

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS

Tuesday, November 12, 2013

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman's Report
 - a. Announce PA House Labor and Industry Committee will hold a Public Hearing on Thursday, November 14, 2013 at 1:00 pm at the East Goshen Township Building regarding "Pennsylvania Family and Medical Leave Act
 - b. Friends of East Goshen Update – Chuck Proctor
 - c. Comp Plan Update – Janet Emanuel
 - d. Announce that the Board met in Executive Session on October 29, 2013 to discuss a personnel matter
7. Public Hearings
8. Police/EMS Report - None
 - Malvern Fire Co. - None
 - Fire Marshal - None
 - Goshen Fire Co - None
9. Financial Report
10. Old Business
11. New Business
 - a. Consider Robert Wiggins request to sell Christmas trees at 1301 West Chester Pike from Thanksgiving to Christmas
 - b. Consider John Linton's requests regarding East Goshen's deer hunting policy
 - c. Consider West Chester Regional Planning Commission
 - d. Consider installing pedestrian/bike lane in Goshen Corporate Park West
 - e. Consider request for truck replacement
12. Any Other Matter
13. Approval of Minutes
 - a. October 22, 2013
14. Treasurer's Report – November 7, 2013
15. Review Action List
 - a. November 12, 2013
16. Correspondence, Reports of Interest
 - a. Acknowledge Public Works Report
 - b. Acknowledge request for funding for Malvern Public Library for 2014
 - c. Acknowledge Sunoco Remediation Report
17. Dates of Importance
 - Nov 11, 2013 Veterans' Day

	Office Closed	
Nov 11, 2013	Municipal Authority	7:00 PM
Nov 12, 2013	Board of Supervisors	7:00 PM
Nov 13, 2013	Conservancy Board	7:00 PM
Nov 14, 2013	Police Commission	5:30 PM
	WEGO Police Dept	
Nov 14, 2013	Historical Commission	7:00 PM
Nov 14, 2013	Farmer's Winter Market	3:30-6:30 PM
	Public Works Garage	
Nov 16, 2013	Help a Neighbor for the Holidays	9:00 AM
	Park & Rec Commission	
Nov 18, 2013	Commerce Commission	7:00 PM
Nov 18, 2013	Deer Committee	7:00 PM
Nov 19, 2013	Board of Supervisors	7:00 PM
Nov 21, 2013	Farmers Winter Market	3:30-6:30 PM
	Public Works Garage	
Nov 21, 2013	Openspace & Rec Plan Task Force	7:00 PM
Nov 21, 2013	WC Area Council of Governments	7:00 PM
	Westtown	
Nov 25, 2013	Comp Plan Task Force	7:00 PM
Nov 26, 2013	Friends of East Goshen	7:00 PM
Nov 28, 2013	Thanksgiving	
	Office Closed	
Nov 29, 2013	Office Closed	

Winter (new) Newsletter Mail Date - December 13, 2013

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

**STATE REPRESENTATIVE
MARIO M. SCAVELLO**

2989 Route 611
Suite 103 – Depue Plaza
Tannersville, PA 18372
Phone: (570) 620-4326
FAX: (570) 620-4379

ROOM 143, EAST WING
P.O. BOX 202176
HARRISBURG, PA 17120-2176
PHONE: (717) 787-7732
FAX: (717) 782-2901



House of Representatives
Commonwealth of Pennsylvania
Harrisburg

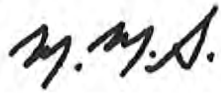
COMMITTEES

LABOR AND INDUSTRY
REPUBLICAN CHAIRMAN
PROFESSIONAL LICENSURE
HOUSE RULES

E-MAIL: msscavell@pahousegop.com
WEBSITE: www.marioscavello.com

MEMORANDUM

TO: All Members of the House Labor and Industry Committee

FROM: Representative Mario M. Scavello, Majority Chairman 
House Labor and Industry Committee

DATE: October 22, 2013

RE: LABOR AND INDUSTRY COMMITTEE PUBLIC HEARING – THURSDAY,
NOVEMBER 14, 2013 – 1:00 P.M. - EAST GOSHEN TOWNSHIP BUILDING,
1580 PAOLI PIKE, WEST CHESTER, PA

There will be a Public Hearing of the House Labor and Industry Committee on Thursday, November 14, 2013 at 1:00 p.m. at the East Goshen Township Building, 1580 Paoli Pike, West Chester, PA. The purpose of the hearing is to receive testimony regarding HB 298, legislation that creates a freestanding act known as "Pennsylvania Family and Medical Leave Act".

If you are unable to attend, please provide an official leave request form prior to the hearing and please do not hesitate to contact my office at (717) 787-7732 if you have any questions or concerns.

jh

THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL
No. 298

Session of
2013

INTRODUCED BY TRUITT, BISHOP, CONKLIN, V. BROWN, W. KELLER,
DAVIS, CLYMER, MATZIE, HARHART, MURT, HACKETT AND HENNESSEY,
JANUARY 23, 2013

REFERRED TO COMMITTEE ON AGING AND OLDER ADULT SERVICES,
JANUARY 23, 2013

AN ACT

1 Providing for family and medical leave for eligible employees.

2 The General Assembly of the Commonwealth of Pennsylvania

3 hereby enacts as follows:

4 Section 1. Short title.

5 This act shall be known and may be cited as the Pennsylvania
6 Family and Medical Leave Act.

7 Section 2. Definitions.

8 The following words and phrases when used in this act shall
9 have the meanings given to them in this section unless the
10 context clearly indicates otherwise:

11 "Department." The Department of Labor and Industry of the
12 Commonwealth.

13 "Eligible employee." As defined in the Family and Medical
14 Leave Act of 1993 (Public Law 103-3, 29 U.S.C. § 2601 et seq.).

15 "FMLA." The Family and Medical Leave Act of 1993 (Public Law
16 103-3, 29 U.S.C. § 2601 et seq.).

1 Section 3. Eligibility.

2 (a) General rule.--An employer subject to this section shall
3 provide up to six weeks of the same leave to an eligible
4 employee to which the eligible employee is entitled under the
5 FMLA with respect to a spouse, son, daughter or parent, but only
6 for the eligible employee's sibling, grandparent or grandchild
7 provided the sibling, grandparent or grandchild has no living
8 spouse, child over 17 years of age or parent under 65 years of
9 age.

10 (b) Protections.--An eligible employee who takes leave
11 provided under subsection (a) is entitled to the same
12 protections and rights that an eligible employee is entitled to
13 under the FMLA.

14 (c) Amount of leave.--The amount of leave taken by an
15 eligible employee under this section shall not exceed six weeks
16 during a 12-month period.

17 (d) Applicability.--This section applies to employers in
18 this Commonwealth that are subject to the FMLA.

19 Section 20. Effective date.

20 This act shall take effect immediately.

WIGGINS AUTO TAGS, INC.

