

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS

Tuesday, December 3, 2013
7:00 PM

THE BOARD OF SUPERVISORS WILL MEET IN EXECUTIVE SESSION AT 6:00 TO DISCUSS A PERSONNEL MATTER. FORMAL MEETING WILL COMMENCE AT 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report
 - a. Announce Board met in executive session on November 11, 2013 to discuss a personnel matter.
 - b. Friends of East Goshen Update – Chuck Proctor
 - c. Comp Plan Update – Janet Emanuel
7. Public Hearings
8. Police/EMS Report - None
Malvern Fire Co. - None
Fire Marshal - None
Goshen Fire Co - None
9. Financial Report - None
10. Old Business
11. New Business
 - a. Consider approval of 2014 East Goshen Township Proposed Budgets and 2014 Westtown-East Goshen Police Department Proposed Budget
 - b. Consider 2014 Group Bids
 - c. Consider Sunny Ridge Farms
 - d. Consider appointments to Stormwater Management Appeal Board
 - e. Consider adoption of Resolution 2016-115
 - f. Consider generator bids
12. Any Other Matter
13. Approval of Minutes
 - a. October 15, 2013
 - b. October 22, 2013
 - c. November 12, 2013
 - d. November 19, 2013
14. Treasurer’s Report – December 26, 2013
15. Review Action List
 - a. December 3, 2013
16. Correspondence, Reports of Interest
 - a. Acknowledge Chester County Assessment Office Statement of Valuations

b. Acknowledge Sunny Ridge Farms Intent to Submit DEP Chapter 105 Permit Application

17. Dates of Importance

Nov 25, 2013	Comp Plan Task Force	7:00 PM
Nov 26, 2013	Friends of East Goshen	7:00 PM
Nov 28, 2013	Thanksgiving Office Closed	
Nov 29, 2013	Office Closed	
Dec 03, 2013	Board of Supervisors	7:00 PM
Dec 04, 2013	Planning Commission	7:00 PM
Dec 05, 2013	Park Commission	7:00 PM
Dec 05, 2013	Farmers Market	3:30-6:30 PM
Dec 09, 2013	Municipal Authority	7:00 PM
Dec 11, 2013	Conservancy Board	7:00 PM
Dec 12, 2013	Historical Commission	7:00 PM
Dec 12, 2013	Farmers Market	3:30-6:30 PM
Dec 14, 2013	NYC Holiday Trip	7:00 AM
Dec 16, 2013	Commerce Commission	7:00 PM
Dec 17, 2013	Board of Supervisors	7:00 PM
Dec 19, 2013	Police Commission WEGO Police Dept	5:30 PM
Dec 19, 2013	Open Space & Rec Plan Task Force	7:00 PM
Dec 19, 2013	Farmers Market	3:30- 6:30 PM
Dec 23, 2013	Comp Plan Task Force	7:00 PM
Dec 24, 2013	Friends of East Goshen	7:00 PM
Dec 25, 2013	Christmas Office Closed	
Jan 06, 2014	Board of Supervisors Annual Re-Org Formal Meeting to Follow	7:00 PM

Winter (new) Newsletter Mail Date - December 13, 2013

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Adoption of 2014 budget
Date: November 26, 2013

Since October 22, the changes outlined below have been made to the 2014 proposed budget. Collectively, these changes represent decreases of \$49,928 to both revenues and expenditures in the general fund and \$8,069 to both revenues and expenditures in the sewer fund.

No real estate tax increase is necessary to fully fund this budget. If adopted as proposed, general fund expenditures, net of pass through accounts, would increase by 2.2% over the September 2013 year-end projection and would decrease by 2.8% compared to the 2013 adopted budget.

The proposed budget was advertised in the *Daily Local News* on October 24, 2013.

General Fund

Expenses

- -\$64,472 for health insurance, across multiple line items, due to revised projections about our 2014 premiums. Specifically, we are now anticipating an 11% decline in health insurance premiums over 2013.
- +\$15,000 for the 2017 bicentennial event.
- -\$53,533 for WEGO as a result of Budget v2.5. This change reflects a -\$116,324 decrease in health insurance premiums and a -\$5,135 decline from auto insurance, offset by a +\$14,581 increase for 2014 workers comp insurance. All total, the net savings in v2.5 are -\$95,459 compared to v2.3, meaning that East Goshen's share is -\$53,553.
- +54,983 for workers comp for volunteer firefighters. Note that \$45,247 was originally budgeted for volunteer workers comp, although this number, as well as the offsetting revenue from neighboring municipalities, was excluded from the budget totals. I have revised the spreadsheets accordingly and added \$9,736 in expenses, which reflect firm numbers from SWIF.
- -\$1,906 for utilities across multiple general fund accounts, reflecting the 7% decline in the electricity generation contract that Chester County signed (and East Goshen piggybacked) with Champion Energy.

Revenues

- -\$86,939 for Earned Income Tax
- +\$38,261 for the proportionate share of workers comp premiums for volunteer firefighters from the other municipalities that receive services from Goshen Fire Company. Note that as with the related expenses, \$33,254 was included as a line item in the original proposed budget, but this

figure was excluded from the budget totals. Due to higher final figures from SWIF, an additional \$5,007 in revenue is proposed.

- -\$1,250 for Real Estate Taxes reflecting the final 2013 assessments received last week.

Sewer Operating Fund

Expenses

- -\$8,069 for utilities across multiple accounts, reflecting the 7% decline in the electricity generation contract with Champion Energy.

Revenue

- -\$8,069

I have attached two summary sheets proposed revenues and expenditures for both the general fund and all funds, including general fund pass throughs. The 2014 Budget page on the Township website has been revised accordingly.

Below, I have drafted a draft motion for your consideration regarding the 2014 budget.

Mr. Chairman:

I move that we adopt a 2014 general fund budget of \$11,041,269, of which \$9,673,348 is for core township functions and \$1,367,921 is for pass-through accounts; a 2014 state liquid fuels fund budget of \$352,000; a 2014 sinking fund budget of \$799,530; a 2014 transportation fund budget of \$12,000; a 2014 sewer operating fund budget of \$3,268,123; a 2014 refuse fund budget of \$995,892; and a 2014 sewer sinking fund budget of \$156,000. I further move that we adopt the 2014 Westtown East Goshen Police Department Budget, Version 2.5, in the amount of \$5,604,791, of which the township's contribution is \$3,143,167.

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
ALL FUNDS 2014 ADOPTED BUDGET
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	SINKING FUND	TRANSPORT. FUND	REFUSE FUND	SEWER OP. FUND	SEWER SINK. FUND	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY
1/1/13 BEGINNING PROJECTED BALANCE AS OF 9/30/13	\$6,894,776	\$61	6,277,308	1,027,379	769,470	\$589,636	\$1,638,521	\$17,197,151	\$1,677,433
RECEIPTS									
310 TAXES	\$7,990,606							\$7,990,606	
320 LICENSES & PERMITS	\$40,307							\$40,307	
330 FINES & FORFEITS	\$49,643							\$49,643	
340 INTERESTS & RENTS	\$132,835	600	18,000	\$3,380	\$1,400	\$800	\$13,000	\$170,015	\$2,027
350 INTERGOVERNMENTAL	\$90,440	351,400						\$441,840	
360 CHARGES FOR SERVICES	\$789,414				\$986,795	\$3,240,088		\$5,016,297	\$145,444
380 MISCELLANEOUS REVENUES	\$1,143,899			\$22,587		\$27,235		\$1,166,486	
390 OTHER FINANCING SOURCES	\$804,125		\$336,859				\$160,000	\$1,328,219	
	\$11,041,269	\$352,000	\$354,859	\$25,967	\$988,195	\$3,268,123	\$173,000	\$16,203,413	\$147,471
EXPENDITURES									
400 GENERAL GOVERNMENT	\$1,196,788		\$538,000				\$156,000	\$1,890,788	
410 PUBLIC SAFETY	\$5,707,025							\$5,707,025	
420 HEALTH & WELFARE							\$0	\$0	
426 SANITATION & REFUSE	\$139,559				995,892	\$2,390,099		\$3,525,550	\$165,093
430 HIGHWAYS, ROADS & STREETS	\$2,043,269	352,000	\$233,030	\$12,000				\$2,640,299	
450 CULTURE-RECREATION	\$506,493		\$28,500					\$534,993	
460 CONSERVATION & DEVELOPMENT	\$11,695							\$11,695	
470 DEBT SERVICE	\$668,947					\$878,024		\$1,546,971	\$27,235
480 MISCELLANEOUS EXPENDITURES	\$752,493							\$752,493	
490 OTHER FINANCING USES	\$15,000							\$15,000	
	\$11,041,269	\$352,000	\$799,530	\$12,000	\$995,892	\$3,268,123	\$156,000	\$16,624,814	\$192,328
2013 PROJECTED SURPLUS/(DEFICIT)	-	-	(444,671)	13,967	(7,697)	-	17,000	(421,401)	(44,857)
12/31/13 PROJECTED BALANCE	\$6,894,776	\$61	\$5,832,637	\$1,041,346	\$761,773	\$589,636	\$1,655,521	\$16,775,750	\$1,632,576

EAST GOSHEN TOWNSHIP
2014 PROPOSED BUDGET
November 26, 2013

Account Title	2013 Budget	2013 Y/E Projection (Sept)	2014 Proposed	\$ Variance 2013-2014	% Variance 2013-2014
GENERAL FUND					
EMERGENCY SERVICES EXPENSE	3,587,260	3,570,548	4,080,238	509,690	14.3%
PUBLIC WORKS EXPENSE	2,344,518	2,492,745	2,350,469	(142,276)	-5.7%
ADMINISTRATION EXPENSE	2,120,392	1,731,591	1,590,156	(141,435)	-8.2%
ZONING/PERMITS/CODES EXPENSE	473,095	422,848	448,790	25,942	6.1%
PARK AND RECREATION EXPENSE	785,482	587,816	557,974	(29,842)	-5.1%
TOTAL CORE FUNCTION EXPENSES	9,310,747	8,805,547	9,027,627	222,080	2.5%
EMERGENCY SERVICES REVENUE	51,643	49,643	87,904	38,261	77.1%
PUBLIC WORKS REVENUE	846,600	957,983	830,930	(127,053)	-13.3%
ADMINISTRATIVE REVENUES	309,797	381,778	312,404	(69,374)	-18.2%
ZONING/PERMITS/CODES REVENUE	275,825	323,880	286,900	(36,980)	-11.4%
PARK AND RECREATION REVENUE	114,183	107,827	116,472	8,645	8.0%
TOTAL CORE FUNCTION REVENUES	1,598,048	1,821,111	1,634,610	36,562	2.3%
NET EMERGENCY SERVICES EXPENSE	3,535,617	3,520,905	3,992,334	471,429	13.4%
NET PUBLIC WORKS EXPENSE	1,497,918	1,534,762	1,519,539	(15,223)	-1.0%
NET ADMINISTRATION EXPENSE	1,810,595	1,349,813	1,277,752	(72,061)	-5.3%
NET ZONING/PERMITS/CODES EXPENSE	197,270	98,968	161,890	62,922	63.6%
NET PARK AND RECREATION EXPENSE	671,299	479,989	441,502	(38,487)	-8.0%
CORE FUNCTION NET SUBTOTAL	7,712,699	6,984,436	7,393,017	408,581	5.8%
DEBT - PRINCIPAL	436,000	436,000	456,000	20,000	4.6%
DEBT - INTEREST	208,182	208,182	189,721	(18,461)	-8.9%
TOTAL DEBT	644,182	644,182	645,721	1,539	0.2%
TOTAL CORE FUNCTION NET	8,356,881	7,628,618	8,038,738	410,120	4.9%
NON-CORE FUNCTION REVENUE					
EARNED INCOME TAX	4,631,700	4,781,700	4,753,613	(28,087)	-0.6%
REAL ESTATE PROPERTY TAX	2,001,978	1,989,659	1,981,993	(7,666)	-0.4%
REAL ESTATE TRANSFER TAX	500,000	550,000	515,000	(35,000)	-6.4%
CABLE TV FRANCHISE TAX	410,000	425,000	430,000	5,000	1.2%
LOCAL SERVICES TAX	315,000	300,000	310,000	10,000	3.3%
OTHER INCOME	48,132	47,432	48,132	700	1.5%
TOTAL NON CORE FUNCTION REVENUE	7,906,810	8,093,791	8,038,738	(55,053)	-0.7%
NET RESULT	(450,071)	465,172	0	(465,172)	

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

November 25, 2013

To: Board of Supervisors
From: Mark Miller
Re: Group Bids 2014

We have solicited bids for all groups . On November 18, 2013 at 10:00am all group bids were opened. All low bids are highlighted.

The results are as follows:

Group 1 - Bituminous Concrete:	F.O.B Total	Delivered Total
Highway Materials	\$295,835.00	\$324,500.00
Independence Construction Materials	\$306,758.00	\$337,439.00
Glasgow Inc.	\$304,550.00	\$339,200.00

We recommend that **Highway Materials** be awarded the bid for Bituminous Concrete.

Group 2 - Stone:	F.O.B Total	Delivered Total
Glasgow Inc.	\$25,325.00	\$34,465.00
Martin Limestone	\$17,260.50	\$34,572.50
Hanson Aggregates PA LLC	\$29,675.00	\$40,205.00

We recommend that **Glasgow Inc.** be awarded the bid for Stone.

Group 3 - Fuel	93 Octane Gas & Diesel Fuel
Reilly & Sons, Inc.	\$29,886.20

We recommend that **Reilly & Sons, Inc.** be awarded the bid for fuel.

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

Group 4 – Soda Ash

	Soda Ash	Alum.	Magnesium
Main Pool and Chemical Co.	\$7,008.00	\$15,960.00	\$12,800.00
Chemical Equipment Labs.	\$6,840.00	\$16,590.00	No Bid
Univar USA Inc.	\$7,200.00	\$17,920.00	\$17,560.00
George S. Coyne Chemical	\$8,390.40	\$24,276.00	No Bid

We recommend that **Main Pool and Chemical Co.** be awarded the bid for soda ash and Alum.

Group 5 – Rental Equip. w/Operators

Total Price

Reid Paving Contractors \$123,300.00

We recommend that : **We reject all bids and re-bid with changes** for rental equipment with operators.

Group 6 – Rental Equip. without Operators

Weekly

Monthly

Ransome Rents \$5,475.00 \$15,400.00

We recommend that **Ransome Rents** be awarded the bid for rental equipment without operators.

Group 7 – Printing

Total Price

Graphic Impressions of America Inc. \$1,383.20

We recommend that **Graphic Impressions of America Inc.** be awarded the bid for printing.

Group 8 – Posts and Signs

Total

Garden State Highway Products \$5,735.35

Vulcan Signs \$6,891.45

We recommend that **Garden State Highway Products** be awarded the bid for posts and signs.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: November 14, 2013

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Sunny Ridge Farms.

The Planning Commission has recommended preliminary approval for the Sunny Ridge Farm Subdivision on Colonial Lane with conditions. It is expected that the Planning Commission will be in a position to act on the final plan at their meeting in December.

Suggested motion: As recommended by the Planning Commission, I move that we approve the preliminary plans for the Sunny Ridge Farms Subdivision as depicted on the plans dated 6/23/13, last revised 10/17/13, with the conditions listed in the Planning Commission's letter of November 13, 2013.

