

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS SPECIAL MEETING  
OCTOBER 22, 2013**

Present: Chairman Senya D. Isayeff, Vice-Chairmen Carmen Battavio, and Supervisors Charles Proctor, Marty Shane and Janet Emanuel. Also present were: Township Manager Rick Smith, CFO Jon Altshul, ABC members Erich Meyer (Park & Rec), and Sandy Snyder (Conservancy), and Jeremy Gerrard of the Daily Local.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00 pm and asked Jon Altshul to lead the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to remember our troops and all of those in uniform who keep us safe.

Recording of the Meeting

No one is recording the meeting.

Public Comment on Non-agenda Items

None

Chairman's Report

Senya announced that the Kroll Bond Rating Agency awarded East Goshen Township a prestigious AAA credit rating, citing the Township's strong financial management policies, favorable cash position, stable property values, highly-educated population and diverse employment base.

New Business

A. Presentation of 2014 Proposed Budget – Jon Altshul reviewed the 2014 Proposed General Fund Budget which included:

1. Budget Highlights
2. Key Expense Assumptions
3. Revenue Assumptions
4. Spending Requests by Department
5. ABC Spending Requests
6. Summary (Core Functions)
7. Summary (Non-Core Functions)
8. Other Funds Proposed Budgets:
  - a. State Liquid Fuels Fund
  - b. Sinking Fund
  - c. Transportation Fund
  - d. Sewer Operating Fund
  - e. Refuse Fund
  - f. Municipal Authority
  - g. Sewer Sinking Fund

Jon noted that no tax increase is proposed for 2014.

Comments:

Carmen pointed out that there is no mention of new firearms for the Police Department, which the Chief had previously discussed. Jon verified that the \$8,000 cost, which is East Goshen's share, is included in the \$34,489 for new Police capital costs.

Janet mentioned that under Expense Assumptions, there is an item referring to salaries that says "4 employees ineligible for any salary increase". She feels they should get a COLA increase if they are doing a good job. Jon explained that under the current policy, an employee who is over the maximum salary for their position is ineligible for a COLA adjustment. Marty commented that each position is rated and that salaries are based on the 75 percentile of similar municipalities in Chester County. Between now and December, the BOS can discuss this issue and decide what they want to do.

Marty pointed out that on the Budget Summary (Core Functions) the driver is the variance for the Police. The other items are less than anticipated for 2013. He gave credit to the Township employees for their efforts to control expenses stating "They did an excellent job".

On the Budget Summary (Non-Core Functions), Marty mentioned that these revenues are the hardest to project because the Township has no control over these items except for the Real Estate Property Tax.

B. Presentation of the 2014-2018 Capital Improvement Program – Jon Altshul reviewed the Capital Expenses for 2014:

1. Program Summary

- a. Administration/Office Capital Expenses
- b. Administration/Building & Structures Capital Expenses
- c. Public Works Expenses
- d. Parks Expenses
- e. Sewer Expenses

Comments:

Marty explained that Jon sets up an amortization schedule for each new piece of equipment which puts money back in the fund so money is there when that item needs replacement in the future. On behalf of the Board of Supervisors, Marty thanked Rick Smith and Jon Altshul for the work they did to make this review easier.

Public Comments:

Bill Egan, resident, commented that it seems that the Township spends a lot of money for open space and to entertain in the open space but not much to maintain the open space by planting riparian buffers and making efforts to upgrade the waterways that come through East Goshen.

Senya mentioned that the budget for the ABCs is not truly reflective of what is actually spent; i.e, the expense for a new roof on the Plank House in the historic area is in the Public Works budget.

Sandy thanked Bill for his representation of the Conservancy Board. She pointed out that the budget for the Conservancy Board does not represent all that Mark Miller and the Public Works Department do to help set up for the plantings the Board does and maintain the plantings. She understands now that, if there is a special project the Board wants to do, the Board can present the need for additional funds for that project to the Board of Supervisors to consider.

Carmen explained that the ABCs should make a wish list, which should become their goals that should be considered for future budgets.

Marty mentioned that the ABCs have 3 ½ years to figure out what needs to be done in the parks for the Township's bi centennial celebration in 2017.

Marty moved to authorize advertising of the 2014 Preliminary Proposed Budget in the Daily Local. Carmen seconded the motion. There was no further comment. The motion passed unanimously.

#### Any Other Matter

Rick mentioned that Westtown authorized the issuance of the RFP for the WEGO and West Goshen merger study.

Rick reviewed the proposed Resolution which acknowledges and commends Patricia Morrison for her diligent public service and many valuable contributions and accomplishments for the County, the region and the Commonwealth of Pennsylvania as Secretary of the Chester County Association of Township Officials for 26 years. Marty moved to adopt the resolution to recognize Patricia Morrison and present it at the CCATO meeting on November 7, 2013. Carmen seconded the motion. The motion passed unanimously.

Senya mentioned that the East Goshen Township Building was featured in the Daily Local News

Senya commented that, although the ABC members received East Goshen jackets, they should also have business cards to help identify them. Erich mentioned that the Park Commission has cards. Sandy commented that some ABCs do not have stationery.

#### Correspondence

Senya acknowledged receipt of a letter from Joseph Ciasullo, Council President for Yardley Village thanking Rick Smith, Mark Gordon and Mark Miller who came to investigate a basement water seepage problem that one of the residents in Yardley Village is having.

#### Adjournment

There being no further business, Carmen moved to adjourn the meeting. Janet seconded the motion. The meeting was adjourned at 8:10 pm. The Supervisors went into a short executive session to discuss a personnel matter.

Respectfully submitted,

Ruth Kiefer  
Recording Secretary