1301 West Chester Pike • West Chester, PA 19382 • Phone (610) 692-5641 • Fax (610) 692-5724

EAST GOSHEN TWP

10/22/13

1580 PAOLI PIKE

West Chester PA 19380

I WOULD LIKE PERMISSION TO SELL CHRISTMAS TREES
AT 1301 WEST CHESTER PIKE WEST CHESTER -

FROM THANKSGIVING TO CHRISTMAS -

THANKYOU
RUELL WIGGINS
ROBERT C WIGGINS

RECEIVED

OCT 24 2013

Rick Smith

From: Rick Smith <rsmith@eastgoshen.org>
Sent: Monday, October 28, 2013 10:07 AM
To: 'lntjoh@comcast.net'; 'egtadmin@eastgoshen.org'
Cc: 'mgordon@eastgoshen.org'
Subject: RE: Mail to: East Goshen Board

Mr. Linton

Thank you for your letter I will place it on the agenda for the Board of Supervisors meeting on Tuesday November 12, 2013 at 7 pm

Rick Smith
Township Manager

From: lntjoh@comcast.net [mailto:lntjoh@comcast.net]
Sent: Monday, October 28, 2013 10:04 AM
To: egtadmin@eastgoshen.org
Cc: Rick Smith; mgordon@eastgoshen.org
Subject: Re: Mail to: East Goshen Board

Thank you Ms. Morgan for letting me know you received my letter.

I have spoken to both and agreed to follow-up with a letter to the board.

Best Regards,

John Linton

From: "Administration" <egtadmin@eastgoshen.org>
To: lntjoh@comcast.net
Cc: "Rick Smith" <rsmith@eastgoshen.org>, mgordon@eastgoshen.org
Sent: Monday, October 28, 2013 9:45:09 AM
Subject: RE: Mail to: East Goshen Board

October 28, 2013

Dear Mr. Linton:

We received your letter today, October 28, 2013. I will pass your letter and recommendations on to our Township Manager, Rick Smith and our Zoning Officer, Mark Gordon. Mr. Gordon is involved with our Deer Committee. The next Deer Committee will be meeting on Monday, November 18th at 7:00 p.m. Either Rick Smith or Mark Gordon will be in

touch with you and let you know when your letter will be discussed at the Board of Supervisors Meeting. The next Board of Supervisors Meeting would normally be held on the first Tuesday of the month, but November 5th is Election Day and we have two voting precincts that vote at the Township Building, The next scheduled Board of Supervisors Meeting would be on Tuesday, November 12, 2013.

Sincerely,

Joanne Morgan
Receptionist/Secretary

From: lintjoh@comcast.net [<mailto:lintjoh@comcast.net>]
Sent: Sunday, October 27, 2013 3:42 PM
To: egtadmin@eastgoshen.org
Cc: lintjoh@comcast.net
Subject: Mail to: East Goshen Board

Please forward my letter to the board. Could you also let me know that you received this letter and when it will be discussed as part of the board? Thank you

Dear East Goshen Township Board of Directors (EGTBD):

Re: Deer Hunting Policy

I do not believe the East Goshen Township Deer Hunting Policy which prevents township residents to hunt is appropriate. By the EGTBD exclusive admittance policy, you have now introduced the need for a higher degree of governance to your program.

Furthermore, the current applicant process to hunt township lands adopted by the EGTBD in reviewing resident requests does not work. I verified this process and reported it to the township. Finally, due to an inappropriate governance process over the deer hunting policy, I believe all the EGTBD, employees and key 3rdparty vendors are at risk of ethical violation over township assets.

1. Being licensed and approved by Pennsylvania and the Pennsylvania Game Commission should be sufficient to safely carry an acceptable weapon to hunt on any land in the commonwealth. If not perceived safe, the township should provide additional criteria to the state and game commission requesting an update to their training programs. If appropriate, the state should revise their testing with a more rigorous training program to meet any of the local township's needs of extra protection.
2. I do not believe the township is appropriately viewing these hunting privileged as an asset of the township, county and commonwealth. Hunters spend up to \$5,000 to \$15,000 or more to take trips to

harvest larger antlered deer found in the Township. I believe access to the township lands is a right of the East Goshen taxpayers and licensed hunters. It is an asset to the Township. One of which the EGTBD has not appropriately identified as an asset, nor appropriately valued the worth of this asset, nor appropriately governed over the asset. The hunting privilege in East Goshen is not to be used as a gift for exchanging favors or other assets from the EGTBC or employees. Plus, it's not a gift to be given to exclusive hunting groups of Delaware, Philadelphia and Chester County verses the owners; taxpayers, of the township.

My requests of EGTBD are:

- Grant immediate hunting access to township residents with approved hunting licenses,
- Perform an independent ethical review of all the past/present deer hunting organizations, EGTBD, employees and 3rd party vendors. Minimally, each person should complete an ethics survey to see if any favors, cash or assets have been exchanged for these deer hunting privileges,
- Forge relationships with both the game commission and fish commission to educate the public on how to appreciate, protect, harvest and maintain the natural resources in our State.

Please let me know you received this request and your willingness to address my recommendations.

Thank you in advance.

Regards,

John Linton

1726 Towne Dr.

West Chester Pa, 19380

██████████ 3

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: October 24, 2013

To: Quina Neiling Birmingham
Mike Lynch East Bradford
Susan Simone Pocopson
Brody Brovero Thornbury
Ernie McNeely West Chester
Casey LaLonde West Goshen
Bob Layman Westtown
Michael Cotter West Whiteland

From: Rick Smith, Township Manager

Re: West Chester Regional Planning Commission

As you are aware the West Chester Regional Planning Commission (WCRPC) has not met for an extended period of time. Currently the WCRPC has a bank balance with over \$13,000 in it. Since the WCRPC is essentially inactive, it has been suggested that the majority of these funds should be disbursed back to the member municipalities.

As some of you know the West Chester Area Council of Governments (WCACOG) will be meeting on November 21, 2013 at 7 pm at the Westtown Township Building at 1039 Wilmington Pike.

To that end I would suggest that the WCRPC hold a special meeting on November 21, 2013 at 7 pm at the Westtown Township Building at 1039 Wilmington Pike in conjunction with the WCACOG meeting to take action on disbursing the funds.

I have enclosed a copy of the WCRPC By-Laws for your use. According to Article IV the governing body of each municipality can appoint two members to the WCRPC. For the WCACOG municipalities I would suggest that each governing body formally appoint their WCACOG representative as a member to the WCRPC.

As for our neighbors in Birmingham and Pocopson, who are not members of the WCACOG your WCRPC member, any of your Supervisors or you is welcome to join us on November 21st. The WCACOG meeting is very informal and is a good way to share information about what is going on in each of our respective municipalities.

