

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
December 2nd, 2014—7:00 pm
Final Approved Minutes**

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisor Janet Emanuel. Also present were Rick Smith, Township Manager; Jon Altshul, CFO; Conservancy Board member Erich Meyer; and Commerce Commission member Don Zembruski. Supervisors Carmen Battavio and Chuck Proctor were not present.

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:05 pm and asked Erich Meyer to lead the Pledge of Allegiance.

Moment of Silence

Senya called for a moment of silence to honor the troops and all those in uniform, especially those who have given their lives. He also wished the best in the mission of the newly elected PA House and Senate members who have been elected to protect our way of life.

Recording of Meeting

No one indicated they would be recording the meeting.

Chairman's Report

The Board met in Executive Session from 6:30 to 7:00 to discuss a legal matter.

Marty announced that the Township will hold its annual Planning Session on January 10th at 8:00am, and after that, at 10:00, the Comp Plan Task Force will conduct a bus tour of the Township with Tom Comitta, the Comp Plan consultant. All are welcome to attend the meeting and join the bus tour.

Comprehensive Plan Update

Janet updated the Board on the progress of the Comprehensive Plan. She expects that the second phase should take about eleven months and be completed by the end of 2015.

Consider Collette Travel

Marty thanked Jason Lang for his further research on the proposal for the Township to partner with Collette Travel on one trip next year. Senya asked whether other travel agencies would be able to offer the Township a better deal than Collette. He added that the Township generally does not engage in the practice of providing services for residents from businesses that profit from those services.

Janet indicated that she has no problem with Jason investigating other travel agencies, and she noted that the travel agency should be experienced with this kind of group trip.

Marty tabled the topic until the next meeting.

Consider Adoption of 2015 Proposed Budget

Jon provided an overview of the changes to the proposed 2015 budget since October 14th, as outlined in his memo. He explained that \$299,668 would need to be appropriated from fund balance to have a balanced budget, but noted that the Township may experience a large Real Estate Transfer Tax payment in January from the sale of a commercial building that could offset that deficit. Jon added that the budget was advertised in the *Daily Local News* on October 21, 2014.

Jon further recommended that the Township allocate approximately \$130,000 from the Public Works road budget lines to stormwater-specific budget line items, as was recommended at a recent Chester County Association of Township Officials meeting. Marty noted that this reallocation would not increase the Township's expenses. He explained that East Goshen faces fewer stormwater-related costs than some other area Townships, but that stormwater is an important issue facing the Township.

Resident Joe Buonanno, 1606 Herron Lane, asked if the reallocation would lead to a stormwater runoff tax. Rick replied that stormwater costs are borne by existing taxes and there is no need in the foreseeable future for dedicated stormwater tax. Mr. Buonanno also asked about the status of the consolidation of WEGO and the West Goshen Police Department, and Rick said that the consultant's report would be on the next agenda. He also asked if the merger would result in cost savings, and Rick answered that the merger of two departments would have no fiscal savings. Mr. Buonanno stated that he thought re-organizing pensions, medical, and welfare coverage could benefit the Township's budget. Rick replied that healthcare and pension benefits must be negotiated with the union and they are subject to binding arbitration, which rarely results in substantial savings.

Senya noted that while that merging may not generate immediate savings, it does create efficiencies in the system. For example, if an officer gets hurt in the line of duty while responding in a mutual aid situation, the long-term cost of his disability is shared among multiple townships.

Janet made a motion to adopt the 2015 budget, approve the 2015 salaries, and adopt WEGO Budget 1.6, consistent with the recommendation in Jon's memo. Senya seconded the motion.

Senya asked if the WEGO Budget 1.6 was based on the 12-hour shift model, and Jon replied that yes, it was. Senya asked if this created more expense in their budget. Janet responded that the 12-hour shift budget is about \$4,000 less than the 8-hour shift budget. Senya added that the 12-hour budget will be higher in the long-term.

The Board voted 2-1 on the motion to adopt the 2015 Proposed Budget. Janet and Marty voted for the motion, and Senya against.

