

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
December 3, 2013  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Carmen Battavio, and Supervisors Marty Shane, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul and ABC members Erich Meyer (Park & Rec) and Gwen Alexander (Vacancy Board).

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm and asked Gwen Alexander to lead the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to remember the troops and all those in uniform who help keep us safe.

**Recording of Meeting**

No one recorded the meeting.

**Public Comment on Non-Agenda Items**

*Resident Arthur Jones* – Expressed his disappointment with the glitzy new LED sign at the corner of Boot Road and Paoli Pike. This sign is out of character with East Goshen and in his opinion is an embarrassment to the community. Senya said the Township staff will be fine-tuning the controls to moderate the brightness, scroll speed, font size, etc. It is his hope that Mr. Jones and the other residents will be pleased with the final product. The Board believes the signs will serve as a positive way to communicate with the residents, especially in the event of an emergency or Amber Alert. Rick noted that Township staff members are scheduled for training on the software for the new signs next week.

*Resident Art Polishuk* – Objected to the new LED sign at Boot Road on the basis of its offensive, unreadable appearance and the fact that in his opinion it does not comply with Township Zoning Code under Section 240-22W. Rick said the sign is exempted as an official sign under Section 240-22J. Mr. Polishuk asked if building permits were obtained for both LED signs and Rick said yes, not because they were required, but out of an abundance of caution. Mr. Polishuk requested that the sign currently in operation be turned off until the Zoning Code is updated to reflect the conditions under which the signs will be operated. Senya thanked him for his comments.

**Chairman's Report**

Senya announced that the Board met in Executive Session on November 11 to discuss a personnel matter. The Board met for another Executive Session this evening at 6:00pm to discuss a personnel matter.

### **Friends of East Goshen Update**

Chuck Proctor said he and Jon Altshul will have to step down from the Board of the Friends once the IRS approval letter is received (probably in January or February). In addition to replacements for those two positions, the Friends would like to increase the size of their Board to a total of 10-12 people. There is a lot of work to do raising money and managing the funds, and it's not fair to put all the work on a few volunteers. In addition, fundraising for the upcoming bicentennial celebration will further strain the volunteers. Senya said the staff will put the word out that additional volunteers are required.

### **Comprehensive Plan Task Force Update**

Janet reported that at their November 25 meeting the Task Force finalized their meeting schedule for 2014, and reviewed a draft chapter on energy conservation. The Conservancy Board and Planning Commission will be tasked with implementing the recommendations in that particular chapter. Janet said the group also discussed ideas for Paoli Pike development and redevelopment.

*Public Comment: Art Polishuk, Grand Oak Lane* -- Asked when the Task Force is going to accept unfiltered comments from the public that won't be fed through the Brandywine Conservancy. Janet said that will happen when the draft is published in August and presented to the Board, and noted that the Task Force has regular meetings until then which the public is welcome to attend. Public comments are accepted at those meetings.

### **2014 East Goshen Proposed Budget and 2014 WEGO Police Department Proposed Budget**

Jon Altshul reviewed changes made to the proposed budget since October 22. The proposed budget was advertised in the *Daily Local News* on October 24, 2013.

Marty moved to adopt a 2014 General Fund budget of \$11,041,269, of which \$9,673,348 is for core Township functions and \$1,367,921 is for pass-through accounts. He further moved that the 2014 Earned Income Tax figure be adjusted to \$4,840,552, an increase of \$86,939 over the number from the 2014 proposed budget dated December 3, 2013. This will result in a surplus in the adopted 2014 General Fund budget of \$86,939. He further moved to adopt a 2014 State Liquid Fuels Fund budget of \$352,000; a 2014 Sinking Fund budget of \$799,530; a 2014 Transportation Fund budget of \$12,000; a 2014 Sewer Operating Fund budget of \$3,268,123; a 2014 Refuse Fund budget of \$995,892; and a 2014 Sewer Sinking Fund budget of \$156,000. Finally, Marty moved to adopt the 2014 Westtown East Goshen Police Department Budget, Version 2.5, in the amount of \$5,604,791, of which the Township's contribution is \$3,143,167. Carmen seconded the motion.

Marty and Senya thanked Jon and Rick for their leadership and hard work in putting together the budget.

