

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
March 18, 2014 – 7:00pm
Final Approved Minutes**

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio and Janet Emanuel. Supervisor Chuck Proctor was absent. Also present were Township Manager Rick Smith, CFO Jon Altshul, ABC member Erich Meyer (Conservancy Board), Poet Laureate Ginnie Newlin, and Derek Davis (assistant to State Rep. Dan Truitt).

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00pm. Sgt. Guy Rosato led everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops and all those in uniform who keep us safe.

Recording of Meeting

No one indicated they would be recording the meeting.

Chairman's Report

Marty reported that the Board met in Executive Session on March 11 on a police matter. He also announced that action on the request to remove the property at 1331 E. Strasburg Road from the Historic Resources Inventory has been deferred to the Board's April 1 meeting.

Comprehensive Plan Update

None.

Friends of East Goshen Update

Senya reported that several volunteers have applied to join the Friends.

Public Comment on Non-Agenda Items

None.

Police Report

Sgt. Guy Rosato reported there will be a DEA Drug Take Back event on April 26 at the Giant in Dilworthtown, where residents can safely dispose of their unwanted or expired medications. The police are investigating an incident of vandalism at the pond on Barker Drive and know where a suspect lives but have not been able to make contact yet. Thefts of valuables from unlocked vehicles continue to be an issue; there were recent incidents on Rossmore Drive and Towne Drive. Identity theft, Green Dot card scams and incidents of fraud are also a constant problem. Carmen suggested that the police work with Hershey's Mill to get something posted to Channel 20.

Malvern Fire Report

Malvern responded to one automatic fire alarm in East Goshen in February.

Financial Report

Jon Altshul reported that as of February 28 the General Fund had year-to-date revenues of \$1,650,208 compared to expenses of \$1,798,401 for a negative variance of \$148,193 excluding pass-through accounts. Compared to the year-to-date budget, revenues were \$61,307 under budget while expenses were \$113,524 over budget for a negative variance of \$174,831. The General Fund balance was \$6,070,319. Among non-core revenues, Earned Income Tax was \$127,371 under-budget through February. Net of core revenues, Public Works was over budget by \$132,066, attributable to the hard winter. Pennsylvania was not able to document sufficient costs from the storms this winter to be eligible for any FEMA relief funds. Carmen requested that Rick send letter to state and federal legislators asking them to regionalize the threshold for storm relief. Derek Davis of Dan Truitt's office suggested the Township address their concerns directly to the federal level.

Boot Road

Rick reported that the Boot Road traffic congestion issue was a topic of discussion at the March 10 COG meeting. Casey LaLonde of West Goshen said it may be possible to create two lanes at the south-bound off ramp to Route 202. West Goshen is also looking into upgrading the traffic signals at the off ramps. Randy Waltermeyer of CCPC said the bridge over Route 202 is structurally sound and not scheduled for replacement anytime soon. The focus of discussion was then on variations of the original restriping project.

Rick confirmed that West Goshen has agreed to split the cost of the project, so he has instructed Orth-Rodgers to proceed with quantifying the improvements in the levels of service that various scenarios would provide. This should be completed in early April.

Senya said the only significant impact to congestion in the absence of a bridge expansion will be made if employers stagger their workers' hours. Marty reported that several of the larger business are already doing that. Mars even has a computerized system that monitors traffic and advises employees when to leave for the day.

Public Comment: Tom Rath of Eastwick Circle expressed concern on behalf of himself and other residents about the Boot road restriping/expansion issue. The residents are opposed to revisiting this issue again and are just as concerned as they were when this issue was first discussed several years ago. Sometimes people have to accept things as they are and live with it. Everyone knows that traffic is bad around King of Prussia on a Saturday, for instance, but they deal with it. Americans love the quaintness of small European towns where there is not the constant development and expansion that Americans have come to expect over here. Marty assured Mr. Rath that the Board is very sensitive to this matter and is well aware of the situation with respect to concerns for the school, etc. However, because it's always better to have more information than not, the Township is getting updated information from Orth-Rodgers.

Proposal to Update Township Website

Jon shared the results of an informal survey of users regarding the Township website. At Senya's suggestion, the Board agreed to form a committee of knowledgeable residents to make recommendations regarding the Township website, including which vendor to select to update the site. The staff will advertise for volunteers. Senya would also like to have Dr. Pearson from West Chester University make a presentation to the Board.

Open Space & Recreation Plan

Janet, Marty and Rick plan to meet with Ann Toole to discuss the draft plan.

2013 Deer Management Program

Marty acknowledged receipt of the results of the 2013 Deer Management season from Mark Gordon. No action was necessary on the part of the Board.

Yard Waste Collection in April

Senya moved to authorize two additional yard waste collections in April per the recommendation of staff. This will help facilitate removal of extra tree debris resulting from the difficult winter. The extra collections will cost the Township \$2,500. Janet seconded the motion. There was no discussion or public comment. The motion passed unanimously.

Request for Waiver of Late Penalty

The Board discussed a request by Jacqueline Reese, owner of 125 Rossmore Lane, for a waiver of a \$19 late penalty fee for her sewer and refuse bill. Marty said he believes the Township resolution is onerous and recommended it be modified to allow residents one waiver per 12-month period after they have a record of three on-time payments. Jon cautioned against setting a precedent and Carmen agreed.

Senya moved to instruct the staff to collect the \$19 late fee from Ms. Reese. Carmen seconded the motion and said the current system is "not broken."

