

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, February 18, 2014
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report
 - a. Announce the Board met in executive session on February 11 and immediately before tonight meeting for a personnel matter
 - b. Comp Plan Task Force Update
 - c. Friends of East Goshen Update
 - d. Announce that the Historic Commission meeting scheduled for February 13 was canceled and the Commission will consider the application to remove the property at 1331 E. Strasburg Road from the Historic Resources Inventory at their meeting on February 25, @ 7:00PM
7. Public Hearings - None
8. Police/EMS Report
 - a. Westtown East Goshen Police Report – Chief Bernot
 - b. Goshen Fire Co - None
 - c. [Malvern Fire Co. – January 2014](#)
 - d. East Goshen Fire Marshal Report - None
9. [Financial Report –January 2014](#)
10. Old Business
11. New Business
 - a. Consider appointment of East Goshen Poet Laureate
 - b. [Consider recommendation on proposal to update Township web site.](#)
 - c. [Consider adoption of Resolution 2014-32 updating the road restoration specifications](#)
 - d. [Consider change for Keep East Goshen Beautiful Day](#)
 - e. [Consider Recreation Program Enhancement – General Programs](#)
12. Any Other Matter
13. Approval of Minutes
 - a. February 11, 2014 – to be handed out
14. [Treasurer’s Report](#)
 - a. [February 14, 2014](#)
15. [Review Action List](#)
 - a. [February 18, 2014](#)
16. Correspondence, Reports of Interest
17. Dates of Importance

Feb 17, 2014	Presidents’ Day	
	Office Closed	
Feb 18, 2014	Board of Supervisors	7:00 PM

Feb 20, 2014	Farmer's Market	3-6:00 PM
	Public Works Garage	
Feb 20, 2014	Open Space & Rec Plan	7:00 PM
Feb 20, 2014	Historic Commission	7:00 PM
Feb 24, 2014	Comp Plan Task Force	7:00 PM
	(Cancelled)	
Feb 25, 2014	ABC Interviews	7-8:30 PM
Feb 25, 2014	Historic Commission	7:00 PM
Feb 25, 2014	Friends of East Goshen	7:00 PM
Mar 04, 2014	Board of Supervisors	7:00 PM
Mar 05, 2014	Planning Commission	7:00 PM
Mar 06, 2014	Park Commission	7:00 PM
Mar 10, 2014	Commerce Commission	7:00 PM
Mar 10, 2014	Municipal Authority	7:00 PM
Mar 12, 2014	Conservancy Board	7:00 PM
Mar 13, 2014	Historical Commission	7:00 PM
Mar 17, 2014	Commerce Commission	
	(Cancelled was rescheduled for Mar 10)	
Mar 18, 2014	Board of Supervisors	7:00 PM
Mar 20, 2014	Farmers Market	3-6:00 PM
	Public Works Garage	
Mar 24, 2014	Comp Plan Task Force	7:00 PM

Spring 2014 Newsletter: Article Submission Date – February 13, 2014
Mailing – April 1 - 5, 2014

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.



Malvern Fire Company

424 East King Street
P.O. Box 435
Malvern, PA 19355

Main 610-647-0693
Fax 610-647-0249
www.malvernfireco.com

Monthly Fire Operations Report - January 2014

Calls for Month: 30			Year Total: 30	
Call Type	Malvern	Willistown	East Goshen	Other
Accident	0	7	0	0
Automatic Fire Alarm	1	9	0	0
Chimney Fire	0	2	0	0
Cover	0	0	0	1
EMS Assist	1	2	0	0
Public Service	1	0	0	0
Structure Fire	0	0	0	5
Train	1	0	0	0
MONTH TOTAL	4	20	0	6
YEAR TOTAL	4	20	0	6

Mutual Aid	Given	Received	Month Total	Year Total
East Whiteland Fire Co.	3	0	3	3
Goshen Fire Co.	0	1	1	1
Newtown Sq. Fire Co.	2	0	2	2
Radnor Fire Co.	1	0	1	1

Total Value of Property & Contents	Total Month Loss	Total Year Loss	Total Saved
\$850,000	\$0	\$0	\$850,000

Number of Personnel Attending Calls	Year Total	Hours in Service	Year Total
257	257	171.71	171.71

Number of Training Sessions	Year Total	Hours in Service	Year Total
4	4	134	134

Number of Special Assignments	Year Total	Hours in Service	Year Total
1	1	1	1

Total Hours in Service (Month)	Total Hours in Service (Year)
306.71	306.71

Memo

To: Board of Supervisors
From: Jon Altshul
Re: January 2014 Financial Report
Date: February 10, 2014

As of January 31, 2014, the general fund had year-to-date revenues of \$377,245 compared to expenses of \$1,076,285 for a negative variance of \$699,040, excluding pass through accounts. Compared to the YTD budget, revenues were \$38,543 over-budget, while expenses were \$63,238 under-budget for a negative budget variance of \$24,694. The general fund balance was \$5,584,763. I expect the general fund balance to be sharply higher in February as the combination of the discounted real estate tax payments and Earned Income Tax receipts from the historically strong February returns are deposited.

Net of core revenues, Administration, Public Works and Zoning & Code Enforcement were over-budget (\$26,910, \$50,795 and \$928, respectively), while Emergency Services and Park & Recreation were under-budget. Public Works was over-budget due to the series of major snow events in January (the snow budget was \$54,512 over-budget). Administration was over-budget due primarily to the timing of when Township insurance policies were paid.

Among non-core revenues, real estate taxes were \$111,402 over-budget due to Brian getting the real estate bills out in late January (rather than February 1) to take advantage of the lower postal rates that expired at the end of the month.