Table D To 12/3

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

FYI

November 13, 2013

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Sunny Ridge Farms Subdivision Application / 1551 Colonial Ln. / 53-4-41

Dear Board Members:

At their meeting on November 6, 2013 the Planning Commission voted unanimously in favor of the following motion:

Madame Chairman, I move that we recommend that the Board of Supervisors approve the Preliminary Subdivision and Land Development Plan of Sunny Ridge Farms LLC, to subdivide and develop the parcel at 1551 Colonial Ln. as depicted on the plan dated 6/25/2013 and last revised on 10/17/2013 with the following conditions:

1. The Applicant shall address all remaining comments outlined in review letter dated 10/31/2013 to the satisfaction of the Township engineer and return to the Planning Commission for a recommendation on Final plan approval.
2. The applicant will follow all applicable federal, State and Local laws and secure all proper permits prior to construction of the improvements depicted on the plans.
3. The plan shall not be released for recording until escrow for the improvements depicted on the plans has been submitted and approved by the Township.
4. The applicant shall pay the traffic Impact fees of \$396.25 (per trip) for the project prior to the issuance of building permits for the homes.
5. A note will be added to the plan indicating that the entire cul-de-sac will be repaved as part of the improvements.
6. A note will be added to the plan indicating that the development is subject to a stormwater management and easement agreement for the maintenance of the shared stormwater conveyance structures.

Sincerely,



Mark A. Gordon
Zoning Officer

Cc: Rick Bunn (Via Email)
John Mullin, P.E. (Via Email)



Yerkes Associates, Inc.

Consulting Engineers / Landscape Architects / Surveyors

October 31, 2013

East Goshen Township
1580 Paoli Pike
West Chester, Pennsylvania 19380

NOV - 4 2013

Attn: Mark Gordon, Township Zoning Officer

Re: Sunny Ridge Farms Subdivision – Colonial Lane
Subdivision Plan Review

Dear Mark:

The following plans, report, and letter prepared by Mullin Engineering have been submitted to this office for review:

- Title Plan – sheet 1 of 11
- Subdivision and Layout Plan – sheet 2 of 11
- Existing Conditions Plan – sheet 3 of 11
- Demolition Plan – sheet 4 of 11
- Grading and Utilities Plan – sheet 5 of 11
- Post Construction Stormwater Management Plan – sheet 6 of 11
- Landscape Plan – sheet 7 of 11
- Erosion and Sediment Control Plan – sheet 8 of 11
- Erosion and Sediment Control Details – sheet 9 of 11
- Construction Details – sheets 10 and 11 of 11
- Drainage Area Plans, sheets 1 thru 4 of 4, dated June 12, 2013
- Stormwater Management Report, last revised October 17, 2013
- October 17, 2013 Plan Submission Letter

Unless noted otherwise, all plans have a latest revision date of October 17, 2013. The plans depict the subdivision of tax map parcel 53-04-041 into four lots for the construction of a single-family dwelling on each lot. The parcel consists of 5.50 acres located on the northwest corner of the Colonial Lane intersection with Cornwallis Drive. The parcel contains an existing dwelling, in-ground pool, barn, and accessory building noted as an 'office'. The driveway and all existing structures are to be removed. The west side of the parcel contains steep slopes with grades between 15 to 25 percent. Overland runoff from the parcel drains to the north, the west, and toward the Colonial Lane intersection with Cornwallis Drive. Stormwater management is to be addressed by individual on-lot drywell systems. The proposed lots range in area from 1.001 acres to 1.950 acres. Note 15 on sheet 1 indicates that each lot is to be served by on-lot water supply and public sewer. The parcel is situated within the R-2 Low Density Residential District.

Professional services since 1874

1444 Phoenixville Pike, P. O. Box 1568, West Chester, PA 19380-0078 / Tel: 610-644-4254 / Fax: 610-640-0771

The plans indicate that the application submission status has changed from preliminary to preliminary / final. The plan revisions include the addition of street trees along Cornwallis Drive and the addition of a drainage easement for a storm pipe to direct runoff across the north side of lots 1, 2, 3, and 4. Additionally, general note 20 requiring the submission of a grading permit for each lot has been added to sheet 1.

All comments from my previous review letter of September 26, 2013 have been satisfactorily addressed except for the following that are numbered as they appeared previously:

Zoning Ordinance

1. Section 240-9.G – The minimum lot width at the building setback line is 150 feet. The lot 4 width shown at the building setback line measures 145 feet. The lot 4 proposed house location needs to be adjusted so that a minimum lot width of 150 feet is provided at the building setback line.
2. Section 240-24.F – The sewage facility planning module exemption request will need to be approved by the Township and PADEP.

Subdivision and Land Development Ordinance

12. Section 205-35.G – No natural grade alterations shall be done within a distance of five feet from an adjoining tract. The stormwater management design has been revised to include a storm sewer pipe to collect discharge from the lots 1, 2, and 3 drywells and convey the discharge to the northwest corner of lot 4. It is my understanding that the design engineer is further evaluating the design in order to utilize the storm sewer pipe for recharge and to reduce the length of the level spreader across lot 4.
- 12A. (new comment) Section 205-37.C.9 – Where stormwater will be gathered within a subdivision and drained in volume over lands within the boundaries of the subdivision, the subdivider shall reserve easements over the lands affected. Ownership, rights of passage, and maintenance responsibilities for the drainage easement across lots 1, 2, 3, and 4 need to be noted on the plan(s) to be recorded and be incorporated into the deeds for each lot.
13. Section 205-39 – Traffic impact fee requirements will need to be addressed as part of the final plan approval.
18. Sections 205-62.A and .B – Street trees shall be installed on 40 foot centers (80 foot separation distance along the same side of the street) and shall consist of the species identified by this section. The proposed street tree locations for Cornwallis Drive are shown on the landscaping plan. The street tree list, however, needs to be amended for consistency with the species shown in section 205-62.B.

Stormwater Management Ordinance 129-M-03

22. Section 304.B.18 – The plan(s) to be recorded will need to include a list and schedule of maintenance tasks to be performed for the proposed drainage, storm sewer, and stormwater management facilities.

General Comments

23. (new comment) The proposed topsoil stockpile locations need to be adjusted to avoid damage / disturbance to trees to be preserved.
24. (new comment) The erosion and sediment control plan needs to indicate the placement of a sediment barrier for any runoff directed toward the Cornwallis Drive and Colonial Lane intersection and downslope from the storm sewer level spreader on lot 4. The size or diameter of all compost filter socks need to be noted.
30. (new comment) The Pennsylvania Natural Diversity Inventory (PNDI) search results on page 126 of the stormwater management report indicate a potential impact to threatened plant species. The response notes that further review from the Pennsylvania Department of Conservation and Natural resources is necessary to resolve the potential impacts.
31. Since the proposed limit of disturbance exceeds one acre, the erosion and sediment control plan will need to be submitted to the Chester County Conservation District for review and approval. A letter of adequacy from the Chester County Conservation District and an NPDES Permit are required for final plan approval.

The plan submission should be revised to address the above comments. Please contact me if you have any questions concerning this review letter.

Sincerely,
YERKES ASSOCIATES, INC.



Michael Conrad, P.E.

Cc: Mullin Engineering



THE COUNTY OF CHESTER



COMMISSIONERS

Ryan Costello
Kathi Cozzone
Terence Farrell

Ronald T. Bailey, AICP
Executive Director

PLANNING COMMISSION

Government Services Center, Suite 270
601 Westtown Road
P. O. Box 2747
West Chester, PA 19380-0990
(610) 344-6285 Fax (610)344-6515

July 23, 2013

Louis F. Smith, Jr., Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RECEIVED
JUL 23 2013

Re: Preliminary Subdivision - Sunny Ridge Farms, LLC
SD-6-13-8164 - East Goshen Township

Dear Mr. Smith:

A preliminary subdivision plan entitled "Sunny Ridge Farms, LLC," prepared by Mullin Engineering, and dated June 25, 2013, was received by this office on June 26, 2013. The subdivision is situated on the north side of Colonial Lane and the southwest side of Cornwallis Drive and involves the creation of four residential lots from a 5.5 acre site (UPI #53-4-41). There is an existing residence and accessory buildings, which will be removed. The project site, which will be served by on-site water and public sewer, is located in the R-2 Low Density Residential zoning district.

This plan is reviewed by the Chester County Planning Commission in accord with the provisions of Section 502 of the Pennsylvania Municipalities Planning Code (MPC). This report does not review the plan for compliance to all aspects of your ordinance, as this is more appropriately done by agents of East Goshen Township. We offer the following comments on the proposed subdivision for your consideration:

LANDSCAPES:

1. The project site is located within the **Suburban Landscape** designation of *Landscapes2*, the 2009 County Comprehensive Plan. The location of the proposed subdivision is consistent with the guidelines of the **Suburban Landscape**.

WATERSHEDS:

2. *Watersheds, An Integrated Water Resources Plan for Chester County and Its Watersheds*, was adopted in 2002 as the water resources component of *Landscapes*. *Watersheds* indicates that the proposed development activity is located within the Ridley Creek watershed. The highest priority management objectives identified in *Watersheds* for consideration in land development and land use planning within the Ridley Creek watershed include: reduce stormwater runoff, protect vegetated riparian corridors, and protect/enhance water-based recreation, cultural, historic resources and public access.

It is recommended that these concerns and conditions be taken into consideration in final site design decisions. Specific strategies for implementation to effectively address these items can be found in Part 8 of *Watersheds*. A more detailed listing of water resources management needs and resources to be protected within the Ridley Creek watershed can be found in Part 10 of *Watersheds*.

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July 23, 2013

Re: Preliminary Subdivision - Sunny Ridge Farms, LLC

SD-6-13-8164 - East Goshen Township

3. The site is located in an area designated by the Pennsylvania Department of Environmental Protection (DEP) as a Special Protection Watershed. Special Protection Watersheds are important because Chester County's High Quality and Exceptional Value Watersheds may be especially sensitive to degradation and pollution that could result from development. The DEP may impose stricter limitations on proposed wastewater and stormwater discharges in these watersheds, and DEP also encourages that special care be exercised in the design and construction of stormwater control facilities in these areas.

The DEP suggests that "Best Management Practices" (BMPs) be used for stormwater control, as recommended in The Pennsylvania Stormwater Best Management Practices Manual. This document is available from the Chester County Conservation District or directly from DEP via the web at: <http://www.depweb.state.pa.us/watershedmgmt/cwp/view.asp?a=1437&q=518682>, then select Best Management Practices (BMP) Manual. The applicant should also refer to the Best Management Practices for Stormwater Management Tool on the County Planning Commission website, which is located online at: <http://landscapes2.org/ToolsLandscape/Pages/BMPs.cfm>. Project engineers are encouraged to incorporate BMPs into their site designs.

Additionally, the following map note should appear on all erosion and sediment pollution control plans:

"The site is located in an area designated by the Pennsylvania Department of Environmental Protection as a Special Protection Watershed, and extreme care should be exercised in all disturbance activities to prevent degradation of the waters of the Commonwealth. All disturbed areas on which work has been, or will be stopped, must be promptly stabilized with appropriate temporary or permanent stabilization measures."

PRIMARY ISSUES:

4. We estimate that there are approximately 63 dwelling units currently served by a single access to Route 352 at Colonial Lane, and the approval and subsequent construction of this proposal will increase that number to 66. If Colonial Lane or Cornwallis Drive were to be blocked by an accident, or natural disaster, access for emergency vehicles could be compromised. We reiterate that the Township should consider establishing a secondary access or consider limiting the number of residences permitted on a single access.
5. The site contains areas of hydric (wet) soils (GdB and GdC Gladstone) which have limitations to development. These limitations include drainage problems due to low permeability, low runoff rates and sub-surface saturation. When construction takes place on these soils, it interferes with the natural drainage of the land. If construction occurs on this site, on-site alterations to existing drainage patterns should be carefully inspected by the Township Engineer to insure that off-site drainage conditions are not negatively affected.

ADMINISTRATIVE NOTES:

6. The items on the attached agency contact list should be addressed and reflected in the proposed subdivision.

Page: 3

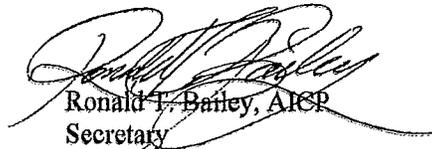
July 23, 2013

Re: Preliminary Subdivision - Sunny Ridge Farms, LLC
SD-6-13-8164 - East Goshen Township

7. A minimum of five (5) copies of the plan should be presented at the Chester County Planning Commission for endorsement to permit recording of the final plan in accord with the procedures of Act 247, the Pennsylvania Municipalities Planning Code, and to meet the requirements of the Recorder of Deeds, the Assessment Office, and the Health Department.

RECOMMENDATION: The Commission recommends that the issues raised in this letter be addressed and all East Goshen Township requirements be satisfied before action is taken on this plan.

Sincerely,



Ronald T. Bailey, AICP
Secretary

RTB/PF

Attachment

cc: By Design Homes LLC
The Estate of Maine Rowland, Kelly Nagle Trustee
Mullin Engineering
Sunny Ridge Farms LLC
Chester County Health Department
Chester County Conservation District

THE COUNTY OF CHESTER

Chester County
Planning Commission
601 Westtown Road, Suite 270
P.O. Box 2747
West Chester, PA 19380-0990



Board of
County Commissioners
Chester County, Pennsylvania

MUNICIPALITY East Goshen Township

CCPC FILE # LD-6-13-8164

DATE July 23, 2013

The following agencies should be contacted regarding this subdivision or land development:

- Pennsylvania Department of Transportation (PennDOT): A PennDOT permit is required for new or revised access and should be identified on the final plan as required by Section 508(6) of the Municipalities Planning Code.
- U.S. Army Corps of Engineers and Pennsylvania Department of Environmental Protection (DEP): Placement of fill in wetlands is regulated by the Corps of Engineers in accordance with Section 404 of the Clean Water Act (1977) with DEP under Chapter 105 Rules and Regulations for the Bureau of Dams and Waterway Management. The applicant should contact these agencies to determine if the proposed activity will require a permit and provide the municipality with documentation of this contact and of any subsequent permit(s) before action on this plan is taken.
- Pennsylvania Department of Environmental Protection (DEP): The applicant should contact DEP to determine whether a stream encroachment permit is necessary for the proposed road, driveway, or sanitary sewer line crossing in accordance with Section 205.293 of its rules and regulations and provide the municipality with documentation of this contact and the requirements of DEP before action on this plan is taken.
- Chester County Health Department (CCHD): A copy of the plan should be submitted to the CCHD for their review and comment on the proposed sewage disposal and/or water supply. The municipality from the appropriate authority and company prior to final plan approval, if applicable, should receive confirmation on the availability of sufficient sewer and water capacity.
- Chester County Conservation District (CCCD): The applicant should contact the office of the CCCD for information and clarification on erosion control measures. The provisions of the Commonwealth Erosion Control Regulations may apply to the project and may require an Earth Disturbance Permit or a National Pollutant Discharge Elimination System permit for discharge of stormwater from construction activities.

Memo

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: November 26, 2013

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Traffic Signal – West Chester Pike and Mary Fran/Rose Hill

Goshen Meadows LLP is required to extend the left turn lanes on West Chester Pike and to modify the signal timing to accommodate the additional traffic.

This requires an amendment to the signal permit, which requires the submission of an application to Penn DoT, which requires a resolution authorizing submission of the application.

Attached is the resolution and application.

Suggested motion: I move that we adopt resolution 2016-115 authorizing submission of the application to Penn DoT for revisions to the traffic signal at West Chester Pike and Rose Hill/Mary Fran Drive

RESOLUTION 2013-115

BE IT RESOLVED, by authority of the Board of Supervisors
(Name of governing body)

of the East Goshen Township, Chester County, and it
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the TOWNSHIP MANAGER
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

ATTEST: East Goshen Township
(Name of MUNICIPALITY)

(Signature and designation of official title) By: _____
(Signature and designation of official title)

I, _____,
(Name) (Official Title)

of the _____, do hereby certify that the foregoing
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the
Board of Supervisors, held the _____ day of _____, 20____.
(Name of governing body)

DATE: _____
(Signature and designation of official title)

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : CHESTER
Engineering District : 6-0
Department Tracking # : _____
Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Louis F. Smith, Jr. Title : Manager
Municipal Name : East Goshen Township
Municipal Address : 1580 Paoli Pike, West Chester, PA 19380-6199
Municipal Phone Number : (610) 692-7171 Alternative Phone Number : _____
E-mail Address : rsmith@eastgoshen.org
Municipal Hours of Operation : Monday through Friday 8:00 am to 5:00 pm

B - Application Description

Location (*intersection*) : West Chester Pike (SR 0003) & Mary Fran Drive/Rose Hill Drive
Traffic Control Device is : NEW Traffic Signal EXISTING Traffic Signal (Permit Number) : 62-3354
Type of Device (*select one*) Traffic Control Signal (MUTCD Section 4D, 4E, 4G) Flashing Beacon (MUTCD Section 4L) School Warning System (MUTCD Section 7B)
 Other : _____
Is Traffic Signal part of a system? : YES NO System Number (*if applicable*) : _____
If YES, provide locations of all signalized intersections in system.

