Importance

Jan 12, 2013	2013 Planning Session	9:00 AM
Jan 14, 2013	Municipal Authority	7:00 PM
Jan 14, 2013	Commerce Dev Commission	7:00 PM
Jan 15, 2013	Board of Supervisors	7:00 PM
Jan 17, 2013	Farmer’s Market	3:30-6:00 PM
Jan 21, 2013	Office Closed	
	Martin Luther King, Jr. Day	

Jan 28, 2013	Police Commission WEGO Police Department	8:00 AM
Jan 31, 2013	Farmer's Market	3:30-6:00 PM
Feb 05, 2013	Board of Supervisors	7:00 PM
Feb 06, 2013	Pension	1:00 PM
Feb 06, 2013	Planning Commission	7:00 PM
Feb 07, 2013	Park Commission	7:00 PM
Feb 11, 2013	Municipal Authority	7:00 PM
Feb 11, 2013	Commerce Dev Committee	7:00 PM
Feb 13, 2013	Conservancy Board	7:00 PM
Feb 14, 2013	Historical Commission	7:00 PM
Feb 14, 2013	Farmer's Market	3:30-6:00 PM

Spring 2013 Newsletter:

Article Submission Date – March 1, 2013

Posted to Website – April 2, 2013

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

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DECEMBER 2012 MONTHLY ACTIVITY REPORT

MUNICIPALITY	UCR DESCRIPTION	NUMBER OF INCIDENTS
Other-12 calls	ASSIST OTHER AGENCIES - OTHER POLICE	12
East Goshen	911 HANG-UP	15
504 calls	ALARM-FIRE	11
	ALARM-POLICE	25
	AMBULANCE	83
	AMBULANCE-MEDICAL FACILITY	76
	ANIMAL COMPLAINTS - BARKING DOGS	1
	ANIMAL COMPLAINTS - LOST/FOUND	3
	ANIMAL COMPLAINTS - OTHER	4
	ANIMAL COMPLAINTS - STRAY ANIMALS	2
	ASSIST OTHER AGENCIES - FIRE DEPT.	1
	ASSIST OTHER AGENCIES - OTHER POLICE	3
	ASSISTING OTHER AGENCIES - ALL OTHERS	1
	ATTEMPT-STRONG ARM-RESIDENCE	1
	CRIMINAL MISCHIEF - ALL OTHER	6
	CRIMINAL MISCHIEF - REPORTS	6
	CRIMINAL MISCHIEF TO AUTOMOBILES	2
	DISABLED VEHICLE	4
	DISORDERLY CONDUCT	2
	DISORDERLY CONDUCT-DISTURBING THE PEACE	6
	DISTURBANCES-DOMESTIC	7
	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	5
	DOA	1
	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	2
	DRUG VIOLATIONS	1
	ERRATIC DRIVER	5
	ESCORT - CIVIL	1
	FIRES (EXCLUDING ARSON)	3
	FOLLOW UP INFORMATION	12
	FRAUD	2
	FRAUD - CREDIT CARDS	2
	GENERAL REPORTS - EAST GOSHEN	29
	HARASSMENT	1
	HARASSMENT BY COMMUNICATION	7
	KEYS LOCKED IN VEHICLE	7
	LOST & FOUND - FOUND ARTICLES	1
	LOST & FOUND - LOST ARTICLES	3
	MENTAL HEALTH	4
	POLICE INFORMATION	3
	ROBBERY-FIREARM	1
	SIMPLE PHYSICAL ASSAULTS	1
	SUICIDES	1
	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	31
	THEFT-\$200 & OVER-ALL OTHER	5
	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	1
	THEFT-\$200 & OVER-FROM BUILDINGS	1
	THEFT-\$50 TO \$200-ALL OTHER	1
	THEFT-\$50 TO \$200-POCKET PICKING	1
	THEFT-\$50-\$200-AUTO PARTS & ACCESSORIES	2
	TRAFFIC & PARKING PROBLEMS	14
	TRAFFIC ACCIDENT - HIT AND RUN	1
	TRAFFIC ACCIDENT -INJURIES	4
	TRAFFIC ACCIDENT -PROPERTY DAMAGE	17
	TRAFFIC ENFORCEMENT - WARNINGS	56
	TRAFFIC RELATED - OTHER TRAFFIC	1
	TRAFFIC RELATED -IMPOUNDED,ABANDON M.V.	1
	TRAFFIC RELATED SERVICES - REPORTS	1
	TWP ORD-SOLICITING	1

DECEMBER 2012 MONTHLY ACTIVITY REPORT

	UNLAWFUL ENTRY-NO FORCE-NONRES.-NIGHT	1
	UNLAWFUL ENTRY-NO FORCE-RESIDENCE-DAY	1
	UNLAWFUL ENTRY-NO FORCE-RESIDENCE-UNK.	3
	WARRANTS-OUTSIDE AGENCY-ASSIST	1
	WARRANTS-OUTSIDE AGENCY-SERVICE	2
	WELLBEING CHECK	6
	WORTHLESS CHECKS	1
Thornbury	ALARM-POLICE	18
116 calls	ALL OTHER ORDINANCE VIOLATIONS	1
	AMBULANCE	6
	ANIMAL COMPLAINTS - OTHER	2
	ASSIST OTHER AGENCIES - FIRE DEPT.	1
	ASSIST OTHER AGENCIES - OTHER POLICE	1
	BURGLARY-FORCED ENTRY-RESIDENCE-NIGHT	1
	CRIMINAL MISCHIEF - PUBLIC BUILDINGS	1
	CRIMINAL MISCHIEF TO AUTOMOBILES	3
	DISABLED VEHICLE	2
	DISORDERLY CONDUCT-DISTURBING THE PEACE	2
	DISTURBANCES-DOMESTIC	1
	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	2
	ERRATIC DRIVER	4
	ESCORT - CIVIL	1
	FOLLOW UP INFORMATION	1
	FRAUD - CREDIT CARDS	1
	GENERAL REPORTS - THORNBURY	9
	HARASSMENT BY COMMUNICATION	1
	KEYS LOCKED IN VEHICLE	2
	POLICE INFORMATION	3
	PUBLIC DRUNKENESS	1
	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	7
	THEFT - UNDER \$50 - FROM BUILDINGS	1
	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	2
	THEFT-\$200 & OVER-FROM BUILDINGS	1
	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1
	THEFT-UNDER \$50-RETAIL THEFT	1
	TRAFFIC & PARKING PROBLEMS	8
	TRAFFIC ACCIDENT	1
	TRAFFIC ACCIDENT -PROPERTY DAMAGE	12
	TRAFFIC ENFORCEMENT - WARNINGS	15
	TRAFFIC OFFENSES	1
	TRAFFIC RELATED - SIGNALS-SIGNS OUT	1
	WIRES AND POLES DOWN	1
Westtown	911 HANG-UP	5
402 calls	ALARM-FIRE	5
	ALARM-POLICE	22
	ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC	1
	AMBULANCE	31
	AMBULANCE-MEDICAL FACILITY	17
	ANIMAL COMPLAINTS - BARKING DOGS	2
	ANIMAL COMPLAINTS - OTHER	4
	ASSAULTS - (SIMPLE) REPORTS	1
	ASSIST OTHER AGENCIES - FIRE DEPT.	2
	ASSIST OTHER AGENCIES - OTHER POLICE	2
	CRIMINAL MISCHIEF - ALL OTHER	2
	CRIMINAL MISCHIEF - REPORTS	1
	CRIMINAL MISCHIEF TO AUTOMOBILES	1
	DISABLED VEHICLE	13
	DISORDERLY CONDUCT-DISTURBING THE PEACE	3
	DISORDERLY CONDUCT-UNLAWFUL ASSEMBLY	1