WEST CHESTER REGIONAL PLANNING COMMISSION
P. O. Box 3122
WEST CHESTER, PA 19381-3122

Townships

Birmingham
East Bradford
East Goshen
Pocopson
Thornbury
West Goshen
Westtown
West Whiteland

Borough

West Chester

BY-LAWS

ARTICLE I: NAME OF COMMISSION

The name of this organization shall be the West Chester Regional Planning Commission.

ARTICLE II: PURPOSE

Commission is established for the purpose of promoting the health, safety, and general welfare of the area of the County of Chester, State of Pennsylvania generally known as West Chester Region including, but not limited to, political sub-divisions contiguous or proximate to West Chester, provided that political subdivisions shall mean "any county, city, borough, incorporated town or township of this Commonwealth." 1956, May 29, P.L. (1955) 1845, Sec.102, 201; Sec. 53 Purdon's Pa. Statutes Sec. 492,493.

ARTICLE III: AUTHORIZATION

The political subdivisions, characterized in Article II hereof, authorize the creation of the West Chester Regional Planning Commission through exercise of their legislative powers to enact ordinances or adopt resolutions (Section 102 supra). Functions and duties of the West Chester Regional Planning Commission may include preparation and maintenance of a comprehensive plan and the surveys, studies and recommendations related thereto for the guidance of the continuing development of the area encompassed by the participating or member communities and shall have all obligations and powers authorized under Act 247 (1989) Article XI, "Joint Municipal Planning Commission". A budget for the financial operation of the Commission shall be established annually upon the recommendation of the Administrative Committee and approval of the voting members of the Commission. Dues assessed to the municipalities shall be included in the budget.

ARTICLE IV: MEMBERSHIP

There shall be two categories of membership:

Section 1: The governing body of each participating political subdivision shall appoint two members, at least one of which shall be a member of the political subdivision's Planning Commission or an officer of that body. Both members' terms shall run from February to February of the following year. In the event of a vacancy, appointment of a succeeding member of the Regional Planning Commission shall be effected through the same process. Each municipality shall be entitled to one vote.

Section 2: The Regional Commission from time to time, as it deems desirable, may invite, by majority vote of the members, community organizations to name Associate Members to

participate in Commission functions and meetings; the Commission may also invite individuals with special talents (e.g. legal, engineering, etc.), by majority vote of the Commission, to act as Associate members. Associate membership shall encompass duties and responsibilities of regular membership, except that Associate Members shall have no vote and shall be excluded from holding the offices of Chairman and Vice Chairman. Associate membership shall run from year to year on a calendar year basis, and continued membership of an Associate Member shall depend upon a majority vote of the Commission at the organizational meeting of each succeeding year.

Section 3: The Regional Commission may establish requirements and/or conditions for membership from time to time by resolution duly approved by a majority of its members. A certified copy of these requirements shall be made a part of the official record of the Commission and a copy shall be forwarded to the secretary of each member community.

ARTICLE V: ADDITION OF NEW POLITICAL SUBDIVISIONS

In the event it appears desirable to expand the existing physical scope of the subject region, the Regional Commission may, upon majority vote, invite non-member political subdivisions to adopt resolutions recognizing the Regional Commission and its by-laws and to appoint a member to serve on the Commission pursuant to the terms of Article IV, Section I hereof; such appointee shall in all respects be a bona fide voting member of the Regional Planning Commission, provided the foregoing conditions are met.

ARTICLE VI: OFFICERS

Section 1: The executive section of the Planning Commission shall consist of Chairman, Vice

Chairman (to be selected from voting members), Secretary and Treasurer (which may be selected from voting or non-voting members).

Section 2: The Chairman shall preside at all meetings and hearings of the Planning Commission and shall have the duties normally conferred by parliamentary usage on such officers.

Section 3: The Vice Chairman shall act for the chairman in his/her absence.

Section 4: The Secretary shall keep the minutes and records of the Commission and, with the assistance of such staff as is available, shall prepare the agenda of regular and special meetings under the direction of the Chairman, provide notice of all meetings under the direction of the Chairman, provide notice of all meetings to Commission members, arrange proper and legal notice of hearings, attend to correspondence of the Commission and such other duties as are normally carried out by a Secretary. In addition, the Secretary shall have the authority to sign documents on behalf of the Commission, including requisitions for needed materials and supplies as are required for the transaction of normal business, unless signature by other officers of the Commission is expressly required by law or by resolution of the Commission.

Section 5: The Treasurer shall maintain and keep records of all receipts and disbursements which records shall be audited annually by the Auditing Committee of three nominated by the Chairman and approved by the Commission. A copy of the annual audit shall be submitted by the January meeting of each year and shall be furnished to each legislative body and to each member of the

Commission and others as directed by the Chairman.

Section 6: All elected officers shall serve for a period of one year.

ARTICLE VII ELECTION OF OFFICERS

Section 1: Organization for a year shall be part of the announced agenda for the first meeting of January of each calendar year.

Section 2: Nominations shall be made by a Nominating Committee appointed by the Chairman and from the floor at the annual organization meeting and election of the officers specified in Section 1 of Article VI shall follow immediately thereafter.

Section 3: A candidate receiving a majority vote shall be declared elected and shall serve for the remainder of the calendar year or until his/her successor shall take office.

Section 4: Vacancies in office shall be filled at the next regular meeting.

ARTICLE VIII: COMMITTEES

The Commission, by majority vote, may establish and terminate both standing and ad hoc committees to perform functions consistent with the objectives of the Commission. The Chairman and members of such committees shall be appointed by the chairman of the Commission with the approval of a majority of members voting.

ARTICLE IX: MEETINGS

Section 1: Meetings shall be held on the last Thursday of the month at 7:30 P.M. in the West Chester Borough Building located at 401 East Gay Street, West Chester, PA unless otherwise advertised. In the event of conflict with holidays or other events, a majority at any meeting may change the date of a subsequent meeting.

Section 2: A quorum shall consist of one more than half of the voting members of the Commission. Transaction of business shall take place only if a quorum of voting members is present at the meeting and such business as is transacted shall be passed by no fewer than a majority vote of the said quorum.

Section 3: Special meetings may be called by the Chairman. It shall be the duty of the Chairman to call a special meeting when requested to do so by a majority of voting members of the Commission. The Secretary shall notify all members of the Commission not less than five days in advance of such special meetings.

Section 4: All meetings or portions of meetings at which official action is taken shall be open to general public. However, the Commission may meet in closed session for discussion purposes.

Section 5: Robert's Rules of Order shall govern the proceedings at the meetings of the Commission.

ARTICLE X: ORDER OF BUSINESS

Section I: The order of business at regular meetings shall be:

- A. Call to Order
- B. Secretary's Report
- C. Reports of Officers and Committees
- D. Old Business
- E. New Business
- F. Adjournment

Section 2: A motion from the floor must be made and disposed of in order to dispense with any item on the agenda.