Explain the proposed improvements :
Revised left turn lanes and signal retiming
Associated with Highway Occupancy Permit (HOP)? : YES NO If YES, HOP Application # : _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :
 Municipal Personnel Municipal Contractor Municipal Personnel & Contractor
 Other : _____
Maintenance and Operations Contact Name : _____ Company/Organization : Higgins & Sons, Inc.
Phone # : (610) 566-3700 Alternative Phone # : _____ E-mail : _____

D - Attachments Listing

<input checked="" type="checkbox"/> Municipal Resolution (<i>required</i>)	<input type="checkbox"/> Location Map	<input type="checkbox"/> Traffic Volumes / Pedestrian Volumes
<input type="checkbox"/> Letter of Financial Commitment	<input type="checkbox"/> Photographs	<input type="checkbox"/> Turn Lane Analysis
<input type="checkbox"/> Traffic Signal Permit	<input type="checkbox"/> Straight Line Diagram	<input type="checkbox"/> Turn Restriction Studies
<input type="checkbox"/> Warrant Analysis	<input type="checkbox"/> Capacity Analysis	<input type="checkbox"/> Other : _____
<input type="checkbox"/> Crash Analysis	<input type="checkbox"/> Traffic Impact Study (TIS)	
<input type="checkbox"/> Traffic Signal Study	<input type="checkbox"/> Condition Diagram	

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : CHESTER
 Engineering District : 6-0
 Department Tracking # : _____
 Initial Submission Date : _____

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name : _____ Date : _____
 Signed By : _____ Witness or Attest : _____
 Title of Signatory : _____ Title of Witness or Attester: _____

**Exhibit "A":
Preventative and Response Maintenance
Requirements**



County : CHESTER
 Engineering District : 6-0
 Department Tracking # : _____
 Initial Submission Date : _____

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule

KNOCKDOWNS

TYPE OF REPAIR PERMITTED

Support - Mast arm	Emergency or Final
Support - Strain pole	Emergency or Final
Span wire/tether wire	Final Only
Pedestal	Emergency or Final
Cabinet	Emergency or Final
Signal heads	Final Only

EQUIPMENT FAILURE

Lamp burnout (veh. & ped.)	Final Only
Local controller	Emergency or Final
Master controller	Emergency or Final
Detector sensor	
- Loop	Emergency or Final
- Magnetometer	Emergency or Final
- Sonic	Emergency or Final
- Magnetic	Emergency or Final
- Pushbutton	Emergency or Final
Detector amplifier	Emergency or Final
Conflict monitor	Final Only
Flasher	Final Only
Time clock	Emergency or Final
Load switch/relay	Final Only
Coordination unit	Emergency or Final
Communication interface, mode	Emergency or Final
Signal cable	Final Only
Traffic Signal Communications	Final Only
Traffic Signal Systems	Final Only

**Exhibit "B":
Recordkeeping**



County : CHESTER

Engineering District : 6-0

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

Exhibit "C":
Signal Maintenance Organization

County : CHESTEREngineering District : 6-0

Department Tracking # : _____

Initial Submission Date : _____

Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..

Memo

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: November 27, 2013

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Generator Bids

We will open bids for the installation of generator at the Township Building on Wednesday. Bid results will be included in your book and posted on the web page. We expect to have a recommend on the award for the meeting on Tuesday night.

EAST GOSHEN TOWNSHIP

Wednesday, November 27, 2013
 Generator Supply & Installation

Type	Description	UOM	Qty	Cook's Service	Delta T.
BASE	Supply install one generator as specified	unit	1	Company Inc \$59,800.00	Klassic Enterprises \$62,276.00
ADD	Annual maintenance program including load bank test	unit	1	\$3,000.00	\$3,000.00
					Mechanical \$69,728.00
					\$3,500.00

Type	Description	UOM	Qty	Bonavitacola	Electric Power Savers	Barry J. Hoffman Co., Inc.
BASE	Supply install one generator as specified	unit	1	Contractor \$73,456.00	\$77,115.00	\$79,500.00
ADD	Annual maintenance program including load bank test	unit	1	\$1,850.00	\$1,500.00	\$3,000.00

Type	Description	UOM	Qty	Lenni Electric Corporation
BASE	Supply install one generator as specified	unit	1	\$96,690.00
ADD	Annual maintenance program including load bank test	unit	1	\$3,000.00

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
October 15, 2013
Draft Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio and Supervisors Marty Shane, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul and ABC members Erich Meyer (Park & Rec), Kathryn Yahraes (Historical Commission) and Al Zuccarello (Planning Commission and Commerce Commission). Township Solicitor Kristin Camp was present for the public hearings.

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Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm and asked Marty Shane to lead the Pledge of Allegiance. The Board welcomed Boy Scout Matt Clarke of Troop 7, who was attending the meeting for his Communications Badge.

Moment of Silence

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

Recording of Meeting

No one recorded the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced the following:

- The Board met in Executive Session on October 1 for a personnel issue.
- The Board will meet October 22 at 7:00pm to discuss the draft 2014 budget.
- There will be no Board meeting on November 5 (Election Day).

Public Hearing – Peddling and Soliciting

The Board held a public hearing to consider an ordinance amending Chapter 169 of the Township Code titled "Peddling and Soliciting." All five Supervisors expressed their agreement to amend the "Violations and Penalties" section of the ordinance as outlined by the Township Solicitor (no motion was made). A court reporter was present and will provide a complete transcript of the proceedings.

Public Hearing – Vehicles and Traffic

The Board held a public hearing to consider an ordinance amending Chapter 225 of the Township Code titled "Vehicles and Traffic" concerning speed limits for various roads and the weight limit for the Township bridge on East Boot Road. Marty moved to amend the ordinance as outlined by the Township Solicitor. Chuck seconded the motion. The Board voted

1 unanimously to approve the motion. A court reporter was present and will provide a complete
2 transcript of the proceedings.

3
4 **Malvern Fire Company Report**

5 Rick reported that Malvern responded to two incidents in East Goshen in September.

6
7 **Fire Marshal Report**

8 Carmen reported that on October 4 he responded to a fire pit complaint at the Cider Knoll
9 Condominiums.

10
11 **Goshen Fire Company Report**

12 Jerry Fokas reported that the Fire Company responded to 36 fire calls in September, 13 of which
13 were in East Goshen. They responded to 258 EMS calls in September, 153 of which were in
14 East Goshen. The Fire Police responded to 42 calls in September, 16 of which were in East
15 Goshen. The Goshen Fair in August was the most successful (highest grossing) to date, but
16 otherwise revenue is flat. Senya suggested the Fire Company schedule a meeting with the
17 Commerce Commission. Mr. Fokas said he'd be happy to do that, and will set something up
18 with Al Zuccarello.

19
20 **Financial Report**

21 Jon Altshul announced that the Kroll Bond Rating Agency has just awarded East Goshen
22 Township a prestigious AAA credit rating, citing the Township's strong financial management
23 policies, favorable cash position, stable property values, highly-educated population and diverse
24 employment base.

25
26 As of September 30, the General Fund had a positive variance of revenues to expenses of
27 \$1,252,754. The YTD budget had a positive variance of \$313,029. The General Fund balance
28 was \$7,462,628. Jon currently projects that the General Fund will have a positive variance of
29 \$915,243 at year end.

30
31 Marty noted that Jon will be presenting the draft 2014 budget at the October 22 meeting.

32
33 Marty moved to authorize Township staff to file District Justice complaints against two utility
34 account holders with past due accounts as recommended by Tia Piccolo. Carmen seconded the
35 motion. There was no discussion or public comment. The Board voted unanimously to approve
36 the motion.

37
38 **Police Report**

39 Senya announced that on October 10 Chief Brenda Bernot was recognized as one of 23 local
40 "Power Women" at a luncheon hosted by *Main Line Today* magazine. The Township
41 Supervisors, except for Marty Shane, attended the luncheon. (Marty was recovering from
42 surgery.) Chief Bernot thanked the Supervisors for taking time out of their busy schedules to
43 attend the luncheon and said she was honored to be there.

44
45 Chief Bernot reported there was a rape incident in the Township in September. This was a
46 domestic incident and the perpetrator was arrested. There was also an aggravated assault –

1 again, a domestic incident. Thefts from vehicles and credit card fraud continue to be a problem,
2 and there were several minor drug investigations. The next DEA National *Take Back* Initiative
3 for prescription drugs will be October 26 at the Westtown Giant.

4
5 Carmen urged anyone victimized by credit card fraud to call the police and make a report. The
6 Chief also encouraged credit card victims to call the police and not assume the card issuers will
7 do so.

8
9 **Pennsylvania Leadership Charter School (PALCS) Technical Assistance Agreement**

10 This matter was tabled.

11
12 **Police Services Request for Proposals**

13 Rick reported that representatives from East Goshen, Westtown and West Goshen developed an
14 RFP to solicit proposals from qualified firms and consultants for professional services for the
15 preparation of a study to identify costs and issues related to merging WEGO with the West
16 Goshen Police Department. Rick noted that reporter Michael Price of *The Daily Local* was
17 invited to join the discussion but could not attend due to breaking news in Coatesville.

18
19 Carmen moved to accept the October 4 recommendation from Rick Smith and to authorize the
20 issuance of the proposal, allowing the three Township Managers discretion to extend the
21 requested validity of the proposals to 90 days (instead of 60 days) if needed. Janet seconded the
22 motion.

23
24 Senya noted that East Goshen is the first of the three Townships to take action on this matter, and
25 there is no guarantee that Westtown and West Goshen will take the same action.

26
27 There was no further discussion and no public comment. The Board voted unanimously to
28 approve the motion.

29
30 Senya thanked Rick, Chief Bernot, and all the committee members who worked so quickly and
31 diligently on this matter.

32
33 **Refuse & Recycling Collection Days**

34 The Board discussed whether they should keep the current collection schedule or switch days
35 between the north end of the Township and the south end.

36
37 Carmen said there have been no complaints in the sound end area about the collection days, and
38 he thinks it would be more confusing to switch collection days than keep things the same.
39 However, if the other Board members are in favor of making the switch he won't vote against it.

40
41 Marty said folks at the north end of the Township would prefer to have the south end collection
42 days, especially families with children who generate a lot of trash. It's rational and fair to switch
43 the days once a new contract goes into effect.

1 Marty moved to switch collections days in 2014 so that the north end of the Township has trash
2 pickup on Tuesdays and Fridays, and the south end of the Township has trash pickup on
3 Mondays and Thursdays. Chuck seconded the motion.
4

5 There was no further discussion and no public comment. The Board voted unanimously to
6 approve the motion.
7

8 **Ashleybrooke Estates Escrow Releases #5 and #6**

9 Marty moved to authorize Escrow Release #5 for Ashleybrooke Estates in the amount of
10 \$29,781.25 to cover inlet protection, seeding & mulching, storm sewers, curbing, and sanitary
11 sewers; and to authorize Escrow Release #6 in the amount of \$24,650.00 to cover paving per the
12 October 9 recommendation of Public Works Director Mark Miller. Carmen seconded the
13 motion. There was no discussion or public comment. The Board voted unanimously to approve
14 the motion.
15

16 **Commerce Commission Business Forum Report**

17 Al Zuccarello gave a brief summary of his October 3 Business Forum Report on the Township's
18 Commercial Zones. The focus was on the Milltown Stores and businesses along the Route 3
19 corridor, the tenants of the Goshen Village Shopping Center, and businesses at the corner of
20 Paoli Pike and Route 352. The Commerce Commission's next step will be to meet with the
21 landlords of businesses that rent their properties. Senya thanked Al and the members of the
22 Commerce Commission for their hard work and dedication on this endeavor.
23

24 **Any Other Matter**

25 **Sunoco Pipeline** – Rick has learned that Sunoco may be contacting more than just abutting
26 property owners when the survey their right-of-way along Boot Road and N. Chester Road.
27 They are actually going to survey a couple of hundred feet on each side of the ROW.

28 **Safety at Township Meetings** – Senya noted that the latest issue of *Pennsylvania Township News*
29 magazine has an article about the August shooting incident that occurred in Ross Township,
30 Monroe County. He asked Chief Bernot if she had any ideas or suggestions to offer East Goshen
31 on how to prepare for a similar event. Chief Bernot said she would be happy to get together with
32 the Township and discuss this matter, and provide a training session.

33 **ABC Appreciation Event** – The annual ABC Appreciation Event is scheduled for December 6.
34

35 **Review of Minutes**

36 The Board reviewed and corrected the draft minutes of October 1. Senya stated that the minutes
37 would stand approved as corrected.
38

39 **Treasurer's Report & Expenditure Register Report**

40 *See attached Treasurer's Report for October 10, 2013.*

41 The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the
42 Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to
43 accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the
44 motion. There was no discussion or public comment. The Board voted unanimously to approve
45 the motion.
46

1 **Action List**

2 **Comcast Franchise Renewal** – The Verizon agreement has been sent to Comcast. East Goshen is
3 awaiting Comcast’s comments about the PEG language.

4 **Quarterly Report on Comp Plan Goals for ABCs** – A memo has been sent to the ABCs.

5 **Quarterly Report on Municipal Authority Projects** – Lockwood is complete except for fence
6 removal. The Marydell Pump Station is complete. The Hershey Mill Pump Station is
7 completed. Pipe work has been completed on The Reserve Pump Station, and Act 537 planning
8 has been begun on this pump station

9 **Quarterly Report on I&I** – Public Works checked the manholes from the cul-de-sac on
10 Cornwallis Drive to Paoli Pike and replaced 8 sewer caps. They replaced 50 manhole castings in
11 Pin Oaks and 6 sewer caps. A lateral repair was made on Barker Drive, and two repairs were
12 made in Ashbridge.

13 **Quarterly Review of Right-to-Know Requests** – The Board reviewed this report.
14

15 **Correspondence & Reports of Interest**

16 Senya acknowledged receipt of the following:

- 17 • Letter from resident David R. Kohler commending Mark Miller and the Public Works
18 crew for another job well done.
 - 19 • Bridge weight limit posting from PADOT for the Township bridge on East Boot Road.
 - 20 • Various notifications from Comcast regarding rates and services, etc.
- 21

22 **Meetings & Dates of Importance**

23 Senya noted the upcoming meetings as listed in the agenda. Kathryn Yahraes asked if the
24 Annual Planning Session had been scheduled yet. The Board scheduled this meeting for
25 January 11, 2014.
26

27 **Public Comment on Non-Agenda Items**

28 Kathryn Yahraes announced the next Living History Day is scheduled for Saturday, June 7. She
29 asked if the Township plans to provide a format for the ABCs to use in writing their goals and
30 objectives for 2014. Rick said the staff will develop a format and distribute it to the ABCs.
31 Kathryn reported that the Historical Commission responded to a CCATO request for information
32 on adaptive reuses within East Goshen. The Historical Commission provided them with
33 information about the Chamber of Business & Industry and the building that formerly housed the
34 Tory Inn B&B on N. Chester Road.
35

36 **Adjournment**

37 There being no further business, the meeting was adjourned at 8:22pm.
38

39 Submitted by:

40
41
42 Anne Meddings, Recording Secretary

43 *Attachment: Treasurer’s Report*

October 10, 2013

**TREASURER'S REPORT
2013 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$1,825.09
Earned Income Tax	\$81,943.71
Local Service Tax	\$1,454.96
Transfer Tax	\$0.00
General Fund Interest Earned	\$1,318.74
Total Other Revenue	\$532,027.68
Total Receipts:	<u>\$618,570.18</u>

Accounts Payable	\$504,329.59
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$88,968.55
Total Expenditures:	<u>\$593,298.14</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$151.02
Total State Liquid Fuels:	<u>\$151.02</u>

Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$652.68</u>
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Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$284.24</u>
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Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$19,074.14
Interest Earned	\$116.77
Total Sewer:	<u>\$19,190.91</u>

Accounts Payable	\$97,112.62
Debt Service	\$0.00
Credit Card	\$0.00
Total Expenditures:	<u>\$97,112.62</u>

REFUSE

Receipts	\$7,844.27
Interest Earned	\$52.69
Total Refuse:	<u>\$7,896.96</u>

Expenditures	<u>\$84,127.08</u>
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SEWER CAPITAL RESERVE

Interest Earned	<u>\$135.22</u>
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Expenditures	<u>\$0.00</u>
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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS SPECIAL MEETING
OCTOBER 22, 2013
Draft**

Present: Chairman Senya D. Isayeff, Vice-Chairmen Carmen Battavio, and Supervisors Charles Proctor, Marty Shane and Janet Emanuel. Also present were: Township Manager Rick Smith, CFO Jon Altshul, ABC members Erich Meyer (Park & Rec), and Sandy Snyder (Conservancy), and Jeremy Gerrard of the Daily Local.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00 pm and asked Jon Altshul to lead the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to remember our troops and all of those in uniform who keep us safe.

