

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**

Tuesday, October 1, 2013  
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report - [Acknowledge PECO’s installation of new 104 foot tall antenna at Goshen Substation as part of Smart Meter Program](#)
  - a. Friends of East Goshen Update – Chuck Proctor
  - b. Comp Plan Update – Janet Emanuel
7. Public Hearings - None
8. Police/EMS Report – None  
Malvern Fire Co. – None  
Fire Marshal - [Carmen Battavio Sept 2013](#)  
Goshen Fire Co - None
9. Financial Report – None
10. Old Business
11. New Business
  - a. [Acknowledge Westtown-East Goshen Police 2014 Proposed Budget](#)
  - b. [Consider Westtown East Goshen Police Agreement](#)
  - c. [Consider 2014-2016 Refuse Bid Proposals](#)
  - d. [Consider Resolution Amending the East Goshen Non-Uniformed Defined Contribution Pension Plan for 2013](#)
12. Any Other Matter
13. Approval of Minutes
  - a. [September 17, 2013](#)
14. Treasurer’s Report
  - a. [September 26, 2013](#)
15. Review Action List
  - a. [October 1, 2013](#)
16. Correspondence, Reports of Interest
  - a. [Acknowledge Comcast’s letter announcing continued free Internet service to schools and local libraries in East Goshen Township](#)
17. Dates of Importance

Oct 01, 2013	Board of Supervisors	7:00 PM
Oct 02, 2013	Planning Commission	7:00 PM
Oct 03, 2013	Park Commission	7:00 PM
Oct 03, 2013	Farmers Market	3:00 PM
Oct 05, 2013	Township Yard Sale	9 AM-1PM
	(Oct 06 – Rain date)	
Oct 09, 2013	Conservancy Board	7:00 PM

Oct 10, 2013	Historical Commission	7:00 PM
Oct 10, 2013	Farmers Market	3:00 PM
Oct 14, 2013	Municipal Authority	7:00 PM
Oct 15, 2013	Board of Supervisors	7:00 PM
Oct 17, 2013	Police Commission	5:30 PM
	WEGO Police Dept	
Oct 17, 2013	Openspace & Recreation Plan Task Force	7:00 PM
	Kick off meeting	
Oct 17, 2013	Farmers Market	3:00 PM
Oct 19, 2013	Pumpkin Festival	10 AM-1PM
	(Rain date – Oct 20)	
Oct 21, 2013	Commerce Commission	7:00 PM
Oct 22, 2013	Friends of East Goshen	7:00 PM
Oct 24, 2013	Farmers Market	3:00 PM
Oct 28, 2013	Comp Plan Task Force	7:00 PM
Oct 31, 2013	Farmers Market	3:00 PM

Winter (NEW) Newsletter – Articles to be submitted to Nancy *no later* than Tuesday, Oct 29<sup>th</sup>.

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

PECO has advised us that they will be installing a new 104 foot tall antenna at the Goshen Substation as part of PECO's Smart Meter Program. Construction is expected to start in November. The existing pole and antenna will be removed once the new antenna has been placed in service.

F:\Data\Shared Data\Property Management\53-4\53-4-149 (1606 E Strasburg--PECO)\New Tower 092313.docx

**BOARD OF SUPERVISORS**  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199  
610-692-7171 Fax 610-692-8950  
[www.eastgoshen.org](http://www.eastgoshen.org)

Date: September 25, 2013  
To: Board of Supervisors  
From: Carmen Battavio  
Re: Fire Marshal Report

Fire Marshal activities as of 9/25/2013

9/24/13- Boas Surgical Supply, 1450 E. Boot Road Suite 300C

- Met with Codes Inspector Vince Martini prior to a scheduled fire drill to go over protocol we will be using.
- Met Vince and Mark Gordon at Boas Surgical, gave fire drill protocol to office staff. Instructed staff on RACE Protocol for events to use in case of fire or emergency.
- Ran through 4 mock fire drills using different offices for the "fire". Found and recommended the best area to gather once evacuation from building is completed.

FYI

R- Rescue  
A- Alert/Alarm  
C- Confine/Contain  
E- Extinguish/Evacuate

TIS- 2 hrs

Mileage for reimbursement 9

**WESTTOWN-EAST GOSHEN POLICE DEPARTMENT**

**2014 Proposed Budget**  
 Version 2.2 Includes 2 new full-time officers, an additional Traffic Officer with the current 8 hour shift (staffing 5 with minimum 4 working shift), promoting a sergeant to cover shift. Additional information added to the bottom is the proposed technology updates and equipment from Chief Bernot considered Capital Expenses. 2014 MMO - larger increase for health insurance and minor changes to capital budget on page 3.  
 10% liability insurance increase. Updated Actuals column and PPU's from 8/30/2013.  
 increase in hospitalization.

	Actual 2010	Actual 2011	Actual 2012	Approved 2013	Actual Aug-13	Projected Dec-13	Proposed 2014	
<b>PAYROLL EXPENSES</b>								
CHIEF OF POLICE - 1 in 2013	\$108,469.66	\$112,266.18	\$77,951.44	\$90,000.00	\$52,884.59	\$91,346.11	\$127,500.00	Estimated 2% increase for 2014 for budget purposes only.
LIEUTENANT-2	\$0.00	\$0.00	\$44,629.00	\$230,000.00	\$174,048.92	\$239,600.00	\$243,984.00	2 LT's estimated 2% increase for 2014 for budget purposes only.
SERGEANTS-6 / 7 proposed	\$347,735.36	\$360,014.00	\$391,732.12	\$577,745.28	\$366,856.76	\$542,572.00	\$687,516.90	Base salary for 7 sergeants.
CORPORALS-0	\$316,871.68	\$343,741.87	\$244,725.58	\$0.00	\$0.00	\$0.00	\$0.00	No corporal positions for 2014
FULL-TIME OFFICERS - 17 / 18 proposed	\$1,336,059.44	\$1,418,982.07	\$1,408,636.58	\$1,432,757.12	\$938,407.59	\$1,407,611.39	\$1,365,240.57	Base salary for 18 fulltime officers (2 new in 2014, 3 new in 2013, 13 top officers)
PART-TIME OFFICERS-15	\$122,690.76	\$131,266.48	\$173,004.01	\$295,975.68	\$211,449.72	\$317,174.58	\$268,738.56	10,368 hours of Parttime Officers to fill in the 5th slot on each shift. Protects Department from OT if someone calls off due to minimum staffing of 4 officers
OFFICE STAFF- 3 FT	\$156,395.14	\$161,791.68	\$167,254.62	\$173,108.29	\$124,861.68	\$176,108.29	\$176,570.44	Wages for 3 FT Admin staff
VACATION	\$123,675.94	\$134,784.00	\$151,820.72	\$88,226.96	\$68,264.99	\$102,397.49	\$118,609.92	Cost to replace an officer on vacation and vacation time that has been sold back.
SICK	\$227,010.68	\$213,997.45	\$165,032.96	\$67,522.23	\$52,793.24	\$79,189.86	\$104,527.45	Cost to replace an officer on sick leave and sick leave that has been sold back.
COMP	\$56,844.44	\$62,080.40	\$80,608.21	\$35,574.00	\$34,478.96	\$51,718.44	\$40,642.56	Cost to replace an officer who has taken a comp day and comp days that have been sold back.
PERSONAL	\$14,847.86	\$14,131.04	\$13,265.52	\$10,951.00	\$11,269.68	\$16,904.52	\$34,131.41	Cost to replace an officer who has taken a personal day.
COURT	\$32,855.29	\$30,679.50	\$28,530.60	\$34,736.61	\$21,309.37	\$28,000.00	\$29,374.14	Cost for an officer to go to court if he is not schedule to work that day.
LONGEVITY	\$79,499.88	\$94,586.63	\$85,226.79	\$91,670.27	\$64,492.91	\$91,670.27	\$91,628.20	Per contract, reduced in 2014 because a few Fters retired/resigned and we have a cap on longevity now.
OVERTIME	\$161,148.51	\$143,756.91	\$108,172.43	\$75,000.00	\$36,973.96	\$50,000.00	\$50,000.00	Overtime reduced significantly and anticipate it continuing.
SHIFT DIFFERENTIAL	\$36,366.63	\$37,366.20	\$36,783.84	\$39,886.41	\$23,751.41	\$39,000.00	\$40,684.14	Shift differential pay 3% when you work between 3 pm and 8 am with the exception of the 7-3 shift.
HOLIDAYS 13-1/2 DAYS PER YEAR	\$40,437.84	\$39,826.48	\$40,646.66	\$46,919.66	\$32,519.29	\$45,000.00	\$45,900.00	This is where the FT officer's 1/2 pay is listed and a PT's 1 and 1/2 pay.
SCHOOL & FIREARMS TRNG.	\$42,528.39	\$51,592.57	\$27,542.24	\$45,000.00	\$17,126.00	\$45,000.00	\$45,900.00	All training to include Act 180 Mandatory training, Firearms Training, Taser training etc. This is not Private Education Allowance - college tuition
TRAINING- NEW HIRES	\$6,785.00	\$9,435.00	\$2,725.00	\$10,000.00	\$22,970.00	\$34,455.00	\$10,000.00	This is for up to 1,000 hours of new PT officer training at \$10.00 per hour.
K-9 PAYROLL- TRNG & OT	\$3,468.60	\$6,223.36	\$6,440.72	\$6,666.40	\$897.40	\$1,346.10	\$0.00	No K9 officer proposed for 2014
MISCELLANEOUS- entirely refunded	\$109,540.88	\$107,210.21	\$105,510.26	\$0.00	\$73,705.54	\$110,558.31	\$0.00	Not budgeted for because it is refunded in full.
DETECTIVE ALLOWANCE	\$3,900.00	\$3,900.00	\$3,825.00	\$3,900.00	\$1,950.00	\$3,900.00	\$3,900.00	Firm amount according to contract
WORK COMP PAY, partially refunded	\$131,315.72	\$42,616.35	\$94,378.97	\$0.00	\$36,320.65	\$36,320.65	\$0.00	Not budgeted for because we cannot project a work comp injury. Part of what we spend is refunded by insurance company
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$3,458,447.70</b>	<b>\$3,520,248.38</b>	<b>\$3,458,443.27</b>	<b>\$3,355,639.91</b>	<b>\$2,367,332.66</b>	<b>\$3,509,873.00</b>	<b>\$3,484,848.29</b>	3.85% increase over approved 2013 budget
						<b>\$3,362,994.04</b>		

	Actual 2010	Actual 2011	Actual 2012	Approved 2013	Actual Aug-13	Projected Dec-13	Proposed 2014	
<b>BENEFIT EXPENSES</b>								
SOCIAL SECURITY & MED.	\$242,693.11	\$251,310.16	\$250,300.61	\$256,706.45	\$175,916.18	\$263,874.27	\$266,590.89	Payroll total multiplied by 7.65% - employer portion of Social Security and Medicare Tax
UNEMPLOYMENT COMP	0	\$0.00	\$4,067.64	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	Unemployment comp payment to have the ability to appeal a claim
DENTAL	\$43,751.08	\$49,907.91	\$48,836.43	\$46,200.00	\$28,261.51	\$46,200.00	\$49,434.00	Premium for the year and dental kitty. 7% increase estimated.
EYE CARE	\$9,821.13	\$8,723.74	\$12,376.14	\$10,000.00	\$5,421.69	\$8,132.54	\$10,000.00	Eye Kitty.
PHYSICALS	\$1,595.00	\$1,398.53	\$380.00	\$1,500.00	\$5,705.75	\$8,558.63	\$10,000.00	We have to pay the price of the officers physicals each year. Age 40 and over each year, age 39 and under every other year. Deductible is higher beg in 2013
PRESCRIPTION	\$9,173.64	\$8,344.88	\$6,621.66	\$0.00	\$1,256.53	\$1,300.00	\$0.00	No longer pay rx deductibles. The 2013 expenses were for 2012 dates of service.
CLEANING ALLOWANCE	\$17,412.79	\$15,332.86	\$17,798.57	\$17,000.00	\$8,336.95	\$17,000.00	\$25,000.00	\$750 per fulltime officer per contract and parttime officers at 25 cents per hour worked
CLOTHING ALLOWANCE	\$2,925.00	\$2,925.00	\$2,925.00	\$2,340.00	\$2,925.00	\$2,925.00	\$2,925.00	\$585 per detective per contract - 5 detectives in 2014
SHOE ALLOWANCE	\$4,309.78	\$4,342.31	\$4,056.81	\$4,050.00	\$4,100.00	\$4,050.00	\$11,600.00	\$400 per fulltime officer and an additional \$50 per bike unit officer per contract
HEALTH CLUB	\$5,357.88	\$5,873.65	\$5,915.36	\$7,650.00	\$1,959.00	\$6,000.00	\$7,650.00	Up to \$450 per fulltime officer towards health club membership per contract. Not everyone uses this benefit.
PRIVATE EDUCATION	\$13,436.00	\$14,122.87	\$16,522.53	\$16,500.00	\$4,600.00	\$16,500.00	\$16,500.00	Per contract - college tuition for approved courses
UNIFORMS	\$26,183.16	\$26,018.63	\$26,331.74	\$25,000.00	\$28,962.56	\$30,000.00	\$40,000.00	Uniforms, badges, bullet proof vests for entire department.
INSURANCE HEALTH-BC/BS	\$575,903.33	\$640,751.83	\$675,954.29	\$413,278.80	\$265,275.55	\$420,000.00	\$561,500.00	Premium for 2014 with estimated 25% increase. Changes anticipated "family status". This includes two proposed FT hires with a status of "family" for a premium of \$22,225.95 x 2
HSA accounts	\$7,595.00	\$11,898.96	\$15,956.06	\$52,000.00	\$53,886.51	\$54,000.00	\$57,000.00	H.S.A and potential H.R.A (retirees). \$46,000 deposited into employees H.S.A. accounts and a potential to pay out \$11,000 to retirees for deductibles.
INSURANCE LIFE & DISABIL.	\$42,841.34	\$39,551.68	\$36,428.95	\$47,000.00	\$30,019.72	\$39,964.00	\$41,200.00	Premium for the year for life insurance, short and long term disability. 3% increase over Dec proj...estimate only, quote not received.
WORK COMP- SWIF	\$374,811.61	\$307,380.55	\$336,872.00	\$300,000.00	\$162,827.80	\$300,000.00	\$309,000.00	Premium for the year for work comp. 3% increase over Dec proj...estimate only, quote not received.
PUBLIC OFF & POLICE PROF.	\$43,936.34	\$92,530.11	\$48,353.00	\$51,498.38	\$342.00	\$51,498.00	\$56,648.00	Premium for the year for police professional and employee liability insurance. 10% increase.
PREVENTATIVE SHOTS	\$520.00	\$450.00	\$350.00	\$500.00	\$0.00	\$500.00	\$500.00	Hepatitis/flu shots if they want them.
RETIREMENT HEALTH BENEFITS	\$31,447.97	\$44,396.87	\$70,588.17	\$67,889.56	\$53,636.21	\$76,908.00	\$94,724.10	Premium for 2014 with estimated 25% increase.
SAVINGS FOR RETIREMENT BENEFITS	\$66,000.00	\$66,000.00	\$66,000.00	\$66,000.00	\$66,000.00	\$66,000.00	\$66,000.00	\$66,000 deposited into post retirement benefit account
457 K PLAN CONTRIBUTIONS	\$12,769.81	\$13,079.88	\$12,366.54	\$13,497.44	\$8,019.38	\$12,029.07	\$12,113.09	.05% contributed into Officers' 457K plan on earned income
WEGO POLICE PENSION	\$407,412.00	\$223,546.75	\$433,021.00	\$613,501.00	\$0.00	\$613,501.00	\$653,008.00	2014 Act 44 minimum "reduced" MMO.
WEGO Pension Savings	\$429,559.00	\$210,818.00	\$165,458.00	\$165,458.00	\$0.00	\$165,458.00	\$230,076.00	2014 based upon Market Value. Additional funds needed.
WEGO NON-UNIFORM PENSION	\$0.00	\$276.00	\$0.00	\$8,655.41	\$0.00	\$8,655.41	\$9,288.00	Non union 401K expected Act 205 receipts to cover this amount.
<b>TOTAL BENEFIT EXPENSES</b>	<b>\$2,369,454.97</b>	<b>\$2,038,981.17</b>	<b>\$2,257,480.50</b>	<b>\$2,191,225.04</b>	<b>\$907,452.34</b>	<b>\$2,218,053.91</b>	<b>\$2,535,757.08</b>	15.72% increase over approved 2013 budget