DECEMBER 2012 MONTHLY ACTIVITY REPORT

DISTURBANCES-DOMESTIC	4
DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	6
DOA	2
DRIVING UNDER THE INFLUENCE - ALCOHOL	1
DRUG VIOLATIONS	1
DRUGS-SALE/MFG-OTHER DANGEROUS NON NARC.	1
ERRATIC DRIVER	11
ESCORT - CIVIL	1
FIRES (EXCLUDING ARSON)	2
FOLLOW UP INFORMATION	18
GENERAL REPORTS - WESTTOWN	28
HARASSMENT	4
HARASSMENT BY COMMUNICATION	2
HUNTING CALLS	1
KEYS LOCKED IN VEHICLE	9
LIQUOR LAW-UNDERAGE-PURCH,CONSP,POSSESS	1
LOST & FOUND - FOUND ARTICLES	1
LOST & FOUND - LOST ARTICLES	1
LOST & FOUND - MISSING ADULT MALES	2
MENTAL HEALTH	6
POLICE INFORMATION	5
SEX OFFENSES - REPORTS	1
SIMPLE PHYSICAL ASSAULTS	2
SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	21
THEFT-\$200 & OVER-ALL OTHER	1
THEFT-\$200 & OVER-AUTO ACCESSORIES	1
THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	2
THEFT-\$50 TO \$200-ALL OTHER	4
THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1
THEFT-ATTEMPTED-RETAIL THEFT	1
THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	1
THEFT-UNDER \$50-RETAIL THEFT	1
TRAFFIC & PARKING PROBLEMS	18
TRAFFIC ACCIDENT	1
TRAFFIC ACCIDENT - HIT AND RUN	2
TRAFFIC ACCIDENT -INJURIES	2
TRAFFIC ACCIDENT -PROPERTY DAMAGE	23
TRAFFIC ENFORCEMENT - WARNINGS	74
TRAFFIC OFFENSES	2
TRAFFIC RELATED - OTHER TRAFFIC	4
TRAFFIC RELATED - SIGNALS-SIGNS OUT	1
TRAFFIC RELATED SERVICES - REPORTS	9
UNAUTHORIZED USE OF A MV	1
WEAPONS - USE - FIREARMS	1
WELLBEING CHECK	7
WIRES AND POLES DOWN	1
Grand	1034

MONTHLY ACTIVITY REPORT FOR DECEMBER 2012

CAR #	YEAR/MAKE/MODEL	UNIT	USER	ENDING MILEAGE	LAST MONTH	TOTAL	DISTRICT COURT DISBURSEMENTS	AMOUNTS
67-44	2008 DODGE CHARGER	ADMINISTRATION	LT DICAVE	85702	83900	1802	EAST GOSHEN TWP	\$1,244.68
67-52	2010 DODGE CHARGER	DETECTIVES	DET. LARGE	62933	62115	818	THORNBURY TWP	\$712.87
67-55	2011 DODGE CHARGERS	DETECTIVES	DET/SGT. BRETZ	26258	25261	997	WESTTOWN TWP	\$5,826.82
67-36	2006 FORD EXPEDITION	DETECTIVES		127005	126831	174		
67-38	2007 FORD CROWN VIC	DETECTIVES	DET.STAFFORD	80394	80023	371		
67-40	2007 FORD EXPEDITION	DETECTIVES	DET. RAGNI	89988	88500	1488		
67-54	2011 FORD EXPLORER	DETECTIVES	DET/LT. CAHILL	52151	50928	1223		
	2002 FORD EXPLORER	DETECTIVES	UNDERCOVER	89259	89227	32		
	2004 DODGE RAM	DETECTIVES	UNDERCOVER	96776	96776	0		
67K90	2003 FORD CROWN VIC	K9		96000	94600	1400		
67-32	2006 FORD CROWN VIC	TRAFFIC	1ST LINE PATROL	57466	57280	186		
67-42	2008 FORD EXPEDITION	TRAFFIC	1ST LINE PATROL	68859	68251	608		
67-53	2010 DODGE CHARGER	TRAFFIC	1ST LINE PATROL (UNMARKED)	24125	23745	380		
67-49	2009 DODGE DURANGO	PATROL	1ST LINE PATROL	82918	81910	1008		
67-50	2010 DODGE CHARGER	PATROL	1ST LINE PATROL	70903	69524	1379		
67-51	2010 DODGE CHARGER	PATROL	1ST LINE PATROL	81420	80889	531		
67-56	2011 DODGE CHARGER	PATROL	1ST LINE PATROL	31148	29307	1841		
67-57	2011 DODGE CHARGER	PATROL	1ST LINE PATROL	36034	32013	4021		
67-58	2011 FORD EXPLORER	PATROL	1ST LINE PATROL	34200	32276	1924		
67-59	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	12761	11231	1530		
67-60	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	15589	13042	2547		
67-61	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	13046	11315	1731		
67-62	2012 DODGE CHARGER	PATROL	1ST LINE PATROL	14377	11655	2722		

Total Miles 28713



Malvern Fire Company

424 East King Street
 P.O. Box 435
 Malvern, PA 19355

Main 610-647-0693
 Fax 610-647-0249
www.malvernfireco.com

Monthly Fire Operations Report - December 2012

Calls for Month: 24		Year Total: 334		
Call Type	Malvern	Willistown	East Goshen	Other
Automatic Fire Alarm	1	7	0	0
EMS Assist	1	2	0	0
Gas Leak - Outside	1	0	0	0
MVA	1	1	0	0
Relocate	0	0	0	1
Structure Fire	1	1	0	4
Wires	0	1	0	2
MONTH TOTAL	5	12	0	7
YEAR TOTAL	64	189	18	63