Other funds

- The **State Liquid Fuels Fund** had no activity.
- The **Sinking Fund** had \$556 in revenue and \$16,047 in expenses (pressure sealer and brine machine). The fund balance is \$6,579,839.
- The **Transportation Fund** had \$21,268 in revenues (primarily impact fees) and \$3,120 in expenses. The fund balance is \$1,071,306.
- The **Sewer Operating Fund** had \$249,715 in revenues and \$276,695 in expenses. The fund balance is \$559,532.
- The **Refuse Fund** has \$81,384 in revenues and \$74,737 in expenses. The fund balance is \$790,295.
- The **Sewer Sinking Fund** had \$220 in revenues and \$19,456 in expenses. The fund balance is \$1,801,256.
- The **Operating Reserve Fund** had \$19 in revenues and no expense. The fund balance is \$500,027.
- The **Events Fund** had \$1 in revenue and no expenses. The fund balance is \$15,001.

EAST GOSHEN TOWNSHIP
JANUARY 2014 FINANCIAL RESULTS
January 31, 2014

Account Title	Annual Budget	Y-T-D Budget	Y-T-D Actual	Budget-Actual Variance
GENERAL FUND				
EMERGENCY SERVICES EXPENSES	4,080,238	545,595	535,974	(9,621)
PUBLIC WORKS EXPENSES	2,350,469	171,406	226,720	55,314
ADMINISTRATION EXPENSES	1,590,156	179,783	202,741	22,958
ZONING/PERMITS/CODES EXPENSES	448,790	41,190	41,919	729
PARK AND RECREATION EXPENSES	563,974	59,079	52,936	(6,143)
TOTAL CORE FUNCTION EXPENSES	9,033,627	997,053	1,060,291	63,238
EMERGENCY SERVICES REVENUES	87,904	3,110	1,606	(1,504)
PUBLIC WORKS REVENUES	830,930	249	4,768	4,519
ADMINISTRATION REVENUES	321,404	17,478	13,525	(3,953)
ZONING/PERMITS/CODES REVENUES	286,900	15,266	15,067	(199)
PARK AND RECREATION REVENUES	122,472	5,144	5,256	112
TOTAL CORE FUNCTION REVENUES	1,649,610	41,247	40,222	(1,025)
NET EMERGENCY SERVICES EXPENSES	3,992,334	542,485	534,368	(8,117)
NET PUBLIC WORKS EXPENSES	1,519,539	171,157	221,952	50,795
NET ADMINISTRATION EXPENSES	1,268,752	162,305	189,215	26,910
NET ZONING/PERMITS/CODES EXPENSES	161,890	25,924	26,852	928
NET PARK AND RECREATION EXPENSES	441,502	53,935	47,680	(6,255)
CORE FUNCTION NET SUBTOTAL	7,384,017	955,806	1,020,068	64,262
DEBT - PRINCIPAL	456,000	0	0	0
DEBT - INTEREST	189,721	15,995	15,995	(0)
TOTAL DEBT	645,721	15,995	15,995	(0)
TOTAL CORE FUNCTION NET	8,029,738	971,801	1,036,063	64,262
NON-CORE FUNCTION REVENUE				
EARNED INCOME TAX	4,840,552	235,000	171,122	(63,878)
REAL ESTATE PROPERTY TAX	1,981,993	1,039	112,441	111,402
REAL ESTATE TRANSFER TAX	515,000	42,917	43,718	801
CABLE TV FRANCHISE TAX	430,000	0	0	0
LOCAL SERVICES TAX	310,000	15,050	8,061	(6,989)
OTHER INCOME	39,132	3,449	1,681	(1,768)
TOTAL NON CORE FUNCTION REVENUE	8,116,677	297,455	337,023	39,568
NET RESULT	86,939	(674,346)	(699,040)	(24,694)

Memo

To: Board of Supervisors
From: Brian McCool
Re: Website Design RFP
Date: February 11, 2014

In response to a discussion at the November 19, 2013 BOS meeting, we issued an RFP for website redesign and hosting. We received fifteen proposals for the website design RFP. Below is a summary of each proposal received.

Vendor Name	Upgrade Cost	Annual Hosting & Support Cost	5 Year Cost	Other websites
Internet R&D West Chester, PA	\$5,100	\$360	\$6,900	<ul style="list-style-type: none">• East Goshen Township, PA• West Chester Borough, PA• Willistown Township, PA• Westtown Township, PA
In Command Technologies Corning, NY	\$8,500	\$480	\$10,900	<ul style="list-style-type: none">• Village of Watkins Glen, NY• City of Elmira, NY• Village of Savona, NY
I76 Solutions Skipack, PA	\$9,450	\$468 Hosting Only	\$11,790	<ul style="list-style-type: none">• West Chester University Ram Card• AAA• www.patrooper.com
ATS Mobile King of Prussia, PA	\$6,800	\$1,350	\$13,550	<ul style="list-style-type: none">• Philly Sports Live• College Red Zone• The Soccer Desk
Revize Software Systems Troy, MI	\$8,000	\$1,800	\$17,000	<ul style="list-style-type: none">• Broadhead, WI• West Hartford, CT• Bell County, TX
Virtual Town Hall, Maynard, MA	\$5,895	\$2,750	\$19,645	<ul style="list-style-type: none">• Town of Pomfret, CT• City of Aberdeen, MD• Town of Brookline, NH

