

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**Tuesday, May 13, 2014**  
**7:00 PM**

**Board will meet in executive session from 6:30 – 7:00 pm to conduct ABC interviews. The formal meeting will commence at 7:00 pm.**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman's Report
  - a. Comp Plan Task Force Update - None
  - b. Friends of East Goshen Update - None
  - c. Announce collection drive for soldiers – in coordination with FSFOT (“For Sale Free Or Trade”) and the Westtown-East Goshen Police Department – Sunday, June 1 9-12pm at Westtown-East Goshen Police Department, 1041 Wilmington Pike, West Chester
7. Public Hearings
  - a. None
8. Police/EMS Report
  - a. Westtown East Goshen Police – None
  - b. Goshen Fire Co - None
  - c. Malvern Fire Co. – Monthly Fire Operations Report – April 2014
  - d. East Goshen Fire Marshal
9. Financial Report – April 2014
10. Old Business
  - a. Consider Utilities Collection Resolution 2014-44
  - b. Acknowledge William Mullray's (of Manley Road Construction Partners) acceptance of approval of the Land Development Plan for 1637 Manley Road subject to the conditions outlined.
  - c. Consider 925 St Andrews Drive
11. New Business
  - a. Consider Board's position on variance request by CTDI
  - b. Consider Board's position on variance request by 1556 Millrace Lane
  - c. Consider purchase of six new computers
12. Any Other Matter
13. Approval of Minutes
  - a. April 16, 2014
  - b. April 22, 2014
  - c. May 6, 2014
14. Treasurer's Report
  - a. May 8, 2014

15. Review Action List

a. May 13, 2014

16. Correspondence, Reports of Interest

a. None

17. Dates of Importance


May 12, 2014	Municipal Authority	7:00 PM
May 13, 2014	Board of Supervisors	7:00 PM
May 14, 2014	Conservancy Board	7:00 PM
May 15, 2014	Openspace Rec Task Force	7:00 PM
May 19, 2014	Annual Planning Session	10:00 AM
May 19, 2014	Commerce Commission	7:00 PM
May 19, 2014	Deer Committee	7:00 PM
May 20, 2014	Primary Election	7 AM – 8 PM
	No Board of Supervisors Meeting	
May 26, 2014	Office Closed	
	Memorial Day	
May 26, 2014	Comp Plan Task Force rescheduled for May 28	
May 27, 2014	Friends of EGT	7:00PM
May 28, 2014	Comp Plan Task Force	7:00 PM

Newsletter mailing date approximately June 13

18. Public Comment – Hearing of Residents

19. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.



In coordination with FSFOT and the  
Westtown-East Goshen Police  
Department, Kelly Piscitello, local  
Westtown resident is hosting a

# COLLECTION DRIVE FOR SOLDIERS

**SUNDAY JUNE 1ST, 2014 9AM-12NOON**

Westtown-East Goshen Police Department  
1041 Wilmington Pike, West Chester

## NEEDED ITEMS

Drink Mixes/Tea/Coffee  
Energy/Granola Bars  
Beef Jerky & Other Snacks  
Travel Sized Toiletries  
Sunblock  
Books/Magazines/Puzzles  
Cards  
Batteries



Questions please e-mail [kelly@piscitello.org](mailto:kelly@piscitello.org)





## Malvern Fire Company

424 East King Street  
P.O. Box 435  
Malvern, PA 19355

Main 610-647-0693  
Fax 610-647-0249  
www.malvernfireco.com

### Monthly Fire Operations Report - April 2014

Calls for Month: 21			Year Total: 130	
Call Type	Malvern	Willistown	East Goshen	Other
Accident	1	0	0	0
Automatic Fire Alarm	3	8	0	0
Cover	1	0	0	0
EMS Assist	1	2	0	0
Fire Police	1	0	0	0
Gas Leak - Outside	0	1	0	0
Investigation - Inside	0	1	0	0
Structure Fire	0	0	0	2
<b>MONTH TOTAL</b>	7	12	0	2
<b>YEAR TOTAL</b>	35	72	2	21

Mutual Aid	Given	Received	Month Total	Year Total
Berwyn Fire Co.	1	0	1	5
East Whiteland Fire Co.	2	0	2	15
Goodwill Fire Co.	0	0	0	1
Goshen Fire Co.	0	0	0	3
Newtown Sq. Fire Co.	0	0	0	7
Paoli Fire Co.	0	0	0	3
Radnor Fire Co.	0	0	0	1
West Whiteland Fire Co.	0	0	0	2

Total Value of Property & Contents	Total Month Loss	Total Year Loss	Total Saved
\$1,050,000	\$0	\$2,500	\$1,047,500

Number of Personnel Attending Calls	Year Total	Hours in Service	Year Total
174	1,083	89.55	735.63

Number of Training Sessions	Year Total	Hours in Service	Year Total
6	18	145.5	520.5

Number of Special Assignments	Year Total	Hours in Service	Year Total
1	5	37.5	53.5

Total Hours in Service (Month)	Total Hours in Service (Year)
272.55	1,309.63

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: April 2014 Financial Report  
Date: May 8, 2014

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As of April 30, 2014, the general fund had year-to-date revenues of \$3,904,514 compared to expenses of \$3,178,235 for a positive variance of \$726,278, excluding pass through accounts. Compared to the YTD budget, revenues were \$16,719 under-budget, while expenses were \$200,129 over-budget for a negative budget variance of \$216,848. The general fund balance was \$7,013,031.

Net of core revenues, Public Works was over-budget by \$175,435 due to the severe winter. The remaining departments were all under-budget. Administration was aided by the receipt of a check in late April from our insurance company for \$76,331 for the balance of damages related to the January 8<sup>th</sup> building flood.

Among noncore revenues, Earned Income Tax receipts continued to lag, coming in \$198,789 under-budget through April. This was due to the Keystone's collections push in late 2013 that resulted in an offsetting slowdown in the early part of this year. However, in early May, we received an EIT disbursement of \$458,100, which is the largest weekly disbursement in Township history and suggests that EIT performance will be at budget moving forward.

## Other funds

Other funds continue to be in a strong position through April.

- The **State Liquid Fuels Fund** had \$393,306 in revenue and no expenses.
- The **Sinking Fund** had \$25,091 in revenue and \$71,399 in expenses. The fund balance is \$6,549,021.
- The **Transportation Fund** had \$23,109 in revenues and \$16,394 in expenses. The fund balance is \$1,069,552.
- The **Sewer Operating Fund** had \$1,100,010 in revenues and \$1,039,507 in expenses. The fund balance is \$647,014.
- The **Refuse Fund** had \$309,745 in revenues and \$306,418 in expenses. The fund balance is \$786,974.
- The **Sewer Sinking Fund** had \$848.35 in revenues and \$32,756 in expenses. The fund balance is \$1,788,585.
- The **Operating Reserve Fund** had \$74 in revenues and no expense. The fund balance is \$500,082.
- The **Events Fund** had \$2 in revenue and no expenses. The fund balance is \$15,002.