Recording of the Meeting

No one is recording the meeting.

Public Comment on Non-agenda Items

None

Chairman's Report

Senya announced that the Kroll Bond Rating Agency awarded East Goshen Township a prestigious AAA credit rating, citing the Township's strong financial management policies, favorable cash position, stable property values, highly-educated population and diverse employment base.

New Business

A. Presentation of 2014 Proposed Budget – Jon Altshul reviewed the 2014 Proposed General Fund Budget which included:

1. Budget Highlights
2. Key Expense Assumptions
3. Revenue Assumptions
4. Spending Requests by Department
5. ABC Spending Requests
6. Summary (Core Functions)
7. Summary (Non-Core Functions)
8. Other Funds Proposed Budgets:
 - a. State Liquid Fuels Fund
 - b. Sinking Fund
 - c. Transportation Fund
 - d. Sewer Operating Fund
 - e. Refuse Fund
 - f. Municipal Authority
 - g. Sewer Sinking Fund

Jon noted that no tax increase is proposed for 2014.

Comments:

Carmen pointed out that there is no mention of new firearms for the Police Department, which the Chief had previously discussed. Jon verified that the \$8,000 cost, which is East Goshen's share, is included in the \$34,489 for new Police capital costs.

Janet mentioned that under Expense Assumptions, there is an item referring to salaries that says "4 employees ineligible for any salary increase". She feels they should get a COLA increase if they are doing a good job. Jon explained that under the current policy, an employee who is over the maximum salary for their position is ineligible for a COLA adjustment. Marty commented that each position is rated and that salaries are based on the 75 percentile of similar municipalities in Chester County. Between now and December, the BOS can discuss this issue and decide what they want to do.

Marty pointed out that on the Budget Summary (Core Functions) the driver is the variance for the Police. The other items are less than anticipated for 2013. He gave credit to the Township employees for their efforts to control expenses stating "They did an excellent job".

On the Budget Summary (Non-Core Functions), Marty mentioned that these revenues are the hardest to project because the Township has no control over these items except for the Real Estate Property Tax.

B. Presentation of the 2014-2018 Capital Improvement Program – Jon Altshul reviewed the Capital Expenses for 2014:

1. Program Summary

- a. Administration/Office Capital Expenses
- b. Administration/Building & Structures Capital Expenses
- c. Public Works Expenses
- d. Parks Expenses
- e. Sewer Expenses

Comments:

Marty explained that Jon sets up an amortization schedule for each new piece of equipment which puts money back in the fund so money is there when that item needs replacement in the future. On behalf of the Board of Supervisors, Marty thanked Rick Smith and Jon Altshul for the work they did to make this review easier.

Public Comments:

Bill Egan, resident, commented that it seems that the Township spends a lot of money for open space and to entertain in the open space but not much to maintain the open space by planting riparian buffers and making efforts to upgrade the waterways that come through East Goshen.

Senya mentioned that the budget for the ABCs is not truly reflective of what is actually spent; i.e, the expense for a new roof on the Plank House in the historic area is in the Public Works budget.

Sandy thanked Bill for his representation of the Conservancy Board. She pointed out that the budget for the Conservancy Board does not represent all that Mark Miller and the Public Works Department do to help set up for the plantings the Board does and maintain the plantings. She understands now that, if

there is a special project the Board wants to do, the Board can present the need for additional funds for that project to the Board of Supervisors to consider.

Carmen explained that the ABCs should make a wish list, which should become their goals that should be considered for future budgets.

Marty mentioned that the ABCs have 3 ½ years to figure out what needs to be done in the parks for the Township's bi centennial celebration in 2017.

Marty moved to authorize advertising of the 2014 Preliminary Proposed Budget in the Daily Local. Carmen seconded the motion. There was no further comment. The motion passed unanimously.

Any Other Matter

Rick mentioned that Westtown authorized the issuance of the RFP for the WEGO and West Goshen merger study.

Rick reviewed the proposed Resolution which acknowledges and commends Patricia Morrison for her diligent public service and many valuable contributions and accomplishments for the County, the region and the Commonwealth of Pennsylvania as Secretary of the Chester County Association of Township Officials for 26 years. Marty moved to adopt the resolution to recognize Patricia Morrison and present it at the CATO meeting on November 7, 2013. Carmen seconded the motion. The motion passed unanimously.

Senya mentioned that the East Goshen Township Building was featured in the Daily Local News

Senya commented that, although the ABC members received East Goshen jackets, they should also have business cards to help identify them. Erich mentioned that the Park Commission has cards. Sandy commented that some ABCs do not have stationary.

Correspondence

Senya acknowledged receipt of a letter from Joseph Ciasullo, Council President for Yardley Village thanking Rick Smith, Mark Gordon and Mark Miller who came to investigate a basement water seepage problem that one of the residents in Yardley Village is having.

Adjournment

There being no further business, Carmen moved to adjourn the meeting. Janet seconded the motion. The meeting was adjourned at 8:10 pm. The Supervisors went into a short executive session to discuss a personnel matter.

Respectfully submitted,

Ruth Kiefer
Recording Secretary

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
November 12, 2013
Draft Minutes**

Present: Chairman Senya D. Isayeff, Supervisor Marty Shane and Supervisor Janet Emanuel. Vice-Chairman Carmen Battavio and Supervisor Chuck Proctor were absent. Also present were Township Manager Rick Smith, CFO Jon Altshul and ABC members Erich Meyer (Park & Rec), Kathryn Yahraes (Historical Commission), Al Zuccarello (Planning Commission and Commerce Commission), and Ginnie Newlin (Conservancy Board).

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm and asked resident Joe Buoniano to lead the Pledge of Allegiance.

Moment of Silence

The Board held a moment of silence to thank all Veterans for their service to our great country, and for all those who protect our great nation and in many cases paid the ultimate price with their lives.

Recording of Meeting

No one recorded the meeting.

Public Comment on Non-Agenda Items

Resident Bill Egan asked if the Township Supervisors receive healthcare through East Goshen. The Board members told him no. However, the Supervisors each receive an annual stipend of \$4,125 for their service, an amount set by the state and which is based on the Township's population.

Kathryn Yahraes requested that the ABCs be given a format to use for their goals and objectives. She also asked that during the meeting this evening the Board state their plans for filling the ABC vacancies which will open in December.

Chairman's Report

Senya announced the following:

- The PA House Labor and Industry Committee will hold a public hearing on November 14 at 1:00pm in the East Goshen Township Building regarding the Pennsylvania Family and Medical Leave Act.
- The Board met in Executive Session on October 29 for a personnel issue.

Friends of East Goshen 501(c)3 Update

The Friends of East Goshen update was tabled due to Chuck's absence.

1 **Comprehensive Plan Task Force Update**

2 Janet reported that the Comprehensive Plan Task Force met on October 28 and discussed their
3 meeting schedule for the remainder of the year. The Brandywine Conservancy is working on
4 drafts of chapters for the Comprehensive Plan, and during the meeting the Task Force reviewed a
5 draft of the chapter on natural resources. The final draft of the Plan is due in August, and the
6 goal is to adopt the final Comprehensive Plan by the fourth quarter of 2014.

7
8 **Financial Report**

9 Jon Altshul reported that the electricity generation contract in which East Goshen participates
10 will expire at the end of 2013. The Township's electricity generation costs will go down
11 approximately 7% in 2014.

12
13 **Wiggins Request to Sell Christmas Trees**

14 The Board reviewed a request from Robert Wiggins to sell Christmas trees again this year at
15 1301 West Chester Pike from Thanksgiving until Christmas. Marty moved to approve Mr.
16 Wiggins' request, with the same conditions as in prior years. Janet seconded the motion. There
17 was no discussion or public comment. The Board voted unanimously to approve the motion.

18
19 **Request by Resident John Linton Regarding Township Deer Hunting Policy**

20 Rick said that Mr. Linton could not attend the meeting this evening due to a schedule conflict.
21 Senya moved to have the Deer Committee address this matter and make a recommendation back
22 to the Board of Supervisors if needed. Janet seconded the motion.

23
24 *Public Comment: Joe Buonnano, Herron Lane* – Said the Township should not consider Mr.
25 Linton's recommendations. Mr. Linton is way out of bounds. Open space is not an asset.

26
27 Marty said Mr. Linton should go through the Deer Committee and not the Board of Supervisors.

28
29 There was no further discussion or public comment. The Board voted unanimously to approve
30 the motion.

31
32 Rick will send a letter back to Mr. Linton asking him to go through the Deer Committee. The
33 letter will also explain to him the Township's ethics policy and the policy on not accepting gifts.

34
35 **West Chester Regional Planning Commission**

36 The Board reviewed Rick's memo of October 24 on this matter. Marty moved to approve Rick's
37 recommendation to have the WCRPC hold a special meeting on November 21 at 7:00pm at the
38 Westtown Township Building (in conjunction with the WCACOG meeting that evening) in order
39 to take action on dispersing funds in the WCRPC bank account back to the member
40 municipalities. Janet seconded the motion. There was no discussion or public comment. The
41 Board voted unanimously to approve the motion.

42
43 **Pedestrian/Bike Lane in Goshen Corporate Park West**

44 Rick reported that during the Industrial Park Business Forum last week, the Township was
45 requested to add a pedestrian/bike lane to the Corporate Park West like the one already installed

1 on Enterprise Drive. Janet moved to install a pedestrian/bike lane on East Wrights Lane and
2 Goshen Parkway in the Goshen Corporate Park West. Marty seconded the motion.

3
4 Senya thanked Al Zuccarello and the members of the Commerce Commission for holding the
5 Business Forum last week with local business leaders. Al said it was well worth the time and
6 effort, and was a great opportunity to build relationships.

7
8 *Public Comment: Kathryn Yahraes* – Asked if the public is aware of the existence of the
9 pedestrian/bike lane. Senya said the Township can post the information on the new electronic
10 billboards.

11
12 There was no further discussion or public comment. The Board voted unanimously to approve
13 the motion.

14 15 **Dump Truck Replacement**

16 Marty moved to authorize Mark Miller to replace the 1997 Sterling Dump truck with a truck
17 from G.L. Sayre at a net cost of \$137,540 using the Co-Stars program. This amount factors in a
18 \$22,000 trade-in for the old truck and includes a plow, spreader, and brine system. Funds for
19 this truck replacement are in the 2014 budget. Janet seconded the motion.

20
21 *Public Comment: Bill Egan, Mill Creek* – Asked if the old truck has been properly maintained
22 and given undercarriage washes, etc. Rick said yes. Marty said the old truck is about 17 years
23 old and the Public Works crew is very conscientious about maintaining their vehicles.

24 25 **Any Other Matter**

26 **Workforce Development** - Marty said the Township should effect a meeting between the Chester
27 County Intermediate Unit and the Chester County Economic Development Council to discuss the
28 education and training needs for workers in East Goshen businesses. Marty and Al Z. will
29 discuss this offline and facilitate a meeting of the key players.

30 **Bicentennial Committee** – Rick will work on putting together an agenda for a meeting on this
31 topic to be held early in 2014. Kathryn Yahraes suggested contacting Tredyffrin Township for
32 information from their celebration approximately two years ago.

33 **Futurist Committee** – Senya would like the Township to consider forming a Futurist Committee,
34 and asked everyone to keep this in mind as a possibility.

35 36 **Review of Minutes**

37 The Board reviewed the draft minutes of October 22 and had no changes. Senya stated that the
38 minutes would stand approved as corrected.

39 40 **Treasurer's Report & Expenditure Register Report**

41 *See attached Treasurer's Report for November 7, 2013.*

42 The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the
43 Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to
44 accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded the
45 motion. There was no discussion or public comment. The Board voted unanimously to approve
46 the motion.

1 **Action List**

2 **Hershey Mill Dam** – Neil DeRiemer is working on a fundraising brochure. Resident Joe
3 Buonnano suggested using the stone wall a memorial to veterans and fallen police.

4 **Open Space Plan** – The group is working on setting up focus groups and conducting interviews.

5 **Act 167 Ordinance** – The Planning Commission recommended approval of the ordinance. A
6 hearing is scheduled for November 19.

7
8 **Correspondence & Reports of Interest**

9 Senya acknowledged receipt of the following:

- 10 • Public Works Report from Mark Miller.
11 • Sunoco Remediation Report for the third quarter.
12 • Request from Malvern Library for funding in 2014. Marty moved to fund the Malvern
13 Library at \$18,000 for 2014. Janet seconded the motion. Resident Joe Buonnano
14 recommended that donations of this sort be funneled through the Friends of East Goshen,
15 but the Board explained to him the Township would lose the tax benefit by doing it that
16 way. Ginnie Newlin said she is proud that East Goshen supports the Malvern Library.
17 There was no further discussion or public comment. The Board voted unanimously to
18 approve the motion.
19

20 **Meetings & Dates of Importance**

21 Senya noted the upcoming meetings as listed in the agenda.
22

23 **Public Comment on Non-Agenda Items**

24 Kathryn Yahraes reported that Scout John Cummings built an outdoor display case for the Plank
25 House for his Eagle Scout project. He is now a National Merit Scholarship finalist. Kathryn
26 suggested the Township consider doing something next Veterans' Day, and she reminded the
27 Board that the Township should have a new sign created for the pavilion in the park in honor of
28 the Township's veterans.
29

30 Ginnie Newlin reported that the Conservancy Board will be planting trees on Saturday,
31 November 16.

32
33 Resident Joe Buonnano asked that the Township consider installing a gate between Bellingham
34 and the Applebrook Park.
35

36 Resident Bill Egan said that putting wood chips around the trees in Clymer's Woods would help
37 control the undergrowth.
38

39 **Adjournment**

40 There being no further business, the regular meeting was adjourned at 8:22pm.
41

42 **Executive Session**

43 The Board met in Executive Session until 8:50pm to discuss a personnel matter.
44

45 Submitted by:
46

- 1
- 2 Anne Meddings, Recording Secretary
- 3 *Attachment: Treasurer's Report*



November 7, 2013

**TREASURER'S REPORT
2013 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$890.90
Earned Income Tax	\$588,036.99
Local Service Tax	\$31,424.67
Transfer Tax	\$59,950.80
General Fund Interest Earned	\$1,185.41
Total Other Revenue	\$79,312.91
Total Receipts:	\$760,801.68

Accounts Payable	\$376,223.01
<u>Electronic Pmts:</u>	
Health Insurance	\$53,978.34
Credit Card	\$1,019.11
Postage	\$1,000.00
Debt Service	\$191,082.89
Payroll	\$210,063.77
Total Expenditures:	\$833,367.12

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$135.10
Total State Liquid Fuels:	\$135.10

Expenditures:	\$0.00
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SINKING FUND

Interest Earned	\$711.63
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Expenditures:	\$0.00
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TRANSPORTATION FUND

Interest Earned	\$289.38
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Expenditures:	\$0.00
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SEWER OPERATING FUND

Receipts	\$257,640.12
Interest Earned	\$62.55
Total Sewer:	\$257,702.67

Accounts Payable	\$289,266.92
Debt Service	\$104,954.83
Credit Card	\$0.00
Total Expenditures:	\$394,221.75

REFUSE FUND

Receipts	\$92,552.67
Interest Earned	\$25.67
Total Refuse:	\$92,578.34

Expenditures	\$21,581.23
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SEWER SINKING FUND

Interest Earned	\$135.22
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Expenditures	\$0.00
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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
November 19, 2013
Draft Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio, and Supervisors Marty Shane, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul and ABC members Erich Meyer (Park & Rec) and Kathryn Yahraes (Historical Commission). Township Solicitor Kristin Camp was present for the public hearing.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm and asked resident Leo Sinclair to lead the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

Recording of Meeting

No one recorded the meeting.