Mutual Aid	Given	Received	Month Total	Year Total
Alert Fire Co.	0	0	0	2
Avondale Fire Co.	0	0	0	2
Berwyn Fire Co.	3	1	4	19
East Brandywine Fire	0	0	0	2
East Whiteland Fire Co.	3	1	4	48
Fame Fire Co.	0	0	0	1
Glen Moore Fire Co.	0	0	0	1
Goodwill Fire Co.	0	1	1	2
Goshen Fire Co.	0	0	0	16
Lionville Fire Co.	0	1	1	3
Newtown Sq. Fire Co.	1	0	1	7
Paoli Fire Co.	0	1	1	12
Phoenixville Fire Dept.	0	0	0	1
Radnor Fire Company	0	1	1	1

Total Value of Property & Contents	Total Month Loss	Total Year Loss	Total Saved
\$5,508,250	\$150,000	\$273,375	\$5,234,875

Number of Personnel Attending Calls	Year Total	Hours in Service	Year Total
249	3,253	170.41	1,844.48

Number of Training Sessions	Year Total	Hours in Service	Year Total
3	46	108	1,494.27

Number of Special Assignments	Year Total	Hours in Service	Year Total
3	64	69.25	2,038

Total Hours in Service (Month)	Total Hours in Service (Year)
347.66	5,602.53

Memo

To: Board of Supervisors
From: Jon Altshul
Re: December 2012 Financial Report
Date: January 9, 2013

The preliminary 2012 unaudited financials shows that the general fund finished 2012 with a surplus of \$1,805,172.66, or \$289,738 better than had been projected a month ago. The fund balance as of December 31 was \$6,429,619.45. I caution that these are unaudited, preliminary figures that may be subject to adjustments between now and early March. A more comprehensive year-end report will be provided at that time.

Among the highlights:

Core Functions (Net):

- **Emergency Services** was \$150,824 under-budget. Note that per a recommendation from our auditor, we have reclassified the \$184,081 credit for 2011 as a credit against expenditures, rather than being recorded as revenue, as it had been originally.
- **Public Works** was \$297,162 under-budget, reflecting savings in sanitary sewer (\$31,179), roads (\$38,219) and snow (\$108,454) and higher-than-expected State Liquid Fuel revenue and a substantial chargeback from the Municipal Authority related to sewer wages and vehicle operation costs involved in the elimination of the Lockwood Treatment Plant.
- **Administration** was \$115,673 under-budget, reflecting savings across a number of line-items, plus the new revenue from the Liberty Towers land lease
- **Zoning and Code Enforcement** was \$89,085 under-budget, reflecting personnel savings, as well as non-personnel savings across a variety of line items.
- **Parks and Recreation** was \$60,722 under-budget, reflecting savings in Parks Maintenance.

Non-core Revenue:

- **Earned Income Tax** was \$1,061,893 over-budget
- **Real Estate Transfer Tax** was \$299,111 over-budget
- **Real Estate Property Tax** was \$8,864 under-budget
- **Cable Franchise Tax** was \$14,304 under-budget
- **Local Services Tax** was \$7,899 under-budget

In addition, note that there is a \$7,661 deficit in our pass-through accounts. This is due to the fact that the township did not credit the Fire Company for a handful of weekly workers' compensation payments received in 2010-2011 for one firefighter. This issue has now been resolved, but the net effect is that our 2012 passthrough expenses will modestly exceed our 2011 passthrough revenues.

Other funds

- **The State Liquid Fuels Fund**, which is zeroed out at the end of every year, ended 2012 with \$391,057.75 in revenues and \$391,989.69 in expenses, for a negative variance of \$931.94. The fund balance was \$60.90 as of 12/31/12.
 - Attached to this memo please find the 2012 Actual Use Report that we must file with PennDOT and requires formal Board's approval. I recommend that the Board approve the following motion, "I move that we approve the 2012 Actual Use of State Funds Report for East Goshen Township's State Liquid Fuels Fund, reflecting total 2012 receipts of \$391,057.75 and total 2012 expenditures of \$391,989.69"
- **The Capital Reserve Fund** had 357,760.47 in revenues and \$362,718.42 in expenses, for a negative variance of \$4,957.95. The fund balance was \$6,095,927.48 as of 12/31/12.
- **The Transportation Fund** had \$4,741.26 in revenues and \$1,294.80 in expenses, for a positive variance of \$3,446.46. The fund balance was \$1,049,423.39 as of 12/31/12.
- **The Sewer Operating Fund** had \$3,204,711.37 in revenues and \$2,946,318.51 in expenses, for a positive variance of \$258,392.86. The fund balance was \$576,034.59 as of 12/31/12.
- **The Refuse Fund** had \$994,894.52 in revenues and \$1,016,530.15 in expenses, for a negative variance of \$24,635.63. The fund balance was \$808,858.59 as of 12/31/12.
- **The Sewer Capital Reserve** had \$163,446.21 in revenues and \$516,499.68 in expenses, for a negative variance of \$353,053.47. The fund balance was \$1,476,349.84 as of 12/31/12.

2012 Real Estate Tax Liens

On January 9, we filed our real estate tax liens report with Chester County. All total, liens will be filed against 48 parcels for a total of \$12,183.57, of which \$11,075.97 was for the face amount and \$1,107.60 was for penalties. As shown in the table below, this amount is slightly higher than last year, but less than for 2010 and 2009.

Real Estate Tax Liens Filed with Chester County, 2009-2012

Year	Number of parcels	Face amount	Penalty amount	Total
2012	48	11,075.97	1,107.60	12,183.57
2011	47	10,758.89	1,075.91	11,834.80
2010	55	14,377.09	1,440.32	15,817.41
2009	50	15,363.78	1,536.11	16,900.19

Utility Accounts Receivable

All total, our utilities receivables were \$292,219 as of December 31, 2012, of which \$171,649 had been delinquent for over one year. Below, I have included summary statistics of these balances for the past 5

quarters for your reference. Note that Tia's memo recommends that we not file any District Justice complaints for this quarter.

Utility Billing Account Receivable, Q4 2011-Q4 2012

Qtr/Yr	Current	120 Days	180 Days	270 Days	360 Days	Total AR
2011 - Q4	35,563	9,709	29,614	32,008	138,583	245,476
2012 - Q1	45,373	7,275	41,466	48,616	134,653	277,383
2012 - Q2	44,616	13,255	36,638	38,046	159,067	291,622
2012 - Q3	50,379	41,063	14,832	34,653	169,962	310,890
2012 - Q4	37,525	14,058	56,257	12,730	171,649	292,219

Cost of Services Report

I have begun working on the 2012 cost of services report and hope to have numbers to report at the February 5th meeting.