**EAST GOSHEN TOWNSHIP**  
**APRIL 2014 FINANCIAL RESULTS**  
**April 30, 2014**

<b>Account Title</b>	<b>Annual Budget</b>	<b>Y-T-D Budget</b>	<b>Y-T-D Actual</b>	<b>Budget-Actual Variance</b>
<b>GENERAL FUND</b>				
EMERGENCY SERVICES EXPENSES	4,080,238	1,556,767	1,493,548	(63,219)
PUBLIC WORKS EXPENSES	2,350,469	543,490	719,121	175,631
ADMINISTRATION EXPENSES	1,590,156	492,398	611,981	119,583
ZONING/PERMITS/CODES EXPENSES	448,790	157,547	149,179	(8,368)
PARK AND RECREATION EXPENSES	577,466	163,925	140,427	(23,498)
<b>TOTAL CORE FUNCTION EXPENSES</b>	<b>9,047,119</b>	<b>2,914,127</b>	<b>3,114,256</b>	<b>200,129</b>
EMERGENCY SERVICES REVENUES	87,904	12,440	8,903	(3,537)
PUBLIC WORKS REVENUES	830,930	123,462	123,658	196
ADMINISTRATION REVENUES	321,404	96,986	222,349	125,363
ZONING/PERMITS/CODES REVENUES	286,900	73,809	133,831	60,022
PARK AND RECREATION REVENUES	135,964	15,091	22,748	7,657
<b>TOTAL CORE FUNCTION REVENUES</b>	<b>1,663,102</b>	<b>321,788</b>	<b>511,489</b>	<b>189,701</b>
<b>NET EMERGENCY SERVICES EXPENSES</b>	<b>3,992,334</b>	<b>1,544,327</b>	<b>1,484,645</b>	<b>(59,682)</b>
<b>NET PUBLIC WORKS EXPENSES</b>	<b>1,519,539</b>	<b>420,028</b>	<b>595,463</b>	<b>175,435</b>
<b>NET ADMINISTRATION EXPENSES</b>	<b>1,268,752</b>	<b>395,412</b>	<b>389,632</b>	<b>(5,780)</b>
<b>NET ZONING/PERMITS/CODES EXPENSES</b>	<b>161,890</b>	<b>83,738</b>	<b>15,347</b>	<b>(68,391)</b>
<b>NET PARK AND RECREATION EXPENSES</b>	<b>441,502</b>	<b>148,834</b>	<b>117,679</b>	<b>(31,155)</b>
<b>CORE FUNCTION NET SUBTOTAL</b>	<b>7,384,017</b>	<b>2,592,339</b>	<b>2,602,767</b>	<b>10,428</b>
DEBT - PRINCIPAL	456,000	0	0	0
DEBT - INTEREST	189,721	63,979	63,979	0
<b>TOTAL DEBT</b>	<b>645,721</b>	<b>63,979</b>	<b>63,979</b>	<b>0</b>
<b>TOTAL CORE FUNCTION NET</b>	<b>8,029,738</b>	<b>2,656,318</b>	<b>2,666,746</b>	<b>10,428</b>
<b>NON-CORE FUNCTION REVENUE</b>				
EARNED INCOME TAX	4,840,552	1,445,000	1,246,211	(198,789)
REAL ESTATE PROPERTY TAX	1,981,993	1,773,440	1,805,737	32,297
REAL ESTATE TRANSFER TAX	515,000	171,667	127,674	(43,993)
CABLE TV FRANCHISE TAX	430,000	107,500	114,938	7,438
LOCAL SERVICES TAX	310,000	92,541	91,189	(1,352)
OTHER INCOME	39,132	9,297	7,275	(2,022)
<b>TOTAL NON CORE FUNCTION REVENUE</b>	<b>8,116,677</b>	<b>3,599,445</b>	<b>3,393,025</b>	<b>(206,420)</b>
<b>NET RESULT</b>	<b>86,939</b>	<b>943,127</b>	<b>726,279</b>	<b>(216,848)</b>



SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")  
ALL FUNDS APRIL 2014  
\* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	SINKING FUND	TRANSPORT FUND	REFUSE FUND	SEWER OP. FUND	SEWER SINK FUND	OPERATING RESERVE	EVENTS FUND	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY
1/1/14 BEGINNING BALANCE	\$6,354,203	\$152	6,595,329	1,053,158	783,647	\$586,512	\$1,820,492	\$500,008	\$15,000	\$17,708,501	\$1,598,270
<b>RECEIPTS</b>											
310 TAXES	\$3,389,690	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,389,690	\$0
320 LICENSES & PERMITS	\$20,156	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,156	\$0
330 FINES & FORFEITS	\$8,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,903	\$0
340 INTERESTS & RENTS	\$41,471	\$127	\$25,091	\$919	\$496	\$290	\$848	\$74	\$2	\$69,319	\$533
350 INTERGOVERNMENTAL	\$0	\$393,179	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$393,179	\$0
360 CHARGES FOR SERVICES	\$183,706	\$0	\$0	\$0	\$309,250	\$915,329	\$0	\$0	\$0	\$1,408,285	\$26,846
380 MISCELLANEOUS REVENUES	\$404,885	\$0	\$0	\$22,190	\$0	\$184,390	\$0	\$0	\$0	\$611,465	\$423
390 OTHER FINANCING SOURCES	\$91,312	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$91,312	\$21,000
	\$4,140,124	\$393,306	\$25,091	\$23,109	\$309,745	\$1,100,010	\$848	\$74	\$2	\$5,992,309	\$48,802
<b>EXPENDITURES</b>											
400 GENERAL GOVERNMENT	\$468,386	\$0	\$45,073	\$0	\$0	\$0	\$32,756	\$0	\$0	\$546,216	\$0
410 PUBLIC SAFETY	\$1,891,841	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,891,841	\$0
420 HEALTH & WELFARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
426 SANITATION & REFUSE	\$30,300	\$0	\$0	\$0	\$306,418	\$878,795	\$0	\$0	\$0	\$1,215,513	\$49,068
430 HIGHWAYS, ROADS & STREETS	\$803,159	\$0	\$20,195	\$6,715	\$0	\$0	\$0	\$0	\$0	\$830,069	\$0
450 CULTURE-RECREATION	\$124,688	\$0	\$6,131	\$0	\$0	\$0	\$0	\$0	\$0	\$130,819	\$0
460 CONSERVATION & DEVELOPMENT	\$788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$788	\$0
470 DEBT SERVICE	\$83,212	\$0	\$0	\$0	\$0	\$139,712	\$0	\$0	\$0	\$222,924	\$0
480 MISCELLANEOUS EXPENDITURES	\$272,019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$272,019	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$0	\$21,000	\$0	\$0	\$0	\$21,000	\$0
	\$3,474,393	\$0	\$71,399	\$6,715	\$306,418	\$1,039,507	\$32,756	\$0	\$0	\$4,931,189	\$49,068
2014 SURPLUS/(DEFICIT)*	665,731	\$393,306	(\$46,308)	\$16,394	\$3,327	\$60,503	(\$31,908)	\$74	\$2	\$1,061,121	(\$266)
CLEARING ACCOUNT ADJUSTMENTS	(\$6,903)										
4/30/14 BALANCE	\$7,013,031	\$393,458	\$6,549,021	\$1,069,552	\$786,974	\$647,014	\$1,788,585	\$500,082	\$15,002	\$18,762,720	\$1,598,005

**bill@mullraybuilders.com**

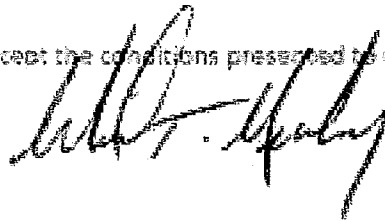
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**From:** bill@mullraybuilders.com  
**Sent:** Wednesday, April 30, 2014 3:55 PM  
**To:** bill@mullraybuilders.com  
**Subject:** FW: 1637 Manley Dr. / LD Plan for Lot 1  
**Attachments:** Manley well permit.pdf

**From:** bill@mullraybuilders.com  
**Sent:** Tuesday, April 29, 2014 11:14 AM  
**To:** 'Mark Gordon'  
**Subject:** RE: 1637 Manley Dr. / LD Plan for Lot 1

East Goshen Board of Supervisors,

I, William Mullray, of Manley Road Construction Partners, LP, accept the conditions presented to me for the property located at 1637 Manley Road, West Chester, PA 19380.



**From:** Mark Gordon [mailto:mgordon@eastgoshe.org]  
**Sent:** Thursday, April 24, 2014 9:06 AM  
**To:** bill@mullraybuilders.com; 'John Smirga'; 'Nathan Cline'  
**Subject:** 1637 Manley Dr. / LD Plan for Lot 1

Gentlemen,

Here is the Board of Supervisors letter from Tuesday Night.  
Please get back to me as soon as possible.

-Mark

**Mark A. Gordon, CFM**  
Director of Code Enforcement / Zoning Officer  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
O: 610-692-7171  
F: 610-692-8950  
mgordon@eastgoshe.org  
www.eastgoshe.org



**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice (610) 692-7171  
Fax (610) 425-8950  
E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: May 8, 2014  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: 925 St Andrews Drive

Following up on comments made at the May 6, 2014 meeting the Public Works Department replaced the storm sewer pipe located between the Saul's (927 St Andrews) and the Baird's (929 St Andrews) properties.

Prior to the start of the project Mark spoke to and met with Ms. Baird. There was a pine tree that was very close to the existing pipe and since the excavation would remove all of the roots on one side of the tree, Mark was concerned that the tree would fall onto her house during the next storm. Accordingly he advised her that the tree would have to be removed.

Mark was initially unable to contact Mr. & Mrs. Saul by phone so he sent a letter. He then spoke to Ms. Saul by telephone before the work started and she did not express any concerns about the project. He does not recall the subject of "eminent domain" coming up in the conversation.

Lastly he met with Mr. Ryan about his drainage concerns. The pine tree was ultimately removed and the pipe was replaced.

**Next Steps:**

If the HOA does not want to relocate the swale the Ryan's may want to consider installing additional river rock as needed to stabilize the swale and request that the HOA's landscaper regularly pick-up the branches and debris from the open space. These actions would prevent debris from being caught by the fence and minimize further erosion.

