

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
Tuesday, September 3, 2013  
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman's Report
  - a. Comp Plan Update – Janet Emanuel
  - b. Announce Senator Dominic Pileggi's Community Shredding Event on Saturday, Sept. 21 - 9 am to noon
7. Public Hearings – Consider adoption of an Ordinance to authorize borrowing \$2,500,000 for sewer projects.
8. Police/EMS Report – None
  - Malvern Fire Co. – None
  - Fire Marshal – None
9. Financial Report – None
10. Old Business
  - a. Consider Financial Policies
  - b. Consider proposal to update the Open Space Plan
11. New Business
  - a. Consider proposal for additional services for Comp Plan Update.
  - b. Consider Police Committee
  - c. Consider escrow release for Ashleybrook Estates
12. Any Other Matter
13. Approval of Minutes
  - a. August 6, 2013
  - b. August 20, 2013
14. Treasurer's Report
  - a. August 29, 2013
15. Review Action List
  - a. Sept 3, 2013
16. Correspondence, Reports of Interest
  - a. Letter from Donald Rudy re: variance application for 1410 Linden Lane
17. Dates of Importance

Sept 02, 2013	Labor Day	
	Office Closed	
Sept 03, 2013	Board of Supervisors	7:00 PM
Sept 04, 2013	Planning Commission	7:00 PM
Sept 05, 2013	Park Commission	7:00 PM
Sept 05, 2013	Farmers Market	3-7:00 PM
Sept 09, 2013	Municipal Authority	7:00 PM

Sept 11, 2013	Comp Plan Task Force	7:00 PM
	<b>SPECIAL MEETING</b>	
Sept 11, 2013	Pension Committee	1:00 PM
Sept 11, 2013	Conservancy Board	7:00 PM
Sept 12, 2013	Historical Commission	7:00 PM
Sept 12, 2013	Farmers Market	3-7:00 PM
Sept 16, 2013	Commerce Commission	7:00 PM
Sept 17, 2013	Board of Supervisors	7:00 PM
Sept 18, 2013	Police Commission – CANCELLED	5:30 PM
Sept 18, 2013	Zoning Hearing Board	7:30 PM
	1410 Linden Lane - Application Withdrawn	
Sept 19, 2013	Farmers Market	3-7:00 PM
Sept 23, 2013	Comp Plan Task Force	7:00 PM
Sept 23, 2013	Applebrook Golf	11:00 AM
Sept 24, 2013	Police Commission	5:30 PM
Sept 26, 2013	Farmers Market	3-7:00 PM
Sept 26, 2013	WC Area Council of Governments	7:00 PM
	East Goshen Township Building	

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.



# COMMUNITY SHREDDING EVENT

**FREE**

**Senator Dominic Pileggi invites you to a  
Community Shredding Event**

**Saturday, September 21 • 9 AM – Noon**  
**State Farm Insurance**  
**State Farm Drive, Concordville, PA**

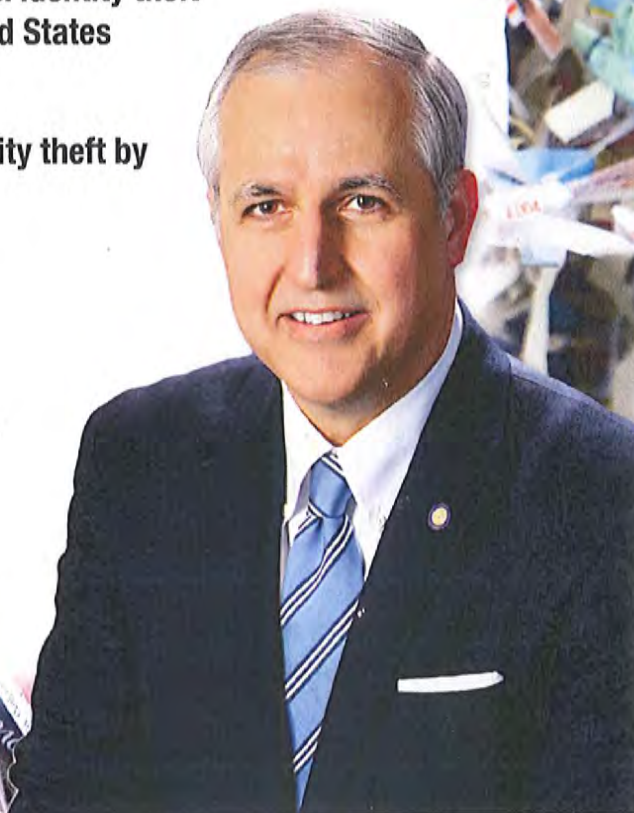
An industrial shredder provided by Wiggins Shredding will be available to shred your personal and confidential documents. Identity theft is one of the fastest growing crimes in the United States according to FBI statistics.

Help protect yourself and your family from identity theft by shredding documents such as:

- Bank Statements/Cancelled Checks
- Credit Card Statements and Receipts
- Financial Account Statements
- Documents containing sensitive information: birth dates, social security numbers, signatures, passwords, etc.

Limit four (4) boxes per resident.

*For additional information contact Senator Pileggi's  
Glen Mills district office at 610-358-5183.*



# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Ordinance to guarantee \$2.5 million in Municipal Authority debt  
Date: August 29, 2013

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The proposed Township ordinance, which was advertised in the *Daily Local News*, would guarantee \$2.5 million in new Municipal Authority debt. This debt is being issued by the Delaware Regional Finance Authority, which makes loans to municipalities, counties, school districts and authorities in the Southeastern Pennsylvania region.

The purpose of the debt is two fold:

- 1) \$1,600,000 would be reserved to pay for the upcoming Reservoir Road Pump Station diversion project, which would result in more sewer flows being diverted to the Ridley Creek Sewage Treatment Plant. Engineering costs for this project will begin to be incurred in 2014, with construction planned for 2015.
- 2) The remaining \$900,000 would be used to reimburse the sewer capital reserve fund for costs associated with the following four recently-completed or soon-to-be-completed projects:
  - a) Closure of the Lockwood Sewer Treatment Plan
  - b) Elimination of the Reserve Pump Station and diversion of sewage flows to Ridley Creek
  - c) Upgrading of the Hershey Mill Pump Station to allow sewage flows to connect with Ridley Creek Sewage Treatment Plant.
  - d) Elimination the Marydell Pump Station and diversion of sewage flows to the Ridley Creek

The total 2011-2013 cost of these four projects is anticipated to be \$1.2 million, but based on the analysis in my June 25<sup>th</sup> memo to the Board, the sewer capital reserve fund would be sufficiently funded even if somewhat less than the full cost of the four projects was reimbursed. This reimbursement would be done pursuant to a reimbursement resolution that the Municipal Authority approved in 2011.

The debt would be formally guaranteed by the full faith and credit and taxing power of the Township, although debt service costs would be incorporated into the sewer rates. Based on current fixed rates for 20-year DelVal notes (3.079%), the township would incur approximately \$169,000 in annual debt service obligations. This would correspond with an increase in the sewer rate of approximately \$0.51 per thousand gallons of water.

After the township approves the ordinance, the Municipal Authority would pass a resolution authorizing the issuance of the debt at its September 9, 2013, meeting. The closing date for the loan is October 15.

**ORDINANCE NO. \_\_\_\_\_  
OF THE BOARD OF SUPERVISORS  
OF THE TOWNSHIP OF EAST GOSHEN,  
CHESTER COUNTY, PENNSYLVANIA**

AN ORDINANCE THAT AUTHORIZES THE INCURRENCE OF LEASE RENTAL DEBT BY THE TOWNSHIP OF EAST GOSHEN (THE "TOWNSHIP") PURSUANT TO THE EXECUTION AND DELIVERY OF A GUARANTY AGREEMENT FOR THE EAST GOSHEN MUNICIPAL AUTHORITY; APPROVES CERTAIN CAPITAL PROJECTS; APPROVES THE ISSUANCE AND NEGOTIATED SALE OF THE GUARANTEED SEWER REVENUE NOTES, 2013 SERIES (COLLECTIVELY, THE "2013 NOTES") IN THE AGGREGATE PAR AMOUNT OF \$2,500,000; APPROVES THE FORMS OF THE LOAN DOCUMENTS; SETS FORTH THE RANGE OF THE ANNUAL LEASE RENTAL PAYMENTS DUE UNDER THE GUARANTY AGREEMENT; AUTHORIZES AND AWARDS A TRANSACTION UNDER A QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT AND AUTHORIZES AND DIRECTS A FILING TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; PLEDGES THE FULL FAITH, CREDIT, AND TAXING POWER OF THE TOWNSHIP FOR THE TIMELY REPAYMENT OF THE 2013 NOTES, INCLUDING THE REGULARLY SCHEDULED PAYMENTS DUE UNDER THE QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT; COVENANTS TO PAY ANY TERMINATION CHARGES; AUTHORIZES THE PREPARATION AND FILING OF ALL NECESSARY DOCUMENTS FOR APPROVAL OF THE GUARANTY AGREEMENT TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; AUTHORIZES ADVERTISEMENT OF ENACTMENT; AND REPEALS INCONSISTENT ORDINANCES.