ARTICLE XI: EMPLOYEES

Within the limits imposed by the funds available for its use the Commission may employ such staff personnel and/or consultants as it sees fit to aid in its work. Appointments shall be made by a majority vote.

ARTICLE XII: HEARING

Section 1: In addition to those required by law, the Commission may hold public hearings when it decides that such hearings will be in the public interest.

Section 2: Notice of the time and place of such hearings, when on matters of widespread interest, shall be published once a week for two successive weeks in at least one newspaper of general circulation in the territorial jurisdiction of the Commission not earlier than three weeks prior to the hearing. For matters of limited territorial interest, notice shall be given in

such manner as it is deemed appropriate by the Commission.

Section 3: The matter before the Commission shall be presented in summary by a member of the Commission, designated by the Chairman, and parties in interest shall have the privilege of the floor.

Section 4: A record shall be kept of those speaking before the Commission at such hearings.

ARTICLE XIII: AMENDMENTS

These by-laws may be amended by a majority vote of the Planning Commission providing notice of the proposed amendment is sent to all members at least 10 days before the meeting at which it is considered.

ADOPTED this ____th day of _____, 2002.

Chairman

Attest:

Art. VI, amended 4-22-81

Art. IV, Membership, Section 1, amended 2-23-82
Art. IX, Meetings, Section 1, amended
Art. IV, Membership, Section 1, amended 7-25-01
Art. IX, Meetings, Section 2, amended 7-25-01
Art. IX, Meetings, Section 1, amended 3-21-02
Art. VII, Election of Officers, Section 1, amended 11-31-02

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice 610-692-7171

Fax 610-692-8950

E-mail rsmith@eastgoshen.org

Date: November 7, 2013

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Enterprise Drive

We recently received a request to consider installing a pedestrian/bike lane on East Wrights Lane and Goshen Parkway in the Goshen Corporate Park West. If you recall we installed such a lane on Enterprise Drive in the Goshen Corporate Park in 2012.

East Wrights Lane and Goshen Parkway are each 27 feet wide and under the Penn DoT Smart Transportation guidelines, for an industrial type roadway, two 11 feet wide travel lanes and a 5 feet wide bike lane are permitted.

The bike lane could be created by striping the roads with a double yellow line to designate the travel lanes and a 6-in solid white line to identify the bike lane. In addition we would need to install "Share the Road" signs.

I would recommend that we proceed with this initiative.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 6106928950
Email: mmiller@eastgoshen.org

Date: November 8, 2013
To: Board of Supervisors
From: Mark Miller, Director of Public Works
Re: Truck Replacement

We are scheduled to replace the 1997 Sterling Dump Truck in the 2014 budget.


I would like your approval to order the truck now. The truck has been diagnosed with several internal problems, specifically with the drive train. The estimate is rather costly. The truck also has severe rusting on the cab mounts, frame and body (see attached photos). I spoke with Rick and Jon with regard to ordering the truck now which would be delivered in February. They are in agreement with this.

I contacted the dealer and body manufacturer who have agreed to hold their price at what they quoted on the previous truck. The price includes the plow, spreader and the brine system. The truck and all equipment is in the Co-Stars program.

Dealer	Truck	Trade	Net
G.L. Sayre	\$159,548.00	\$22,000.00	\$137,540.00
Hunter Peterbuilt	\$159,307.00	\$7,500.00	\$151,807.00

Nns





Cab Mount to
Frame

Steering box guard



Bent.