-2.93%

increase over approved 2013 budget

2014 Proposed Budget

	<u>Actual</u> <u>2010</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2012</u>	<u>Approved</u> <u>2013</u>	<u>Actual</u> <u>Aug-13</u>	<u>Projected</u> <u>Dec-13</u>	<u>Proposed</u> <u>2014</u>	
<b>VEHICLE EXPENSES</b>								
VEHICLE INSURANCE	\$40,671.44	\$62,504.37	\$41,703.00	\$50,122.60	\$17,682.00	\$50,122.60	\$55,135.00	10% increase
VEHICLE MAINTENANCE	\$45,461.18	\$42,266.74	\$28,314.30	\$25,000.00	\$22,885.54	\$30,000.00	\$25,000.00	Vehicle maintenance
VEHICLE TIRES/REPAIR	\$9,018.43	\$5,734.92	\$7,387.12	\$7,500.00	\$4,101.03	\$7,500.00	\$7,500.00	Vehicle Tires and Repair of tires
VEHICLE MISCELLANEOUS	\$7,044.33	\$5,785.49	\$8,018.22	\$6,000.00	\$6,050.71	\$6,050.71	\$6,100.00	Car wash and incidentals
VEHICLE REPLACEMENT	\$132,765.55	\$142,218.11	\$145,464.57	\$150,000.00	\$133,120.10	\$140,000.00	\$150,000.00	Lease payments, equipment and labor to install new equipment
VEHICLE GASOLINE	\$93,256.76	\$122,954.00	\$102,832.02	\$130,000.00	\$72,944.04	\$109,416.06	\$115,000.00	Gasoline
<b>TOTAL VEHICLE EXPENSES</b>	<b>\$328,217.69</b>	<b>\$381,463.63</b>	<b>\$333,719.23</b>	<b>\$368,622.60</b>	<b>\$256,783.42</b>	<b>\$343,089.37</b>	<b>\$358,735.00</b>	-2.68% increase over approved 2013 budget
				10.46%				
<b>OTHER EXPENSES</b>								
LEGAL FEES	\$59,456.63	\$61,846.13	\$58,732.02	\$35,000.00	\$32,626.52	\$40,000.00	\$35,000.00	Legal fees
OFFICE SUPPLIES	\$9,405.18	\$9,189.17	\$8,785.76	\$9,000.00	\$8,498.19	\$11,000.00	\$9,000.00	Office supplies
POLICE SUPPLIES	\$14,528.94	\$17,976.69	\$17,658.63	\$15,000.00	\$16,177.95	\$24,266.93	\$15,000.00	Police supplies, fingerprint equipment and other supplies that are used up throughout the year
CAMERA/FILM SUPPLIES	\$862.38	\$718.57	\$663.51	\$3,000.00	\$3,725.03	\$5,587.55	\$3,000.00	Camera supplies, updating cell camera back up etc.
COPIER	\$1,053.56	\$1,239.10	\$701.66	\$750.00	\$166.39	\$249.59	\$750.00	Copier charges
POSTAGE	\$1,744.67	\$1,543.34	\$1,842.55	\$1,700.00	\$1,980.47	\$2,970.71	\$1,700.00	Postage meter
PRINTING	\$2,238.61	\$2,251.74	\$1,171.81	\$3,000.00	\$798.12	\$1,197.18	\$3,000.00	Printing of police forms....citations, accidents etc
COMPUTERS	\$25,032.33	\$25,914.11	\$35,291.21	\$34,000.00	\$38,092.35	\$57,138.53	\$34,000.00	Computers and IT fees
TASER GRANT	\$26,920.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	n/a
DCED Grant	\$88,716.24	\$29,404.87	\$2,062.97	\$0.00	\$0.00	\$0.00	\$0.00	n/a
DRUG UNIT	\$2,716.16	\$2,331.35	\$2,159.61	\$3,000.00	\$291.64	\$3,000.00	\$3,000.00	Supplies specific to detective unit - evidence supplies
TRAFFIC UNIT	\$1,066.60	\$562.74	\$2,451.12	\$9,000.00	\$3,613.20	\$9,000.00	\$9,000.00	Paint, computer programs etc. Included an additional \$6,000 in order to rent scales from E. Whiteland Twp @ \$500 per month.
BIKE PATROL UNIT	\$459.81	\$937.44	\$817.74	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	Bike supplies
K-9 UNIT SUPPLIES/INSUR/ALLOW.	\$1,033.45	\$1,685.94	\$1,889.11	\$1,500.00	\$484.36	\$726.54	\$0.00	Dog food, allowances etc
CITIZENS POL. ACADEMY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	If we have the program in 2014, it is paid for with tuition from the resident taking the class and small donations from the community
DARE EXPENSES	\$806.76	\$858.00	\$648.00	\$0.00	\$15.75	\$23.63	\$0.00	Generally work from donations.
FIREARMS SUPPLIES/TRNG.	\$7,471.13	\$7,173.95	\$7,467.22	\$7,500.00	\$412.91	\$7,500.00	\$7,500.00	Ammo, guns
GENERAL EXPENSE	\$19,592.77	\$21,524.61	\$38,051.23	\$50,000.00	\$45,419.89	\$50,000.00	\$22,000.00	Reduced due to no ltermim Chief costs for 2014. Included audit costs, membership and dues, parking fees at court, transcriber etc
COMMUNICATION	\$37,113.24	\$34,601.89	\$26,560.87	\$30,000.00	\$18,271.32	\$30,000.00	\$30,000.00	Pagers, modems, internet, phones, cell phones etc Reduced costs by 10,000 since last year.
RADIO PURCHASE/REPAIR	\$9,234.45	\$12,938.55	\$18,235.10	\$12,500.00	\$3,230.84	\$12,500.00	\$12,500.00	Repair of radios and mobile data terminals in the police cars
SCHOOL/TRAINING EXPENSE	\$8,793.35	\$6,135.27	\$8,390.42	\$11,000.00	\$3,124.16	\$6,000.00	\$11,000.00	The expenses related to training a police officer....transportation, hotel, meals etc. This is not related to Private Education (college)
SCHOOL/TRAINING TUITION	\$8,033.18	\$5,782.80	\$9,838.46	\$11,000.00	\$6,131.80	\$10,000.00	\$11,000.00	The tuition expense related to training a police officer
BUILDING EXPENSE	\$130,974.29	\$132,572.73	\$112,711.72	\$135,000.00	\$94,395.03	\$135,000.00	\$145,000.00	Building expenses. Added \$10,000 anticipating replacement of HVAC unit.
MISCELLANEOUS	\$167.43	\$4,599.97	\$5,648.40	\$1,000.00	\$4,309.94	\$6,464.91	\$1,000.00	Miscellaneous fees
PAYROLL - DIRECT DEPOSIT CHGE	\$583.15	\$621.75	\$787.56	\$800.00	\$661.55	\$992.33	\$1,000.00	Charges for direct deposit, more officers doing direct deposit this year.
PHONES - sinking fund	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	Sinking fund
WEAPONS - sinking fund	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	Sinking fund
COMPUTERS - sinking fund	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	Sinking fund
VEHICLES - sinking fund	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	Sinking fund
EMERGENCY RESPONSE TEAM	\$6,911.43	\$9,687.53	\$6,234.59	\$10,000.00	\$6,895.12	\$10,000.00	\$10,000.00	Emergency Response Team expenses only....uniforms, equipment....this is a team made up of various officers from various Chesco departments
<b>TOTAL OTHER EXPENSE</b>	<b>\$477,916.19</b>	<b>\$405,098.24</b>	<b>\$381,801.27</b>	<b>\$397,950.00</b>	<b>\$289,322.53</b>	<b>\$437,817.87</b>	<b>\$378,650.00</b>	-4.85% increase over approved 2013 budget
				4.23%				
<b>TOTAL BUDGET</b>	<b>\$6,634,036.55</b>	<b>\$6,345,791.42</b>	<b>\$6,431,444.27</b>	<b>\$6,313,437.55</b>	<b>\$3,820,890.95</b>	<b>\$6,508,834.15</b>	<b>\$6,757,990.37</b>	7.04%

**WESTTOWN-EAST GOSHEN POLICE**  
**2014 Proposed Budget**

	<u>Actual</u> <u>2010</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2012</u>	<u>Approved</u> <u>2013</u>	<u>Actual</u> <u>Aug-13</u>	<u>Projected</u> <u>Dec-13</u>	<u>Proposed</u> <u>2014</u>	
<b>RECEIPTS</b>								
Beginning balance	\$144,774.40	\$0.00	\$180,000.00	\$250,000.00	\$0.00	\$250,000.00	\$50,000.00	estimated
Westtown Township	\$2,496,276.15	\$2,396,643.30	\$2,385,345.51	\$2,306,747.31	\$1,660,858.06	\$2,306,747.31	\$2,518,074.61	44.24% PPU % as of 8/2013
East Goshen Township	\$3,064,597.42	\$3,188,840.45	\$3,064,381.50	\$2,769,721.24	\$1,994,199.30	\$2,769,721.24	\$3,173,775.77	55.76% PPU % as of 8/2013
Thornbury Township	\$700,000.00	\$742,000.00	\$786,000.00	\$741,778.00	\$534,080.16	\$741,778.00	\$771,449.00	Per contract
Receipts:								
Parking	\$2,445.00	\$1,155.00	\$670.00	\$20,000.00	\$4,025.00	\$6,037.50	\$20,000.00	
Police Reports	\$7,474.98	\$6,705.45	\$7,417.37		\$3,763.10	\$5,644.65		
Alarms	\$190.00	\$310.00	\$550.00		\$980.00	\$1,470.00		
Fingerprint Income	\$3,022.00	\$2,975.00	\$2,615.00		\$1,525.00	\$2,287.50		
Interest	\$13,180.16	\$9,771.19	\$9,350.73		\$8,180.63	\$12,270.95		
Miscellaneous Income- explan.below	\$88,673.47	\$219,252.01	\$132,402.48	\$0.00	\$29,912.77	\$44,869.16	\$0.00	
Work Comp refund	\$69,109.95	\$10,126.08	\$64,525.35	\$0.00	\$13,361.97	\$13,361.97	\$0.00	
Special Detail refund	\$114,026.82	\$136,552.13	\$120,039.11	\$0.00	\$113,847.78	\$200,000.00	\$0.00	
Sale of Police Vehicles	\$12,437.11	\$22,951.00	\$20,154.76	\$20,000.00	\$0.00	\$10,000.00	\$20,000.00	
Pension - Act 205 receipts	\$194,090.54	\$302,207.00	\$193,937.00	\$193,937.00	\$0.00	\$193,937.00	\$193,937.00	
Pension - Act 205 receipts- non uniformed	\$12,518.29	\$0.00	\$8,754.00	\$8,754.00	\$0.00	\$8,754.00	\$8,754.00	
CPA - Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CPA - Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Dare Donations	\$2,025.00	\$2,000.00	\$500.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
K-9 Donations	\$500.00	\$0.00	\$200.00	\$500.00	\$0.00	\$0.00	\$0.00	
Reserve Accounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Certificate of Deposit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>TOTAL RECEIPTS</b>	<b>\$6,780,566.89</b>	<b>\$7,041,488.61</b>	<b>\$6,976,842.81</b>	<b>\$6,313,437.55</b>	<b>\$4,364,733.77</b>	<b>\$6,568,879.27</b>	<b>\$6,757,990.37</b>	7.04% increase over approved 2013 budget

NOTES:

Formula:	\$5,691,850.37	
Westtown 44.24% as of August	\$2,518,074.61	
E. Goshen 55.76% as of August	\$3,173,775.77	
		<b>\$6,623,591.34</b> 4.91% Proposed budget without 2 Fters

<u>Citation money received by Twps</u>	<u>2012</u>	<u>As of August 2013</u>
Westtown Twp	\$46,775.77	\$45,522.45
East Goshen Twp	\$21,296.94	\$21,025.29
Thornbury Twp	\$11,892.28	\$10,018.79
	\$79,964.99	\$76,566.53
		\$115,000.00 potential 2013 total

<u>NOTES to discuss:</u>	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Projected 2013</u>	<u>Proposed 2014</u>
Vacation,Comp,Sick & Personal Total	\$410,727.41	\$202,274.19	\$250,210.31	\$297,911.34
Overtime Total	\$108,172.43	\$75,000.00	\$50,000.00	\$50,000.00
	\$518,899.84	\$277,274.19	\$300,210.31	\$347,911.34 2 ft included

**WEGO PD Capital Proposed Budget 2014**

**EXPENSES:**

WEAPONS	\$15,125.00
COMPUTERS	\$12,000.00
TECHNOLOGY UPDATE	\$75,000.00
	<u>\$102,125.00</u>

**RECEIPTS:**

RESERVE ACCOUNT WEAPONS	-\$11,000.00
RESERVE ACCOUNT COMPUTERS	-\$14,312.00
RESERVE ACCOUNT CAR SALE MONEY	-\$15,313.00
this extra car sale \$ was earmarked in 2012	-\$40,625.00

<b>BALANCE DUE</b>	<u>\$61,500.00</u>
Westtown 44.24% as of August	\$27,207.60
E. Goshen 55.76% as of August	\$34,292.40

## WESTTOWN EAST GOSHEN POLICE AGREEMENT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2013 by and between East Goshen Township ("East Goshen") and Westtown Township ("Westtown"), both of which are Townships of the Second Class organized in the Commonwealth of Pennsylvania, situated in the County of Chester (collectively called "the Townships").