WITNESSETH:

WHEREAS, the East Goshen Municipal Authority (the "Authority") has been incorporated pursuant to the *Municipality Authorities Act*, 53 Pa. C.S. §5601 *et seq* (the "*Authorities Act*") by appropriate actions of the Board of Supervisors of the Township of East Goshen (the "Township"); and



WHEREAS, the Authority owns and operates certain facilities for the collection, transmission, treatment, and disposal of sanitary sewage (the “Sewer System”) that benefit the health and welfare of residents of the Township; and

WHEREAS, the Authority assesses sewer rentals, rates, and other charges (the “Sewer Revenues”) to fund the costs of operation and maintenance and any debt service costs of the Sewer System; and

WHEREAS, the Township and the Authority entered into a certain guaranty agreement (the “1998 Guaranty”) dated as of November 9, 1998, and a certain guaranty agreement (the “2008 Guaranty”), dated as of December 15, 2008, under which the Township pledged its full faith, credit, and taxing power to guarantee the payment of the principal of and interest on the Guaranteed Sewer Revenue Notes, 1998 Series and the Guaranteed Sewer Revenue Notes, 2008 Series; and

WHEREAS, the Authority has determined to undertake certain capital projects to improve the Sewer System (the “2013 Improvements”), and the Authority and Township have obtained preliminary estimates of the costs of the 2013 Improvements from persons qualified by experience; and

WHEREAS, the 2013 Improvements shall be for the benefit and use of the general public, and no private party shall have any special legal entitlement to the beneficial use of the 2013 Improvements, through a lease, management contract, or any other arrangement that would result in a private business use under the *Internal Revenue Code of 1986*, as amended (the “Code”); and

WHEREAS, the Authority has determined to authorize and issue the Guaranteed Sewer Revenue Notes, 2013 Series (the “2013 Notes”) to fund, together with other available funds, (i) the 2013 Improvements and (ii) the costs of issuance of the 2013 Notes; and

WHEREAS, the Authority has authorized and expended funds for the 2013 Improvements prior to the issuance of the 2013 Notes, and the Authority intends to reimburse the expenditures on the 2013 Improvements from the proceeds of the 2013 Notes; and

WHEREAS, the *Code* requires the adoption of a statement of official intent under *Treas. Reg. §1.150-2* (the “Reimbursement Regulations”) for the reimbursement of expenditures from the proceeds of a tax exempt obligation; and

WHEREAS, the Authority adopted a resolution on May 9, 2011, (the “Reimbursement Resolution”) that stated the official intent of the Authority as required by the Reimbursement Regulations; and

WHEREAS, the Authority has determined that the negotiated sale of the 2013 Notes to the Delaware Valley Regional Finance Authority (“DelVal”) is in the best financial interest of the Authority; and

WHEREAS, DelVal’s Loan Commitment requires the execution and delivery of a guaranty agreement (the “Guaranty”) by the Township as a condition to the purchase of the 2013 Notes; and

WHEREAS, the Township has determined that the 2013 Improvements will benefit and contribute to the health and general welfare of the Township’s residents; and

WHEREAS, the Township has determined that the execution of the Guaranty will allow the Authority to minimize the costs of issuance and the interest costs of the 2013 Notes and thereby minimize the rates and charges that the Authority must assess for use of the Sewer System; and

WHEREAS, the execution and delivery of the Guaranty, under which the Township shall guarantee the Authority’s obligations to pay principal, interest, and other charges due and payable to DelVal under the terms of the 2013 Notes and the related loan agreement (the “Loan Agreement”), will constitute “lease rental debt” under the Pennsylvania *Local Government Unit Debt Act*, 53 Pa. C.S.A. §8001, et seq (the “*Debt Act*”), as amended and restated; and

WHEREAS, the proposed increase of lease rental debt from the execution of the Guaranty, together with the nonelectoral and lease rental debt presently outstanding, will not cause the constitutional or statutory debt limitations of the Township to be exceeded; and

WHEREAS, the Sewer Revenues to be pledged by the Authority to repay the 2013 Notes are expected to be sufficient to pay the costs of operation and maintenance of the Sewer System and to pay the Authority’s debt obligations; and

WHEREAS, DelVal, a public authority within the meaning of the *Debt Act*, has from time to time issued Local Government Revenue Notes (the “DelVal Bonds”), to provide funds for loans to be secured by the pledge of the full faith, credit and taxing power of local government units (the “Loan Program”); and

WHEREAS, DelVal has from time to time entered into interest rate swap agreements related to the DelVal Bonds (collectively, the “DelVal Swap Agreement”) in order to provide a more cost effective Loan Program and to allow participants in the Loan Program to manage interest rate risk more efficiently; and

WHEREAS, Calhoun Baker Inc. (the “Financial Advisor”) is an “Independent Financial Advisor”, as such term is defined in the *Debt Act*, to DelVal, and the Financial Advisor has prepared an “Interest Rate Management Plan” (the “Plan”), as such term is defined in the *Debt Act*, and an Interest Rate Swap Management Policy (the “Swap Policy”) that have been adopted by the Board of DelVal; and

WHEREAS, DelVal established minimum criteria of long term, senior, unsecured debt ratings in the “AA” category or higher by at least one Nationally Recognized Statistical Rating Organization registered with the Securities and Exchange Commission for any counterparty to the DelVal Swap Agreement, and the Board of DelVal found that the award of transactions under the DelVal Swap Agreement by negotiation in a private sale was in the best financial interests of DelVal and the participants in the Loan Program, and the Financial Advisor concluded that the financial terms and conditions of the DelVal Swap Agreement were fair and reasonable as of the date of award; and

WHEREAS, the Authority wishes to utilize the DelVal Loan Program by issuing the 2013 Notes to DelVal; and

WHEREAS, under the terms of the Loan Agreement with DelVal, interest payments on the 2013 Notes (the “Loan Interest”) will equal the amounts allocable to the 2013 Notes for interest on the DelVal Bonds, regularly scheduled payments on the DelVal Swap Agreement, and other costs and liquidity requirements incurred by DelVal to administer the Loan Program; and



WHEREAS, under the terms of the Loan Agreement with DelVal, the principal amount outstanding of the 2013 Notes (the “Loan Principal”) will equal the notional amount of the DelVal Swap Agreement related to the 2013 Notes; and; and

WHEREAS, under the terms of the Guaranty, the Township shall guarantee the timely payment of all amounts due under the Loan Agreement and the 2013 Notes, including payments under the DelVal Swap Agreement related to the 2013 Notes; and

WHEREAS, the Township intends to (i) designate the Guaranty and the portion of the DelVal Swap Agreement related to the 2013 Notes and Loan Agreement as a Qualified Interest Rate Management Agreement under the *Debt Act*, (ii) approve the Plan as the Interest Rate Management Plan required by the *Debt Act*, and (iii) adopt the Swap Policy.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF EAST GOSHEN, CHESTER COUNTY, PENNSYLVANIA, AND IT IS HEREBY ORDAINED AND ENACTED BY THE AUTHORITY OF SAID BOARD OF SUPERVISORS THAT:

**SECTION 1. APPROVAL OF THE PROJECT AND AUTHORIZATION TO ISSUE THE 2013 NOTES**

The estimated, weighted average useful life of the 2013 Improvements exceeds the twenty-year term of the 2013 Notes. The principal of the 2013 Notes shall be amortized to provide approximately level or declining annual debt service. The amortization of the principal amounts of the 2013 Notes shall begin within two years of the issuance of the 2013 Notes.

The Board of Supervisors (the “Board”) hereby authorizes and approves the 2013 Improvements. The Board hereby authorizes and directs the incurring of lease rental debt in the aggregate principal amount of TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000), evidenced by the execution of the Guaranty.

The Authority shall reimburse only expenditures incurred no more than sixty (60) days prior to the adoption of the Reimbursement Resolution. This limitation shall not apply to the reimbursement of qualified “preliminary expenditures” as defined in the Reimbursement Regulations, provided that the amount of preliminary expenditures shall not exceed 20% of the par amount of the 2013 Notes.

## **SECTION 2. APPROVAL OF THE LOAN COMMITMENT**

The Board, after due deliberation and investigation, hereby determines that a private sale by negotiation of the 2013 Notes to DelVal is in the best financial interests of the Authority and the Township. The Township hereby approves the sale of the 2013 Notes in accordance with the terms of the proposal submitted by DelVal (the "Loan Commitment") attached hereto. DelVal will purchase the 2013 Notes at a price of \$2,500,000. The Authority shall be responsible for paying DelVal's costs of origination in an amount not to exceed \$10,000, as directed by DelVal's Program Administrator upon the issuance of the 2013 Notes. The 2013 Notes shall be purchased by DelVal on or about October 15, 2013, or in such installments and/or at such other times as the Authority's Chair and DelVal's Program Administrator shall determine.

## **SECTION 3. APPROVAL OF THE FORMS OF THE LOAN DOCUMENTS AND AUTHORIZATION TO EXECUTE THE GUARANTY, CONTINUING DISCLOSURE AGREEMENT, AND REIMBURSEMENT AGREEMENT**

The Board hereby approves the substantial forms of the 2013 Notes, Loan Agreement, Continuing Disclosure Agreement, Guarantor Continuing Disclosure Agreement, Participant Tax Compliance Agreement, Swap Policy, and Guaranty (collectively, the "Loan Documents") attached to DelVal's Loan Commitment. The Chairman or Vice Chairman, and the Secretary (the "Authorized Officers") are hereby authorized and directed to execute and deliver the Guaranty and the Guarantor Continuing Disclosure Agreement, each in the respective form attached to the Loan Commitment, but with such alterations, deletions and additions as the Authorized Officers may approve (such approval to be conclusively established by the execution by said Authorized Officers). The Authorized Officers also are hereby authorized and directed (i) to execute and deliver such other certificates, instruments, and agreements and (ii) to take all actions that may be necessary or beneficial to issue the 2013 Notes.

## **SECTION 4. AMORTIZATION SCHEDULE AND MAXIMUM ANNUAL LEASE RENTAL PAYMENTS**

The 2013 Notes shall bear interest at the floating rate specified in the Loan Agreement and 2013 Notes, the substantial forms of which are attached to the Loan Commitment. The annual lease rental payments due under the Guaranty would range from \$0 to \$455,350. The principal amortization schedule and maximum annual debt service payments for the 2013 Notes (based upon the maximum Loan Rate of 15%) are shown below:

**East Goshen Municipal Authority  
Guaranteed Sewer Revenue Notes, 2013 Series  
Principal Amortization Schedule and  
Maximum Annual Debt Service Payments**

<u>Bond Year</u> <u>Ending</u>	<u>Principal</u> (1)	<u>Maximum</u> <u>Interest</u> <u>Rate</u>	<u>Maximum</u> <u>Interest</u> <u>Payment</u> (2)	<u>Maximum</u> <u>Annual</u> <u>Debt Service</u>
25-Sep-14	\$ 91,000.00	15%	\$ 354,166.67	\$ 445,166.67
25-Sep-15	94,000.00	15%	361,350.00	455,350.00
25-Sep-16	97,000.00	15%	347,250.00	444,250.00
25-Sep-17	100,000.00	15%	332,700.00	432,700.00
25-Sep-18	103,000.00	15%	317,700.00	420,700.00
25-Sep-19	107,000.00	15%	302,250.00	409,250.00
25-Sep-20	110,000.00	15%	286,200.00	396,200.00
25-Sep-21	114,000.00	15%	269,700.00	383,700.00
25-Sep-22	117,000.00	15%	252,600.00	369,600.00
25-Sep-23	121,000.00	15%	235,050.00	356,050.00
25-Sep-24	125,000.00	15%	216,900.00	341,900.00
25-Sep-25	129,000.00	15%	198,150.00	327,150.00
25-Sep-26	133,000.00	15%	178,800.00	311,800.00
25-Sep-27	137,000.00	15%	158,850.00	295,850.00
25-Sep-28	142,000.00	15%	138,300.00	280,300.00
25-Sep-29	146,000.00	15%	117,000.00	263,000.00
25-Sep-30	151,000.00	15%	95,100.00	246,100.00
25-Sep-31	156,000.00	15%	72,450.00	228,450.00
25-Sep-32	161,000.00	15%	49,050.00	210,050.00
25-Sep-33	166,000.00	15%	24,900.00	190,900.00
Total	<u>\$2,500,000.00</u>		<u>\$4,308,466.67</u>	<u>\$6,808,466.67</u>

