

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**

Tuesday, February 3, 2015  
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report
  - a. Launch of the new East Goshen Township Web Site
  - b. Kevin Pierce, Esquire, Assistant District Attorney to update Board on PA Dog Law
  - c. Comp Plan Update – Janet
  - d. [Police Commission – Chuck – Announce promotion ceremony on February 25, 2015](#)
7. Public Hearings - None
8. Police/EMS Report –None
  - Malvern Fire Co. – None
  - Fire Marshal - None
  - Goshen Fire Co. - None
9. Financial Report – None
10. Old Business
  - a. [Consider information on Thornbury PPUs](#)
  - b. [Consider house lateral inspections](#)
  - c. [Consider Applebrook directional sign](#)
  - d. [Consider traffic signal improvements for West Chester Pike](#)
  - e. [Consider Drone Ordinance](#)
  - f. [Consider Public Utility Ordinance](#)
11. New Business
  - a. [Consider Commercial Vehicle Inspections](#)
  - b. [Consider Joint Appeals Board](#)
  - c. [Consider Cost of Services Report.](#)
  - d. [Consider West Whiteland Comp Plan Amendment](#)
  - e. [Consider DVRPC Bridge Retro-Reimbursement Program](#)
  - f. [Consider request to reduce speed limit on East Strasburg Road](#)
12. Any Other Matter
13. Approval of Minutes
  - a. [January 5, 2015](#)
  - b. [January 20, 2015](#)
14. Treasurer’s Report
  - a. [January 29, 2015](#)
15. Correspondence, Reports of Interest
16. Dates of Importance

Feb 03, 2015

Board of Supervisors

7:00 pm

Feb 03, 2015	Pension Committee	9:30 am
Feb 04, 2015	Planning Commission	7:00 pm
Feb 05, 2015	Park Commission	7:00 pm
Feb 09, 2015	Commerce Commission	7:00 pm
Feb 09, 2015	Municipal Authority	7:00 pm
Feb 10, 2015	Deer Committee	7:00 pm
Feb 11, 2015	Conservancy Board	7:00 pm
Feb 12, 2015	Historical Commission	7:00 pm

Newsletter Article Deadlines for 2015:

Spring: January 30

Summer: May 1

Fall: August 31

Winter: October 30

17. Public Comment – Hearing of Residents

18. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.



*Westtown-East Goshen Regional Police Department*

*1041 Wilmington Pike  
West Chester, PA 19382*

*January 23, 2015*

*The Westtown-East Goshen Regional Police Department is proud to announce the following promotions:*

- *Lieutenant Guy Rosato*
- *Sergeant James Renegar*
- *Officer Jason Diamond (full-time)*
- *Officer David Hale (full-time)*
- *Officer Russell Weaverling (full-time)*

*The Honorable Thomas Tartaglio will conduct the official swearing in which will take place on Wednesday, February 25, 2015, at 5:00 p.m. The ceremony will take place in the Training Room of the Department. You are invited to attend and support our newly promoted officers.*

*Immediately following the ceremony, we invite you to celebrate with us at the Department with light refreshments.*

*Brenda M. Bernot  
Chief of Police*

# Memo

## East Goshen Township

Date: January 26, 2015  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Thornbury PPUs

**Thornbury Agreement** - Our current agreement requires us to “provide the Township with full-time police service, the same in all respects and priority as the service presently provided by the Department to Westtown Township and East Goshen Township.” In addition the agreement requires us to provide Thornbury with 12-14 hours a day of patrol and 2 hours a day of traffic for a total of 14-16 hours a day.

For the PPU year that ended September 2014 we provided them an average of 12 hours and 28 minutes of patrol per day and 2 hours and 14 minutes a day of traffic, so we met the terms of the agreement.

**WEGO Agreement** - Our agreement with Westtown contains a provision that if a Contracting Municipality exceeds the number of PPUs that it contracted for, the excess hours shall be split between the Charter Municipalities.

Thornbury has specifically contracted for 16 hours a day of patrol and traffic service, which equates to 5,840 hours a year. For the PPU year that ended September 2014 we actually provided them with 5,370 hours of patrol and traffic service. Since they did not exceed the contracted PPUs, the above provision does not apply.

**Comment** - Historically, we have always made the assumption that Thornbury would account for ~12.5% of the PPU's, since, in theory, if we had four officers on a shift, one of the patrol officers would spend one half of his or her shift in Thornbury. In actuality their percentage has consistently been higher than this over the years. The average under the old agreements was 13.99%. Under the new agreement it has increased to 17.19% (+3.2%). Interestingly, their increase has resulted in a reduction for both East Goshen (-0.81%) and Westtown (-2.39%).

In addition the thinking has been that if Thornbury's PPUs increase, our PPU percentage, as compared to Westtown (which is used for budgeting purposes) would increase as well since Westtown and Thornbury share patrol zones. Our average percentage under the old agreements was 55.345%. Under the new agreement it has increased to 56.62% (+1.17%)

For the most part Patrol and Traffic are the only PPU activities that Chief has any control over, since the other activities are all reactive. Under the previous agreements with Thornbury, if the PPU's spent for one of the reactive activities increased, the Chief could cut back on patrol and traffic in order to normalize the PPU percentages.

A cursory review of the PPU reports under the old agreements indicate that Thornbury was only receiving 8-10 hours a day of patrol and 1-1.5 hours a day of traffic. Unfortunately, the current agreement does not give us the ability to reduce the PPUs associated with patrol and traffic.

# Thornbury Patrol and Traffic Hours

PPU Year Ending September 2014

	days	Contracted		Total
		Patrol hours	Traffic hours	
October 2013	31	14	2	496
November 2013	30	14	2	480
December 2013	31	14	2	496
January 2014	31	14	2	496
February 2014	28	14	2	448
March 2014	31	14	2	496
April 2014	30	14	2	480
May 2014	31	14	2	496
June 2014	30	14	2	480
July 2014	31	14	2	496
August 2014	31	14	2	496
September 2014	30	14	2	480
<b>Totals</b>	<b>365</b>	<b>5110</b>	<b>730</b>	<b>5840</b>

	Actual		Total
	Patrol hours	Traffic hours	
	419:57:00	74:39:00	494:36:00
	367:53:00	66:13:00	434:06:00
	389:31:00	65:06:00	454:37:00
	385:40:00	71:05:00	456:45:00
	355:42:00	54:20:00	410:02:00
	385:24:00	70:52:00	456:16:00
	363:00:00	72:09:00	435:09:00
	393:15:00	70:30:00	463:45:00
	370:57:00	65:16:00	436:13:00
	377:26:00	65:52:00	443:18:00
	382:14:00	74:09:00	456:23:00
	360:15:00	68:47:00	429:02:00
	<b>4551:14:00</b>	<b>818:58:00</b>	<b>5370:12:00</b>

	Daily Average	
	Patrol hours	Traffic hours
	13:32:48	2:24:29
	12:15:46	2:12:26
	12:33:54	2:06:00
	12:26:27	2:17:35
	12:42:13	1:56:26
	12:25:56	2:17:10
	12:06:00	2:24:18
	12:41:08	2:16:27
	12:21:54	2:10:32
	12:10:31	2:07:29
	12:19:48	2:23:31
	12:00:30	2:17:34
	<b>12:28:09</b>	<b>2:14:37</b>

Daily Average for PPU year ending in September 2014 ☞

Patrol language from agreement - "The Department will assign Thornbury Township as its own patrol sector and will patrol within the legal boundaries of the Township a minimum of twelve to fourteen (12-14) hours per day, seven (7) days per week.

**Conclusion - Thornbury did not exceed contracted hours**

# PPU Summary

PPU Year Ending	PPU Percentage			WT & EG Total	Percentage of Budget for following year	
	Westtown	East Goshen	Thornbury		Westtown	East Goshen
Sep-02	38.18%	48.23%	13.59%	86.41%	44.18%	55.82%
Sep-03	39.77%	46.04%	14.19%	85.81%	46.35%	53.65%
Sep-04	39.83%	47.46%	12.71%	87.29%	45.63%	54.37%
Sep-05	38.45%	47.48%	14.07%	85.93%	44.75%	55.25%
Sep-06	38.46%	47.52%	14.02%	85.98%	44.73%	55.27%
Sep-07	37.74%	48.88%	13.38%	86.62%	43.57%	56.43%
Sep-08	37.52%	48.09%	14.40%	85.61%	43.83%	56.17%
Sep-09	37.74%	46.34%	15.93%	84.08%	44.89%	55.11%
Sep-10	37.00%	49.21%	13.79%	86.21%	42.92%	57.08%
Sep-11	37.37%	48.01%	14.62%	85.38%	43.77%	56.23%
Sep-12	39.43%	47.35%	13.17%	86.78%	45.44%	54.56%
Sep-13	*	36.51%	16.87%	83.13%	43.92%	56.08%
Sep-14	*	35.35%	17.50%	82.50%	42.85%	57.15%

All Years 2002 to 2014

Average	37.95%	47.57%	14.48%	85.52%	44.37%	55.63%
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Old Agreements 2002 to 2012

Average	38.32%	47.69%	13.99%	86.01%	44.55%	55.45%
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New Agreement 2013 to 2014

Average	35.93%	46.89%	17.19%	82.82%	43.38%	56.62%
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New agreement less

old agreement

-2.39%

-0.81%

3.20%

-3.19%

-1.17%

1.17%

\* The new agreement with Thornbury took effect in 2013

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice (610) 692-7171  
Fax (610) 425-8950  
E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: January 23, 2015  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: House Lateral Inspections

Pursuant to your request I have met with Mark Miller and Mark Gordon to discuss implementation of a program to inspect house laterals (the portion of the sewer lateral that runs from the dwelling to the edge of the right of way or easement line). Our findings and recommendations are as follows:

**Executive Summary**

In light of the challenges and costs involved with a requirement to televise house laterals, we would suggest that the Public Works Department conduct a visual inspection of the house lateral and, if conditions warrant and permit, they would televise the lateral or televise the sewer main and observe the lateral connection for infiltration. We would implement this for a trial period of 6 months.