Public Comment on Non-Agenda Items

Resident Leo Sinclair asked who is responsible for removing political signs now that the election is over. Senya advised him to call the offices of the individual candidates and ask them to remove the signs.

Gettysburg Address

In honor of the 150th anniversary of President Lincoln's Gettysburg Address, Senya had Jon Altshul read the entire address aloud, and instructed that the text be included in these minutes.

*Address Delivered at the Dedication of the Cemetery at Gettysburg
President Abraham Lincoln
November 19, 1863*

Four score and seven years ago our fathers brought forth on this continent a new nation, conceived in liberty, and dedicated to the proposition that all men are created equal.

Now we are engaged in a great civil war, testing whether that nation, or any nation so conceived and so dedicated, can long endure. We are met on a great battlefield of that war. We have come to dedicate a portion of that field, as a final resting place for those who here gave their lives that that nation might live. It is altogether fitting and proper that we should do this.

1 *But, in a larger sense, we can not dedicate, we can not consecrate, we can not*
2 *hallow this ground. The brave men, living and dead, who struggled here, have*
3 *consecrated it, far above our poor power to add or detract. The world will little*
4 *note, nor long remember what we say here, but it can never forget what they did*
5 *here. It is for us the living, rather, to be dedicated here to the unfinished work*
6 *which they who fought here have thus far so nobly advanced. It is rather for us to*
7 *be here dedicated to the great task remaining before us—that from these honored*
8 *dead we take increased devotion to that cause for which they gave the last full*
9 *measure of devotion—that we here highly resolve that these dead shall not have*
10 *died in vain—that this nation, under God, shall have a new birth of freedom—and*
11 *that government of the people, by the people, for the people, shall not perish from*
12 *the earth.*

13 **Chairman's Report**

14 Senya announced that the Board met in Executive Session on November 12 to discuss a
15 personnel matter.

16
17 **Public Hearing – Act 167 Ordinance**

18 The Board conducted a public hearing to consider an ordinance repealing the Stormwater
19 Management Ordinance of East Goshen Township, adopted on October 21, 2003, and adopting
20 in its place the Chester County Model Act 167 Ordinance as amended for East Goshen
21 Township.

22
23 Carmen moved to repeal the Stormwater Management Ordinance of East Goshen Township,
24 adopted on October 21, 2003 as Ordinance No. 129-M-03, and adopt in its place the Chester
25 County Model Act 167 Ordinance as amended for East Goshen Township. Janet seconded the
26 motion.

27
28 Public comments were made by residents Kathryn Yahraes and Joe Buonnano.

29
30 The Board voted unanimously to approve the motion.

31
32 A court reporter was present and will provide a complete transcript of the proceedings.

33
34 **Stormwater Management Appeals Board**

35 Rick noted that the new ordinance calls for creation of a Stormwater Management Appeals
36 Board that consists of three members. Rick plans to approach several engineers who currently
37 serve on Township ABCs to see if they would be interested in serving on this Board. Due to the
38 technical nature of the information, engineers would be best suited for these positions.

39
40 **Malvern Fire Company Report**

41 Rick reported that Malvern responded to three calls for service in East Goshen in October.
42
43
44
45

1 **Fire Marshal Report**

2 Carmen witnessed an activated fire drill at Synthes on October 22, and during the site visit
3 checked all emergency exits. He attended Building & Fire Code Academy training on October
4 24 in North Cumberland.

5
6 **Financial Report**

7 Jon Altshul reported that as of October 31, the General Fund had year-to-date revenues of
8 \$8,119,463 compared to expenses of \$7,270,257 for a positive variance of \$849,206 excluding
9 pass-through accounts. Compared to the YTD budget, revenues were \$333,454 over budget
10 while expenses were \$60,818 under budget for a positive budget variance of \$394,272. The
11 General Fund balance was \$7,191,624. Jon is now projecting a positive year-end budget
12 variance of \$978,975 and a year-end surplus of \$526,904.

13
14 The Board plans to adopt the 2014 budget at their next meeting on December 3.

15
16 **Municipal Authority, Fifth Supplemental Lease**

17 Rick reported that the lease for the public sewer system, which is owned by the Municipal
18 Authority and leased to the Township, needs to be updated as a result of the recent borrowing.
19 To this end, Municipal Authority attorney Bob Adams has prepared a Fifth Supplemental Lease
20 which has been reviewed by Township Solicitor Kristin Camp.

21
22 Janet moved to approve the Fifth Supplemental Lease between the East Goshen Municipal
23 Authority and East Goshen Township dated October 15, 2013, and to authorize the Chairman to
24 executive the lease. Carmen seconded the motion.

25
26 *Public Comment: Joe Buonnano, Herron Lane* – Had questions about the debt, and why the
27 lease is necessary. His questions were answered by the Board.

28
29 **Futurist Committee**

30 Senya said the Township's success cannot be guided by the Comprehensive Plan alone. He
31 moved to appoint a committee of volunteers with an interest in this matter to serve on a
32 Township Futurist Committee. Marty said it seemed premature to establish a committee without
33 knowing the mission, timetable, etc. Senya said the volunteers can come up with the mission.

34
35 *Public Comment: Joe Buonnano, Herron Lane* – Asked what is meant by the term Futurist.
36 Senya said it means what is trending. Mr. Buonnano said social media is the way to go and
37 suggested the Township get a Communications Officer. The Township must improve the way it
38 interacts with its residents.

39
40 There was no further discussion or public comment. The Board voted unanimously to approve
41 the motion. Senya told Mr. Buonnano he hoped he will apply for a position on the Board.

42
43 **Bicentennial Committee**

44 Rick recommended the Board create a small committee to oversee preparations for the upcoming
45 bicentennial celebration.

1 Marty said he believes this should be tabled until early 2014, and it should be coordinated with
2 West Goshen. Senya said the Board could opt to set up the committee (get it on the books) but
3 not staff it until January.
4

5 Marty moved to set up a Bicentennial Committee, but not to staff it until January 2014. Carmen
6 seconded the motion.
7

8 It was noted that there is approximately \$13,000-\$14,000 already earmarked for the event
9 available from the Friends of East Goshen. Senya asked Jon the status of the \$15,000 per year
10 the Township is supposed to be saving toward the event. Jon Altshul said he does not believe
11 this amount has been set aside, and will check into it.
12

13 *Public Comment: Leo Sinclair, Lochwood Lane* – Said this should be a joint project between
14 East Goshen and West Goshen. He would like to see a bike race and fireworks as part of the
15 celebration. He said he would like to serve on the Committee and Senya said he could.
16

17 *Public Comment: Kathryn Yahraes* – Said Rick's suggested deadline for the Committee (August
18 17, 2014) is too long. In her opinion the Township should have started work on this three years
19 ago. She said the event calls for a Township-wide committee, not just three ABC members as
20 suggested in Rick's memo of November 14. Senya said it would be more than three people.
21 Kathryn said she has collected a great deal of information over the past three years which she
22 would like to share with the committee members, once they are selected.
23

24 There was no further discussion or public comment. The Board voted unanimously to approve
25 the motion.
26

27 Applebrook Escrow

28 Carmen moved to authorize closing out the escrow account for construction of the Applebrook
29 Golf Club per the November 14 recommendation of Township Manager Rick Smith, now that all
30 work has been completed. Marty seconded the motion.
31

32 *Public Comment: Bill Egan, Mill Creek* – Asked if any funds were set aside in the escrow
33 account to build the Line Road trail. Rick said no.
34

35 There was no further discussion or public comment. The Board voted unanimously to approve
36 the motion.
37

38 Utility Account Holder with Unpaid Sewer Bills

39 Jon informed the Board of a situation with resident William Rogers of 433 Summit House, who
40 has \$3,517 in unpaid sewer bills. The District Court Constable has made 16 attempts to serve a
41 complaint to Mr. Rogers with no success. Township Solicitor Kristin Camp has suggested
42 consolidating the three liens against Mr. Rogers and filing a complaint in the Court of Common
43 Pleas.
44

45 Chuck said any filing fees, etc. the Township pays to go after this account will be recoverable
46 through the lien process. He is in favor of doing this as it will hopefully send a message.

1
2 Carmen moved to follow the advice of Township Solicitor Kristin Camp and consolidate the
3 three liens into a new lien for the full amount owed, and to file a complaint in the Court of
4 Common Pleas and have them do what is necessary to serve notice to the resident. Marty
5 seconded the motion.

6
7 Marty noted that Jon and his staff do an excellent job of keeping tabs on delinquent accounts
8 before they get out of hand, and this is a rare case in East Goshen.

9
10 There was no further discussion or public comment. The Board voted unanimously to approve
11 the motion.

12
13 **Web Site Upgrade**

14 Rick reported that the staff recommends using Internet RND to upgrade the Township web site at
15 a cost of \$5,100. The current site has been described as "clunky" by a former intern.

16
17 Carmen asked what happened to the agreement with the PALCS in regard to the web site. Rick
18 said that particular agreement covers technical service and maintenance only; it does not involve
19 design. Marty told Carmen the proposed agreement with Internet RND will have no impact on
20 the existing agreement with PALCS.

21
22 Janet asked if Internet RND is the same firm which created the existing website now being
23 described as "clunky" and Rick said yes. Jon noted that they have many other clients and clearly
24 have the ability to do good work.

25
26 Senya said typically when the Board is presented with a proposal there is more information
27 provided including an attachment in the packet. He would like to see something in writing
28 before approving this. Jon said he would get the requested information.

29
30 Janet would like to see examples of Internet RND's other work, and advised that they need to
31 approach this like they want the job.

32
33 Marty said the Commerce Commission should have input into the design of the new website so it
34 meets their needs.

35
36 This matter was tabled until a future meeting so that staff can provide the additional information
37 requested by the Board.

38
39 **Sunny Ridge Farms Subdivision, 1551 Colonial Lane**

40 This matter was tabled until Rick can schedule the applicant to make a presentation to the Board.

41
42 **Sign for Clymer's Woods**

43 The Board reviewed a rendering of a proposed sign for Clymer's Woods and discussed the best
44 location for the sign. Janet said she would like the Conservancy Board to be consulted regarding
45 placement of the sign. Senya said he would like additional verbiage on the sign to include "East

1 Goshen Township” and to indicate that it marks the site of a reforestation project. Chuck said
2 the proposed sign, as rendered, looks like it’s for a subdivision and may cause confusion.

3
4 *Public Comment: Kathryn Yahraes* - Suggested the sign be green to be more in keeping with
5 other Township signs. The Board advised her to give her feedback to the Conservancy Board.

6
7 Senya told Rick to thank Mark Miller for getting the ball rolling on this.

8
9 **Township Poet Laureate**

10 Senya said he would like to have a Poet Laureate in East Goshen. Marty moved to create an
11 annual Poet Laureate designation for an East Goshen resident. Carmen seconded the motion.
12 The Board discussed the criteria for selection of the winner, and whether the designation should
13 be available to different age groups. No decisions were made in these regards.

14
15 *Public Comment: Leo Sinclair, Lochwood Lane* – Suggested having a contest to select the
16 winner.

17
18 *Public Comment: Joe Buonnano, Herron Lane* – Suggested offering a cash prize for the winner.

19
20 There was no further discussion or public comment. The Board voted unanimously to approve
21 the motion.

22
23 **Police Report**

24 Chief Bernot reported that October was a very busy month, and she gave a recap of the cases of
25 interest, including an aggravated assault on a constable by a resident who was being served with
26 court papers.

27
28 She reminded residents to lock up their valuables before allowing people into their home (such
29 as cleaners, home health aides, contractors, etc.) and to be wary of telephone scams about
30 winning the lottery and being asked to pay a service fee to access the winnings. Please call the
31 police if you are contacted in this manner.

32
33 She reported there are currently 36 registered sex offenders living in the 19380 ZIP Code, as
34 listed on the Megan’s Law website (<http://www.pameganslaw.state.pa.us/>). She encouraged
35 residents to visit this website because knowledge is power. Chuck Proctor advised that it is not
36 required for home sellers to disclose if they are aware they have a Megan’s Law offender as a
37 neighbor. It is incumbent on the buyer to do the research.

38
39 The Chief reminded residents about the upcoming District Court consolidation, and
40 recommended that anyone who is not sure where they need to go during the transition to call the
41 Court or the police department for assistance.

42
43 Chief Bernot thanked the Township Park & Rec staff for their help and cooperation in assisting
44 the police to obtain surveillance video to find the juveniles responsible for moving picnic tables
45 at the Township Park.

1 The recent Drug Takeback Initiative in Westtown was an overwhelming success, yielding
2 129 lbs of expired and unwanted meds.

3
4 *Public Comment: Leo Sinclair, Lochwood Lane* – Asked that the meeting minutes tell residents
5 that no OTC or prescription meds should be flushed or otherwise put into the water supply.

6
7 The latest Citizens Police Academy Class will graduate tomorrow, November 20.

8
9 A memorial mass was held for First Responders on November 17 at _____ and it will
10 hopefully become an annual event.

11
12 *Public Comment: Bill Egan, Mill Creek* – Told the Chief he'd like to give kudos to the three
13 officers who responded to a 911 call he made on November 16 after his father passed away.
14 They were caring, compassionate and professional. The Chief thanked him and got the names of
15 the officers from Mr. Egan. Mr. Egan then had a question about some numbers on the police
16 report which did not add up for him. Chief Bernot will check into it and get back to him.

17
18 *Public Comment: Kathryn Yahraes* – Requested that the new District Court Judge be listed on
19 the Township website and in the newsletter. Rick said that's already been done. She then noted
20 that East Goshen crime is in the news a lot more than it used to be, and asked Chief Bernot what
21 she could attribute that to. Chief Bernot said she doesn't believe East Goshen's crime is up a lot
22 so much as the Police Department is working hard to keep residents aware of what's going on in
23 the community.

24
25 **Any Other Matter**

26 None.

27
28 **Review of Minutes**

29 The minutes of November 12 were tabled for review at the next meeting.

30
31 **Treasurer's Report & Expenditure Register Report**

32 *See attached Treasurer's Report for November 14, 2013.*

33 The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the
34 Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to
35 accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the
36 motion. There was no discussion or public comment. The Board voted unanimously to approve
37 the motion.

38
39 **Action List**

40 **Comcast Franchise Renewal** – The Verizon agreement has been sent to Comcast. The Township
41 is still waiting on their comments about the PEG language. Kevin Broadhurst has been contacted
42 and is aware of East Goshen's desire to have this matter completed.

43 **Workforce Development Committee** – Marty Shane and Al Zuccarello will serve on this
44 committee.