- (1) Principal is payable annually, commencing on: 25-Sep-14  
Principal is amortized to provide level or declining annual debt service.
- (2) Interest is payable monthly on the 25th, commencing: 25-Oct-13  
Interest is calculated for the period beginning on: 15-Oct-13

**SECTION 5. AUTHORIZATION AND AWARD OF A QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT RELATING TO THE 2013 NOTES**

Under the terms of the Guaranty, in the event of a payment default of the Authority, the Township will be obligated to make the scheduled payments for the portion of the DelVal Swap Agreement related to the 2013 Notes. The Board hereby approves and adopts the Plan as the Interest Rate Management Plan fulfilling the requirements of §8281(b)(2) of the *Debt Act*, and the Board hereby approves and adopts the Swap Policy. The Board hereby accepts and ratifies the minimum criteria used by DelVal to select the provider of the DelVal Swap Agreement and the award of the DelVal Swap Agreement in a private sale by negotiation. The Board hereby authorizes and awards the DelVal Swap Agreement as the Qualified Interest Rate Management

Agreement related to the 2013 Notes and Guaranty, pursuant to §8281(a)(2) of the *Debt Act*. The Board hereby authorizes and directs the filing, to the Department of Community and Economic Development (“DCED”) within fifteen days of enactment, of a certified copy of this Ordinance and the following documents, in accordance with §8284(a)(1) of the *Debt Act*:

- 1) the forms of the Guaranty, Loan Agreement, 2013 Notes, and the DelVal Swap Agreement, the Qualified Interest Rate Management Agreement pursuant to §8281(b)(1) of the *Debt Act*,
- 2) the Interest Rate Management Plan pursuant to §8281(b)(2)(ii) of the *Debt Act*, and
- 3) the finding of the Financial Advisor that the financial terms and conditions of the DelVal Swap Agreement were fair and reasonable as of the date of the award by DelVal, pursuant to §8281(e)(5) of the *Debt Act*.

#### **SECTION 6. PLEDGE OF THE FULL FAITH, CREDIT, AND TAXING POWER**

The Township is hereby authorized to incur lease rental debt, as defined in the *Debt Act*, which shall be evidenced by the Guaranty that secures the 2013 Notes and the Loan Agreement. The Township hereby covenants, in the event of a deficiency by the Authority:

- 1) to include all periodic, scheduled payments of Loan Interest and Loan Principal payable under the Loan Agreement and the 2013 Notes in the budget of the fiscal year in which such amounts are due and payable,
- 2) to appropriate such amounts from its taxes and other general revenues, and
- 3) to pay, or cause to be paid, punctually and duly, such amounts that are due and payable under the 2013 Notes and the Loan Agreement at the dates and places and in the manner stated in the 2013 Notes and the Loan Agreement.

For such budgeting, appropriation, and payment, the Township irrevocably pledges its full faith, credit, and taxing power. As provided by the *Debt Act*, this covenant shall be specifically enforceable.

#### **SECTION 7. OBLIGATIONS RELATED TO THE QUALIFIED INTEREST RATE MANAGEMENT AGREEMENT**

The Authority’s and, in the event of a payment default by the Authority, the Township’s obligations related to the DelVal Swap Agreement are set forth in the Loan Agreement and

Guaranty, respectively. In accordance with §8281(c) of the *Debt Act*, in the event of a deficiency by the Authority:

- 1) The Township pledges its full faith, credit, and taxing power to make any periodic scheduled payments due and payable under the DelVal Swap Agreement related to the 2013 Notes and Loan Agreement (the "Periodic Payments"). The Township covenants to (a) include all Periodic Payments in the budget of the fiscal year in which such amounts are due and payable, (b) appropriate such amounts from its taxes and other general revenues, and (c) pay, or cause to be paid, punctually and duly, such amounts that are due and payable on the dates, at the places, and in the manner stated in the 2013 Notes and the Loan Agreement. As provided by the *Debt Act*, this covenant shall be specifically enforceable.
- 2) The notional amount of the DelVal Swap Agreement related to the 2013 Notes is equal to the outstanding principal amount of the 2013 Notes, initially \$2,500,000.
- 3) The Township's obligations under the DelVal Swap Agreement end when the Township repays or prepays the amounts outstanding under the 2013 Notes and the Loan Agreement. The scheduled term of the Township's obligations related to the DelVal Swap Agreement ends on September 25, 2033.
- 4) The Township pledges to budget, appropriate, and pay any termination payment due and payable under the DelVal Swap Agreement related to the 2013 Notes and Loan Agreement (the "Termination Charge"). The Township covenants (a) to include any Termination Charge in the budget of the fiscal year in which such amounts are due and payable, (b) appropriate such amounts from its taxes and other general revenues, and (c) pay, or cause to be paid, punctually and duly, such amounts that are due and payable on the dates, at the places, and in the manner stated in the 2013 Notes and the Loan Agreement. The Township's obligations to make Periodic Payments are senior to any obligation for a Termination Charge.
- 5) The maximum annual Periodic Payments, not including any Termination Charge, shall not exceed the maximum annual debt service payments authorized for the 2013 Notes. The maximum Loan Rate under the Loan Agreement and the DelVal Swap Agreement is 15%.

**SECTION 8. AUTHORIZATION TO SUBMIT STATEMENTS TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

The Authorized Officers are hereby authorized to prepare and to submit to the Department of Community and Economic Development (“DCED”) the debt statement required by §8110 of the *Debt Act*, the proceedings that authorize the incurrence of lease rental debt that is evidenced by the Guaranty, any statements or certificates required to qualify the lease rental obligations evidenced by the Guaranty and the 1998 Guaranty as self-liquidating debt pursuant to §8026 of the *Debt Act*, and any other documents required by the *Debt Act* or DCED.

**SECTION 9. LEGAL ADVERTISEMENTS**

The Board hereby ratifies and directs the advertisement of a summary of this Ordinance as finally enacted, as required by the *Debt Act*, in the *Daily Local News*, a newspaper of general circulation in the Township, within fifteen (15) days following the day of final enactment.

**SECTION 10. CONFLICTING ORDINANCES**

All Ordinances or parts of Ordinances not in accord with this Ordinance are hereby repealed insofar as they conflict herewith.



IN WITNESS WHEREOF, we, the undersigned Authorized Officers, have hereunto set our signatures and affixed hereto the Seal of the TOWNSHIP OF EAST GOSHEN, Chester County, Pennsylvania.

Dated: September 3, 2013

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SENYA D. ISAYEFF  
Chairman, Board of Supervisors

[Seal]

ATTEST:

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LOUIS SMITH  
Secretary

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Financial Policies  
Date: August 14, 2013

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Following up on the discussion at the August 6<sup>th</sup> meeting, I have attached a revised resolution on various financial policies for the Board's consideration. The revised resolution reflects the following changes:

- 1) More clearly defined what is meant by a "new" asset and a "replacement" asset.
- 2) Clarified that the appropriation to the proposed Operating Reserve Fund is intended as a one-time expense in 2014 and that the balance of that fund will be monitored to ensure that it complies with the statutory cap.
- 3) Clarified that the annual contribution to the proposed new trust for the benefit of the WEGO pension plan will be funded annually at a level determined by the Board of Supervisors based on the results the most recent actuarial study. For perspective, as of the 2013 report, East Goshen's share of the unfunded liability is roughly \$2.7 million.

**EAST GOSHEN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2013-\_\_**

**A RESOLUTION ESTABLISHING VARIOUS  
FINANCIAL POLICIES**

**WHEREAS**, it is a “best practice” of the Government Finance Officers Association for municipalities to have formal policies with respect to both the use of capital reserve funds and unrestricted general fund balances;

**WHEREAS**, the Township maintains a fixed asset worksheet listing the appreciated depreciation, replacement cost and useful life of all capital assets scheduled for replacement.

**WHEREAS**, the Township’s threshold for capital assets is \$5,000.

**WHEREAS**, the Township has historically distinguished between “replacement” assets/costs/purchases, meaning assets that would replace those currently in the fixed asset worksheet, and “new” assets/costs/purchases, meaning either assets that the Township does not currently own or assets that would not replace another asset that is listed in the fixed asset worksheet.

**BE IT RESOLVED THAT** the Board of Supervisors of East Goshen Township hereby authorize the Chief Financial Officer/Treasurer to implement the following financial policies effective in 2014:

1) The Capital Reserve Fund, as authorized in § 1508 of the Second Class Township Code, will henceforth be referred as the “Sinking Fund”. The Sinking Fund shall strive to maintain a fund balance equal to the estimated replacement cost of all capital assets listed in the fixed asset worksheet, plus a \$150,000 buffer.

2) Any “new” capital assets, as defined above, purchased in a given year shall be paid out of the Sinking Fund. However, the General Fund will reimburse the Sinking Fund for any “new” assets, whether budgeted or unanticipated, at year-end and those “new” assets will immediately be added to the fixed asset worksheet, so that they become “replacement” assets in the future. “Replacement” assets will continue to be purchased from the Sinking Fund, as is the current practice, with the fixed asset worksheet amended to reflect the purchase of that “replacement” asset, such that the estimated replacement value of all capital assets can be accurately determined.

3) An Operating Reserve Fund shall be created and funded in 2014 at no more than the statutory cap as provided in §1508.1 of the Second Class Township Code, or currently 5%

of estimated general fund revenues. Money will be appropriated from the Operating Reserve Fund to the General Fund as needed to minimize future revenue shortfalls and deficits. To the extent that the funding level is on a trajectory to fall below or above the statutory cap in any future year, necessary adjustments will be made by transferring appropriate amounts between the General Fund and the Operating Reserve Fund.

4) An irrevocable trust for the benefit of the Westtown East Goshen Police Department pension plan shall be established to offset future increases in East Goshen's share of WEGO's pension costs. This trust shall be funded annually at a level determined by the Board of Supervisors during the annual budget process, based on the results of the most recent actuarial study.