Vendor Name	Upgrade Cost	Hosting & Support Cost	5 Year Cost	Other websites
EVO Dover, DE	\$12,500	\$1,500	\$20,000	<ul style="list-style-type: none"> • Town of Plainfield Ohio • City of Ocean City, NJ • Town of East Haddam, CT
E-Gov Link, Cincinnati, OH	\$6,500	\$3,000 Hosting \$105/Hr Support	\$21,000 Not Including Support	<ul style="list-style-type: none"> • West Goshen Twp, PA • Plymouth Twp, PA • Bethel Park Twp, PA
Durkan Group East Goshen Twp, PA	\$16,000	\$1,200	\$22,000	<ul style="list-style-type: none"> • Chester County Chamber of Business & Industry • Harrisburg Regional Chamber • Avenue 365 Lender Services
Miller Designworks, Phoenixville, PA	\$15,300	\$2,000	\$25,300	<ul style="list-style-type: none"> • Chester County Economic Development Council • BDP International • Kreischer Miller
EZ Site, Bellevue, WA	\$13,700	\$2,400	\$25,700	<ul style="list-style-type: none"> • Hamilton, WA • Farmington, ME
VerisVisalign Lansdale, PA	\$26,930	\$120 Hosting \$125/Hr Support	\$27,530 Not Including Support	<ul style="list-style-type: none"> • State of Pennsylvania • Outer Edge Technology • Project Management Community
Wake Technology Services Inc. West Chester, PA	\$25,500	\$2,760	\$39,300	<ul style="list-style-type: none"> • Health Care Practice Management • Reading Hospital • Xcellence First
Civic Plus Manhattan, KS	\$20,892	\$4,234	\$42,062	<ul style="list-style-type: none"> • West Norriton Township, PA • Upper Uwchlan Township, PA • Pottstown Borough, PA
Vision Internet Santa Monica, CA	\$25,535	\$6,600	\$58,535	<ul style="list-style-type: none"> • Lower Merion Township, PA • Borough of Quakertown, PA • Town of Glastonbury, CT

As this would be a professional services contract, the Township is not required to use the low bidder. After balancing the five year cost against the appearance and ease of navigation of websites created by the vendors, I believe Revize Software Systems best combines strong design elements with reasonable costs. Below are a few screenshots of the work Revize Software Systems completed for other municipalities.

Welcome to City of Brodhead - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Welcome to City of Brodhead x Dashboard - East Goshen Township - W... +

town.brodheadwi.us

Search

HOME | DEPARTMENTS | RESIDENTS | VISITORS | BUSINESSES | I WANT TO

Brodhead
revive renew live breathe do

WISCONSIN

CITY OF BRODHEAD

About
City Committees
City Council
Contact
Elections
Forms
Ordinances - City of Brodhead

MAYOR'S WELCOME

As Mayor of the City of Brodhead I welcome you to the city web site. Brodhead is a small city located in southern Wisconsin. We have the "small town atmosphere," excellent schools, two medical clinics, churches, businesses, civic organizations, parks, industry, and agriculture. The Sugar River Bike Trail, campgrounds, and waterways offer recreational and tourism opportunities. Brodhead is centrally located near many major cities so families can live here and easily commute to work in a larger city. Please stop in for a visit, you are always welcome!

Sincerely,

CITY COUNCIL MINUTES

CITY COUNCIL AGENDAS

RECREATION

F.A.Q.

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Town of West Hartford, Connecticut - Mozilla Firefox

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town.westhartford.org

Search

WEST HARTFORD CONNECTICUT

Where City Style Meets Village Charm

Home | Living Here | Doing Business | Visiting | I Want To ... | Site Map

Quick Links:

- Assessment Office
- Bid List
- Budget & Financial Documents
- Building Inspection
- Christmas Tree collection
- Code of the Town of West Hartford
- Community Advisory Notifications
- Drug Discount Card
- Emergency Management
- GIS Mapping
- Jobs
- Library
- Meetings & Agendas
- On-Line Services

Welcome...

The Town of West Hartford prides itself on its overall attractiveness, customer service, citizen involvement, public safety and education, all characteristics that make our town a desirable place to live. West Hartford has become a destination for businesses and families because it is a full-service community in every sense, from its quality municipal services to its top-rated schools. West Hartford is bursting with pride and here are some reasons why!

- Family Circle magazine named West Hartford, CT one of America's 10 Best Towns for Families, August 2013 edition
- Hartford Magazine's June 2013 issue ranked towns in the Greater Hartford region and West Hartford came out #1 Overall, #1 in the large town category, #1 Best for Families, #1 Best for Seniors, #1 Most Affluent, and #1 Most Educated.
- Washington Post's 2013 Top Challenging High Schools in the Nation: Conard & Hall High School
- U.S. News & World Report ranked both Conard and Hall High Schools in the top 10 public high schools in Connecticut, and bestowed the gold medal distinction for ranking in the top 500 of schools nationwide

Community Calendar

« February 2014 »

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

Upcoming Events

Feb 11, 2014
Bagel Breakfast - West Hartford Senior Center

Feb 11, 2014
Soul Mate Meditation - West Hartford Senior Center

Feb 12, 2014
Living with 10-15 Year Olds

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All the websites shown above are very user friendly while each website has a professional feel. All references that I contacted stated that Revize Software Systems did a great job redesigning their websites and highly recommended Revize Software Systems. The references also stated that Revize Software Systems provides outstanding customer support on an ongoing basis.

Another consideration is migrating content from the existing website to the new website. The proposal from Revize Software Systems does not include migration. I feel that I could migrate the information from the old website to the new website myself. By doing this myself, it allows us to remove outdated documents and information and will also save the Township money. All proposals listed above include migration costs excluding Revize Software Systems, EZ Site and EVO.

The 2014 budget includes \$5,100 for the redesign of the website. Thus, Revize's proposal would exceed the budget by \$2,900.

Based on the five year cost and quality of work provided to other Municipalities, I recommend that the Township award the bid for our website redesign to Revize Software Systems.

RESOLUTION 2014-32

WHEREAS, Chapter 200 of the East Goshen Township Code requires the issuance of permits for road openings.

BE IT HEREBY RESOLVED that the Board of Supervisors adopts the following road restoration requirement for East Goshen Township roads.

2A- Modified compacted in one foot (1') lifts. No Exceptions.

25.0 mm bituminous concrete – six inches (6")

19.0 mm bituminous concrete - two inches (2")

9.5 mm bituminous concrete - one and one half inches (1.5")

Bituminous concrete shall be measured after compaction

Tack coat will be applied to both sides of cut back.