1 **Correspondence & Reports of Interest**

2 None.

3
4 **Meetings & Dates of Importance**

5 Senya noted the upcoming meetings as listed in the agenda.

6
7 **Public Comment on Non-Agenda Items**

8 Resident Bill Egan asked if there is a Township program to regularly monitor the quality of
9 the water in the stream that runs through Applebrook. Rick said the Township only monitors
10 groundwater, but perhaps that is something done by the Willistown Conservation Trust.

11 Mr. Egan said he would check with them.

12
13 Kathryn Yahraes suggested the checkoff boxes/categories of interest for Constant Comment be
14 updated to include the new Boards and Commissions. She asked if the Township had developed
15 a format yet for ABC goals and objectives. Rick said at this point the staff will accept the goals
16 and objectives in any format the ABCs wish to submit them. Kathryn then asked Senya about
17 the nature of his recent luncheon with the ABC Chairpersons. Senya said he thanked them for
18 their service, got some feedback, and asked them about their progress.

19
20 Resident Joe Buonnano asked about the status of the 501(c)3. Chuck said everything has been
21 filed and it's now in the hands of the IRS. Mr. Buonnano asked if the Township can set up a
22 charitable trust. Chuck said the Township is not at that point yet; such trusts are generally not set
23 up until there are \$100-150K in assets. Mr. Buonnano said he would like the Township's
24 discretionary funding to come out of the 501(c)3. Senya explained that revenue from taxpayers
25 cannot be used in that way.

26
27 **Adjournment**

28 There being no further business, the regular meeting was adjourned at 8:48pm.

29
30 **Executive Session**

31 The Board met in Executive Session until 9:20pm to discuss a personnel matter.

32
33
34
35 Submitted by:

36
37
38 Anne Meddings, Recording Secretary

39 *Attachment: Treasurer's Report*

November 14, 2013

**TREASURER'S REPORT
2013 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$2,869.26	Accounts Payable	\$220,358.30
Earned Income Tax	\$104,200.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$10,000.00	Health Insurance	\$47,661.57
Transfer Tax	\$72,705.71	Credit Card	\$0.00
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$69,862.73	Debt Service	\$280,497.58
Total Receipts:	<u>\$259,637.70</u>	Payroll	\$43,441.78
		Total Expenditures:	<u>\$591,959.23</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
Interest Earned	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>		

SINKING FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
-----------------	---------------	---------------	---------------

SEWER OPERATING FUND

Receipts	\$123,555.57	Accounts Payable	\$7,546.04
Interest Earned	\$0.00	Debt Service	\$34,928.09
Total Sewer:	<u>\$123,555.57</u>	Credit Card	\$0.00
		Total Expenditures:	<u>\$42,474.13</u>

REFUSE FUND

Receipts	\$16,947.94	Expenditures	<u>\$60,618.99</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$16,947.94</u>		

SEWER SINKING FUND

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
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EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in bold	December 3, 2013
Item	Date
Hershey's Mill Dam	December 3, 2013
Comp Plan	December 3, 2013
Open Space Plan	December 3, 2013
Act 167 Ordinance	December 3, 2013
Comcast Franchise Renewal	December 17, 2013
Futurist Committee	December 17, 2013
Bicentennial Committee	December 17, 2013
Workforce Development Committee	December 17, 2013
Quarterly Report on Comp Plan Goals for ABCs	January 21, 2014
Quarterly Report Municipal Authority Projects	January 21, 2014
Quarterly Financial Reports	January 21, 2014
Quarterly Report on I&I	January 21, 2014
Quarterly Review of Right to Know Requests	January 21, 2014

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:	Hershey's Mill Dam				No:	1
List Date:	5/22/2007	Completed Date:				
Description:	Bring Dam into compliance with DEP requirements or dispose of dam					
Date	Action					
	Note I have hidden the 2010 and 2011 comments to save space					
1/3/2012	contacted PADEP about meeting					
2/7/2012	Conference call with DEP scheduled for 2/2/12					
3/7/2012	Contract with Walsh executed on 2/7. Status report attached					
4/3/2012	Status report attached					
5/1/2012	Status report attached					
6/5/2012	Status report attached					
7/3/2012	Status report attached					
8/7/2012	Presentation to BoS. BoS agreed to send 1,000 foot letter and invite residents once rendering is done					
10/2/2012	Presentation - Ok to send plans to DEP					
11/13/2012	Plans sent to DEP					
12/4/2012	Status Report attached					
1/7/2013	Per DEP we should have comments on plans by mid January					
2/5/2013	DEP advised that we need to submit for an NPDES permit and provide them with an O&M Manual. The engineer has submitted the NPDES Application and is preparing the O&M Manual					
3/5/2013	Revised plans sent to DEP on 2/18					
5/7/2013	Comment letter received. Engineer will re-submit next week.					
6/4/2013	Verbal Report at Meeting -Engineer waiting on info from structural engineer					
7/2/2013	Verbal Report at Meeting					
8/6/2013	Revised plan sent to DEP on 7/1					
9/3/2013	Waiting on a response from DEP					
10/1/2013	Review letter received 9/23 and the engineer is making revisions					
11/12/2013	Verbal report at meeting					
12/3/2013	Revised plans sent to DEP on 11/11/13					

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: Comp Plan No:

List Date: 2/7/2011 Completed Date:

Description: Update Com Plan

Date	Action
2/7/2012	Consider applying for Vission Partnership Grant. At 2/7 meeting BoS requested Staff develop RFP for Consultant
3/20/2012	Working on RFP
4/17/2012	Working on RFP
5/15/2012	RFP Issued
6/19/2012	Contracted with Brandywine Conservancy on 6/5
7/17/2012	Working on grant application which is due 8/15/12
8/21/2012	VP Grant Application submitted 8/15/12
10/16/2012	CCPC recommended grant for approval
11/13/2012	Contract executed and sent to CCPC
1/15/2013	Contract executed. Memeo on task force
2/19/2013	task force created .kick off meeting set for 2/25
3/5/2013	Verbal update at meeting
5/7/2013	Public visioning session set for 6/3/13
6/4/2013	Verbal update on visioning session
7/2/2013	Board to review "sustainability" section on 7/2
8/6/2013	BoS met with John t to confirm goals
9/3/2013	Verbal update on 8/26/13 mtg
10/1/2013	Verbal Update at meeting
11/12/2013	Verbal Update at meeting
12/3/2013	CPTF intends to discuss two sections ar future meeting to accelerate schedule

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Open Space Plan

No:

List Date:

6/18/2013

Completed Date:

Description:

Consider updating the Open Space Plan

Date	Action
8/6/2013	RFP Issued in July. BoS to consider proposals on 8/6. Tabled pending additional info
9/3/2013	On 9/3 agenda for action by Board
10/1/2013	Kick off Meeting on October 17, 2013
11/12/2013	Working on setting up focus groups and conducting interviews
12/3/2013	Setting up focus groups and conducting interviews

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Act 167 Ordinance

No:

List Date: 7/16/2013

Completed Date: 11/19/2013

Description:

Adopt Act 167 Ordinance by January 2, 2014

Date	Action
8/6/2013	Seminar scheduled for 8/7/13
9/3/2013	Rick and Mark attended seminatrns on 8/7 and 8/28 and are working on draft ordinance
10/1/2013	First draft distributed
11/12/2013	PC recommended approval of ordinance. Hearing scheduled for 11/19
12/3/2013	Ordinance adopted on 11/19. DEP notified on 11/20. Ordinance posted on web page on 11/22

Date: October 17, 2013

To: East Goshen Township
1580 Paoli Pike
West Chester, Pa 19380

RE: Act 14, 67, 68, 127 Notification
DEP Chapter 105 Permit Application Requirement

RECEIVED

NOV 25 2013

BY _____

Certified Mail:

Dear Secretary,

The purpose of this notice is to inform you of our intent to submit an application to the Pennsylvania Department of Environmental Protection (DEP) for the following application:

1. Project Name: Sunny Ridge Farms
2. Project Description: 4 Lot Residential Subdivision and Land Development
3. Applicant Name: ?
4. Applicant Contact: John Mullin
Mullin Engineering
412 Monteray Lane
West Chester, Pa 19380
5. Site Location: 1551 Colonial Lane
6. Municipality/County: East Goshen Township, Chester County

Section 1905-A of the Commonwealth Administrative Code, as amended by Act 14, requires that each applicant for a DEP permit must give written notice to the municipality(ies) and the county(ies) in which the permitted activity is located. The written notices shall be received by the municipality(ies) and county(ies) at least 30 days before the Department may issue or deny the permit.

Acts 67 and 68, which amended the Municipalities Planning Code to support sound land use practices and planning efforts, direct state agencies to consider comprehensive plans and zoning ordinances when reviewing applications for permitting of facilities or infrastructure, and specify that state agencies may rely upon comprehensive plans and zoning ordinances under certain conditions as described in Sections 619.2 and 1105 of the Municipalities Planning Code. Enclosed is the Individual Permit Registration form we completed on the project.

DEP invites you to review the attached Individual Permit Registration form and comment on the land use aspects of this project; please be specific to DEP when identifying any areas of conflict. If you wish to submit comments for DEP to consider in a land use review of this project, you must respond within 30 days to the DEP regional office listed below. If there are no land use comments received by the end of the comment period, DEP will assume that there are no substantive land use conflicts and proceed with the normal application review process.

Please submit any comments concerning this project within 30 days from date of receipt of this letter to the DEP Permitting and Technical Services Section at 2 East Main Street, Norristown, Pa 19401.

For more information about this land use review process, please visit www.depweb.state.pa.us, (keyword: Land Use Reviews).

Respectfully,

A handwritten signature in black ink, appearing to read "John Mullin", is written over a printed name.

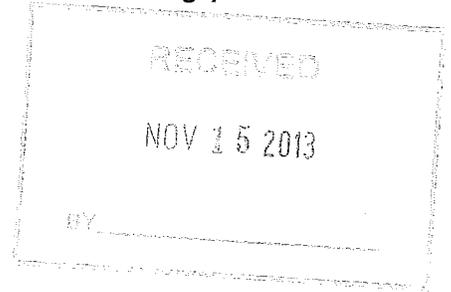
John Mullin.

Enclosure (Individual Permit Registration)

**ASSESSMENT OFFICE
CHESTER COUNTY, PENNSYLVANIA**

Statement of real estate subject to taxation in your district for the coming year.

Louis F. Smith, Jr.
1580 Paoli Pk.
West Chester, PA. 19380



STATEMENT OF VALUATIONS

Real Estate Valuation (Including Mobile Homes)	\$ <u>1608485256</u>
Public Utilities Valuation	\$ <u>495160</u>

I hereby certify that the foregoing statement is a true and correct summary of all assessments within **East Goshen** for the year ending October 31, 2013.

Jeffrey A. Funderdoy
Director Of Assessment

Date of Notification: **November 14, 2013**

2012 Statement of Valuations \$1,617,138,666

November 26, 2013

**TREASURER'S REPORT
2013 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$2,766.16	Accounts Payable	\$70,814.46
Earned Income Tax	\$162,500.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$23,500.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$2,700.81
General Fund Interest Earned	\$0.00	Postage	\$1,000.00
Total Other Revenue	\$66,489.03	Debt Service	\$0.00
Total Receipts:	<u>\$255,255.19</u>	Payroll	\$92,431.05
		Total Expenditures:	<u>\$166,946.32</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
Interest Earned	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>		

SINKING FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$5,593.00</u>
-----------------	---------------	---------------	-------------------

TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
-----------------	---------------	---------------	---------------

SEWER OPERATING FUND

Receipts	\$220,397.91	Accounts Payable	\$36,345.07
Interest Earned	\$0.00	Debt Service	\$0.00
Total Sewer:	<u>\$220,397.91</u>	Credit Card	\$0.00
		Total Expenditures:	<u>\$36,345.07</u>

REFUSE FUND

Receipts	\$61,240.87	Expenditures	<u>\$11,166.03</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$61,240.87</u>		

SEWER SINKING FUND

Interest Earned	<u>\$0.00</u>	Expenditures	<u>\$0.00</u>
-----------------	---------------	--------------	---------------

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: BRIAN MCCOOL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: 11-26-13

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Please note that this report was prepared two days earlier than usual due to the holiday. We received a large number of sewer and refuse payments due to the approaching due date.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

Report Date 11/21/13

Expenditures Register
GL-1311-40056

PAGE 1

MRP05 run by BARBARA 4 : 30 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1065	38006	1	01401 3000	PETTY CASH GENERAL EXPENSE	111513	11/21/13		11/21/13		134.50
				PARKING -DEPOSITIONS, SANDWICHES & SODA - P&R INTERVIEWS & TOLLS						
	38006	2	01401 2100	MATERIALS & SUPPLIES	111513	11/21/13		11/21/13		54.66
				FILE FOLDERS, PAPER PLATES, MOUSE PAD, KITCHEN SUPPLIES						
	38006	3	01401 2100	MATERIALS & SUPPLIES	111513	11/21/13		11/21/13		-49.99
				REIMBURSEMENT FROM EMPLOYEE FUND FOR CASH BOX PURCHASE						
	38006	4	01462 5000	EVENTS	111513	11/21/13		11/21/13		186.80
				PRETZELS & PIZZA - HISTORICAL TOWN TOUR AND VILLAGE						
	38006	5	01401 3032	DEER MANAGEMENT - SUPPLIES	111513	11/21/13		11/21/13		15.49
				PAPER FOR DEER HUNTING PROGRAM						
	38006	6	01437 2460	GENERAL EXPENSE - SHOP	111513	11/21/13		11/21/13		23.00
				SODA FOR PUBLIC WORKS						
05	SEWER OPERATING									
1065	38006	7	05422 3701	PETTY CASH R.C. COLLEC.-MAINT.& REPR MOTH BALLS FOR PUMP STATION	111513	11/21/13		11/21/13		12.68
										377.14
										377.14
										0 Printed, totalling 377.14

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	364.46	GENERAL FUND
05	05	12.68	SEWER OPERATING
		377.14	

PERIOD SUMMARY

Period	Amount	
1311	377.14	
		377.14

Report Date 11/22/13

Expenditures Register
GL-1311-40070

PAGE 1

PARP05 run by BARBARA

4 : 48 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2762	38009	1	01438 2450	AJB A.J. BLOSENSKI INC. MATERIALS & SUPPLIES-HIGHWAYS 30 YARD ROLLOFF 11/5/13	3B501541	11/22/13		11/22/13		200.00
										200.00
1903	38012	1	01413 3000	ALTHOUSE, GARY GENERAL EXPENSE	111913	11/22/13		11/22/13		50.00
				ICC MEMBERSHIP DUES 2014						
	38012	2	01413 3000	GENERAL EXPENSE RENEWAL ICC CERTIFICATIONS	111913	11/22/13		11/22/13		80.00
										130.00
68	38013	1	01414 5001	AMS APPLIED MICRO SYSTEMS LTD. ZONING IT CONSULTING IMAGE SCANNING	58688	11/22/13		11/22/13		2139.30
										2,139.30
2890	38014	1	01404 3140	BALLARD SPAHR LLP. LEGAL - ADMIN LEGAL SERVICES - OCT.2013 GEN.LABOR	2013110153	11/22/13		11/22/13		1260.00
										1,260.00
197	38016	1	01404 3140	BUCKLEY BRION MCGUIRE LEGAL - ADMIN	103113	11/22/13		11/22/13		1058.75
				LEGAL SERVICE 10/2/13 - 10/24/13						
	38016	2	01413 3140	LEGAL - TWP CODE	103113	11/22/13		11/22/13		1075.70
				LEGAL SERVICE 10/2/13 - 10/24/13						
	38016	3	01414 3110	LEGAL - CODES	103113	11/22/13		11/22/13		46.25
				LEGAL SERVICE 10/2/13 - 10/24/13						
										2,180.70
3113	38017	1	01487 4600	BUCKS COUNTY COMMUNITY COLLEGE TRAINING & SEMINARS-EMPLY FIRE INSPECT.2 COURSE V.DIMARTINI	111813	11/22/13		11/22/13		150.00
										150.00
3144	38019	1	01462 3000	CHESTER CNTY HISTORIC PRESERV. NETWORK MEMBERSHIPS/SUBS ANNUAL DUES 2014	111913	11/22/13		11/22/13		85.00
										85.00