**WHEREAS**, the Townships are currently served by a regional police department known as the Westtown-East Goshen Regional Police Department (the "Department") which was created pursuant to an agreement dated September 15, 1981; as amended; and,

**WHEREAS**, the Townships amended the aforesaid agreement on September 17, 2002; and,

**WHEREAS**, the Townships amended and restated the aforesaid agreement in Articles of Agreement dated October 29, 2002; and,

**WHEREAS**, the Townships amended and restated the Articles of Agreement in an Addendum to Articles of Agreement dated February 17, 2004 (the "First Addendum"); and,

**WHEREAS**, the Townships adopted a "Memorandum of Understanding" concerning vehicles in August 2007; and,

**WHEREAS**, the Townships amended the Articles of Agreement in an Addendum to Articles of Agreement dated April 14, 2009 (the "Second Addendum"); and,

**WHEREAS**, the Boards of Supervisors of the Townships ("the Boards") desire to revise the aforesaid agreements, addenda and Memorandum of Understanding referenced above and to restate them into a single agreement; and,

**WHEREAS**, the Boards have, by appropriate resolution, authorized their respective Chairmen and Secretaries to execute this Agreement; and

**WHEREAS**, cooperation among these adjoining and adjacent Townships is a proper exercise and discharge of their governmental powers, duties, and functions, and is authorized by the Constitution of the Commonwealth of Pennsylvania in Article IX, Section 5, and the Act of December 19, 1996, P.L. 1158, as amended, (53 P.S. § 2303, et. seq.); and

**NOW, THEREFORE**, in consideration of the mutual promises hereinafter contained, and intending to be legally bound, the parties hereto agree as follows:



## ARTICLE I - PURPOSE

The purpose of this Agreement is to re-establish the Westtown-East Goshen Regional Police Department as an unincorporated association, distinct from the Participating Municipalities (as defined herein), the goal of which shall be to provide comprehensive, quality police protection for the Participating Municipalities.

## ARTICLE II – AUTHORITY

The Commission, is an independent legal entity created pursuant to Article IX, Section 5 of the Constitution of the Commonwealth of Pennsylvania, and 53 Pa. C.S.A. § 2301 et seq.

## ARTICLE III - DEFINITIONS

“Budget Year” shall be the calendar year from January 1 to December 31 for which a budget is prepared.

“Capital Reserve Fund” shall be the fund created by the Second Addendum and this Agreement to fund the replacement of specific systems in the Police Building.

“Charter Municipalities” shall be defined as East Goshen Township and Westtown Township.

“Collective Bargaining Agreement” shall be defined as the labor contract which expires on December 31, 2018 between the Townships, the Commission and Westtown-East Goshen Police Association.

“Commission” shall be defined as the Westtown-East Goshen Regional Police Commission, which is a legally independent, unincorporated and nonprofit association.

“Commissioner” shall be defined as the representatives of the Participating Municipalities.

“Contracting Municipalities” shall be defined as any other municipality, which may contract for police services from the Westtown-East Goshen Regional Police Commission.

“Department” shall be defined as the Westtown-East Goshen Regional Police Department.

“Equity Interest” shall be each Townships respective contribution toward the Project Costs.

“Participating Municipalities” shall be defined as all Charter and Contracting Municipalities.

“Police Building” shall be defined as the building constructed pursuant to the First Addendum located at 1041 Wilmington Pike, West Chester, Pennsylvania for the exclusive use of the Department, in which East Goshen Township shall have a security interest as provided for herein.

“Project Costs” shall include all actual construction and site development costs required for the construction of the Police Building (including but not necessarily limited to buildings and structures, labor and materials, grading, site preparation, utilities, parking lot and access drives and all other costs associated therewith of any kind), cost overruns, additional costs (or savings), if any, resulting from written and approved change orders, and all soft costs as identified in David Lynch & Associates’ Project Estimate Sheet, dated June 26, 2003, attached hereto as Exhibit “A” and made a part hereof. The costs of moving the Department from its former facility to the new Police Building and all costs related to the purchase and installation of a telephone system in the new Police Building shall not, however, be included as part of the Project Costs, and shall be shared equally between Westtown and East Goshen. The Police Building was constructed on land owned and contributed by Westtown and, therefore, land costs shall not constitute a part of the Project Costs.

“Prorated Share” shall be each Township’s financial interest in and contribution toward the cost of the Police Building, expressed herein as an Equity Interest being a percentage of Project Costs, stated as follows: (a) East Goshen: \$1,850,000 divided by Project Costs; and (b) Westtown: Project Costs minus \$1,850,000 divided by Project Costs.

“PPU” or “Police Protection Unit” shall be defined as one (1) hour of police service by a uniformed police officer.

“Relative” shall be defined as father, stepfather, mother, stepmother, grandparents, child, adopted child, grandchild, nephew, niece, aunt, uncle, spouse, and in-laws of the same category of relationship.

#### **ARTICLE IV - REGIONAL POLICE COMMISSION**

Section A. The Commission shall be the governing body of the Department. It shall have the functions, powers and duties prescribed by this Agreement.

Section B. The Commission shall consist of three voting members: one Supervisor from Westtown Township, one Supervisor from East Goshen Township, and one citizen-at-large and a non-voting elected official from each Contracting Municipality(s). See Article VI, Section G for a Contracting Municipality’s right to participate in the Commission.

Section C. The citizen-at-large member shall be selected by the Charter Municipalities by February 1 of each year. The citizen-at-large member shall not be a resident of either Westtown Township or East Goshen Township. In the event the Charter Municipalities cannot agree on the citizen-at-large member, East Goshen shall have the right to select the citizen-at large member for any odd year term and Westtown shall have the right to select the citizen-at-large member for any even year term. The Charter Municipalities may in their sole discretion agree to appoint a representative from a Contracting Municipality as the citizen-at-large member and as the representative referenced in Article VI Section G.

Section D. In the event a Supervisor resigns, ceases to be eligible, or is incapacitated and unable to serve as a member of the Commission, the Participating Municipality, at its next regularly scheduled meeting shall appoint a successor Supervisor for the remainder of the term.

Section E. No current or former member or employee of the Department or a Relative of a current or former employee of the Department shall be eligible for appointment to the Commission.

Section F. The terms of office of the members of the Commission shall be for a time period of one year and shall commence on the date of appointment. Each governing body of the Charter Municipalities shall appoint one such member from its ranks and select the citizen-at-large member by February 1 of each year.

Section G. The officers of the Commission who shall be representatives of the Charter Municipalities shall be Chairman and Vice Chairman/Secretary. The latest edition of Roberts Rule of Order shall govern the duties of the Chairman and Vice Chairman/Secretary; provided; nothing herein shall preclude the Commission from adopting its own rules of procedure or modifying the Roberts Rules of Order.

Section H. The representatives of the Charter Municipalities of the Commission may be removed from the Commission upon a majority vote of their respective Board for misfeasance, nonfeasance, or malfeasance. The citizen-at-large member may be removed from the Commission for any reason whatsoever; with or without cause upon consent of the representatives of the Charter Municipalities and his or her replacement shall be appointed in accordance with Article IV Section C.

## **ARTICLE V - JURISDICTION**

Section A. The Commission is responsible for filing any and all reports required by any county, state or federal agency and implementing any decision made by the Charter Municipalities.

Section B. In order to fulfill its responsibilities the Commission shall have following express authority to:

1. Lease real estate, with the approval of both Boards of the Charter Municipalities;
2. Serve as the hearing board for employee grievances if required by the Collective Bargaining Agreement;
3. Enter into collective bargaining agreements, with the approval of both Boards of the Charter Municipalities;
4. Contract for police services with any municipality with the approval of both Boards of the Charter Municipalities.
5. Exercise such other authority as is specifically delegated to the Commission by both Boards of the Charter Municipalities.

Section C. The duties of the Commission are to:

1. File any and all reports that are required to be filed by any county, state or federal agency.
2. Conduct other duties as agreed to by both Boards of the Charter Municipalities.
3. Provide an annual audit in accordance with generally accepted auditing standards (“GAAS”).

Section D. The Department's police officers and civilian personnel shall be under the direct supervision of a Chief of Police, who shall report to the Township Managers of the Charter Municipalities.

Section E. The Township Managers of the Charter Municipalities, with the approval of the Boards of the Charter Municipalities are responsible for providing direction and setting policy for the Department, including responsibility for and jurisdiction over all actions customary and appropriate to provide police services to the Participating Municipalities, including, without limitation, investigation of all crimes and complaints, requiring police attention within the Participating Municipalities, and all other services normally provided by a municipal police agency, as permitted by applicable law, and implied and incidental to effectuating the “goal” specified in the statement of Purpose in Article I.

Section F. In order to fulfill these responsibilities the Township Managers, with the approval of the Boards of the Charter Municipalities shall have following express authority to:

1. Lease, sell and purchase personal property;
2. Enter into contracts for the purchase of goods and services;
3. Hire, fire, suspend, promote, and demote, discipline, set salaries, and otherwise deal with employees of the Department;
4. Establish and maintain bank accounts and other financial accounts for the Department;
5. Invest monies in instruments authorized for municipalities of the Commonwealth of Pennsylvania;
6. Purchase liability insurance;
7. Establish and fund employee benefit programs, including but not limited to a pension fund, group health insurance, life insurance, liability insurance, civil rights insurance, and social security;
8. Obtain legal, accounting, and other professional services necessary to conduct police business. The firm or person providing these professional services shall not be affiliated with any Participating Municipality; and
9. Adopt policies and procedures consistent with this Agreement and its purpose.

Section G. The duties of the Township Managers of the Charter Municipalities are to:

1. Review and revise, if necessary, an annual budget and a five year budget for the Department prepared by the Chief of Police and submit same to the Charter Municipalities no later than October 1<sup>st</sup>.
2. Report back to their respective Boards on matters affecting each Charter Municipality;
3. Approve all invoices prior to payment,
4. File any and all reports that are required to be filed by any county, state or federal agency;
5. Provide each Participating Municipality with a written report of the Department's activities monthly;

6. Communicate all requests for services, information, etc. from their respective Board of Supervisors to the Chief of Police.
7. Review the police budget monthly and provide a written explanation to the Boards of the Charter Municipalities for any variations in excess of 5%.
8. Review the absenteeism, sick leave, personal day, and overtime report monthly.
9. Establish annual goals, duties, and standards for the Chief of Police, and conduct at a minimum, an annual performance review of the Chief of Police, a summary of which shall be provided to the Boards of each Charter Municipality. When a new Chief of Police is hired additional performance reviews shall be conducted as necessary.
10. Develop and maintain an employee policy manual that shall be approved by the Charter Municipalities.
11. Request legal counsel to review all contracts prior to execution.

## **ARTICLE VI – COMMISSION MEETINGS**

Section A. The Commission shall meet at a publicly advertised public meeting for the purpose of conducting official business. All meetings shall be in accordance with The Sunshine Act, 65 P.S. §271, as amended. The first meeting of each year shall be the reorganization meeting for the purpose of electing officers for a one-year term and otherwise conducting reorganization business and other appropriate business to come before the Commission.

Section B. Special meetings of the Commission may be scheduled by appropriate resolution fixing the date, time, and place of such meeting. Special or rescheduled meetings may be called by each representative of the Charter Municipalities. The call, if any, shall state the purpose of the meeting. If possible, notice of each such special meeting shall be given at least three days prior to the day named for the meeting to each member of the Commission and to each Contracting Municipality. The notice shall state the purpose of the special meeting.

Section C. Both representatives of the Charter Municipalities must be present to constitute a quorum. Voting on all questions shall be taken by a voice vote, provided, however, that the Chairman may, at the request of any Commissioner, cause a vote to be taken by roll call. The latest edition of Roberts Rules of Order shall govern the parliamentary procedure of the meetings of the Commission; provided, nothing herein shall preclude the Commission from adopting its own rules of procedure or modifying the Roberts Rules of Order. The citizen-at-large member can only second a motion.

Section D. The Commission shall maintain an accurate record of the minutes of meetings, regular or special, and such other records, as it deems necessary and appropriate. Such minutes and records shall be open for public inspection in accordance with the provisions of the Right to Know Law 65 P.S. § 67.101 et seq., as amended. A copy of the draft minutes of all meetings will be forwarded to each of the Participating Municipalities Supervisors within fourteen (14) calendar days of the meeting. A copy of the approved minutes shall be provided to each Participating Municipality.

Section E. The Chief of Police of the Department, or his/her designee, shall attend all Commission meetings and attend the meetings of the Participating Municipalities, as directed.

Section F. The Chief of Police shall give a report of the Department's activities at each Commission meeting.

Section G. A representative from each Contracting Municipality shall be permitted to attend the meetings of the Commission and participate in the discussions. This representative shall be considered a Commissioner and shall have all of the rights and perform all of the duties listed in Article V Section C except the right to make or second motions, or to vote on any question before the Commission. This Commissioner is expressly permitted to attend executive sessions of the Commission.

## **ARTICLE VII – BUDGET**

Section A. The Township Managers shall submit an annual budget and a five year budget for the Department to the Charter Municipalities no later than October 1<sup>st</sup> of each year for their review and approval. If both Charter Municipalities have not approved an annual budget for the Department by December 31<sup>st</sup> the budget for the upcoming year shall be the prior year's budget plus inflation (CPI –U) for the twelve (12) month period ending September 30, for all other line items, excepting insurance which shall be the lowest available quote, plus any contractual obligations (the "Default Budget").

Section B. Each Charter Municipality's proportionate share of the annual budget shall be determined as follows: The total expenses for all items less all revenues shall be multiplied by the percentage of PPUs between the Charter Municipalities for the year ending on September 30 of the previous year.

The Department shall monitor the PPUs for all Charter and Contracting Municipalities. In the event a Contracting Municipality exceeds the number of PPUs that it has contracted for in the year ending on September 30, the excess hours shall be evenly split between the Charter Municipalities. The purpose of this provision is to prevent the Contracting Municipality's exceedance from adversely affecting the PPU percentage between the Charter Municipalities.

Each Charter Municipality shall pay to the Department monthly its proportionate share of its annual budget allocation.

Section C. All costs for police services shall be apportioned in accordance with this Article.

Section D. The annual budget of the Department shall include a charge for the operation of the Police Department Substation located in East Goshen Township. This charge shall be allocated on a per gross square foot basis, and shall include East Goshen's debt service on the East Goshen municipal building, plus operating and maintenance expenses. The Department shall pay East Goshen monthly the amount of this charge as a lease expense.

Section E. Any agreement with Contracting Municipalities shall be based on negotiations with such municipalities, and shall be subject to the approvals of the Boards of the Charter Municipalities.

Section F. The revenue received from Contracting Municipalities shall be considered a revenue source for the Department, and shall be used to offset the Department's normal operating expenses.

Section G. The costs of operation and maintenance of the Police Building and associated exterior grounds thereof, including, but not limited to, building maintenance, repair, cleaning, redecorating, interior modifications, landscaping, snow plowing, utilities, insurance (including insurance on the Police Building and grounds maintained by Westtown as title owner) and all similar costs, shall be borne by the Department and shall be included in the annual budget of the Department as normal operating expenses. Such costs shall be apportioned and paid in accordance with this Article. Neither Westtown's debt service of its Bond Issue, nor East Goshen's monthly payments provided for in Article IX, shall be considered to be or constitute a cost of operation and maintenance of the Police Building hereunder.

Section H. The Chief or his/her designee shall also present to the Township Managers monthly a financial report showing the actual year to date vs. budgeted receipts and expenditures. The monthly reports for July through November shall include the year-end projection.

Section I. The revenue received by the Charter Municipalities from Truck Safety Inspection operations conducted by the Department's Traffic Unit shall be deposited in the Police Pension Fund until such time as the Police Pension Fund achieves Distress Level I status as determined by the Pennsylvania Auditor General. Once the Police Pension Fund achieves Distress Level 1 the disposition of the revenue from the Truck Safety Inspection operation shall be determined by the Boards of the Charter Municipalities. The PPU's associated with Truck Safety Inspection operations shall not be utilized for the purpose of proportioning the annual budget between the Charter Municipalities.