Sealer A/C-20 applied at joints.

R O W- will be restored as it was prior to work. Trenches must be compacted prior to top-soiling, raking and seeding. Contractor is responsible for getting grass established.

Contractors will be required to do a one foot (1') cut back on each side of trench. Contractors are required to call the Township Public Works Department for an inspection of the trench restoration. Twenty-four (24) hour notice is required. In the event that the trench is back filled without Township inspection, the contractor will be required to excavate the trench at his own cost.

ADOPTED this 18th day of February 2014.

EAST GOSHEN TOWNSHIP
Board of Supervisors

ATTEST:

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171
Fax (610) 425-8950
E-mail rsmith@eastgoshen.org

Date: February 14, 2010
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Keep East Goshen Beautiful Day

After the 2006 Keep East Goshen Beautiful Day event, Supervisor John Chatley passed the Keep East Goshen Beautiful Day baton to Kathryn and Jack Yahraes.

After seven years, the Keep East Goshen Beautiful Day baton will be handed off yet again, this time to the Conservancy Board.

Kathryn and Jack have done an excellent job over the years and for that the residents of East Goshen owe them a big thank you.

Memo

To: Board of Supervisors
From: Jason Lang
Re: Recreation Program Enhancement – General Programs
Date: January 28, 2014

Goal: Expand East Goshen Recreation program offerings in a fiscally responsible manner

Objective A: Meet current and emerging recreational demands for youth and senior populations

Objective B: Ensure new programs are revenue-neutral in both planning and operational phases

Line Item	Program	Revenues	Expenses
Youth Programs	NFL Punt, Pass and Kick	\$0	\$0
	High School Entrepreneurial Academy	\$605	\$605
	NAYS Start Smart: Sports Development	\$1005	\$1005
	Rocketry Summer Camp	\$932	\$932
	Learn to Draw Art Classes	\$650	\$650
	Full Day Youth Camp (Pilot)	\$6780	\$6780
	Toddler Story Time in the Park	\$0	\$0
Sports	Ladies & Youth Tennis	\$2000	\$2000
Seniors	Senior Card Club	\$50	\$50
	Learn to Paint Art Classes	\$970	\$970
Special Event	East Goshen Holiday Tree Celebration	\$500	\$500
Total		\$13492	\$13492

National Football League: PPK Overview



Date: Saturday, September 6th, 10am-12pm

Location: East Goshen Park

Description: Free football skills competition for youth. We would host a local competition with winners moving onto a regional competition. Winners from regionals move onto Lincoln Financial Field and eventually a 2014 NFL Playoff game for the National Finals.

Instructor: Jason Lang and volunteers

Anticipated Participation: 100+ area youth

High School Entrepreneurial Academy Overview



Date: Monday-Thursday, July 7th – July 10th, 1pm-4pm

Location: Township Building and Farmer's Market

Description: High School Academy for a budding "Steve Jobs" or "Mark Zuckerberg". Students in teams will learn how to move from product concept to market; create a business plan, logo and marketing plan. Finally, student teams will take their actual product complete with logo to the Thursday East Goshen Farmer's Market and the public will decide the best product. Participants will receive Certificates of Participation upon completion.

Program Partners: Immaculata University, WCU's Cottrell Center for Entrepreneurial Education, Chester County SCORE

Ages: 13 – 17

Price: \$75

Anticipated Participation: Minimum 8, Maximum 12

Note – The Entrepreneur Academy program will be submitted for a 2015 Pennsylvania Recreation and Parks Society Program Award. The uniqueness of this program, its partnerships with a university, small business and township farmer's market will all appeal to an Award Selection Committee.

National Alliance for Youth Sports: Sports Development Overview



Date: Mondays, April 14th – May 19th, 10am-11am; Tuesdays, April 15th – May 20th, 5pm-6pm

Location: East Goshen Park

Description: The National Alliance for Youth Sports (NAYS) is America's leading advocate for positive and safe sports and activities for children. The organization offers programs, league administrator, coaches
Computer/H:/East Goshen Township/Budget

and referee sports training. The Sports Development program provides recreation agencies with a comprehensive motor skill development program that can be implemented easily.

Instructor: Jason Lang for the AM section, seasonal staff for the PM section

Ages: 3 – 6 YO

Price: \$45

Anticipated Participation: Minimum 10, Maximum 15

Rocketry Camp Overview

Date: Monday-Friday, August 11th – August 15, 9am-12pm

Location: East Goshen Park

Description: Each day campers will build a model rocket and launch! The rockets are successively more complex as the week progresses. To be launched from the large soccer field. The National Association of Rocketry safety standard is 200 ft. for these size rockets, the soccer field is 5 times as large.

Instructor: Jason Lang and 1 x Seasonal staff

Ages: 9 – 12 YO

Price: \$125

Anticipated Participation: Minimum 8, Maximum 12

Learn to Draw Art Classes Overview

Date: Wednesdays, April 16th – May 22nd, 6pm-7:30pm

Location: East Goshen Township Building

Description: In the six week class, budding artists will learn drawing techniques in a step by step fashion. Drawing kit and materials included with the program fee.

Instructor: Ashley Wright (current Summer Camp staff)

Ages: 6 – 10 YO

Price: \$70

Anticipated Participation: Minimum 10, Maximum 12

Summer Celebration Camp Overview

Date: Monday-Friday, July 28th – August 1st, 9am-4pm

Location: East Goshen Elementary School (9a-12p) and East Goshen Park (12p-4p)

Description: Full day camp offered to East Goshen residents at a very competitive weekly rate. The week would include two half day field trips. When at the park, the campers would enjoy a selection of sports, crafts, water games, and fun Minute To Win it activities. The week would conclude with a field day and end of summer celebration party.

This camp would run in conjunction with the final traditional camp week and serve as a pilot for future full day camp possibilities. Residents would have the option during registration to sign up for the half day/traditional program or the full day program.