**Findings**

- In 2014 the Township performed 289 re-occupancy inspections and of these 87 were at single family and duplex dwellings connected to the public sewer system. The remainder were in multifamily dwellings (apartment and condos), in Hershey's Mill, or at homes that utilized on-lot systems.
- In order to televise a house lateral you need a point of access, such as a clean-out.
- Since homes have connected to the public sewer over a long period of time and standards have evolved, we have a wide variety of house laterals. Contemporary house laterals (Clocktower and Bow Tree) have a trap, one or more clean outs, and a clean out at the edge of the right-of-way. Older laterals (Pin Oaks and Marydell) only have one clean out or trap, and no clean out at the right-of-way. The very old laterals (Waterview and Grand Oak) do not have any clean outs.
- There may or may not be a clean out in the home. If there is a clean out, opening it to provide access to the house lateral is problematic, given the age and condition of the piping. If there is no clean out, you would need to remove a fixture to access the house lateral.
- If the lateral does not have a clean out at the right-of-way or easement line, it is possible to locate the lateral connection point by televising the main. This provides you with an

approximate location of the lateral at the right-of-way line, which means you dig in the general area until you find the lateral.

- The majority of the single family homes with public sewer have underground utilities (i.e. Pin Oaks, Grand Oak Run and Marydell). Digging behind the curb to locate the house lateral is time consuming.
- We do not have the capability to TV the lateral from the sewer main.
- We do have the capability to observe the lateral connection point in the sewer main.
- We estimate it would take a minimum of one hour to televise a typical sewer lateral, assuming all of the cleanouts were visible and accessible. In order to recover our costs we would need to charge \$150 to \$175. A cursory internet search indicates that private companies charge \$250 to \$300 for this service.

### **Recommendation**

We would suggest that a copy of the re-occupancy inspection application be forwarded to the Public Works Department, who will determine if the property is on public sewer. If it is, a Public Works employee will conduct a visual inspection of the house lateral, clean outs and trap to ensure that all of the required caps are in place and that none of the pipes are displaced. They would check the clean outs to see if ground water is infiltrating the lateral. If conditions warrant (the house is in a low area) and there is a suitable clean out, they would TV the lateral. If the lateral does not have a clean out and conditions warrant, they would televise the sewer main and observe the lateral connection. If a problem was noted, the property owner would be given a specific period of time to correct the problem.

We would suggest implementing this program for a trial period of 6 months then evaluate the results.



# Memo

**East Goshen Township**

**1580 Paoli Pike**

**West Chester, PA 19380**

**Voice (610) 692-7171**

**Fax (610) 425-8950**

**E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)**

Date: January 30, 2015

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Applebrook – Directional Sign

The Public Works Department has installed a mock-up of the sign so you can get a sense of what it would actually look like.

The labor and materials for the piers is about \$3,000. The 4' x 6' sign would cost \$4,250. There would be room for 6 addresses. This works out to \$700 per panel.

I would suggest that we send a letter to the Chamber, IMX, their tenants, and the Golf Club to determine if they are interested.

F:\Data\Shared Data\Property Management\53-4\53-4-89 (Pulte)\Access\Memo 011415.docx



CHAMBER of COMMERCE 1600

APPLEBROOK GOLF CLUB MAINTENANCE 1606

APPLEBROOK PARK 1662

IMX 1700

cabinet is 4' x 6' x 10" deep  
with tamper resistant tenant panels  
both sides

6'x2' stone pillars  
with flagstone cap  
4'x 6' aluminum monument cabinet  
sign will be inserted in between

# Memo

## East Goshen Township

Date: January 30, 2015  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: West Chester Pike Signal Improvements

At the Commerce Commission Breakfast on last year, several of the owners of business establishments expressed a concern about traffic congestion on West Chester Pike. Since, there are no plans to widen the road, the best we can do is to improve the traffic signal timing.

There is grant money available to install adaptive signal technology under Penn DOT's Green Light-Go Program; however, it requires a 50% match. Applications are due February 27, 2015. This type of project would qualify as an improvement so would use Transportation Funds for this project. McCormick Taylor estimates it would cost \$103,000 per signal with the fiber connection.

I have discussed this possible project with Managers at Westtown and West Goshen and there appears to be some interest. Obviously, a joint application would increase our chances for funding.

Wawa will upgrade the signals at Shop Rite and Five Points Road in conjunction with the construction of the new Super Wawa. This leaves 9 signals on West Chester Pike and we would also have to upgrade the signal at North Chester and Manley Road, since it needs to be coordinated with the other signals in that area.

If we want to move forward with a Green Lite Go grant application each municipality would be looking at a commitment of the following:

- Westtown - \$159,000 for 3 signals - West Chester Pike & South Chester Road, North Chester Road and Wawa/Market Place
- West Goshen - \$106,000 for 2 signals - West Chester Pike & Ellis Lane and East Strasburg Road
- East Goshen - \$515,000 for 5 signals - West Chester Pike & Manley Road, Summit House, Westtown Way and Rose Hill. And Manley Road and North Chester Road

Cc: Casey LaLonde  
Rob Pingar

# **Memo**

## **East Goshen Township**

Date: January 29, 2015  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Drone Ordinance

Pursuant to your request we did some additional research into the possibility of regulating drones. The Federal Aviation Administration (FAA) is the agency tasked with overseeing the use of the airspace over the United States. The FAA considers “drones” to be “unmanned aircraft systems”. The FAA Modernization and Reform Act of 2012 (FMRA), requires the FAA to develop “a comprehensive plan to safely accelerate the integration of civil unmanned aircraft systems into the national air space system” by September 30, 2015. There is currently some question as to whether the FAA will be able to meet this requirement.

Presently the use of civil unmanned aircraft systems (drones) is restricted to a small number of entities that have received special permission from the FAA. However, FMRA contains a special rule for “Model Aircraft” (Section 336). If the model aircraft is being flown for hobby or recreational use, it is flown within the visual sight of the operator, the aircraft is operated in accordance with a set of safety guidelines, the aircraft does not weigh more than 55 pounds, the aircraft does not interfere with and gives way to manned aircraft, and if flown within 5 miles of an airport the operator provide prior notice to the airport, it can be operated anywhere in the United States.

Historically, hobbyists have operated radio controlled model airplanes throughout the United States. These airplanes were typically purchased as a kit, assembled by the hobbyist and required some degree of skill to operate. Given the time, effort and expense to build and operate the model airplane, their numbers were limited and there was not a lot of potential for conflicts with other aircraft or people on the ground. However, the FAA did issue an advisory circular in 1981 (AC 91-57).

However, technology has changed all of that. Today, a person can purchase a drone with a camera for \$60; take it out of the box and start flying and taking photos or video in minutes. And as long as it is being flown for hobby or recreational use, they only have to comply with the requirements of FMRA Section 336.

I prepared a draft ordinance which includes a provision that requires that the “Model Aircraft” be operated in accordance with FRMA.

DRAFT  
#2

Revised 1/9/15

EAST GOSHEN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO. \_\_\_-2014

**AN ORDINANCE OF EAST GOSHEN TOWNSHIP  
REGULATING THE USE AND OPERATION OF MODEL  
AIRCRAFT IN THE TOWNSHIP.**

**WHEREAS**, the Board of Supervisors of the Township of East Goshen has deemed it to be in the best interests and general welfare of the residents of the Township to prohibit the use of radio controlled or uncontrolled-powered model aircraft, rockets or other flying objects of similar nature below a certain height over private or public property without the consent of the property owner; and

**WHEREAS**, radio controlled or uncontrolled-powered model aircraft, rockets or other flying objects can be outfitted with technology capable of capturing images of objects or people on the ground and in the air; and

**WHEREAS**, operators of radio controlled or uncontrolled-powered model aircraft, rockets or other flying objects are capable of flying over property not owned by the operator; and

**WHEREAS**, property owners in the Township are entitled to the quiet use and enjoyment of their private property; and

**WHEREAS**, the use, operation or flying of radio controlled or uncontrolled-powered model aircraft, rockets or other flying objects at a height below 200 feet over property not owned by the operator and without permission of the property owner is deemed to be a public nuisance and a danger to life and property; and

**NOW THEREFORE BE IT ENACTED AND ORDAINED**, and it is hereby enacted and ordained by the authority of the Board of Supervisors of the Township of East Goshen (the "Board") as follows:

**SECTION 1. DEFINITIONS.** When used in this Ordinance, the following words, terms and phrases shall have the following meanings, unless expressly stated otherwise or unless the context clearly indicates otherwise:

**BOARD-** The Board of Supervisors of the Township of East Goshen.



MODEL AIRCRAFT- Any unmanned aerial vehicle, including without limitation, model airplanes, remote controlled aircraft and drones and the equipment associated with such unmanned aerial vehicle.

PUBLIC NUISANCE- The unreasonable, unwarrantable, or unlawful use of public or private property which causes injury, damage, inconvenience, annoyance, or discomfort to any person in the legitimate enjoyment of that person's property.

OPERATOR- Any person controlling or otherwise operating a Model Aircraft.