EAST GOSHEN TOWNSHIP
PRELIMINARY UNAUDITED 2012 FINANCIAL RESULTS
December 31, 2012

Account Title	Annual Budget	Y-T-D Actual	Budget-Actual Variance
GENERAL FUND			
EMERGENCY SERVICES EXPENSE	3,883,897	3,727,471	(156,426)
PUBLIC WORKS EXPENSE	2,225,286	2,046,945	(178,341)
ADMINISTRATION EXPENSES	1,502,920	1,479,355	(23,565)
ZONING/PERMITS/CODES EXPENSES	425,042	343,707	(81,335)
PARK AND RECREATION EXPENSES	513,404	462,835	(50,569)
TOTAL CORE FUNCTION EXPENSES	8,550,549	8,060,314	(490,235)
EMERGENCY SERVICES REVENUE	51,320	45,719	(5,601)
PUBLIC WORKS REVENUE	902,852	1,021,673	118,821
ADMINISTRATIVE REVENUES	250,893	343,001	92,108
CODES REVENUE	270,570	278,320	7,750
PARK AND REC REVENUE	113,622	123,825	10,203
TOTAL CORE FUNCTION REVENUES	1,589,257	1,812,538	223,281
NET EMERGENCY SERVICES	3,832,577	3,681,753	(150,824)
NET PUBLIC WORKS	1,322,434	1,025,272	(297,162)
NET ADMINISTRATION	1,252,027	1,136,354	(115,673)
NET CODES	154,472	65,387	(89,085)
NET PARK AND REC	399,782	339,010	(60,772)
CORE FUNCTION NET SUBTOTAL	6,961,292	6,247,776	(713,516)
DEBT - PRINCIPAL	605,000	605,000	0
DEBT - INTEREST	228,304	228,774	470
TOTAL DEBT	833,304	833,774	470
TOTAL CORE FUNCTION NET	7,794,596	7,081,550	(713,046)
NON-CORE FUNCTION REVENUE			
REAL ESTATE PROPERTY TAX	2,027,056	2,018,192	(8,864)
OTHER INCOME	42,662	51,958	9,296
CABLE TV FRANCHISE	415,431	401,127	(14,304)
REAL ESTATE TRANSFER TAX	480,000	779,111	299,111
EARNED INCOME TAXES	4,250,000	5,311,893	1,061,893
LOCAL SERVICES TAX	340,000	332,101	(7,899)
TOTAL NON CORE FUNCTION REVENUE	7,555,149	8,894,383	1,339,234
ADJUSTMENT FOR FIRE COMPANY CREDIT		7,661	7,661
NET RESULT	(239,447)	1,805,173	2,044,620

DOT CODE:	15-208	ACTUAL USE REPORT OF STATE FUNDS Year Ending, December 31, <u>2012</u> YEAR	MS-965	(2-09)
SAP ID No.	139277			
MUNICIPAL NAME:	EAST GOSHEN			
COUNTY NAME:	CHESTER			



SECTION 1

EXPENDITURE SUMMARY			DOT USE ONLY
TYPE OF WORK	BUDGET ITEM	AMOUNT	
Major Equipment Purchases	430.74	\$ -	
Minor Equipment Purchases	430.26	\$ -	
Computer / Computer Related Training	430.27	\$ -	
Agility Projects	430.99	\$ -	*
Cleaning Streets & Gutters	431	\$ -	
Winter Maintenance Services	432	\$ 11,089.78	
Traffic Control Devices	433	\$ 4,758.99	
Street Lighting	434	\$ -	
Storm Sewers & Drains	436	\$ -	
Repairs of Tools and Machinery	437	\$ -	
Maint. & Repairs Roads & Bridges	438	\$ -	
Highway Construction and Rebuilding Projects	439	\$ 376,140.92	**
Miscellaneous	MISC	\$ -	
TOTAL (Carry to Line 5, Section 2)		\$ 391,989.69	

SECTION 2

1. UNEXPENDED BALANCE AS OF DECEMBER 31 PREVIOUS YEAR		\$ 992.84	
RECEIPTS	2. STATE FUNDS CURRENT YEAR (ACT 656)	\$ 368,649.74	
	2-A. TURNBACK ALLOCATION (ACT 32)	\$ 2,320.00	***
	2-B. INTEREST ON INVESTMENTS	\$ 425.30	
	2-C. MISCELLANEOUS RECEIPTS <i>(Itemize in Section 5)</i>	\$ 19,662.71	
3. TOTAL RECEIPTS <i>(Add Lines 2, 2-A, 2-B, and 2-C)</i>		\$ 391,057.75	
4. TOTAL FUNDS AVAILABLE CURRENT YEAR <i>(Add Lines 1 and 3)</i>		\$ 392,050.59	
EXPENDITURES	5. HIGHWAY MAINTENANCE, HIGHWAY CONSTRUCTION AND REBUILDING, AND AGILITY PROJECTS <i>(From Expenditure Summary)</i>	\$ 391,989.69	
6. BALANCE DECEMBER 31, 2012 YEAR	<i>(SUBTRACT LINE 5 FROM 4)</i>	\$ 60.90	****

SECTION 3

1. EQUIPMENT BALANCE FROM PREVIOUS YEAR'S REPORT		\$ 992.84	*****
2. ADD: THIS YEAR'S EQUIPMENT ALLOCATION	<i>(20% of Lines 2 & 2-A of Section 2)</i> (+)	\$ 74,193.95	
3. PENNDOT APPROVED ADJUSTMENTS..... (a) _____ (b) (+)		\$ -	
4. TOTAL MONIES AVAILABLE	(=)	\$ 75,186.79	
5. AMOUNT EXPENDED FOR MAJOR EQUIPMENT	<i>(Item 430.74, SECTION 1)</i> (-)	\$ -	
6. REMAINDER	<i>(Subtract Line 5 From Line 4)</i> (=)	\$ 75,186.79	
COMPARE LINE 6 ABOVE TO THE FUND BALANCE (Section 2, Line 6) AND ENTER THE LESSER OF THE TWO AMOUNTS ON LINE 7 BELOW			
7. EQUIPMENT BALANCE CARRIED FORWARD TO NEXT YEAR'S REPORT		\$ 60.90	*****

