

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS

Tuesday, October 28, 2014
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman's Report
 - a. Comp Plan Update – None
 - b. [Announce Sunoco Pipeline Maintenance Hydrostatic Testing](#)
7. Public Hearings - None
8. Police/EMS Report - None
 - Malvern Fire Co. - None
 - Fire Marshal - None
 - Goshen Fire Co. - None
9. Financial Report - None
10. Old Business
 - a. [Authorize Chairman to execute Stormwater Drainage Easement between Vincent Angelini, East Goshen Township and Municipal Authority](#)
11. New Business
 - a. [Consider Comp Plan Task Force scope of work, schedule and cost proposal for Chester County Planning Commission](#)
12. Any Other Matter
13. Approval of Minutes
 - a. [September 30, 2014](#)
 - b. [October 7, 2014](#)
 - c. [October 14, 2014](#)
14. Treasurer's Report
 - a. [October 23, 2014](#)
15. Correspondence, Reports of Interest
 - a. [Acknowledge letter from Hershey's Mill Estates HOA requesting Township conduct traffic calming measures](#)
16. Dates of Importance

Oct 28, 2014	Police Commission	5:30 PM
Oct 29, 2014	Local Traffic Committee	1:00 PM
Nov 04, 2014	General Election Day	7 AM-8 PM
Nov 05, 2014	Pension Committee	9:00 AM
Nov 05, 2014	Planning Commission	7 :00 PM
Nov 06, 2014	Park Commission	7 :00 PM
Nov 10, 2014	Municipal Authority	7:00 PM

Nov 11, 2014	Veterans Day Office Closed	
Nov 12, 2014	Conservancy Board	7:00 PM
Nov 13, 2014	Historical Commission	7:00 PM
Nov 17, 2014	Commerce Commission	7:00 PM
Nov 17, 2014	Deer Committee	7:00 PM

Winter Newsletter articles to Nancy by October 30th.

17. Public Comment – Hearing of Residents

18. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.



Sunoco Logistics



Sunoco Pipeline L.P.
Eastern Area Headquarters
525 Fritztown Road
Sinking Spring, PA 19608

September 15, 2014

RE: Pipeline Maintenance – Hydrostatic Testing
Mariner East Project

Dear Neighbor:

Sunoco Pipeline L.P. (“SPLP”), operates and maintains an existing eight-inch pipeline in your area. The pipeline originates in Delmont, Pennsylvania and terminates in Claymont, Delaware as shown on the attached map.

The safety of our pipelines is our first priority at all times. Over the next few weeks, SPLP plans to conduct hydrostatic testing of the pipe to ensure its safety and integrity. The hydrostatic test will occur in stages along the pipeline. The hydrostatic test involves filling the pipe with water and pressurizing the pipe to levels higher than the normal operating pressure in order to verify the strength of the pipe and to identify potentially detrimental defects. The pipeline pressure is continuously monitored for the duration of the test, which is a minimum of 8 hours for buried pipelines. The hydrostatic test could be conducted during the evening hours and you may see SPLP and/or contract personnel patrolling the pipeline right-of-way during the testing process.

In the event a problem occurs during a hydrostatic test, SPLP will have personnel standing by to respond, sectionalize the line, identify the location of the defect and make repairs. In some cases, the test water is colored with an environmentally safe, biodegradable dye to assist in identifying a defect location. Upon completion of repairs, the line is pressurized again until a successful test is achieved. After achieving a successful hydrostatic test, the water is disposed of properly and the line may be returned to service.

Enclosed please find safety information handouts that are part of SPLP’s Damage Prevention and Public Awareness Programs. For more information on SPLP or hydrostatic testing, please visit our website at www.sunocologistics.com. If you have general inquiries for SPLP regarding this process, we would ask that you call the following number 1-855-430-4491.

Thank you for your cooperation and patience during this necessary activity.

Sincerely,
Lisa Kurchina
Field Project ROW Manager
Summit Resources, LLC
Representing Sunoco Logistics

Enclosure: Pipeline Safety Brochure

Prepared by/Return to:
Kristin S. Camp, Esquire
BUCKLEY BRION McGUIRE & MORRIS LLP
118 W. Market Street, Suite 300
West Chester, PA 19382

UPI Nos. 53-4-59.1, 53-4-58.4

STORMWATER DRAINAGE EASEMENT

THIS EASEMENT is made this ____ day of _____, 2014,
between **VINCENT J. ANGELINI, SR., TRUSTEE OF THE VINCENT J. ANGELINI,
SR. REVOCABLE AGREEMENT OF TRUST DATED FEBRUARY 14, 2014**, having an
address of 959A Cornwallis Drive, West Chester, Pennsylvania 19380 ("Owner"),
EAST GOSHEN TOWNSHIP, a political subdivision organized under the applicable
laws of the Commonwealth of Pennsylvania with an address of 1580 Paoli Pike, West
Chester, Pennsylvania 19380 (the "Township") and **EAST GOSHEN MUNICIPAL
AUTHORITY**, a body corporate and politic organized under the applicable laws of the
Commonwealth of Pennsylvania with an address of 1580 Paoli Pike, West Chester,
Pennsylvania 19380 (the "Authority").

WITNESSETH

WHEREAS, Owner owns two tracts of land situate in the Township identified as
follows:

1. 1592 Wineberry Lane, East Goshen Township, Chester County,
Pennsylvania, Chester County Tax Parcel No. 53-4-58.4, as acquired by Deed
dated February 14, 2014, recorded in Book 8892, Page 2026 in the Office of the
Recorder of Deeds of Chester County, Pennsylvania on March 4, 2014; and

2. 947 Cornwallis Drive, East Goshen Township, Chester County, Pennsylvania, Chester County Tax Parcel No. 53-4-59.1, as acquired by Deed dated February 14, 2014, recorded in Book 8892, Page 2050 in the Office of the Recorder of Deeds of Chester County, Pennsylvania on March 4, 2014; and Collectively referred to herein as the "Property."

WHEREAS, the Property is encumbered by two (2) certain Right-of-Way Agreements which were granted to the Authority by Owner's predecessors in title in the following agreements:

1. Right-of-Way Agreement dated August 4, 1994, recorded in Record Book 3873, Page 1500 in the Recorder of Deeds in and for Chester County, Pennsylvania; and
2. Right-of-Way Agreement dated February 24, 1995, recorded in Record Book 3873, Page 1243 in the Recorder of Deeds in and for Chester County Pennsylvania

Collectively referred to as the "Sanitary Sewer Easement".

WHEREAS, the Township intends within the Sanitary Sewer Easement to install, construct and maintain certain stormwater piping, inlets, manholes and other appurtenances to service the stormwater system of the Township (the "System"); and

WHEREAS, Owner and the Authority grant to the Township within the Sanitary Sewer Easement the right to construct, install, maintain, repair and replace the System necessary to convey stormwater from the existing inlet in Wineberry Lane to the existing culvert on Cornwallis Drive.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, and in consideration of the payment to Owner and the Authority the sum of One (\$1.00) Dollar, and other good and valuable consideration, receipt of which is hereby acknowledged by Owner and the Authority, and intending to be legally bound hereby, Owner and the Authority do hereby agree as follows:

1. **Grant to the Township.** Owner hereby grants and the Authority hereby acknowledges the free and uninterrupted right, liberty, and privilege to the Township:

(a) To install, construct, reconstruct, replace, remove, enlarge, inspect, operate, repair, make connections with and maintain perpetually the System under and over the strip of land twenty (20') feet wide, more or less, across the aforesaid tract of land belonging to Owner, together with a temporary ten (10') foot wide construction easement as shown on a plan marked Exhibit "A" and as more particularly described by the metes and bounds on Exhibit "B" hereto and within the aforesaid Sanitary Sewer Easement.

(b) To maintain, control, and dispose of stormwater through the System.

To have and to hold the same perpetually to the Township and its successors or assigns, together with the right and privilege at any and all times to enter the said Property, or any part thereof, provided that the Township gives to Owner and Authority reasonable advance notification of the nature of any intended work on the Property and Easement Area, the expected duration of such work, for the purpose of installing, constructing, reconstructing, replacing, removing, enlarging, inspecting, operating, repairing, maintaining, and/or making connections within the System or other

appropriate means of access to the System; all upon the condition that the Township will at all times during the construction, reconstruction, replacement, removal, repair or maintenance of the System cause every reasonable means to be used to protect from injury or damage all property or any existing improvement thereto, and will at all times after doing any work in connection with the construction, reconstruction, replacement, removal, repair or maintenance of the System, cause the said Property to be restored to the condition in which the same was found before such work was undertaken to the extent reasonably possible under the circumstances and consistent with the rights and privileges herein granted.

3. **Covenants of Owner and Authority.**

(a) Owner does hereby covenant that it is lawfully seized and possessed of a good and marketable title in fee simple to the Property and that it has a good and lawful right to grant the rights and privileges herein granted to the Township, and it further covenants that it will execute or procure any additional necessary assurances of the rights and privileges herein granted.

(b) Owner and Authority do hereby release, remise, quitclaim and discharge the Township and its several agents, servants, contractors and employees from any claim or right to damages or other emolument of value for the rights, liberties and privileges given and granted to the Township under this Easement.