OWNER- Any person owning, leasing, occupying or having charge of any property within the Township.

PERSON- Any individual, association, public or private corporation for profit or not for profit, partnership, firm, trust, estate or any other legal entity whatsoever which is recognized by law as the subject of rights and duties.

POWERED-Any such model aircraft, rockets or other flying objects of a similar nature that are given motive force to fly, either wholly or partially, through electricity, gasoline driven engines or other chemical means.

TOWNSHIP- The Township of East Goshen.

## **SECTION 2. Regulation of Model Aircraft.**

A. No Person shall operate a Model Aircraft, rockets or other flying objects of a similar nature at an elevation of less than two hundred (200) feet over property not owned by the Operator without the permission of the Property Owner.

B. Permission from the Owner shall be in writing specifying the name of the Operator, the address of the property over which the Model Aircraft, rockets or other flying objects of a similar nature may be operated, and the permissible dates and hours of operation.

B.C. The operation of Model Aircraft as that term is defined in Section 336(c) of the FAA Modernization and Reform Act of 2012 (FMRA) shall be in compliance with the requirements set forth in Section 336(a) of FRMA, which are attached as Exhibit A.

## **SECTION 3. Violations and Penalties.**

Any person who violates or permits the violation of any provision of this Ordinance shall, upon conviction thereof in a summary proceeding brought before a District Justice under the Pennsylvania Rules of Criminal Procedure, be guilty of a summary offense, and shall be subject to the payment of a fine of not less than \$100 and not more than \$1,000, plus the costs of prosecution. In default of payment thereof, the defendant may

be sentenced to imprisonment in the county prison for a term of not more than 30 days. Each section of this Ordinance violated shall constitute a separate offense, and each day or portion thereof in which a violation of this chapter is found to exist shall constitute a separate offense, each of which violations shall be punishable by a separate fine imposed by the District Justice of not less than \$100 and not more than \$1,000, plus the costs of prosecution, or upon default of payment thereof, the defendant may be sentenced to imprisonment in the county prison for a term of not more than 30 days. All fines and penalties collected for the violation of this chapter shall be paid to the Township Treasurer.

**SECTION 4. Severability.** If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**SECTION 5. Repealer.** All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 6. Effective Date.** This Ordinance shall become effective in five (5) days from the date of adoption.

ENACTED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Louis F. Smith, Secretary

\_\_\_\_\_  
E. Martin Shane, Chairman

\_\_\_\_\_  
Senya D. Isayeff, Vice-Chairman

\_\_\_\_\_  
Carmen Battavio, Member

\_\_\_\_\_  
Charles W. Proctor, III, Esquire, Member

\_\_\_\_\_  
Janet L. Emanuel, Member

EXHIBIT A



- (ii) ~~require a decision by the Administrator on~~ <sup>Deadline.</sup> approval or disapproval within 60 business days of the date of submission of the application; and
- (iii) allow for an expedited appeal if the application is disapproved;
- (B) allow for a one-time approval of similar operations carried out during a fixed period of time; and
- (C) allow a government public safety agency to operate unmanned aircraft weighing 4.4 pounds or less, if operated—
- (i) within the line of sight of the operator;
  - (ii) less than 400 feet above the ground;
  - (iii) during daylight conditions;
  - (iv) within Class G airspace; and
  - (v) outside of 5 statute miles from any airport, heliport, seaplane base, spaceport, or other location with aviation activities.

**SEC. 335. SAFETY STUDIES.**49 USC 40101  
note.

The Administrator of the Federal Aviation Administration shall carry out all safety studies necessary to support the integration of ~~unmanned aircraft systems into the national airspace system.~~

**SEC. 336. SPECIAL RULE FOR MODEL AIRCRAFT.**49 USC 40101  
note.

(a) IN GENERAL.—Notwithstanding any other provision of law relating to the incorporation of unmanned aircraft systems into Federal Aviation Administration plans and policies, including this subtitle, the Administrator of the Federal Aviation Administration may not promulgate any rule or regulation regarding a model aircraft, or an aircraft being developed as a model aircraft, if—

- (1) the aircraft is flown strictly for hobby or recreational use;
- (2) the aircraft is operated in accordance with a community-based set of safety guidelines and within the programming of a nationwide community-based organization;
- (3) the aircraft is limited to not more than 55 pounds unless otherwise certified through a design, construction, inspection, flight test, and operational safety program administered by a community-based organization;
- (4) the aircraft is operated in a manner that does not interfere with and gives way to any manned aircraft; and
- (5) when flown within 5 miles of an airport, the operator of the aircraft provides the airport operator and the airport air traffic control tower (when an air traffic facility is located at the airport) with prior notice of the operation (model aircraft operators flying from a permanent location within 5 miles of an airport should establish a mutually-agreed upon operating procedure with the airport operator and the airport air traffic control tower (when an air traffic facility is located at the airport)).

(b) STATUTORY CONSTRUCTION.—Nothing in this section shall be construed to limit the authority of the Administrator to pursue enforcement action against persons operating model aircraft who endanger the safety of the national airspace system.

(c) MODEL AIRCRAFT DEFINED.—In this section, the term “model aircraft” means an unmanned aircraft that is—

- (1) capable of sustained flight in the atmosphere;

- (2) flown within visual line of sight of the person operating the aircraft; and
- (3) flown for hobby or recreational purposes.

### ~~Subtitle C—Safety and Protections~~

#### SEC. 341. AVIATION SAFETY WHISTLEBLOWER INVESTIGATION OFFICE.

Section 106 (as amended by this Act) is further amended by adding at the end the following:

“(t) AVIATION SAFETY WHISTLEBLOWER INVESTIGATION OFFICE.—

“(1) ESTABLISHMENT.—There is established in the Federal Aviation Administration (in this subsection referred to as the ‘Agency’) an Aviation Safety Whistleblower Investigation Office (in this subsection referred to as the ‘Office’).

“(2) DIRECTOR.—

“(A) APPOINTMENT.—The head of the Office shall be the Director, who shall be appointed by the Secretary of Transportation.

“(B) QUALIFICATIONS.—The Director shall have a demonstrated ability in investigations and knowledge of or experience in aviation.

“(C) TERM.—The Director shall be appointed for a term of 5 years.

“(D) VACANCIES.—Any individual appointed to fill a vacancy in the position of the Director occurring before the expiration of the term for which the individual’s predecessor was appointed shall be appointed for the remainder of that term.

“(3) COMPLAINTS AND INVESTIGATIONS.—

“(A) AUTHORITY OF DIRECTOR.—The Director shall—

“(i) receive complaints and information submitted by employees of persons holding certificates issued under title 14, Code of Federal Regulations (if the certificate holder does not have a similar in-house whistleblower or safety and regulatory noncompliance reporting process) and employees of the Agency concerning the possible existence of an activity relating to a violation of an order, a regulation, or any other provision of Federal law relating to aviation safety;

“(ii) assess complaints and information submitted under clause (i) and determine whether a substantial likelihood exists that a violation of an order, a regulation, or any other provision of Federal law relating to aviation safety has occurred; and

“(iii) based on findings of the assessment conducted under clause (ii), make recommendations to the Administrator of the Agency, in writing, regarding further investigation or corrective actions.

“(B) DISCLOSURE OF IDENTITIES.—The Director shall not disclose the identity of an individual who submits a complaint or information under subparagraph (A)(i) unless—

“(i) the individual consents to the disclosure in writing; or

Recommendations.

AC 91-57

DATE June 9, 1981

# ADVISORY CIRCULAR




DEPARTMENT OF TRANSPORTATION  
Federal Aviation Administration  
Washington, D.C.

---

**Subject:** MODEL AIRCRAFT OPERATING STANDARDS

1. PURPOSE. This advisory circular outlines, and encourages voluntary compliance with, safety standards for model aircraft operators.
2. BACKGROUND. Modelers, generally, are concerned about safety and do exercise good **judgement** when flying model aircraft. However, **model aircraft** can at times pose a hazard to full-scale aircraft in flight and to **persons and** property on the surface. Compliance with the following standards will help reduce the potential for that hazard and create a good neighbor environment with affected communities and airspace users.
3. OPERATING STANDARDS.
  - a. Select an operating site that is of sufficient distance from populated areas. The selected site should be away from noise sensitive areas such as parks, schools, hospitals, churches, etc.
  - b. Do not operate model aircraft in the presence of spectators until the aircraft is successfully flight tested and proven airworthy.
  - c. Do not fly model aircraft higher than 400 feet above the surface. When flying aircraft within 3 miles of an airport, notify the airport operator, or when an air traffic facility is located at the airport, notify the control tower, or flight service station.
  - d. Give right of way to, and avoid flying in the proximity of, full-scale aircraft. Use observers to help if possible.
  - e. Do not hesitate to ask for assistance from any airport traffic control tower or flight service station concerning compliance with these standards.

  
R. J. VAN VUREN  
Director, Air Traffic Service.

---

Initiated by: AAT-220



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# Memorandum

---

**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

Date: 1/29/2015

To: Board of Supervisors

From: Mark Gordon, Township Zoning Officer *mlg*

Re: Public Utility Ordinance

Board Members,

Enclosed is the proposed Public Utility Ordinance for your review and approval. This will update the Township Zoning Ordinance to include Public Utility Definitions. This has been reviewed by the CCPC for review and I have made the one minor change to the ordinance amendment as requested.

One ordinance section number was sited incorrectly in the amendment. This was a minor typographical error and I have corrected it siting the correct section.

