

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
November 12, 2013  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Supervisor Marty Shane and Supervisor Janet Emanuel. Vice-Chairman Carmen Battavio and Supervisor Chuck Proctor were absent. Also present were Township Manager Rick Smith, CFO Jon Altshul and ABC members Erich Meyer (Park & Rec), Kathryn Yahraes (Historical Commission), Al Zuccarello (Planning Commission and Commerce Commission), and Ginnie Newlin (Conservancy Board).

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm and asked resident Joe Buonnano to lead the Pledge of Allegiance.

**Moment of Silence**

The Board held a moment of silence to thank all Veterans for their service to our great country, and for all those who protect our great nation and in many cases paid the ultimate price with their lives.

**Recording of Meeting**

No one recorded the meeting.

**Public Comment on Non-Agenda Items**

Resident Bill Egan asked if the Township Supervisors receive healthcare through East Goshen. The Board members told him no. However, the Supervisors each receive an annual stipend of \$4,125 for their service, an amount set by the state and which is based on the Township's population.

Kathryn Yahraes requested that the ABCs be given a format to use for their goals and objectives. She also asked that during the meeting this evening the Board state their plans for filling the ABC vacancies which will open in December.

**Chairman's Report**

Senya announced the following:

- The PA House Labor and Industry Committee will hold a public hearing on November 14 at 1:00pm in the East Goshen Township Building regarding the Pennsylvania Family and Medical Leave Act.
- The Board met in Executive Session on October 29 for a personnel issue.

**Friends of East Goshen 501(c)3 Update**

The Friends of East Goshen update was tabled due to Chuck's absence.

### **Comprehensive Plan Task Force Update**

Janet reported that the Comprehensive Plan Task Force met on October 28 and discussed their meeting schedule for the remainder of 2013 and 2014. The Brandywine Conservancy is working on drafts of chapters for the Comprehensive Plan, and during the meeting the Task Force reviewed a draft of the chapter on natural resources. The final draft of the Plan is due to the Board of Supervisors in August, and the goal is to adopt the final Comprehensive Plan by the fourth quarter of 2014.

### **Financial Report**

Jon Altshul reported that the electricity generation contract in which East Goshen participates will expire at the end of 2013. The Township's electricity generation costs will go down approximately 7% in 2014.

### **Wiggins Request to Sell Christmas Trees**

The Board reviewed a request from Robert Wiggins to sell Christmas trees again this year at 1301 West Chester Pike from Thanksgiving until Christmas. Marty moved to approve Mr. Wiggins' request, with the same conditions as in prior years. Janet seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Request by Resident John Linton Regarding Township Deer Hunting Policy**

Rick said that Mr. Linton could not attend the meeting this evening due to a schedule conflict. Senya moved to have the Deer Committee address this matter and make a recommendation back to the Board of Supervisors if needed. Janet seconded the motion.

*Public Comment: Joe Buonnano, Herron Lane* – Said the Township should not consider Mr. Linton's recommendations. Mr. Linton is way out of bounds. Open space is not an asset.

Marty said Mr. Linton should go through the Deer Committee and not the Board of Supervisors.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Rick will send a letter back to Mr. Linton asking him to go through the Deer Committee. The letter will also explain to him the Township's ethics policy and the policy on not accepting gifts.

### **West Chester Regional Planning Commission**

The Board reviewed Rick's memo of October 24 on this matter. Marty moved to approve Rick's recommendation to have the WCRPC hold a special meeting on November 21 at 7:00pm at the Westtown Township Building (in conjunction with the WCACOG meeting that evening) in order to take action on dispersing funds in the WCRPC bank account back to the member municipalities. Janet seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Pedestrian/Bike Lane in Goshen Corporate Park West**

Rick reported that during the Industrial Park Business Forum last week, the Township was requested to add a pedestrian/bike lane to the Corporate Park West like the one already installed

on Enterprise Drive. Janet moved to install a pedestrian/bike lane on East Wrights Lane and Goshen Parkway in the Goshen Corporate Park West. Marty seconded the motion.

Senya thanked Al Zuccarello and the members of the Commerce Commission for holding the Business Forum last week with local business leaders. Al said it was well worth the time and effort, and was a great opportunity to build relationships.

*Public Comment: Kathryn Yahraes* – Asked if the public is aware of the existence of the pedestrian/bike lane. Senya said the Township can post the information on the new electronic billboards.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

### **Dump Truck Replacement**

Marty moved to authorize Mark Miller to replace the 1997 Sterling Dump truck with a truck from G.L. Sayre at a net cost of \$137,540 using the Co-Stars program. This amount factors in a \$22,000 trade-in for the old truck and includes a plow, spreader, and brine system. Funds for this truck replacement are in the 2014 budget. Janet seconded the motion.