Instructors: Jason Lang, Camp Director
Tim Kershaw, Assistant Camp Director
12 x Group Leaders

Computer/H:/East Goshen Township/Budget

Ages: 5 – 10 YO

Price: \$175

Anticipated Participation: Minimum 56, Maximum 65

Toddler Story Time in the Sun Overview

Date: Mondays, April 7th – May 14th, 10am-11am

Location: East Goshen Park, Pavilion near the T-Ball Fields

Description: Weekly program that will include a story time segment, silly songs and circle time games

Instructor: Jason Lang

Ages: All

Price: Free

Anticipated Participation: 5 – 10 Participants

Youth Tennis Overview

Date: August 4th-7th & August 11th - 14th (9am-12pm)

Location: East Goshen Park

Description: Join in the Fitness & Fun of tennis this summer at the park courts! If you've never tried this lifetime sport...this is your chance. Meet new friends! Learn stroke mechanics through exciting drills and games. Scoring, serves, footwork, court coverage, etiquette and rules of the game will all be emphasized according to level. Participants should wear sneakers, sunscreen, bring a tennis racquet and water bottle.

Ages: 6+

Price: \$60

Anticipated Participation: Minimum 4, Maximum 8

Ladies Tennis Overview

Date: Wednesdays: May 7th - June 11th (10am-11am)

Location: East Goshen Park

Description: J Bring a friend and come out for fun and exercise! If it's been awhile since you've picked up your racquet and you want to brush up on your game...or if you're just learning the basics, this clinic is for you! Emphasis will be on stroke production and mechanics, footwork, court coverage and basic strategies of tennis. Drills and games make this a fun and fast paced workout! Please wear sneakers, sunscreen, bring a tennis racquet and water bottle.

Ages: Adult

Price: \$108

Anticipated Participation: Minimum 4, Maximum 8

Senior Card Club Overview

Date: Fall 2014, Wednesdays

Location: East Goshen Township Building

Description: Club for seniors to enjoy one another's company and play a myriad of card games.

Instructors: None – Jason Lang to organize

Ages: 55+

Computer/H:/East Goshen Township/Budget

Price: Free

Anticipated Participation: 10-20 Participants

Learn to Paint Art Classes Overview

Date: Fridays, April 18th – May 24th, 6pm-7:00pm

Location: East Goshen Township Building

Description: In the six week class, new artists or experienced artists will learn painting techniques in a step by step fashion. Materials included with the program fee.

Instructor: Ashley Wright (current Summer Camp staff)

Ages: Adults

Price: \$80

Anticipated Participation: Minimum 13, Maximum 15

East Goshen Holiday Tree Lighting Celebration Overview

Date: Saturday, December 6th, 4p-7p

Location: East Goshen Park

Description: Holiday season kick off culminating with a tree lighting ceremony

1) Itinerary

- a. Fill the Township Manager's office with canned goods drive
 - i. Prior to the Tree Lighting
 - ii. Household donating the most gets to light the tree
- b. Candy Cane Run (similar to Egg Hunt)
 - i. Ages 2-5
- c. Appearance by Santa
 - i. Family taken free photos only
- d. Caroling
- e. Announcement of East Goshen House Lighting Contest
 - i. Open to all EGT Households
 - ii. Submit photos to EGT FB for entry
 - iii. BOS selects top three households
 - iv. BOS visits top three and selects winner
- f. Lighting of Holiday Tree

Event Coordinator: Jason Lang

Ages: All

Price: Free

Anticipated Participation: 500+

Draft Motion:

- 1) I move that \$13492 in revenue and \$13492 in expenses be appropriated in 2014 and that staff be authorized to implement these programs in 2014.

**East Goshen Township Full Day Camp
Frequently Asked Questions**

When does registration begin for summer camp? Registration begins on Tuesday, March 1, 2014.

What is the cost of attending camp? \$175 per week, non-residents pay \$185.

Do I need to pay the total cost of camp now? Yes, the balance is due in full when registering your camper for the program.

How do I register? The Registration Form will be available online beginning March 1st. You can submit both the Registration Form and payment through our website. Registration is also available in-person at the Township Building or through standard mail. You will receive a personal confirmation from Jason Lang once your forms are received and processed.

Where is the camp site? The camp will be held jointly in two locations. The first half of the day will coincide with the traditional half day camp at East Goshen Elementary School. At 12pm, all campers signed up for the full day camp will be escorted by Camp staff to the East Goshen Park for the remainder of the camp day.

What are the camp hours? 9:00am-4:00pm, Monday – Friday.

What will my child do at the full day camp? Campers will follow a daily schedule of activities that will include: arts and crafts, outdoor and gym games, socialization games and FUN! The full day campers will go on two field trips: on Wednesday morning they will go to Regal Movies and on Thursday afternoon they will go to Chuck E Cheese for a pizza party.

Do they have a “home base” while at the Park? Yes, the campers will utilize the Hicks Pavilion as their home base during pick up, lunch time and during large group communications.

Can I attend a field trip? We welcome parents wishing to help on field trips. If you are interested in chaperoning on a field trip, please contact the Camps Coordinator. If the field trip requires purchasing tickets, the parent is responsible to purchasing their own tickets. Parents/Guardians will need to fill out an East Goshen Volunteer form before attending field trips. This process typically takes at least 3 business days for completion.

Are meals provided? No. Every child should arrive to camp with a lunch and 2 snacks that do not need refrigeration each day. A bottle of water is also highly recommended.

What is the staff to child ratio? The highest staff to camper ratio is 1 staff to 12 children which is the Pennsylvania state standard for summer camp programs.