**Draft Motion:**

Mr. Chairman, I move that we recommend that the Board of Supervisors adopt the Public Utility ordinance as drafted updating the Zoning Ordinance with the appropriate definitions defined therein.

**EAST GOSHEN TOWNSHIP  
PLANNING COMMISSION**

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 9, 2015

East Goshen Township  
Board of Supervisors  
1580 Paoli Pike  
West Chester, Pa. 19380

Re: Public Utility Ordinance

Dear Board Members:

At their meeting on January 7, 2015 the Planning Commission voted unanimously in favor of the following motion:

Mr. Chairman, I move that we recommend that the Board of Supervisors adopt the Public Utility ordinance as drafted updating the Zoning Ordinance with the appropriate definitions defined therein.

Sincerely,



Mark A. Gordon  
Township Zoning Officer





# THE COUNTY OF CHESTER



## COMMISSIONERS

Ryan Costello  
Kathi Cozzone  
Terence Farrell

Ronald T. Bailey, AICP  
Executive Director

## PLANNING COMMISSION

Government Services Center, Suite 270  
601 Westtown Road  
P. O. Box 2747  
West Chester, PA 19380-0990  
(610) 344-6285 Fax (610) 344-6515

January 21, 2015

Louis F. Smith, Jr., Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Re: Zoning Ordinance Amendment - Public Utilities  
# ZA-12-14-11095 - East Goshen Township

Dear Mr. Smith:

The Chester County Planning Commission has reviewed the proposed amendment as submitted pursuant to the provisions of the Pennsylvania Municipalities Planning Code, Section 609(e). The referral for review was received by this office on December 23, 2014. We offer the following comments to assist in your review of the proposed amendment.

### DESCRIPTION OF THE AMENDMENT:

1. East Goshen Township has proposed the following amendments to its Zoning Ordinance:
  - A. Add new or amended definitions for the following terms to Section 240-6: Electric Substation, Public Utility Building, Public Utility Facility, Public Utility, and Public Utility Corporation;
  - B. Delete "Public Utility Building" as a use permitted by conditional use in the R-1 Low Density Open Space Residential District;
  - C. Replace the phrase "public utility facility" with the phrase "Public utility facility and public utility building" as a use permitted by conditional use in the I-1 Light Industrial, I-2 Planned Business, Research and Industrial, and BP Business Park zoning districts; and
  - D. Replace the existing conditional use standards for a public utility facility with the proposed conditional use standards for a public utility facility and/or public utility building set forth in Section 9 of the draft Ordinance.

### COMMENTS ON THE AMENDMENT:

2. The regulations relating to the conditional use provisions that would apply to public utility facilities are reasonable and should help to ensure that any adverse effects of these facilities are controlled and limited. The provision requiring owners of the public utility facility to provide the Township with a liaison person who may be reached 24 hours a day, seven days a week in the event of an emergency, is innovative and can help supplement appropriate responses by emergency responders. We recommend that the Township's emergency service responders be requested to review and comment on the public utility facility's emergency response plan.
3. According to our records, the existing conditional use standards for a public utility facility are set forth in Section 240-31.C(3)(aa) of the Township Zoning Ordinance, rather than Section 240-31.C(aa) as identified in Section 9 of the draft Ordinance. This should be corrected by the Township.

Page: 2

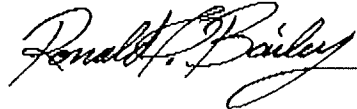
Re: Zoning Ordinance Amendment - Public Utilities

# ZA-12-14-11095 - East Goshen Township

**RECOMMENDATION: East Goshen Township should consider the comments in this letter before acting on the proposed zoning amendment.**

We request an official copy of the decision made by the Board of Supervisors, as required by Section 609(g) of the Pennsylvania Municipalities Planning Code. This will allow us to maintain a current file copy of your ordinance.

Sincerely,



Ronald T. Bailey, AICP  
Secretary

RTB/PF



**EAST GOSHEN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**ORDINANCE NO.**

**AN ORDINANCE OF EAST GOSHEN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 240 OF THE EAST GOSHEN TOWNSHIP CODE , TITLED, "ZONING", TO AMEND THE DEFINITION FOR 'ELECTRIC SUBSTATION", "PUBLIC UTILITY FACILITY", AND "PUBLIC UTILITY BUILDING" IN SECTION 240-6; TO ADD A DEFINITION FOR "PUBLIC UTILITY" AND "PUBLIC UTILITY CORPORATION" IN SECTION 240-6, TO AMEND THE USE REGULATIONS FOR THE R-1 DISTRICT TO DELETE PUBLIC UTILITY BUILDING; TO AMEND THE USE REGULATIONS FOR THE I-1 AND I-2 DISTRICTS TO ALLOW A PUBLIC UTILITY BUILDING BY CONDITIONAL USE; TO AMEND THE USE REGULATIONS FOR THE BP DISTRICT TO DELETE PUBLIC UTILITY INSTALLATION AND ADD PUBLIC UTILITY FACILITY; AND TO ADD CONDITIONAL USE STANDARDS FOR PUBLIC UTILITY FACILITIES AND PUBLIC UTILITY BUILDINGS IN SECTION 240-31.C(aa).**

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township that Chapter 240 of the East Goshen Township Code, titled, "Zoning", shall be amended as follows:

**SECTION 1.** The definition of "Electric Substation" in Section 240-6 shall be deleted and replaced with the following new definition:

**"ELECTRIC SUBSTATION** - An assemblage of equipment for transforming electric power from a higher to a lower voltage rather than for its generation or utilization."

**SECTION 2.** The definition of "Public Utility Building" in Section 240-6 shall be deleted and replaced with the following new definition:

**"PUBLIC UTILITY BUILDING** - A building constructed by a public utility or a public utility corporation."

**SECTION 3.** The definition of "Public Utility Facility" in Section 240-6 shall be deleted and replaced with the following new definition:

**“PUBLIC UTILITY FACILITY - A facility, other than a building, owned and operated by a public utility or public utility corporation as defined in this Ordinance.”**

**SECTION 4.** Section 240-6 shall be amended to add the following definitions in alphabetical order:

**“PUBLIC UTILITY – A public utility as that term is defined in the Public Utility Code, 66 Pa.CSA §101 et seq., as may be amended from time to time.**

**PUBLIC UTILITY CORPORATION – Any domestic or foreign corporation for profit that is subject to regulation as a public utility either by the Pennsylvania Public Utility Commission or by an officer or agency of the United States.”**

**SECTION 5.** Section 240-8.D(2)(c) shall be deleted.

**SECTION 6.** Section 240-19.C(9) shall be amended as follows:

**“(9) Public utility facility and public utility building.”**

**SECTION 7.** Section 240-20.D(23) shall be amended as follows:

**“(23) Public utility facility and public utility building.”**

**SECTION 8.** Section 240-21.C(12) shall be amended as follows:

**“(12) Public utility facility and public utility building.”**

**SECTION 9.** Section 240-31.C.(3)(aa) shall be amended as follows:

**“(aa) Public utility facility and/or public utility building.**

- [1] No obnoxious, toxic or corrosive fumes or gases shall be emitted as a result of the use.
- [2] No use shall emit offensive odors which are perceptible at lot lines.
- [3] No use shall discharge into the air dust or other particulate matter in a manner or quantity which does not conform to all applicable federal and state laws and implementing regulation.
- [4] No use shall emit smoke from operations.
- [5] No use shall produce any heat perceptible at or beyond the lot boundaries.

- [6] No use shall utilize lighting in a manner which does not conform with the lighting standards in this Chapter.
- [7] No use shall permit physical vibrations perceptible at or beyond the lot boundaries.
- [8] No use shall emit potentially harmful radiation.
- [9] No use shall engage in the production or storage of any material designed for use as an explosive.
- [10] No use shall engage in the storage of waste materials on the lot for any period beyond 5 days. Such waste material storage shall be located behind the front building line of the primary building and no closer than 50 feet to any rear or side lot line and shall be completely screened from the view of any street or adjoining property.
- [11] No use shall discharge any objectionable and/or potentially dangerous effluent from plant operations.
- [12] No industrial lagoons for chemicals or other liquid waste shall be permitted.
- [13] The portion of any such use not located within a building shall be enclosed or adequately screened in such a manner as to not be visible across property lines.
- [14] All uses shall be conducted in compliance with applicable governmental regulations, including the noise and lighting regulations in this Chapter.
- [15] No retail activity shall be permitted.
- [16] The owner of the Public Utility Facility and Public Utility Building shall provide the Township with an emergency liaison that may be reached 24 hours a day, 7 days a week in the event of an emergency.
- [17] The owner of the Public Utility Facility and Public Utility Building shall prepare and file with the Township an emergency response plan which shall be followed in the event of an emergency at the facility.
- [18] A Public Utility Facility and/or Public Utility Building shall be fully screened in accordance with the criteria set forth in §240.27.C(3)."

**SECTION 10. Severability.** If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**SECTION 11. Repealer.** All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 12. Effective Date.** This Ordinance shall become effective in five days from the date of adoption.

**ENACTED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Louis F. Smith, Secretary

\_\_\_\_\_  
E. Martin Shane, Chairman

\_\_\_\_\_  
Senya D. Isayeff, Vice-Chairman

\_\_\_\_\_  
Carmen Battavio, Member

\_\_\_\_\_  
Charles W. Proctor, III, Esquire, Member

\_\_\_\_\_  
Janet L. Emanuel, Member

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice (610) 692-7171  
Fax (610) 425-8950  
E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: January 30, 2015  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Commercial Vehicle Inspections

The WCACOG has been discussing the possibility of conducting Commercial Vehicle Inspections on a regional basis. The inspections would be conducted pursuant to a mutual aid agreement, similar to what is currently used for the DUI Checkpoints and Emergency Response Teams. The member municipalities each asked their respective Chiefs of Police to meet and look into this issue and report their findings to the WCACOG.