(c) Owner and Authority do hereby covenant that no structure or other obstruction shall be erected or permitted over the Easement Area, except as may be permitted in the Right-of-Way Agreements.

(d) The provisions of this Agreement shall be binding upon and inure to the benefit of the Township, its successors and assigns, and further be binding to the Authority, its successors and assigns and Owner, its executors, administrators, successors and assigns.

OWNER:

**VINCENT J. ANGELINI, SR.,
TRUSTEE OF THE
VINCENT J. ANGELINI, SR.
REVOCABLE AGREEMENT OF
TRUST DATED FEBRUARY 14, 2014**

Witness

By: _____
Vincent J. Angelini, Trustee

AUTHORITY:

**EAST GOSHEN MUNICIPAL
AUTHORITY**

ATTEST:

By: _____
Jack E. Yahraes, Chairman

TOWNSHIP:

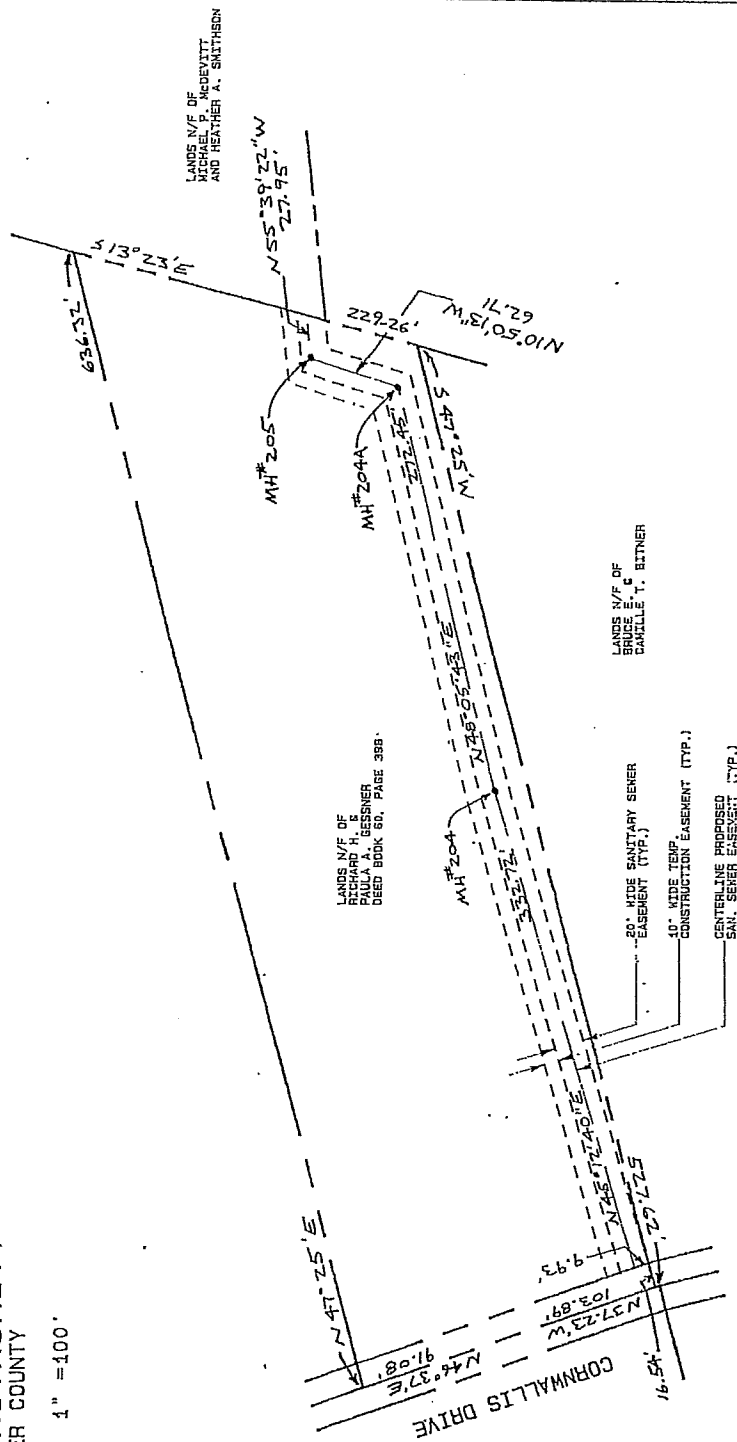
EAST GOSHEN TOWNSHIP

ATTEST:

By: _____
E. Martin Shane, Chairman
Board of Supervisors

PLAN OF
20 FEET WIDE SANITARY SEWER EASEMENT
FOR
EAST GOSHEN MUNICIPAL AUTHORITY
EAST GOSHEN TOWNSHIP CHESTER COUNTY
PENNSYLVANIA
DATE: 11-07-1994 SCALE: 1" = 100'
TAX PARCEL 53-4-59
FILE: N6252-025

EXHIBIT "A"
PAGE 2 OF 2



YERKES ASSOCIATES INC.
ENGINEERS AND SURVEYORS
WEST CHESTER, PENNSYLVANIA

June 30, 1994

CENTERLINE DESCRIPTION OF A
PORTION OF A
20' WIDE SANITARY SEWER EASEMENT
FOR
EAST GOSHEN MUNICIPAL AUTHORITY
THROUGH LANDS OF
MICHAEL P. MC DEVITT AND HEATHER A. SMITHSON
EAST GOSHEN TOWNSHIP, CHESTER COUNTY
PENNSYLVANIA

All that certain 20 foot wide strip of land, described along the centerline, situate in the Township of East Goshen, County of Chester, Commonwealth of Pennsylvania bounded and described in accordance with a 20 foot wide Sanitary Sewer Easement Plan made for East Goshen Municipal Authority, dated June 30, 1994 by Yerkes Associates, Inc., West Chester, Pennsylvania being Plan #SM-C-53-4-58.4 and being more particularly described as follows, to wit:

BEGINNING at a point in line of lands of Michael P. Mc Devitt and Heather A. Smithson on the perimeter of the cul-de-sac of Wineberry Lane (radius 50 feet), said point being at the arc distance of 18.54 feet measured along the arc of a circle curving to the right in a northerly direction having a radius of 50 feet from a common corner of said lands of Mc Devitt and Smithson and lands of Joseph and Diane Mussari on said cul-de-sac of Wineberry Lane; thence extending from the BEGINNING point, through said lands of Mc Devitt and Smithson, along the centerline of the herein described 20 foot sanitary sewer easement, South 55 degrees 39 minutes 22 seconds West, 178.69 feet to a point in line of lands of Richard H. and Paula A. Gessner.

Being subject to an additional temporary 10 foot wide construction easement as shown on said plan.



YERKES ASSOCIATES, INC. 1444 Phoenixville Pike, P.O.Box 1568, West Chester, PA 19380-0078 • (610) 644-4254

November 7, 1994

CENTERLINE DESCRIPTION OF A
PORTION OF A
20' WIDE SANITARY SEWER EASEMENT
FOR
EAST GOSHEN MUNICIPAL AUTHORITY
THROUGH LANDS OF
RICHARD H. AND PAULA A. GESSNER
EAST GOSHEN TOWNSHIP, CHESTER COUNTY
PENNSYLVANIA

All that certain 20 foot wide strip of land, described along the centerline, situate in the Township of East Goshen, County of Chester, Commonwealth of Pennsylvania bounded and described in accordance with a 20 foot wide Sanitary Sewer Easement Plan made for East Goshen Municipal Authority, dated November 7, 1994 by Yerkes Associates, Inc., West Chester, Pennsylvania being Plan #SM-C-53-4-59 and being more particularly described as follows, to wit:

BEGINNING at an interior point in line of lands of Richard H. and Paula A. Gessner on the easterly side of Cornwallis Drive, said point being at the distance of 9.93 feet measured North 37 degrees 23 minutes West along the said side of Cornwallis Drive from a point in line of lands of Bruce E. and Camille T. Bitner, said last mentioned point being at the distance of 16.54 feet measured North 47 degrees 25 minutes East along said lands of Gessner and said lands of Bitner from a common corner of same on the title line of said Cornwallis Drive; thence extending through said lands of Gessner, along the centerline of the herein described 20 foot wide sanitary sewer easement the four following courses and distances: (1) North 45 degrees 12 minutes 40 seconds East, 332.72 feet to sanitary manhole 204; (2) North 48 degrees 05 minutes 43 seconds East, 272.45 feet to sanitary manhole 204A; (3) North 10 degrees 50 minutes 13 seconds West, 62.71 feet to sanitary manhole 205; (4) North 55 degrees 39 minutes 22 seconds West, 27.95 feet to a point in line of lands of Michael P. McDevitt and Heather A. Smithson.

Being subject to an additional temporary 10 foot wide construction easement as shown on said plan.

EXHIBIT "B"

PAGE 2 OF 2

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: October 16, 2014

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Comp Plan Task Force

Mark and I had a very productive meeting with Tom Comitta and the folks from the Chester County Planning Commission. We anticipate that the Board will be in a position to approve the revised scope of work for the Vision Partnership agreement at a meeting on Tuesday, October 28.