Senya stated that he is opposed to the 12-hour shift model. He said that both his research and his own professional experience shows that working this many hours is dangerous to both police officers and residents.

Marty noted that a motion cannot be approved without three votes and therefore the 2015 Proposed Budget was not approved. The matter of the budget will be put on the agenda for the next meeting. Marty also stated that the 12-hour shift proposal would be a one-year pilot program

Mr. Buonanno asked if overtime was based on working over 8 hours per day or over 40 hours per week with a 12-hour shift. Rick explained it would be based on any hours worked over 80 hours in a two week pay period. Mr. Buonanno stated that he believes that studies show that officers working over eight hours have a drop in cognitive decision-making abilities.

Consider 12-Hour Shifts for WEGO

Based on the previous discussion and the fact that only three Board members were present, Marty agreed to table the matter until the next meeting.

Consider Bid Results for Group Bids 2015

Mark Miller solicited bids for all groups. Bids were opened on November 17, 2014, at 10:00am. Senya moved to accept the bid recommendations as outlined in the November 17th memo from Mark Miller. Janet seconded the motion. A copy of that memo, with low bids highlighted, is attached to these minutes.

Consider Sewer Connection Ordinance

Rick and Mark have been working with Pennoni to update the sewer connection ordinance. The major proposed changes are as follows:

- Changing the pipe requirements from an O-ring joint to a glued joint. We have had problems with frost heave lifting riser pipes.
- Increasing the amount of stone under and over the pipe.
- Updating the requirements for grinder pumps.
- Requiring the property owner installing a grinder pump unit to record an O&M Agreement. This will ensure that a future owner will know what type of system they have.

Senya made a motion to authorize the Township Solicitor to advertise the ordinance for adoption. Janet seconded the motion. The Board voted to approve the motion unanimously.

Consider Municipal Authority's Recommendation Regarding Home Sewer Lateral Inspection

At its meeting on November 10, 2014, the Municipal Authority voted unanimously to recommend that the Board of Supervisors consider requiring a TV inspection of the

sewer lateral for single family homes prior to an ownership transfer. The Pennsylvania Municipal Authorities Association estimates that about 50% of all inflow and infiltration into municipal systems comes from damaged and leaking laterals. Groundwater leaks into the pipe, and becomes sewage, which we must treat.

Marty asked what the Township's response time would be for such inspections, and Rick replied that we would respond within a couple of weeks. Marty asked if the cost would be incurred by the homeowner and Rick replied that it could be paid by either the buyer or the seller or negotiated between the two. Marty suggested that the Board consider the recommendation once all issues about cost, inspection and repair are resolved.

Mr. Buonanno asked why it would be the buyer or seller's responsibility and not the Township's, and Rick answered that the homeowner is responsible for the portion of the sewer lateral on their property.

Consider Bid Results for Storm Sewer Lining

Rick explained that a storm sewer pipe on Glenbrook Lane has failed. Water from the corroded pipe has caused damage to yards as it flows downhill toward the covered bridge. The Township received the following bids for slip lining the pipe.

Progressive Pipeline Management, LLC	\$51,288
Mr. Rehab, Inc.	\$54,000
Arnold Construction Co. Inc.	\$55,000
AM-Liner East, Inc.	\$62,000

Rick explained that slip lining is a less expensive alternative to replacing the pipe outright and that Pennoni had recommended that the bid be awarded to Progressive Pipeline.

Resident Don Zembruski, 1457 Glenbrook Lane, whose property is affected by the damaged pipe, explained that the pipe is 30 years old and that his sump pump was constantly running this past spring to prevent flooding in his basement. He has even installed a backup generator for the sump-pump in the event of a loss of power. He explained that he first noticed the problem in February 2013, and the Township did some patchwork, but that did not correct the problem.

Janet moved to award the bid for a stormwater slip line to Progressive Pipeline in the amount of \$51,288. Senya seconded the motion. The Board voted unanimously to approve the recommendation.