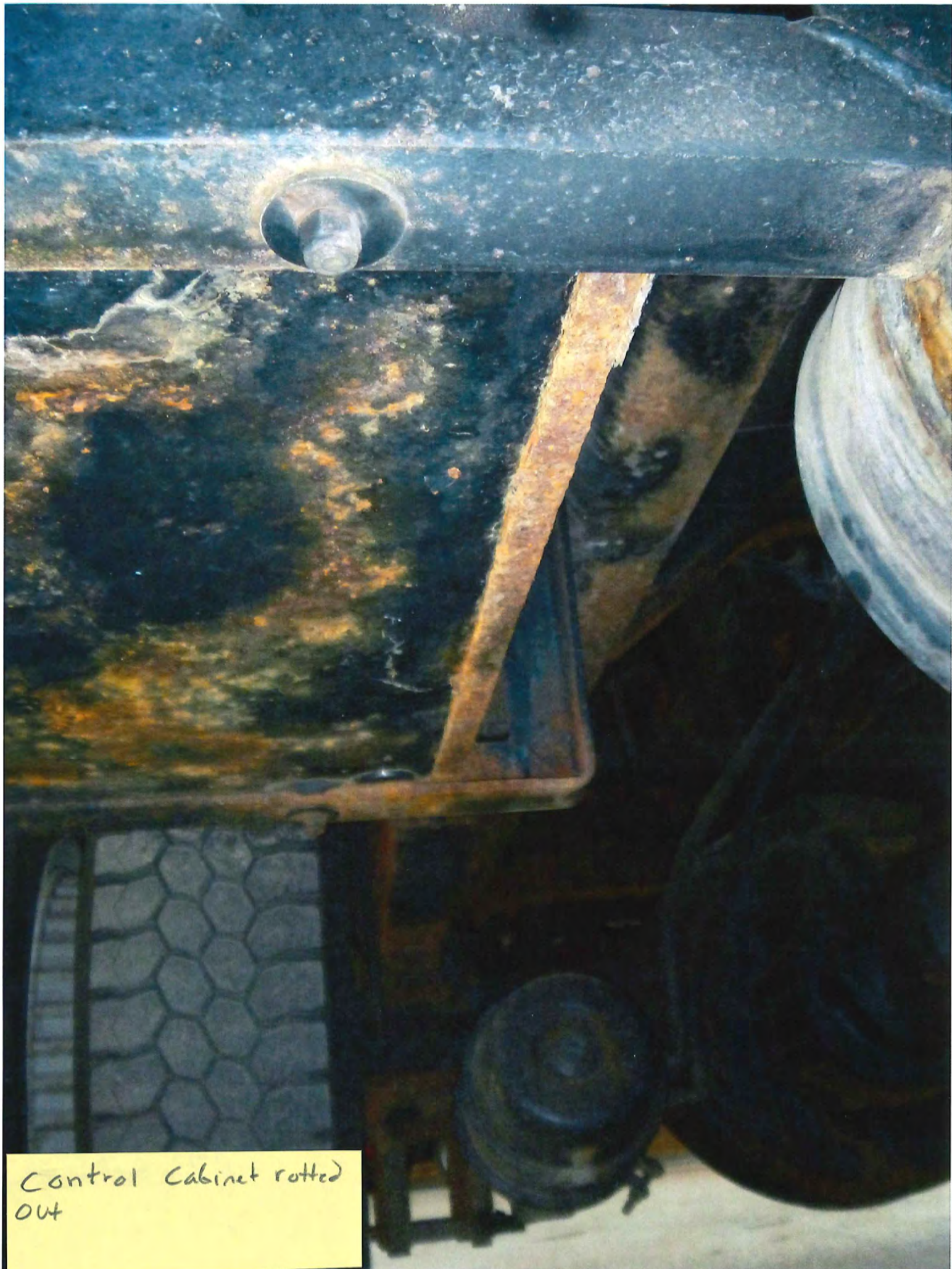


Sub Frame rusting out
and bent






CAB Steps + battery
box rusted out



Control Cabinet rotted
out



Plow Frame Mounts
are bent, + Stress Cracks



CAB to Frame
Mounts.
Brake lines

Compressor Chamber



**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS SPECIAL MEETING
OCTOBER 22, 2013
Draft**

Present: Chairman Senya D. Isayeff, Vice-Chairmen Carmen Battavio, and Supervisors Charles Proctor, Marty Shane and Janet Emanuel. Also present were: Township Manager Rick Smith, CFO Jon Altshul, ABC members Erich Meyer (Park & Rec), and Sandy Snyder (Conservancy), and Jeremy Gerrard of the Daily Local.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00 pm and asked Jon Altshul to lead the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to remember our troops and all of those in uniform who keep us safe.

Recording of the Meeting

No one is recording the meeting.

Public Comment on Non-agenda Items

None

Chairman's Report

Senya announced that the Kroll Bond Rating Agency awarded East Goshen Township a prestigious AAA credit rating, citing the Township's strong financial management policies, favorable cash position, stable property values, highly-educated population and diverse employment base.

New Business

A. Presentation of 2014 Proposed Budget – Jon Altshul reviewed the 2014 Proposed General Fund Budget which included:

1. Budget Highlights
2. Key Expense Assumptions
3. Revenue Assumptions
4. Spending Requests by Department
5. ABC Spending Requests
6. Summary (Core Functions)
7. Summary (Non-Core Functions)
8. Other Funds Proposed Budgets:
 - a. State Liquid Fuels Fund
 - b. Sinking Fund
 - c. Transportation Fund
 - d. Sewer Operating Fund
 - e. Refuse Fund
 - f. Municipal Authority
 - g. Sewer Sinking Fund

Jon noted that no tax increase is proposed for 2014.

Comments:

Carmen pointed out that there is no mention of new firearms for the Police Department, which the Chief had previously discussed. Jon verified that the \$8,000 cost, which is East Goshen's share, is included in the \$34,489 for new Police capital costs.

Janet mentioned that under Expense Assumptions, there is an item referring to salaries that says "4 employees ineligible for any salary increase". She feels they should get a COLA increase if they are doing a good job. Jon explained that under the current policy, an employee who is over the maximum salary for their position is ineligible for a COLA adjustment. Marty commented that each position is rated and that salaries are based on the 75 percentile of similar municipalities in Chester County. Between now and December, the BOS can discuss this issue and decide what they want to do.

Marty pointed out that on the Budget Summary (Core Functions) the driver is the variance for the Police. The other items are less than anticipated for 2013. He gave credit to the Township employees for their efforts to control expenses stating "They did an excellent job".

On the Budget Summary (Non-Core Functions), Marty mentioned that these revenues are the hardest to project because the Township has no control over these items except for the Real Estate Property Tax.

B. Presentation of the 2014-2018 Capital Improvement Program – Jon Altshul reviewed the Capital Expenses for 2014:

1. Program Summary

- a. Administration/Office Capital Expenses
- b. Administration/Building & Structures Capital Expenses
- c. Public Works Expenses
- d. Parks Expenses
- e. Sewer Expenses

Comments:

Marty explained that Jon sets up an amortization schedule for each new piece of equipment which puts money back in the fund so money is there when that item needs replacement in the future. On behalf of the Board of Supervisors, Marty thanked Rick Smith and Jon Altshul for the work they did to make this review easier.

Public Comments:

Bill Egan, resident, commented that it seems that the Township spends a lot of money for open space and to entertain in the open space but not much to maintain the open space by planting riparian buffers and making efforts to upgrade the waterways that come through East Goshen.

Senya mentioned that the budget for the ABCs is not truly reflective of what is actually spent; i.e, the expense for a new roof on the Plank House in the historic area is in the Public Works budget.

Sandy thanked Bill for his representation of the Conservancy Board. She pointed out that the budget for the Conservancy Board does not represent all that Mark Miller and the Public Works Department do to help set up for the plantings the Board does and maintain the plantings. She understands now that, if

there is a special project the Board wants to do, the Board can present the need for additional funds for that project to the Board of Supervisors to consider.

Carmen explained that the ABCs should make a wish list, which should become their goals that should be considered for future budgets.

Marty mentioned that the ABCs have 3 ½ years to figure out what needs to be done in the parks for the Township's bi centennial celebration in 2017.

Marty moved to authorize advertising of the 2014 Preliminary Proposed Budget in the Daily Local. Carmen seconded the motion. There was no further comment. The motion passed unanimously.

Any Other Matter

Rick mentioned that Westtown authorized the issuance of the RFP for the WEGO and West Goshen merger study.

Rick reviewed the proposed Resolution which acknowledges and commends Patricia Morrison for her diligent public service and many valuable contributions and accomplishments for the County, the region and the Commonwealth of Pennsylvania as Secretary of the Chester County Association of Township Officials for 26 years. Marty moved to adopt the resolution to recognize Patricia Morrison and present it at the CATO meeting on November 7, 2013. Carmen seconded the motion. The motion passed unanimously.

Senya mentioned that the East Goshen Township Building was featured in the Daily Local News

Senya commented that, although the ABC members received East Goshen jackets, they should also have business cards to help identify them. Erich mentioned that the Park Commission has cards. Sandy commented that some ABCs do not have stationary.

Correspondence

Senya acknowledged receipt of a letter from Joseph Ciasullo, Council President for Yardley Village thanking Rick Smith, Mark Gordon and Mark Miller who came to investigate a basement water seepage problem that one of the residents in Yardley Village is having.

Adjournment

There being no further business, Carmen moved to adjourn the meeting. Janet seconded the motion. The meeting was adjourned at 8:10 pm. The Supervisors went into a short executive session to discuss a personnel matter.