Finally, it was suggested that if HOA would be willing to grant an easement for a relocated swale, the Township could then construct the new swale at its expense. I do not think this is a viable solution since we have over 130 outfalls, the majority of which discharge stormwater onto private property.

RYAN  
925

SAUL  
927

RIPE

BAIRD  
929

# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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**Date:** 5/8/2014  
**To:** Board of Supervisors  
**From:** Mark Gordon, Zoning Officer *mlg*  
**Re:** CTDI Variance Requests / 1336 Enterprise Drive

Dear Board Members,

A their meeting last night the Planning Commission voted in favor of the variance requests for CTDI.

**DRAFT MOTION:**

Mr. Chairman, I move that we support the Zoning Variance requests for CTDI at 1336 Enterprise Drive, from §240-22.Q(5) and §240-22.N., as outlined in their application, with conditions. The property is located in the Business Park District of the Township and the proposed relief will not pose any significant impacts to the character of the Business Park nor pose significant impacts on the adjacent residential neighborhoods:

- 1.) Permit a maximum of two (2) wall signs for the establishment
- 2.) Permit the wall signs to have a maximum height of 39 feet above the finished grade of the building, directly beneath the signs.
- 3.) The applicant shall install a dimming mechanism that will allow adjustment of the sign lighting to the satisfaction of the Township.
- 4.) The sign illumination will turn off at no later than 10 pm.



EAST GOSHEN TOWNSHIP  
PLANNING COMMISSION  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

May 8, 2014

East Goshen Township  
Board of Supervisors  
1580 Paoli Pike  
West Chester, Pa. 19380

Re: 1336 Enterprise Drive / Dimensional and Use Variance Requests  
53-4-156

Dear Board Members:

At their meeting on May 8, 2014 the Planning Commission voted in favor of the following motion:

Mr. Chairman, I move that we recommend that the Board of Supervisors support the Zoning Variance requests for CTDI at 1336 Enterprise Drive, from §240-22.Q(5) and §240-22.N., as outlined in their application, with conditions. The property is located in the Business Park District of the Township and the proposed relief will not pose any significant impacts to the character of the Business Park nor pose significant impacts on the adjacent residential neighborhoods:

- 1.) Permit a maximum of two (2) wall signs for the establishment
- 2.) Permit the wall signs to have a maximum height of 39 feet above the finished grade of the building, directly beneath the signs.
- 3.) The applicant shall install a dimming mechanism that will allow adjustment of the sign lighting to the satisfaction of the Township.
- 4.) The sign illumination will turn off at no later than 10 pm.

Sincerely,



Mark A. Gordon  
Zoning Officer

**EAST GOSHEN TOWNSHIP  
ZONING HEARING BOARD APPLICATION**

1580 PAOLI PIKE WEST CHESTER, PA 19380-6199  
PHONE (610)-692-7171 FAX (610)-692-8950

Name of Applicant: Communications Test Design, Inc.  
Applicant Address: 7373 Enterprise Drive  
West Chester, PA 19380  
Telephone Number: 610 793 8276 Fax Number: 610-429-3861  
Email Address: manderson@ctdi.com  
Property Address: 1336 Enterprise Drive  
West Chester, PA 19380  
Tax Parcel Number: 53-4-154 Zoning District: BP Acreage: 4.1

**Purpose of Application (check one)**

- ☒ Variance (Type: ☒ Use Variance ☒ Dimensional Variance)  
☐ Special Exception  
☐ Appeal determination of the Zoning Officer  
☐ Other \_\_\_\_\_

**Sections of Zoning Ordinance in which relief is sought:**

240-22-Q(5) Quantity of signs per building - we are asking for 2

240-22-N Sign Height, we are asking for 39'

**Description of the Zoning Relief requested and the future use of the property:**

Please see attached, E1

We hereby acknowledge that we have read this application and state that the above is correct and agree to comply with all provisions of the East Goshen Township Zoning Ordinance applicable to this project and property.

Michael A. Anderson  
Signature of Applicant

4/24/2014  
Date

**\*Please review the formal application and review procedures on page three.**

## Attachments

- E1 Description of Zoning relief requested and future use of property statement
- CTDI Logo, size and construction design details
- Series 125 Backlit lettering details w/electrical specifications
- Series 130 Aluminum Channel lettering details
- A-100, 1336 Enterprise Drive Site Plan
- A-201, Exterior Building sign detail
- Architect renderings (3 pages)
- Example of similar CTDI backlit signage used in Chicago



E1

## Description of Zoning Relief requested and future use of property:

### Future Use for 1336 Enterprise Drive by Communications Test Design Inc. (CTDI)

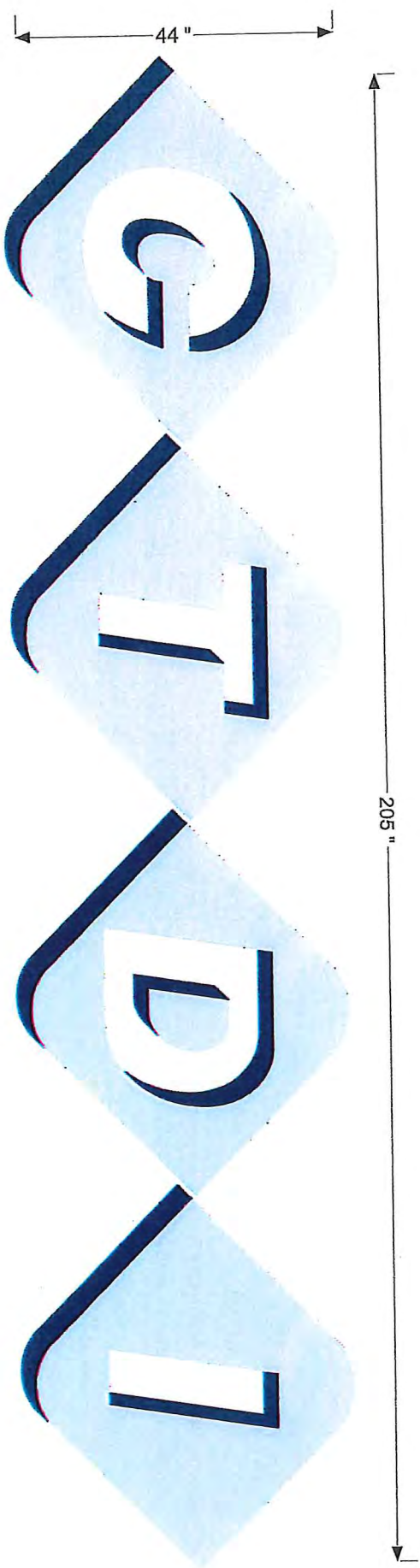
As we celebrate our 40<sup>th</sup> year in business, we have enjoyed our partnership with East Goshen Township and the West Chester community. We have grown into one of the largest companies in the area with an established history and a commitment for continued growth in East Goshen Township. The recent acquisition of 1336 Enterprise Drive has given us needed room to support the continued growth of our business. Our customer base comprises high end technology companies from all over the world that often visit our facilities. The 1336 Enterprise Drive location will house our Human Resources and Accounting Departments as well as our Network Deployment Services Division. Activities in the building will consist of office and clerical functions. This building will have regular visitor traffic from potential new hires and high end technology clientele. First impressions are critical in attracting the best employees and customers alike. Top to bottom renovations on the inside of building are in process to bring 1336 up to date in appearance, efficiency, comfort and safety. We feel the placement of our logo on the outside of the building is also critical to establishing a best first impression of our company. Due to some pre-existing conditions, we are asking for relief to the following zoning rules for signage that apply to the BP zoning area.

### Description of Zoning Relief Requested


**Section 240-22-Q(5)** states that one sign per building be allowed in the BP district. We request the placement of 2 signs on 1336 Enterprise Drive. The first sign (south side listed as location 1 on the plans) will be placed on the Paoli Pike side of the building to assist visitors approaching the corporate park entrance with identifying our building. The second sign will be placed on the parking lot side (North side listed as location 2 on the plans) of the building. The parking lot entrance is off a side street entrance and this signage will help visitors find our building when entering the business park from Boot Rd. The extra signage will allow visitors and customers to easily locate this new CTDI facility regardless of the direction that they enter the business park. 1336 has a unique placement in the business park with road frontage on 3 of the 4 sides of the building. The entrance into the parking lot of 1336 is an odd layout, located off a side street despite the address listing of Enterprise Drive. The additional signage would assist visitors in identifying the building and avoid confusion. The building is a large structure and therefore it is impossible to view both signs at the same time.