Any Other Matter

Rick advised the Board that there is a vacant lot at 1407 Greenhill Road that is scheduled to go up for a judicial sale on Monday, December 8th. He added that the lot is wooded, that there is a small stream that runs through the lot and that some of the lot is in the floodplain, and therefore that it would be difficult if not impossible to build a house on this property. However, if the Township ever wanted to install public sewer in Charter

Chase, it would be the logical spot for the pump station. Rick added that since this property is located in the headwaters of Ridley Creek, the Township could also justify the purchase on environmental grounds. Since this is a judicial sale the property will be sold free and clear of all liens and mortgages. However, the County wants to recover its costs so the minimum bid will be \$4,000.

Rick indicated that he had spoken to Kristin Camp, and it was her opinion that the Board could authorize Rick to attend the sale and bid up to a maximum dollar amount. Marty asked what the maximum value of the property is and Rick replied \$10,000. Marty noted that if most developments will eventually get sewerred, which is the trend, than it is worth it to buy the property now rather than pay for an easement later.

Marty made a motion to authorize Rick Smith, Township Manager, to bid up to \$10,000 for 1407 Greenhill Rd. Janet seconded the motion. Senya added an amendment to the motion stating that the sole purpose of buying the property is for a potential pump station. The Board voted unanimously to approve this motion with the amendment.

Rick also reported that he received a quote of \$12,000 to take down the trees at the Hershey Mill Dam, which, if they fell down now and damaged the dam, could make repairing the dam later much more expensive. Rick added that if we breach the dam, we would only have to take down some of the trees. Senya added that we pay \$3,000 a year for insurance for the dam. Rick responded that the insurance company insures a sub-standard dam, and that their only requirement was to keep the drain valve open. The Board agreed not to take down the trees at this time.

Treasurer's Report

See attached Treasurer's Report for November 26, 2014. The Board reviewed the Treasurer's Report and the current invoices. Janet moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Senya seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Acknowledge Chester County Assessment Office Statement of Valuations

Marty announced that the Board received a Statement of Valuation from the Assessment Office of Chester County Pennsylvania. Real Estate Valuation (including mobile homes) is \$1,617,685,936. Public Utilities Valuation is \$495,160. Jon noted that this is the highest it has been in three years.

Adjournment

There being no further business, the Board adjourned at 8:35.

Pam Pastorino

Recording Secretary

Attachments: *Treasurer's Report, Group Bid 2015 Results*

				November 26, 2014	
TREASURER'S REPORT					
2014 RECEIPTS AND BILLS					
GENERAL FUND					
	Real Estate Tax	\$4,012.04		Accounts Payable	\$39,320.34
	Earned Income Tax	\$281,900.00		Electronic Pmts:	
	Local Service Tax	\$15,100.00		Health Insurance	\$0.00
	Transfer Tax	\$0.00		Credit Card	\$1,961.71
	General Fund Interest Earned	\$0.00		Postage	\$0.00
	Total Other Revenue	\$76,383.32		Debt Service	\$0.00
	Total Receipts:	\$377,395.36		Payroll	\$82,985.08
				Total Expenditures:	\$124,267.13
STATE LIQUID FUELS FUND					
	Receipts	\$0.00			
	Interest Earned	\$0.00			
	Total State Liquid Fuels:	\$0.00		Expenditures:	\$0.00
SINKING FUND					
	Interest Earned	\$0.00		Expenditures:	\$0.00
TRANSPORTATION FUND					
	Interest Earned	\$0.00		Expenditures:	\$0.00
SEWER OPERATING FUND					
	Receipts	\$134,493.35		Accounts Payable	\$7,909.65
	Interest Earned	\$0.00		Debt Service	\$0.00
	Total Sewer:	\$134,493.35		Credit Card	\$77.10
				Total Expenditures:	\$7,986.75
REFUSE FUND					
	Receipts	\$36,255.28			
	Interest Earned	\$0.00			
	Total Refuse:	\$36,255.28		Expenditures	\$13,310.18
SEWER SINKING FUND					
	Interest Earned	\$0.00		Expenditures	\$0.00
OPERATING RESERVE FUND					
	Receipts	\$0.00		Expenditures	\$0.00
Events Fund					
	Receipts	\$0.00		Expenditures	\$0.00