Report Date 11/22/13

Expenditures Register
GL-1311-40070

PAGE 2

JARPO5 run by BARBARA 4 : 48 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
2037	38021	1	01462 2600	CLOSE, MONICA MINOR EQUIP. PURCHASE REIMBURSE FOR CANOPIES PURCHASE	111913	11/22/13		11/22/13		127.18
										127.18
293	38022	1	01454 7502	COLONIAL ELECTRIC SUPPLY PARK LED SIGN BACK PANELS - LED SIGNS	08641125	11/22/13		11/22/13		117.90
										117.90
317	38024	1	01437 2460	CONTRACTOR'S CHOICE GENERAL EXPENSE - SHOP CARBIDE BIT	00173526	11/22/13		11/22/13		70.35
	38025	1	01437 2460	GENERAL EXPENSE - SHOP CREDIT FOR IMPULSE RED FUEL	00173162	11/22/13		11/22/13		-15.90
										54.45
2577	38028	1	01116 1000	DE LAGE LANDEN CLEARING ACCOUNT SAVIN/C5050 - NOVEMBER 2013	20086278	11/22/13		11/22/13		378.00
										378.00
2997	38029	1	01213 1000	DOMINION DENTAL SERVICES INC. DENTAL INSURANCE W/H DECEMBER 2013 PREMIUM	1123164	11/22/13		11/22/13		792.26
	38029	2	01213 1005	DENTAL - POST TAX DEC. 2013 PREMIUM-CREDIT W.BURKLEY	1123164	11/22/13		11/22/13		-29.38
										762.88
437	38030	1	01438 2460	EDENS TREE SERVICE INC TREE REMOVAL ASH TREE REMOVAL - HERSHEY MILL RD.	6404	11/22/13		11/22/13		1925.00
										1,925.00
2631	38032	1	01401 2110	GRAPHIC IMPRESSIONS OF AMERICA INC. STATIONERY BOS SUPERVISOR WINDOW ENVELOPES & BUSINESS CARDS - JANET EMANUEL	13-9862	11/22/13		11/22/13		130.00
	38033	1	01401 2110	STATIONERY BUSINESS CARDS - RICK SMITH	13-9710	11/22/13		11/22/13		42.00
	38034	1	01401 2110	STATIONERY BOS WINDOW ENVELOPES	13-9773	11/22/13		11/22/13		88.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2631	38035	1	01413 3000	GRAPHIC IMPRESSIONS OF AMERICA INC. GENERAL EXPENSE 250 CODES FIELD REPORT	13-9852	11/22/13		11/22/13		96.00
										356.00
600	38036	1	01486 1560	HARLEYSVILLE LIFE INSURANCE CO. HEALTH, ACCID. & LIFE DECEMBER 2013 PREMIUM	111113	11/22/13		11/22/13		3144.23
										3,144.23
2052	38037	1	01213 1010	HARLEYSVILLE LIFE INSURANCE CO. VOL. LIFE INSURANCE W/H DECEMBER 2013 PREMIUM	111113	11/22/13		11/22/13		96.00
										96.00
2717	38038	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS. TRAFF. SIG. TRAF. LIGHT REPAIR - MANLEY & RT. 352	35257	11/22/13		11/22/13		157.00
										157.00
627	38039	1	01438 2455	HIGHWAY MATERIALS INC. MATER. & SUPPLY-RESURFAC. 459.169 TONS 9.5H .3<3 ASPHALT LINDEN LANE	11035606MB	11/22/13		11/22/13		23302.82
	38040	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 1.06 TONS 9.5H .3<3 ASPHALT	11035648MB	11/22/13		11/22/13		54.10
										23,356.92
694	38042	1	01454 7501	J&L BUILDING MATERIALS INC AMPHITHEATER CONSTRUCTION HEAVY TAPERSAWNS & HIP/RIDGES	03253391	11/22/13		11/22/13		902.69
										902.69
1640	38043	1	01401 3000	JACKSON-HIRSH INC. GENERAL EXPENSE LAMINATING SHEETS	0875617	11/22/13		11/22/13		117.66
										117.66

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
719				KEEN COMPRESSED GAS COMPANY						
	38044	1	01437 2460	GENERAL EXPENSE - SHOP GRIPPER GLOVES	0798788	11/22/13		11/22/13		11.99
										11.99
765				LENNI ELECTRIC CORPORATION						
	38049	1	01454 7502	PARK LED SIGN INSTALL POWER - NEW PARK ELECTRONIC SIGN - E.G. PARK	131117	11/22/13		11/22/13		537.00
	38050	1	01454 7502	PARK LED SIGN INSTALL POWER - NEW PARK ELECTRONIC SIGN - BOOT & PAOLI PIKE	131116	11/22/13		11/22/13		1196.00
										1,733.00
829				MASTER'S TOUCH						
	38055	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS EXTERM. SERVICE - NOV.2013 TWP & PW	45392	11/22/13		11/22/13		104.00
	38056	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS EXTERM. SERVICE - NOV.2013 BLCKSMTH	45391	11/22/13		11/22/13		190.00
	38057	1	01409 3840	DISTRICT COURT EXPENSES EXTERM. SERVICE - NOV.2013 D.C.&POL	45396	11/22/13		11/22/13		58.00
										352.00
849				MCGRATH, ANN						
	38058	1	01452 3502	AEROBICS-SPR/FALL/WTR AEROBIC INSTRUCTION - NOVEMBER 2013	111813	11/22/13		11/22/13		240.00
										240.00
3145				MOUNTZ, TIMOTHY & AMY						
	38059	1	01361 3200	FEES FOR ENG. RECHARGES HAPPY CAT FARM- CASH ON ACCT. REFUND	112013	11/22/13		11/22/13		2.00
										2.00
1641				NAPA AUTO PARTS						
	38060	1	01430 2330	VEHICLE MAINT AND REPAIR BENT PIN & BALL MOUNT	2-571440	11/22/13		11/22/13		25.10
	38061	1	01430 2330	VEHICLE MAINT AND REPAIR 6 CONTAINERS ABSORBENT	2-571406	11/22/13		11/22/13		51.23
										76.33

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1983				YALE ELECTRIC SUPPLY CO						
	38083	1	01409 3745	PW BUILDING - MAINT REPAIRS GE LU70 LIGHT BULBS	7309103-01	11/22/13		11/22/13		127.30
	38084	1	01409 3840	DISTRICT COURT EXPENSES DISTRICT CT. LIGHT REPAIRS	7309423-01	11/22/13		11/22/13		172.40
										299.70
1507				YERKES ASSOCIATES INC						
	38085	1	01408 3130	ENGINEERING SERVICES OCTOBER 2013 - TWP	103113	11/22/13		11/22/13		2038.88
	38085	2	01408 3131	ENGINEER. & MISC. RECHARGES OCTOBER 2013 - RC	103113	11/22/13		11/22/13		5146.50
										7,185.38
1512				ZEP SALES & SERVICE						
	38086	1	01437 2460	GENERAL EXPENSE - SHOP ZEP-O-SHINE 20GL & ZEP BIG ORANGE	9000614538	11/22/13		11/22/13		505.88
										505.88

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
356				DECKMAN ELECTRIC						
	38027	1	05420 3702	C.C. COLLEC.-MAINT. & REPR. RESERVE PUMPS REBUILT	86379	11/22/13		11/22/13		7900.00
										7,900.00
1668				EXETER SUPPLY COMPANY INC						
	38031	1	05420 3704	C.C. COLLECT.-MAINT & REP - I&I RIPCORDER SMOKE TESTER & LIQUID SMOKE	319722	11/22/13		11/22/13		947.50
	38031	2	05422 3702	R.C. COLLECTION-MAINT. & REP I&I RIPCORDER SMOKE TESTER & LIQUID SMOKE	319722	11/22/13		11/22/13		947.50
										1,895.00
2442				KENT AUTOMOTIVE						
	38045	1	05422 3702	R.C. COLLECTION-MAINT. & REP I&I HEX CAP SCREWS & WASHERS - REPAIR MANHOLES	9302038336	11/22/13		11/22/13		2025.88
	38046	1	05422 3702	R.C. COLLECTION-MAINT. & REP I&I STEEL FLAT WASHERS & HEX NUTS	9302041642	11/22/13		11/22/13		308.36
	38047	1	05422 3702	R.C. COLLECTION-MAINT. & REP I&I ALLOY THREADED ROD - RIDLEY CRK I&I	9302041641			11/22/13		724.32
										3,058.56
765				LENNI ELECTRIC CORPORATION						
	38048	1	05422 3700	R.C. STP-MAINT. & REPAIRS REINSTALL HEATERS IN SCREEN ROOM	131121	11/22/13		11/22/13		694.50
										694.50
797				M&S SERVICE COMPANY						
	38051	1	05420 3702	C.C. COLLEC.-MAINT. & REPR. SERVICE CALL - STATION RUNNING IN VFD BYPASS MODE	9615-3	11/22/13		11/22/13		834.00
										834.00
813				MAIN LINE CONCRETE						
	38052	1	05420 3703	C.C. INTERCEPT.-MAINT & REP - I&I 3 YARDS CONCRETE	335359	11/22/13		11/22/13		446.00
										446.00
827				MARTIN LIMESTONE INC.						
	38053	1	05422 3702	R.C. COLLECTION-MAINT. & REP I&I 144.13 TONS 2A	405664	11/22/13		11/22/13		1810.26
										1,810.26

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06		REFUSE								
197	38016	5	06427 3140	BUCKLEY BRION MCGUIRE LEGAL SERVICES LEGAL SERVICE 10/2/13 - 10/24/13	103113	11/22/13		11/22/13		812.00
										812.00
241	38018	1	06427 4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 11/8/13 - 11/15/13	35147	11/22/13		11/22/13		7691.85
										7,691.85
1354	38020	1	06427 4503	CHESTER COUNTY, TREASURER OF COUNTY-HAZARD.WASTE PROG. COLLECTION EVENTS 6/21-10/12/13	2013-2	11/22/13		11/22/13		2662.18
										2,662.18
										110,709.07
									0 Printed, totalling	110,709.07

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	63,816.10	GENERAL FUND
05	05	35,726.94	SEWER OPERATING
06	06	11,166.03	REFUSE
		110,709.07	

PERIOD SUMMARY

Period	Amount
1311	110,709.07
	110,709.07

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
1657				AQUA PA						
38087	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER 000309820 0309820 10/15-11/18/13 FR	112013-FR	11/25/13		11/25/13		192.00
38088	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER 000309828 0309828 10/15-11/18/13 TB	112013 TB	11/25/13		11/25/13		159.90
38089	1	01409	3605	PW BLDG - FUEL, LIGHT, SEWER & WATER 000496917 0309798 10/15-11/18/13 PW	112013 PW	11/25/13		11/25/13		159.90
										511.80
296				COMCAST						
38094	1	01401	3120	CONSULTING SERVICES 10/19-11/18/13 E.G.PARK LED SIGN	102113-EGP	11/25/13		11/25/13		143.85
38095	1	01401	3120	CONSULTING SERVICES 11/19-12/18/13 E.G.PARK LED SIGN	111413-EGP	11/25/13		11/25/13		94.85
38096	1	01401	3120	CONSULTING SERVICES 11/23-12/22/13 PAOLI & BOOT LED SIGN	111413-P&B	11/25/13		11/25/13		94.85
										333.55
437				EDENS TREE SERVICE INC						
38097	1	01438	2460	TREE REMOVAL TREE REMOVAL - GRAND OAK LANE 11/24	6411	11/25/13		11/25/13		345.00
										345.00
638				HOME DEPOT CREDIT SERVICES						
38098	1	01437	2460	GENERAL EXPENSE - SHOP MENDING PLATES, SOCKETS, CABLE TIES MARKING CRAYONS, PENCIL SHARPENERS, LUMBER & HRDWARE -LUNCHROOM CABINET	111313	11/25/13		11/25/13		150.73
38098	2	01437	2460	GENERAL EXPENSE - SHOP NAILS & RAFTER TIES	111313	11/25/13		11/25/13		51.52
38098	3	01454	7502	PARK LED SIGN LUMBER & ROOF CONSTRUCTION - LED SIGNS	111313	11/25/13		11/25/13		337.61
38098	4	01454	3740	EQUIPMENT MAINT. & REPAIR WETLANDS WALL, CLEAR ACRYLIC SHEET - SIGN BOARD	111313	11/25/13		11/25/13		29.75
										569.61
2303				KING, GIDEON						
38100	1	01437	2460	GENERAL EXPENSE - SHOP SQUARE, DRILL BIT, SPEEDOR BIT & ROCKWELL BLADE	148128	11/25/13		11/25/13		51.14
										51.14

Report Date: 11/25/13

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endor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01				GENERAL FUND						
765	38101	1	01433 2500	LENNI ELECTRIC CORPORATION MAINT. REPAIRS.TRAFF.SIG. NEW FLASHER POWER POLE - RT.352	131105	11/25/13		11/25/13		1834.00
										1,834.00
1030	38102	1	01401 3210	LEVEL 3 COMMUNICATION EXPENSE NOVEMBER 20 - DECEMBER 19, 2013	105900029	11/25/13		11/25/13		510.99
										510.99
787	38103	1	01409 3740	LOW-RISE ELEVATOR CO. INC TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - NOVEMBER 2013	56486	11/25/13		11/25/13		40.00
										40.00
2622	38104	1	01403 1140	MIDDLETON, CHRISTIAN R.E.TAX COLLECT-COMMISSION/SALARIES 4 WEEK PERIOD ENDING 11/28/13	112513	11/25/13		11/25/13		400.00
										400.00
982	38105	1	01408 3131	ORTH-RODGERS & ASSOCIATES ENGINEER. & MISC.RECHARGES PROF. SERVICE 9/26-10/29/13 GOSHEN MEADOWS REVIEW	21046	11/25/13		11/25/13		695.25
										695.25
2445	38106	1	01409 3840	PROTECTION BUREAU, THE DISTRICT COURT EXPENSES SERV.PLAN - VIDEO SECURITY EQUIP. 12/1/13 - 11/30/14 DISTRICT COURT	151481	11/25/13		11/25/13		682.44
										682.44
2273	38108	1	01409 3605	VERIZON - 0527 PW BLDG - FUEL,LIGHT,SEWER & WATER NOVEMBER 15 - DECEMBER 14, 2013	111513-0527	11/25/13		11/25/13		164.50
										164.50

Ins claim

Report Date 11/25/13

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ARPO5 run by BARBARA

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2868				VERIZON-1420						
	38107	1	01409 3840	DISTRICT COURT EXPENSES NOVEMBER 16 - DECEMBER 15, 2013	111613-1420	11/25/13		11/25/13		70.12
										70.12
1576				WEIGAND INC., H.A.						
	38109	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. STREEN NAME SIGNS	7047	11/25/13		11/25/13		173.50
	38109	2	01454 3740	EQUIPMENT MAINT. & REPAIR PARK SIGNS - "PARK CLOSES AT DUSK" & "FIELD A", "FIELD B" & "FIELD C"	7047	11/25/13		11/25/13		252.00
										425.50

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03				CAPITAL RESERVE						
679	38099	1	03430 7400	INTERCON TRUCK EQUIPMENT CAPITAL REPLACEMENT - HWY EQUIP INSTALL PLOW, SNOW FOIL & CUTTING EDGE	1039466-IN	11/25/13		11/25/13		5593.00
										5,593.00

For Pickup

Report Date 11/25/13

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount

05	SEWER OPERATING									
1658				AQUA PA						
	38091	1	05420 3602	C.C. COLLECTION -UTILITIES	112013 BK	11/25/13		11/25/13		16.00
				000363541 0357724 10/15-11/18/13 BK						
	38092	1	05420 3602	C.C. COLLECTION -UTILITIES	112013 GH	11/25/13		11/25/13		17.00
				000300141 0300141 10/15-11/18/13 GH						
										33.00