**Section 240-22.N** lists the maximum height a sign can be hung on a building as 10 feet. We are asking to hang the sign at 39 feet on the Paoli Pike side of the building, centered in the top row of brick, above the third floor windows. This height allows unobstructed views to the signage and allows it to be seen above the long established, tall Weeping Cherry trees existing on the lot. The height of these trees currently reaches above the sills of the third floor windows (approximately 27 feet). We also have other ground elevation and existing trees, shrubs and vegetation on the Paoli Pike side that will block visibility to the signage if placed at only 10 feet. These items located at the entrance into the park are pre-existing conditions that are outside of our control.

On the parking lot side of the building, the sign will be centered over the main entrance, approximately 25 feet high. Grade and elevations of the existing roads and established vegetation as you approach the building from the Boot Road side of the corporate park will block the signs from being seen if placed at 10 feet. Placement of the signage was designed to maintain a highly professional standard and outward appearance of the building. The logo itself was also designed to portray a high professional standard with minimal visual impact to our neighbors.



- 3" DEEP FABRICATED ALUMINUM LETTERS
- .125" THICK ALUMINUM FACES
- .090" THICK ALUMINUM RETURNS
- .125" THICK CLEAR POLYCARBONATE BACKS
- WHITE L.E.D. INTERNAL ILLUMINATION
- WIRED TO REMOTE TRANSFORMERS INSIDE WALL
- PAINTED WITH TWO-PART INDUSTRIAL ENAMELS
- 3/16" DIAMETER X 4" LONG STAINLESS STEEL STUDS
- MINIMUM 4 STUDS FOR EACH PANEL

	
<a href="http://www.elmarksigns.com">www.elmarksigns.com</a> / 1.800.355.SIGN	
<small>All concepts, designs, arrangements and plans indicated or represented by this drawing are owned by and the property of Elmark Signs &amp; Graphics- created, developed and designed for use on and in connection with the specified project. None of the concepts, designs, arrangements or plans shall be used by or disclosed to any person, firm or corporation whatsoever without the written permission of Elmark Signs &amp; Graphics.</small>	
CLIENT: CTDI	APPROVED BY:
PROJECT: 1336 ENTERPRISE DRIVE	TITLE:
FILE: CTDI 1336 UNLITS	DATE:



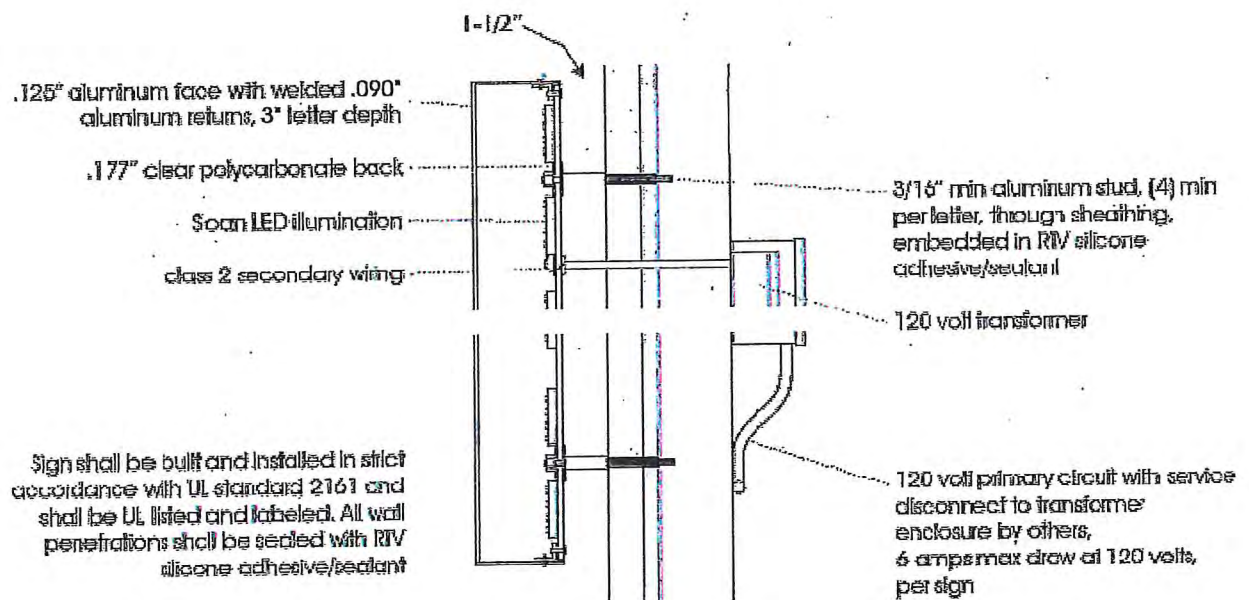
# CTDI Elgin, IL



# REVERSE

## PARTIAL ELEVATION VIEW *illuminated ID channel letters, nts*

Note: Actual sign layout and art-work shall be submitted and approved separately

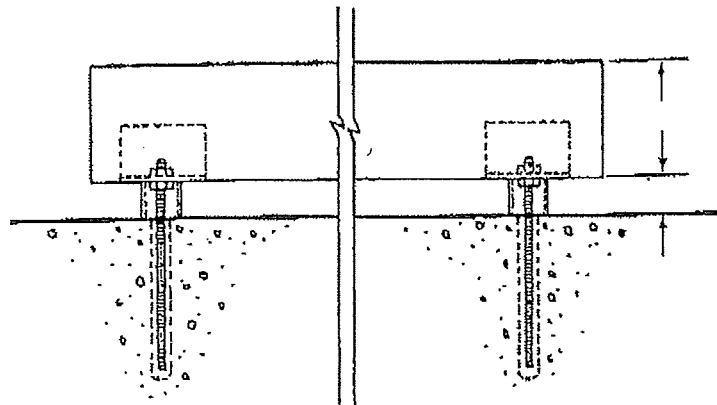
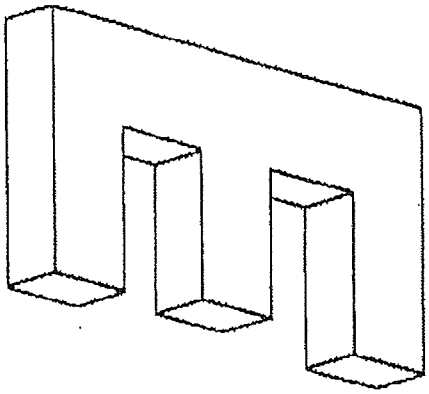


## SECTION VIEW *nts*

Reference: Series 125 Reverse Back-lit Channel Letters

## Series 130

### Fabricated Aluminum Channel Letters



SECTION VIEW

- Non-Illuminated
- Variable Size, Depth, Letterstyle and Color
- Fabricated Aluminum Returns
- CAD-CAM Cut Aluminum Faces
- Baked 2-part Acrylic Polyurethane Finish
- Stud Mounting, Optional Spacer

# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171


Fax: 610-692-8950

E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

**Date:** 5/8/2014

**To:** Board of Supervisors

**From:** Mark Gordon, Zoning Officer 

**Re:** Judge Variance / 1556 Millrace Ln.

Dear Board Members,

A their meeting last night the Planning Commission unanimously passed a motion recommending that the Board support Mr. Judge's variance request because he needs to build a handicap accessible bedroom and bathroom on the first floor of the home for the care of a family member.

## **DRAFT MOTION:**

Mr. Chairman, I move that we support Mr. Judge's variance request for up to eleven (11) feet of relief along the westerly side yard for the proposed addition, as depicted on the sketch plan submitted, in accordance with section 240-58.E of the Township Zoning ordinance because the relief requested is needed to provide reasonable accommodations for a disabled resident.



EAST GOSHEN TOWNSHIP  
PLANNING COMMISSION

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

May 8, 2014

East Goshen Township  
Board of Supervisors  
1580 Paoli Pike  
West Chester, Pa. 19380

Re: 1556 Millrace Ln. / Dimensional Variance Request  
53-2K-17

Dear Board Members:

At their meeting on May 7, 2014 the Planning Commission voted unanimously in favor of the following motion:

Mr. Chairman, I move that we recommend that the Board of Supervisors support Mr. Judge's variance request for up to eleven (11) feet of relief along the westerly side yard for the proposed addition, as depicted on the sketch plan submitted, in accordance with section 240-58.E of the Township Zoning ordinance because the relief requested is needed to provide reasonable accommodations for a disabled resident.

Sincerely,



Mark A. Gordon  
Zoning Officer

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Consider purchase of six new computers  
Date: May 8, 2014

---

The Township has six computers that still have Windows XP operating systems (mine, Tia's, Brian's, Nancy's, Joanne's and Steve Biondi's). All six were purchased in 2010 and are scheduled to be replaced (with either Windows 7 or Windows 8) in early 2015.