*Public Comment: Bill Egan, Mill Creek* – Asked if the old truck has been properly maintained and given undercarriage washes, etc. Rick said yes. Marty said the old truck is about 17 years old and the Public Works crew is very conscientious about maintaining their vehicles.

### **Any Other Matter**

Workforce Development - Marty said the Township should effect a meeting between the Chester County Intermediate Unit and the Chester County Economic Development Council to discuss the education and training needs for workers in East Goshen businesses. Marty and Al Z. will discuss this offline and facilitate a meeting of the key players.

Bicentennial Committee – Rick will work on putting together an agenda for a meeting on this topic to be held early in 2014. Kathryn Yahraes suggested contacting Tredyffrin Township for information from their celebration approximately two years ago.

Futurist Committee – Senya would like the Township to consider forming a Futurist Committee, and asked everyone to keep this in mind as a possibility.

### **Review of Minutes**

The Board reviewed the draft minutes of October 22 and had no changes. Senya stated that the minutes would stand approved as corrected.

### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for November 7, 2013.*

The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Action List**

Hershey Mill Dam – Neil DeRiemer is working on a fundraising brochure. Resident Joe Buonnano suggested using the stone wall as a memorial to veterans and fallen police.

Open Space Plan – The group is working on setting up focus groups and conducting interviews.

Act 167 Ordinance – The Planning Commission recommended approval of the ordinance. A hearing is scheduled for November 19.

### **Correspondence & Reports of Interest**

Senya acknowledged receipt of the following:

- Public Works Report from Mark Miller.
- Sunoco Remediation Report for the third quarter.
- Request from Malvern Library for funding in 2014. Marty moved to fund the Malvern Library at \$18,000 for 2014. Janet seconded the motion. Resident Joe Buonnano recommended that donations of this sort be funneled through the Friends of East Goshen. Ginnie Newlin said she is proud that East Goshen supports the Malvern Library. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda.

### **Public Comment on Non-Agenda Items**

Kathryn Yahraes reported that Scout John Cummings built an outdoor display case for the Plank House for his Eagle Scout project. He is now a National Merit Scholarship finalist. Kathryn suggested the Township consider doing something next Veterans' Day, and she reminded the Board that the Township should have a new sign created for the pavilion in the park in honor of the Township's veterans.

Ginnie Newlin reported that the Conservancy Board will be planting trees on Saturday, November 16.

Resident Joe Buonanno asked that the Township consider installing a gate between Bellingham and the Applebrook Park.

Resident Bill Egan said that putting wood chips around the trees in Clymer's Woods would help control the undergrowth.

### **Adjournment**

There being no further business, the regular meeting was adjourned at 8:22pm.

### **Executive Session**

The Board met in Executive Session until 8:50pm to discuss a personnel matter.

Submitted by:

Anne Meddings, Recording Secretary

*Attachment: Treasurer's Report*

November 7, 2013

**TREASURER'S REPORT**  
**2013 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$890.90	Accounts Payable	\$376,223.01
Earned Income Tax	\$588,036.99	<u>Electronic Pmts:</u>	
Local Service Tax	\$31,424.67	Health Insurance	\$53,978.34
Transfer Tax	\$59,950.80	Credit Card	\$1,019.11
General Fund Interest Earned	\$1,185.41	Postage	\$1,000.00
Total Other Revenue	\$79,312.91	Debt Service	\$191,082.89
Total Receipts:	<u>\$760,801.68</u>	Payroll	\$210,063.77
		Total Expenditures:	<u>\$833,367.12</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
Interest Earned	\$135.10		
Total State Liquid Fuels:	<u>\$135.10</u>		

**SINKING FUND**

Interest Earned	<u>\$711.63</u>	Expenditures:	<u>\$0.00</u>
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**TRANSPORTATION FUND**

Interest Earned	<u>\$289.38</u>	Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING FUND**

Receipts	\$257,640.12	Accounts Payable	\$289,266.92
Interest Earned	\$62.55	Debt Service	\$104,954.83
Total Sewer:	<u>\$257,702.67</u>	Credit Card	\$0.00
		Total Expenditures:	<u>\$394,221.75</u>

**REFUSE FUND**

Receipts	\$92,552.67	Expenditures	<u>\$21,581.23</u>
Interest Earned	\$25.67		
Total Refuse:	<u>\$92,578.34</u>		

**SEWER SINKING FUND**

Interest Earned	<u>\$135.22</u>	Expenditures	<u>\$0.00</u>
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