Chuck noted that WEGO has reduced overtime pay from \$161K in 2010 down to \$37K in 2013. There has been a \$13K reduction in shift differential pay since 2010. In addition, other savings have been realized in the categories of pensions and workers' compensation. He gave kudos to Chief Bernot for finding a way to increase patrols while reducing costs.

Public Comment – Arthur Jones – Asked what is the Township’s credit rating, and Jon said a AAA credit rating was recently given to the Township by the Kroll Bond Rating Agency.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

**Group Bids for 2014**

Rick read the list of bids received in the following categories:

**Group 1 – Bituminous Concrete**

	<b>FOB Total</b>	<b>Delivered Total</b>
Highway Materials	\$295,835.00	\$324,500.00
Independence Construction Mats	\$306,758.00	\$337,439.00
Glasgow Inc.	\$304,550.00	\$339,200.00

**Group 2 – Stone**

	<b>FOB Total</b>	<b>Delivered Total</b>
Glasgow Inc.	\$25,325.00	\$34,465.00
Martin Limestone	\$17,260.50	\$34,572.50
Hanson Aggregates PA LLC	\$29,675.00	\$40,205.00

**Group 3 – Fuel**

	<b>93 Octane &amp; Diesel Fuel</b>
Reilly & Sons, Inc.	\$29,886.20

**Group 4 – Soda Ash**

	<b>Soda Ash</b>	<b>Aluminum</b>	<b>Magnesium</b>
Main Pool and Chemical Co.	\$7,008.00	\$15,960.00	\$12,800.00
Chemical Equipment Labs	\$6,840.00	\$16,590.00	NO BID
Univar USA Inc.	\$7,200.00	\$17,920.00	\$17,560.00
George S. Coyne Chemical	\$8,390.40	\$24,276.00	NO BID

**Group 5 – Rental Equipment with Operators** (NOTE: Staff recommends the bid be rejected and the category re-bid with changes.)

	<b>Total Price</b>
Reid Paving Contractors	\$123,300.00

**Group 6 – Rental Equipment without Operators**

	<b>Weekly</b>	<b>Monthly</b>
Ransome Rents	\$5,475.00	\$15,400.00

**Group 7 – Printing**

	<b>Total Price</b>
Graphic Impressions of America	\$1,383.20

**Group 8 – Posts & Signs**

	<b>Total Price</b>
Garden State Highway Products	\$5,735.35
Vulcan Signs	\$6,891.45

Carmen moved to award the 2014 group bids to the lowest bidder as highlighted in each category, with the exception of Group #5 which will be changed and re-bid. Chuck seconded the motion.

*Public Comment: Art Polishuk* – asked if paving equipment is included in Group #5 and Rick said yes.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

**Sunny Ridge Farms**

John Mullin of Mullin Engineering was present to show plans for the proposed Sunny Ridge Farms subdivision on Colonial Lane near Cornwallis Drive. The plan is for four single-family homes. The current driveway and all existing structures are to be removed. They have tried to save as many trees as possible. They are working on getting an NPDES permit. The location did get a PNDI hit, but they have sent that back to DEP with an explanation and it should not be an issue.

*Public Comment: Resident Bill Egan* - Expressed concern about the applicant's wish to transfer stormwater from Sunny Ridge to properties north of it and also onto Township property, especially when the Township already has compromised waterways. Mr. Mullin explained that the stormwater management process is actually taking place on these individual properties. Senya noted that stormwater is already coming onto Township land from this location; but the quantity will now be lessened.

Carmen moved to approve the preliminary plans for the Sunny Ridge Farms Subdivision as depicted on the plans dated June 23, 2013, last revised October 17, 2013, with the conditions listed in the Planning Commission's letter of November 13, 2013. Janet seconded the motion.

There was no discussion or further public comment. The Board voted unanimously to approve the motion.

**Stormwater Management Appeals Board**

Rick recommended appointing the following ABC members to the newly created Stormwater Management Appeals Board. He has spoken with all three individuals and they are willing to serve on the new Board:

- Dan Daley, P.E. (Planning Commission)
- Dana Pizarro, P.E. (Municipal Authority)
- Ed McAssey, PhD. (Professor of Engineering)

Carmen moved to appoint the three recommended individuals to the Stormwater Management Appeals Board. Marty seconded the motion.