Section J. Vehicles:

1. The Department's vehicle fleet shall consist of a maximum of twenty-one (21) vehicles. The Special Ops van and any drug forfeiture cars are not included in this number and shall be in addition to the twenty-one (21) vehicles.
2. Unless specifically agreed to by both Boards of the Charter Municipalities to the contrary, the Commission will purchase four (4) vehicles every year, even in the event of a default budget.
3. The Chief shall submit a recommendation to the Township Managers as to the assignment of the new vehicles and disposition of the used vehicles.
4. Unless specifically agreed to by both Boards of the Charter Municipalities to the contrary, the Commission will dispose of four (4) vehicles every year, even in the event of a default budget.
5. The criteria for selecting the vehicles slated for disposal shall be mileage, maintenance costs, and a mechanics recommendation. The Chief shall submit a recommendation for the Township Managers approval.

**ARTICLE VIII – INSURANCE**

Section A. The Department shall furnish to each Participating Municipality the names of all police officers of the Department.

Section B. The police services performed and the expenditures incurred under this Agreement shall be deemed for public and governmental purposes, and all immunities from liabilities enjoyed by the individual Participating Municipalities within their boundaries shall extend to their participation and rendition of police services outside of their municipal boundaries.

Section C. The Department shall maintain adequate liability insurance coverage against claims arising from police activities in each of the Participating Municipalities. Each Participating Municipality agrees to cause any insurance policy providing coverage against claims arising out of police activities to contain a waiver of subrogation clause under which the insurance company waives its right of subrogation against all other Participating Municipalities as to any and all causes of action or claims against all other Participating Municipalities which may arise out of police activities provided by the Department.

Section D. For the purposes of liability in any action arising out of police services provided by the Department, to the extent any such claims are not covered by the

Department's liability insurance, all Charter Municipalities shall be proportionally liable in the same proportion as they are for the expenses of the Department during the period of police services in question.

## **ARTICLE IX – POLICE BUILDING**

Section A. The Westtown Contribution. Westtown, which acted as the project manager of the Project, was responsible for both financing the Project Costs, and, as project manager, for the approval and payment of all invoices related to the construction of the new Police Building. Any changes or revisions of any kind to the plans for the Police Building prepared by David Lynch Associates with a project date of August 27, 2003; the Land Development Plans prepared by Chester Valley Engineers, dated July 11, 2003, last revised August 27, 2003; or the specifications for the Police Building prepared by David Lynch Associates, dated September 1, 2003 that affect either square footage or any other aspect of the Police Building agreed to by the Police Building Committee were approved by the Commission and the Boards of the Charter Municipalities.

Section B. The East Goshen Contribution. During the term of this Agreement, East Goshen shall pay monthly to Westtown, directly from annual appropriations made from East Goshen's general fund, 1/12 of that amount which is equal to fifty (50%) percent of the Westtown's annual debt service under its General Obligation Bonds, both principal and interest, of that portion of the Westtown Borrowing which does not exceed \$3,700,000.00, amortized over a loan term of twenty (20) years, at the interest rate secured by Westtown under its General Obligation Bonds, Series 2011, or a subsequent borrowing. Westtown shall be solely responsible for paying all Project Costs, subject to East Goshen's payments to Westtown from East Goshen's Annual Appropriations, which East Goshen agrees that it will pay monthly during the term of this Agreement (the "Periodic Payments"). East Goshen's monthly payments to Westtown as provided for in this paragraph shall be due and payable on a schedule consistent with Westtown's debt service schedule under the Westtown Borrowing. The East Goshen contribution as provided for in this paragraph is not and shall not be construed as a debt of East Goshen as that term is defined in the Local Government Unit Debt Act, Act of December 19, 1996, P.L. 1158, No. 177. Nor, shall the East Goshen Contribution be or be construed to be a guarantee of Westtown's General Obligation Bonds, Series 2011 or subsequent borrowing. In the event East Goshen fails at any time to make its Periodic Payments as and when due, and such failure is determined to constitute a default of its obligation under this Agreement (unless East Goshen cures such default within sixty (60) days of such determination), Westtown shall have a lien on East Goshen's Equity Interest in the Police Building equal to the unpaid Periodic Payments then due and owing. Upon and in the event of dissolution of the Department as provided for in this Agreement, the amount of East Goshen's unpaid Periodic Payments may be off-set by Westtown against its repayment to East Goshen's of its Equity Interest, calculated to the effective date of such dissolution.

Section C. The East Goshen Security. In consideration of East Goshen's Periodic Payments, Westtown hereby grants to East Goshen a security interest in the Police

Building and any extensions, additions or renovations thereto, and the real property on which it is located, including all building materials, fixtures, building machinery and building equipment constituting a part of the Police Building at any time during the term of this Agreement, together with all insurance thereon, and its proportionate share of any insurance proceeds in the event of any damage to or destruction of the Police Building, whether in whole or in part, but only to the extent of East Goshen's total Periodic Payments made over the life of this Agreement, up to the full amount thereof . For such purpose, this Agreement, shall constitute a security agreement, fully enforceable as such in the event of a default, as herein defined. East Goshen's security interest shall be secured by and shall take the form of an original of this Agreement, which shall be filed of record in the Office of the Recorder of Deeds of Chester County, Pennsylvania. East Goshen's Equity Interest and its security interest in the Police Building shall not be extinguished or compromised, except as provided for in Section "D" of this Article.

Section D. No Conveyance. Westtown agrees that it shall not sell and/or convey the Police Building or Westtown's real estate on which the Police Building is located to any third person or entity whatsoever, nor shall it encumber same without the prior written consent of East Goshen, unless East Goshen's Equity Interest in the Police Building is first repaid in full by Westtown.

Section E. Dissolution, Damage/Destruction and Condemnation.

1. In the event that the Department is dissolved for any reason whatsoever, Westtown shall reimburse East Goshen its Prorated Share of the value of the Police Building, net of the value of the land, within one hundred eighty (180) days of the date the Department is officially dissolved. For such purpose, the value of the Police Building shall be based on the average of three independent appraisals. One appraiser shall be selected by each Township, and the two appraisers thus selected shall select a third independent appraiser. The appraisals shall be completed and the value established within ninety (90) days of the date the Department is officially dissolved. Each Township shall pay the fee of the appraiser it selects. The fee for the third appraiser shall be split equally between the Townships.
2. In the event the Police Building is damaged or destroyed by fire or other cause, Westtown shall reimburse East Goshen its Prorated Share of East Goshen's Equity Interest in the Police Building, as represented by the proceeds of Westtown's insurance policy on the Police Building, unless East Goshen and Westtown mutually agree in writing, within one hundred eighty (180) days after such damage or destruction, to invest such insurance proceeds in the repair and/or reconstruction of the Police Building, subject to such additional terms and conditions as they shall then agree upon. For such purpose, Westtown agrees that East Goshen shall have an insurable

interest in the Police Building and shall be named as an additional insured on Westtown's insurance policy insuring the Police Building. Westtown shall be responsible for the periodic payment of the total insurance premiums on the Police Building and shall provide East Goshen with proof of insurance on a continuing basis. Westtown shall invoice the Department for the premium on a regular basis.

3. In the event the Police Building or a portion thereof is taken by governmental authority having jurisdiction, Westtown shall reimburse East Goshen its Prorated Share of East Goshen's Equity Interest in the Police Building, for which the proceeds of the condemnation shall be security. This provision shall not preclude Westtown and/or East Goshen from contesting any such condemnation.

#### Section F. Capital Reserve Fund

1. In order to fund the replacement of the following Police Building systems a Capital Reserve Fund shall be created:
  - Roof
  - Parking Lot
  - Boiler
  - Air Exchanger
  - Cooling Tower
  - Heat Pumps
  - Flooring
2. Each of the Charter Municipalities shall make a payment to the Capital Reserve Fund equal to one half of the amount indicated in the "Total" column of the Capital Reserve Fund Budget dated March 17, 2009 attached hereto as Exhibit "B".
3. The Charter Municipalities shall make their respective payments annually on or before May 1<sup>st</sup> of each year.
4. The Capital Reserve Fund monies shall be held in one or more separate bank accounts by the Department, and all interest earned shall accrue to the Capital Reserve Fund.
5. The Department may invest all or part of the monies in the Capital Reserve Fund in certificates of deposit in order to maximum the amount of interest earned.

6. The signatories to the account shall be the Township Managers of the Charter Municipalities.
7. The monies in the Capital Reserve Fund shall only be spent for the replacement of the items specifically identified in the Capital Reserve Fund Budget, unless specifically approved by both Boards of the Charter Municipalities.
8. The Township Managers of the Charter Members shall approve all expenditures from the Capital Reserve Fund.
9. The Township Managers shall provide the Charter Municipalities with an annual report on the Capital Reserve Fund.

#### **ARTICLE X – GOVERNING LAW**

Section A. Governing Law. This Agreement shall be interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania.

#### **ARTICLE XI – NOTICES & MISCELLANEOUS**

Section A. Notices. Notices under this Agreement shall be given either by personal service, or by First Class, Certified United States Mail, Return Receipt Requested, or by over-night delivery with positive tracking, such as Federal Express, to the respective municipal address of the Township receiving such notice, addressed to the attention of both the Township Manager and the Chairperson of the Board of Supervisors of the Charter Municipalities.

Section B. Mutual Decisions. Notwithstanding anything contained in this Agreement to the contrary, the Boards of the Charter Municipalities shall share equally in any and all decisions regarding or affecting the operation of the Department. In the event the Boards of the Charter Municipalities cannot reach an agreement on any issue or matter concerning the operation of the Department, the Boards, shall appoint a neutral third party who has experience in municipal police issues. If the Boards cannot agree on the person to appoint as the neutral third party, they shall request the Court of Common Pleas of Chester County to appoint such a person. The neutral third party's decision shall be binding on both Charter Municipalities.

Section C. Enforcement. This Agreement shall be enforceable in an action at law or in equity by either party hereto in the event of a breach by the other party, as by law provided.

Section D. Entire Agreement. This Agreement shall constitute the entire agreement of the parties with respect to the subject matter hereof, and no amendment shall be valid or binding unless in writing signed by the Boards of both Townships. This Agreement

shall supersede and replace in its entirety the agreements, addenda and memorandum of understanding referenced in the Recital.

Section E. No Assignment. This Agreement is exclusive to the parties hereto, and neither the rights nor the responsibilities of either party are assignable.

Section F. Counterparts. This Agreement may be executed by the members of each Board of Supervisors and their respective Township Secretaries in duplicate counterparts, which together shall constitute but one agreement.

## **ARTICLE XII - TERM OF CONTRACT, AMENDMENT, AND TERMINATION**

Section A. Term. This Agreement shall have an Initial Term which is concurrent with the current Collective Bargaining Agreement that expires on December 31, 2018 (“the Initial Term”). Upon completion of the Initial Term, this Agreement shall automatically renew itself for a period that coincides with the then current term of the Collective Bargaining Agreement, or the period of any arbitration award applicable to such Agreement, subject to Article XI, Section B and subject to the Charter Municipalities’ right to terminate this Agreement.

### Section B. Termination.

1. Upon completion of the Initial Term, this Agreement may be terminated by the mutual written consent and agreement of Westtown Township and East Goshen Township at any time upon adoption of formal resolutions to that effect by the Boards of both Townships as Charter Municipalities duly passed and adopted at respective public meetings of the Boards.
2. This Agreement may also be terminated by either Township upon the completion of the Initial Term provided that the Township acting in its capacity of a Charter Municipality initiating the termination has notified the other Charter Municipality in writing of its intention to terminate at least one year prior to the expiration of the Initial Term or, subsequently, at least one year prior to the expiration of the then current Collective Bargaining Agreement or the period of any arbitration award applicable to such Agreement.
3. In the event this Agreement is terminated each Charter Municipality shall be proportionally responsible for any contractual obligations of the Department as determined by the Charter Municipality’s proportionate share of the annual budget of the Department over the preceding last five years as calculated pursuant to Article VII, Section B.

4. In the event this Agreement is terminated the fair market value of all assets of the Department, including but not limited to vehicles, equipment, supplies, and materials, shall be determined by appraisers. One appraiser shall be selected by each Township, and the two appraisers thus selected shall select a third independent appraiser. The appraisals shall be completed and the value of the assets of the Department shall be established within one-hundred eighty (180) days of the date of termination of this Agreement. Each Township shall pay the fee of the appraiser they select. The cost for the third appraiser shall be split equally between the Townships. The assets or proceeds from the sale of such assets shall be distributed to the Charter Municipalities as determined by the proportionate share of their actual contributions over the last five years.

Section C. Amendment. This Agreement may be amended by the mutual written consent of the Charter Municipalities. All amendments must be approved by resolution of the Boards of the Charter Municipalities.

**ARTICLE XIII – EFFECTIVE DATE**

Section A. Effective Date. The effective date of this Agreement shall be \_\_\_\_\_, 2013.

**EAST GOSHEN TOWNSHIP**

Louis F. Smith, Jr. Secretary	Senya D. Isayeff Chairman	Date
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**WESTTOWN TOWNSHIP**

Robert Layman Secretary	Thomas F. Haws Chairman	Date
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**BOARD OF SUPERVISORS**  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

To: Board of Supervisors  
From: Rick Smith  
Re: 2014- 2016 Refuse Bid Results

Bid's were opened on Tuesday September 24, 2013 at 10:00 am. Results are as follows:

**A.J. Blosenski Inc. - P.O. Box 392, Elverson, PA 19520**  
2014 - \$596,480.40

**Solid Waste Services**  
**J.P. Mascaro & Sons- 2650 Audubon Road, Audubon, PA 19403**  
2014 - \$782,730.00

**Suburban Waste - 1813 March Road, Suite C, Wilmington, DE 19810**  
2014 - \$800,507.40

**BFI Waste Services**  
**Republic Services - 352 S. Henderson Road, King of Prussia, PA 19406**  
2014 - \$1,044,864.60

A.J. Blosenski is the low bidder for the 2014. I recommend that A.J. Blosenski Inc. be awarded the refuse bid. A.J. Blosenski is also the low bidder for 2015 and 2016, we have had excellent service from them for the past three years. Attached is the three year breakdown.