Public Comment: Tom Rath, Eastwick Circle – Said it's a bad idea to change a policy that isn't broken.

Public Comment: Erich Meyer - Said he agreed not to waive the penalty for this property owner. She currently rents the property out at \$4,200 a month and should be able to afford \$19 for paying her bill late. Furthermore, she should look into having her bills set up for automatic payment through her bank so this does not happen again.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

April Meeting Schedule

The Board agreed to schedule the second meeting in April for the 22nd (instead of April 15th), due to the conflict with the PSATS conference.

Any Other Matter

Resolution 2014-118 – Marty moved to adopt Resolution 2014-118 concerning dedication of the additional public road right of way at 1637 Manley Road. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

New Cell Tower Regulations – Marty moved for East Goshen to participate in the WCACOG project to have Andy Rau and Dan Cohen update the cell tower regulations in the Township Ordinance at a cost not to exceed \$5,000. Senya seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

ABC Orientation Manual – Marty thanked Rick for doing such a nice job updating the manual. The two things he wants added are each ABC's reporting obligations and the four or five top responsibilities of each ABC. He noted that the Board needs to be more thorough in educating the ABCs as to their responsibilities.

Review of Minutes

The Board reviewed and corrected the draft minutes of March 4. Marty stated that the minutes would stand approved as corrected.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for March 13, 2014. The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices with the exception of invoice #140211 from Lenni Electric for a repair to the brine tank pump in the amount of \$354.25. (Staff will check to see if the manufacturer will cover this expenditure as the brine tank is under warranty.) Janet seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Futurist Committee – First meeting scheduled for March 25.

Bicentennial Committee – Staff is reaching out to other local municipalities who have celebrated a similar event.

Workforce Development Committee – No activity.

Tobacco Cessation Committee – The Committee has created a handout and scheduled a program for employees.

Comcast Franchise – Rick has left voicemail for Kevin Broadhurst. The current agreement expires October 2015.

Correspondence & Reports of Interest

Marty acknowledge receipt of a March 17, 2014 letter from PPL on the subject of "Notification of 24/7 activity on PPLIEC pipeline right-of-way."

Meetings & Dates of Importance

Marty noted the upcoming meetings as listed in the agenda.

Public Comments on Non-Agenda Items

Resident Carol Rennard of 405 N. Chester Road, on behalf of the Goshen Fire Company, asked if the Township could advertise the Fire Company's monthly breakfast fundraisers on the new electronic bulletin board. The Board said this would be fine and advised Ms. Rennard to provide the list of dates to the staff.

Poet Laureate Ginnie Newlin asked for authorization to form a Poet Laureate Committee. Marty told her she was authorized to do this. She also asked for authorization to develop a poetry workshop program to take into local schools. The Board advised her to work with Park & Rec and Jason Lang on this. Senya then requested that Ginnie write a poem to commemorate the Township's upcoming bicentennial.

Resident Tom Rath expressed concern about a pump station which Sunoco plans to install in West Goshen. The Board explained to him that Sunoco has a use by right to build the pump station. Resident testimony given at the public hearing may be used to help shape conditions the West Goshen Zoning Hearing Board places on Sunoco, but since it's a use by right, resident testimony will not be able to stop Sunoco from installing it.

Adjournment

There being no further business, the regular meeting was adjourned at 8:48pm.

Executive Session

The Board met in Executive Session after the regular meeting to discuss the police labor contract.

Anne Meddings
Recording Secretary

Attachments: Treasurer's Report

March 13, 2014

TREASURER'S REPORT
2014 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$498,265.83
Earned Income Tax	\$101,829.63
Local Service Tax	\$11,375.12
Transfer Tax	\$30,828.35
General Fund Interest Earned	\$1,331.47
Total Other Revenue	\$46,257.10
Total Receipts:	<u>\$689,887.50</u>

Accounts Payable	\$439,987.08
<u>Electronic Pmts:</u>	
Health Insurance	\$36,499.55
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$16,552.98
Payroll	\$101,324.94
Total Expenditures:	<u>\$594,364.55</u>

STATE LIQUID FUELS FUND

Receipts	\$393,178.51
Interest Earned	\$0.00
Total State Liquid Fuels:	<u>\$393,178.51</u>

Expenditures:	<u>\$3,595.00</u>
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SINKING FUND

Interest Earned	<u>\$488.47</u>
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Expenditures:	<u>\$12,016.98</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$194.09</u>
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Expenditures:	<u>\$0.00</u>
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SEWER OPERATING FUND

Receipts	\$283,745.60
Interest Earned	\$59.28
Total Sewer:	<u>\$283,804.88</u>

Accounts Payable	\$21,358.59
Debt Service	\$34,928.09
Credit Card	\$0.00
Total Expenditures:	<u>\$56,286.68</u>

REFUSE FUND

Receipts	\$39,968.90
Interest Earned	\$28.86
Total Refuse:	<u>\$39,997.76</u>

Expenditures	<u>\$59,056.96</u>
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SEWER SINKING FUND

Interest Earned	<u>\$197.93</u>
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Expenditures	<u>\$5,649.00</u>
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OPERATING RESERVE FUND

Receipts	<u>\$17.26</u>
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Expenditures	<u>\$0.00</u>
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Events Fund

Receipts	<u>\$0.52</u>
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Expenditures	<u>\$0.00</u>
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