If we provide the CCPC with the approved scope of work, schedule and cost proposal by the close of business on October 29, the CCPC will be able to act on it at their November meeting. We would then be in a position for the Commissioners to approve it at their November Sunshine meeting, so Tom could start work on December 1.

At that October 28 the Board will need to formally commit to provide funding for the new Comp Plan.

In addition the Board will also need to make a decision about the make-up of the Comp Plan Task Force in order to provide this info to the CCPC on October 29.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: October 24, 2014

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Tom Comitta Comp Plan Proposal

We are still going back and forth with the CCPC so we do not have the final scope of work.

However, the estimated fee is \$44,000 (\$41,400 in fees and \$2,600 in expenses)

Tom is estimating the project will take 11 months. Assuming a January 1 start date, the plan would be completed by the end of August. The adoption process is estimated to take the last 3 months.

Once the scope of work has been finalized it will be circulated and posted on the web page.

In addition the Board will need to formally commit to provide funding for the new Comp Plan.

In addition the Board will also need to make a decision about the make-up of the Comp Plan Task Force in order to provide this info to the CCPC on October 29.

EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
September 30, 2014 – 5:00
Draft Minutes

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor, and Janet Emanuel, and Township Manager, Rick Smith.

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 5:00pm and asked Carmen to lead the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops and all those in uniform who keep us safe.

New Business

Three possible contractors were interviewed for the task of updating the East Goshen Township Comprehensive Plan. Marty informed the Board that for fairness sake, the interviewees would all be asked the same questions first, the Board could then ask questions, and the interviewee would have a chance to make final comments.

Thomas J. Comitta, President, TCA Inc. was the first to interview. When asked how he viewed East Goshen today, and ten years from now, Tom was prepared with a substantial packet of different maps of East Goshen as examples of exactly what our Township looks like now, and how Tom would work to move us into the future. He explained the series of maps and suggested the use of an overlay technique for looking at the township.

He noted his ties to the township, including working on the 1992 Comp Plan, working in Chester County since 1973, and having family in the area.

He sees East Goshen as a stable, residential area with some business activity. He believes in using a broader brush, and zooming out to apportion intensity of land use in order for the Board to be able to more easily come to zoning and planning decisions. His planning philosophy is to “put the right eggs in the right basket.” The Township has different character zones and he would use these to help with future planning.

In order to build consensus, Tom likes to build trust and to educate all participants. He has been in this profession for 41 years. He related a story about a trust building activity that he often uses to begin comprehensive planning. He suggested a visual preference survey with slides in order to educate all participants. He sees the Task Force and the Board of Supervisors as shoulder to shoulder and seamless. He has a strategy in place

1 which begins with his work product and ends with the adoption of the Comprehensive
2 Plan.

3
4 Tom's vision of an ideal community depends upon zoning. The ideal community would
5 tread lightly on its green areas, create connections between developments, and find
6 business areas with the greatest propensity for graceful re-development.

7
8 Tom would not use the Brandywine Conservancy research or work product to create the
9 new document, rather, he would himself create an elegant, simplistic, Comprehensive
10 Plan. When looking through the Brandywine Conservancy research he did not find
11 graphic illustrations that gave meaning to the work product. His experience with land use
12 zoning and re-zoning tells him that we need more maps in our Comprehensive Plan,
13 including service area maps.

14
15 Tom believes that he can provide us with a Comprehensive Plan faster and cheaper than
16 other applicants because he has done it so many times. He is an expert in communications
17 and considers himself a "group psychiatrist."

18
19 Tom's timeline for completion of the Comprehensive Plan is 4-6 months. He can get a
20 proposal to us by 10/13/14.

21
22 Senya summed up Tom's proposal as a character based development plan. He would like
23 for the plan to be elegant, and simplistic. Marty was impressed with Tom's preparedness.
24 Marty asked how TCA works? Tom replied that he has nine, very qualified people that
25 work with him, but that he would be the lead person on the job. Also, given other
26 workload, he absolutely has time for work on our Comprehensive Plan.

27
28 **Ray H. Ott, Jr., AICP**, sees East Goshen as fully developed, so the challenge then is to
29 find out what residents need to keep them happy, rather than land zoning. He says that
30 parameters need to be in place to make sure new development complements and
31 improves upon the existing character.

32
33 Ray tries to look at how people live, what they value, and how we can add to that. He
34 says that the zoning component is too complicated and not as necessary in East Goshen.
35 He would write an outcome based type of plan.

36
37 When trying to gain a consensus, Ray would start with a neighborhood maps, then define
38 the neighborhoods and their preferences. He would conduct public workshops and
39 neighborhood meetings where citizens could bring up concerns. Ray assumes that the
40 Task Force and the Board of Supervisors are united in their work on the plan, and he
41 would use the adoption process to produce a new Comprehensive Plan. Previews with the
42 Supervisors will be important, as well as having Township Supervisors attend the Task
43 Force meetings.

44
45 Ray's ideal community is one that is livable, satisfied with development, and connected
46 by trails. Trails are important to East Goshen because they provide connectivity. Now, he

1 says that the Township building functions as a mixed facility. Also, because the
2 Township is built-out, we don't have to worry too much about land use. Now we can plan
3 to improve communities. When faced with challenges during this process, Ray will first
4 identify the challenge, and hold public workshops to help determine the best practice.
5

6 Ray's vision for our corporate and business areas involves re-inventing retail centers. He
7 would change zoning for re-development and rather than buffering these areas he would
8 work to make them more attractive. He would also be interested in integrating zones to
9 make neighborhoods work better together.
10

11 Ray noted that the Brandywine Conservancy research provides an inventory background,
12 but that we don't need such a detailed study. Marty asked what did make an effective
13 Comprehensive Plan and Ray responded that a Comprehensive Plan helps to illustrate
14 what the Township wants to do.
15

16 Ray is comfortable with creating a website and using email to communicate with
17 residents. He said he could make a facebook page if necessary.
18

19 Ray estimates it would take him one year to have the Comprehensive Plan ready for
20 Board approval – ten months to put together the product and two months for the adoption
21 process. He could get a proposal to us in one week.
22

23 Ray asked what the Board's motivation was for doing the plan, and Marty responded that
24 it is required, but that we also want a completely new plan; one that shows where we
25 want to be in ten to fifteen years and how we are going to get there.
26

27 When asked how he would use the Brandywine Conservancy research Ray said that we
28 do not need to re-invent, but that they need to be more concise. He also says we need
29 more maps because people can relate to them. We have the background information, we
30 can take that and reduce it.
31

32 Chuck noted that we have a "golden triangle" of Rt. 352, Boot Rd., and Paoli Pike. He
33 noted that some of our retail uses are languishing and asked how we can enhance these
34 uses. Ray responded that we could concentrate on this issue during the Comprehensive
35 Plan talks, including more flexible zoning ordinances, and becoming a more walkable
36 community. He would also like to look at any opportunities we do have for development.
37

38 In short, Ray says he is local, good at working with people, and knows how to get right to
39 the issue. He has experience and knows we are a development-based community.
40

41 **Robert Smiley, Planning Consultant**, sees East Goshen as a vibrant residential area with
42 two main corridors of commercial use. He sees that we have only a few parcels left to
43 develop that we could enhance with the Comprehensive Plan. In the next ten to fifteen
44 years he would like to reinforce residential areas, and continue to build connectivity. He
45 can see us enhancing, or fine-tuning our commercial areas.
46

1 Robert's planning philosophy is to work with the community to find their goals and
2 desires, develop a game plan, than incorporate mandatory policies. He would, at the first
3 meeting, schedule monthly meetings, than get info from research and the township
4 residents. He would move from short-term goals and objectives to long-term strategies.
5 He would draft a plan, send it to the Board of Supervisors, meet, and discuss. He would
6 also periodically have benchmark dates to meet with specific ABCs.

7
8 In order to build consensus, Robert believes quality of product is important. He would
9 schedule meetings and send out questionnaires to get input from residents.

10
11 Robert's vision of an ideal suburban community is one with a mixture of suburban,
12 residential, and business centers. The community also provides facilities such as parks
13 and recreation, and good schools. In order to align East Goshen with this ideal, Robert
14 says we can offer, or upgrade services. We can find out what we can do that residents are
15 looking for. He sees no need for too much zoning work.

16
17 Robert has not seen the Brandywine Conservancy research, but moving forward he would
18 study and streamline this work product. He does not like to be verbose. He always strives
19 to be moving toward an action plan. He is a goals-objectives-strategy planner.

20
21 Marty asked Robert was his action plan would be. Robert replied that each item would
22 have a short and long-term goal, and a user-friendly action plan. He would prioritize
23 items early on and always be looking for feasible projects.

24
25 Senya noted that the 2005 Action Plan is 4-8 pages in front, then each plan item has a
26 chapter. Robert said he did something like this in Uwchlan Township and that East
27 Goshen and Uwchlan are similar.

28
29 In order to foster communication, Robert would look for lists of Homeowners
30 Associations or other organizations to disseminate information. He would take surveys
31 and hold public meetings.