## 2013 Trash Bid Results

2014 Costs - AJ Blosenski, INC	
Monthly cost per dwelling unit	\$14.86
Times - number of Dwelling units	3345
Monthly cost all dwelling unit	\$49,706.70
Monthly Cost for Township facilities	included
Monthly cost for roll-off	included
Hauling cost for roll-off	included
Times 2 haulings per month	included
Monthly cost for roll-off	included
Total monthly cost	\$49,706.70
Times Number of Months	12
Total Cost for 2014	\$596,480.40

2015 Costs - AJ Blosenski, INC	
Monthly cost per dwelling unit	16.86
Times - number of Dwelling units	3345
Monthly cost per dwelling unit	\$56,396.70
Monthly Cost for Township facilities	included
Monthly cost for roll-off	included
Hauling cost for roll-off	included
Times 2 haulings per month	included
Monthly cost for roll-off	included
Total monthly cost	\$56,396.70
Times Number of Months	12
Total Cost for 2015	\$676,760.40

2016 Costs - AJ Blosenski, INC	
Monthly cost per dwelling unit	\$16.86
Times - number of Dwelling units	3345
Monthly cost all dwelling unit	\$56,396.70
Monthly cost for Township facilities	included
Monthly cost for roll-off	included
Hauling cost for roll-off	included
Times 2 haulings per month	included
Monthly cost for roll-off	included
Total monthly cost	\$56,396.70
Times Number of Months	12
Total Cost for 2016	\$676,760.40

2014 Costs		Solid Waste Services	
Monthly cost per dwelling unit		\$19.50	
Times - number of Dwelling units		3345	
Monthly cost all dwelling unit		\$65,227.50	
Monthly Cost for Township facilities		included	
Monthly cost for roll-off		included	
Hauling cost for roll-off		included	
Times 2 haulings per month		included	
Monthly cost for roll-off		included	
Total monthly cost		\$65,227.50	
Times Number of Months		12	
Total Cost for 2014		\$782,730.00	

2015 Costs		Solid Waste Services	
Monthly cost per dwelling unit		\$20.10	
Times - number of Dwelling units		3345	
Monthly cost per dwelling unit		\$67,234.50	
Monthly Cost for Township facilities		included	
Monthly cost for roll-off		included	
Hauling cost for roll-off		included	
Times 2 haulings per month		included	
Monthly cost for roll-off		included	
Total monthly cost		\$67,234.50	
Times Number of Months		12	
Total Cost for 2015		\$806,814.00	

2016 Costs		Solid Waste Services	
Monthly cost per dwelling unit		\$20.50	
Times - number of Dwelling units		3345	
Monthly cost all dwelling unit		\$68,572.50	
Monthly cost for Township facilities		included	
Monthly cost for roll-off		included	
Hauling cost for roll-off		included	
Times 2 haulings per month		included	
Monthly cost for roll-off		included	
Total monthly cost		\$68,572.50	
Times Number of Months		12	
Total Cost for 2016		\$822,870.00	

2014 Costs		Suburban Waste	
Monthly cost per dwelling unit		\$19.21	
Times - number of Dwelling units		3345	
Monthly cost all dwelling unit		\$64,257.45	
Monthly Cost for Township facilities		\$2,126.50	
Monthly cost for roll-off		included	
Hauling cost for roll-off		\$162.50	
Times 2 haulings per month		\$325.00	
Monthly cost for roll-off		\$325.00	
Total monthly cost		\$66,708.95	
Times Number of Months		12	
Total Cost for 2014		\$800,507.40	

2015 Costs		Suburban Waste	
Monthly cost per dwelling unit		\$20.22	
Times - number of Dwelling units		3345	
Monthly cost per dwelling unit		\$67,635.90	
Monthly Cost for Township facilities		\$2,211.56	
Monthly cost for roll-off		included	
Hauling cost for roll-off		\$169.00	
Times 2 haulings per month		\$338.00	
Monthly cost for roll-off		\$338.00	
Total monthly cost		\$70,185.46	
Times Number of Months		12	
Total Cost for 2015		\$842,225.52	

2016 Costs		Suburban Waste	
Monthly cost per dwelling unit		\$21.29	
Times - number of Dwelling units		3345	
Monthly cost all dwelling unit		\$71,215.05	
Monthly cost for Township facilities		\$2,300.02	
Monthly cost for roll-off		included	
Hauling cost for roll-off		\$175.76	
Times 2 haulings per month		\$351.52	
Monthly cost for roll-off		\$351.52	
Total monthly cost		\$73,866.59	
Times Number of Months		12	
Total Cost for 2016		\$886,399.08	

2014 Costs		BFI Waste Services	
Monthly cost per dwelling unit		\$25.89	
Times - number of Dwelling units		3345	
Monthly cost all dwelling unit		\$86,602.05	
Monthly Cost for Township facilities		included	
Monthly cost for roll-off		\$50.00	
Hauling cost for roll-off		\$210.00	
Times 2 haulings per month		\$420.00	
Monthly cost for roll-off		\$470.00	
Total monthly cost		\$87,072.05	
Times Number of Months		12	
Total Cost for 2014		\$1,044,864.60	

2015 Costs		BFI Waste Services	
Monthly cost per dwelling unit		\$26.40	
Times - number of Dwelling units		3345	
Monthly cost per dwelling unit		\$88,308.00	
Monthly Cost for Township facilities		included	
Monthly cost for roll-off		\$50.00	
Hauling cost for roll-off		\$214.20	
Times 2 haulings per month		\$428.40	
Monthly cost for roll-off		\$478.40	
Total monthly cost		\$88,786.40	
Times Number of Months		12	
Total Cost for 2015		\$1,065,436.80	

2016 Costs		BFI Waste Services	
Monthly cost per dwelling unit		\$26.93	
Times - number of Dwelling units		3345	
Monthly cost all dwelling unit		\$90,080.85	
Monthly cost for Township facilities		included	
Monthly cost for roll-off		\$50.00	
Hauling cost for roll-off		\$218.50	
Times 2 haulings per month		\$437.00	
Monthly cost for roll-off		\$487.00	
Total monthly cost		\$90,567.85	
Times Number of Months		12	
Total Cost for 2016		\$1,086,814.20	

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: 2013 State Pension Aid  
Date: September 25, 2013

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The Township will receive \$160,338 in state aid for its three pensions this year. However, between the three pension plans, the combined 2013 Minimum Municipal Obligation (MMO) was \$141,020, a difference of \$19,318, as shown below:

Pension Plan	2013 MMO
Non-Uniformed Defined Benefit Plan (FROZEN)	\$0
Non-Uniformed Defined Contribution Plan	\$85,624*
Firefighter Defined Benefit Plan	\$55,396
<b>Total MMO</b>	<b>\$141,020</b>

\* Notwithstanding the MMO, the contribution for defined benefit plans is based on actual year-end W-2 wages

The Board must decide how to allocate the additional \$19,318. There are three options.

- 1) Contribute additional funds to the Frozen Non-Uniformed Defined Benefit. This plan is currently 134% funded.
- 2) Contribute additional funds to the Non-Uniformed Defined Contribution Plan. This plan is funded annually at 5% of Township and Westtown East Goshen Police Department non-uniformed staff wages. As of the end of the third quarter, we project that the combined wages of the 22 township employees and 3 non-uniformed WEGO employees will be \$ 1,605,000 in 2013, meaning that 5% will be \$80,250 (or \$5,374 less than the MMO). Each additional 1% increase in wages corresponds with roughly \$16,050.
- 3) Contribute additional funds to the Firefighter Defined Benefit Plan. This plan is currently 90% funded.

## Recommendation

Staff recommends that the Board increase the contribution to the Non-Uniformed Defined Benefit Plan to 6% of wages for 2013 and deposit the remaining balance of state pension aid into the Firefighters' Defined Benefit Plan, as outlined in the attached resolution.

Based on current year-end salary projections, this recommendation would correspond with \$96,300 dedicated for the non-uniformed defined benefit plan and \$64,038 for the firefighters' plan, or \$8,642 more than the firefighters' MMO.

**TOWNSHIP OF EAST GOSHEN  
CHESTER COUNTY, PA  
RESOLUTION NO. 2013-\_\_\_\_\_**

**RESOLUTION AMENDING THE EAST GOSHEN TOWNSHIP NON-UNIFORMED  
DEFINED CONTRIBUTION PENSION PLAN FOR 2013**

**WHEREAS**, the Township of East Goshen has employees rendering valuable services; and

**WHEREAS**, the benefits provided are contained in the Non-Uniformed Employees' Money Purchase Pension Plan Document, enacted by Resolution No. 10-61 dated December 14, 2010; and

**WHEREAS**, the current percentage rate of contribution required by the Township is set at five percent (5%) of compensation on behalf of each member; and

**WHEREAS**, for the year 2013, the Township desires to increase the percentage rate by the Township to six percent (6%) of compensation on behalf of each member; and

**WHEREAS**, effective January 1, 2014, the rate of contribution by the township will be reset at five percent (5%) of compensation on behalf of each member;

**NOW, THEREFORE, BE IT RESOLVED**, that the East Goshen Township Board of Supervisors hereby approves the rate of contribution required by the township on behalf of its members at a rate of six percent (6%), to take effect for the 2013 plan year, and five percent (5%) thereafter, effective January 1, 2014. To the extent that state pension aid received in 2013 exceeds the sum of 6% of the wages of employees covered under the Non-Uniformed Employees' Money Purchase Pension Plan and the 2013 Minimum Municipal Obligation for the Firefighters' Defined Benefit Pension Plan, the remaining balance of that state aid shall be deposited into the Firefighters' Defined Benefit Pension Plan.

**RESOLVED AND ENACTED**, this 1<sup>st</sup> day of October 2013.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Secretary

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
September 17, 2013  
Draft Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio and Supervisors Chuck Proctor and Janet Emanuel. Supervisor Marty Shane was absent. Also present were Township Manager Rick Smith, CFO Jon Altshul, Director of Code Enforcement Mark Gordon, Graduate Intern Travis DeCaro, ABC member Erich Meyer (Park & Rec), and Township Solicitor Kristin Camp.

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm and asked Travis DeCaro to lead the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

**Recording of Meeting**

No one recorded the meeting.

**Public Comment on Non-Agenda Items**

None.

**Chairman's Report**

Carmen announced the passing of Malvern's past EMS Chief Nicholas Campbell, and asked for a moment of silence in Mr. Campbell's memory.

Janet reported that the Comprehensive Plan Task Force (CPTF) had a special meeting on September 11 during which the Town Center concept was discussed. A proposal from the Brandywine Conservancy regarding the Town Center was turned down because the CPTF did not feel it quite met the Township's needs. The CPTF also discussed focal areas at the meeting.

Chuck reported that the Friends of East Goshen finally received paperwork from the Pennsylvania Department of State that must be filed with the IRS. The Friends hope to be operating as a 501(c)3 before too long. The group is still in need of three volunteers to help on the board.

**Public Hearing – QVC Conditional Use Application for Satellite Dishes**

The Board held a public hearing to consider a conditional use application from QVC requesting to amend an existing conditional use approval for satellite dishes on their property at 1365 Enterprise Drive. QVC wishes to increase the number of satellite dishes from 6 to 12. The applicant was represented by attorney Gregory Davis with testimony from Frank Herb of QVC, Civil Engineer Jeremy Maziarz, and architect Mitch Shiles.

1 Carmen moved to approve the conditional use application of QVC Inc. to increase the number of  
2 satellite dishes on their property from 6 to 12 with the following conditions:

- 3
- 4 1. The applicant shall install a fence on the property in the location identified on exhibit A-6  
5 and as shown in the photos of exhibit A-4, especially the last one.
- 6 2. The entire fence line along the southern edge of the satellite area shall be screened as  
7 depicted on the Landscape Plan dated 7/2/13 with deer-resistant plantings; specific plant  
8 species have been recommended by the Conservancy Board. The Township can require  
9 additional plantings if needed within the first 18 months after installation.
- 10 3. The vegetative screening shall be maintained so long as the satellite use exists on the  
11 property.
- 12 4. Any changes to the satellite dishes within the satellite yard, moving forward, may occur  
13 without conditional use approval so long as the size of the dishes does not exceed the  
14 allowable building height in the district and changes are limited to within the satellite yard  
15 area depicted on the plans dated 7/18/13 with revisions dated 8/7/13.

16  
17 Janet seconded the motion.

18  
19 The conditions were acceptable to the applicant. A public comment was made by resident Bill  
20 Egan. The Board voted unanimously to approve the motion. A court reporter was present and  
21 will provide a complete transcript of the proceedings.

### 22 23 **Police Report**

24 Chief Brenda Bernot reported that the Citizens' Police Academy is going well. Pictures will be  
25 featured in the next Township newsletter. The police are investigating a shooting that occurred  
26 August 20 on Ivy Lane. Chief Bernot thanked the members of the East Goshen Public Works  
27 Department who assisted the police in recovering the weapon which was hidden in undergrowth  
28 at the back of the property. The employees who assisted were Mark Miller, Michael Carpenter,  
29 Steven Hero, Edward Kilgore, Kevin Miller and George Thompson. Chief Bernot then briefed  
30 the Board on the many other cases the police have been working on.

### 31 32 **Malvern Fire Company Report**

33 Rick reported that Malvern responded to one automatic fire alarm call and on cover assignment  
34 in East Goshen in August.

### 35 36 **Finance Report**

37 Jon reported that as of August 31 the General Fund had a positive variance of \$1,501,353  
38 excluding pass-through accounts. The YTD budget has a positive variance of \$464,708. The  
39 General Fund balance was \$7,769,881. Jon is now projecting the General Fund will finish the  
40 year with a positive variance of \$543,764 which is \$16,079 more than what was reported to the  
41 Board one month ago.

### 42 43 **Large Format Plan Project Recommendation**

44 Mark Gordon summarized his memo to the Board of 9/6 regarding the Large Format Plan  
45 Project.



1 Chuck asked what will happen to old hard copies of plans once they are scanned. Mark said that  
2 has not been determined yet; for now, the Township is maintaining the hard copies as usual.  
3 Senya had a question about the \$3,000 cost for the software. Mark said that cost reflects a  
4 \$1,000 discount from the vendor. Chuck asked how much it will cost to scan the remaining  
5 items and Mark and Travis estimated approximately \$6,750. Mark said he would like Travis to  
6 stay on in order to work with AMS to make sure the scanning is done correctly and the originals  
7 are returned to the Township, and to train the Township staff in how to access the scanned files.  
8 Senya asked how long Mark would need to keep Travis and at what additional cost. Mark said  
9 he would like to finish the project by the end of the year, and to keep Travis until then. The  
10 additional cost to the Township would be approximately \$5,000.

11  
12 Senya reminded Mark that going forward the Township should require all applicants to submit  
13 their plans in digital format.

14  
15 Carmen moved to

- 16 1) Purchase the software upgrade from AMS for the large-format imaging database  
17 application at a cost of \$6,340 which is \$1.25/per sheet for 5,400 plans.
- 18 2) Contract with AMS to complete the document scanning portion of this project for  
19 \$6,750.
- 20 3) Extend Travis DeCaro's internship with the Township through the completion of the  
21 large format document project at an approximate cost of \$5,000.

22  
23 Chuck seconded the motion.

24  
25 Resident Chuck Egan asked if all the plans being scanned were approved and signed. Mark said  
26 many of them are.

27  
28 There was no further discussion or public comment. The Board voted unanimously to approve  
29 the motion.

30  
31 **Truck Replacement**

32 The Board reviewed a September 11 request from Mark Miller to replace the 1996 Sterling dump  
33 truck as scheduled this year. Mark recommends purchasing a new truck from G.L. Sayre  
34 Peterbilt at a net cost of \$137,033.

35  
36 Carmen moved to approve the expenditure of \$137,033 to replace the 1996 Sterling dump truck  
37 with a new truck from G.L. Sayre Peterbilt per the recommendation of Mark Miller. Chuck  
38 seconded the motion. There was no discussion or public comment. The motion passed  
39 unanimously.

1 **Speed Limits**

2 Rick summarized his memo of 9/9 on this topic.

3  
4 Carmen moved to reduce the speed limits on the following streets per the recommendation of  
5 Rick Smith in order to bring them into conformance with other developments in the Township:  
6 Amalfi Drive, Atlee Drive, Bramble Lane, Chambord Place, Great Oak Circle, Green Acres  
7 Lane, Hunters Circle, Jaclyn Drive, Joshua Lane, Larch Lane, Meadowbrook Lane, Old Orchard  
8 Lane, Pheasant Run, Pine Rock Road, Pond View Lane, Raewyck Lane, Springhouse Lane,  
9 Sturbridge Circle, Sturbridge Lane, Willow Pond Road, and Wyllpen Drive. Janet seconded the  
10 motion. There was no discussion or public comment. The motion passed unanimously.