February 14, 2014

**TREASURER'S REPORT
2014 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$146,089.95
Earned Income Tax	\$466,909.92
Local Service Tax	\$19,565.02
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$69,981.17
Total Receipts:	\$702,546.06

Accounts Payable	\$92,618.72
Electronic Pmts:	
Health Insurance	\$48,104.01
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$16,552.98
Payroll	\$53,309.37
Total Expenditures:	\$210,585.08

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels:	\$0.00

Expenditures:	\$0.00
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SINKING FUND

Interest Earned	\$0.00
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Expenditures:	\$2,118.60
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TRANSPORTATION FUND

Interest Earned	\$0.00
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Expenditures:	\$0.00
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SEWER OPERATING FUND

Receipts	\$77,500.65
Interest Earned	\$0.00
Total Sewer:	\$77,500.65

Accounts Payable	\$118,509.86
Debt Service	\$34,928.09
Credit Card	\$0.00
Total Expenditures:	\$153,437.95

REFUSE FUND

Receipts	\$16,187.46
Interest Earned	\$0.00
Total Refuse:	\$16,187.46

Expenditures	\$4,023.56
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SEWER SINKING FUND

Interest Earned	\$0.00
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Expenditures	\$0.00
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OPERATING RESERVE FUND

Receipts	\$0.00
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Expenditures	\$0.00
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Events Fund

Receipts	\$0.00
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Expenditures	\$0.00
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**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: BRIAN MCCOOL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: 02-14-14

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Note that General Fund revenues are high due to a combination of a franchise fee payment, early real estate tax payments and a large earned income tax receipt reflecting taxes withheld for the 4th quarter of 2013.

The Sewer Fund includes two payments totaling \$96,570 to Westtown Township for the quarterly reimbursement for Cider Knoll and Summit House.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

EAST GOSHEN TOWNSHIP
MONTHLY DEBT PAYMENT BREAKDOWN
February 28, 2014

GENERAL FUND:

Interest payment	Principal payment	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$11,755.53	\$0	Multi purpose 9 projects	\$5,500,000	\$3,273,000	2023
\$4,239.32	\$0	Applebrook Park	\$3,000,000	\$1,253,000	2019
\$558.13	\$0	Spray Irrigation	\$287,000	\$161,000	2021

SEWER FUND:

Interest payment	Principal payment	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$1,568.80	\$0	Sewer Operations Munic Authority	\$1,128,000	\$444,000	2018
\$27,007.20	\$0	RCSTP Expansion	\$9,500,000	\$8,184,000	2032
\$6,352.09	\$0	Diversion Projects	\$2,500,000	\$2,500,000	2033

[Home](#) [Accounts](#) [Bills](#) [Payments](#) [Preferences](#)[Sign Out](#)Signed on as: **Tia Peters**

Group Premium

Billing Entity: Group Premium ▼

Account Name	Account Number	Payable Amount	To Pay, Select
EAST GOSHEN TOWNSHIP	<u>1500030001</u>	\$0.00	Paper Sent / e-Bill
EAST GOSHEN TOWNSHIP	<u>1500030003</u>	\$36,030.94	Paper Sent / e-Bill <input type="checkbox"/>
EAST GOSHEN TOWNSHIP	<u>1500030002</u>	\$12,073.07	Paper Sent / e-Bill <input type="checkbox"/>
Total		\$48,104.01	

[Pay](#)

To discontinue receiving your Premium invoices on paper copy, click the "No Paper" button.

[No Paper](#)

A Credit in one account may not be used to offset an Amount Due in another. Each account must be paid as billed. If there is a credit due, it will be reflected on the next invoice for that account or you may request a refund by contacting your Billing Specialist.

If you are NOT paying on-line, you are **REQUIRED** to send this report with your paper check.

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Report Date 02/10/14

Expenditures Register

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9 : 43 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2713				ANDERSON, H.C.						
	38892	1	01409	3840 DISTRICT COURT EXPENSES	020914	02/10/14	02/10/14	02/10/14	6172	650.00
				DEPOSIT - INSTALLATION NEW WINDOW						
				DISTRICT COURT						
										650.00
										650.00
1 Printed, totalling										650.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	650.00	GENERAL FUND
		650.00	

PERIOD SUMMARY

Period	Amount
1402	650.00
	650.00

Report Date 02/10/14

Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03				CAPITAL RESERVE						
1913				DEACON INDUSTRIAL SUPPLY CO INC						
	38894	1	03454 7450	CAPITAL PURCHASE - PARK & REC	1657441	02/10/14	02/10/14	02/10/14	657	705.60
				PIPE - AMPHITHEATER HANDRAIL						
										705.60
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Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
6				ABC PAPER & CHEMICAL INC						
38899	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	049025	02/12/14		02/12/14		170.07
				HAND SOAP, TOWELS, TOILET TISSUE & TRASH CAN LINERS						
38899	2	01409	3745	PW BUILDING - MAINT REPAIRS	049025	02/12/14		02/12/14		170.06
				HAND SOAP, TOWELS, TOILET TISSUE & TRASH CAN LINERS						
38899	3	01454	2000	MAINTENANCE SUPPLIES	049025	02/12/14		02/12/14		170.06
				HAND SOAP, TOWELS, TOILET TISSUE & TRASH CAN LINERS						
38900	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	049025A	02/12/14		02/12/14		13.46
				HAND SOAP - PUMP STYLE						
38900	2	01409	3745	PW BUILDING - MAINT REPAIRS	049025A	02/12/14		02/12/14		13.47
				HAND SOAP - PUMP STYLE						
										537.12
1657				AQUA PA						
38902	1	01411	3630	HYDRANT & WATER SERVICE	020314 279	02/12/14		02/12/14		4696.50
				310033 0310033 12/31/13-1/31/14 186						
38902	2	01411	3631	HYDRANTS - RECHARGE EXPENSE	020314 279	02/12/14		02/12/14		2348.25
				0310033 0310033 12/31/13-1/31/14 93						
38903	1	01411	3630	HYDRANT & WATER SERVICE	020314 HY6	02/12/14		02/12/14		137.52
				309987 0309987 12/31/13-1/31/14 HY6						
										7,182.27
102				B&D COMPUTER SOLUTIONS						
38904	1	01401	3120	CONSULTING SERVICES	00002869	02/12/14		02/12/14		1600.00
				CONSULTING JANUARY 2014						
38904	2	01454	7502	PARK LED SIGN	00002869	02/12/14		02/12/14		450.00
				UPDATE LED SIGN AT EG PARK						
										2,050.00
1812				BP LUBRICANTS USA INC						
38906	1	01430	2330	VEHICLE MAINT AND REPAIR	6784447	02/12/14		02/12/14		655.05
				55 GALLONS PARADENE WITH DRUM						
										655.05
197				BUCKLEY BRION MCGUIRE & MORRIS						
38910	1	01404	3140	LEGAL - ADMIN	012914	02/12/14		02/12/14		1579.20
				LEGAL SERVICE 12/22/13-1/22/14						
38910	2	01413	3140	LEGAL - TWP CODE	012914	02/12/14		02/12/14		19.00
				LEGAL SERVICE 12/22/13-1/22/14						
38910	3	01414	3110	LEGAL - CODES	012914	02/12/14		02/12/14		287.75
				LEGAL SERVICE 12/22/13-1/22/14						