32
33 Robert expects that the Task Force will meet to receive, review, and comment on drafts
34 of the plan. The Board of Supervisors will be sent these drafts, and Robert will hold
35 interim meetings with the Board

36
37 Robert will be able to have a Comprehensive Plan ready in 6-9 months for Board
38 approval. It will take him 1-2 weeks to provide a proposal.

39
40 Robert's greatest focus will be on three parts: land use, circulation (car, bike, walk), and
41 economic development. In the next 10-15 years he would like to enhance these three
42 things. He is interested in connecting trails throughout the county and finding a
43 community center. He mentioned the Fire Department's property on Rt. 3 and suggested
44 possible in-filling opportunities there.

1 Senya asked Robert what he includes in the phrase “economic development.” Robert
2 replied that looking at how we can upgrade or expand our industrial areas is one way to
3 look for economic development.

4
5 Robert sees that we have a good labor force. By this he means that we have a diversity of
6 socioeconomic and educational specialties and that diversity allows for diversity in the
7 labor force. He goes on to imply that a good work force allows for a good tax base.

8
9 In closing, Robert has many years of experience working with similar communities. He
10 has a broad perspective, coming from the public and private sector workforce. Robert
11 does the whole job himself, with no help, from proposal to finished product.

12 13 **Discussion**

14
15 Senya noted that all three candidates thought our document was too long. They were
16 looking for a simple, interactive product. He thought Tom had the greatest passion. Janet
17 said that Tom’s format doesn’t provide what the board is asking for. Rick added that we
18 want a goals-objectives-action plan format. Janet said that Robert follows our format, but
19 is too wordy. Marty stated that Tom was the most prepared of all the candidates. He has a
20 process in place, but Bob will use what we have and make it shorter. He adds that both
21 can build consensus, but it comes down to the product that we want. Chuck adds that Bob
22 does not have a staff, and Tom has a large, well-qualified staff. Janet said that Tom says
23 his work is short and sweet, but his example is long. Carmen responded that we can
24 dictate length, but that Tom is the best consensus builder and he can create a product of
25 pride. Senya added that Tom has the most passion, he was the most prepared for the
26 interview, he likes Tom’s manner of getting community input, he is a hard worker, and he
27 can do more research than the others. Marty brought up the subject of the format of the
28 plan that we want. Tom’s example did not look like the work product we are looking for.
29 Chuck responded that Tom would be amenable to change to a goals-objectives-strategies
30 format. Carmen added that we need to be very specific with what we want up front. In
31 order to confirm this, the Board made a quick conference call to Tom. The Board asked if
32 he could provide a product with the goals-objectives-strategies format. Tom responded
33 that he could do this, but would add pictures, google earth views, and maps to the
34 product. Tom agreed to meet with the Board on Tuesday, October 7 at 5:30 with mock-
35 ups.

36 37 **Any Other Item**

38 Rick asked the Board to adopt a resolution to make October 3rd MARS Drinks Day.
39 Marty moved to adopt the resolution. Carmen seconded the motion. The Board voted
40 unanimously to adopt the motion.

41 42 **Adjournment**

43 There being no further business, the Board adjourned at 8:45.

44
45 Pam Pastorino
46 Recording Secretary

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
October 7th, 2014--5:30pm
Draft Minutes**

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor, and Janet Emanuel, and Township Manager, Rick Smith. Also present when the meeting re-adjourned at 7:00pm were CFO Jon Altshul and ABC member Erich Meyer (Conservancy Board).

Meeting with Thomas J. Comitta, TCA

Tom began by informing the Board that he had several overarching questions about the East Goshen Township Comprehensive Plan.

In order to not get overpowered by the Chester County Planning Commission, Tom would like Rick to go with him to the meeting with the County. Rick agreed to accompany Tom to the meeting. Marty does not expect any problems. Carmen noted that it would be prudent for Rick to go to the first meeting in case Tom is asked about past work on the Comp Plan.

Tom informed the Board that he had read the entire 2005 Comp Plan, and showed the Board an example of what he envisions our 2015 Comp Plan to look like. He told the Board that adding graphics can help the reader to fully understand the scope of the statements being made. The Comp Plan would have the text--the goals, objectives, and strategies on the left side, and graphics illustrating the ideas on the right. He notes that this is just a possibility, and he is open to any parameters the Board may want to put on the Comp Plan presentation.

Tom said that much of the information in the 2005 plan is good information. He could use the 2005 Comp Plan to keep what is crucial, scratch what is unnecessary, and add any new agenda items for the Township. He would also take what is best from any work done in the last eighteen months.

Marty informed Tom that the new Comp Plan can be new and different and that he should not feel constrained by the format of the 2005 Comp Plan. He added that he likes the idea of centering the plan around goals, objectives, and strategies. Tom will take that into account, and merge the Board's vision with his own.

The Board agreed with the concept of adding graphics to the new Comp Plan. Tom and Rick will meet with the Chester County Planning Commission to develop the scope of work. Tom will then prepare a proposal for the Board to consider.

Tom's next concern was the budget for the project. He wanted to know the scope of the finances in order to determine the scope of his project. Senya liked Tom's idea of

1 capturing the essence of the Plan and leaving out the minute details. Tom's first thought
2 was whether he could complete the plan at no cost to the Township by obtaining grants.
3 He could also have two meetings, one with the residents and one with leaders in the
4 business community and ask if they were willing to contribute. Marty thought it was not a
5 good idea, because the Township is not asking the business community to raise money.
6 Carmen agreed that certain foundations could offset some of the county responsibility
7 with grants. Marty added that the County was prepared to reimburse us at a 60/40 ratio.
8 Rick added that the County was being very generous, and the Board agreed.

9
10 Tom asked the Board about the purpose of the Comp Plan. Marty answered that it would
11 enable the ABCs to know what they should be focused on. The ABCs would focus on
12 what they could do to implement the Comp Plan.

13
14 Tom suggested that he come up with six to eight of the most important items to
15 concentrate on; for example, a Town Center or the revitalization of Paoli Pike. Senya
16 added that many things are completed in the 2005 Comp Plan, and since we are built out,
17 there is little left to do. He reminded Tom of the Township's basic concerns—to serve,
18 preserve, and protect our community. Tom brought out a map that shows possible areas
19 for re-development and suggested that we concentrate effort on these areas. Marty asked
20 the Board if they thought we could think about building higher on West Chester Pike, and
21 the Board agreed. Senya added that there is some possibility of re-building in the
22 Hershey's Mill area. Marty brought up the work on the County-wide trail system and that
23 we are trying to be one of the first to build our trails by working on the Paoli Pike
24 corridor.

25
26 Rick told Tom that we need a proposal and suggested that Tom submit a proposal at the
27 10/14 BOS meeting and that the Board could pursue an amendment at the 10/21 BOS
28 meeting. Rick suggested that the Supervisors put a copy of the Comp Plan in their
29 notebooks, so that they could easily refer to it when making decisions. Janet noted that
30 we can accept the proposal, make the amendment, and any changes that come up could
31 be further amended.

32
33 The Board adjourned at 6:20 to meet in executive session to interview two candidates for
34 the Conservancy Board.

35 36 **Call to Order & Pledge of Allegiance**

37 Marty called the meeting to order at 7:00pm and asked *resident Mike Rook* to lead the
38 Pledge of Allegiance.

39 40 **Moment of Silence**

41 Carmen called for a moment of silence to honor the troops and all those in uniform.

42 43 **Recording of Meeting**

44 No one indicated they would be recording the meeting.

45 46 **Chairman's Report**

1 The Board met in Executive Session from 6:20 to 7:00 for ABC interviews.

2
3 Marty asked if everyone knew about the new 35 mph speed limit from Line Rd. to Rt.
4 352. He announced that PennDot has more recently authorized the Board to lower the
5 speed limit to 35 mph from Rt. 352 to Airport Road as well, making the speed limit 35
6 mph for all of Paoli Pike in East Goshen.

7
8 Marty announced that on October 11-12, an air show will be held at the Brandywine
9 Airport. A segment of the air show will involve re-enactors firing blanks, using smoke
10 grenades, flash bangs, etc. The organizer of the event, David Schultz, has been notifying
11 law enforcement agencies in and around the impacted area and wanted WEGO to know
12 in case there were calls from concerned citizens. The air show will run all day but re-
13 enactments should occur primarily between 3:00 and 3:30.

14
15 The Board acknowledged a gift of a pen and ink sketch of the Blacksmith Shop from
16 Gale and Paul Stimmler to the Friends of East Goshen.

17
18 **Consider Alexander's Stormwater Matter**

19 Marty received a report from Nathan Cline, Township Engineer, that showed 55 acres of
20 land drain into Dave and Gwenne Alexanders' property at 1408 Grand Oak Lane. The
21 report showed that installing extra inlets and installing curbing along the Aqua driveway
22 would help the Alexanders with smaller storms, but not with larger storms. Rick said that
23 Nate questioned whether or not these changes would affect *resident Mike Rook's, 711*
24 *Red Maple Dr.*, property negatively. Upon investigation, Pennoni decided that the inlets
25 and curbing would not negatively affect Mr. Rook's property. Mr. Rook has no problem
26 with the inlets, but he expressed concern that building up curbing will create a dam which
27 will spill onto his property and eventually flood his basement. Carmen wanted to be sure
28 that, during normal events, by making these changes to help the Alexanders' stormwater
29 issue, we did not create a new problem at Mr. Rook's property. Rick suggested that we
30 could add the inlets, but not build up the curbing, and see if this helps. Senya noted that
31 by going one step at a time, it might take longer to mitigate the stormwater issue and the
32 Alexanders said they understood.