*Public Comment: Art Polishuk* - Asked why the members of the Zoning Hearing Board could not serve on this Board and Rick explained.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

#### **Resolution 2013-115, Revisions to Traffic Signal**

Marty moved to adopt Resolution 2013-115 authorizing submission of an application to PennDOT for revisions to the traffic signal at West Chester Pike and Rose Hill/Mary Fran Drive per the November 26 recommendation of Rick Smith. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

#### **Bids for Generator – Township Building**

The Board reviewed the bids received for a 100kW natural gas-powered generator to be installed at the Township building to provide power in the event of an electricity outage. Carmen said he would like to see a letter from Yerkes signing off on the lowest bidder before proceeding. This matter was tabled to a future meeting.

#### **Any Other Matter**

Carmen reminded everyone that Frank Vattilano is retiring at the end of the year. Park & Rec will be having a cake for him after their meeting on December 5. The public is welcome to attend to say goodbye to Frank.

#### **Review of Minutes**

The Board reviewed and corrected the draft minutes of October 15, November 12, and November 19. Senya said the minutes would stand approved as corrected.

#### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for November 26, 2013.*

The Board reviewed the Treasurer's Report and the current invoices. Marty moved to accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

#### **Action List**

Hershey Mill Dam – Revised plans were sent to DEP on November 11.

Open Space Plan – The Committee is setting up focus groups and conducting interviews.

Act 167 Ordinance – The ordinance was adopted on November 19. DEP was notified on November 20. The ordinance was posted to the web page on November 22.

**Correspondence & Reports of Interest**

Senya acknowledged receipt of a Statement of Valuations for East Goshen from the Assessment Office of Chester County. He also acknowledged receipt of an Intent to Submit a DEP Chapter 105 Permit Application for Sunny Ridge Farms by Mullin Engineering.

**Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda.

**Public Comment on Non-Agenda Items**

Resident Arthur Jones expressed concern about tree maintenance at the Township Park. Senya informed him that Bartlett recently went throughout the park and checked the trees to look for potential problems. Mark Miller has implemented an annual maintenance program for the trees.

Resident Art Polishuk again requested the Board consider turning off the new LED sign at Boot Road and Paoli Pike until the zoning ordinance can be updated. Marty said that Art had a valid point, and if there is anything in the code that needs amending the Township should go ahead and do it.

**Adjournment**

There being no further business, the regular meeting was adjourned at 8:25pm.

**Executive Session**

The Board met in Executive Session after the regular meeting to discuss a personnel matter.

Submitted by:

Anne Meddings, Recording Secretary  
*Attachment: Treasurer's Report*

November 26, 2013

**TREASURER'S REPORT**  
**2013 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$2,766.16
Earned Income Tax	\$162,500.00
Local Service Tax	\$23,500.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$66,489.03
<b>Total Receipts:</b>	<b>\$255,255.19</b>

Accounts Payable	\$70,814.46
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$2,700.81
Postage	\$1,000.00
Debt Service	\$0.00
Payroll	\$92,431.05
<b>Total Expenditures:</b>	<b>\$166,946.32</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels:</b>	<b>\$0.00</b>

Expenditures:	<b>\$0.00</b>
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**SINKING FUND**

Interest Earned	<b>\$0.00</b>
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Expenditures:	<b>\$5,593.00</b>
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**TRANSPORTATION FUND**

Interest Earned	<b>\$0.00</b>
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Expenditures:	<b>\$0.00</b>
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**SEWER OPERATING FUND**

Receipts	\$220,397.91
Interest Earned	\$0.00
<b>Total Sewer:</b>	<b>\$220,397.91</b>

Accounts Payable	\$36,345.07
Debt Service	\$0.00
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b>\$36,345.07</b>

**REFUSE FUND**

Receipts	\$61,240.87
Interest Earned	\$0.00
<b>Total Refuse:</b>	<b>\$61,240.87</b>

Expenditures	<b>\$11,166.03</b>
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**SEWER SINKING FUND**

Interest Earned	<b>\$0.00</b>
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Expenditures	<b>\$0.00</b>
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