- * REPORTED EXPENDITURE MUST AGREE WITH TOTAL ON PROJECT AND REFUNDS CONT'D. SHEET, BUDGET ITEM 430.99 SECTION
- ** REPORTED EXPENDITURE MUST AGREE WITH TOTAL ON PROJECT AND REFUNDS CONT'D. SHEET, BUDGET ITEM 439 SECTION
- *** APPLICABLE ONLY TO THOSE MUNICIPALITIES WHO TOOK OVER STATE ROADS UNDER TURNBACK PROGRAM
- **** TOTAL MUST BE SAME AS BANK BALANCES LESS UNCASHED CHECKS PLUS INVESTMENTS AT COST
- ***** REPORTED EQUIPMENT BALANCE IN SECTION 3, LINE 1 CANNOT BE GREATER THAN REPORTED UNEXPENDED BALANCE IN SECTION 2, LINE 1
- ***** THIS IS THE MAXIMUM CARRY OVER FOR MAJOR EQUIPMENT FOR NEXT YEAR

SECTION 4

MUNICIPAL PLANNED USE REPORT FOR <u>2013</u>		DOT CODE	15-208
1. BALANCE FROM PREVIOUS YEAR.....(Use Amount from Line 6 Section 2)	\$	60.90	
2. ALLOCATION YEAR <u>2013</u>(See Notice of Allocation Act 655)	\$	352,349.49	
3. ALLOCATION YEAR <u>2013</u>(Turnback Allocation Act 32)	\$	2,320.00	
4. TOTAL - TO BE BUDGETED IN STATE FUNDS COLUMN BELOW.....(**** Columns Must Agree)	\$	354,730.39 ****	

ITEM	0.01 GENERAL FUNDS	.35 STATE FUNDS ****	TOTAL
Expenditure Summary Total (Items 430 to 439)	\$ 2,029,646.00	\$ 354,730.39	\$ 2,384,376.39

Tax Levied for Roads and General Municipal Purpose 1/2 of 1%+1.25 mills or other source Earned Income and Real Estate Tax.

SECTION 5

COMPLETE THIS SECTION FOR ALL AMOUNTS THAT WILL BE REFLECTED IN SECTION 2, LINE 2-C, MISCELLANEOUS RECEIPTS.
For over 6 Refunds continue to list in Attachment to Section 5 of Actual Use Report.

DATE OF DEPOSIT	AMOUNT	REASON AND FROM WHAT SOURCE
1. <u>6/27/2012</u>	\$ 19,662.71	Reimburse Liquid Fuels State Acct. for ineligible expenses for 2011
2.		
3.		
4.		
5.		
6.		
TOTAL (CARRY TO LINE 2-C)	\$ 19,662.71	Total includes lines 1 thru 6 above and total from Attachment to Section 5.

SECTION 6

We certify that the above reported State Fund receipts and expenditures are correct.

We the undersigned further Certify that Jon Altshul Secretary-Treasurer
(NAME)

or Treasurer of EAST GOSHEN CHESTER
(MUNICIPALITY NAME) (COUNTY NAME)

has been duly bonded in the amount of \$5,000,000.00 by the Travelers Company
(SURETY COMPANY - NOT AGENCY)

for the year ending December 31, 2013
YEAR

SIGNATURES:
(Majority of Supervisors must sign, if Township of Second Class.
Otherwise, Chairman, Mayor or Council President only.)



SEAL

SECRETARY (SIGNATURE)

Jon Altshul - Treasurer
(PRINT NAME OF SECRETARY AS IT APPEARS ABOVE)

1580 Paoli Pike
MUNICIPAL ADDRESS

West Cheter PA 19380
CITY STATE ZIP CODE

TELEPHONE NUMBER(S): 610-692-7171

E-MAIL ADDRESS: jaltshul @ eastgoshen.org

FAX NUMBERS(S): 610-692-8950

Office Hours:
Home: _____ Municipal Office: 8:00AM - 5:00PM

Check here if secretary name and/or address changed this year.

INSTRUCTIONS:

1. List all checks paid from the state funds on supplement MS-965S and MS-965P, include any bank service charges.
2. This report shall be prepared in four (4) copies and forwarded to the District Municipal Services Supervisor in your District no later than January 31.
3. One copy of report will be returned for your file.
4. Sign and Seal all copies.

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: mgordon@eastgoshen.org

Date: 1/10/2013

To: Board of Supervisors

From: Mark Gordon, Zoning Officer *mlg*

Re: Mars Drinks Variance request

Dear Board Members,

I have prepared these draft motions for your consideration:

DRAFT MOTION TO SUPPORT THE VARIANCE:

Mr. Chairman,

I move that we support the zoning variance request of Mars Drinks North America for relief from the roof top screening requirement in the zoning ordinance for the proposed solar panels and rooftop structures.

DRAFT MOTION TO TAKE NO POSITION ON THE APPLICATION:

Mr. Chairman,

I move that we take no position on the zoning variance request of Mars Drinks North America for relief from the roof top screening requirement in the zoning ordinance.

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 3, 2013

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: MARS Drinks North America
Variance request for the rooftop screening requirements

Dear Board Members:

At their meeting on January 2, 2013 the Planning Commission voted in favor of the following motion:

“Madame Chairman, the applicant has presented a Zoning Hearing Board application to the Planning Commission for a variance from §240-19.F.(2). They seek relief from the requirement to screen all roof top structures from view.

The applicant has presented drawings and exhibits that show new rooftop equipment and structures to be added or relocated as a result of an extensive renovation to their facility at 1301 Wilson Drive. This renovation will include modernization of their manufacturing processes, warehousing and the business offices in order to accommodate their new global training center at their East Goshen Township location. The applicant has agreed to screen several pieces of roof top equipment that would be visible. However the applicant has demonstrated that some of the new and relocated roof top equipment and structures will be placed in locations where they will not be visible from several vantage points around the property, except for the new solar panels. Essentially this equipment and these structures will be screened from view because of the height of the building and the setback provides the required screening.

The applicant has presented evidence and testimony to the Planning Commission regarding the extraordinary expense that would be incurred by the applicant to install roof top screening to screen equipment and structures that cannot be seen from the borders of the property. There will be no value realized by adding additional screening since the building already screens the structures. The impact of this variance request is de minimis and it appears to meet all the tests for a variance.

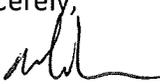
The solar panels, which are permitted by the Zoning Ordinance, will be used to heat domestic water used in the facility. The panels are proposed to be installed in the Southwest corner of the building because the water heaters for the facility are located directly below the panels and thermal energy collected needs to be transferred to the

domestic water system in the most efficient manner possible, in order to achieve the most benefit. Although the proposed solar panels will be visible from the industrially used property to the west of the building; the process of capturing solar energy would be defeated by the installation of roof screening. It would appear that the requirement to screen roof mounted solar panels creates a conflict in the ordinance, which the Commission should address.