Attached is a copy of the report (1/15/15) which the WCACOG discussed at their meeting in January.

The consensus was that the members would go back to their respective Boards to decide if they would be willing to participate in a program, under which the departments would coordinate their individual commercial vehicle inspections and, under which officers from other departments could participate, as necessary, to keep their certifications.

## **COMMERCIAL VEHICLE TASK FORCE**

**BACKGROUND:** During the exploration of this topic, a total of 5 Chiefs of Police in Chester County participated in the discussions at various times. The information presented in this document is a summary of the consensus of opinions expressed in the meetings. It does not reflect the consensus of all of the Chiefs of Police in Chester County, nor does it completely reflect the opinion of any single participant in the discussions.

**MERIT OF TASK FORCE:** The consensus of the Chiefs was that the formation of a County Commercial Vehicle (CV) Task Force has merit for the following reasons:

1. It permits every participating municipality to conduct commercial vehicle (CV) enforcement in its area, regardless of its budget, its staffing, and the level of commercial vehicle training among its officers.
2. It creates the sense of omnipresence within Chester County with regard to commercial vehicle enforcement, in that it sends the message that the County is seriously committed to ensuring safety on its roadways.
3. It reduces the likelihood that commercial vehicle drivers will re-route to avoid commercial vehicle inspections. Rerouting creates several issues on non-targeted roadways:
  - Increased traffic on non-targeted roads
  - Potential to cause damage to roadways, infrastructure, and private property when rerouting occurs on roadways not designed to accommodate commercial vehicles
  - Prevents unsafe commercial vehicles from being detected and taken out-of-service
4. It creates the opportunity to provide/receive training and mentorship among agencies, thereby enhancing the performance of all departments and officers.
5. It creates the opportunity within the County to efficiently and effectively utilize State and Federal agencies with a vested interest in commercial vehicle enforcement:
  - Department of Revenue – Dyed fuel and fuel tax
  - Department of Agriculture – Correct temperatures in refrigerated units
  - Department of Weights & Measures – accurate measure in vehicle
  - Department of Homeland Security – inspections of containers traveling from ports
  - US DOT – inspections of units transporting hazardous materials

6. It creates additional opportunities for officers conducting commercial vehicle inspections to meet their required minimum inspections, thereby maintaining certification.
7. It would enhance uniformity in commercial vehicle enforcement throughout Chester County.
8. It would create an opportunity for police departments to share information on both good companies and those that have safety issues, making each agency more efficient when doing regular non-task force enforcement.
9. If the program became successful, the cost of future equipment purchases could potentially be spread across the participating agencies thereby reducing costs to all.

#### **FORMAT OF TASK FORCE:**

Some municipalities have indicated that they are seeking a County Commercial Vehicle (CV) Task Force that is operated in a highly structured format. It is their belief that this type of format would be the most fiscally responsible method of operating the Task Force because it would ensure precise rotation among the participating departments and exact documentation of resources (i.e., a police department providing 40 hours of enforcement time to another police department would receive 40 hours of assistance from that department). **It is the consensus of the Chiefs that have participated in discussions regarding the Task Force that a highly structured format will not work for the following reasons:**

1. Inequality among agencies in the following areas:
  - Varying need and/or desire to engage in commercial vehicle (CV) enforcement
  - Varying levels of commercial vehicle travel through municipalities (i.e., low levels of commercial vehicular traffic would result in a waste of resources if a large scale detail was conducted there)
  - Varying levels of manpower among agencies (i.e., a large department could not expect exact reciprocity from a smaller department)
  - Varying levels of training among agencies (i.e., one agency may have 3 MCSAP certified inspectors and another agency may have only 1 – complete equity would be difficult)
2. Unpredictable nature of operations:
  - The Patrol function is the top priority in police departments, while commercial vehicle enforcement is a secondary function. Unfortunately,

the personnel utilized to conduct commercial vehicle enforcement are frequently assigned to the Patrol Unit of police departments.

- In smaller agencies, relatively small scale incidents could completely negate the ability of the department to predict participation in commercial vehicle enforcement details.
- Additionally, personnel issues such as injuries, promotions, retirements, etc. make rigid long term planning difficult for most police departments.
- A flexible format would permit agencies of all sizes to participate in details.

### **SUGGESTED PROPOSAL FOR OPERATION OF TASK FORCE:**

#### **A. FORMAT/OPERATION OF TASK FORCE:**

##### **1. TASK FORCE COORDINATOR:**

- One police department would assume responsibilities for overseeing the County Commercial Vehicle (CV) Task Force; a qualified representative from that department would serve as the Task Force Coordinator.
- This responsibility could be rotated, if desired, among participating police departments on a pre-established schedule (annually, every 3 years, etc.)
- Prior to the commencement of any Task Force details, a meeting would be held to establish the protocol for the details. The protocol would establish responsibilities and procedures for participating in and sponsoring an enforcement detail. The protocol would be compiled into a Memorandum of Understanding (MOU).
- Prior to participation in any details, the Chief of Police for each agency would sign the MOU agreeing to comply with the responsibilities enumerated in the detail for either participation in or sponsoring of a Task Force detail.
- A component of the MOU would include a Mutual Aid Agreement or similar document.
- The Task Force Coordinator would be responsible for maintaining all files for the Task Force including the MOU's, a master schedule which establishes a plan for rotating details among the agencies, and the point of contact for each agency.
- The Task Force Coordinator would be responsible for notifying participating agencies about upcoming details in a timely manner to enable the agency to schedule accordingly.
- The Task Force Coordinator would contact any agency that wanted to host a detail prior to the event to confirm the specifics of the detail: date, time, location, and requested number of participating officers.



- The Task Force Coordinator would also be responsible for notifying the appropriate State and Federal agencies to encourage their participation in details.
- The Task Force Coordinator shall ensure that information regarding details is also distributed on a county level so that police departments that did not want to participate in the details could align the CV enforcement details being conducted within their jurisdiction to coincide with the dates of the Task Force detail, thereby providing cohesive enforcement within the County.

2. PARTICIPATING DEPARTMENTS:

- Each participating police department would designate a point of contact for commercial vehicle (CV) details.
- The point of contact would confirm the scheduling of personnel from the agency.
- In the event that a detail was scheduled within the department's jurisdiction, the point of contact would ensure that the detail was conducted in compliance with the Task Force's protocol and that all required forms were forwarded to the Task Force Coordinator.
- Participating departments would welcome to participate in details based upon interest and operational ability.

3. OPERATION OF DETAILS:

- The hosting agency would be responsible for handling and investigating all criminal incidents or crashes associated with the detail, with the exception of any narcotics located as part of an interdiction component of the detail.
- With regard to commercial vehicle (CV) enforcement, participating officers would prepare the citations. The point of contact for the hosting agency would visually confirm the violation and sign the citation. The participating officer would then issue the citation.
- All fines collected in association with the CV violations would be distributed to the hosting municipality.
- As a general rule, all court appearances associated with CV violations would be handled by the hosting department. In the event that it becomes necessary for an officer from another agency to provide testimony to certain conditions witnessed only by him/her, that officer shall be subpoenaed and the officer's agency shall become responsible for the cost of the officer appearing to testify.
- In the event of a forfeiture associated with the drug interdiction component of a Task Force detail, any proceeds would be distributed based upon percentage of an agency's participation in the CV detail.

For example, if a CV detail involved 12 participants and an agency had 3 officers assigned to the detail, the agency would be entitled to 25% of the final distributed proceeds obtained through the forfeiture procedures.

- The Task Force Coordinator would endeavor, but not guarantee, that the rotation and scheduling of details would reflect agency participation in the details (i.e., agencies which dedicate more officers and/or more hours to the details would have the opportunity to schedule more details in their municipalities).
- The Task Force would explore the possibility of including, when appropriate and operationally feasible, a drug interdiction component to the commercial vehicle enforcement details.

**POTENTIAL CONCERNS OF ELECTED OFFICIALS:**

1. Incidents that occur outside of primary jurisdiction:
  - Workmen's compensation issues
  - Lawsuits resulting from enforcement action
  - Concerns of taxpayers regarding funding enforcement action taken outside the municipality
2. Fines collected would be distributed to the municipality hosting a detail:
  - Fines are automatically distributed based upon location of violation (regardless of who writes the citation)

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice (610) 692-7171  
Fax (610) 425-8950  
E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: January 30, 2015  
To: WCACOG  
From: Rick Smith, Township Manager  
Re: Appeals Board

A question has arisen about the status of the WCACOG Joint Building Code Appeals Board.

By way of background, the Pennsylvania Construction Code Act (Act 45 of 1999) created a uniform building code for all of the municipalities in the state. Under the Act, municipalities could implement and enforce the International Building Code (IBC) or they could opt out, and the state would administer the IBC.

All of the WCACOG members opted in. The IBC requires that an appeals board be created and in 2004 the members of the WCACOG created a Joint Building Code Appeals Board. The Board consisted of five members from the various municipalities with an alternate.

On April 20, 2012 the Commonwealth Court ruled that a municipality may not designate a regional appeals board to preside over appeals unless the municipality also delegated the authority to administer and enforce the building code to a regional body.

As a result of the Commonwealth Court decision, On August 7, 2012, East Goshen created its own Appeals Board.