As you probably know, Microsoft stopped supporting Windows XP last month. Our original plan, for which we budgeted \$1,200 in the general fund this year, was to purchase Windows 7 licenses for those computers for one year and then replace them the following year, per the PC replacement schedule. However, our IT consultant discovered earlier this year that Microsoft has tightened up its license activation system so it is no longer possible to upgrade from XP to a newer version of Windows without purchasing a whole new computer.

Our IT consultant feels reasonably confident that the six of us will be safe using XP for the remainder of the year, provided that we use Chrome or Mozilla for browsing. However, in some cases, it is necessary to use Internet Explorer—e.g. when Finance accesses banking sites that only support Internet Explorer.

Nevertheless, there is considerable unknown about continuing to use XP for the remainder of the year, and the Township's network may have legitimate security vulnerabilities if a conversion isn't made.

Therefore, we recommend that the Board consider authorizing staff to purchase six more replacement PCs (Dell OptiPlex 9020). Based on our normal PC purchase in January of this year from Dell, the total cost would be \$7,219 (or \$1,203 per unit). This price includes PCs, keyboards, monitors, and Windows 7 (or Windows 8).

We have been depreciating these five computers for over 4 years. Thus, we are about \$1,200 short of fully depreciating them, meaning that about \$6,000 of the expense is already accounted for in the sinking fund. To address this, we could treat the undepreciated amount as a "new" capital expense for the purpose of the year-end transfer to the sinking fund to ensure that the sinking fund remains fully capitalized. Note that this undepreciated amount is approximately what we budgeted for the Windows licenses, meaning that the expenditure would be budget neutral.

**Suggested motion:** We authorize staff to purchase 6 PCs with Windows 7 or 8 and for staff to transfer the not-yet-depreciated value of the existing PCs from the general fund to the sinking fund at year end.

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
April 16, 2014, 2014 – 7:00pm  
Special Meeting – Sunoco Issue  
Draft Minutes (Second Draft)**

**Present:** Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul, and ABC members Erich Meyer (Conservancy Board) and Susan Carty (Planning Commission).

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00pm. Erich Meyer led everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the troops and all those in uniform who keep us safe.

**Recording of Meeting**

Resident Leo Sinclair of Lochwood Lane made an audio recording of the meeting.

**Chairman's Report**

Marty welcomed everyone to the meeting and reported that the Board met in Executive Session on April 8 regarding a legal matter.

**Sunoco Pipeline LP**

The Board called this special meeting to consider filing a petition to intervene in the Sunoco Pipeline LP matter before the Pennsylvania PUC and the West Goshen Zoning Hearing Board.

Marty moved to authorize Margaret Morris, Esq. of Reger, Rizzo and Darnell LP to file a notice of intervention on behalf of East Goshen Township in the Sunoco Pipeline LP applications before the Pennsylvania Public Utility Commission and the West Goshen Zoning Hearing Board. Senya seconded the motion.

Donald Zoladkiewicz of Sunoco Logistics was present and made remarks regarding the project. He also spent approximately two hours responding to questions and comments from the audience.

Public comments were made by the following individuals opposed to the Sunoco project:

- Phil Jardine, Hershey's Mill
- Marlene Gulczynski, Hershey's Mill
- Susan Carty, Von Steuben Drive (Former Chairman of the East Goshen Planning Commission, Current President of the League of Women Voters of Pennsylvania, Current President of the League of Women Voters of Chester County)

- 1 • Frank Orobono, Jr. Allan Lane
- 2 • Tom Casey, Windsor Drive (West Goshen)
- 3 • Tom Rath, Eastwick Circle
- 4 • Greg Sayler, Mark Drive
- 5 • Keith Dickerson, Culbertson Circle
- 6 • Janet Schafer, Galway Drive (West Goshen)
- 7 • Mark Kawecki, Cherry Lane
- 8 • Rick Brogan, Dawn Drive (West Goshen)
- 9 • Don Schultz, Mill Valley
- 10 • Joe Buonnano, Herron Lane
- 11 • Leo Sinclair, Lochwood Lane
- 12 • Barbara Meserve, Wineberry Lane

13  
14 After hearing public comment, the Board voted unanimously to approve the motion.

15  
16 Marty thanked Mr. Zoladkiewicz of Sunoco Logistics for volunteering to attend the meeting to  
17 address the residents' concerns. He also thanked everyone in the audience for being respectful to  
18 each other, the Board and Mr. Zoladkiewicz during this meeting about a contentious, emotionally  
19 charged issue.

20  
21 **Adjournment**

22 There being no further business, the meeting was adjourned at 10:10pm.

23  
24  
25  
26 Anne Meddings  
27 Recording Secretary

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
April 22, 2014 – 6:30pm  
Final Approved Minutes**

**Present:** Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor and Janet Emanuel. Also present were Township Manager Rick Smith, CFO Jon Altshul, and ABC member Erich Meyer (Conservancy Board). Township Solicitor Kristin Camp was present for the public hearings.

**Executive Session**

The Board met in Executive Session from 6:30pm to 7:15pm to discuss a legal matter.

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:17pm. Rick Smith led everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the troops and all those in uniform who help to keep us safe.

**Recording of Meeting**

No one indicated they would be recording the meeting.

**Public Comment on Non-Agenda Items**

*Dr. Vassilios Theodorides, Herron Lane* – He has noticed that the Township has numerous Deer Crossing signs, but no Pedestrian Crossing signs. Paoli Pike between the Township Park and Applebrook Park is heavily used by pedestrians and he would like the Township to consider adding signage to encourage motorists to slow down in this area. Doing so might help to prevent a tragedy similar to the accident that killed his friend Helen Athanas on April 6.

Carmen said he would personally prefer using “Do Not Cross” signs in that vicinity to encourage pedestrians to cross only at the designated crosswalk.

Senya offered his condolences to Dr. Theodorides on the loss of his friend. He said the Township had a traffic study done years ago and due to the curvature of the road only one crosswalk was recommended. Thankfully there have been no other such accidents in the 17 years he has lived in East Goshen. Senya added that the Township is sensitive to the issue of having too many signs along roadways. Dr. Theodorides said that something needs to be done to prevent future tragedies.

Erich Meyer said the Conservancy Board walked that stretch of road recently to consider various options for installing plant barriers.

Janet assured Mr. Theodorides that the Township is looking into this issue.

Rick said the Township can send a letter PennDOT again asking if the speed limit can be reduced in that location. The Township has requested this in the past with no success. Marty suggested that Rick also reach out to State Sen. Dominic Pileggi.

Marty said the Township tried at one point to get permission to install a traffic signal with a push button for pedestrians, but the traffic warrants aren't there. Rick agreed and noted it's not a political decision, but an engineering decision. Marty told Dr. Theodorides this is a serious matter, and the Township Supervisors are just as frustrated as he must be. Marty assured him the Township understands the problem, but unfortunately it does not have the power or authority to tell PennDOT what to do.

Dr. Theodorides asked if the Township is liable for this accident or for any future accidents at this location. Marty said he was unable to answer that question.

*Public Comment: Arthur Jones* – Said he was told by a police officer that speed was not a factor in this accident. In his opinion, however, a 45mph speed limit for that area is excessive.

Mr. Jones requested if the Board could offer guidance to those who run the Farmers' Market and advise them to take better care of the grass when they're there. He has noticed bare spots in the grass where the market is held, and he regularly sees vendors parking on the grass when unloading and loading their trucks. The vendors feel no responsibility to the Township, and their presence interferes with the regular activities of residents at the park. He would like the Township to consider moving the Market to another section of the park where it can be conducted on the macadam. Senya stated that the farmers attend the market at the invitation of the Township, provide a service to the residents, and they are welcome in East Goshen. However, he told Mr. Jones the Board would take his recommendation into consideration.

### **Chairman's Report**

Friends of East Goshen Update – Chuck reported that the group has interviewed three individuals who wish to join the Board. The group will have another meeting next week.

### **Public Hearings**

#### **Amendment of Chapter 188 of Township Code**

The Board conducted a public hearing to consider amending Chapter 188 of the East Goshen Township Code titled "Sewers." Senya moved to amend Chapter 188 as described by the Township Solicitor. Carmen seconded the motion. There was no public comment. The Board voted unanimously to approve the motion. A court reporter was present and will provide a complete transcript of the proceedings.

#### **Amendment of Chapter 194 of Township Code**

The Board conducted a public hearing to consider amending Chapter 194 of the East Goshen Township Code titled "Solid Waste." Senya moved to amend Chapter 194 as described by the Township Solicitor. Carmen seconded the motion. There was no public comment. The Board voted unanimously to approve the motion. A court reporter was present and will provide a complete transcript of the proceedings.