Upon our review of the application and the presentations made to the Planning Commission I move that we recommend that the Board of Supervisors support the zoning variance request of Mars Drinks North America for relief from the roof top screening requirement for the solar panels indicated on the plan submitted along with the other roof top structures for the reasons aforementioned."

This matter will be on your January 15, 2013 agenda, the Zoning Hearing is scheduled for January 17, 2013.

Sincerely,



Mark A. Gordon
Township Zoning Officer



Gawthrop Greenwood, PC
Attorneys at Law

17 East Gay Street, Suite 100, P.O. Box 562 p. 610.696.8225
West Chester, PA 19381- 0562 www.gawthrop.com

Robert F. Adams
610.696.8225 x 125
610.344.0922 fax
rfadams@gawthrop.com

November 26, 2012

Mark Gordon, Zoning Officer
East Goshen Township
1580 Paoli Pike
West Chester, PA 19382

NOV 27 2012

Re: **Application of Mars Drinks North America**

Dear Mark:

I know you are aware that Mars Drinks is going to be seeking some relief for screening of rooftop structures at its Wilson Drive property location. I have prepared a variance application seeking relief from §240-19.F(2) of the zoning ordinance. I am enclosing 11 copies of the application and our check payable to East Goshen Township in the amount of \$450.

Kindly let me know when the Planning Commission will first be able to consider this application. I have not made any exhibits part of the application because I think they will be better understood when we present the proposal to the Planning Commission.

If you need anything further from me, kindly let me know.

Very truly yours,

Robert F. Adams

RFA/cb
Enclosures
cc: Jonathan Zangwill (w/enc.)

FILE COPY

EAST GOSHEN TOWNSHIP
ZONING HEARING BOARD APPLICATION
1580 PAOLI PIKE WEST CHESTER, PA 19380-6199
PHONE (610)-692-7171 FAX (610)-692-8950

Name of Applicant:/Owner: Mars Drinks North America
Applicant Address: Attention: Jonathan Zangwill, Project Engineering Manager
1301 Wilson Drive, West Chester, PA 19380
Telephone Number: 610-719-2206 Fax Number:
Email Address: jonathan.zangwill@effem.com
Property Address: 1301 Wilson Drive
Tax Parcel Number: 53-3-1.6 Zoning District: I-1 Acreage: 29.2

Purpose of Application (check one)

- Variance (Type: Use Variance Dimensional Variance)
- Special Exception
- Appeal determination of the Zoning Officer
- Other

Sections of Zoning Ordinance in which relief is sought:

§240-19.F(2) - screening of rooftop structures

Description of the Zoning Relief requested and the future use of the property:

Applicant seeks relief from the requirement to screen certain rooftop structures (to be identified) that are regulated by §240-19.F(2) to avoid unnecessary screening of structures not readily visible from off-site locations. Relief is also sought from screening of rooftop solar collection devices for reasons of functionality.

We hereby acknowledge that we have read this application and state that the above is correct and agree to comply with all provisions of the East Goshen Township Zoning Ordinance applicable to this project and property.

GAWTHROP GREENWOOD, PC

BY: Robert F. Adams November 26, 2012
Signature of Applicant Date
Robert F. Adams, Attorney for Applicant
rfadams@gawthrop.com 610-696-8225

***Please review the formal application and review procedures on page three.**

EAST GOSHEN TOWNSHIP ZONING HEARING BOARD APPLICATION

1580 PAOLI PIKE WEST CHESTER, PA 19380-6199
PHONE (610)-692-7171 FAX (610)-692-8950

This checklist outlines the steps and items needed to insure completeness of the application and to insure the application follows the process and conforms to the timeframe outlined by the state of Pennsylvania and East Goshen Township. This checklist is broken into two parts, the Application process and the Review Process. The application process must be completed in its entirety prior to the applications advancement into the Review Process.

Applicant Name: Mars Drinks North America

Application Process Checklist (Administration use only):

<u>Item</u>	<u>Date Complete</u>
1. Completed Township Application Form:	<u>11-27-12</u>
2. All related materials submitted:	<u>11-27-12</u>
3. Township application and review fees paid:	<u>11-27-12</u>

Application accepted on 11-27-12 by RIK SMITH

Official Signature _____ Title TWP Manager

Review Process Checklist

<u>Item</u>	<u>Date</u>
1. Start date:	<u>11-27-12</u>
2. Date of first formal Planning Commission Meeting following complete application:	<u>12-5</u>
3. Date sent to CCPC:	<u>-</u>
4. Date sent to Township Engineer:	<u>-</u>
5. Date presented to Planning Commission:	<u>12-5</u>
6. Date sent to CB:	<u>11-28</u>
7. Date sent To MA:	<u>"</u>
8. Date sent to HC:	<u>"</u>
9. Date sent to PRB:	<u>"</u>
10. Date sent to TAB:	<u>-</u>
11. Date by which the PC must act:	<u>1-2-13</u>
12. Date by which Board of Supervisors must act:	<u>1-15-13</u>
13. Drop Dead Date; (Day 60):	<u>1-26-13</u>
14. Zoning Hearing Date:	<u>1-17-13</u>
15. Dates of public advertisement:	<u>12-20-12 & 12-27-12</u>

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 1/9/2013
To: Board of Supervisors
From: Mark Gordon, Zoning Officer *MG*
Re: Comprehensive Plan Update

Dear Board Members,

After speaking with Rick and John Theilacker for the Brandywine Conservancy I have drafted the following recommendation for the Comprehensive Plan Taskforce. We know that working in the conference room at the conference table works best because of the amount of paperwork and plans that we'll need to have access to.

Recommended makeup of the Comp Plan Task Force (CPTF):

Board of Supervisor Member	1
Planning Commission Members	2
Park Board member	1
Conservancy Board Member	1
Historical Commission Member	1
Commerce Development Commission Member	1
Brandywine Conservancy	2
<u>Zoning Officer</u>	<u>1</u>
Total	10

- The Municipal Authority can be consulted on as needed basis.
- The CCPC will have a representative attend on an as needed basis to monitor the project and provide assistance.
- We will have a recording secretary for the meetings.
- I recommend that each Board and Commission identify primary and alternate CPTF members. Only one member of each commission needs to attend the meetings however in the event of a conflict there is an identified alternate who can attend.
- **The meetings will be held on the 4th Monday of the month and the Kick-Off Meeting for the Comp Plan Update will be February 25, 2013.**
- **If you concur with these recommendations I can forward a letter to the Boards and Commissions outlining the approach for the formation of the Task Force, and advertise the meetings**

Memo

To: Board of Supervisors

From: Tia Piccolo

Date: December 31, 2012

Re: Utility accounts with balances over \$3,000

As of 12/31/2012, there are 22 delinquent utility accounts with receivable balances over \$3,000. Of those 22, four already have filings against them in the Court of Common Pleas, and six have had a District Justice Complaint filed against them. The remaining 12 accounts are either in the process of foreclosure, or have or are in the process of signing a repayment plan.