33
34 *Resident Gwenne Alexander, 1408 Grand Oak Lane*, explained that they had a dry
35 backyard for 30 years and it seemed that when Aqua took down trees, the stormwater
36 issue began. She would like the Board to ask Aqua if it could plant trees and shrubs
37 again, as they help to soak up water. Senya asked Mrs. Alexander how many trees had
38 been removed, and she replied about 8. He thinks it is a good idea for the Board to ask
39 Aqua if they could re-plant trees and shrubs in that area. Mr. Rook agreed with Mrs.
40 Alexander, that when Aqua cut down the trees the stormwater issue was exacerbated.

41
42 Marty explained that in the larger storms, the 50- to 100-year storms, stormwater will still
43 be an issue, but that these are rare storms. He suggested that Pennoni go ahead with the
44 plan to install the additional inlets, but not install curbing, so as to let more water drain,
45 but not to build a dam.

1 Senya made a motion to install an addition inlet adjacent to the existing inlet located
2 south of the Aqua driveway on Red Maple Drive, and install an additional inlet adjacent
3 to the inlet located in the rear of 708 Red Maple Drive, but not install topsoil and/or an
4 asphalt curb along the existing gutter curb at and north of the existing Aqua driveway.
5 The Board will ask Aqua to plant trees and shrubs, and the Township Engineer will shoot
6 Mr. Rook's property in terms of the street to determine the difference in elevation.

7
8 Chuck seconded the motion.

9
10 The Board voted to approve the motion unanimously.

11
12 **Consider Wind Generated Energy Systems/Windmills Ordinance**

13 Currently, the Zoning Ordinance permits Wind Energy Generation Systems as accessory
14 uses in the:

- 15 1. R-3 (Medium Density Suburban Residential)
- 16 2. R-4 (High Density Suburban Residential)
- 17 3. I-1 (Light Industrial Districts)

18
19 Rick noted that the Planning Commission had recommended that the Township allow
20 wind energy systems in all districts, as an accessory use. He referenced a sketch of the
21 size standards the wind energy systems must comply with, for safety reasons.

22
23 Janet does not agree with allowing wind energy systems in all districts. She says that they
24 are noisy, and would detract from the aesthetics of residential areas. Rick replied that the
25 noise ordinance would apply. Senya added that windmills would not generally work
26 when built at a safe size. Mr. Rook added that he has experienced windmills and that they
27 are loud and unsightly. Marty suggested we check with other townships and see what
28 they are doing about wind generated energy systems. Carmen agreed with Janet, that
29 windmills should not be in residential areas until the technology is better developed. The
30 windmills would have to be built at least higher than any trees in order to catch the wind
31 in any appreciable manner. Janet added that we can amend the Ordinance in 5-10 years if
32 the technology gets better. Senya commented that using wind generated energy systems
33 helps to free us from dependence on oil producers. Rick took away that the Board does
34 not agree with the recommendation to allow wind energy systems in all districts.

35
36
37 **Consider Next Step in Hershey Mill Dam Project**

38 Marty gave a short summary of the Hershey Mill Dam Project, and presented Rick's
39 estimate from EB Walsh for the work to be funded by the Friends of the Hershey Mill
40 Dam. To rehabilitate the dam without dredging would cost \$284,570, and to rehabilitate
41 and dredge the dam would cost \$342,120. He also noted that the Township has spent
42 \$126,000 so far which should be figured into the cost. These funds would need to be
43 raised by the end of 2015.

44
45 *Neil DeReimer, representative of the Friends of the Hershey's Mill Dam* thinks these
46 numbers are unreasonably high. He questioned the inspection fee. Rick replied that

1 inspection costs typically run 10% of the construction cost and that EB Walsh must
2 inspect the construction, since they have to sign off on the improvements.

3
4 Marty noted that EB Walsh must begin construction by June 30, 2016 due to a Federal
5 permit deadline. Mr. DeReimer questioned whether he could raise \$400,000 or more in
6 14 months. Senya suggested that if we give the Friends a number, the Township must be
7 prepared to pay the difference if the actual cost exceeds the projected cost. If the Friends
8 raise more money than the actual cost, they would keep the remainder. Rick reiterated
9 that we do not know the final actual cost until the project is complete.

10
11 Mr. DeReimer stated that he would have to go back to the rest of the Friends of the Dam
12 Committee with the higher cost estimates to determine if it is possible to raise this much
13 money in a shorter timeline. He will come to the next Board meeting to discuss the matter
14 further.

15
16 **Consider Bid Results for Milling Machine Rental Bid**

17 Rick opened bids on September 24, 2014 for renting a milling machine. Many bid
18 packages were sent out, and one was received from CC & T, Inc for \$15,000 for a ten day
19 rental. We need the milling machine to mill two neighborhoods prior to re-paving.

20
21 Carmen made a motion to accept the bid from CC&T to rent the milling machine for ten
22 days at a cost of \$15,000. Janet seconded the motion. The Board voted to approve the
23 motion unanimously.

24
25 **Authorize Chairman to Execute Stormwater Agreement for 953 Cornwallis Drive**

26 Senya made a motion to authorize the Chairman to execute the stormwater agreement for
27 953 Cornwallis Dr. Janet seconded the motion. There was no further discussion and the
28 Board voted unanimously to approve the motion.

29
30 **Consider Goshen Meadows Escrow Release #2**

31 Carmen made a motion to release \$427,167.14 from escrow for Goshen Meadows for the
32 following portions: Site prep, erosion controls, earthwork, storm sewers, stormwater
33 basins, sanitary sewers, water line, parking lot construction and miscellaneous. Senya
34 seconded the motion. The Board voted to approve the motion unanimously.

35
36 **Any Other Matter**

37 Jon reminded the Board that we have a special meeting on 10/14 to discuss the budget.

38
39 Carmen moved that we appoint John Scheidt, 1309 Amstel Way, and Patty Brown, 1719
40 Hibberd Lane, to the Conservancy Board. Chuck seconded the motion. The Board voted
41 unanimously to approve the motion.

42
43 Senya informed the Board that the Brandywine Conservancy is asking townships to write
44 a letter to their House Representative opposing House Bill 1565. Rick said they are
45 adding a section to the law, and Senya explained that, in his opinion, the bill would take
46 away protections for riparian buffers.

1
2 Senya made a motion to oppose House Bill 1565, and to send a letter to Senator Pileggi
3 stating our opposition, much like the form letter he read to the Board. Carmen seconded
4 the motion. The Board voted to approve the motion unanimously.

5
6 Rick stated that the Board has received a preliminary budget for WEGO, and that the
7 Township Managers and Police Finance Group is reviewing it.

8 Chuck said the proposed budget was developed with an 8-hour schedule in mind. Kathy
9 Brill developed a budget with a 12-hour schedule and found very little difference in total
10 expenditure next year. However, concern was raised that the cost of a 12-hour schedule
11 would rise sharply in out-years as the new full-time officers needed for 12-hour shifts
12 progressed up the salary

13
14 *Resident Virginia Newlin, Devon Ln,* announced that there will be another poetry reading
15 on Thursday, October 23, from 5:00 to 6:30.

16 17 **Review of Minutes and Corrected**

18 The Board reviewed the draft minutes of September 2. The minutes stand approved as
19 corrected.

20
21 The Board reviewed the draft minutes of September 16. The minutes stand approved as
22 corrected.

23 24 **Treasurer's Report**

25 *See attached Treasurer's Report.* The Board reviewed the Treasurer's Report and the
26 current invoices. Carmen moved to graciously accept the Treasurer's Report and the
27 Expenditure Register Report as recommended by the Treasurer, to accept the receipts and
28 to authorize payment of the invoices just reviewed. Senya seconded the motion. There
29 was no further discussion and no public comment. The Board voted unanimously to
30 approve the motion.