On October 24, 2012 the state amended Act 45 (Act 179 of 2012) to allow for the creation of a joint appeals board without the need to delegate the authority to administer and enforce the building code to a regional body. East Goshen did not eliminate our Board and go back to the Joint Building Code Appeals Board when the law was changed in October. I am unsure what the other WCACOG members did.

This issue was discussed at the January WCACOG meeting and the consensus was that the members would go back to their respective Boards to decide if they want to reactivate the Joint Appeals Board.

# Memo

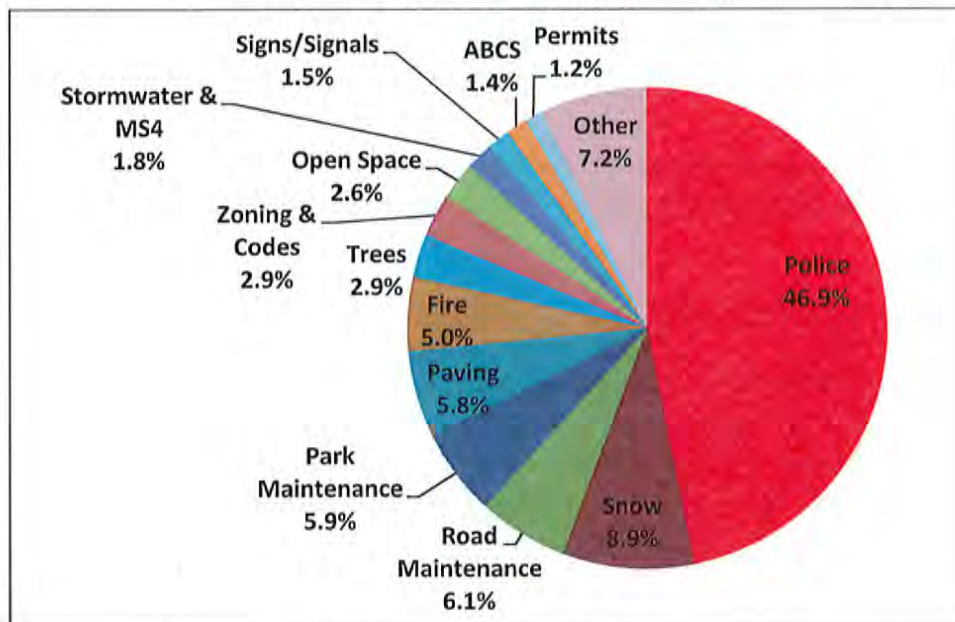
To: Board of Supervisors  
From: Jon Altshul  
Re: 2014 Cost of Services Report  
Date: January 27, 2015

I have attached a copy of the updated cost of services report for 2014. This report reflects both the township's direct and indirect costs allocated across the township's various activities based on the unaudited 2014 financials.

## Key findings

- Police services represent the township's largest expenditure at 46.9% of the township's net expenses. Including Fire Services, Emergency Services accounts for 51.8% of the Township's net expenses.
- Public Works functions, including Road Maintenance, Paving and Snow Removal (among other functions), represent 27% of Township expenses.
- Park and Recreation Expenses represent 14.0% of net expenses, due in large part to the annual cost of debt service on loans for park acquisition and improvements.
- Administration and Zoning/Permits/Codes account for a relative small portion of expenses. This is in part due to the fact that much of what the Township classifies as "Administration" expenses is allocated to other activities as indirect costs for the purpose of this report.

## Township Activities by Percentage of Net Expenses - 2014



## Cost of Service Methodology

The cost of services report reflects costs borne by the general fund.

- **Direct costs** are tabulated for each activity. Examples of direct costs include the cost of blacktop for Paving or instructor costs for Recreation Programs.
- The year-end labor detail report is reviewed to determine the number of labor hours and **personnel costs** for each of the 27 township activities. Assumptions are also made about how the selected salaried employees allocate their time.
- **Indirect costs** are calculated for Township (i.e. Non-Public Works) activities and Public Works activities. Examples of indirect costs for the Township activities include office expenses, property insurance, the Township Manager's labor costs, and utilities for the Township building. Examples of indirect costs for Public Works activities include gasoline, uniform cleaning and shop equipment.
- **Public works indirect costs** are allocated across different public works-specific activities (e.g. parks maintenance, road maintenance, snow, etc) based on the number of labor hours public works employees spent on each activity; **Non-Public Works indirect costs** are allocated across all activities (including public works-specific activities) based on the number of labor hours non-public works employees spent on each activity.
- **Revenues** dedicated to particular activities are also tabulated. For example, revenues for Zumba or Pilates count toward Recreation, while State Liquid Fuel funds count towards Paving, Signs and Signals, Road Maintenance and Snow. Note that a handful of "pass-through like" revenues are technically netted out of expenses, rather than being included as revenues. These revenues include insurance claims, state pension aid and engineering recharge revenue. In addition, the portion of real estate taxes levied to pay debt service for the acquisition of Applebrook Park is also included as a Parks Maintenance revenue.
- "**Net expenses**" is used to refer to the amount of tax funding that is needed to fund Township activities.
- However, some non-tax revenues that cannot reasonably be attributed to any Township activity (e.g. cell tower land lease and interest income) are not netted out to calculate "Net Expenses".

## Reconciliation with the General Ledger

After adjusting for a handful of expenses that are not included in the formula and a handful of revenues that net out expenses, the expenses reported herein reconcile to the 2014 unaudited General Ledger, although it was necessary to increase the overhead cost by approximately \$30,000 in order to ensure that the figures matched exactly. This \$30,000 figure represents differences between actual personnel costs and the calculation of those costs through recharge rates.



# 2015 Cost of Services Report

East Goshen Township

Total Township Indirect Costs	1,234,191	892,685
PW share of these costs	616,993	
Non-PW share of costs	617,198	

Total Public Works Indirect Costs

Activity	Direct Costs	Non-Public Works Personnel Costs	Public Works Personnel Costs	Non-Public Works Indirect Costs	Public Works Indirect Costs	Total Expense	Total Revenue	Net Expenses	% of all net expenses
<b>EMERGENCY SERVICES</b>									
Police	3,646,854	-	-	-	-	3,646,854	48,480	3,598,374	46.9%
Fire	402,509	5,031	-	9,002	-	416,542	35,215	381,327	5.0%
<b>Subtotal</b>	<b>4,049,363</b>	<b>5,031</b>	<b>-</b>	<b>9,002</b>	<b>-</b>	<b>4,063,395</b>	<b>83,694</b>	<b>3,979,701</b>	<b>51.8%</b>
<b>PUBLIC WORKS</b>									
Snow	275,430	-	88,441	131,333	190,017	685,222	2,662	682,559	8.9%
Road Maintenance	312,652	-	29,557	52,692	76,236	471,136	5,983	465,153	6.1%
Paving	541,953	-	54,913	97,994	141,781	836,641	390,697	445,944	5.8%
Trees	60,299	-	29,843	53,982	78,102	222,226	-	222,226	2.9%
Stormwater & MS4	27,149	5,755	18,964	41,227	50,824	143,919	5,000	138,919	1.8%
Signs/Signals	73,346	-	7,263	15,101	21,848	117,558	1,043	116,515	1.5%
<b>Subtotal</b>	<b>1,290,829</b>	<b>5,755</b>	<b>228,981</b>	<b>392,328</b>	<b>558,808</b>	<b>2,476,702</b>	<b>405,385</b>	<b>2,071,317</b>	<b>27.0%</b>
<b>ADMINISTRATION</b>									
ABCS	6,851	40,174	-	62,438	-	109,463	-	109,463	1.4%
District Court	155,577	-	-	-	-	155,577	103,298	52,279	0.7%
<b>Subtotal</b>	<b>162,428</b>	<b>40,174</b>	<b>-</b>	<b>62,438</b>	<b>-</b>	<b>265,041</b>	<b>103,298</b>	<b>161,743</b>	<b>2.1%</b>
<b>ZONING/PERMITS/CODES</b>									
Zoning & Codes	61,005	69,064	-	97,584	-	227,653	6,540	221,113	2.9%
Permits	13,051	157,361	-	265,247	-	435,658	342,509	93,150	1.2%
Re-Occupancy	1,000	32,482	-	62,538	-	96,020	49,410	46,610	0.6%
Comp Plan	11,192	6,025	-	6,509	-	23,727	-	23,727	0.3%
Deer	1,900	2,434	224	2,957	339	7,865	-	7,865	0.1%
<b>Subtotal</b>	<b>88,148</b>	<b>267,368</b>	<b>224</b>	<b>434,845</b>	<b>339</b>	<b>790,924</b>	<b>398,459</b>	<b>392,465</b>	<b>5.1%</b>
<b>PARK AND RECREATION</b>									
Park Maintenance	339,426	-	65,634	113,681	164,478	683,219	231,867	451,352	5.9%
Open Space	22,570	-	28,860	59,963	86,757	198,150	-	198,150	2.6%
Other Park Events	36,333	12,281	2,895	18,391	5,430	75,330	-	75,330	1.0%
Rec Programs	41,112	32,147	-	39,960	-	113,219	41,948	71,271	0.9%
Bathrooms & Park Trash Service	559	-	14,338	21,552	31,182	67,631	-	67,631	0.9%
Grass - Park	-	-	7,692	22,959	33,218	63,869	-	63,869	0.8%
Summer Rec	35,981	27,887	-	33,374	-	97,242	34,250	62,992	0.8%
Community Day	24,803	5,117	4,882	12,374	9,079	56,255	9,927	46,328	0.6%
Ball Fields	4,016	8,187	1,373	11,957	3,182	28,716	7,480	21,236	0.3%
Tot-Lot	6,282	-	50	88	127	6,548	-	6,548	0.1%
HM Dam	6,167	-	-	-	-	6,167	-	6,167	0.1%
Tennis Courts	4,717	1,023	61	1,278	85	7,165	3,606	3,559	0.0%
<b>Subtotal</b>	<b>521,967</b>	<b>86,643</b>	<b>125,786</b>	<b>335,578</b>	<b>333,537</b>	<b>1,403,511</b>	<b>329,079</b>	<b>1,074,433</b>	<b>14.0%</b>

<b>General Fund Totals</b>	<b>\$6,112,735</b>	<b>\$404,971</b>	<b>\$354,992</b>	<b>\$1,234,191</b>	<b>\$892,685</b>	<b>\$8,999,574</b>	<b>\$1,319,915</b>	<b>\$7,679,659</b>	
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# West Whiteland Township

101 Commerce Drive, Exton, Pennsylvania 19341

Telephone (610) 363-9525 \* Admin Fax (610) 363-5099 \* Code Fax (610) 280-7739

Web Page: [www.westwhiteland.org](http://www.westwhiteland.org)

January 20, 2015

Mr. Louis Smith, Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

JAN 21 2015

In re: State-mandated School District review of a proposed amendment to the West Whiteland Township Comprehensive Plan.