5) The General Fund shall maintain a fund balance at least equal to 20% of annual expenses.

6) Beginning with the presentation of the 2014 budget and continuing at 2-year intervals thereafter, staff will present a 5-year capital improvement program (CIP) for the Board's consideration.

**RESOLVED AND ADOPTED**, this 20th day of August, 2013.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

Date: 8/28/2013  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *mg*  
Re: Openspace Plan Update / RFP Responses

Dear Board Members:

As directed, Staff met with Toole Recreation and their planning team which includes Natural Lands Trust and the Brandywine Conservancy to discuss their proposal in more depth.

Our discussion was very productive and highlighted some important factors for consideration. Toole Recreation has a very extensive resume of planning projects like ours and extensive knowledge and experience navigating the available funding avenues for trail and recreation projects.

What we have learned from our Comp Plan visioning is that connecting our Township recreation educational and commercial assets is a high priority for residents. Toole Recreation sees the Paoli Pike Trail as a good target goal for the Township and advised us that there are two significant State funding opportunities coming up 2014 which will align with the completion of our Openspace and Recreation plan update. Considering we will have an updated Comp Plan, updated Openspace Plan and with the identification of the Paoli Pike trail within the Central Chester County Bicycle and Pedestrian Plan; Toole recreation believes we will be in a good position to receive funding for Design and Construction of a Multi use Trail along Paoli Pike during those funding rounds.

Toole Recreation identified in their proposal that the Township could implement a "recreation fee in lieu of improvements" amendment to our code in order to assist in the funding of Park and recreation projects in the Township. This will permit the Township to collect fees for recreation projects, such as the Paoli Pike Trail when Land Development applications are submitted.

**Recommendation:** The Staff recommendation is to award the Openspace and Recreation Plan update contract to **Toole Recreation Planning** for \$26,370 and to add option 3 for the conceptual study of the Paoli Pike Multi-Use Path for \$3,500 for a total of **\$29,870**. The Plan should remain a standalone plan and not be included with the Comp Plan Update..

A great deal of planning work and data collection has been done during the Comprehensive Plan Update and during the development of the Central Chester County Bicycle and Pedestrian Plan that can be used with the Openspace Plan Update; the Toole proposal incorporates those savings.

**Draft Motion:**

Mr. Chairman, I recommend that we award the Openspace Plan Update to Toole Recreation Planning for \$29,870.

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice (610) 692-7171  
Fax (610) 425-8950  
E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: August 29, 2013  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Comp Plan

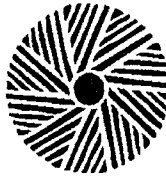
Mark Gordon and I met with John Theilacker on Wednesday as a result of a request from the Commerce Commission Chairman.

Mark and I believe that this would be an excellent opportunity to:

Explain the Comp Plan update to representatives from the business community  
Solicit their comments, concerns, issues about the Township and our plan for the future.

**Suggested Motion:** I move that we accept the August 28, 2013 proposal from the Environmental Management Center in the amount of \$1,500.





ENVIRONMENTAL MANAGEMENT CENTER  
BRANDYWINE CONSERVANCY

P.O. BOX 141 CHADDS FORD PENNSYLVANIA 19317 • 610/388-2700 • FAX 610/388-1575

**MEMORANDUM**

**TO:** Rick Smith, Jr., Manager  
East Goshen Township

**FROM:** John Theilacker, AICP  
Associate Director for Municipal Assistance

**DATE:** August 28, 2013

**SUBJECT:** Request for Additional Services – Comprehensive Plan Update

**Cc:** Steve Kehs, Triad Associates, Inc.

Rick, Steve Kehs of Triad Associates, Inc., and I have been asked by Commerce Commission Chairman Al Zucarello to attend the Commerce Commission's annual October 3<sup>rd</sup> Breakfast Forum and November 7<sup>th</sup> Lunch Forum. These forums have been scheduled in an effort to promote constructive dialogue between Township representatives and township business owners/operators and to help retain, and grow, the township's commercial and industrial enterprises. Our attendance and participation at these two meetings will undoubtedly produce valuable information to use in developing the economic development component of the Township Comprehensive Plan Update.

Unfortunately, we were not aware of Mr. Zucarello's desire to have us attend these two forums when developing the scope of work and budget for the current plan update effort, and therefore are asking for Township authorization to incur additional project expenses in the amount of \$1,500.00. This amount would cover our travel and meeting participation time for the two forums. Additional time to assess the input received during these two forums and develop specific plan update recommendations, if appropriate, would be covered under the original plan update contract.

I appreciate your help in obtaining Board of Supervisors approval of this authorization and I am available by phone (610-388-8389) or email ([jtheilacker@brandywine.org](mailto:jtheilacker@brandywine.org)) if you or your Board have any questions.

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

**Voice** (610) 692-7171

**Fax** (610) 425-8950

**E-mail** [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

**Date:** August 29, 2013

**To:** Board of Supervisors

**From:** Rick Smith, Township Manager

**Re:** West Goshen Request

At your meeting on August 20, the Board agreed to investigate the possibility of having West Goshen join WEGO.

I would suggest that the Board select two of its members to serve on a committee that would be tasked with: overseeing the development and issuance of the RFP for the study, and identifying the various legal and operational issues.

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

August 22, 2013

Mr. Casey LaLonde, Township Manager  
West Goshen Township  
1025 Paoli Pike  
West Chester, PA 19380

Re: Police

Dear Casey:

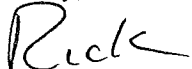
At their meeting on Tuesday August 20, 2013 the Board of Supervisors agreed to investigate the possibility of West Goshen joining the Westtown East Goshen Regional Police Department.

I had recommended to the Board that a committee be created to develop the RFP for the study as well as identify the various legal and operational issues that need to be addressed.

Our next meeting is on September 3, and I anticipate discussion on this intuitive.

Please give me a call at 610-692-7171 or e-mail me at [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org) if you have any questions.

Sincerely,



Louis F. Smith, Jr.  
Township Manager

Cc: Board of Supervisors  
Bob Layman, Township Manager



RAYMOND H. HALVORSEN, *Chairman*  
PATRICIA B. MCILVAINE, *Vice-Chairman*  
PHILIP J. CORVO, JR., *Member*  
THEODORE J. MURPHY, ESQ., *Member*  
DR. ROBERT S. WHITE, *Member*

CASEY LALONDE, *Township Manager*

## Board of Supervisors

1025 Paoli Pike • West Chester, PA 19380-4699  
610-696-5266 ~ Fax: 610-429-0616  
twp@westgoshen.org  
www.westgoshen.org

August 8, 2013

Mr. Rick Smith  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

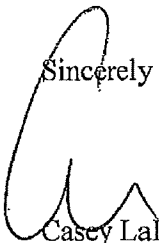
Mr. Robert Layman  
Westtown Township  
P.O. Box 79  
Westtown, PA 19395

Dear Mssrs. Smith and Layman,

Thank you for meeting with me last Tuesday regarding the concept of the West Goshen Township Police Department joining with the Westtown / East Goshen Regional Police Department (WEGO). The West Goshen Township Board of Supervisors requests that the member municipalities of WEGO consult with their respective Boards of Supervisors to determine if combining the operations of the West Goshen Township Police Department and the WEGO Police Department is a concept worth investigating. If so, the West Goshen Township Board of Supervisors requests that a joint Police study be commenced to determine the advantages and disadvantages of such a venture.

Please contact me with any questions or comments.

Sincerely yours,

  
Casey LaLonde  
Township Manager

cc: Board of Supervisors

Ashleybrook Estates to be handed out at meeting

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
August 6, 2013  
Draft Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio, and Supervisors Marty Shane, Chuck Proctor and Janet Emanuel. Township Manager Rick Smith was also present, as was CFO Jon Altshul and Director of Code Enforcement Mark Gordon. ABC members in attendance were Erich Meyer (Park & Rec) and Kathryn Yahraes (Historical Commission). John Snook, representing the Brandywine Conservancy, was also present.

**Executive Session**

The Board met in Executive Session from 6:30pm to 7:00pm to interview candidates for the Zoning Hearing Board.

**Call to Order & Pledge of Allegiance**

Senya called the regular meeting to order at 7:00pm and asked Scout Charlie Barton to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

**Recording of Meeting**

No one recorded the meeting.

**Eagle Scout Project**

Scout Charlie Barton of Paoli Troop 1 gave a presentation on a storm shelter he would like to build along the western part of the trail in the Applebrook Park for his Eagle Scout project. If approved for construction, the completed project would be dedicated to the residents of East Goshen who served in the Armed Forces, with the pavilion named in honor of the late Sgt. Louis Fastuca. Scoutmaster Dick Bensing would supervise the project and other scouts would help with the construction. The shelter would be very similar to the one built within the park by another Eagle Scout.

Carmen said it is noble of Scout Barton to want to dedicate the project in this manner. He said normally the Park & Rec Commission has to give a recommendation to the Board of Supervisors for approval of projects of this nature. He said he hoped to get pre-approval from the Board this evening in anticipation of Park & Rec approving the project at their meeting August 8.

*Public Comment:* Kathryn Yahraes - Kathryn Yahraes told Scout Barton that if a memorial plaque is created to honor East Goshen residents who served in the armed forces, it should include residents back to the French & Indian War. She asked Scout Barton if he planned to have a memorial dedication service. Scout Barton said he was open to the idea.



1 The Board had no objections to the project, and advised Scout Barton to use Mark Miller as his  
2 primary contact at the Township.

3  
4 **Public Comment on Non-Agenda Items**

5 Kathryn Yahraes reported that the Town Tours and Village Walks event on July 25 was quite  
6 successful. A volunteer group of 37-40 individuals worked on the event, which had a Civil War  
7 theme. Approximately 200 people attended, and about 90% were non-Township residents. The  
8 event was well publicized and earned "stellar" reviews from attendees. The Historical  
9 Commission will be changing back to the Revolutionary War period in the next 2-3 weeks.

10  
11 **Chairman's Report**

12 Senya announced that the Supervisors interviewed two individuals for the Vacancy Board.  
13 Marty moved to appoint Gwen Alexander to the Vacancy Board. Carmen seconded the motion.  
14 There was no discussion or public comment. The Board voted unanimously to approve the  
15 motion.