Accordingly, I recommend that we do not file a DJ complaint on any of the accounts over \$3,000.00 in arrears at this time.

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Insurance consultant
Date: January 8, 2013

Given the uncertainty in the health insurance market for small group plans with the implementation of the Affordable Care Act and the township's 16% jump in health insurance premiums for 2013, it was suggested that we contract with an independent health insurance consultant to advise us on our options.

We have been in touch with Bob Hall, President of Francis Hall Insurance Services in West Chester and a current board member of the Goshen Fire Company. Bob has worked with us in the past, both in providing insurance quotes and in helping us work through workers' compensation issues involving the fire company. He is experienced and knowledgeable about both the insurance market in general and the municipal sector in particular. He also has a unique insight into the township's relationship with the fire company for payroll services and insurance coverage.

Bob quoted us a price of \$295/hour for consulting services. Bob is aware that we would engage him for consulting services only and that his work with us would not result in a future agreement for brokerage services.

Realistically, I would expect that we would require about 5 hours of his time, as follows:

- Meeting with Rick and Jon to discuss current plans, costs and personnel policies (1 hour)
- Preparation and review time (1 hour)
- Meeting with BOS to discuss findings and recommendations (2 hours)
- Follow-up meeting, if necessary (1 hour)

Thus, our total cost should be around \$1,475.

For perspective, our total 2013 expenditure on health insurance for township staff will be about \$247,000.

**EAST GOSHEN TOWNSHIP
ACTION LIST**

New additions are in bold		15-Jan-13
#	Item	Date
PCZ 12-01	Comp Plan	15-Jan-13
ADM 12-4	Light Fixtures at Municipal Complex	15-Jan-13
ADM 11-13	Quarterly Report Municipal Authority Projects	15-Jan-13
FIN 11-05	Quarterly Financial Reports	15-Jan-13
DPW 08-02	Quarterly Report on I&I	15-Jan-13
ADM 09-04	Quarterly Review of Right to Know Requests	15-Jan-13
ADM 12-06	Comcast Franchise Renewal	15-Jan-13
DPW 07-02	Hershey's Mill Dam	5-Feb-13
ADM 10-22	TAG Action List	5-Feb-13
ADM 12-05	Applebrook Golf Outings	5-Feb-13

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: Light Fixtures No: ADM 12-4

List Date: 7/3/2012 Completed Date:

Description: Consider replacing fixtures at Twp. Building Complex with energy efficient fixtures

Date	Action
7/3/2012	added to the To Do List. Revisit at years end
11/13/2012	Revisit light Fixtures Per BOS included in 2013 budget
1/15/2013	Currently working on bid specs

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: **Municipal Authority Projects**

No: ADM 11-13

List Date: 2/17/2011

Completed Date:

Description: Identify Municipal Authority projects, develop schedule and determine funding mechanism.

Date	Action
	2010 info is hidden to save space
1/17/2012	RCSTP - Completed, Audit filed with State. Lockwood - We have all permits. Going out for Bid in January. Marydell - We have Act 537 Plan Approval Reserve PS and HMPS - Currently reviewing pipe layout
4/17/2012	RCSTP - Completed Lockwood - Construction to start in April. Marydell, Reserve PS and HMPS - In final design
7/17/2012	RCSTP - Completed Lockwood - pipework completed, working on plant.. Marydell, Reserve PS and HMPS - In final design see attached
11/16/2012	See attached
1/15/2013	Lockwood - need to do final restoration in 2013 , Marydell - open bids 2/5/13, Reserve PS need easements and working on bid documents, HMPS - open bids on 2/5/2012

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Quarterly 2011 Financial Reports

No:

FIN 10-05

List Date:

2/16/2010

Completed Date:

Description:

Date	Action
4/19/2010	Provide Q1 Reports. Done
7/27/2010	Provide Q2 Reports. Budget Savings: 2008 Budget vs. 2010 Budget Provide list of Variances and Impact Items (\$2500 threshold) Disbursements by Fund State Fund chargebacks detailed DPW breakouts for full costing Snow, Roads, Sewer, Parks Overtime Report
10/26/2010	Provide Q3 Reports.
1/25/2011	Pending review by Finance Group
4/26/2011	Pending review by Finance Group
5/3/2011	March report in packet. Quarterly report will be expanded to include April and distributed for the Financial Planning Session on 5/26.
7/26/2011	See your Financial Binder sent out 7/22/2011
10/25/2011	See your Financial Binder sent out 10/21/11
3/6/2012	See report
4/17/2012	See report
7/17/2012	See report
10/16/2012	See report
1/15/2013	See report

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: **Municipal Authority Projects**

No: ADM 11-13

List Date: 2/17/2011

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Description: Identify Municipal Authority projects, develop schedule and determine funding mechanism.

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1/17/2012	RCSTP - Completed, Audit filed with State. Lockwood - We have all permits. Going out for Bid in January. Marydell - We have Act 537 Plan Approval Reserve PS and HMPS - Currently reviewing pipe layout
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7/17/2012	RCSTP - Completed Lockwood - pipework completed, working on plant.. Marydell, Reserve PS and HMPS - In final design see attached
11/16/2012	See attached
1/15/2013	Lockwood - need to do final restoration in 2013 , Marydell - open bids 2/5/13, Reserve PS need easements and working on bid documents, HMPS - open bids on 2/5/2012

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: **Quarterly Report on I & I**

No: DPW 08-02

List Date: 12/9/2008

Completed Date:

Description:

Date	Action
1/25/2011	2010 info hidden to save space Distribute Quarter Report
4/26/2011	Report attached
7/26/2011	Report attached
10/18/2011	Report attached
1/10/2012	Report attached
4/17/2012	Report attached
7/17/2012	Mark has televised 8,000 feet in the Ridley Creek System and repaired 4 leaks. Made multiple lateral repairs in both systems, repaired a broken lateral in Ashbridge (10-12,000 GPD) and continued monitoring with portable flow meters.
11/16/2012	Please see report from Pennoni
1/15/2013	Televised Ashbridge, fixed two leaks on Paoli Pike, continued monitoring with portable flow meters and normal cap replacements.