11  
12 **Openspace and Recreation Plan Update**

13 Mark Gordon summarized his 9/12 memo on this topic. Janet moved to create an Openspace and  
14 Recreation Task Force. Chuck seconded the motion. There was no discussion or public  
15 comment. The Board voted unanimously to approve the motion.

16  
17 Janet moved to nominate Carmen to be the Supervisors' representative on the Openspace and  
18 Recreation Task Force. Chuck seconded the motion. There was no discussion or public  
19 comment. The Board voted unanimously to approve the motion.

20  
21 **Any Other Matter**

22 None.

23  
24 **Review of Minutes**

25 The Board reviewed and corrected the draft minutes of 9/3. Senya stated that the minutes would  
26 stand approved as corrected.

27  
28 **Treasurer's Report & Expenditure Register Report**

29 *See attached Treasurer's Report 9/12.* The Board reviewed the Treasurer's Report and the  
30 current invoices. Carmen moved to accept the Treasurer's Report and the Expenditure Register  
31 Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the  
32 invoices just reviewed. Janet seconded the motion. There was no discussion or public comment.  
33 The Board voted unanimously to approve the motion.

34  
35 **Action List**

36 **Comcast Franchise Renewal** - Rick reported there is no update on this matter yet.

37  
38 **Correspondence & Reports of Interest**

39 Senya acknowledged receipt of the following:

- 40 • Letter from Chief Bernot thanking Mark Miller and the Public Works Department for  
41 assisting the police in locating a weapon hidden in heavy undergrowth.  
42 • WEGO Police Commission Pension Plan Actual Cost Study and Summary>Returns.  
43 •

44 **Meetings & Dates of Importance**

45 Senya noted the upcoming meetings as listed in the agenda. Janet noted that the 9/23 CPTF  
46 meeting has been cancelled.

1 **Public Comment on Non-Agenda Items**

2 None.

3

4 **Adjournment**

5 There being no further business, the meeting was adjourned at 8:52pm.

6

7

8 Submitted by:

9 Anne Meddings

10 Recording Secretary

11 *Attachment: Treasurer's Report*

September 12, 2013

**TREASURER'S REPORT  
2013 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$9,980.38
Earned Income Tax	\$14,500.00
Local Service Tax	\$700.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$1,318.74
Total Other Revenue	\$37,596.76
Total Receipts:	<u>\$64,095.88</u>

Accounts Payable	\$280,182.06
Electronic Pmts:	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$1,000.00
Debt Service	\$18,082.89
Payroll	\$97,000.00
Total Expenditures:	<u>\$396,264.95</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$158.82
Total State Liquid Fuels:	<u>\$158.82</u>

Expenditures:	<u>\$0.00</u>
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**CAPITAL RESERVE**

Interest Earned	<u>\$683.27</u>
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Expenditures:	<u>\$1,645.00</u>
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**TRANSPORTATION FUND**

Interest Earned	<u>\$285.04</u>
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Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING**

Receipts	\$114,619.92
Interest Earned	\$94.67
Total Sewer:	<u>\$114,714.59</u>

Accounts Payable	\$61,690.97
Debt Service	\$28,837.47
Total Expenditures:	<u>\$90,528.44</u>

**REFUSE**

Receipts	\$36,593.47
Interest Earned	\$50.16
Total Refuse:	<u>\$36,643.63</u>

Expenditures	<u>\$68,131.44</u>
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**SEWER CAPITAL RESERVE**

Interest Earned	<u>\$144.74</u>
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Expenditures	<u>\$0.00</u>
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September 26, 2013

**TREASURER'S REPORT**  
**2013 RECEIPTS AND BILLS**

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**GENERAL FUND**

Real Estate Tax	\$1,139.90
Earned Income Tax	\$124,671.53
Local Service Tax	\$5,966.60
Transfer Tax	\$79,655.55
General Fund Interest Earned	\$0.00
Total Other Revenue	\$345,811.42
Total Receipts:	<u>\$557,245.00</u>

Accounts Payable	\$584,584.90
Electronic Pmts:	
Health Insurance	\$53,978.34
Credit Card	\$770.10
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$91,000.00
Total Expenditures:	<u>\$730,333.34</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels:	<u>\$0.00</u>

Expenditures:	<u>\$0.00</u>
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**CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$2,095.00</u>
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**TRANSPORTATION FUND**

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING**

Receipts	\$21,969.62
Interest Earned	\$0.00
Total Sewer:	<u>\$21,969.62</u>

Accounts Payable	\$23,292.56
Debt Service	\$0.00
Credit Card	\$1,799.91
Total Expenditures:	<u>\$25,092.47</u>

**REFUSE**

Receipts	\$8,765.88
Interest Earned	\$0.00
Total Refuse:	<u>\$8,765.88</u>

Expenditures	<u>\$14,550.39</u>
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**SEWER CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>
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Expenditures	<u>\$0.00</u>
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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** BRIAN MCCOOL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** 09-26-13

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Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

The General Fund revenue and expense lines include two large pass-through payments: \$188,133.36 for the Goshen Volunteer Fireman's Relief Association and \$113,577.09 for state aid for the WEGO pension plan. General Fund expenses also include large payments for roads resurfacing totaling \$161,596.78. Also, a payment of \$24,150.00 was made to WEGO for special detail at the Goshen Fair.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

EAST GOSHEN TOWNSHIP

Home Enrollment Billing Reports HR Toolbox Resource Center

Logout

Billing Home Invoices Make Payments Payment History Bank Accounts Consolidated Roster FAQs Demo Help

Consolidated Invoices Consolidated Plan Breakdown

Administration

Administrative Options Set your email notification preferences. Stop/Resume mailing paper invoices.

Current Invoice Listing for the Month of October

To view a prior month make a selection from the drop-down.

10/01/2013 ▼ Prior Balance Due \$0.00

Invoice Number	Invoice Due Date	Invoice Generation Date	Prior Balance	Current Invoice Charges	Invoice Total Due
521205131001-01	10/01/2013	09/11/2013	\$0.00	\$20,479.33	\$20,479.33
405548131001-01	10/01/2013	09/12/2013	\$0.00	\$11,112.90	\$11,112.90
224361131001-01	10/01/2013	09/11/2013	\$0.00	\$22,386.11	\$22,386.11
<b>This total does not include credits.</b>			<b>\$0.00</b>	<b>\$53,978.34</b>	<b>Total Due: \$53,978.34</b>

[Pay Invoices](#)

Contact Billing Department

Please contact the Billing Department regarding application of credit balances by clicking the send email link.

Credit Balance Invoices

Please contact the Billing Department regarding application of credit balance. Total Invoice Credit Balance: \$0.00

Please Pay Promptly. The due date applies to current charges only and does not extend the due date for payment of past-due amounts. If paying by check, you must mail it with the coupon found on your paper invoice.

Report Date 09/18/13

Expenditures Register  
GL-1309-39225

PAGE 1

PARP05 run by BARBARA 4 : 32 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
67	37348	1	01452 3505	APPLEBROOK GOLF CLUB GOLF DAY - APPLEBROOK GOLF OUTING 9/23/13 48 GOLFERS	091813	09/18/13	09/18/13	09/18/13	5268	4950.00
										4,950.00
										4,950.00
1 Printed, totalling										4,950.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	4,950.00	GENERAL FUND
		4,950.00	

PERIOD SUMMARY

Period	Amount
1309	4,950.00
	4,950.00



Report Date 09/19/13

Expenditures Register  
GL-1309-39228

PAGE 1

PARP05 run by BARBARA 10 : 46 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
3125				APPLIED PRESSURE WASHING LLC						
	37353	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	1027&1033	09/19/13	09/19/13	09/19/13	5273	350.00
				POWER WASHING - PLANK HOUSE						
	37353	2	01409 3740	TWP. BLDG. - MAINT & REPAIRS	1027&1033	09/19/13	09/19/13	09/19/13	5273	1800.00
				POWER WASHING TOWNSHIP BUILDING						
										2,150.00
										2,150.00
										1 Printed, totalling 2,150.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	2,150.00	GENERAL FUND
		2,150.00	

PERIOD SUMMARY

Period	Amount
1309	2,150.00
	2,150.00

Report Date 09/20/13

Expenditures Register  
GL-1309-39242

PAGE 1

PARP05 run by BARBARA

11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
113	37358	1	01438 2460	BARTLETT TREE EXPERTS TREE REMOVAL	35726866-0	09/20/13		09/20/13		182.50
				TREE CONSULTATION - PIN OAK & GRAND OAK LANE						
	37359	1	01438 2460	TREE REMOVAL	35726886-0	09/20/13		09/20/13		135.00
				TREE CONSULTATION - TWP. BRADFORD PEAR						
										317.50
119	37360	1	01401 3120	BEE.NET INTERNET SERVICES CONSULTING SERVICES	201310006	09/20/13		09/20/13		315.00
				BEE MAIL ACCTS. - OCTOBER 2013						
										315.00
296	37365	1	01401 3120	COMCAST CONSULTING SERVICES	090513-C	09/20/13		09/20/13		10.60
				CABLE TV 9/17/13 - 10/16/13						
										10.60
317	37366	1	01437 2460	CONTRACTOR'S CHOICE GENERAL EXPENSE - SHOP	00171391	09/20/13		09/20/13		408.97
				SAW BLADE & CHAIN LOOP						
	37367	1	01437 2460	GENERAL EXPENSE - SHOP	00171374	09/20/13		09/20/13		35.00
				ADJUST CARB - DRAINED OUT BAD GAS						
										443.97
1990	37368	1	01401 2100	CRYSTAL SPRINGS MATERIALS & SUPPLIES	3514612 090613	09/20/13		09/20/13		163.88
				COFFEE, CREAMER & CUPS						
										163.88
3126	37369	1	01462 2600	CUMMINGS, CHRISTOPHER MINOR EQUIP. PURCHASE	091313	09/20/13		09/20/13		72.15
				REIMBURSE - SCREWS, MARBLE CHIPS & CONCRETE - HISTORICAL PROJECT						
										72.15

*Chain Saw repairs*

Report Date 09/20/13

Expenditures Register  
GL-1309-39242

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MARP05 run by BARBARA

11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2226				DAILY LOCAL NEWS						
	37370	1	01401 3400	ADVERTISING - PRINTING NOTICE - RECYCLING BID - SEPT. 24	00337822	09/20/13		09/20/13		296.20
	37371	1	01401 3400	ADVERTISING - PRINTING NOTICE - SEPT.3 ORDINANCE	00337823	09/20/13		09/20/13		393.68
	37372	1	01401 3400	ADVERTISING - PRINTING NOTICE - CU QVC SEPT.17	00337824	09/20/13		09/20/13		220.90
										910.78
2577				DE LAGE LANDEN						
	37373	1	01116 1000	CLEARING ACCOUNT SAVIN/C5050 SEPTEMBER 2013	19361403	09/20/13	09/23/13	09/20/13		378.00
										378.00
2997				DOMINION DENTAL SERVICES INC.						
	37374	1	01213 1000	DENTAL INSURANCE W/H OCTOBER 2013 PREMIUM	1075793	09/20/13		09/20/13		851.02
										851.02
3127				DRAPER, SANDI						
	37375	1	01367 3705	DANCING REFUND - LINE DANCING CANCELLED	092013	09/20/13		09/20/13		48.00
										48.00
437				EDENS TREE SERVICE INC						
	37376	1	01438 2460	TREE REMOVAL TREE REMOVAL GRAND OAK LN., HERSHEY MILL RD. & MORSTEIN RD. 8/22-9/6/13	6389	09/20/13		09/20/13		5285.00
	37377	1	01438 2460	TREE REMOVAL TREE REMOVAL - LARGE TREE ON MANLEY	6391	09/20/13		09/20/13		2525.00
										7,810.00
2958				FREIGHTLINER OF LANCASTER						
	37378	1	01430 2330	VEHICLE MAINT AND REPAIR REPAIR TELESCOPING STEERING	44670	09/20/13		09/20/13		2036.13
										2,036.13
1634				FRITZ INC., WILLIAM H.						
	37379	1	01454 7502	PARK LED SIGN 4 EXT GLU LAMS	75940	09/20/13		09/20/13		752.80
										752.80

*Pictures Attached to invoice*

*Replaced Steering Column*



Report Date 09/20/13

Expenditures Register  
GL-1309-39242

PAGE 4

PARP05 run by BARBARA 11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2342				POWERPRO EQUIPMENT						
	37398	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS GRAY BLOCK, HOLLOW CORR., 4X8X16 SOLID PIER, 8 HD TRUS BLKMSH	P51226	09/20/13		09/20/13		733.60
										733.60
991				PSATS						
	37399	1	01487 4600	TRAINING & SEMINARS-EMPLY TRAINING CONFERENCE G. ALTHOUSE	091913	09/20/13		09/20/13		110.00
										110.00
1876				RANSOME RENTAL COMPANY LP						
	37400	1	01438 3840	EQUIPMENT RENTAL BACKHOE, BUCKET, BRKT & FLAT-TOP RENTAL 9/4/13 - 9/5/13	K1142301	09/20/13		09/20/13		726.75
										726.75
2830				REARDON, CHRIS						
	37401	1	01462 2600	MINOR EQUIP. PURCHASE REIMBURSEMENT-SHIPING COSTS, ROPE & PLANK HOUSE SUPPLIES	091313	09/20/13		09/20/13		193.34
										193.34
1201				SAFETY SOLUTIONS INC.						
	37402	1	01437 2460	GENERAL EXPENSE - SHOP MEDICAL & FIRST AID SUPPLIES - PW	42751	09/20/13		09/20/13		572.15
	37403	1	01409 2400	TWP. BLDG. - MATERIALS & SUPPLIES MEDICAL & FIRST AID SUPPLIES - TWP	42821	09/20/13		09/20/13		95.95
										668.10
1340				TINARI & SON, PHILIP						
	37404	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS CURB REPLACEMENT - 80	11450	09/20/13		09/20/13		1600.00
										1,600.00
1470				WESTTOWN TOWNSHIP						
	37408	1	01410 5310	REGIONAL POLICE BLDG INTEREST SEPTEMBER 2013 - INTEREST	092013	09/20/13		09/20/13		1681.25
	37408	2	01410 5320	REGIONAL POLICE BLDG PRINCIPAL SEPTEMBER 2013 - PRINCIPAL	092013	09/20/13		09/20/13		8750.00
										10,431.25

*Various locations*

Report Date 09/20/13

Expenditures Register  
GL-1309-39242

PARP05 run by BARBARA 11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1507				YERKES ASSOCIATES INC						
	37410	1	01408 3130	ENGINEERING SERVICES AUGUST 2013 - TWP	083113	09/20/13		09/20/13		283.75
	37410	2	01408 3131	ENGINEER. & MISC.RECHARGES AUGUST 2013 - RC	083113	09/20/13		09/20/13		5193.13
										5,476.88
3063				YODER, MARTY						
	37411	1	01367 3705	DANCING REFUND - LINE DANCING CANCELLED	092013	09/20/13		09/20/13		48.00
										48.00