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
563				GRAINGER						
	38919	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	9352785159	02/12/14		02/12/14		443.72
				CASTER WHEELS						
	38922	1	01437 2460	GENERAL EXPENSE - SHOP	9350591195	02/12/14		02/12/14		-76.33
				CREDIT FOR SHELIVING & EXTRA SHELF						
										367.39
569				GREAT VALLEY LOCKSHOP						
	38923	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG.	C000086882	02/12/14		02/12/14		196.80
				MASTER PADLOCKS						
										196.80
103				ICC - (SOFTWARE)						
	38925	1	01414 3000	CODE BOOKS/OTHER	INV0388744	02/12/14		02/12/14		21.00
				09 TURBO TAB SOFT - IBC						
										21.00
681				INTERNATIONAL SALT COMPANY						
	38926	1	01432 2460	SNOW - MATERIALS & SUPPLIES	00458865	02/12/14		02/12/14		10422.85
				184.41 TONS BULK ICE CONTROL						
										10,422.85
1963				ITS NEOPOST INC						
	38927	1	01401 3250	POSTAGE	ITAR20825	02/12/14		02/12/14		277.95
				HI CAPACITY INK CARTRIDGE						
										277.95
3218				JETTA, PEG						
	38928	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	020114	02/12/14		02/12/14		25.00
				REIMBURSEMENT FOR DAMAGED MAILBOX						
										25.00
719				KEEN COMPRESSED GAS COMPANY						
	38929	1	01430 2330	VEHICLE MAINT AND REPAIR	CL53598	02/12/14		02/12/14		174.00
				ACETYLENE,OXYGEN & PROPANE CYLINDRS						
										174.00
2442				KENT AUTOMOTIVE						
	38930	1	01430 2330	VEHICLE MAINT AND REPAIR	9302212088	02/12/14		02/12/14		267.12
				OL'JOINT JIGGER TUBING NOTCHER						
	38931	1	01430 2330	VEHICLE MAINT AND REPAIR	9302202899	02/12/14		02/12/14		13.77
				TUBING NOTCHER ADAPTER						
	38932	1	01430 2330	VEHICLE MAINT AND REPAIR	9302196422	02/12/14		02/12/14		528.02
				DUAL WALL HEAT SHRINK, PIPE TAPE,						
				CABLE TIES & ELECTRICAL TAPE						

Report Date 02/12/14

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
2442				KENT AUTOMOTIVE						
	38933	1	01432 2500	SNOW - MAINTENANCE & REPAIRS SWVL CRIMP FITTINGS	9302199834	02/12/14		02/12/14		162.69
	38934	1	01432 2460	SNOW - MATERIALS & SUPPLIES GATES 2-BRAID HOSE	9302202900	02/12/14		02/12/14		349.42
										1,321.02
1851				MAXWELL & SON INC, JW						
	38935	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS 1 PALLET OF ICE MELT	38172	02/12/14		02/12/14		608.09
	38936	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS 30 50LB BAGS CALCIUM	38135	02/12/14		02/12/14		599.70
										1,207.79
971				OCEANPORT INDUSTRIES INC						
	38937	1	01432 2460	SNOW - MATERIALS & SUPPLIES 268.87 TONS CHILEAN ROCK	86015	02/12/14		02/12/14		12830.11
	38938	1	01432 2460	SNOW - MATERIALS & SUPPLIES 70.64 TONS CHILEAN ROCK	85887	02/12/14		02/12/14		3413.50
	38939	1	01432 2460	SNOW - MATERIALS & SUPPLIES 201.89 TONS CHILEAN ROCK	86399	02/12/14		02/12/14		10594.04
	38940	1	01432 2460	SNOW - MATERIALS & SUPPLIES 22.91 TONS CHILEAN ROCK	86400	02/12/14		02/12/14		1048.82
	38941	1	01432 2460	SNOW - MATERIALS & SUPPLIES 50.68 TONS CHILEAN ROCK	86551	02/12/14		02/12/14		2662.23
	38942	1	01432 2460	SNOW - MATERIALS & SUPPLIES 139.04 TONS CHILEAN ROCK	86170	02/12/14		02/12/14		7303.78
										37,852.48
2352				PECO - 99193-01400						
	38943	1	01434 3610	STREET LIGHTING 99193-01400 12/26/13-1/28/14	020414	02/12/14		02/12/14		832.81
	38943	2	01433 2470	UTILITIES - TRAFFIC LIGHTS 99193-01400 12/26/13-1/28/14	020414	02/12/14		02/12/14		776.71
										1,609.52
3153				PECO - 01360-05046						
	38947	1	01409 7505	BOOT & PAOLI LED SIGN 01360-05046 1/1/14-2/1/14 BOOT LED	020314	02/12/14		02/12/14		57.75
										57.75