### **Police Report**

Chief Brenda Bernot reported that WEGO has had a very busy month. A 44-year-old resident died of a heroin overdose. There are ongoing drug investigations. There have been several burglaries. A young man was arrested for attacking members of his family with a knife. There was a rape in the Township where the victim knew her attacker. There has been an increase in the number of DUI arrests, and not just for alcohol but also drugs. There are still numerous frauds and scams - please check the WEGO website at <http://westtownpolice.org> for more details on these. There has been an increase in thefts from vehicles. The Chief urged residents to store their valuables out of sight and to keep their vehicles locked.

### **Malvern Fire Company Report**

Malvern responded to a structural fire in East Goshen in March.

### **Fire Marshal Report**

Carmen met with 45 Bellingham residents on April 15 to discuss fire safety issues.

### **Callaghan Variance, 1131 N. Chester Road**

The applicant, James J. Callaghan, Jr. was present along with his attorney Tom Mohr. Mr. Mohr summarized the applicant's dimensional variance request.

Janet moved to support the applicant's variance request from the Lot Area requirement in §240-9.G of the Zoning Ordinance so that Lot 2 can be developed with a single family home with a lot area of 0.989 acres as depicted on the sketch plan dated November 27, 2013 because the hardship was not created by the applicant and granting such a variance will not alter the essential character of the neighborhood, with one condition:

1. To the extent possible, the title issues identified on the sketch plan should be resolved prior to the submission of a subdivision application.

Mr. Mohr indicated his client would be unable to comply with the condition.

There was no public comment. The Board voted unanimously to approve the motion.

### **Financial Report for March**

Jon Altshul reported that as of March 31, the General Fund had year-to-date revenues of \$3,469,443 compared to expenses of \$2,596,357 for a positive variance of \$873,085 excluding pass-through accounts. Compared to the year-to-date budget, revenues were \$21,003 under budget while expenses were \$259,054 over budget for a negative budget variance of \$280,057. The General Fund balance was \$7,030,027. The budget deficit is due to three factors – the snowy winter, a January 8 flood in the Township building, and reduced Earned Income Tax receipts.

Marty noted that on May 19 the Board will have its Annual Planning Session where financial matters will be discussed in detail. The meeting will begin at 10:00am and is open to the public.

### **Utility Collections Resolution**

This matter was tabled and will be discussed at a future meeting.

### **Social Media Initiatives**

Jon summarized his memo of April 9 on this topic. The Board agreed to have the newly formed Web Page Committee discuss most of these initiatives when they convene, with the exception of Blackboard. The Board will discuss Blackboard at one of their meetings in May. Janet would like Jon to provide a copy of a proposal from Blackboard. Carmen said he would like the Facebook page to be promoted now without waiting for a recommendation from the Web Page Committee. Marty directed Jon to see if he can determine the number of Township households that are on Constant Contact.

### **Cornwallis Drive Addressing**

Rick summarized Mark Gordon's April 14 memo on this topic. After discussion, the Board agreed to leave the addresses on Cornwallis Drive as they are. There has only been one reported issue of mail being delivered to the wrong home, and that could have been simple human error that can happen in any neighborhood. Chief Bernot stated that she was not aware of WEGO having any problems finding addresses on Cornwallis Drive. No action was taken on this issue.

### **Ashleybrooke Escrow Release**

Carmen moved to authorize escrow release #8 for the Ashleybrooke development in the amount of \$3,200.00 for 6-inch sanitary sewer pipe. The amount remaining in escrow will be \$54,313.10. Senya seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Carpet for Township Building**

Rick reported that three bids were received for new Shaw carpet and cove molding for the Township building (excluding the Board Room, which has already been recarpeted since the flood). The bids were as follows:

Bob Wagner's Flooring America .....	\$13,316.00
Belfor Philadelphia .....	\$14,784.00
American Floors, Inc. ....	\$20,925.00

Carmen moved to award the bid for new carpet and cove molding to Bob Wagner's Flooring American in the amount of \$13,316.00, with swatches to be reviewed by the Board. Chuck seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Land Development Plan, 1637 Manley Road, Lot 1**

No one was present to represent the applicant.

Carmen moved to approve the Land Development Plan for 1637 Manley Road, Lot 1, with the following conditions:

1. All remaining items from the Township Engineer's review letter shall be addressed to the satisfaction of the Township staff and Township Engineer prior to recording.

2. The Tree Protection Zone waiver will be granted in order to preserve trees on the lot so long as the applicant has a certified arborist establish the Tree Protection Zones and they are inspected and approved by the Township Zoning Officer once they are installed, and prior to any earth disturbance on the lot.
3. A waiver of the three-inch caliper requirement for replacement trees is granted so long as all replacement trees have a minimum of caliper of 2 inches.
4. A table shall be provided on the plan which identifies the dbh (Diameter at Breast Height) of trees being removed over the 20% threshold, those trees to be replaced on the lot (number, caliper, size and species) and those to be replaced elsewhere.
5. Replacement trees shall be located and identified on the landscape plan and any replacement trees that cannot be planted on the lot shall be offered to the Township.

Marty seconded the motion.

Senya said it's a little heavy handed to require the applicant to plant so many replacement trees. This requirement is not what was intended by the Township ordinance. Marty said if the applicant had attended the meeting, he could have presented his case to the Board for consideration.

There was no public comment. The Board voted and the motion passed with a 3:2 vote. Senya and Janet were opposed.

Marty noted that because the applicant was not present, the Township will send him a letter informing him of the Board's decision. If the applicant disagrees with the conditions he will need to contact the Township.

#### **Any Other Matter**

Local visit by Pennsylvania Lt. Gov. Jim Cawley – Senya requested that the Chairman attend a luncheon on May 1 at the Peoples Light & Theatre Company in Malvern, where Lt. Governor Jim Cawley is scheduled to hold a Q&A session, hosted by the Chester County Chamber of Business and Industry. Senya suggested that Marty ask the Lt. Governor about the Corbett administration's position on the Marcellus Shale issue.

Radio Pioneer – Senya reported that Arno Meyer (father to resident Erich Meyer), a radio industry innovator, founded his company Belar Electronics 50 years ago.

#### **Review of Minutes**

The Board reviewed and corrected the draft minutes of April 1. Marty stated that the minutes would stand approved as corrected.

#### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for April 17, 2014.* The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

### **Action List**

**Bicentennial Committee** – Interviews are scheduled.

**Workforce Development Committee** – The Williamson Free School of Mechanical Trades was visited.

**Comcast Franchise** – The staff is reviewing the first draft.

**Comp Plan Goals for ABCs** – Copies were distributed to the Supervisors.

**Quarterly Report on Municipal Authority Projects** – Lochwood has been completed except for fence removal. Pipe work was completed at The Reserve pump station and at the Reservoir Road pump station, and submissions will be made to PMHC and PACNR. Submissions will be made to the planning agencies this week.

**Quarterly Report on I&I** – Copies were distributed to the Supervisors.

**Quarterly Review of Right-to-Know Requests** – Copies were distributed to the Supervisors.

### **Correspondence & Reports of Interest**

Marty acknowledged receipt of the following:

- An April 7 letter from PPL Interstate Energy Company providing notification about their upcoming vegetation clearing project along their pipeline easements in Chester, Delaware, and Montgomery counties.
- An April 11 letter written by State Rep. Dan Truitt to the Chairman of the PUC expressing concerns about Sunoco's pipeline project.
- A resignation letter from William Schultz of the Historical Commission effective April 13, 2014. Rick will send Mr. Schultz a letter of appreciation for his service to East Goshen.

### **Meetings & Dates of Importance**

Marty noted the upcoming meetings as listed in the agenda. The Board will meet on May 6 and May 13.

### **Public Comment Period**

None.

### **Adjournment**

There being no further business, the regular meeting was adjourned at 9:08pm.