Report Date 09/20/13

Expenditures Register  
GL-1309-39242

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PARP05 run by BARBARA 11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
-----										
05	SEWER OPERATING									
2918				ALS ENVIRONMENTAL						
	37354	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TEST - RCSTP 8/29/13	40-1108958	09/20/13		09/20/13		12.00
	37355	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TEST - RCSTP 8/22 - 9/5/13	40-1110445	09/20/13		09/20/13		201.00
										213.00
-----										
1658				AQUA PA						
	37356	1	05420 3602	C.C. COLLECTION -UTILITIES 000203588 0203588 8/16-9/11/13 DD	091613 DD	09/20/13		09/20/13		16.00
										16.00
-----										
2073				AQUA WASTEWATER MANAGEMENT INC.						
	37357	1	05422 3701	R.C. COLLEC.-MAINT.& REPR EMERGENCY PUMP SERV.- HUNT CNTY.P/S	139690	09/20/13		09/20/13		872.50
										872.50
-----										
151				BLOENSKI DISPOSAL CO, CHARLES						
	37361	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 9/9/13	126437	09/20/13		09/20/13		181.00
	37362	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 9/16/13	126463	09/20/13		09/20/13		181.00
										362.00
-----										
2695				BRICKHOUSE ENVIRONMENTAL						
	37363	1	05423 3701	LOCHWOOD COLL.-MAINT&REPR PROF.SERVICE - AUG.2013	7231	09/20/13		09/20/13		1197.50
										1,197.50
-----										
241				C.C. SOLID WASTE AUTHORITY						
	37364	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 9/9/13 - 9/13/13	34562	09/20/13		09/20/13		614.25
										614.25
-----										
1624				L/B WATER SERVICE INC						
	37385	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. VALVES & TORUSEAL GASKETS	3662653	09/20/13		09/20/13		1200.24
	37386	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. SPARE PARTS FOR SEWER - CLAMPS, EPOXY COAT LONG SLEEVE	3661422 A	09/20/13		09/20/13		1200.88
	37386	2	05422 3700	R.C. STP-MAINT.& REPAIRS SPARE PARTS FOR SEWER - CLAMPS, EPOXY COAT LONG SLEEVE	3661422 A	09/20/13		09/20/13		1200.88

Report Date 09/20/13

Expenditures Register  
GL-1309-39242

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JARPO5 run by BARBARA 11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
-----										
05	SEWER OPERATING									
1624	37386	3	05422 3701	L/B WATER SERVICE INC R.C. COLLEC.-MAINT.& REPR SPARE PARTS FOR SEWER - CLAMPS, EPOXY COAT LONG SLEEVE	3661422 A	09/20/13		09/20/13		1200.87
										4,802.87
765	37387	1	05422 3701	LENNI ELECTRIC CORPORATION R.C. COLLEC.-MAINT.& REPR ANNUAL MAINT. VISIT - HUNT CNTY P/S	130878	09/20/13		09/20/13		81.00
	37388	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. ANNUAL MAINT. VISIT - BARKWAY	130877	09/20/13		09/20/13		81.00
	37389	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. ANNUAL MAINT. VISIT - HERS.MILL VACUUM ENCLOSURES	130876	09/20/13		09/20/13		233.00
	37390	1	05422 3700	R.C. STP-MAINT.& REPAIRS MAINTENANCE VISIT - REPAIR TRIPPED P2 IN UTILITY WATER CP	130875	09/20/13		09/20/13		1480.00
	37391	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. REPAIR BROKEN JUNCTION BOX - H/M	130874	09/20/13		09/20/13		375.00
										2,250.00
3043	37392	1	05422 2440	MAIN POOL & CHEMICAL COMP. INC. R.C. STP- CHEMICALS 1700 GALLONS ALUMINUM SULFATE SOL. 220 50LB BAGS SODIUM CARBONATE	1338144	09/20/13		09/20/13		5257.00
										5,257.00
2827	37396	1	05420 3602	PECO - 04725-43025 C.C. COLLECTION -UTILITIES 04725-43025 8/4-9/3/13 WYLLPEN PUMP	090613	09/20/13		09/20/13		527.61
										527.61
2594	37397	1	05420 3602	PECO - 41944-78007 C.C. COLLECTION -UTILITIES 41944-78007 8/4-9/3/13 SPRG.MEADOWS	090613	09/20/13		09/20/13		119.26
										119.26
2583	37405	1	05420 3602	VERIZON - 9027 C.C. COLLECTION -UTILITIES 9/4/13 - 10/3/13	090413-9027	09/20/13		09/20/13		36.21
										36.21
										96.21



Report Date 09/20/13

Expenditures Register  
GL-1309-39242

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PARP05 run by BARBARA 11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05		SEWER OPERATING								
2439				VERIZON -7041						
	37406 1	05422	3601	R.C. COLLEC.-UTILITIES 9/7/13 - 10/6/13	090713-7041	09/20/13		09/20/13		226.29
										226.29

Report Date 09/20/13

Expenditures Register  
GL-1309-39242

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MARP05 run by BARBARA 11 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06		REFUSE								
241	37364	1 06427	4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 9/9/13 - 9/13/13	34562	09/20/13		09/20/13		5140.07
										5,140.07
3003	37409	1 06427	2440	WASTEZERO MATERIALS & SUPPLIES 300 DARK GREEN BINS	19091	09/20/13		09/20/13		4125.00
										4,125.00
										90,688.82
45 Printed, totalling										90,688.82

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	64,929.26	GENERAL FUND
05	05	16,494.49	SEWER OPERATING
06	06	9,265.07	REFUSE
		90,688.82	

PERIOD SUMMARY

Period	Amount
1309	90,688.82
	90,688.82

Report Date 09/24/13

Expenditures Register  
GL-1309-39281

PAGE 1

JARPO5 run by BARBARA 10 : 02 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
558				GOSHEN VOL FIREMAN'S RELIEF ASSOCIATION						
	37414	1	01411 5250	VOL.FIRE RELIEF ASSOC.- EXPENSE	092413	09/24/13		09/24/13		188133.36
				2013 CONTRIBUTION FROM PA TREASURY						
										188,133.36
2727				WESTTOWN EAST GOSHEN POLICE PENSION PLAN						
	37415	1	01410 5250	WEGO POLICE PENSION PLAN EXPENSE	092413	09/24/13		09/24/13		113577.09
				2013 CONTRIBUTION FROM PA TREASURY						
										113,577.09
										301,710.45
										0 Printed, totalling 301,710.45

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	301,710.45	GENERAL FUND
		301,710.45	

PERIOD SUMMARY

Period	Amount
1309	301,710.45
	301,710.45





Report Date 09/26/13

Expenditures Register  
GL-1309-39335

PAGE 3

MARP05 run by BARBARA

12 : 58 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2150				GORDON, MARK						
	37437	1	01487 4600	TRAINING & SEMINARS-EMPLY REIMBURSEMENT FOR WEBINAR - ASFM ASSOC.OF STATE FLOODPLAIN MANAGERS	092413	09/26/13		09/26/13		30.00
										30.00
2631				GRAPHIC IMPRESSIONS OF AMERICA INC.						
	37438	1	01401 2110	STATIONERY 1500 BOS WINDOW ENVELOPES	13-9558	09/26/13		09/26/13		206.70
										206.70
569				GREAT VALLEY LOCKSHOP						
	37439	1	01454 3740	EQUIPMENT MAINT. & REPAIR REPAIR PARK MEN'S ROOM DOOR	0000100770	09/26/13		09/26/13		107.50
										107.50
594				HAMMOND & MCCLOSKEY INC.						
	37442	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS TEST 3 BACKFLOW PREVENTERS - TWP. BLDG.	6373	09/26/13		09/26/13		270.00
	37442	2	01409 3740	TWP. BLDG. - MAINT & REPAIRS TEST BACKFLOW PREVENTER - WESTTOWN WAY	6373	09/26/13		09/26/13		90.00
										360.00
2717				HIGGINS & SONS INC., CHARLES A.						
	37443	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINTENANCE - SCHOOL SIGNALS,RT.352 & PAOLI PK, & RT.352 & EAST BOOT RD.	34794	09/26/13		09/26/13		97.50
	37444	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINT. BOOT & WILSON	34791	09/26/13		09/26/13		861.00
										958.50
627				HIGHWAY MATERIALS INC.						
	37445	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 3.5 TONS 9.5H .3<3 ASPHALT	1631049MB	09/26/13		09/26/13		177.63
	37446	1	01438 2455	MATER. & SUPPLY-RESURFAC. 367.614 TONS 9.5H .3<3 ASPHALT	11034972MB PJ	09/26/13		09/26/13		18656.40
	37447	1	01438 2455	MATER. & SUPPLY-RESURFAC. 846.79 TONS 9.5H .3<3 ASPHALT	11034935MB PJ	09/26/13		09/26/13		42974.59
	37447	2	01438 2455	MATER. & SUPPLY-RESURFAC. HAULING FOR ABOVE	11034935MB PJ	09/26/13		09/26/13		1505.64
	37448	1	01438 2455	MATER. & SUPPLY-RESURFAC. 736.3550 TONS 9.5H .3<3 ASPHALT	11034956MB PJ	09/26/13		09/26/13		37370.02

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
										100,684.28
638				HOME DEPOT CREDIT SERVICES						
	37449	1	01454 3740	EQUIPMENT MAINT. & REPAIR	091313	09/26/13		09/26/13		3.97
				VINYL PYRAMID POST CAP						
	37449	2	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	091313	09/26/13		09/26/13		91.96
				ROUNDUP WEED KILLER						
	37449	4	01401 3032	DEER MANAGEMENT - SUPPLIES	091313	09/26/13		09/26/13		66.96
				RED & WHITE MARKING						
	37449	5	01437 2460	GENERAL EXPENSE - SHOP	091313	09/26/13		09/26/13		186.00
				MALLOT,MASON LINE, PULL LINE, TOOL						
				TOTE,YELLOW CRAYON, WIRE LUBE, WIRE						
				& SHARPIE						
	37449	6	01437 2460	GENERAL EXPENSE - SHOP	091313	09/26/13		09/26/13		30.49
				BRAIDED VINYL TUBE, SPRING LINKS &						
				CLAMP						
										379.38
679				INTERCON TRUCK EQUIPMENT						
	37450	1	01437 2460	GENERAL EXPENSE - SHOP	1038899-IN	09/26/13		09/26/13		19.90
				DROP BALL MT.,HITCH PIN & SNAP						
				HOOKS						
										19.90
2940				J&R WIRELESS LLC.						
	37451	1	01437 2460	GENERAL EXPENSE - SHOP	3638-01	09/26/13		09/26/13		35.00
				HOLSTER CASE COMBO FOR IPHONES						
										35.00
739				KNOX EQUIPMENT COMPANY						
	37452	1	01454 3740	EQUIPMENT MAINT. & REPAIR	01-318404-02	09/26/13		09/26/13		124.30
				DITCH WITCH RENTAL 9/17/13						
										124.30
1030				LEVEL 3						
	37453	1	01401 3210	COMMUNICATION EXPENSE	105872652	09/26/13		09/26/13		583.05
				SEPTEMBER 20- OCTOBER 19, 2013						
										583.05

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
787	37454	1	01409 3740	LOW-RISE ELEVATOR CO. INC TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - SEPTEMBER 2013	55786	09/26/13		09/26/13		40.00
										40.00
800	37455	1	01438 3845	MACANGA INC. EQUIP. RENTAL -RESURFAC. MILL MACHINE, TRI AXLE DUMP TRUCKS, PAVER,ROLLER & LABOR - PIN OAKS 9/3 - 9/12/13	091313 PJ	09/26/13		09/26/13		60912.50
										60,912.50
2245	37456	1	01409 3840	MARCO INC. DISTRICT COURT EXPENSES ALARM MONITORING FOR ONE YEAR @ 27.00 PER MONTH - DIST.COURT	102892	09/26/13		09/26/13		324.00
										324.00
829	37457	1	01409 3840	MASTER'S TOUCH DISTRICT COURT EXPENSES	43548	09/26/13		09/26/13		58.00
	37459	1	01409 3740	EXTERM.SERVICE - SEPT. 2013 DC&POL TWP. BLDG. - MAINT & REPAIRS	43550	09/26/13		09/26/13		104.00
	37460	1	01454 3740	EXTERM.SERVICE - SEPT. 2013 TWP &PW EQUIPMENT MAINT. & REPAIR EXTERM.SERVICE - SEPT. 2013 EG PARK	43545	09/26/13		09/26/13		84.00
										246.00
1641	37462	1	01430 2330	NAPA AUTO PARTS VEHICLE MAINT AND REPAIR 15W40 OIL 12 QUARTS	2-565882	09/26/13		09/26/13		38.40
	37463	1	01430 2330	VEHICLE MAINT AND REPAIR SGT SUPER DUTY	2-565311	09/26/13		09/26/13		55.28
	37464	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERY & PROTECTORS	2-565066	09/26/13		09/26/13		151.80
	37465	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERY & MINIATURE LAMPS	2-565227	09/26/13		09/26/13		31.09
										276.57
967	37468	1	01438 2450	O'MALLEY TOPSOIL LLC MATERIALS & SUPPLIES-HIGHWAYS 6 YARDS SCREENED TOP SOIL	1130	09/26/13		09/26/13		108.00
										108.00



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1554				OFFICE DEPOT						
	37466	1	01401 2100	MATERIALS & SUPPLIES CORRECTION TAPE, POST-IT NOTES, TYVEK ENVELOPES & WIPES	674557197001	09/26/13		09/26/13		74.45
	37467	1	01401 2100	MATERIALS & SUPPLIES ENVELOPES	674557941001	09/26/13		09/26/13		4.98
										79.43
1002				PA MUNICIPAL LEAGUE						
	37469	1	01401 3000	GENERAL EXPENSE 2013 L3P MEMBERSHIP	34952	09/26/13		09/26/13		65.00
										65.00
1365				PARDO'S TRUCK SERVICE PARTS WHSE INC						
	37470	1	01430 2330	VEHICLE MAINT AND REPAIR 4 LENSES	138407	09/26/13		09/26/13		43.16
										43.16
2342				POWERPRO EQUIPMENT						
	37471	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 1/2 " STUB NAILS & MAGNETIC NAIL HOLDERS	P51486	09/26/13		09/26/13		39.50
	37472	1	01430 2330	VEHICLE MAINT AND REPAIR SAND, HD ANCHR B, LEHIGH PORTLAND T	P51434	09/26/13		09/26/13		91.08
	37473	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS LATH FOR STUCCO, HARD STUB, MASONRY	P51469	09/26/13		09/26/13		171.50
	37474	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS ONE TON BAG WITH SAND	P51493	09/26/13		09/26/13		41.95
	37475	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS GRAY BLOCKS & OTHER FOR INLETS	P51565	09/26/13		09/26/13		551.08
	37476	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 42 CASES PREMIX TYP S MORT	P51563	09/26/13		09/26/13		264.90
										1,160.01
2539				PRECISION MECHANICAL SERVICES						
	37477	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS INSTALL NEW COMPRESSOR CONTACTOR ICE MACHINE	13-605	09/26/13		09/26/13		496.16
	37477	2	01409 3745	PW BUILDING - MAINT REPAIRS INSTALL NEW COMPRESSOR CONTACTOR ICE MACHINE	13-605	09/26/13		09/26/13		496.16
										992.32