317				CONTRACTOR'S CHOICE						
	38093	1	05420 3703	C.C. INTERCEPT.-MAINT & REP - I&I	00173577	11/25/13		11/25/13		5.25
				CARBINE SPLINE & CARBIDE MAX BIT						
										5.25

638				HOME DEPOT CREDIT SERVICES						
	38098	5	05422 3702	R.C. COLLECTION-MAINT. & REP I&I	111313	11/25/13		11/25/13		567.20
				REFRIGERATORS FOR LAB SAMPLES						
										567.20

										12,832.35
										0 Printed, totalling 12,832.35

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	6,633.90	GENERAL FUND
03	03	5,593.00	CAPITAL RESERVE
05	05	605.45	SEWER OPERATING

		12,832.35	

PERIOD SUMMARY

Period	Amount
1311	12,832.35

	12,832.35

10/31/13

PLGIT-1107.1010

Acct.# 3062058

DATE	DESCRIPTION	TOTAL	1404.3000	1401.2100	1401.3098	1437.2460	1452.3040	1407.2190	1413.3000	1487.1910	1454.3710
	RICK SMITH										
10/3/2013	PSAT - Webinar (Commerce Commission)	30.00			30.00						
10/14/2013	AT&T DATA - IPAD	14.99						14.99			
10/16/2013	CTC - CONSTANT CONTACT - 1 Year	336.00						336.00			
10/21/2013	PROVANTAGE - Ink Cartridges	80.26		80.26							
10/21/2013	PROVANTAGE - Tripp Lite Outlet	194.70						194.70			
10/22/2013	NFPA NATL. FIRE PROTECTION ONLINE	1,165.50							1,165.50		
		\$1,821.45									
	MARK MILLER										
9/28/2013	AT&T DATA - IPAD	14.99						14.99			
10/1/2013	GALLS INTERNATIONAL - steel toe zipper boots	109.99								109.99	
10/9/2013	AM LEONARD - shovel, heavy duty storage, de-icer	324.91				324.91					
10/9/2013	MAIN LINE GARDENS - Mums	117.48									117.48
10/12/2013	WEAVER'S STORE - Thermal hoody	64.95								64.95	
10/16/2013	AM LEONARD - Rubber foot pad & knife	53.99				53.99					
10/20/2013	PEPBOYS - Wheel cleaner, Wildberry Protctnt.	27.94				27.94					
10/21/2013	QUADRATEC ESSENTIALS - Neoprene handles	21.19				21.19					
10/25/2013	VANO'S PIZZA - Pizza - PW	95.00	95.00								
		\$830.44									
	FRANK VATTILANO										
10/5/2013	GIANT - Donuts for Yard Sale	29.95						29.95			
10/18/2013	WAL-MART - Toddler helmet & safety pins	18.97					18.97				
		\$48.92									
	GRAND TOTAL	2,700.81	95.00	80.26	30.00	428.03	18.97	560.88	1,165.50	174.94	117.48



/E's made

2,700.81

2014 Proposed Budget

	<u>Actual</u> <u>2010</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2012</u>	<u>Approved</u> <u>2013</u>	<u>Actual</u> <u>Aug-13</u>	<u>Projected</u> <u>Dec-13</u>	<u>Proposed</u> <u>2014</u>	
VEHICLE EXPENSES								
VEHICLE INSURANCE	\$40,671.44	\$62,504.37	\$41,703.00	\$50,122.60	\$17,682.00	\$50,122.60	\$50,000.00	firm quote
VEHICLE MAINTENANCE	\$45,461.18	\$42,266.74	\$28,314.30	\$25,000.00	\$22,885.54	\$30,000.00	\$25,000.00	Vehicle maintenance
VEHICLE TIRES/REPAIR	\$9,018.43	\$5,734.92	\$7,387.12	\$7,500.00	\$4,101.03	\$7,500.00	\$7,500.00	Vehicle Tires and Repair of tires
VEHICLE MISCELLANEOUS	\$7,044.33	\$5,785.49	\$8,018.22	\$6,000.00	\$6,050.71	\$6,050.71	\$6,100.00	Car wash and incidentals
VEHICLE REPLACEMENT	\$132,765.55	\$142,218.11	\$145,464.57	\$150,000.00	\$133,120.10	\$140,000.00	\$150,000.00	Lease payments, equipment and labor to install new equipment
VEHICLE GASOLINE	\$93,256.76	\$122,954.00	\$102,832.02	\$130,000.00	\$72,944.04	\$109,416.06	\$115,000.00	Gasoline
TOTAL VEHICLE EXPENSES	\$328,217.69	\$381,463.63	\$333,719.23	\$368,622.60	\$256,783.42	\$343,089.37	\$353,600.00	-4.08% increase over approved 2013 budget

	<u>Actual</u> <u>2010</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2012</u>	<u>Approved</u> <u>2013</u>	<u>Actual</u> <u>Aug-13</u>	<u>Projected</u> <u>Dec-13</u>	<u>Proposed</u> <u>2014</u>	
OTHER EXPENSES								
LEGAL FEES	\$59,456.63	\$61,846.13	\$58,732.02	\$35,000.00	\$32,626.52	\$40,000.00	\$35,000.00	Legal fees
OFFICE SUPPLIES	\$9,405.18	\$9,189.17	\$8,785.76	\$9,000.00	\$8,498.19	\$11,000.00	\$9,000.00	Office supplies
POLICE SUPPLIES	\$14,528.94	\$17,976.69	\$17,658.63	\$15,000.00	\$16,177.95	\$24,266.93	\$15,000.00	Police supplies, fingerprint equipment and other supplies that are used up throughout the year
CAMERA/FILM SUPPLIES	\$862.38	\$718.57	\$663.51	\$3,000.00	\$3,725.03	\$5,587.55	\$3,000.00	Camera supplies, updating cell camera back up etc.
COPIER	\$1,053.56	\$1,239.10	\$701.66	\$750.00	\$166.39	\$249.59	\$750.00	Copier charges
POSTAGE	\$1,744.67	\$1,543.34	\$1,842.55	\$1,700.00	\$1,980.47	\$2,970.71	\$1,700.00	Postage meter
PRINTING	\$2,238.61	\$2,251.74	\$1,171.81	\$3,000.00	\$798.12	\$1,197.18	\$3,000.00	Printing of police forms....citations, accidents etc
COMPUTERS	\$25,032.33	\$25,914.11	\$35,291.21	\$34,000.00	\$38,092.35	\$57,138.53	\$34,000.00	Computers and IT fees
TASER GRANT	\$26,920.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	n/a
DCED Grant	\$88,716.24	\$29,404.87	\$2,062.97	\$0.00	\$0.00	\$0.00	\$0.00	n/a
DRUG UNIT	\$2,716.16	\$2,331.35	\$2,159.61	\$3,000.00	\$291.64	\$3,000.00	\$3,000.00	Supplies specific to detective unit - evidence supplies
TRAFFIC UNIT	\$1,066.60	\$562.74	\$2,451.12	\$9,000.00	\$3,613.20	\$9,000.00	\$9,000.00	Paint, computer programs etc. Included an additional \$6,000 in order to rent scales from E. Whiteland Twp @ \$500 per month.
BIKE PATROL UNIT	\$459.81	\$937.44	\$817.74	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	Bike supplies
K-9 UNIT SUPPLIES/INSUR/ALLOW.	\$1,033.45	\$1,685.94	\$1,889.11	\$1,500.00	\$484.36	\$726.54	\$0.00	Dog food, allowances etc
CITIZENS POL. ACADEMY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	If we have the program in 2014, it is paid for with tuition from the resident taking the class and small donations from the community
DARE EXPENSES	\$806.76	\$858.00	\$648.00	\$0.00	\$15.75	\$23.63	\$0.00	Generally work from donations.
FIREARMS SUPPLIES/TRNG.	\$7,471.13	\$7,173.95	\$7,467.22	\$7,500.00	\$412.91	\$7,500.00	\$7,500.00	Ammo, guns
GENERAL EXPENSE	\$19,592.77	\$21,524.61	\$38,051.23	\$50,000.00	\$45,419.89	\$50,000.00	\$22,000.00	Reduced due to no Itermim Chief costs for 2014. Included audit costs, membership and dues, parking fees at court, transcriber etc
COMMUNICATION	\$37,113.24	\$34,601.89	\$26,560.87	\$30,000.00	\$18,271.32	\$30,000.00	\$30,000.00	Pagers, modems, internet, phones, cell phones etc Reduced costs by 10,000 since last year.
RADIO PURCHASE/REPAIR	\$9,234.45	\$12,938.55	\$18,235.10	\$12,500.00	\$3,230.84	\$12,500.00	\$12,500.00	Repair of radios and mobile data terminals in the police cars
SCHOOL/TRAINING EXPENSE	\$8,793.35	\$6,135.27	\$8,390.42	\$11,000.00	\$3,124.16	\$6,000.00	\$11,000.00	The expenses related to training a police officer....transportation, hotel, meals etc. This is not related to Private Education (college)
SCHOOL/TRAINING TUITION	\$8,033.18	\$5,782.80	\$9,838.46	\$11,000.00	\$6,131.80	\$10,000.00	\$11,000.00	The tuition expense related to training a police officer
BUILDING EXPENSE	\$130,974.29	\$132,572.73	\$112,711.72	\$135,000.00	\$94,395.03	\$135,000.00	\$153,400.00	Added \$8,400 for building insurance after WT and EG's new agreement. Added \$10,000 anticipating replacement of HVAC unit.
MISCELLANEOUS	\$167.43	\$4,599.97	\$5,648.40	\$1,000.00	\$4,309.94	\$6,464.91	\$1,000.00	Miscellaneous fees
PAYROLL - DIRECT DEPOSIT CHGE	\$583.15	\$621.75	\$787.56	\$800.00	\$661.55	\$992.33	\$1,000.00	Charges for direct deposit, more officers doing direct deposit this year.
PHONES - sinking fund	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	Sinking fund
WEAPONS - sinking fund	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	Sinking fund
COMPUTERS - sinking fund	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	Sinking fund
VEHICLES - sinking fund	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	Sinking fund
EMERGENCY RESPONSE TEAM	\$6,911.43	\$9,687.53	\$6,234.59	\$10,000.00	\$6,895.12	\$10,000.00	\$10,000.00	Emergency Response Team expenses only....uniforms, equipment....this is a team made up of various officers from various Chesco departments
TOTAL OTHER EXPENSE	\$477,916.19	\$405,098.24	\$381,801.27	\$397,950.00	\$289,322.53	\$437,817.87	\$387,050.00	-2.74% increase over approved 2013 budget
TOTAL BUDGET	\$6,634,036.55	\$6,345,791.42	\$6,431,444.27	\$6,313,437.55	\$3,820,890.95	\$6,508,834.15	\$6,670,931.27	5.66%

WESTTOWN-EAST GOSHEN POLICE

2014 Proposed Budget

	<u>Actual</u> <u>2010</u>	<u>Actual</u> <u>2011</u>	<u>Actual</u> <u>2012</u>	<u>Approved</u> <u>2013</u>	<u>Actual</u> <u>Aug-13</u>	<u>Projected</u> <u>Dec-13</u>	<u>Proposed</u> <u>2014</u>	
Beginning balance	\$144,774.40	\$0.00	\$180,000.00	\$250,000.00	\$0.00	\$250,000.00	\$50,000.00	estimated
Westtown Township	\$2,496,276.15	\$2,396,643.30	\$2,385,345.51	\$2,306,747.31	\$1,660,858.06	\$2,306,747.31	\$2,461,624.33	43.92% PPU % as of 9/2013
East Goshen Township	\$3,064,597.42	\$3,188,840.45	\$3,064,381.50	\$2,769,721.24	\$1,994,199.30	\$2,769,721.24	\$3,143,166.95	56.08% PPU % as of 9/2013
Thornbury Township	\$700,000.00	\$742,000.00	\$786,000.00	\$741,778.00	\$534,080.16	\$741,778.00	\$771,449.00	Per contract
Receipts:				\$20,000.00	\$4,025.00	\$6,037.50	\$20,000.00	
Parking	\$2,445.00	\$1,155.00	\$670.00					
Police Reports	\$7,474.98	\$6,705.45	\$7,417.37		\$3,763.10	\$5,644.65		
Alarms	\$190.00	\$310.00	\$550.00		\$980.00	\$1,470.00		
Fingerprint Income	\$3,022.00	\$2,975.00	\$2,615.00		\$1,525.00	\$2,287.50		
Interest	\$13,180.16	\$9,771.19	\$9,350.73		\$8,180.63	\$12,270.95		
Miscellaneous Income- explan.below	\$88,673.47	\$219,252.01	\$132,402.48	\$0.00	\$29,912.77	\$44,869.16	\$0.00	
Work Comp refund	\$69,109.95	\$10,126.08	\$64,525.35	\$0.00	\$13,361.97	\$13,361.97	\$0.00	
Special Detail refund	\$114,026.82	\$136,552.13	\$120,039.11	\$0.00	\$113,847.78	\$200,000.00	\$0.00	
Sale of Police Vehicles	\$12,437.11	\$22,951.00	\$20,154.76	\$20,000.00	\$0.00	\$10,000.00	\$20,000.00	
Pension - Act 205 receipts	\$194,090.54	\$302,207.00	\$193,937.00	\$193,937.00	\$0.00	\$193,937.00	\$193,937.00	
Pension - Act 205 receipts- non uniformed	\$12,518.29	\$0.00	\$8,754.00	\$8,754.00	\$0.00	\$8,754.00	\$8,754.00	
CPA - Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CPA - Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Dare Donations	\$2,025.00	\$2,000.00	\$500.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
K-9 Donations	\$500.00	\$0.00	\$200.00	\$500.00	\$0.00	\$0.00	\$0.00	
Reserve Accounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Certificate of Deposit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL RECEIPTS	\$6,780,566.89	\$7,041,488.61	\$6,976,842.81	\$6,313,437.55	\$4,364,733.77	\$6,568,879.27	\$6,670,931.27	5.66% increase over approved 2013 budget
							\$6,536,532.24	3.53% Proposed budget without 2 Fters

NOTES:

Formula:	\$5,604,791.27
Westtown 43.92% as of September	\$2,461,624.33
E. Goshen 56.08% as of September	\$3,143,166.95

<u>Citation money received by Twps</u>	<u>2012</u>	<u>As of Sept 2013</u>
Westtown Twp	\$46,775.77	\$47,977.61
East Goshen Twp	\$21,296.94	\$19,939.12
Thornbury Twp	\$11,892.28	\$11,735.14
	\$79,964.99	\$79,651.87
		\$106,200.00 potential 2013 total

NOTES to discuss:

	<u>Actual 2012</u>	<u>Approved 2013</u>	<u>Projected 2013</u>	<u>Proposed 2014</u>
Vacation,Comp,Sick & Personal Total	\$410,727.41	\$202,274.19	\$250,210.31	\$297,911.34
Overtime Total	\$108,172.43	\$75,000.00	\$50,000.00	\$50,000.00
	\$518,899.84	\$277,274.19	\$300,210.31	\$347,911.34 2 ft included

WEGO PD Capital Proposed Budget 2014

EXPENSES:

WEAPONS	\$15,125.00
COMPUTERS	\$12,000.00
TECHNOLOGY UPDATE	\$75,000.00
	<u>\$102,125.00</u>

RECEIPTS:

RESERVE ACCOUNT WEAPONS	-\$11,000.00
RESERVE ACCOUNT COMPUTERS	-\$14,312.00
RESERVE ACCOUNT CAR SALE MONEY	-\$15,313.00
this extra car sale \$ was earmarked in 2012	-\$40,625.00

BALANCE DUE	<u>\$61,500.00</u>
Westtown 43.92% as of September	\$27,010.80
E. Goshen 56.08% as of September	\$34,489.20