16  
17 **Openspace Plan Update/RFP Responses**

18 Mark Gordon reported that the Township received three responses to the Openspace Plan Update  
19 RFP as follows:

20  
21 Toole Recreation.....\$26,370  
22 Urban Research Development Corporation.....\$36,700  
23 Simone Collins Landscape Architecture .....\$44,980

24  
25 Mark said if the Board is inclined to award the proposal, the staff recommendation is to go with  
26 Toole Recreation Planning and for the Township Manager to negotiate the contract price. He  
27 noted that the staff does not believe that combining the Openspace Plan Update with the  
28 Comprehensive Plan Update is necessary or prudent at this stage of the Comprehensive Plan  
29 Update process.

30  
31 Marty asked if the RFP is for a standalone plan, and John Snook said yes.

32  
33 Marty requested that this matter be tabled pending additional information as to the true cost for  
34 the work and a detailed listing of what East Goshen will get for that cost. John Snook suggested  
35 that a meeting be scheduled to discuss ways to save costs since it has been learned that Chester  
36 County will not provide funding for this endeavor. He suggested that attendees at the meeting  
37 include Rick Smith, Mark Gordon, representatives from the Brandywine Conservancy and Toole  
38 Recreation.

39  
40 Marty moved to table this matter pending further information. Chuck seconded the motion.  
41 There was no additional discussion and no public comment. The Board voted unanimously to  
42 approve the motion.

1 **Audio System for Board Room**

2 Rick reported that PDM has quoted the Township for a Telecor audio system at a cost of  
3 \$4,974.00 to replace the Auditel system which is 14 years old and no longer supported with parts  
4 or service.

5  
6 Chuck moved to authorize the purchase of the Telecor audio system at a cost of \$4,974.00.  
7 Carmen seconded the motion for discussion purposes.

8  
9 Marty said he would like to see quotes from additional vendors with a listing of the features their  
10 systems would provide. Carmen said he would like to know if the staff is sure the Telecor  
11 system will do everything the Township wants it to do now and in the near future. He said if the  
12 Township's only goal is to swap out the existing, outdated system with a similar but operative  
13 replacement, he would have liked to see at least two prices.

14  
15 Senya suggested that Rick attach copies of proposals (such as the one from PDM) to these types  
16 of memos in the future.

17  
18 The Board agreed to table this matter pending further information, which Rick will provide for  
19 the next meeting. The motion was withdrawn.

20  
21 **Replacement Copier**

22 Jon reported that the Savin copier from KDI has become increasingly unreliable. The staff has  
23 spoken with six vendors about replacing it with a new copier and buying out the existing KDI  
24 lease. The staff recommends changing over to Rothwell Document Solutions, a local firm with  
25 an exceptional reputation, and leasing their Lanier C5503 copier at an estimated monthly price of  
26 \$735.41. This price includes the lease and maintenance, and is approximately \$80 less expensive  
27 than the current plan with KDI.

28  
29 Jon noted that after the bids were posted to the Township website, two of the vendors reached  
30 out to the Township to reduce their quotes.

31  
32 Janet said she would like to get reviews of the Lanier C5503 from other users before agreeing to  
33 lease this copier. John said he will check with Rothwell for some references and get back to the  
34 Board.

35  
36 Carmen moved for the staff to negotiate with Rothwell Document Solutions to lease a new  
37 copier pending a satisfactory answer to Janet's request for reviews of the equipment. Chuck  
38 seconded the motion. There was no further discussion and no public comment. The Board voted  
39 unanimously to approve the motion.

40  
41 **Resolution Establishing Various Financial Policies**

42 Marty summarized the financial policies recommended by the Finance Committee as outlined in  
43 a draft resolution, and thanked Jon for his work on the resolution. He noted that the Township  
44 also plans to establish a fund for the purchase of new equipment. This fund will maintain a  
45 balance of \$150,000.

1  
2 Marty moved to adopt the Resolution Establishing Various Financial Policies. Chuck seconded  
3 the motion.

4  
5 Chuck stated that he disagreed with the wording in the Resolution, especially that in paragraph  
6 1), but he would also like paragraphs 2) and 3) to be tweaked.

7  
8 After some discussion the Board agreed to table this matter until Jon revises the language in the  
9 resolution. The motion was withdrawn.

10  
11 **Geothermal Engineering Project for Township Building**

12 Rick reported that Alderson Engineering has completed Phase 1 of the geothermal engineering  
13 project, and their report indicates the new geothermal system will pay for itself in less than 9  
14 years.

15  
16 Marty moved to authorize Alderson Engineering to proceed with Phase 2 of the project. Carmen  
17 seconded the motion. There was no discussion or public comment. The Board voted  
18 unanimously to approve the motion.

19  
20 **Ashleybrooke Estates Escrow Release #1, #2, #3, #4**

21 Carmen moved to authorize the escrow releases #1, #2, #3 and #4 in the total amount of  
22 \$193,187.70 from the Ashleybrooke Estates escrow per the August 2 recommendation of Public  
23 Works Director Mark Miller. These releases will cover the following items: earthwork, erosion  
24 & sediment control, storm sewer, waterline construction, clear & grub, and demolition. After  
25 these releases there will be a \$132,578.35 balance in escrow. Chuck seconded the motion.

26  
27 Senya requested that future such requests have the Engineer's letter attached to them for the  
28 Board's reference.

29  
30 There was no further discussion and no public comment. The Board voted unanimously to  
31 approve the motion.

32  
33 **New Kent II**

34 Mark Gordon reported that the Township has received the Land Development and Financial  
35 Security Agreement from the Hankin Group for the plan to construct an additional apartment  
36 building within the New Kent Apartment complex.

37  
38 Carmen moved to authorize the Land Development and Financial Security Agreements and sign  
39 the final plans for the approved land development plan of the Hankin Group for one new  
40 apartment building and associated parking within the New Kent Apartment community per the  
41 July 24 recommendation of Mark Gordon. Janet seconded the motion.

42  
43 Marty asked Mark Gordon if Hankin has satisfied all the issues raised in the Engineer's letter and  
44 Mark said yes. Carmen stated that the hydrant issue has also been addressed.

1 There was no further discussion and no public comment. The Board voted unanimously to  
2 approve the motion.

3  
4 **Any Other Matter - Duct Cleaning at District Court**

5 Rick reported that the Township received two quotes for duct cleaning at the District Court as  
6 follows:

7  
8 Indoor Air Solutions .....\$5,500  
9 General Aire Systems .....\$4,499

10  
11 Rick recommended accepting the proposal from General Aire Systems.

12  
13 Janet moved to accept the proposal from General Aire Systems to clean the ducts at the District  
14 Court for a cost of \$4,499. Marty seconded the motion.

15  
16 Carmen said that next time preventive maintenance is performed on the District Court's HVAC  
17 system he would like a report on how dirty the air filters are.

18  
19 There was no further discussion and no public comment. The Board voted unanimously to  
20 approve the motion.

21  
22 **Review of Minutes**

23 The Board reviewed and corrected the draft minutes of July 16 and July 23. Senya said the  
24 minutes would stand approved as corrected.

25  
26 **Treasurer's Report & Expenditure Register Report**

27 *See attached Treasurer's Report for August 1, 2013.*

28 The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the  
29 Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to  
30 accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the  
31 motion. There was no discussion or public comment. The Board voted unanimously to approve  
32 the motion.

33  
34 **Action List**

35 **Hershey Mill Dam** – Rick reported the revised plan was sent to DEP on July 1, and Adam  
36 Brower has not heard back yet.

37 **Act 167 Ordinance** – A county-wide workshop is scheduled for August 7 in Coatesville.

38  
39 **Correspondence & Reports of Interest**

40 Senya acknowledged receipt of the following:

- 41 • Letter of thanks from residents Keith and Gale Banks regarding the great job done by
- 42 Mark Miller and the Public Works employees at the intersection of Dutton Mill and
- 43 Goshen Roads.
- 44 • Letter from resident Leanne M. Corba regarding conditions at 1423 Garrett Lane. Senya
- 45 said he would personally follow up with Ms. Corba. Mark Gordon noted he had a
- 46 meeting scheduled with the property owner of 1423 Garrett Lane for later this week.

- Letter from the PA Department of Environmental Protection regarding their approval of the County-wide Stormwater Management Plan for Chester County.
- 2013 second-quarter Remedial Action Progress Report from Environmental Alliance for the Sunoco property at 1425 Paoli Pike.
- Letter from Herbert E. MacCombie, Jr., P.E. regarding a Notice of Intent for Coverage under the General NPDES Permit for the Goshen Meadows project at 1323 West Chester Pike.

#### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda.

#### **Public Comment on Non-Agenda Items**

None.

#### **Adjournment**

There being no further business, the meeting was adjourned at 8:48pm.

Submitted by:

Anne Meddings

Recording Secretary

*Attachment: Treasurer's Report*

August 1, 2013

**TREASURER'S REPORT  
2013 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$4,246.61	Accounts Payable	\$296,873.19
Earned Income Tax	\$369,947.84	<u>Electronic Pmts:</u>	
Local Service Tax	\$12,660.83	Health Insurance	\$52,377.94
Transfer Tax	\$0.00	Credit Card	\$1,704.53
General Fund Interest Earned	\$3,740.41	Postage	\$1,000.00
Total Other Revenue	\$50,153.13	Debt Service	\$0.00
Total Receipts:	<u>\$440,748.82</u>	Payroll	\$148,626.46
		Total Expenditures:	<u>\$500,582.12</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00		
Interest Earned	\$0.00	Expenditures:	\$0.00
Total State Liquid Fuels:	<u>\$0.00</u>		

**CAPITAL RESERVE**

Interest Earned	<u>\$3,780.82</u>	Expenditures:	<u>\$38,540.00</u>
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**TRANSPORTATION FUND**

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING**

Receipts	\$227,901.72	Accounts Payable	\$281,746.38
Interest Earned	\$0.00	Debt Service	\$0.00
Total Sewer:	<u>\$227,901.72</u>	Total Expenditures:	<u>\$281,746.38</u>

**REFUSE**

Receipts	\$69,140.18		
Interest Earned	\$0.00	Expenditures	\$14,622.94
Total Refuse:	<u>\$69,140.18</u>		

**SEWER CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$8,170.00</u>
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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
August 20, 2013  
Draft Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio and Supervisor Janet Emanuel. Supervisors Marty Shane and Chuck Proctor were absent. Also present were Township Manager Rick Smith, CFO Jon Altshul; Erich Meyer and Heidi Karpa (Park & Rec), Kathryn Yahraes (Historical Commission) and Ginnie Newlin (Conservancy Board). Officer Ted Lewis (President of the WEGO Police Association) and reporter Michael Price of the *Daily Local* were also in attendance.