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
910				US MUNICIPAL SUPPLY INC.						
	37486	1	01433 2450	MATERIALS & SUPPLIES - SIGNS WARNING SIGNS FOR BRIDGE ON BOOT RD	6044230	09/26/13		09/26/13		369.14
										369.14
2273				VERIZON - 0527						
	37489	1	01409 3605	PW BLDG - FUEL, LIGHT, SEWER & WATER SEPTEMBER 15 - OCTOBER 14, 2013	091513-0527	09/26/13		09/26/13		164.04
										164.04
2868				VERIZON-1420						
	37488	1	01409 3840	DISTRICT COURT EXPENSES SEPTEMBER 16 - OCTOBER 15, 2013	091613-1420	09/26/13		09/26/13		70.19
										70.19
3128				VILLANOVA UNIVERSITY - VUSP						
	37490	1	01487 4600	TRAINING & SEMINARS-EMPTY STORMWATER M-4 TRAINING R.SMITH	092313	09/26/13		09/26/13		50.00
	37491	1	01487 4600	TRAINING & SEMINARS-EMPTY STORMWATER - MS4 TRAINING M.MILLER	092313-2	09/26/13		09/26/13		50.00
	37492	1	01487 4600	TRAINING & SEMINARS-EMPTY STORMWATER - MS4 TRAINING M.GORDON	092313-3	09/26/13		09/26/13		50.00
										150.00
1576				WEIGAND INC., H.A.						
	37493	1	01433 2450	MATERIALS & SUPPLIES - SIGNS 30X30 W11-8 (2)	6716	09/26/13		09/26/13		81.30
										81.30
1471				WESTTOWN-EAST GOSHEN POLICE						
	37494	1	01410 5300	POLICE GEN.EXPENSE SPECIAL DETAIL - NO VEHICLE EG FAIR	757	09/26/13		09/26/13		24150.00
										24,150.00
1983				YALE ELECTRIC SUPPLY CO						
	37495	1	01454 3740	EQUIPMENT MAINT. & REPAIR CONDUITS & CEMENT WITH BRUSH TOP	7304852-01	09/26/13		09/26/13		8.13
										8.13

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2985				ZUCCARELLO, AL						
	37496	1	01401 3098	COMMERCE COMMISSION - GENERAL REIMBURSEMENT FOR LUNCH - TWP.MTG. WITH JAMES WAGNER - REMAX	091813	09/26/13		09/26/13		53.36
										53.36

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03				CAPITAL RESERVE						
864				METROPOLITAN COMMUNICATIO						
	37461	1	03430 7400	CAPITAL REPLACEMENT - HWY EQUIP INSTALL LIGHTS, SIREN & SPEAKERS - NEW PICK UP.	IN000097750	09/26/13		09/26/13		2095.00
										2,095.00



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
638				HOME DEPOT CREDIT SERVICES						
	37449	3	05422 3700	R.C. STP-MAINT. & REPAIRS	091313	09/26/13		09/26/13		75.89
				INDOOR FOGGER						
										75.89
829				MASTER'S TOUCH						
	37458	1	05422 3700	R.C. STP-MAINT. & REPAIRS	43547	09/26/13		09/26/13		33.00
				EXTERM.SERVICE - SEPT. 2013 RCSTP						
										33.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06		REFUSE								
241	37430	1	06427	4502 C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 9/16/13 - 9/20/13	34639	09/26/13		09/26/13		5285.32
										5,285.32
										225,023.58
0 Printed, totalling										225,023.58

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	210,845.19	GENERAL FUND
03	03	2,095.00	CAPITAL RESERVE
05	05	6,798.07	SEWER OPERATING
06	06	5,285.32	REFUSE
		225,023.58	

PERIOD SUMMARY

Period	Amount
1309	225,023.58
	225,023.58





## EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in <b>bold</b>	October 1, 2013
<b>Item</b>	<b>Date</b>
Hershey's Mill Dam	October 1, 2013
Comp Plan	October 1, 2013
Open Space Plan	October 1, 2013
Act 167 Ordinance	October 1, 2013
Comcast Franchise Renewal	October 15, 2013
Quarterly Report on Comp Plan Goals for ABCs	October 15, 2013
Quarterly Report Municipal Authority Projects	October 15, 2013
Quarterly Financial Reports	October 15, 2013
Quarterly Report on I&I	October 15, 2013
Quarterly Review of Right to Know Requests	October 15, 2013

**EAST GOSHEN TOWNSHIP  
ACTION ITEM**

Item:	<b>Hershey's Mill Dam</b>					No:	1
List Date:	5/22/2007		Completed Date:				
Description:	Bring Dam into compliance with DEP requirements or dispose of dam						
Date	Action						
<b>Note I have hidden the 2010 comments to save space</b>							
1/3/2011	Update from Neil DeReimer						
2/1/2011	Update from Neil DeReimer						
3/1/2011	Update tabled to 3/8						
3/8/2011	Update from Neil DeReimer						
3/24/2011	American Rivers/NOAH grant denied						
4/5/2011	Update from Neil DeReimer						
5/10/2011	Update from Neil DeReimer						
6/7/2011	Update from Neil DeReimer						
7/12/2011	Update from Neil DeReimer						
8/9/2011	Update from Neil DeReimer						
11/1/2011	Update from Neil DeReimer and see attached						
12/6/2011	Update from Neil DeReimer						
12/9/2011	Submitted grant application to American Rivers (decision by 3/9/12)						
1/3/2012	contacted PADEP about meeting						
2/7/2012	Conference call with DEP scheduled for 2/2/12						
3/7/2012	Contract with Walsh executed on 2/7. Status report attached						
4/3/2012	Status report attached						
5/1/2012	Status report attached						
6/5/2012	Status report attached						
7/3/2012	Status report attached						
8/7/2012	Presentation to BoS. BoS agreed to send 1,000 foot letter and invite residents once rendering is done						
10/2/2012	Presentation - Ok to send plans to DEP						
11/13/2012	Plans sent to DEP						
12/4/2012	Status Report attached						
1/7/2013	Per DEP we should have comments on plans by mid January						
2/5/2013	DEP advised that we need to submit for an NPDES permit and provide them with an O&M Manual. The engineer has submitted the NPDES Application and is preparing the O&M Manual						
3/5/2013	Revised plans sent to DEP on 2/18						
5/7/2013	Comment letter received. Engineer will re-submit next week.						
6/4/2013	Verbal Report at Meeting -Engineer waiting on info from structural engineer						
7/2/2013	Verbal Report at Meeting						
8/6/2013	Revised plan sent to DEP on 7/1						
9/3/2013	Waiting on a response from DEP						
10/1/2013	<b>Review letter received 9/23 and the engineer is making revisions</b>						



# pennsylvania

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BUREAU OF WATERWAYS ENGINEERING AND WETLANDS

September 18, 2013

Louis F. Smith, Jr., Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380



Re: Second Technical Review  
Application No. D15-125  
Hershey Mill Dam  
East Goshen Township, Chester County

Dear Mr. Smith:

The revised plans and supporting information submitted for the Township's permit application, for Hershey Mill Dam was received in our office on July 8, 2013.

We have completed a technical review of the revised plans and supporting documents. This review has resulted in the following comments which must be addressed:

### **Hydraulic Comments**

1. The "Section Thru Proposed Spillway" on sheet 4 of 6 still shows that the proposed spillway apron will have a length of 10 feet. We recommend the length of the apron be extended to 15 feet so the energy of the drop spillway is dissipated on the concrete apron.

### **General Plan Comments**

2. Additional details for raising of the wall separating the auxiliary spillway from the existing primary spillway and the construction of the right side wall at the primary spillway should be provided. These details should include all structural components, waterstop, elevations, material types, etc.

### **Structural Details**

3. The waterstop details on sheet 4 of 6 reference the use of split-type sections in Type B joints. The Department does not accept the use of split-type waterstop. Standard straight waterstop should be aligned within the forms at the joint location and cast into the pours. Also, why is the concrete being drilled for reinforcement? Since this is all new concrete, the form layout should incorporate the use of bulk-heads and reinforcement steel lapping to create a superior joint than that made by drilling into the new concrete.

Louis F. Smith, Jr., Manager  
East Goshen Township

2

September 18, 2013

Three copies of revised plans and specifications containing the seal and signature of the professional engineer should be submitted for our review. If the Township or its engineer has any questions concerning this letter, please contact me at 717.772.5957 and refer to Application No. D15-125.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Reisinger". The signature is fluid and cursive, with a large, stylized initial "R".

Richard A. Reisinger P.E.  
Chief  
Eastern Section  
Division of Dam Safety

cc: Adam J. Brower, P.E., Edward B. Walsh & Associates

## EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Comp Plan

No:

List Date:

2/7/2011

Completed Date:

Description:

Update Com Plan

Date	Action
2/7/2012	Consider applying for Vission Partnership Grant. At 2/7 meeting BoS requested Staff develop RFP for Consultant
3/20/2012	Working on RFP
4/17/2012	Working on RFP
5/15/2012	RFP Issued
6/19/2012	Contracted with Brandywine Conservancy on 6/5
7/17/2012	Working on grant application which is due 8/15/12
8/21/2012	VP Grant Application submitted 8/15/12
10/16/2012	CCPC recommended grant for approval
11/13/2012	Contract executed and sent to CCPC
1/15/2013	Contract executed. Memeo on task force
2/19/2013	task force created .kick off meeting set for 2/25
3/5/2013	Verbal update at meeting
5/7/2013	Public visioning session set for 6/3/13
6/4/2013	Verbal update on visioning session
7/2/2013	Board to review "sustainability" section on 7/2
8/6/2013	BoS met with John t to confirm goals
9/3/2013	Verbal update on 8/26/13 mtg
<b>10/1/2013</b>	<b>Verbal Update at meeting</b>

**EAST GOSHEN TOWNSHIP  
ACTION ITEM**

Item:

**Act 167 Ordinance**

No:

List Date:

**7/16/2013**

Completed Date:

Description:

Adopt Act 167 Ordinance by January 2, 2014

Date	Action
8/6/2013	Seminar scheduled for 8/7/13
9/3/2013	Rick and Mark attended seminatrns on 8/7 and 8/28 and are working on draft ordinance
10/1/2013	<b>First draft distributed</b>

**EAST GOSHEN TOWNSHIP  
ACTION ITEM**

Item:

**Open Space Plan**

No:

14

List Date:

6/18/2013

Completed Date:

Description:

Consider updating the Open Space Plan

Date	Action
8/6/2013	RFP Issued in July. BoS to consider proposals on 8/6. Tabled pending additional info
9/3/2013	On 9/3 agenda for action by Board
10/1/2013	<b>Kick off Meeting on October 17, 2013</b>





September 13, 2013

Louis F. Smith Jr.  
Municipal Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester PA 19380

Dear Mr. Smith:

Comcast is pleased to announce that it will continue to provide high-speed Internet service to schools and local libraries in East Goshen Township, free of charge again this year, continuing the company's tradition of putting its advanced fiber technology to work for the communities we serve.

Comcast has provided free high-speed Internet service to schools, libraries and Boys & Girls Clubs across your region since we began offering the service here. Comcast also uses our advanced fiber-rich network to deliver free cable television service to schools and other public buildings in your community and across the Chester-Delaware County region. The company's broadband contribution in Chester-Delaware County alone has an annual value of more than \$444,900.

Additionally, Comcast recently launched Internet Essentials, a program which provides families with children who are eligible to receive free lunches under the National School Lunch Program (NSLP) with low-cost Internet service, affordable computers and digital literacy training. The goal of Internet Essentials is to help close the digital divide and ensure more Americans benefit from all the Internet has to offer. The national program addresses what research has identified as the three primary barriers to broadband adoption – 1) a lack of understanding of how the Internet is relevant and useful; 2) the cost of a home computer; and 3) the cost of Internet service. The launch of this program has been a collaborative effort with schools, community leadership and community based organizations throughout the country. To learn more, please visit [www.internetessentials.com](http://www.internetessentials.com) or feel free to contact me.

Comcast is focused on delivering the best in innovation, information and entertainment to our customers in East Goshen Township and across the Chester-Delaware County region. We are committed to using our resources to make meaningful investments in communities where our customers and employees live and work. Comcast is pleased to help make a difference in schools and libraries by providing fast and reliable video and high-speed Internet connections.

As always, it has been a pleasure working with your community and we look forward to continuing our support of Chester-Delaware County for years to come.

Sincerely yours,

A handwritten signature in black ink, appearing to read "K. Broadhurst".

Kevin Broadhurst  
Director, Government Relations  
302-661-4420

Enclosure



# Now your children don't have to take the bus or the subway just to do their homework online.

With Internet Essentials from Comcast, your family can:

- Do homework
- Type book reports
- Email teachers
- Get online tutoring
- Take online classes
- Research colleges

Enrolled families may also purchase a low-cost computer, and anyone can access our free online Learning Center, with a library of videos and other resources that help you create a safe, secure and fun online experience for your family. Just visit [InternetEssentials.com/learning](http://InternetEssentials.com/learning).

To qualify for Internet Essentials, your household must meet all of these criteria:

- Is located where Comcast offers Internet service
- Has at least one child eligible to participate in the National School Lunch Program
- Has not subscribed to Comcast Internet service within the last 90 days
- Does not have an overdue Comcast bill or unreturned equipment

To learn more or apply, visit: [InternetEssentials.com](http://InternetEssentials.com) Or call: 1-855-8-INTERNET (1-855-846-8376)

## AFFORDABLE INTERNET

**\$9.95**  
a month  
+ tax

- No price increases
- No activation fees
- No equipment rental fees

## A LOW-COST COMPUTER

**\$149.99**  
Available at initial enrollment  
+ tax

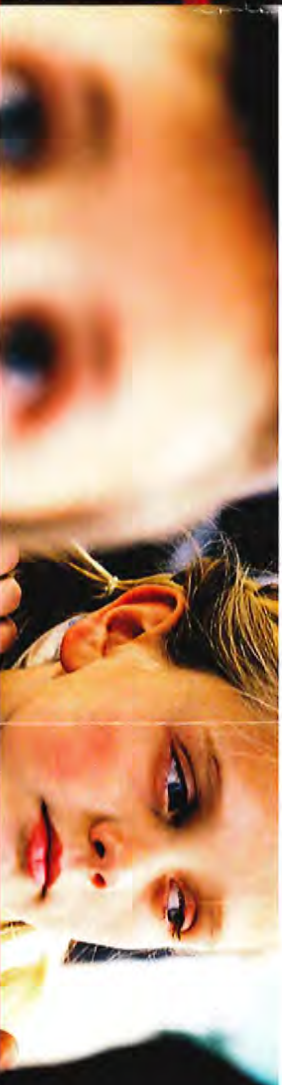
## FREE INTERNET TRAINING

Available online, in print and in person

Restrictions apply. Not available in all areas. Limited to XFINITY® Internet Economy Plus service for new residential customers meeting certain eligibility criteria. Advertised price applies to a single outlet. Actual speeds vary and are not guaranteed. After initial participation, if a customer is determined to be no longer eligible for the program but continues to receive Comcast service, regular rates will apply. Subject to Internet Essentials program terms and conditions. Call 1-855-846-8376 for restrictions and complete details, or visit [InternetEssentials.com](http://InternetEssentials.com). ©2013 Comcast. All rights reserved. Internet Essentials is a program to provide home Internet service for families. It is not a school program, and is not endorsed or required by your school. Your school is not responsible for Internet Essentials accounts.

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