Respectfully submitted,

Ruth Kiefer
Recording Secretary

EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in bold	November 12, 2013
Item	Date
Hershey's Mill Dam	November 12, 2013
Comp Plan	November 12, 2013
Open Space Plan	November 12, 2013
Act 167 Ordinance	November 12, 2013
Comcast Franchise Renewal	November 19, 2013
Quarterly Report on Comp Plan Goals for ABCs	January 21, 2014
Quarterly Report Municipal Authority Projects	January 21, 2014
Quarterly Financial Reports	January 21, 2014
Quarterly Report on I&I	January 21, 2014
Quarterly Review of Right to Know Requests	January 21, 2014

EAST GOSHEN TOWNSHIP

ACTION ITEM

Item:	Hershey's Mill Dam					No:	1	
	List Date:	5/22/2007					Completed Date:	
Description:	Bring Dam into compliance with DEP requirements or dispose of dam							
Date	Action							
	Note I have hidden the 2010 comments to save space							
1/3/2011	Update from Neil DeReimer							
2/1/2011	Update from Neil DeReimer							
3/1/2011	Update tabled to 3/8							
3/8/2011	Update from Neil DeReimer							
3/24/2011	American Rivers/NOAH grant denied							
4/5/2011	Update from Neil DeReimer							
5/10/2011	Update from Neil DeReimer							
6/7/2011	Update from Neil DeReimer							
7/12/2011	Update from Neil DeReimer							
8/9/2011	Update from Neil DeReimer							
11/1/2011	Update from Neil DeReimer and see attached							
12/6/2011	Update from Neil DeReimer							
12/9/2011	Submitted grant application to American Rivers (decision by 3/9/12)							
1/3/2012	contacted PADEP about meeting							
2/7/2012	Conference call with DEP scheduled for 2/2/12							
3/7/2012	Contract with Walsh executed on 2/7. Status report attached							
4/3/2012	Status report attached							
5/1/2012	Status report attached							
6/5/2012	Status report attached							
7/3/2012	Status report attached							
8/7/2012	Presentation to BoS. BoS agreed to send 1,000 foot letter and invite residents once rendering is done							
10/2/2012	Presentation - Ok to send plans to DEP							
11/13/2012	Plans sent to DEP							
12/4/2012	Status Report attached							
1/7/2013	Per DEP we should have comments on plans by mid January							
2/5/2013	DEP advised that we need to submit for an NPDES permit and provide them with an O&M Manual. The engineer has submitted the NPDES Application and is preparing the O&M Manual							
3/5/2013	Revised plans sent to DEP on 2/18							
5/7/2013	Comment letter received. Engineer will re-submit next week.							
6/4/2013	Verbal Report at Meeting -Engineer waiting on info from structural engineer							
7/2/2013	Verbal Report at Meeting							
8/6/2013	Revised plan sent to DEP on 7/1							
9/3/2013	Waiting on a response from DEP							
10/1/2013	Review letter received 9/23 and the engineer is making revisions							
11/12/2013	Verbal report at meeting							

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Comp Plan

No:

List Date:

2/7/2011

Completed Date:

Description:

Update Com Plan

Date	Action
2/7/2012	Consider applying for Vission Partnership Grant. At 2/7 meeting BoS requested Staff develop RFP for Consultant
3/20/2012	Working on RFP
4/17/2012	Working on RFP
5/15/2012	RFP Issued
6/19/2012	Contracted with Brandywine Conservancy on 6/5
7/17/2012	Working on grant application which is due 8/15/12
8/21/2012	VP Grant Application submitted 8/15/12
10/16/2012	CCPC recommended grant for approval
11/13/2012	Contract executed and sent to CCPC
1/15/2013	Contract executed. Memeo on task force
2/19/2013	task force created .kick off meeting set for 2/25
3/5/2013	Verbal update at meeting
5/7/2013	Public visioning session set for 6/3/13
6/4/2013	Verbal update on visioning session
7/2/2013	Board to review "sustainability" section on 7/2
8/6/2013	BoS met with John t to confirm goals
9/3/2013	Verbal update on 8/26/13 mtg
10/1/2013	Verbal Update at meeting
11/12/2013	Verbal Update at meeting

EAST GOSHEN TOWNSHIP ACTION ITEM

Consider updating the Open Space Plan

Date	Action
8/6/2013	RFP Issued in July. BoS to consider proposals on 8/6. Tabled pending additional info
9/3/2013	On 9/3 agenda for action by Board
10/1/2013	Kick off Meeting on October 17, 2013
11/12/2013	Working on setting up focus groups and conducting interviews

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Act 167 Ordinance

No:

List Date:

7/16/2013

Completed Date:

Description:

Adopt Act 167 Ordinance by January 2, 2014

Date	Action
8/6/2013	Seminar scheduled for 8/7/13
9/3/2013	Rick and Mark attended seminatr on 8/7 and 8/28 and are working on draft ordinance
10/1/2013	First draft distributed
11/12/2013	PC recommended approval of ordinance. Hearing scheduled for 11/19

Memo

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

Email: mmiller@eastgoshen.org

Date: November 8, 2013

To: Board of Supervisors

From: Mark Miller, Director of Public Works

Re: Public Works Report

I wanted to let the Board know that we completed our paving for the year.

Last week we completed the paving in Bittersweet and Grand Oak. We put down 3,500 tons of material in three and a half days. We paved a total of 5 miles for the year.

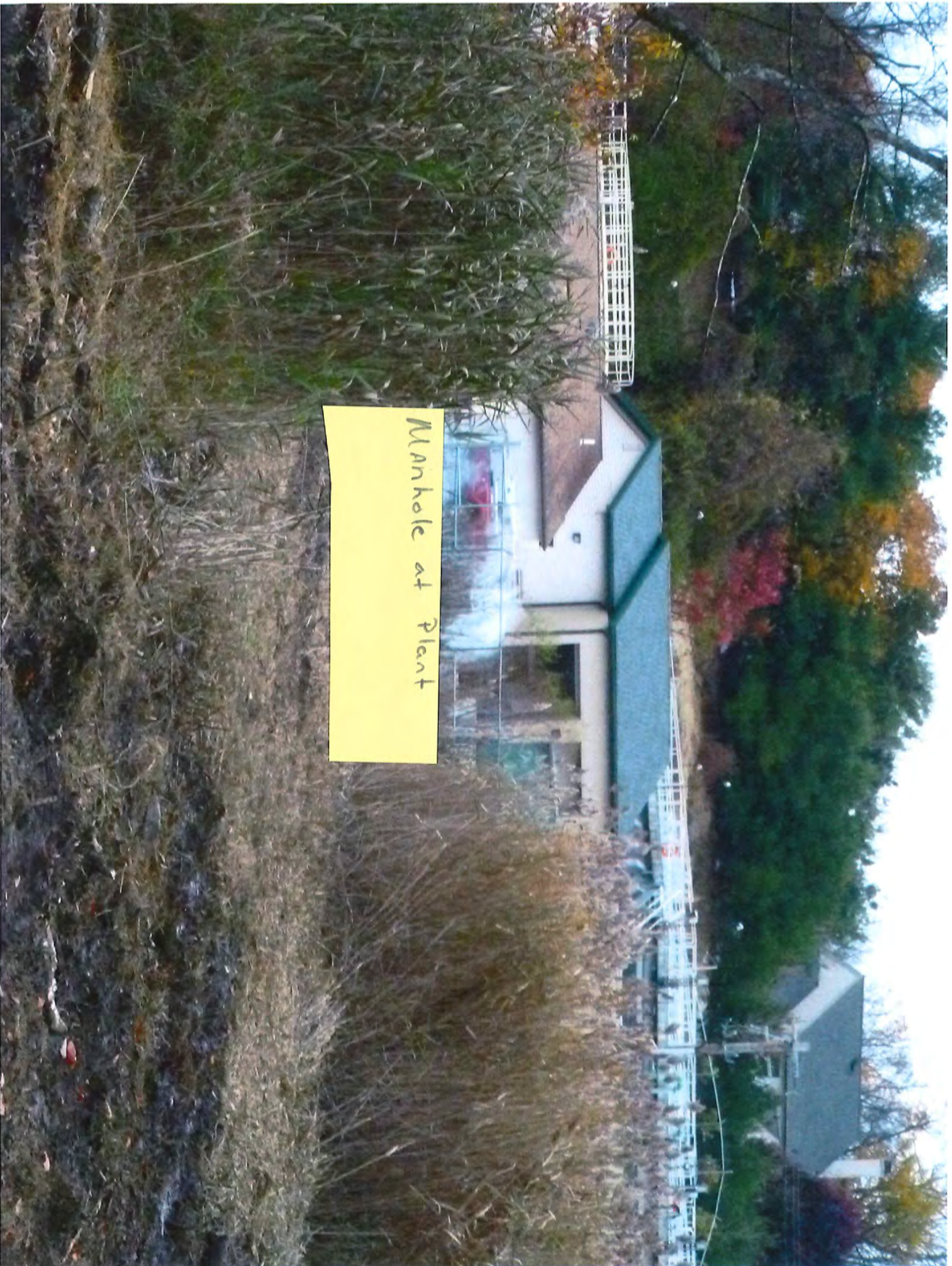
We are currently working on the sewer system locating INI. We located a significant break in Supplee Valley on Thursday. We purchased a smoke testing machine which will be used to locate INI.