**Call to Order & Pledge of Allegiance**

Senya called the regular meeting to order at 7:00pm and asked Officer Lewis to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

**Recording of Meeting**

No one recorded the meeting.

**Public Comment on Non-Agenda Items**

None.

**Chairman's Report**

- Rick Smith announced the 2014 Minimum Municipal Obligation for the following pension plans:

Fire Pension Plan .....	\$55,591
Township Non-Uniformed Pension Plan .....	\$0
Township Non-Uniformed Defined Contribution Pension Plan .....	\$80,700
Police Commission Non-Uniformed Defined Contribution Pension Plan ....	\$9,288
- Senya announced that John Snyder, Esq. has been appointed to the Zoning Hearing Board.
- Officer Lewis of WEGO announced that applications are being accepted for the 2013 Citizens' Police Academy. The course will run for 12 weeks and will be better than ever. There is no cost except for a \$27 fee to cover costs associated with Red Cross CPR/First Aid certification.

**Malvern Fire Company Report**

Rick reported that Malvern responded to 1 call from East Goshen in July, for an automatic fire alarm.

1 **Financial Report for July**

2 Jon Altshul reported that as of July 31 the General Fund had a positive variance of \$1,173,532  
3 excluding pass-through accounts. Compared to the YTD budget, there was a positive variance of  
4 \$383,608. At this time, Jon projects the General Fund will finish the year with a positive budget  
5 variance of \$527,685.  
6

7 **Replacement Copier**

8 Carmen noted that a new copier contract with Rothwell Document Solutions was approved at the  
9 August 6 meeting pending references from others familiar with the Lanier (Ricoh) C5503 copier.  
10 Carmen said after reading Jon's memo of August 14 he is satisfied with the information received.  
11 He stated that East Goshen could not ask for a better local company with which to do business  
12 than Rothwell. Carmen moved for staff to proceed with executing the contract with Rothwell  
13 Document Solutions to lease a Lanier (Ricoh) C5503 copier at an estimated monthly price of  
14 \$735.41. This includes the lease and maintenance, and is approximately \$80 per month less  
15 expensive than the current plan with KDI. Janet seconded the motion. There was no further  
16 discussion and no public comment. The Board voted unanimously to approve the motion.  
17

18 **Financial Policies**

19 Senya requested that this matter be tabled until Marty and Chuck are in attendance. Janet moved  
20 to table the matter. Carmen seconded the motion. There was no discussion or public comment.  
21 The Board voted unanimously to approve the motion.  
22

23 **Audio System**

24 Rick noted that the packet contained additional information on the Telecor audio system that was  
25 not in the previous packet. Senya asked if the existing desk microphones will work with the new  
26 system and Rick said yes. Carmen asked if the existing speakers in the room are adequate for the  
27 new system and Rick said yes. Carmen moved to authorize the purchase of the Telecor audio  
28 system from PDM at a cost of \$4,974 to replace the Auditel system which is 14 years old and no  
29 longer supported with parts or service. Janet seconded the motion.  
30

31 *Public Comment: Leo Sinclair, Lochwood Lane* – Asked if the new system will have a recording  
32 feature. Rick said yes - if additional, optional equipment is purchased.  
33

34 *Public Comment: Ginnie Newlin* – Said she is pleased the Board will be getting a new audio  
35 system that will allow her to hear the meetings for a change.  
36

37 *Public Comment: Kathryn Yahraes* – Asked if the new system will allow for remote or lavalier  
38 microphones and Rick said yes.  
39

40 There was no further discussion or public comment. The Board voted unanimously to approve  
41 the motion.  
42

43 **Request for Regional Police Study**

44 Senya said that East Goshen and Westtown have been approached by West Goshen Township to  
45 consider a study on expanding the current regional police force to include West Goshen.  
46



1 Carmen moved to approve the formation of a committee consisting of one or more supervisors  
2 each from East Goshen, Westtown and West Goshen along with the Township Managers and the  
3 Police Chiefs. The committee will be tasked with developing an RFP for the study of the  
4 feasibility of adding West Goshen to WEGO, as well as identifying the various legal and  
5 operational issues that would need to be addressed. Janet seconded the motion.  
6

7 Carmen said the Police Commission has always been in favor of expanding. An expanded  
8 regional police force could be a showcase for Chester County. Janet said it's important to  
9 investigate any type of regional cooperation that could lead to more efficiencies.  
10

11 *Public Comment: Leo Sinclair, Lochwood Lane* – Asked who made the request. Senya said  
12 West Goshen. Mr. Sinclair asked who signed the letter. Senya said the West Goshen Township  
13 Manager. Mr. Sinclair asked the date the request was made and Senya said August 8. Mr.  
14 Sinclair asked who will pay for the study. Senya said the issue of payment will be discussed by  
15 the participating parties when and if a committee is formed. Mr. Sinclair asked if anyone  
16 approached West Goshen to “instigate” the generation of this request. Senya stated that West  
17 Goshen approached WEGO. Mr. Sinclair asked if the Township Manager of West Goshen wrote  
18 the letter on his own. Senya said the Township Manager no doubt acts on behalf of his Board of  
19 Supervisors. Carmen noted that the Township was in a similar situation in 1997, and a regional  
20 police study was conducted at that time. Mr. Sinclair said he believes this request from West  
21 Goshen has been conveniently timed to coincide with the upcoming contract negotiations for the  
22 West Goshen officers.  
23

24 *Public Comment: Officer Ted Lewis (President of WEGO Police Association)* – Said there is a  
25 rumor that West Chester Borough was involved in a recent meeting about this matter but does  
26 not wish it known they were in the meeting. He asked if the Borough was part of the meeting  
27 and Senya said no. Officer Lewis said the fact that WEGO is being approached to consider  
28 expansion speaks volumes about the work done in the department during the past year. He said  
29 the Police Association has no position yet on this matter because no real information is available  
30 as yet, but they do support a study being conducted to determine the feasibility of expansion.  
31 The WEGO Police Association and the West Chester Police Association hope they will be  
32 included in any discussions. They would be valuable resources.  
33

34 There was no further discussion or public comment. The Board voted unanimously to approve  
35 the motion.  
36

### 37 **Refuse & Recycling Bid Options**

38 Rick summarized his memo of August 12 on this topic. Carmen suggested that unless there is a  
39 pressing reason to go out to bid again, the Board consider staying with the current provider and  
40 contract. There is no need to go through all the pain again when the Township has a trash hauler  
41 providing excellent service and there are almost no complaints from residents. Carmen moved to  
42 stay with the current provider and not bid out the refuse and recycling contract at this time. Janet  
43 seconded the motion.  
44

45 *Public Comment: Erich Meyer* – Said he agreed with Carmen. If something isn't broken, don't  
46 try to fix it.

1 *Public Comment: Ginnie Newlin* – Said she also agreed with Carmen.

2  
3 *Public Comment: Bill Egan, Mill Creek* – Said he is in favor of investigation a once per week  
4 option for trash pickup. Mr. Egan asked about the tonnage breakdown for the first trash pickup  
5 of the week versus the second trash pickup of the week. Rick said to his recollection  
6 approximately 2/3 of the tonnage is picked up on the first pickup and 1/3 on the second pickup.  
7 Mr. Egan said that once per week pickup would be better for the environment. Senya said the  
8 trucks would cover the same mileage and burn the same amount of diesel whether they came  
9 once per week or twice per week. Mr. Egan said it would be worth investigating.

10  
11 There was no further discussion or public comment. The Board voted unanimously to approve  
12 the motion.

13  
14 **Police Report**

15 Chief Bernot reported the 2013 Citizens' Police Academy will start September 4 and run for  
16 12 weeks. The only charge will be \$27 to cover Red Cross certification. There will be a Drug  
17 Takeback Initiative on October 26. On August 9 an individual from the 1300 block of Ivy Lane  
18 was arrested for involvement in the theft of lottery tickets from Wawa. The police are  
19 investigating this matter. Chief Bernot stated that she will be curbing traffic enforcement in  
20 Thornbury as the PPU's are too high.

21  
22 **Manley Road Speed Limit**

23 Rick stated that based on data obtained from electronic speed limit signs and input from WEGO,  
24 he recommends changing the speed limit on the section of Manley Road east of North Chester  
25 Road to 35 mph. It's currently 25 mph.

26  
27 Carmen moved to direct staff to begin the process of changing the speed limit per the  
28 recommendation of the Township Manager. Janet seconded the motion. There was no  
29 discussion or public comment. The Board voted unanimously to approve the motion.

30  
31 **Director of Recreation**

32 Rick summarized his memo of August 14 on this topic. He recommends the search for a new  
33 Director of Recreation begin in September instead of October. Janet moved to accept Rick's  
34 recommended timeline for recruitment of a new Director of Recreation. Carmen seconded the  
35 motion.

36  
37 *Public Comment: Kathryn Yahraes* – Expressed concern that the new person will not have  
38 enough time to spend with Frank Vattilano before Frank has to leave. Carmen told her that was  
39 already taken into consideration, and the Board feels the timeline will be adequate. Senya stated  
40 there will be an opportunity for the new hire to spend additional time with Frank, and Frank will  
41 be around (in the area) to answer questions after he retires. Carmen also noted that if the new  
42 hire has recent experience, that person should be current on their background checks, etc.  
43 meaning they will be able to start sooner, allowing more time with Frank.

44  
45 There was no further discussion or public comment. The Board voted unanimously to approve  
46 the motion.