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Report Date : 02/12/14

Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1161				REILLY & SONS INC						
	38953	1	01430 2320	VEHICLE OPERATION - FUEL 94.6 GALLONS DIESEL	59051	02/12/14		02/12/14		427.50
	38954	1	01430 2320	VEHICLE OPERATION - FUEL 379.8 GALLONS DIESEL	59052	02/12/14		02/12/14		1716.32
										2,143.82
2108				SIDELINES SPORTSWEAR & PROMOTIONS						
	38955	1	01487 1910	UNIFORMS 66 GREEN TEES WITH EAST GOSHEN LOGO	3720	02/12/14		02/12/14		468.00
										468.00
1783				STATE WORKERS INSURANCE FUND						
	38956	1	01411 6000	VOLUNTEER FIREFIGHTER WORKERS COMP POLICY #05918452 INSTALL. 3 OF 11	05918452-3	02/12/14		02/12/14		4123.00
										4,123.00
910				US MUNICIPAL SUPPLY INC.						
	38957	1	01430 2330	VEHICLE MAINT AND REPAIR CABLE & BALL JOINT FOR PAVER	6051140	02/12/14		02/12/14		79.38
	38958	1	01432 2500	SNOW - MAINTENANCE & REPAIRS FLOW CURB BUMPERS & SHOE ASSEMBLIES	6051141	02/12/14		02/12/14		435.64
										515.02
2829				VERIZON - TWP.FIOS 11627						
	38960	1	01401 3210	COMMUNICATION EXPENSE JANUARY 28 - FEBRUARY 27, 2014	012814-11627	02/12/14		02/12/14		69.99
										69.99
1983				YALE ELECTRIC SUPPLY CO						
	38964	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS CABLES, WIRES, BOX COVERS, RECEP., CLAMP, GRID FAN BOX & 10W LED WALL PACK BRONZE	7314875-01	02/12/14		02/12/14		663.63
										663.63

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
241				C.C. SOLID WASTE AUTHORITY						
38911	1	06427	4502	LANDFILL FEES	35903	02/12/14		02/12/14		4023.56
				WEEK 2/3/14 - 2/6/14						
										4,023.56
										215,915.14
0 Printed, totalling										215,915.14

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	91,968.72	GENERAL FUND
03	03	1,413.00	SINKING FUND
05	05	118,509.86	SEWER OPERATING
06	06	4,023.56	REFUSE
		215,915.14	

PERIOD SUMMARY

Period	Amount
1402	215,915.14
	215,915.14

EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in bold	February 18, 2014
Item	Date
Comcast Franchise Renewal	February 18, 2014
Futurist Committee	February 18, 2014
Bicentennial Committee	February 18, 2014
Workforce Development Committee	February 18, 2014
Tobacco Cessation Committee	February 18, 2014
Hershey's Mill Dam	March 4, 2014
Comp Plan	March 4, 2014
Open Space Plan	March 4, 2014
Quarterly Report on Comp Plan Goals for ABCs	April 15, 2014
Quarterly Report Municipal Authority Projects	April 15, 2014
Quarterly Financial Reports	April 15, 2014
Quarterly Report on I&I	April 15, 2014
Quarterly Review of Right to Know Requests	April 15, 2014

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Futurist Committee

No:

List Date:

11/12/2013

Completed Date:

Description:

Create Futurist Committee

Date	Action
11/19/2013	Identify what we want the Committee to do and the time frame to do it.
11/19/2013	Board agreed to create Committee, seek volunteers and let Committee develop mission
12/17/2013	Notice on web page - We have one applicant
1/21/2014	Board to review resumes
2/18/2014	Interviews scheduled

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Bicentennial Committee

No:

List Date:

11/12/2013

Completed Date:

Description:

Create Committee for Bicentennial celebration in 2017, and develop and implement a plan for the event

Date	Action
11/19/2013	Approximately \$13,000 in funding from the original Friends of East Goshen account at the CC Community Foundation will be transferred to the new Friends of East Goshen Account
11/19/2013	Board agreed to create committee but not staff it until 2014
12/17/2013	Notice on web page
1/21/2014	Board to review resumes
2/18/2014	Senya Isayeff and Ray Halverson (WG) appointed to coordinate efforts

Item:	Workforce Development Committee	No:
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Completed Date:

The Workforce Development Committee has been tasked with creating and implementing an action plan to connect employers with specific needs with education providers

F:\Data\Shared Data\ABC'S\Board of Supervisors\To Do Schedule\2013\Workforce Development Committee.xlsx

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Tobacco Cessation Committee

No:

List Date:

12/17/2013

Completed Date:

Description:

Create a tobacco Cessation Committee

Date	Action
12/17/2013	Create a committee to help employees, spouses and dependents stop using tobacco products
1/21/2014	No activity
2/18/2014	No activity

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Comcast Franchise

No:

10

List Date:

12/18/2013

Completed Date:

Description:

Execute Comcast Franchise Agreement

Date	Action
4/16/2013	Kristin has been in contact with Kevin at Comcast, He wants to finish up some other agreement before starting on East Goshen's
7/16/2013	Kevin wants to use the Verizon agreement as a model. Kristin is marking up a draft agreement.
8/20/2013	Kristin is marking up a draft agreement.
9/17/2013	No sctivity
10/15/2013	Verizon Agreement has been sent to Comcast, We are waiting on their comments about the PEG language
11/19/2013	Verizon Agreement has been sent to Comcast, We are waiting on their comments about the PEG language. I spoke to Kevin Broadhurst about this and he is aware of our desire to have this completed .
12/17/2013	Nothing new
1/21/2013	Nothing new
2/18/2014	E-mailed Kevin asking about status