Nns



Smoke testing + Ridley

Manhole at Plant





MALVERN PUBLIC LIBRARY

Read • Connect • Discover

TO: **East Goshen Township Supervisors**

FROM: Malvern Public Library Board of Trustees

SUBJECT: Funding for 2014

DATE: October 22, 2013

OCT 28 2013

First, we want to let you know the Library sincerely appreciates your generous support of the library over the years and request that you continue to seriously consider our funding needs when planning your budget.

Libraries are America's great information equalizers – the only place people of all ages and backgrounds can find and freely use such a diversity of resources, along with the expert guidance of librarians. The Malvern Library provides resources supporting the economic, educational and community needs of our patrons. All of our programs and resources are provided at no cost to our patrons.

For residents who are seeking employment and small businesses seeking data, libraries are important community resources. Use of Malvern Library's public computers with free Internet access, as well as WIFI access, has increased dramatically as patrons research opportunities, apply for jobs online, type resumes and cover letters, and open email accounts.

Libraries also play a vital role in enriching early childhood education. The Malvern Library provides many early literacy classes for young children designed for reading readiness at age appropriate levels. On weekday afternoons, the Library provides workspace for tutors to meet with students, free access to computers for students, and research support for student papers and projects. The library also serves as a primary resource for home-schooled children, a large and continually growing population within our community.

In addition to these school year services, the Library also offers summer programs including reading club, guest performers, craft days, and game days. The library also hosts Glaxo-Smith Kline's "Science in the Summer" program, which provides several free, weeklong science enrichment classes for elementary age children. There was a teen reading club as well as teen activities this summer. During the summer we once again partnered with Great Valley School District to circulate school library books during the summer months.

This summer the Go WilMa program again created enthusiasm for the various township parks in Willistown and Malvern. We had 465 children register for the program which was tied in to our summer reading club. These participants made almost 1,200 visits to various township parks. Families enjoyed both the outdoor focus of the program and the fact that they could visit the sites on their schedule. We are hoping to add two East Goshen sites to the GoWilMa program in 2014.

The Library also plays a vital role in the life of our community. Several community groups are based out of the Library including a knitting club, a monthly book club and a poetry group. In addition to these organizations, many Mom and Tot playgroups have formed out of their involvement in our preschool programming. We participate in community events and have become a drop off station for clothing and food drives organized by other organizations. A library advocacy group has been established to increase awareness of library services. The Library is an important and undeniable community building resource for our patrons.

Because the Library's services and programs are free, attendance and use of the Library resources are always in demand. Last year, patrons check out over 146,000 items. We continually strive to maintain and develop the

collections of printed, audio, visual and electronic materials, provide access to web-based data, maintain qualified staff support and maintain convenient hours of operations.

We are proud that the library is an inviting community resource that provides programs and services to East Goshen residents of all ages and we could not do it without your support.

Our statistics for 2012 show:

- Approximately 20% or 29,305 items checked out at Malvern Library were for East Goshen residents.
- East Goshen residents represent 22% or 122 of the individuals requesting new library cards.
- The library has approximately 22 storytimes each month that attract 400 children. East Goshen children represent 24% of that total.
- During the 9 week 2013 Summer Program, we had 455 children register for our GoWilMa/Reading Club... about 19% of the children were EG residents. We had approximately 3200 separate registrations for the other programming during the summer (storytimes, performances, Science in the Summer, crafts, teen programs). Of that total 22% (704 participants) were EG residents.

Although more demands are made on libraries in economic downturns, we strive to carefully allocate our resources to serve our patrons. An important focus of our development is the constant changes in information technology, both for patrons and staff.

We realize that the recession has impacted municipalities, but we ask that you fund us in 2014 at the same level as 2013. Level funding of \$18,000 will enable us to maintain the level of service East Goshen residents expect from their library.

If we can provide you with any further information, please contact Rosalie Dietz, our Director at 610-644-7259.

Submitted by: Jack Hauler, East Goshen Representative and Board President
Judy Schafer, East Goshen Representative

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: November 8, 2013

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Sunoco Remediation Report

We received the 2013 third quarter report from Sunoco. They have pumped and treated 428,434 gallons of ground water during this reporting period and of the 24 test wells only 4 have a MTBE reading above 20 ug/l (State Limit).

A summary of what transpired during this quarter is on pages 4 and 5.

A complete copy of the report is available for review at the Township Building.

To provide some context to these numbers:

In the second quarter of 2013, Sunoco pumped and treated 286,309 gallons of ground water and of the 24 test wells only 3 have a MTBE reading above the State Limit.

In the first quarter of 2013 Sunoco, pumped and treated 248,159 gallons of ground water and of the 24 test wells only 4 of them have a MTBE reading above the State Limit.

In the third quarter of 2011 Sunoco, pumped and treated 266,356 gallons of ground water and of the 24 test wells only 6 of them have a MTBE reading above the State Limit.