1 Carmen said he asked Rick to create a spreadsheet outlining the hours the Director of Recreation  
2 will generally be required to work throughout the year, broken out by season. This will help give  
3 the candidates an idea of the demands of the job. Senya said that sounds like a good idea and he  
4 trusts the judgment of the search committee in this matter.  
5

6 **Any Other Matter**  
7

8 MARS Drinks N.A. Land Development and Financial Security Agreement -- Carmen moved to  
9 authorize the Land Development and Financial Security Agreement for MARS Drinks N.A. and  
10 to sign the final plans for the approved land development plan of MARS Drinks N.A. for the  
11 improvements depicted on the plans as recommended by Township Zoning Officer Mark Gordon  
12 in a memo to the Board dated August 19. Janet seconded the motion. There was no discussion  
13 or public comment. The Board voted unanimously to approve the motion.  
14

15 BOS Meeting Agenda -- Jon Altshul reported that Mark Gordon's intern Travis has designed an  
16 agenda format for the website that contains hyperlinks to the appropriate packet materials, and he  
17 urged the Board to give it a test drive.  
18

19 Farmers' Market -- Jon said Park & Rec would like \$4,000 in additional funds to advertise the  
20 Farmers' Market for the remainder of 2013. They are considering charging rental fees for the  
21 Winter Market to raise approximately \$2,000 of the needed amount, and using surplus  
22 Community Day donations for the balance.  
23

24 Senya asked Heidi Karpa to confirm that the fees charged to Farmers' Market vendors are not  
25 for the purpose of raising money, but to cover expenses involved in running the market. She  
26 confirmed this. Senya suggested that East Goshen stop charging the vendors any fees, but  
27 operate like the Borough of West Chester and have the vendors do everything themselves in lieu  
28 of a fee. Heidi said she would be hesitant to turn over control of the Market in this way to the  
29 vendors. The Market works out much of the Park & Rec's mission statement. It serves a very  
30 important function in the Township and really helps to build community, provides an alternate  
31 food source, and also meets goals of the Commerce Commission. She described the various  
32 advertising currently being done for the Farmers' Market and remarked on how well it's been  
33 working. Park & Rec would like to continue this advertising.  
34

35 Carmen moved to approve an expenditure of \$4,000 by Park & Rec to advertise the Farmers'  
36 Market for the remainder of 2013. Janet seconded the motion. There was no further discussion  
37 and no public comment. The Board voted unanimously to approve the motion.  
38

39 *Public Comment: Kathryn Yahraes* - Said the ABCs are wasting an opportunity if they don't use  
40 the Farmers' Market as a venue to reach out to residents.  
41

42 *Public Comment: Ginnie Newlin* -- Asked if a survey has been conducted to find out what the  
43 public wants to see at the Farmers' Market. Heidi said she has been working on that and a  
44 survey is coming soon.  
45  
46

1 **Review of Minutes**

2 The Board agreed to table the draft minutes of August 6 until Marty and Chuck are present.

3  
4 **Treasurer's Report & Expenditure Register Report**

5 *See attached Treasurer's Report for August 15, 2013.*

6 The Board reviewed the Treasurer's Report and the current invoices. Janet moved to accept the  
7 Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to  
8 accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the  
9 motion. There was no discussion or public comment. The Board voted unanimously to approve  
10 the motion.

11  
12 **Action List**

13 **Comcast Franchise Renewal** – Rick reported that Township Solicitor Kristin Camp is marking up  
14 the draft agreement.

15  
16 **Correspondence & Reports of Interest**

17 Senya acknowledged receipt of the following:

- 18 • 3<sup>rd</sup> Quarter Goals from the Historical Commission
- 19 • Letter from CIG Comp Tower, LLC regarding transfer of the lease for the cell tower on  
20 the Township property from Liberty Towers, LLC to CIG Comp Tower, LLC effective  
21 July 30, 2013.

22  
23 **Meetings & Dates of Importance**

24 Senya noted the upcoming meetings as listed in the agenda.

25  
26 **Public Comment on Non-Agenda Items**

27 *Kathryn Yahraes* stated that the Historical Commission is concerned about the placement of the  
28 storm shelter to be built by Scout Charlie Barton for his Eagle Scout project. The proposed  
29 location for the shelter in Applebrook Park is in an area the Historical Commission would like to  
30 keep "pristine." She requested the Board reconsider the placement of the shelter. Carmen said  
31 Scout Barton is amenable to locating the shelter wherever the Township would like it placed.  
32 The Board approved construction of the shelter and the general vicinity, but not the exact  
33 location. Senya suggested the Historical Commission and Park & Rec members walk the site  
34 and make a determination for a suitable location in consultation with Township staff.

35  
36 *Erich Meyer* made some suggestions to Jon Altshul on how to improve the new interactive  
37 agenda feature. Jon said he would convey the suggestions to Travis.

38  
39 **Adjournment**

40 There being no further business, the meeting was adjourned at 8:42pm.

41  
42  
43 Submitted by:

44 Anne Meddings

45 Recording Secretary

46 Attachment: *Treasurer's Report*

August 15, 2013

**TREASURER'S REPORT**  
**2013 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$4,692.18
Earned Income Tax	\$609,306.02
Local Service Tax	\$20,654.74
Transfer Tax	\$57,884.33
General Fund Interest Earned	\$1,394.35
Total Other Revenue	\$47,564.94
<b>Total Receipts:</b>	<b>\$741,496.56</b>

Accounts Payable	\$97,152.54
<u>Electronic Pmts:</u>	
Health Insurance	\$53,978.34
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$18,082.89
Payroll	\$101,000.00
<b>Total Expenditures:</b>	<b>\$270,213.77</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$185.24
<b>Total State Liquid Fuels:</b>	<b>\$185.24</b>

Expenditures:	<b>\$0.00</b>
---------------	---------------

**CAPITAL RESERVE**

Interest Earned	<b>\$716.04</b>
-----------------	-----------------

Expenditures:	<b>\$8,422.23</b>
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**TRANSPORTATION FUND**

Interest Earned	<b>\$305.73</b>
-----------------	-----------------

Expenditures:	<b>\$0.00</b>
---------------	---------------

**SEWER OPERATING**

Receipts	\$146,993.42
Interest Earned	\$88.32
<b>Total Sewer:</b>	<b>\$147,081.74</b>

Accounts Payable	\$47,621.65
Debt Service	\$28,837.47
<b>Total Expenditures:</b>	<b>\$76,459.12</b>

**REFUSE**

Receipts	\$68,237.16
Interest Earned	\$42.69
<b>Total Refuse:</b>	<b>\$68,279.85</b>

Expenditures	<b>\$14,765.07</b>
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**SEWER CAPITAL RESERVE**

Interest Earned	<b>\$152.18</b>
-----------------	-----------------

Expenditures	<b>\$0.00</b>
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August 29, 2013

**TREASURER'S REPORT**  
**2013 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$2,471.55	Accounts Payable	\$64,830.44
Earned Income Tax	\$39,400.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$24,400.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$1,821.49
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$129,905.31	Debt Service	\$0.00
Total Receipts:	<u>\$196,176.86</u>	Payroll	\$73,000.00
		Total Expenditures:	<u>\$139,651.93</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
Interest Earned	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>		

**CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
-----------------	---------------	---------------	---------------

**TRANSPORTATION FUND**

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
-----------------	---------------	---------------	---------------

**SEWER OPERATING**

Receipts	\$239,563.60	Accounts Payable	\$12,167.74
Interest Earned	\$0.00	Debt Service	\$0.00
Total Sewer:	<u>\$239,563.60</u>	Total Expenditures:	<u>\$12,167.74</u>

**REFUSE**

Receipts	\$77,944.91	Expenditures	<u>\$66,493.31</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$77,944.91</u>		

**SEWER CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** BRIAN MCCOOL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** 08-29-13

---

The sewer and refuse revenue is higher than usual because of the approaching due date. Total Other Revenue includes two payments for Cable Television Franchise Revenue, \$61,520.03 was received from Comcast and \$47,418.34 was received from Verizon.

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

Report Date 08/23/13

Expenditures Register  
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Report Date 08/23/13

Expenditures Register  
GL-1308-38881

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
119	37113	1	01401 3120	BEE.NET INTERNET SERVICES CONSULTING SERVICES BEE MAIL ACCTS - SEPT.2013	201309013	08/23/13	08/23/13	08/23/13	5127	315.00
										315.00
3117	37114	1	01452 3040	BETTE'S BOUNCES PUMPKIN FESTIVAL DEPOSIT-TRACKLESS TRAIN - PUMPKIN FESTIVAL	26232-1	08/23/13	08/23/13	08/23/13	5128	275.00
										275.00
3113	37118	1	01487 4600	BUCKS COUNTY COMMUNITY COLLEGE TRAINING & SEMINARS-EMPLY FIRE INSPECT.COURSE - V.DIMARTINI	082013	08/23/13	08/23/13	08/23/13	5129	150.00
										150.00
3118	37120	1	01409 3745	CALLAGHAN ELECTRICAL CONSTRUCTION LLC PW BUILDING - MAINT REPAIRS CLEANING SWITCH GEAR & TRANSFORMERS	2818P	08/23/13	08/23/13	08/23/13	5130	1435.36
										1,435.36
1990	37121	1	01401 2100	CRYSTAL SPRINGS MATERIALS & SUPPLIES COFFEE & COFFEEMATE	3154612 080913	08/23/13	08/23/13	08/23/13	5131	107.15
										107.15
2577	37122	1	01401 3840	DE LAGE LANDEN RENTAL OF EQUIP. -OFFICE SAVIN/C5050 AUGUST 2013	19064457	08/23/13	08/23/13	08/23/13	5132	378.00
										378.00
454	37123	1	01414 3050	ENVIRONMENTAL MANAGEMENT CENTER ZONING CONSULTANTS BAL.DUE - JUNE 2013 COMPREHENSIVE PLAN UPDATE	67613 -2	08/23/13	08/23/13	08/23/13	5133	1565.52
										1,565.52
1813	37125	1	01401 3250	FEDEX POSTAGE PACKAGE TO KEYSTONE PRECISION INSTR	2-358-88914	08/23/13	08/23/13	08/23/13	5134	38.35
										38.35

GPS unit

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Report Date 08/23/13

Expenditures Register

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2225				MAIL FINANCE						
	37134	1	01401 3840	RENTAL OF EQUIP. -OFFICE	H4130683	08/23/13	08/23/13	08/23/13	5141	522.00
				POSTAGE MACHINE LEASE 6/5/13-9/4/13						
										522.00
864				METROPOLITAN COMMUNICATIO						
	37136	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	IN000097619	08/23/13	08/23/13	08/23/13	5142	350.00
				LED FLOODS						
				<i>For back of trucks</i>						350.00
1540				NELSON, PAMELA						
	37137	1	01452 3710	ZUMBA	082013	08/23/13	08/23/13	08/23/13	5143	438.00
				ZUMBA INSTRUCTION - SUMMER 2013						
										438.00
2759				NEW HOLLAND GROUP						
	37138	1	01430 2330	VEHICLE MAINT AND REPAIR	927233	08/23/13	08/23/13	08/23/13	5144	341.15
				BRAKE ASSEMBLY - TRUCK #10						
	37139	1	01430 2330	VEHICLE MAINT AND REPAIR	927098	08/23/13	08/23/13	08/23/13	5144	406.29
				JOINT ASSEMBLIES, HUB & BEARINGS						
				TRUCK #10						
										747.44
1785				PENNSYLVANIA STATE POLICE						
	37142	1	01401 3000	GENERAL EXPENSE	060613	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK STANLEY,D. - R0185351						
	37142	2	01401 3000	GENERAL EXPENSE	060613	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK ZIDAN, H. - R0229161						
	37143	1	01401 3000	GENERAL EXPENSE	070813	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK GLADFELTER- R0314432						
	37143	2	01401 3000	GENERAL EXPENSE	070813	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK STROLLEY,S.-R0314459						
	37143	3	01401 3000	GENERAL EXPENSE	070813	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK BARNETT, J.-R0314565						
	37143	4	01401 3000	GENERAL EXPENSE	070813	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK TAVOR, T. R0314593						
	37143	5	01401 3000	GENERAL EXPENSE	070813	08/23/13	08/23/13	08/23/13	5145	10.00
				BKGRND CHECK WOLF, A. R0314698						
										70.00