31 32 **Review Action List**

33 34 **Comprehensive Plan**

35 The Board is working with CCPC and Tom Comitta to revise the scope of work for the
36 Vision Partnership Program.

37 38 **Open Space Plan**

39 The staff is reviewing the draft plan.

40 41 **Hershey's Mill Dam**

42 Rick obtained cost estimates. The matter was discussed this evening in greater detail.

43 44 **Correspondence, Reports of Interest**

45 The Board acknowledged the receipt of the quarterly Right-To-Know Report.

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11

2
3

4

5

6
7

8

9

October 2, 2014

**TREASURER'S REPORT
2014 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$3,268.46
Earned Income Tax	\$32,100.00
Local Service Tax	\$0.00
Transfer Tax	\$59,535.49
General Fund Interest Earned	\$636.74
Total Other Revenue	\$399,297.76
Total Receipts:	\$494,838.45

Accounts Payable	\$370,297.43
Electronic Pmts:	
Health Insurance	\$41,912.46
Credit Card	\$970.75
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$137,148.22
Total Expenditures:	\$550,328.86

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$52.35
Total State Liquid Fuels:	\$52.35

Expenditures:	\$0.00
---------------	--------

SINKING FUND

Interest Earned	\$402.49
-----------------	----------

Expenditures:	\$13,603.39
---------------	-------------

TRANSPORTATION FUND

Interest Earned	\$189.92
-----------------	----------

Expenditures:	\$0.00
---------------	--------

SEWER OPERATING FUND

Receipts	\$102,593.95
Interest Earned	\$60.78
Total Sewer:	\$102,654.73

Accounts Payable	\$131,644.30
Debt Service	\$0.00
Credit Card	\$0.00
Total Expenditures:	\$131,644.30

REFUSE FUND

Receipts	\$30,727.01
Interest Earned	\$22.64
Total Refuse:	\$30,749.65

Expenditures	\$35,896.09
--------------	-------------

SEWER SINKING FUND

Interest Earned	\$211.16
-----------------	----------

Expenditures	\$0.00
--------------	--------

OPERATING RESERVE FUND

Receipts	\$123.41
----------	----------

Expenditures	\$0.00
--------------	--------

Events Fund

Receipts	\$0.55
----------	--------

Expenditures	\$0.00
--------------	--------

EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
October 14th, 2014—7:00 pm
Draft Minutes

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor, and Janet Emanuel, and Township Manager, Rick Smith, CFO Jon Altshul, and ABC member Erich Meyer (Conservancy Board).

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00pm and asked *John Fulginiti, President of the Goshen Fire Company*, to lead the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops and all those in uniform, especially those who have given the ultimate sacrifice, their life.

Recording of Meeting

No one indicated they would be recording the meeting.

Chairman's Report

Marty informed all those present that the Board would be hearing a presentation about the 2015 proposed budget.

Goshen Fire Company Financial Projections

John Fulginiti, President of the Goshen Fire Company, presented a 5-year budget for the Fire Company and explained that the Fire Company had made certain assumptions when creating its financial projections. He assumed there would be no additional paid personnel, that the company remains at 8 full-time paid staff, and that the volunteer base remains strong. Marty asked how the current volunteer force is doing. Mr. Fulginiti responded that the number of volunteers was holding steady, but that it's a difficult process to become a volunteer, involving hundreds of hours of training.

Mr. Fulginiti added that the financial projection does not include an administrator or any need for increasing the existing fleet. However, the Fire Company does need more physical space for a bunkroom. To that end, a committee had been formed to consider ways of building out Station 54.

Senya discussed some ideas for the Fire House. He said that if Station 54 was more visible, it might help attract volunteers, and help with fundraising. He suggested trading land with one of the businesses along Rt. 3 as an example of "outside the box" thinking in sustaining a strong Fire Company.

1 *Tom Stalnaker, Treasurer of the Goshen Fire Company*, provided greater detail about the
2 2015 budget and the long-term projections. In particular, he noted that the Fire Company
3 would need to replace two expensive aerial apparatuses in 2015, but that there was
4 sufficient money in the Fire Company's Capital Replacement Fund to make those
5 purchases. He also explained that the Fire Company carefully contributes to its capital
6 replacement funds each year to ensure that there are funds available when assets need to
7 be replaced.

8
9 Marty asked about the auxiliary. Mr. Stalnaker said that the auxiliary is a relatively small
10 and separate operation. They run breakfasts and cater dinners, and use their proceeds buy
11 things for the Fire Company, such as clothing.

12
13 Mr. Stalnaker noted that reimbursements for ambulance calls have shown a modest but
14 steady decline, while the number of ambulance calls has been increasing. He explained
15 that this trend was due to a greater and greater percentage of the ambulance calls coming
16 from Medicare-eligible seniors. He noted that while Medicare is easy to work with from
17 an administrative standpoint, Medicare reimbursements are less than private health
18 insurance.

19
20 Marty asked how many ambulance transports the Fire Company makes. Mr. Stalnaker
21 responded that out of approximately 3,400 annual calls for ambulance service, 2,300-
22 2,400 end up being actual transports. Marty asked whether, of all the townships, we pay
23 our fair share and whether the use of service is in proportion to the funding. Mr. Stalnaker
24 answered that it mostly is. Marty added that all of the Townships should pay their fair
25 share.

26
27 Carmen noted that several years ago the Fire Company was able to raise a considerable
28 amount of money by taking the fire trucks and giving presentations to some of the
29 communities most served by the Fire Company, such as Bellingham, Wellington and
30 Hershey's Mill. He suggested that the Fire Company might consider doing some on-road
31 presentations again.

32
33 Mr. Stalnaker noted that the Fire Company does solicit every business in the district
34 asking for donations and that nursing homes do support the Company financially. He also
35 stated that the Fire Company would be willing to consider doing an on-road presentation
36 again. Marty asked if the Fire Company would write an article about the Fire Company's
37 finances for the Township newsletter.

38
39 Senya asked about the number of calls the Fire Company makes to lift people back into
40 bed. *Robert Fleming, Board Member, Goshen Fire Company*, said that the number of lift
41 services they provide depends upon the time of day. The nursing homes down-staff at
42 night and some are not allowed to lift patients, so lift services are more in demand at that
43 time. Senya asked why the nursing homes can't lift their patients into bed, why must an
44 ambulance do this job. He said East Goshen residents should not have to subsidize a for-
45 profit entity that won't lift its own patients. Chuck said that the nursing homes are under-
46 staffed at night, and they avoid lawsuits by using ambulance service to lift patients. Rick

1 asked if the Fire Company could bill Medicare if it is not a transport, and Mr. Stalnaker
2 answered that lift service is not a billable charge for Medicare. Janet suggested the
3 possibility of collecting a fee for these services. Mr. Stalnaker noted that the Fire
4 Company did institute such a charge a few years ago, although the collection rates are
5 low. Mr. Stalnaker also noted that the marginal cost of an individual run is not that
6 high—there's only gas, vehicle wear and tear, and the cost of any paid staff on the call.
7 However, each ambulance call also needs to pay for a share of the substantial fixed costs
8 that the Fire Company has, including vehicle replacement, building maintenance and
9 personnel costs.

10
11 Marty asked if the Fire Company would meet its budget targets for the current year. Mr.
12 Stalnaker responded that he expected the Fire Company to be fine this year. Marty asked
13 if the reserve funds were in good shape. Mr. Stalnaker responded that yes, they were, and
14 there are several reserve accounts. Marty asked if in the next five years the Fire Company
15 sees any big risks. Mr. Stalnaker responded that the biggest risk is losing volunteer staff.

16
17 Mr. Fleming expressed that the Fire Company is most interested in providing services.
18 The Fire Company has applied for grants and continues to update their apparatus with
19 grant money. The Company's main goals right now are to re-model Station 54, maintain
20 apparatus and replace an extension ladder. Mr. Fleming is happy to meet to brainstorm
21 fundraising opportunities, particularly for the planned addition to the station.

22
23 Marty thanked the Fire Company representatives for their time.

24
25 **Presentation of Proposed 2015 Budget, by Jon Altshul, CFO**

26 Jon Altshul gave a PowerPoint presentation of the Township's 2015 Proposed Budget.

27
28 Marty noted that most of the proposed deficit was attributable to the cost of new capital
29 projects, including the proposed repair of the East Boot Road Bridge, rather than being a
30 true operating deficit.

31
32 Senya noted that the budget anticipated an 11% increase in health insurance premiums
33 and asked if this increase would be for the same plans that are currently offered. Jon
34 affirmed that it would be for the same plans, but that our insurance broker would also
35 share the costs of other insurance plans next week and that Jon would send that
36 information along to the Board.

37
38 Carmen asked about our the 3% increase for workers compensation and asked whether
39 we receive a dividend at year-end for any surplus payments. Jon responded that indeed
40 we are eligible for a workers comp dividend. He also noted that unlike other some
41 insurance cost estimates, that 3% increase was confirmed.