Anne Meddings

Recording Secretary

*Attachments: Treasurer's Report*

April 17, 2014

**TREASURER'S REPORT  
2014 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$216,882.80
Earned Income Tax	\$109,851.76
Local Service Tax	\$4,433.30
Transfer Tax	\$26,044.24
General Fund Interest Earned	\$681.98
Total Other Revenue	\$413,671.58
<b>Total Receipts:</b>	<b>\$771,565.66</b>

Accounts Payable	\$358,956.24
<b>Electronic Pmts:</b>	
Health Insurance	\$32,430.26
Credit Card	\$1,558.72
Postage	\$0.00
Debt Service	\$33,552.98
Payroll	\$135,785.14
<b>Total Expenditures:</b>	<b>\$562,283.34</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$62.51
<b>Total State Liquid Fuels:</b>	<b>\$62.51</b>

Expenditures:	\$0.00
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**SINKING FUND**

Interest Earned	\$514.69
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Expenditures:	\$15,580.93
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**TRANSPORTATION FUND**

Interest Earned	\$213.82
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Expenditures:	\$0.00
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**SEWER OPERATING FUND**

Receipts	\$26,603.58
Interest Earned	\$97.66
<b>Total Sewer:</b>	<b>\$26,701.24</b>

Accounts Payable	\$272,776.81
Debt Service	\$34,928.09
Credit Card	\$49.99
<b>Total Expenditures:</b>	<b>\$307,754.89</b>

**REFUSE FUND**

Receipts	\$8,615.74
Interest Earned	\$37.03
<b>Total Refuse:</b>	<b>\$8,652.77</b>

Expenditures	\$83,921.11
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**SEWER SINKING FUND**

Interest Earned	\$218.95
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Expenditures	\$2,651.00
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**OPERATING RESERVE FUND**

Receipts	\$19.11
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Expenditures	\$0.00
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**Events Fund**

Receipts	\$0.57
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Expenditures	\$0.00
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May 8, 2014

**TREASURER'S REPORT  
2014 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$10,395.76
Earned Income Tax	\$619,700.92
Local Service Tax	\$6,692.31
Transfer Tax	\$0.00
General Fund Interest Earned	\$722.65
Total Other Revenue	\$44,848.36
<b>Total Receipts:</b>	<b>\$682,360.00</b>

Accounts Payable	\$66,027.97
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$1,000.00
Debt Service	\$0.00
Payroll	\$44,477.68
<b>Total Expenditures:</b>	<b>\$111,505.65</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$64.67
<b>Total State Liquid Fuels:</b>	<b>\$64.67</b>

<b>Expenditures:</b>	<b>\$0.00</b>
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**SINKING FUND**

Interest Earned	\$531.54
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<b>Expenditures:</b>	<b>\$109,990.74</b>
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**TRANSPORTATION FUND**

Interest Earned	\$206.69
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<b>Expenditures:</b>	<b>\$0.00</b>
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**SEWER OPERATING FUND**

Receipts	\$127,855.01
Interest Earned	\$87.30
<b>Total Sewer:</b>	<b>\$127,942.31</b>

Accounts Payable	\$21,047.93
Debt Service	\$0.00
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b>\$21,047.93</b>

**REFUSE FUND**

Receipts	\$29,681.67
Interest Earned	\$29.80
<b>Total Refuse:</b>	<b>\$29,711.47</b>

<b>Expenditures</b>	<b>\$61,678.55</b>
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**SEWER SINKING FUND**

Interest Earned	\$211.22
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<b>Expenditures</b>	<b>\$0.00</b>
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**OPERATING RESERVE FUND**

Receipts	\$18.49
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<b>Expenditures</b>	<b>\$0.00</b>
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**Events Fund**

Receipts	\$0.55
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<b>Expenditures</b>	<b>\$0.00</b>
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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** BRIAN MCCOOL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** 05-08-14

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Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Please note that this report contains only one week of receipts and expenses.

Earned Income Tax was very high due to a combination of payments from the April 15<sup>th</sup> tax deadline and normal quarterly trends. Note that the first weekly EIT disbursement in May—for \$458,100—was the highest ever.

Note also that Batch 1 contains a \$100 expense for the Plank House. It is proposed that this expense be paid for from an account associated with the long-since defunct Friends of Historic Goshenville. This account is technically in the Township's name—and thus expenses from it require the BOS's approval. However, the account is not linked to the Township's general ledger. This expense is included in the Treasurer's Report, but will not be reflected in future "Core Function" reports. After this expense is paid, the account will have approximately \$1,540. The Historical Commission intends to draw down the balance of this account on Plank House related items by the end of this year.

Sinking Fund expenses include a payment of \$106,965 to Five Star Inc. for work relating to the geothermal system.

Sewer Fund revenue is above average (\$127,855.01) due to a number of commercial/apartment payments.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

**HISTORIC GOSHENVILLE  
EXPENDITURE REPORT  
MAY 7, 2014**

CHECK #	DATE	VENDOR	DESCRIPTION	
1001	5/7/2014	CHESTER COUNTY HISTORICAL SOCIETY	CONSULTATION PLANK HOUSE - DONATION	\$100

\* THIS EXPENDITURE IS BEING PAID FOR FROM AN ACCOUNT IN THE TOWNSHIP'S NAME THAT IS NOT LINKED TO THE GENERAL LEDGER. THIS ACCOUNT WAS FOR FRIENDS OF HISTORIC GOSHENVILLE, WHICH DATES BACK SEVERAL YEARS AND HAS BEEN INACTIVE. WHILE THE ASSETS ARE THE TECHNICALLY THE TOWNSHIP'S, THE EXPENSE WILL NOT SHOW ON FUTURE FINANCIAL REPORTS. AFTER PAYMENT OF THIS EXPENSE, THE BALANCE OF THIS ACCOUNT WILL BE \$1,541.

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endor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
68				AMS APPLIED MICRO SYSTEMS LTD.						
	39837	1	01401 3120	CONSULTING SERVICES MAY 2014	59415	05/07/14		05/07/14		1034.50
	39837	2	01414 5001	ZONING IT CONSULTING MAY 2014 - GEO PLAN	59415	05/07/14		05/07/14		26.00
										1,060.50
102				B&D COMPUTER SOLUTIONS						
	39838	1	01401 3120	CONSULTING SERVICES APRIL 2014	00002886	05/07/14		05/07/14		1600.00
										1,600.00
105				BAIRD & RUDOLPH TIRE CO.						
	39839	1	01430 2330	VEHICLE MAINT AND REPAIR 2 TIRES & TUBES	95316	05/07/14		05/07/14		359.20
										359.20
3304				BELL, ATITA						
	39840	1	01116 1000	CLEARING ACCOUNT REFUND DUE TO CANCELLED NAYS SPORTS	041114	05/07/14		05/07/14		45.00
										45.00
197				BUCKLEY BRION MCGUIRE & MORRIS						
	39842	1	01404 3140	LEGAL - ADMIN LEGAL SERVICE 2/24/14 - 4/18/14	042414	05/07/14		05/07/14		1221.00
	39842	2	01413 3140	LEGAL - TWP CODE LEGAL SERVICE 2/24/14 - 4/18/14	042414	05/07/14		05/07/14		964.30
	39842	3	01414 3140	LEGAL - PLANNING COMMISSION LEGAL SERVICE 2/24/14 - 4/18/14	042414	05/07/14		05/07/14		163.20
	39842	4	01414 3143	LEGAL - SUBDIVISION & LAND DEVELOP LEGAL SERVICE 2/24/14 - 4/18/14	042414	05/07/14		05/07/14		127.30
										2,475.80
1649				CHESTER COUNTY INTERMEDIATE UNIT						
	39897	1	01401 2100	MATERIALS & SUPPLIES COPY PAPER	452,453 & 454	05/07/14		05/07/14		1777.55
										1,777.55

