

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
February 18, 2014 – 7:00pm
Final Approved Minutes**

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul, Staff Accountant Brian McCool and ABC members Ginnie Newlin and Erich Meyer (Conservancy Board). Kathryn Yahraes was also in attendance.

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:05pm. Chuck Proctor led everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops and all those in uniform who keep us safe.

Recording of Meeting

No one indicated they would be recording the meeting.

Proposal to Update Township Website

Brian McCool reported that of the 15 proposals received for the Township's website redesign project, he believes vendor Revize Software Systems from Troy, Michigan best combines strong design elements with reasonable costs. (As this is a Professional Services contract, the Township is not required to use the lowest bidder.) The Board viewed some of the websites designed by Revize. Senya would like to obtain specs on what the cost would include, the terms of the agreement, and information on who would own the content. He would also like to know how a website by Revize would compare with the Township's current page in regard to the number of dropdown menus, etc. The Board agreed that Senya and Janet will work with Brian and Jon to obtain the desired information before awarding this bid.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Marty announced the Board met in Executive Session on February 11 and immediately before the meeting this evening to discuss personnel matters. The Historical Commission meeting scheduled for February 13 was cancelled. The Historical Commission will consider the application to remove the property at 1331 E. Strasburg Road from the Historic Resources Inventory at their meeting on February 25 at 7:00pm.

Comprehensive Plan Update

The Task Force has not met since the last BOS meeting, so there was no update.

Friends of East Goshen 501(c)3

The Friends have not met since the last BOS meeting, so there was no update.

Police Report

Chief Brenda Bernot reported the arrest of a person involved in an incident at Hershey's Mill. The individual was high on PCP and acting erratically.

There has been an increase in the number of DUI arrests by WEGO with drivers under the influence of alcohol, heroin and cocaine. Heroin use is on the rise in the region. The heroin available today is inexpensive, potent and dangerous. Some individuals who are addicted to prescription opiates and unable to obtain them for various reasons are turning to heroin.

Another Megan's Law offender has moved into the Township. Residents can check the Megan's Law website at www.pameganslaw.state.pa.us.

A phone stolen from an individual at the YMCA was recovered, and the guilty individuals have been charged.

Criminals are currently running several phone scams affecting East Goshen - the Wal-Mart "Mystery Shopper" scam, phone calls from individuals posing as computer technicians, scams involving MoneyGrams and Green Dot Money cards, scams where an individual is told they've won the Publisher's Clearinghouse or another prize and owe taxes on the prize, and scams by individuals purporting to be from the IRS. If you or someone you know has been victimized by such a scam, please report it to the police.

WEGO will once again be participating in the DEA National Take Back Initiative which will be held on Saturday, April 26, 2014 from 10:00am to 2:00pm at the Giant Food Store in Dilworthtown.

Malvern Fire Company Report

Malvern did not respond to any calls for service from East Goshen in January.

East Goshen Poet Laureate

Senya announced that the Township had a number of applicants for the role of Poet Laureate, and the Supervisors reviewed all applications. Senya nominated Virginia Strong Newlin as the first East Goshen Poet Laureate. Janet seconded the motion. Senya then read aloud the Joyce Kilmer poem "Trees" to Ginnie. He announced that Ginnie will be retiring from the Conservancy Board. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Ginnie thanked the Board and said she was honored to be chosen, especially as she is such an outspoken individual. Marty thanked her for so many years of service to the Township. He also thanked Kathryn Yahraes for her service to the Historical Commission.

Keep East Goshen Beautiful Day

Carmen moved to transfer responsibility for Keep East Goshen Beautiful Day from Kathryn and Jack Yahraes to the Conservancy Board. Kathryn and Jack have done an excellent job organizing Keep East Goshen Beautiful Day since 2007. Chuck seconded the motion. The Supervisors thanked Kathryn (Jack was not in attendance) for her work over the years on this important Township event. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

January 2014 Financial Report

Jon Altshul reported that as of January 31 the General Fund had YTD revenues of \$377,245 compared to expenses of \$1,076,285 for a negative variance of \$699,040, excluding pass-through accounts. Compared to the YTD budget, revenues were \$38,543 over budget while expenses were \$63,238 under budget for a negative budget variance of \$24,694 (primarily due to snow removal costs). The General Fund balance was \$5,584,763. Jon reported that Staff Accountant Brian McCool acted to get the Real Estate taxes out in January (rather than February 1) to take advantage of the lower postal rates, resulting in a significant cost savings to the Township. Senya asked Jon to thank Brian for his initiative.