42
43 Chuck asked if the property and liability insurance increases were certain. Jon replied that
44 it was the best guess of the broker. Chuck asked whether that increase was due to national
45 trends or losses specific to East Goshen. Jon replied that it was a combination of both, but
46 that the building flood at the beginning of the year wiped out any chance that we'd see a

1 dividend payment in 2015 from our property and casualty policy. Chuck noted that the
2 trend in the insurance industry is that if you have too many claims, even if they are not
3 your fault, your rates will go up or you will be dropped from the policy.
4

5 Marty asked about the whether the budget could be advertised tonight so that it could be
6 adopted at the first meeting in December. Jon explained the two key legal requirements:
7 1) that the budget be available for public inspection for 20 days prior to adoption and 2)
8 that the advertised budget not change by more than 25% in the aggregate or 10% in any
9 major category prior to adoption. Marty indicated that while some numbers might change
10 slightly between now and December, changes of those amounts were highly unlikely.
11

12 Jon noted that after preparing the materials for the budget presentation, he received a
13 copy of the WEGO budget 2.3, which reflected East Goshen's PPU's at 57.15%, an
14 increase from 56.91% in version 2.2. However, this was offset by the elimination of the
15 Live Scan machine, a part-time administrator to assist with accreditation and truck scales.
16 Collectively, this new budget resulted in a \$7,000 decrease in Township costs. However,
17 Carmen noted that the Police Finance Committee was still deliberating some of those
18 items, particularly Live Scan, and that Jon should expect additional WEGO budget
19 proposals soon.
20

21 Jon noted that the budget proposed \$17,000 for a new document management system to
22 replace the existing system. He noted that replacing the system would likely pay for itself
23 within 6 years due to lower annual service contracts. Janet asked about the procedure for
24 converting from one system to the other, and Jon replied that the new document
25 management system can extract data from the existing system.
26

27 There was some discussion concerning the repair of the back three tennis courts at East
28 Goshen Park, which were damaged during last winter's severe storms. The budget
29 proposes repairing them from the general fund. Jon noted that alternatively, because the
30 replacement of the courts is fully depreciated in the sinking fund, we could resurface the
31 courts in instead of simply repairing them, which would take pressure off the general
32 fund. Marty noted that if they are badly damaged, we should replace the courts rather
33 than repair them. Senya asked if the courts are utilized to the extent that we should keep
34 them, particularly if the front courts are still in good condition. He suggested further
35 research on the issue. Marty recommended that Jon budget for the resurfacing of the
36 courts as a capital expense, but that the Board re-examine the issue in the Spring to
37 determine whether there is really a demand for this work or whether some other use for
38 the back three courts is warranted.
39

40 Janet noted that the Conservancy Board may be interested in doing one of its two
41 proposed tree plantings around the amphitheater, which would address Public Work's
42 request for trees at that location.
43

44 Jon asked the Board for guidance on whether the Township should increase the funding
45 level of the Operating Reserve Fund from 5% of estimated general fund revenues to 25%,
46 as state law now allows. Marty and Senya were in agreement that doing so would show

1 that the Township was appropriately planning for a “rainy day”. Carmen asked if the
2 Operating Reserve could be used to address shortfalls in other funds or if it was intended
3 only for the General Fund. Jon responded that the Operating Reserve is only intended to
4 offset shortfalls in the General Fund.

5
6 Marty made a motion to direct the Treasurer to transfer an amount up to the statutory
7 maximum from the general fund to the operating reserve fund at the end of 2014. Carmen
8 seconded the motion. The Board voted to approve the motion unanimously.

9
10 There was discussion concerning the summary of new spending proposals in the 2015
11 Proposed Budget. Carmen asked about the front desk security. He asked that if we were
12 putting in a camera and a panic button, then why not put in a plexi-glass window as well.
13 Jon noted that the proposal attempted to balance costs and safety concerns.

14
15 Marty asked Jon to review the compensation proposal for 2015. Jon explained that he
16 developed the proposed salaries consistent with the Township’s existing compensation
17 policy. Jon asked the Board whether it would consider one-time bonuses for the handful
18 of employees not eligible for a raise under the policy. Senya and Carmen reminded Jon
19 that the Board delegated that authority to Department Heads last year and that it was the
20 Department Heads’ responsibility to manage their employees appropriately, not the
21 Board’s.

22
23 Marty made a motion to advertise the Proposed 2015 Budget. Carmen seconded the
24 motion. The Board voted to approve the motion unanimously.

25
26 **Authorize Chairman to Execute Stormwater Agreement for 1556 Mill Race Lane**

27 Chuck made a motion to authorize the Chairman to execute the Stormwater Agreement
28 for 1556 Mill Race Lane. Senya seconded the motion. There was no further discussion
29 and the Board voted to approve the motion unanimously.

30
31 **Authorize Chairman to Execute Stormwater Agreement for 100 Line Road**

32 Carmen made a motion to authorize the Chairman to execute the Stormwater Agreement
33 for 100 Line Road. Janet seconded the motion. There was no further discussion and the
34 Board voted to approve the motion unanimously.

35
36 **Consider Wineberry Lane Storm Sewer**

37 Wineberry Lane is a short cul-de-sac street. The stormwater management system for the
38 street is a California Inlet. The Inlet on Wineberry Lane needs to be re-done again. Rick
39 proposed that it is cost-effective to install perforated pipe to the culvert going under
40 Cornwallis Dr. as a permanent solution, rather than re-doing the California Inlet every 8-
41 10 years. He presented a table of the long-term costs of each, showing that in the long
42 run, running the perforated pipe is, in fact, cost-effective.

43
44 Marty made a motion to put the perforated pipe in. Senya seconded the motion. The
45 Board voted to approve the motion unanimously.

1 **Any Other Matter**

2
3 Marty updated the Board on Vista 2025 – Chester County’s Economic Development
4 Strategy.

5
6 Senya made a motion to send a letter to Dan Truitt asking him to oppose HB 1565 which
7 would reduce protection for riparian buffers along streams. Janet seconded the motion.
8 The Board voted to approve the motion unanimously.

9
10 Marty acknowledged a letter for Main Line Health outlining the steps they are taking to
11 deal with Ebola.

12
13 **Adjournment**

14 There being no further business, the Board adjourned at 10:25pm.

October 23, 2014

**TREASURER'S REPORT
2014 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$5,415.78
Earned Income Tax	\$17,300.00
Local Service Tax	\$3,200.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$17,432.78
Total Receipts:	<u>\$43,348.56</u>

Accounts Payable	\$36,352.19
Electronic Pmts:	
Health Insurance	\$0.00
Credit Card	\$2,755.81
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$47,166.11
Total Expenditures:	<u>\$86,274.11</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels:	<u>\$0.00</u>

Expenditures:	<u>\$0.00</u>
---------------	---------------

SINKING FUND

Interest Earned	<u>\$0.00</u>
-----------------	---------------

Expenditures:	<u>\$0.00</u>
---------------	---------------

TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>
-----------------	---------------

Expenditures:	<u>\$0.00</u>
---------------	---------------

SEWER OPERATING FUND

Receipts	\$110,102.45
Interest Earned	\$0.00
Total Sewer:	<u>\$110,102.45</u>

Accounts Payable	\$104,857.09
Debt Service	\$0.00
Credit Card	\$84.79
Total Expenditures:	<u>\$104,941.88</u>

REFUSE FUND

Receipts	\$50,063.04
Interest Earned	\$0.00
Total Refuse:	<u>\$50,063.04</u>

Expenditures	<u>\$6,729.09</u>
--------------	-------------------

SEWER SINKING FUND

Interest Earned	<u>\$0.00</u>
-----------------	---------------

Expenditures	<u>\$0.00</u>
--------------	---------------

OPERATING RESERVE FUND

Receipts	<u>\$0.00</u>
----------	---------------

Expenditures	<u>\$0.00</u>
--------------	---------------

Events Fund

Receipts	<u>\$0.00</u>
----------	---------------

Expenditures	<u>\$0.00</u>
--------------	---------------

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: BRIAN MCCOOL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: 10-23-14

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Please note that the Treasurer's Report contains only one week of data.

Sewer and Refuse Fund revenue is above average due to receiving a large number of payments on or around the 3rd quarter due date of October 15th.

Sewer Fund expenses include a payment to Westtown Township in the amount of \$96,570 for 4th quarter Summit House and Cider Knoll sewer service.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

Report Date 10/23/14

Expenditures Register

PAGE 1

GL-1410-44879

MARPO5 run by BARBARA

1 : 17 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
6				ABC PAPER & CHEMICAL INC						
41651	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	055232C	10/23/14		10/23/14		298.99
				TASK MATE RAGS						
										298.99
1657				AQUA PA						
41653	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	102014 TB	10/23/14		10/23/14		207.47
				000309828 0309828 9/14-10/16/14 TB						
41654	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	102014 FR	10/23/14		10/23/14		192.00
				000309820 0309820 9/17-10/16/14 FR						
41655	1	01409	3605	PW BLDG - FUEL, LIGHT, SEWER & WATER	102014 PW	10/23/14		10/23/14		159.90
				000496917 0309798 9/17-10/16/14 PW						
										559.37
197				BUCKLEY BRION MCGUIRE & MORRIS						
41662	1	01404	3140	LEGAL - ADMIN	1.00 2720	10/23/14		10/23/14		1,360.80
				LEGAL SERVICE 8/27-9/26/14						
41662	2	01413	3140	LEGAL - TWP CODE	1.00 2720	10/23/14		10/23/14		1,311.30
				LEGAL SERVICE 8/27-9/26/14						
										2,672.10
1198				CHESTER COUNTY SPCA						
41664	1	01410	5400	S.P.C.A. CONTRACT	101114	10/23/14		10/23/14		200.00
				3RD QTR.2014 BOARDING FEES						
										200.00
2226				DAILY LOCAL NEWS						
41666	1	01401	3400	ADVERTISING - PRINTING	00345486	10/23/14		10/23/14		60.72
				NOTICE - BOS SPECIAL MTG.						
41667	1	01401	3400	ADVERTISING - PRINTING	00345487	10/23/14		10/23/14		73.67
				NOTICE - WEBSITE COMMITTEE MTG.						
										134.39
430				EAST GOSHEN TWP - SEWER						
41668	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	100114 TWP	10/23/14		10/23/14		733.12
				4TH QTR.2014 SEWER PAYMENT TWP						
41669	1	01409	3605	PW BLDG - FUEL, LIGHT, SEWER & WATER	100114-PW	10/23/14		10/23/14		295.36
				4TH QTR.2014 SEWER PAYMENT PW						
										1,028.48