Dear Mr. Smith:

At their meeting of January 5, 2015, the West Whiteland Township Board of Supervisors directed me to begin the process of adopting, as an amendment to the Township Comprehensive Plan, the attached final draft of the Lincoln Highway and Whitford Road Corridors Plan prepared by the Township with the assistance of the URS Corporation (now AECOM). I am therefore requesting review of this draft by Monday, March 9, 2015 Township pursuant to §301.3 and §302(a) of the Pennsylvania Municipalities Planning Code ("MPC").

We are also sending copies of this draft to the Chester County Planning Commission and the West Chester School District and asking for their comments as required by §302(a) of the MPC. The Township Planning Commission will be holding the public meeting required by that same section of the MPC on February 2, 2015 at 7:00 p.m. in the Township Building. The date of the public hearing to be held by the Board of Supervisors has yet to be finally determined, but will be scheduled to assure that the contiguous municipalities, the school district and the County all have at least forty-five (45) days to provide us with their comments.

Thank you for your attention in this matter. If you or any of your staff have any questions or concerns regarding the draft or our planning process, please do not hesitate to contact me.

Regards,

  
John R. Weller, AICP  
Director of Planning & Zoning / Zoning Officer  
West Whiteland Township

Encl.



The Plan is available for review on the West Whiteland Township Web Page

<http://www.westwhiteland.org/pandz/Corridor%20Committee/COMPLETE%20DRAFT%20-%20December%202014%20version.pdf>

## LINCOLN HIGHWAY AND WHITFORD ROAD CORRIDORS PLAN

**URS**

DECEMBER 2014



**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice (610) 692-7171

Fax (610) 425-8950

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: January 29, 2015

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: DRVPC Bridge Retro-Reimbursement Program  
East Boot Road Bridge

We have received a letter from the DVRPC that we have been awarded \$500,000 in funding to replace the deck on the bridge on East Boot Road.

Our challenge is they we need to complete the project by August 1, 2016, which is not a lot of time given that the new deck needs to be designed, permits obtained, the project must be bid, and the deck has to be built and installed.

Accordingly, I would suggest that you authorize me to issue an RFP for the following:

- Preparation of the plans required to obtain the needed permits
- Preparation of the construction plans, specifications and bid documents
- Preparation of the detour plans
- Assistance with bidding and recommendation for award.

We need to start the process ASAP.



190 N INDEPENDENCE MALL WEST  
8TH FLOOR  
PHILADELPHIA, PA 19106-1520  
Phone: 215-592-1800  
Fax: 215-592-9125  
www.dvrpc.org

January 22, 2015

Jon Altshul  
Chief Financial Officer  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

JAN 26 2015

Re: DVRPC 2014 Municipal Bridge Retro-Reimbursement Program

Dear Mr. Altshul:

Congratulations! I am pleased to inform you that the project, East Boot Road Bridge over Ridley Creek (Bridge Key 10781), in East Goshen Township has been selected for funding in the amount of \$500,000 through the DVRPC 2014 Municipal Bridge Retro-Reimbursement Program.

Please note that it is imperative for your project to be completed in a timely manner in order for your municipality to receive reimbursement from the Municipal Bridge Line Item (MPMS #102105). Funds available for reimbursement from this line item are limited, and projects should be completed by August 1, 2016. Failure to complete the project by this date may delay the timing of reimbursement to your municipality.

To confirm your municipality's continued interest in this program, please complete and return Appendix B - Additional Project Information for PennDOT's Linking, Planning and NEPA Screening Form (attached) to DVRPC (khui@dvrpc.org) within three months from the date of this letter. PennDOT will contact you to provide further guidance related to project advancement.

We look forward to working with you to implement your project. Please contact Ms. Kwan Hui at (215) 238-2894 or khui@dvrpc.org for any immediate questions about this selection.

Sincerely,

Barry Seymour  
Executive Director  
Delaware Valley Regional Planning Commission

CC: Timothy Stevenson, PennDOT, Project Management - Capital Projects  
Linda Guarini, PennDOT, Planning & Programming  
Michelle Kichline, Chester County Commissioner  
Ronald T. Bailey, Chester County Planning Commission  
Randy Waltermeyer, Chester County Planning Commission

## Rick Smith

---

**From:** Mark Miller <mmiller@eastgoshen.org>  
**Sent:** Thursday, January 29, 2015 6:57 AM  
**To:** Rick Smith  
**Cc:** [mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)  
**Subject:** FW: Speed Sign

Rick  
Do you want to write pa dot. Kevin put the speed radar signs up.  
Mark

**Mark S. Miller**  
Director of Public Works  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
O: (610) 692-7171 x3402  
F: (610) 692-8950  
[mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)  
[www.eastgoshen.org](http://www.eastgoshen.org)

SPEED LIMIT  
EAST STRASBURG

---

**From:** Robert DeLucca [<mailto:rdelucca11@verizon.net>]  
**Sent:** Wednesday, January 28, 2015 6:26 PM  
**To:** [mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)  
**Subject:** Speed Sign

Hi Mark,

I noticed a sign under the "Hidden Driveway" sign showing the speed cars are going. It looks like it may be permanent.?

As you probably know, there was an accident about 2 weeks ago right across the street from us. Thank God the children and the adults were not seriously hurt. One of the adults had broken ribs.

My husband wrote to Penn Dot regarding changing the speed right after the accident. They told him to contact the township. I think he will be sending you an email  
Do you know if the police never sat at Christine Lane and gave out any tickets to speeders?

Once again, thanks for your help and I hope the speed sign is permanent.

Roseanne DeLucca

**Rick Smith**

---

**From:** Mark Miller <mmiller@eastgoshen.org>  
**Sent:** Thursday, January 29, 2015 6:57 AM  
**To:** Rick Smith  
**Subject:** FW: PENN DOT, SPEED STUDY

FYI

**Mark S. Miller**  
Director of Public Works  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
O: (610) 692-7171 x3402  
F: (610) 692-8950  
[mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)  
[www.eastgoshen.org](http://www.eastgoshen.org)

---

**From:** Robert DeLucca [REDACTED]  
**Sent:** Wednesday, January 28, 2015 7:18 PM  
**To:** [mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)  
**Subject:** PENN DOT, SPEED STUDY

Hello  
Mark,  
28/2015

1/

I contacted Penn Dot recently regards to the Speed Limit on Strasburg Rd., approximately from Route 352 to Dutton Mill Rd.  
Mr. Bob Sentafonte at **PENN DOT** requested that I contact my Township and ask them to send a request to his attention at Penn Dot a letter request for a **SPEED STUDY CHECK** at this area noted above.  
Mr.Sentafonte Phone Number is **610-205-6596**.  
**Thank you Mark**

**Robert DeLucca**  
**1630 e. Strasburg rd.**  
**West Chester, Pa. 19380**  
[REDACTED]  
**610-205-6596 Cell Phone**

20F2

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
January 5, 2014—7:00 pm  
Draft Minutes**

**Present:** Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor, and Janet Emanuel, CFO Jon Altshul, Township Manager Rick Smith, and ABC member Erich Meyer (Conservancy Board).

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:02 pm and asked Janet to lead the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the troops and all those in uniform, especially those who have given their lives.

**Recording of Meeting**

Leo Sinclair, 217 Lochwood Lane, indicated that he was recording the meeting.

**Elect Chairman (Resolution 2015-1)**

Carmen nominated Marty for the position of Chairman for 2015. Chuck seconded the motion. The Board voted unanimously to approve the motion.

**Elect Vice-Chairman (Resolution 2015-2)**

Carmen nominated Senya for the position of Vice-Chairman for 2015. Chuck seconded the motion. The Board voted unanimously to approve the motion.

**Appoint Police Commissioner (Resolution 2015-3)**

Carmen nominated Chuck for the position of Police Commissioner for 2015. Janet seconded the motion. The Board voted unanimously to approve the motion.

**Appoint Township Officials (Resolution 2015-4)**

Marty moved to nominate the following Township Officials for 2015.