RECEIVED

OCT 22 2013

October 18, 2013

• *Engineering*

• *Remediation*

• *Consulting*

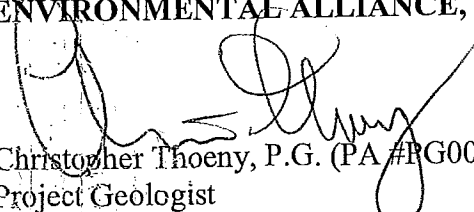
Ms. Lauren Mapleton
Pennsylvania Department of Environmental Protection
Southeast Regional Office
2 East Main Street
Norristown, PA 19401

**RE: REMEDIAL ACTION PROGRESS REPORT
SUNOCO STATION #0004-7969
1425 PAOLI PIKE
WEST CHESTER, PA
PADEP Facility ID No. 15-20353**

Dear Ms. Mapleton:

Enclosed please find the Remedial Action Progress Report prepared by Environmental Alliance, Inc. (Alliance) on behalf of Sunoco, Inc. for the above referenced site. This report is based on PA Code Title 25 Chapter 245 Requirements and presents a summary of Site activities completed between July 1st and September 30th 2013, including results of the most recent groundwater sampling event conducted at this Site on July 9, 2013. Please feel free to contact me if you have any questions or comments regarding this project.

Sincerely,
ENVIRONMENTAL ALLIANCE, INC.


Christopher Thoeny, P.G. (PA #PG004864)
Project Geologist

Enclosure

c: Bill Brochu – Sunoco, Inc. (R&M)
ICF International – T. Aubel (Claim #06-186)
Goodman Properties - Phil Gray – Phoenix GeoEnvironmental, LLC
Rick Smith – East Goshen Township

J:\EAI_files\PCG\Sun\2199_Paoli Pike\Reports\RAPR's\3Q13 RAPR\3Q13 RAPR-2199.doc

RISK ASSESSMENT

Potentially Sensitive Receptors: There are 34 known wells identified by the Environmental Data Resources, Inc. radius report (utilizing the Federal and Pennsylvania well databases) within a 0.5-mile radius. The East Branch of Ridley Creek lies approximately 900 feet northeast of the site.

Closest Known Well: One Federal Public Supply well was identified within a one-half mile radius to the east of the site.

Municipal Water Supply: Aqua Pennsylvania, Inc.

SITE ACTIVITIES THIS REPORTING PERIOD

- ◆ Liquid-level data was collected from thirteen shallow monitoring wells (MW- 1 through MW-5 and MW-7 through MW-14) and nine deep monitoring wells (MW-2B, MW-5B, and MW-8B through MW-14B) on July 9, 2013.
- ◆ Additionally, on July 9, 2013 groundwater quality samples were collected from MW-1, MW-3, MW-4, MW-7, MW-7B, MW-11, MW-11B, MW-12, MW-12B, MW-14, and MW-14B (per reduced scope).
- ◆ Maps depicting groundwater elevation and analytical data for the shallow (overburden) and deep (shallow bedrock) monitoring wells are included as Figures 1 and 2, respectively. Historical groundwater elevation and analytical data are summarized in Table 1. A copy of the laboratory results is included in Appendix A.
- ◆ System operations and maintenance (O&M) visits were performed throughout the reporting period. Historical dissolved-phase hydrocarbon recovery data are summarized in Table 2. Groundwater system performance graphs are included in Appendix B.
- ◆ System sampling was conducted in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit for the Site. The system sampling analytical data are summarized in Table 3. Laboratory analytical reports from the system sampling are included in Appendix C.

REMEDIATION SYSTEM INFORMATION

- ◆ Type of System: Vacuum Enhanced Groundwater Extraction (VEGE)
- ◆ Permanent Operation Dates:
 - Groundwater June 28, 2010 to present
 - SVE: September 27, 2012 to December 23, 2012; March 19, 2013 to present
- ◆ Extraction Points: MW-1, MW-2, and MW-7B.
- ◆ Extraction Points Utilized: MW-7B.
- ◆ Recovery Equipment: Grundfos ES-7 Electric Submersible Pump & Gast R4 SVE blower
- ◆ Liquid-Phase Treatment Equipment: GeoTech Lo-Profile Air Stripper, (2) 200 lb. liquid granular activated carbon (LGAC) vessels
- ◆ Vapor-Phase Treatment Equipment: vapor-phase granular activated carbon
- ◆ Groundwater Discharge Location: Storm Sewer
- ◆ Approximate gallons pumped and treated this Reporting Period: 428,434

- ◆ Average Groundwater Recovery Rate this Reporting Period: 3.23 GPM
- ◆ Total Groundwater Recovered through September 26, 2013: 2,685,486 gallons
 - Totalizer replaced 12/5/12 at 1,714,261 gallons
- ◆ Total Dissolved-Phase MTBE Recovered through September 26, 2013: 125.01 pounds

FUTURE SITE ACTIVITIES

- ◆ Quarterly groundwater monitoring and sampling will continue using the August 28, 2012 revised sampling plan. The next sampling event is scheduled in October 2013.
- ◆ Continue to operate and optimize the remediation system with regularly scheduled O&M visits (weekly visits to maintain operational efficiency and to prevent fouling of transfer pumps and other system components).
- ◆ Continue to collect bi-monthly system samples and submit monthly Discharge Monitoring Reports (DMR) in accordance with the NPDES Permit.

ATTACHMENTS

Figure 1	Groundwater Analytical and Gradient Map - Overburden (Shallow) Wells July 9, 2013
Figure 2	Groundwater Analytical and Gradient Map - Shallow Bedrock (Deep) Wells July 9, 2013
Table 1	Groundwater Elevation Data and Analytical Summary
Table 2	Dissolved Phase Hydrocarbon Recovery Data
Table 3	System Analytical Summary
Appendix A	Groundwater Sampling Laboratory Analytical Reports
Appendix B	Groundwater System Performance Graphs
Appendix C	System Sampling Laboratory Analytical Reports

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

FYI

October 31, 2013

Dear Property Owner:

The purpose of this letter is to inform you that John and Jill Podhiny, the owners of 1444 Linden Ln., West Chester, PA 19380, have submitted a sketch plan for review and comment by the Township Planning Commission. The Podhiny's are seeking input from the Planning Commission on a possible request for a zoning variance to construct a one car garage within the side yard setback of their property.

Pursuant to Township policy, property owners and residents within 1000 feet of the subject property are notified of sketch plan submissions.

The meeting dates and times scheduled for the review and discussion of this application are outlined below and subject to change.

November 6, 2013 - Planning Commission meeting (workshop at 7:00 pm, formal meeting @ 7:30 pm) **(Presentation of Sketch Plan)**

All meetings are held at the Township Building and are open to the public. The information is available for review at the Township building during normal business hours. Please give me a call at or email me at mgordon@eastgoshen.org if you have any questions or need additional information.

Sincerely,



Mark A. Gordon
Township Zoning Officer

Cc: All Township Authorities, Boards and Commissions