Report Date 10/23/14

Expenditures Register
GL-1410-44880

PAGE 2

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2555				FASTENAL						
	41671	1	01433 2450	MATERIALS & SUPPLIES - SIGNS TOGGLE WINGS, FENDERS & T-RODS	PAMAV16216	10/23/14		10/23/14		46.74
	41672	1	01433 2450	MATERIALS & SUPPLIES - SIGNS DRILL BIT	PAMAV16217	10/23/14		10/23/14		44.00
	41673	1	01433 2450	MATERIALS & SUPPLIES - SIGNS TOGGLE WINGS & FENDERS	PAMAV16225	10/23/14		10/23/14		29.84
										120.58
489				FISHER & SON COMPANY INC						
	41674	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 6 50LB BAGS BUILDER'S THROW MIX	0000141992-IN	10/23/14		10/23/14		354.00
				<i>Restoration</i>						354.00
563				GRAINGER						
	41676	1	01437 2460	GENERAL EXPENSE - SHOP ELECTRICAL TAPE	9560672728	10/23/14		10/23/14		7.26
	41677	1	01454 3740	EQUIPMENT MAINT. & REPAIR TOGGLE ANCHORS	9560672736	10/23/14		10/23/14		33.82
										41.08
2717				HIGGINS & SONS INC., CHARLES A.						
	41679	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TURN ON FLASHERS & BLINKERS	37763-2	10/23/14		10/23/14		1,170.00
										1,170.00
638				HOME DEPOT CREDIT SERVICES						
	41680	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS ROUNDUP SUPER CONCENTRATE	101314	10/23/14		10/23/14		204.44
	41680	2	01454 3740	EQUIPMENT MAINT. & REPAIR ROUNDUP SUPER CONCENTRATE	101314	10/23/14		10/23/14		204.44
										408.88
2442				KENT AUTOMOTIVE						
	41681	1	01430 2330	VEHICLE MAINT AND REPAIR CLEVIS PINS	9302784712	10/23/14		10/23/14		47.29
										47.29
3308				LANG, JASON						
	41682	1	01452 3040	PUMPKIN FESTIVAL REIMBURSEMENT FOR HARVEST FESTIVAL SUPPLIES	102014	10/23/14		10/23/14		85.00
	41682	2	01452 3210	FARMERS MARKET EXPENSE REIMBURSEMENT FOR COFFEE FOR VENDORS FARMER'S MARKET	102014	10/23/14		10/23/14		41.97

PAGE 3

[illegible]

PAGE 4

1 : 17 PM

[illegible]

PAGE 5

1 : 17 PM

[illegible]

PAGE 6

1 : 17 PM

[illegible]

PAGE **7**

1 : 17 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1747				EAST WHITELAND TOWNSHIP						
	41670	1	05429 4520	CONTR. SERV. MALVERN INSTITUTE 3RD QTR.2014 SEWER PAYMENT	101514	10/23/14		10/23/14		2,021.60
										2,021.60
583				HACH COMPANY						
	41678	1	05422 2600	R.C. STP-MINOR EQUIP. 24" DIAMETER PIPE MOUNTING RING ANALYER MODULE & SENSOR PROBE	9064901	10/23/14		10/23/14		3,820.38
<i>Plant</i>										3,820.38
2439				VERIZON -7041						
	41711	1	05422 3601	R.C. COLLEC.-UTILITIES OCTOBER 7 - NOVEMBER 6, 2014	100714-7041	10/23/14		10/23/14		232.91
										232.91
1470				WESTTOWN TOWNSHIP						
	41712	1	05429 4500	CONTR. SERV. SUMMIT HOUSE 4TH QTR.2014 SEWER PAYMENT - SUMMIT	100914-S	10/23/14		10/23/14		78,810.00
	41713	1	05429 4510	CONTR. SERV. CIDER KNOLL 4TH QTR.2014 SEWER PAYMENT - CIDER	100914-C	10/23/14		10/23/14		17,760.00
										96,570.00

PAGE 8

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
197				BUCKLEY BRION MCGUIRE & MORRIS						
	41661	2	06427 3140	LEGAL SERVICES	1.50 2983	10/23/14		10/23/14		419.93
				LEGAL SERV. MUNICIPAL CLAIMS 8/26- 9/26/14						
										419.93
241				C.C. SOLID WASTE AUTHORITY						
	41663	1	06427 4502	LANDFILL FEES	38326	10/23/14		10/23/14		6,309.16
				WEEK 10/9/14 - 10/15/14						
										6,309.16

Report Date 10/23/14

Expenditures Register
GL-1410-44879

PAGE 9

MARPO5 run by BARBARA

1 : 17 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07				MUNICIPAL AUTHORITY						
528				GAWTHROP GREENWOOD & HALSTED						
	41675	1	07424 3140	LEGAL SERVICES	124666	10/23/14		10/23/14		280.00
				LEGAL SERVICE SEPT.2014 GEN.AUTH.						
										280.00

148,218.37

0 Printed, totalling 148,218.37

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	36,352.19	GENERAL FUND
05	05	104,857.09	SEWER OPERATING
06	06	6,729.09	REFUSE
07	07	280.00	MUNICIPAL AUTHORITY
		148,218.37	

PERIOD SUMMARY

Period	Amount
1410	148,218.37
	148,218.37

PLGIT 1107.1010

Acct.# 3062058

DATE	DESCRIPTION	TOTAL	1401.2100	1401.3000	1401.3210	1407.2130	1430.2330	1437.2460	1438.2450	1452.5150	1454.3710	1487.1910	5420.3702	5422.3701
	RICK SMITH													
9/8/2014	CTO-GOTOMYPC.COM (Tia, Basement Serv. & RC Control Rm.)	179.40				179.40								
9/9/2014	AT&T DATA - IPAD	14.99				14.99								
9/25/2014	APL ITUNES-(App purchase for Vinnie & Gary)	10.59				10.59								
	\$204.98													
	MARK MILLER													
8/29/2014	J&R Wireless (Mark's replacement phone - deductible)	179.00			179.00									
9/5/2014	Target (CD's for Sewer)	84.79											42.39	42.40
9/8/2014	PTC EZ PASS	580.00		580.00										
9/10/2014	Main Line Gardens (Butterfly bush for park)	31.49									31.49			
9/10/2014	Trailcampro (Reconyx Hyperfire SM750)	699.90						699.90						
9/11/2014	AT&T DATA - IPAD	30.00				30.00								
9/13/2014	Amazing Find (Tiling Wall Bracket)	63.58						63.58						
9/12/2014	Pep Boys (Tire and vehicle cleaners)	66.93				66.93								
9/15/2014	Galls International (Work boots w/8" zipper)	246.93										246.93		
9/13/2014	Joey's Pizza (PW workers paying Wilson Dr.)	105.00						105.00						
9/20/2014	Sam's Internet (Bottled water for office)	498.00	498.00											
	\$2,585.62													
	JASON LANG													
9/2/2014	AMZ Entertainment-(Character for "Frozen") deposit	50.00								50.00				
	\$50.00													
	GRAND TOTAL	2,840.60	498.00	580.00	179.00	234.98	66.93	168.58	699.90	50.00	31.49	246.93	42.39	42.40

J/E's made

Ad to Master Card List

Sewer Fund to reimburse General Fund

X

X

84.79

2,840.60



REC 10/13/14

October 12, 2014

Rick Smith, Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Dear Rick:

On behalf of the Hershey Mills Estates Homeowners Association, I would like to bring to your attention concerns that residents have raised regarding speeding and cut through traffic along Tanglewood Drive and request that steps be taken to install speed bumps at appropriate locations.

As you know, the Township's Comp Plan identifies Tanglewood Drive as one of 12 scenic roads in the Township, on account of its tasteful homes, mature canopy cover, and steep undulations. However, because it connects Hershey Mills Drive to Route 352, Tanglewood has become a convenient cut through route for non-residents who may not take proper precautions in going up and down its two steep declines and navigating its three sharp turns. Residents have observed numerous near accidents and fears have been raised about pedestrian safety, particularly for children riding bikes in the neighborhood.

Accordingly, we would like to request that the Township conduct another traffic study to determine whether the criteria for installing speed bumps are met, with a specific emphasis on the area around the entrance to the pool at 1546 Tanglewood; the intersection of Tanglewood and Burning Bush Lane; and the intersection of Tanglewood and Candytuft Lane.

We are grateful for your assistance with this matter. Please do not hesitate to contact me at 267-251-1589 or amyaltshul@gmail.com if you would like to discuss in more detail.

Sincerely,

Amy Altshul

Amy B. Altshul
President, Hershey's Mill Estates HOA