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
594				HAMMOND & MCCLOSKEY INC.						
	39858	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	6660	05/07/14		05/07/14		125.00
				TEST BACKFLOW PREVENTOR BLACKSMITH SHOP						
										125.00
3252				HUNTER KEYSTONE PETERBILT L.P.						
	39859	1	01430 2330	VEHICLE MAINT AND REPAIR	1-241150191	05/07/14		05/07/14		153.60
				2012 PETERBILT #43 DEFROSTER REPAIR						
										153.60
719				KEEN COMPRESSED GAS COMPANY						
	39860	1	01437 2460	GENERAL EXPENSE - SHOP	R842095	05/07/14		05/07/14		53.70
				VARIOUS CYLINDERS OF GASES						
	39861	1	01430 2330	VEHICLE MAINT AND REPAIR	07A0242	05/07/14		05/07/14		11.62
				BACKING PAD ASSEMBLY						
	39862	1	01430 2330	VEHICLE MAINT AND REPAIR	07A0195	05/07/14		05/07/14		36.00
				25 COOLCUT SAND DISCS						
										101.32
3307				KESLICK, BARBARA						
	39864	1	01367 3020	TRIPS	050614	05/07/14		05/07/14		35.00
				REFUND-NOT ABLE TO ATTEND NYC TRIP						
										35.00
3308				LANG, JASON						
	39865	1	01452 3210	FARMERS MARKET EXPENSE	050114	05/07/14		05/07/14		52.99
				REIMBURSEMENT FOR BLUE CANOPY FOR FARMER'S MARKET						
	39865	2	01437 2460	GENERAL EXPENSE - SHOP	050114	05/07/14		05/07/14		52.99
				REIMBURSEMENT FOR BLUE CANOPY FOR MARK MILLER						
										105.98
864				METROPOLITAN COMMUNICATIO						
	39866	1	01437 2460	GENERAL EXPENSE - SHOP	IN000099030	05/07/14		05/07/14		110.00
				SCANNER - PUBLIC WORKS						
	39866	2	01411 3000	FIRE MARSHAL - EXPENSES	IN000099030	05/07/14		05/07/14		110.00
				SCANNER - FIRE MARSHALL						
										220.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1818	39896	1	01462	2490 ROHRBECK, BEN MATERIALS & SUPPLIES REIMBURSEMENT - BLACKSMITH SUPPLIES	050514	05/07/14		05/07/14		62.50
										62.50
3181	39884	1	01401	2100 ROTHWELL DOCUMENT SOLUTIONS MATERIALS & SUPPLIES STAPLE CARTRIDGE FOR LANIER	INV64885	05/07/14		05/07/14		40.00
										40.00
1203	39885	1	01430	2330 SAFETY-KLEEN CORPORATION VEHICLE MAINT AND REPAIR CYCLONIC PARTS WASHER-SOLVENT	63354653	05/07/14		05/07/14		350.26
										350.26
2430	39886	1	01438	3840 TNT EQUIPMENT SALES & RENTALS INC. EQUIPMENT RENTAL RENTAL - TEREX TELELECT	74437	05/07/14		05/07/14		1600.00
										1,600.00
2109	39888	1	01487	1910 TRAFFIC SAFETY STORE, THE UNIFORMS 10 LIME COLOR BREAK-AWAY VESTS	000072330	05/07/14		05/07/14		324.50
										324.50
2995	39889	1	01409	3740 UNIFIRST CORPORATION TWP. BLDG. - MAINT & REPAIRS WEEK END 4/30/14 CLEAN MATS	072 0635081	05/07/14		05/07/14		11.04
	39889	2	01487	1910 UNIFORMS WEEK END 4/30/14 CLEAN UNIFORMS	072 0635081	05/07/14		05/07/14		161.06
										172.10
3091	39890	1	01452	3030 UNITED STATES LIABILITY INSURANCE CO. FRIENDS OF E.GOSHEN - GEN.EXPENSE NON-PROFIT INSUR.POLCY NDO1558244A DIRECTORS & OFFICERS - FOEG	050114	05/07/14		05/07/14		744.00
										744.00



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05	SEWER OPERATING									
151	39841	1	05422	4502 BLOSENSKI DISPOSAL CO, CHARLES R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 4/28	132252	05/07/14		05/07/14		181.00
										181.00
197	39842	5	05429	3140 BUCKLEY BRION MCGUIRE & MORRIS ADMIN - LEGAL LEGAL SERVICE 2/24/14 - 4/18/14	042414	05/07/14		05/07/14		1838.70
										1,838.70
241	39843	2	05422	4502 C.C. SOLID WASTE AUTHORITY R.C. SLUDGE-LAND CHESTER WEEK 4/23/14 - 4/30/14	36658	05/07/14		05/07/14		624.65
										624.65
1526	39846	1	05420	3702 CUSTOM ENVIRONMENTAL TECHNOLOGY C.C. COLLEC.-MAINT.& REPR. 110 CONTAINERS ZETA LYTE	1561	05/07/14		05/07/14		1581.50
										1,581.50
1747	39847	1	05429	4520 EAST WHITELAND TOWNSHIP CONTR. SERV. MALVERN INSTITUTE 1ST QTR.2014 SEWER PAYMENT	050114	05/07/14		05/07/14		2212.00
										2,212.00
583	39857	1	05422	3700 HACH COMPANY R.C. STP-MAINT.& REPAIRS REFRIGERATOR THERMOMETERS	8798363	05/07/14		05/07/14		461.72
										461.72
2442	39863	1	05422	3700 KENT AUTOMOTIVE R.C. STP-MAINT.& REPAIRS 24 CANS AERO WASP KILLER	9302403127	05/07/14		05/07/14		296.03
										296.03
2914	39887	1	05422	4500 TOWLER, SCOTT A. R.C. STP-CONTRACTED SERV. SERVICE RE: RCSTP - APRIL 2014	14-002007	05/07/14		05/07/14		13852.33
										13,852.33

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
2762				AJB A.J. BLOSENSKI INC.						
	39836	1	06427 4500	CONTRACTED SERV.	45100098	05/07/14		05/07/14		52206.70
				RESIDENTIAL PICK-UP - MAY 2014						
										52,206.70
197				BUCKLEY BRION MCGUIRE & MORRIS						
	39842	6	06427 3140	LEGAL SERVICES	042414	05/07/14		05/07/14		694.30
				LEGAL SERVICE 2/24/14 - 4/18/14						
										694.30
241				C.C. SOLID WASTE AUTHORITY						
	39843	1	06427 4502	LANDFILL FEES	36658	05/07/14		05/07/14		8777.55
				WEEK 4/23/14 - 4/30/14						
										8,777.55
										258,645.19
										0 Printed, totalling 258,645.19

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	65,927.97	GENERAL FUND
03	03	109,990.74	SINKING FUND
05	05	21,047.93	SEWER OPERATING
06	06	61,678.55	REFUSE
		258,645.19	

PERIOD SUMMARY

Period	Amount
1405	258,645.19
	258,645.19

## EAST GOSHEN TOWNSHIP ACTION LIST

New additions are in <b>bold</b>	May 13, 2014
<b>Item</b>	<b>Date</b>
Bicentennial Committee	May 13, 2014
Workforce Development Committee	May 13, 2014
Comcast Franchise Renewal	May 13, 2014
Comp Plan	June 3, 2014
Open Space Plan	June 3, 2014
Hershey's Mill Dam	June 3, 2014
Quarterly Report on Comp Plan Goals for ABCs	July 15, 2014
Quarterly Report Municipal Authority Projects	July 15, 2014
Quarterly Financial Reports	July 15, 2014
Quarterly Report on I&I	July 15, 2014
Quarterly Review of Right to Know Requests	July 15, 2014

# EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

**Bicentennial Committee**

No:

List Date:

**11/12/2013**

Completed Date:

Description:

Create Committee for Bicentennial celebration in 2017, and develop and implement a plan for the event

Date	Action
11/19/2013	Approximately \$13,000 in funding from the original Friends of East Goshen account at the CC Community Foundation will be transferred to the new Friends of East Goshen Account
11/19/2013	Board agreed to create committee but not staff it until 2014
12/17/2013	Notice on web page
1/21/2014	Board to review resumes
2/18/2014	Senya Isayeff and Ray Halverson (WG) appointed to coordinate efforts
3/18/2014	Staff is contacting other municipalities that have undertaken similar events for information
4/22/2014	Interviews scheduled
<b>5/13/2012</b>	<b>Interviews had to be rescheduled to 5/13</b>

# EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

**Workforce Development Committee**

No:

List Date:

**11/12/2013**

Completed Date:

Description:

The Workforce Development Committee has been tasked with creating and implementing an action plan to connect employers with specific needs with education providers

Date	Action
11/12/2013	Marty Shane and Al Zuccarello appointed to Committee
12/17/2013	No activity
1/21/2014	Member had a meeting to outline process
2/18/2014	No activity this period
3/18/2014	No activity this period
4/22/2014	No activity this period <b>See below</b>
5/13/2014	<b>Commerce Commission representatives toured Williamson Trade School and is facilitating communication with employers looking for skilled</b>



# EAST GOSHEN TOWNSHIP ACTION ITEM

Item:	<b>Comcast Franchise</b>	No:	10
List Date:	12/18/2013	Completed Date:	
Description:	Execute Comcast Franchise Agreement		

Date	Action
4/16/2013	Kristin has been in contact with Kevin at Comcast, He wants to finish up some other agreement before starting on East Goshen's
7/16/2013	Kevin wants to use the Verizon agreement as a model. Kristin is marking up a draft agreement.
8/20/2013	Kristin is marking up a draft agreement.
9/17/2013	No sctivity
10/15/2013	Verizon Agreement has been sent to Comcast, We are waiting on their comments about the PEG language
11/19/2013	Verizon Agreement has been sent to Comcast, We are waiting on their comments about the PEG language. I spoke to Kevin Broadhurst about this and he is aware of our desire to have this completed .
12/17/2013	Nothing new
1/21/2013	Nothing new
2/18/2014	E-mailed Kevin asking about status
3/18/2014	I left a voice mail for Kevin. Our current agreement does not expire until October 2015
4/22/2014	Staff is currently reviewing first draft
5/13/2014	<b>Currently under review</b>