

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
October 15, 2013
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio and Supervisors Marty Shane, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul and ABC members Erich Meyer (Park & Rec), Kathryn Yahraes (Historical Commission) and Al Zuccarello (Planning Commission and Commerce Commission). Township Solicitor Kristin Camp was present for the public hearings.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm and asked Marty Shane to lead the Pledge of Allegiance. The Board welcomed Boy Scout Matt Clarke of Troop 7, who was attending the meeting for his Communications Badge.

Moment of Silence

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

Recording of Meeting

No one recorded the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced the following:

- The Board met in Executive Session on October 1 for a personnel issue.
- The Board will meet October 22 at 7:00pm to discuss the draft 2014 budget.
- There will be no Board meeting on November 5 (Election Day).

Public Hearing – Peddling and Soliciting

The Board held a public hearing to consider an ordinance amending Chapter 169 of the Township Code titled “Peddling and Soliciting.” All five Supervisors expressed their agreement to amend the “Violations and Penalties” section of the ordinance as outlined by the Township Solicitor (no motion was made). A court reporter was present and will provide a complete transcript of the proceedings.

Public Hearing – Vehicles and Traffic

The Board held a public hearing to consider an ordinance amending Chapter 225 of the Township Code titled “Vehicles and Traffic” concerning speed limits for various roads and the weight limit for the Township bridge on East Boot Road. Marty moved to amend the ordinance as outlined by the Township Solicitor. Chuck seconded the motion. The Board voted

unanimously to approve the motion. A court reporter was present and will provide a complete transcript of the proceedings.

Malvern Fire Company Report

Rick reported that Malvern responded to two incidents in East Goshen in September.

Fire Marshal Report

Carmen reported that on October 4 he responded to a fire pit complaint at the Cider Knoll Condominiums.

Goshen Fire Company Report

Jerry Fokas reported that the Fire Company responded to 36 fire calls in September, 13 of which were in East Goshen. They responded to 258 EMS calls in September, 153 of which were in East Goshen. The Fire Police responded to 42 calls in September, 16 of which were in East Goshen. The Goshen Fair in August was the most successful (highest grossing) to date, but otherwise revenue is flat. Senya suggested the Fire Company schedule a meeting with the Commerce Commission. Mr. Fokas said he'd be happy to do that, and will set something up with Al Zuccarello.

Financial Report

Jon Altshul announced that the Kroll Bond Rating Agency has just awarded East Goshen Township a prestigious AAA credit rating, citing the Township's strong financial management policies, favorable cash position, stable property values, highly-educated population and diverse employment base.

As of September 30, the General Fund had a positive variance of revenues to expenses of \$1,252,754. The YTD budget had a positive variance of \$313,029. The General Fund balance was \$7,462,628. Jon currently projects that the General Fund will have a positive variance of \$915,243 at year end.

Marty noted that Jon will be presenting the draft 2014 budget at the October 22 meeting.

Marty moved to authorize Township staff to file District Justice complaints against two utility account holders with past due accounts as recommended by Tia Piccolo. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Police Report

Senya announced that on October 10 Chief Brenda Bernot was recognized as one of 23 local "Power Women" at a luncheon hosted by *Main Line Today* magazine. The Township Supervisors, except for Marty Shane, attended the luncheon. (Marty was recovering from surgery.) Chief Bernot thanked the Supervisors for taking time out of their busy schedules to attend the luncheon and said she was honored to be there.

Chief Bernot reported there was a rape incident in the Township in September. This was a domestic incident and the perpetrator was arrested. There was also an aggravated assault –

again, a domestic incident. Thefts from vehicles and credit card fraud continue to be a problem, and there were several minor drug investigations. The next DEA National *Take Back* Initiative for prescription drugs will be October 26 at the Westtown Giant.

Carmen urged anyone victimized by credit card fraud to call the police and make a report. The Chief also encouraged credit card victims to call the police and not assume the card issuers will do so.

Pennsylvania Leadership Charter School (PALCS) Technical Assistance Agreement

This matter was tabled.

Police Services Request for Proposals

Rick reported that representatives from East Goshen, Westtown and West Goshen developed an RFP to solicit proposals from qualified firms and consultants for professional services for the preparation of a study to identify costs and issues related to merging WEGO with the West Goshen Police Department. Rick noted that reporter Michael Price of *The Daily Local* was invited to join the discussion but could not attend due to breaking news in Coatesville.

Carmen moved to accept the October 4 recommendation from Rick Smith and to authorize the issuance of the proposal, allowing the three Township Managers discretion to extend the requested validity of the proposals to 90 days (instead of 60 days) if needed. Janet seconded the motion.

Senya noted that East Goshen is the first of the three Townships to take action on this matter, and there is no guarantee that Westtown and West Goshen will take the same action.

There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Senya thanked Rick, Chief Bernot, and all the committee members who worked so quickly and diligently on this matter.

Refuse & Recycling Collection Days

The Board discussed whether they should keep the current collection schedule or switch days between the north end of the Township and the south end.

Carmen said there have been no complaints in the south end area about the collection days, and he thinks it would be more confusing to switch collection days than keep things the same. However, if the other Board members are in favor of making the switch he won't vote against it.