5

Report Date 08/23/13

Expenditures Register  
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Report Date 08/23/13

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07				MUNICIPAL AUTHORITY						
3084				PA DEPARTMENT OF TRANSPORTATION						
	37141	1	07425 1000	MARYDELL PUMP STATION - ENGINEER	1801431018	08/23/13	08/23/13	08/23/13	2206	3671.00
				HIGHWAY OCCUPANCY PERMITS - MARYDELL						
				DIVERSION						
										3,671.00
										113,204.41
47 Printed, totalling										113,204.41

## FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	40,228.63	GENERAL FUND
05	05	8,938.85	SEWER OPERATING
06	06	60,365.93	REFUSE
07	07	3,671.00	MUNICIPAL AUTHORITY
		113,204.41	

## PERIOD SUMMARY

Period	Amount
1308	113,204.41
	113,204.41

Report Date 08/27/13

Expenditures Register  
GL-1308-38918

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01				GENERAL FUND						
3120				17-EXTON-S.T.T.C.						
	37158	1	01430 2330	VEHICLE MAINT AND REPAIR	035160-00	08/27/13		08/27/13		3666.48
				4 MICHELIN TIRES FOR BACKHOE						
										3,666.48
										3,666.48
										0 Printed, totalling 3,666.48

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	3,666.48	GENERAL FUND
		3,666.48	

PERIOD SUMMARY

Period	Amount
1308	3,666.48
	3,666.48

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Report Date 08/29/13

Expenditures Register

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GL-1308-38937

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
525	37173	1	01433 2450	GARDEN STATE HWY. PRODUCT MATERIALS & SUPPLIES - SIGNS HIP SINGLE FACED WHITE/GREEN SIGNS	095135	08/28/13		08/28/13		1249.74
										1,249.74
2588	37174	1	01430 2330	GOODYEAR WHOLESALE TIRE CTR VEHICLE MAINT AND REPAIR GOODYEAR MARATHON RADIAL TIRES 2	901639309	08/28/13		08/28/13		145.80
										145.80
2791	37175	1	01367 3240	GOTHARD, DIANE PARK FEES REFUND OF PAVILION FEE DUE TO POOR CONDITION AT ARRIVAL	082613	08/28/13		08/28/13		100.00
										100.00
563	37176	1	01401 3032	GRAINGER DEER MANAGEMENT - SUPPLIES RED & WHITE FLAGGING TAPE	9221440267	08/28/13		08/28/13		23.70
										23.70
2631	37177	1	01401 2110	GRAPHIC IMPRESSIONS OF AMERICA INC. STATIONERY IVORY BOS LETTERHEAD & ENVELOPES	13-9338	08/28/13		08/28/13		365.20
										365.20
2717	37178	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS. TRAFF. SIG. TRAF. LIGHT REPAIR - GREENHILL & RT. 352	34588	08/28/13		08/28/13		130.00
	37179	1	01433 2500	MAINT. REPAIRS. TRAFF. SIG. BALANCE DUE - DAMAGED TRAFFIC LIGHT GREENHILL & RT. 352 (INSURANCE CLAIM FILED)	34231-2	08/28/13		08/28/13		2699.00
										2,829.00
765	37186	1	01434 3610	LENNI ELECTRIC CORPORATION STREET LIGHTING STREETLIGHT MAINT. JULY-SEPT. 2013	130815	08/28/13		08/28/13		117.00
										117.00

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Report Date 08/29/13

Expenditures Register

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06		REFUSE								
241				C.C. SOLID WASTE AUTHORITY						
	37167	1	06427 4502	LANDFILL FEES	34346	08/28/13		08/28/13		6088.17
				WEEK 8/16/13 - 8/22/13						
										6,088.17
3119				DAVIS, SUSAN						
	37169	1	06427 4500	CONTRACTED SERV.	082113	08/28/13		08/28/13		39.21
				REIMBURSEMENT FOR DAMAGED TRASH CAN						
										39.21
										30,291.60
0 Printed, totalling										30,291.60

## FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	20,935.33	GENERAL FUND
05	05	3,228.89	SEWER OPERATING
06	06	6,127.38	REFUSE
		30,291.60	

## PERIOD SUMMARY

Period	Amount
1308	30,291.60
	30,291.60



## EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in <b>bold</b>	September 3, 2013
<b>Item</b>	<b>Date</b>
Hershey's Mill Dam	September 3, 2013
Comp Plan	September 3, 2013
Open Space Plan	September 3, 2013
Act 167 Ordinance	September 3, 2013
Comcast Franchise Renewal	September 17, 2013
Quarterly Report on Comp Plan Goals for ABCs	October 15, 2013
Quarterly Report Municipal Authority Projects	October 15, 2013
Quarterly Financial Reports	October 15, 2013
Quarterly Report on I&I	October 15, 2013
Quarterly Review of Right to Know Requests	October 15, 2013

# EAST GOSHEN TOWNSHIP

## ACTION ITEM

Item:	Hershey's Mill Dam					No:	1
List Date:	5/22/2007		Completed Date:				
Description:	Bring Dam into compliance with DEP requirements or dispose of dam						
Date	Action						
	Note I have hidden the 2010 comments to save space						
1/3/2011	Update from Neil DeReimer						
2/1/2011	Update from Neil DeReimer						
3/1/2011	Update tabled to 3/8						
3/8/2011	Update from Neil DeReimer						
3/24/2011	American Rivers/NOAH grant denied						
4/5/2011	Update from Neil DeReimer						
5/10/2011	Update from Neil DeReimer						
6/7/2011	Update from Neil DeReimer						
7/12/2011	Update from Neil DeReimer						
8/9/2011	Update from Neil DeReimer						
11/1/2011	Update from Neil DeReimer and see attached						
12/6/2011	Update from Neil DeReimer						
12/9/2011	Submitted grant application to Americon Rivers (decision by 3/9/12)						
1/3/2012	contacted PADEP about meeting						
2/7/2012	Conference call with DEP scheduled for 2/2/12						
3/7/2012	Contract with Walsh executed on 2/7. Status report attached						
4/3/2012	Status report attached						
5/1/2012	Status report attached						
6/5/2012	Status report attached						
7/3/2012	Status report attached						
8/7/2012	Presentation to BoS. BoS agreed to send 1,000 foot letter and invite residents once rendering is done						
10/2/2012	Presentation - Ok to send plans to DEP						
11/13/2012	Plans sent to DEP						
12/4/2012	Status Report attached						
1/7/2013	Per DEP we should have comments on plans by mid January						
2/5/2013	DEP advised that we need to submit for an NPDES permit and provide them with an O&M Manual. The engineer has submitted the NPDES Application and is preparing the O&M Manual						
3/5/2013	Revised plans sent to DEP on 2/18						
5/7/2013	Comment letter received. Engineer will re-submit next week.						
6/4/2013	Verbal Report at Meeting -Engineer waiting on info from structural engineer						
7/2/2013	Verbal Report at Meeting						
8/6/2013	Revised plan sent to DEP on 7/1						
9/3/2013	Waiting on a response from DEP						

# EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

**Comp Plan**

No:

4

List Date:

2/7/2011

Completed Date:

Description:

Update Comp Plan

Date	Action
2/7/2012	Consider applying for Vision Partnership Grant. At 2/7 meeting BoS requested Staff develop RFP for Consultant
3/20/2012	Working on RFP
4/17/2012	Working on RFP
5/15/2012	RFP Issued
6/19/2012	Contracted with Brandywine Conservancy on 6/5
7/17/2012	Working on grant application which is due 8/15/12
8/21/2012	VP Grant Application submitted 8/15/12
10/16/2012	CCPC recommended grant for approval
1/15/2013	Contract executed. Memo on task force makeup in 1/15 agenda
2/19/2013	Comp Plan Task created. Kick off meeting scheduled for February 25, 2013
3/5/2013	Verbal Update on 2/25/13 meeting
5/7/2013	The public visioning session is scheduled for June 3, 2013
6/4/2013	Verbal Update on Visioning Session
7/2/2013	Board to review "sustainability section" on 7/2
8/6/2013	BoS met with John T on 7/23 to establish "goals" for the Plan.
9/3/2013	Verbal Update on 8./26/13 meeting

## EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

## Open Space Plan

No:

14

List Date:

6/18/2013

Completed Date:

**Description:**

Consider updating the Open Space Plan

Date	Action
8/6/2013	RFP Issued in July. BoS to consider proposals on 8/6. Tabled pending additional info
9/3/2013	On 9/3 agenda for action by Board

# EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

**Act 167 Ordinance**

No:

List Date:

**7/16/2013**

Completed Date:

Description:

**Adopt Act 167 Ordinance by January 2, 2014**

Date	Action
8/6/2013	Seminar scheduled for 8/7/13
9/3/2013	<b>Rick and Mark attended seminatr on 8/7 and 8/28 and are working on draft ordinance</b>

2545 Martin Road  
Willow Grove, PA 19090  
August 9, 2013

Mr. Mark A. Gordon  
Township Zoning Officer  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380-6199



Re: Zoning Application for 1410 Linden Lane

Dear Mr. Gordon:

As you know I have withdrawn my recent zoning application which I presented to the Planning Commission at the meeting of August 7, 2013. I request that you also see to it that the Board of Supervisors and Zoning Hearing Board have also withdrawn my plan for a review. I had been scheduled to meet before these bodies.

I appreciate your inputs on this matter and will have my engineer take a fresh look at the site plan to see if development can practically be achieved without the need for variances. Back to the drawing board.

Very truly yours,

A handwritten signature in black ink that reads "Donald C. Ruddy". The signature is written in a cursive style with a large, stylized 'D' at the beginning.

Donald C. Ruddy