Resolution 2014-32, Updating Road Restoration Specifications

Carmen moved to adopt Resolution 2014-32 which updates the road restoration specifications to be in line with PennDOT's change in specs for bituminous concrete. Senya seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Recreation Programs

The Board reviewed a memo from Director of Recreation Jason Lang outlining his recommendation for 2014 Recreation Programs. Senya moved that \$13,492 in revenue and \$13,492 in expenses be appropriated in 2014 and that staff be authorized to implement the programs outlined by Jason Lang in his January 28 memo to the Board. Carmen seconded the motion. Senya noted that the full-day summer camp for children is a service to East Goshen residents, and Jason Lang should be supported in any way possible as he implements this program. Several Supervisors then stated how impressed they are with Jason's enthusiasm and energy. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Clymer's Woods Sign

The Board reviewed a revised rendering of a sign for placement at the Clymer's Woods location. Senya suggested the word "Reforestation" to be changed to "Forestation." Senya moved to authorize staff to order the sign from Marsh Creek Signs with the suggested change. Carmen seconded the motion. Resident Bill Egan requested that the back of the sign contain information about the project and founding father George Clymer. Rick said this information is already posted at the kiosk in the park but it can be added to the back of this sign as well. Senya revised his motion to indicate that information about the project and George Clymer be added to the back of the sign. Carmen seconded the revised motion. There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Review of Minutes

The Board agreed to table the minutes of February 11 until the next meeting.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for February 14, 2014. The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Futurist Committee – Interviews have been scheduled.

Bicentennial Committee – Senya D. Isayeff and Ray Halverson (West Goshen) have been appointed to this Committee and will coordinate their efforts.

Workforce Development Committee – No activity to report.

Tobacco Cessation Committee – No activity to report.

Comcast Franchise – Kevin Broadhurst has been requested to provide a status update to the Township.

Correspondence & Reports of Interest

None.

Meetings & Dates of Importance

Marty noted the upcoming meetings as listed in the agenda.

Public Comment Period

None.

Adjournment

There being no further business, the regular meeting was adjourned at 8:24pm.

Executive Session

The Board met in Executive Session after the regular meeting to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachments: Treasurer's Report

February 14, 2014

**TREASURER'S REPORT
2014 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$146,089.95
Earned Income Tax	\$466,909.92
Local Service Tax	\$19,565.02
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$69,981.17
Total Receipts:	\$702,546.06

Accounts Payable	\$92,618.72
<u>Electronic Pmts:</u>	
Health Insurance	\$48,104.01
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$16,552.98
Payroll	\$53,309.37
Total Expenditures:	\$210,585.08

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels:	\$0.00

Expenditures:	\$0.00
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SINKING FUND

Interest Earned	\$0.00
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Expenditures:	\$2,118.60
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TRANSPORTATION FUND

Interest Earned	\$0.00
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Expenditures:	\$0.00
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SEWER OPERATING FUND

Receipts	\$77,500.65
Interest Earned	\$0.00
Total Sewer:	\$77,500.65

Accounts Payable	\$118,509.86
Debt Service	\$34,928.09
Credit Card	\$0.00
Total Expenditures:	\$153,437.95

REFUSE FUND

Receipts	\$16,187.46
Interest Earned	\$0.00
Total Refuse:	\$16,187.46

Expenditures	\$4,023.56
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SEWER SINKING FUND

Interest Earned	\$0.00
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Expenditures	\$0.00
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OPERATING RESERVE FUND

Receipts	\$0.00
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Expenditures	\$0.00
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Events Fund

Receipts	\$0.00
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Expenditures	\$0.00
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