Marty said folks at the north end of the Township would prefer to have the south end collection days, especially families with children who generate a lot of trash. It's rational and fair to switch the days once a new contract goes into effect.

Marty moved to switch collection days in 2014 so that the north end of the Township has trash pickup on Tuesdays and Fridays, and the south end of the Township has trash pickup on Mondays and Thursdays. Chuck seconded the motion.

There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Ashleybrooke Estates Escrow Releases #5 and #6

Marty moved to authorize Escrow Release #5 for Ashleybrooke Estates in the amount of \$29,781.25 to cover inlet protection, seeding & mulching, storm sewers, curbing, and sanitary sewers; and to authorize Escrow Release #6 in the amount of \$24,650.00 to cover paving per the October 9 recommendation of Public Works Director Mark Miller. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Commerce Commission Business Forum Report

Al Zuccarello gave a brief summary of his October 3 Business Forum Report on the Township's Commercial Zones. The focus was on the Milltown Stores and businesses along the Route 3 corridor, the tenants of the Goshen Village Shopping Center, and businesses at the corner of Paoli Pike and Route 352. The Commerce Commission's next step will be to meet with the landlords of businesses that rent their properties. Senya thanked Al and the members of the Commerce Commission for their hard work and dedication on this endeavor.

Any Other Matter

Sunoco Pipeline – Rick has learned that Sunoco may be contacting more than just abutting property owners when they survey their right-of-way along Boot Road and N. Chester Road. They are actually going to survey a couple of hundred feet on each side of the ROW.

Safety at Township Meetings – Senya noted that the latest issue of *Pennsylvania Township News* magazine has an article about the August shooting incident that occurred in Ross Township, Monroe County. He asked Chief Bernot if she had any ideas or suggestions to offer East Goshen on how to prepare for a similar event. Chief Bernot said she would be happy to get together with the Township and discuss this matter, and provide a training session.

ABC Appreciation Event – The annual ABC Appreciation Event is scheduled for December 6.

Review of Minutes

The Board reviewed and corrected the draft minutes of October 1. Senya stated that the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for October 10, 2013.

The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Action List

Comcast Franchise Renewal – The Verizon agreement has been sent to Comcast. East Goshen is awaiting Comcast's comments about the PEG language.

Quarterly Report on Comp Plan Goals for ABCs – A memo has been sent to the ABCs.

Quarterly Report on Municipal Authority Projects – Lockwood is complete except for fence removal. The Marydell Pump Station is complete. The Hershey Mill Pump Station is completed. Pipe work has been completed on The Reserve Pump Station, and Act 537 planning has been begun on this pump station

Quarterly Report on I&I – Public Works checked the manholes from the cul-de-sac on Cornwallis Drive to Paoli Pike and replaced 8 sewer caps. They replaced 50 manhole castings in Pin Oaks and 6 sewer caps. A lateral repair was made on Barker Drive, and two repairs were made in Ashbridge.

Quarterly Review of Right-to-Know Requests – The Board reviewed this report.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following:

- Letter from resident David R. Kohler commending Mark Miller and the Public Works crew for another job well done.
- Bridge weight limit posting from PADOT for the Township bridge on East Boot Road.
- Various notifications from Comcast regarding rates and services, etc.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda. Kathryn Yahraes asked if the Annual Planning Session had been scheduled yet. The Board scheduled this meeting for January 11, 2014.

Public Comment on Non-Agenda Items

Kathryn Yahraes announced the next Living History Day is scheduled for Saturday, June 7. She asked if the Township plans to provide a format for the ABCs to use in writing their goals and objectives for 2014. Rick said the staff will develop a format and distribute it to the ABCs. Kathryn reported that the Historical Commission responded to a CCATO request for information on adaptive reuses within East Goshen. The Historical Commission provided them with information about the Chamber of Business & Industry and the building that formerly housed the Tory Inn B&B on N. Chester Road.

Adjournment

There being no further business, the meeting was adjourned at 8:22pm.

Submitted by:

Anne Meddings, Recording Secretary
Attachment: Treasurer's Report

October 10, 2013

**TREASURER'S REPORT
2013 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$1,825.09
Earned Income Tax	\$81,943.71
Local Service Tax	\$1,454.96
Transfer Tax	\$0.00
General Fund Interest Earned	\$1,318.74
Total Other Revenue	\$532,027.68
Total Receipts:	\$618,570.18

Accounts Payable	\$504,329.59
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$88,968.55
Total Expenditures:	\$593,298.14

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$151.02
Total State Liquid Fuels:	\$151.02

Expenditures:	\$0.00
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CAPITAL RESERVE

Interest Earned	\$652.68
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Expenditures:	\$0.00
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TRANSPORTATION FUND

Interest Earned	\$284.24
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Expenditures:	\$0.00
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SEWER OPERATING

Receipts	\$19,074.14
Interest Earned	\$116.77
Total Sewer:	\$19,190.91

Accounts Payable	\$97,112.62
Debt Service	\$0.00
Credit Card	\$0.00
Total Expenditures:	\$97,112.62

REFUSE

Receipts	\$7,844.27
Interest Earned	\$52.69
Total Refuse:	\$7,896.96

Expenditures	\$84,127.08
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SEWER CAPITAL RESERVE

Interest Earned	\$135.22
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Expenditures	\$0.00
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