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: **Quarterly Review of Right to Know Requests**

No: **ADM 09-04**

List Date: **2/10/2009**

Completed Date:

Description:

Date	Action	
4/6/2010	Distribute copies of report. Report to be modified to include time to complete request and date of pick-up	Done
7/13/2010	Distribute copies of report.	Done
10/5/2010	Distribute copies of report.	Done
1/3/2011	Distribute copies of report.	Done
4/5/2011	Report attached	Done
7/12/2011	Report attached	Done
10/11/2011	Report attached	Done
1/10/2012	Will be distributed at meeting	done
4/17/2012	Will be issued for the 5/1 meeting	done
5/1/2012	Report issued	Done
7/17/2012	Report attached	done
10/16/2012	Report attached	done
1/15/2013	Report attached	

Memo

To: Board of Supervisors
From: Nancy Scheiderman
Re: Requests for Information
Date: January 2013

Oct - Nov - Dec 2012

The following requests for information were received this quarter:

Permits – 5

Mailing list for entire Bow Tree community

Copy of new police contract

Detail of all Township spending to date

Copies of all transcripts of WEGO contract negotiations and alternative options

Minutes from WEGO Commission

Minutes from March 2012 through October 2012

WEGO Articles of Agreement dated Sept 15, 1981, Sept 17, 2002, Oct 29, 2002, Feb 17, 2004, Police Services Agreement dated Dec 29, 1992 and Dec 21, 1999, Dec 3, 2002.

Copy of contract between WEGO Commission and Thornbury Township, PA commencing with the expiration of the contract currently in force.

Building plans for 131 Rossmore Dr.

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item: **Comcast Franchise Renewal**

No: **ADM 12-6**

List Date: **12/4/2012**

Completed Date:

Description: **Renewal of Comcast Franchise**

Date	Action
12/4/2012	Acknowledged letter from Comcast.
1/15/2013	Received comments from Twp Solicitor,

**Buckley, Brion, McGuire,
Morris & Sommer LLP**

ATTORNEYS AT LAW

118 W. Market Street, Suite 300
West Chester, PA 19382-2928
www.buckleyllp.com

Kristin S. Camp
(610) 436-4400 Ext. 105
(610) 436-8305 FAX
kcamp@buckleyllp.com

January 8, 2013

Louis F. Smith, Jr., Manager
EAST GOSHEN TOWNSHIP
1580 Paoli Pike
West Chester, PA 19380

Re: Comcast Franchise Agreement

Dear Rick:

I received your Memorandum of December 10, 2012 concerning the renewal of the Comcast Franchise Agreement. I am not aware of any changes in the federal laws concerning cable television that would impact the renegotiation of a franchise agreement with Comcast. I reviewed the Comcast Franchise Agreement and compared it to the Franchise Agreement between the Township and Verizon and note that they contain similar material terms.

I spoke with Kevin Broadhurst, the Director of Government Affairs at Comcast, who indicated that the letter dated November 16, 2012 from Ralph McClellan was a form letter that Comcast must send pursuant to the Telecommunications Act in order to preserve Comcast's rights to continue to provide cable services in the Township under the existing Franchise Agreement in the event that the parties do not renegotiate a new franchise prior to the expiration of the current agreement. He also indicated that typically Comcast does not begin the process for negotiating a new Franchise Agreement until 12-months prior to the end of the franchise term. I indicated to Mr. Broadhurst that I would like Comcast to agree to enter a Franchise Agreement very similar to the Franchise Agreement with Verizon and Kevin had no objection to this. He indicated that Comcast uses a model franchise agreement that they refer to as the "Verizon Model".

If the Board wants me to begin the process of reviewing Comcast's "Verizon Model", I can request that Kevin send me a copy of the same. Alternatively, if the Board wants to wait, we have some time and I can diary this matter and contact Comcast at the end of this year/beginning of 2014 to negotiate a new franchise agreement.

If you have any questions, please contact me.

Very truly yours,



Kristin S. Camp

KSC/akf

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 1/9/2013
To: Board of Supervisors
From: Mark Gordon, Zoning Officer *mlg*
Re: 2012 Permits, Inspections and Revenue Report

Dear Board Members,

I have compiled the Code Department Activity and revenues for the 2012 calendar year for your information and use. I have also included a couple of reports that show the breakdown of the different types of permits that were issued in 2012.

*Note: Some revenues shown during the calendar year have not been collected to date.

Code Department Revenue for 2012

DESCRIPTION	COUNT	CONST. COST	REVENUE
<u>ZONING AND BUILDING PERMITS</u>			
COMMERCIAL BLDG	40	\$6,779,842.00	\$71,891.41
RESIDENTIAL BLDG	576	\$10,648,150.00	\$115,558.25
SUB TOTAL	616	\$17,427,992.00	\$187,449.66

<u>RESALE INSPECTIONS</u>			
RESIDENTIAL	301		\$18,000.00
COMMERICAL	7		\$1,500.00
SUB TOTAL	308		\$19,500.00

<u>RENTAL REOCCUPANCY APPLICATIONS</u>			
APARTMENTS	574		\$34,440.00
PRIVATE RENTALS	59		\$3,540.00
SUB TOTAL	633		\$37,980.00

<u>FALSE ALARMS</u>			
All False Alarms	422		\$22,800.00
SUB TOTAL	422		\$22,800.00

<u>TOTAL REVENUE</u>			\$267,729.66
-----------------------------	--	--	---------------------

*Note: Some revenues shown during the calendar year have not been collected to date.

PERMIT CATEGORIES**COMMERCIAL**

ALARM SYSTEM	1
ALTERATION	26
CONSTRUCTION	3
HVAC SYSTEM	1
RE-ROOFING	4
RESIDING	2
SPRINKLER SYSTEM	3
ZONING	8

RESIDENTIAL

ACCESSORY BLDG	6
ALARM SYSTEM	12
BLDG ADDITION	13
FINISHED BASEMENT	5
DECK	29
GARAGE	1
HVAC SYSTEM	58
NEW CONSTRUCTION	3
PATIO	23
PLUMBING	5
ALTERATION	213
RE-DECKING	14
RE-ROOFING	102
RESIDING	44
DEMOLITION	3
ABOVE GROUND POOL	2
IN-GROUND POOL	5
JAQUZZI/HOT TUB	1
IMPERVIOIUS SURFACE	1
SIGN LESS THAN 32 SF	21
SIGN OVER 32 SF	6
STORM WATER MGMT	42
ZONING DETACHED GARAGE	2
ZONING RESIDENTIAL	39
ZONING SHED	17