1. Township Manager/Secretary – Louis F. (Rick) Smith, Jr.
2. Chief Financial Officer/Treasurer – Jon Altshul
3. Director of Public Works – Mark Miller
4. Zoning Officer – Mark Gordon
5. Assistant Zoning Officer – Louis F. (Rick) Smith, Jr.
6. Building Inspectors – Gary Althouse & Vincent DiMartini
7. Fire Marshal – Carmen R. Battavio
8. Assistant Fire Marshals – Mark Miller, Gary Althouse & Vincent DiMartini

- 1 9. Solicitor – Buckley, Brion, McGuire, & Morris
- 2 10. Engineer – Pennoni Associates
- 3 11. Back-Up Engineer - Chester Valley Engineers
- 4 12. Emergency Management Coordinator – Mark Miller
- 5 13. Assistant Emergency Management Coordinator – Kevin Miller
- 6 14. Delegate to the Chester County Tax Collection Committee – Jon Altshul
- 7 15. Alternate Delegate to the Chester County Tax Collection Committee – Brian
- 8 McCool
- 9 16. Deputy Tax Collector – Jon Altshul

10  
11 Senya seconded the motion. The Board voted unanimously to approve the motion.

12  
13 **Re-Appoint Township Employees (Resolution 2015-5)**

14 Marty moved to re-appoint the Township employees. Senya seconded the motion. The

15 Board voted unanimously to approve the motion.

16  
17 **Appoint Depositories for Township Funds (Resolution 2015-6)**

18 Marty moved to appoint the following depositories for Township funds:

- 19
- 20 1. DNB First
- 21 2. National Bank of Malvern
- 22 3. National Penn Bank
- 23 4. Susquehanna Bank
- 24 5. Penn Liberty Bank
- 25 6. PLGIT-PA Local Government Trust and Plus
- 26 7. TD Bank
- 27 8. M&T Bank
- 28 9. Meridian Bank
- 29

30 And to authorize the Chief Financial Officer/Treasurer to make investments at banks

31 paying the best rate of interest and with the best terms.

32  
33 Because of the impending acquisition of Susquehanna Bank, Carmen amended the

34 motion to allow for a successor bank to Susquehanna Bank to accept Township funds as

35 well. Senya seconded the amended motion. The Board voted unanimously to approve the

36 amended motion.

37  
38 **Certify Delegates to the PSATS Convention (Resolution 2015-7)**

39 Marty moved to certify the Five Supervisors, Township Manager and Chief Financial

40 Officer/Treasurer as delegates; for Rick Smith to be the Voting Delegate and for Jon

41 Altshul to be the Alternate Voting Delegate. Senya seconded the motion. The Board

42 voted unanimously to approve the motion.

43  
44 **Confirm 2015 Holiday Schedule (Resolution 2015-8)**

45 Marty moved to adopt the 2015 Holiday Schedule listed in Resolution 2015-8. Senya

46 seconded the motion. The Board voted unanimously to approve the motion.

1  
2 **Confirm 2015 Meeting Schedule (Resolution 2015-9)**

3 Marty moved to adopt the 2015 Meeting Schedule listed in Resolution 2015-9. The Board  
4 of Supervisors will meet on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month and only meet on the  
5 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Tuesday as needed. Senya seconded the motion. The Board voted  
6 unanimously to approve the motion.  
7

8 **Confirm Keystone Collections Agency as the Earned Income and Local Services Tax**  
9 **Collector for the Township (Resolution 2015-10)**

10 Marty moved to confirm Keystone Collections Agency as the Earned Income and Local  
11 Services Tax Collector for the Township in 2015. Senya seconded the motion. The Board  
12 voted unanimously to approve the motion.  
13

14 **Consider Maillie LLP as independent auditors for the Township (Resolution 2015-**  
15 **11)**

16 Marty moved to confirm Maillie LLP as the independent auditors for the Township in  
17 2015. Senya seconded the motion. The Board voted unanimously to approve the motion.  
18

19 **Establish the 2015 Fee Schedule (Resolution 2015-34)**

20 Janet moved to establish the 2015 Fee Schedule as corrected, with the references to  
21 “satellite parks” changed to “passive parks”. Senya seconded the motion. The Board  
22 voted unanimously to approve the motion.  
23

24 Leo Sinclair asked whether there were any increases to the fees. Rick said they were the  
25 same as last year.  
26

27 Joe Buonanno, 1606 Herron Lane, asked where he could find a copy of the fee schedule.  
28 Rick informed him that it was available on the website. Mr. Buonanno asked whether the  
29 component line items for fixed and variable sewer rates were on the fee schedule. Jon  
30 responded that that level of detail was available on the website.  
31

32 **Authorize participation in the Municipal Risk Management Workers’**  
33 **Compensation Pooled Trust (Resolution 2015-65)**

34 Marty moved to authorize participation in the Municipal Risk Management Workers’  
35 Compensation Pooled Trust. Senya seconded the motion. The Board voted unanimously  
36 to approve the motion.  
37

38 Mr. Buonanno asked whether the Township had received a dividend from MRM in the  
39 past two years. Jon responded that we had.  
40

41 **Announce the continuance of all other applicable resolutions that were previously**  
42 **adopted**

43 Marty moved to continue all other applicable resolutions that were previously adopted.  
44 Senya seconded the motion.  
45



1 Mr. Sinclair asked whether the Board had adopted a resolution about the Sunoco pump  
2 station. Marty responded that the Board hadn't formally adopted a resolution, but that we  
3 are actively monitoring the situation and will provide any information we obtain to West  
4 Goshen to assist them in their legal efforts.

5  
6 Mr. Buonanno asked whether the Township plans to question Sunoco's status as a public  
7 utility before the PUC. Marty explained that we are working with our attorney, Margie  
8 Morris, on determining what the best strategy is. Chuck noted that we have been granted  
9 party status before the Public Utility Commission. Marty added the Board is concerned  
10 about the route of the Mariner 2 pipeline and the impact of that route on residents'  
11 property.

12  
13 Lori Kier, 619 Marydell Drive, informed the Board that the Concerned Citizens of West  
14 Goshen Township's complaint against Sunoco can move forward due to Sunoco's  
15 preliminary objections being denied.

16  
17 Leo Sinclair asked whether the Board of Supervisors had any conflicts of interest that  
18 would force them to recuse themselves from any deliberations about Sunoco.

19  
20 Senya stated that his firm is a subcontractor for a firm that has a contract to demolish a  
21 former Sunoco refining facility in New Jersey. However, he noted that he didn't believe  
22 this created a conflict of interest because, as a subcontractor, his firm has no direct  
23 relationship with Sunoco; because the facility was decommissioned long before his firm  
24 began any work there; and because the refining subsidiary of Sunoco is separate from its  
25 pipeline subsidiary. Carmen stated that it is possible that his business may have done  
26 plumbing or HVAC work at a Sunoco facility in the past, but that he can't recall any  
27 specific project. Neither Janet, Chuck nor Marty indicated that they ever had any business  
28 relationship with Sunoco.

29  
30 Ms. Kier asked about the test for a conflict of interest under state law and when  
31 supervisors would need to recuse themselves. Carmen responded that conflicts of interest  
32 are determined by the State Ethics Commission. Marty further added that a conflict of  
33 interest would arise if there was a potential financial gain or the appearance of it.

34  
35 The Board voted unanimously to approve the motion.

36  
37 **Chairman's Report**

38 Marty announced that the Annual Planning Session will be held on Saturday, January 10<sup>th</sup>  
39 at 8:00pm and would be followed, at approximately 10am with a bus tour of undeveloped  
40 parcels and parcels with redevelopment potential.

41  
42 Marty also noted with sadness the recent passing of Hank Belber, the developer of  
43 Applebrook Golf Course, a strong proponent of open space in Chester County and a good  
44 friend of East Goshen Township.

45  
46 **Comprehensive Plan Update**

1 Janet provided an update on the Comprehensive Plan. The Comp Plan Task Force will be  
2 taking a bus tour of the Township on Saturday, January 10<sup>th</sup>, and then meeting the  
3 following Monday. The Board of Supervisors plans to adopt the new Comp Plan by the  
4 end of 2015.

5  
6 **Police Commission Update**

7 Chuck noted that later this month, WEGO will implement 12-hour shifts. He also noted  
8 that WEGO has begun a year-long accreditation process against which WEGO will be  
9 assessed against 135 standards and substandards. When complete, the accreditation may  
10 result in lower insurance premiums as well.

11  
12 **Fire Marshal Report**

13 Carmen reported that he'd met with the organizer of the annual Marydell bonfire to  
14 review the Township's fire ordinance and discuss fire safety.

15  
16 **Consider Applebrook Signs and Maintenance**

17 Rick explained that concern has been raised about signage at the corner of Hibberd Lane  
18 and Paoli Pike and that businesses located in that area may be difficult for people to find.  
19 Rick explained that the IMX has a limited easement to erect a sign along Paoli Pike, but  
20 that other businesses located there can't erect signs. Because our sign ordinance allows  
21 for the Township to erect signs, Rick recommended that the Township consider erecting  
22 its own sign and then renting space on that sign to interested businesses. Under Rick's  
23 proposal, the businesses' names and addresses would be listed on a plaque that could be  
24 removed or replaced in the event of turnover. The sign would be located on the southeast  
25 corner of the intersection.

26  
27 Marty welcomed Jim DeHaven, President of the Preserve at Applebrook HOA, and  
28 David Dugery, the President of IMX Medical Management Services. Mr. DeHaven  
29 indicated that he was unsure whether the rest of his Board was interested in the signage as  
30 Paoli Pike is really the back entrance to his development. Mr. Dugery noted that IMX has  
31 been reluctant to put permanent signage up in its easement, as it may rent office space to  
32 other commercial tenants, who may be interested in signage as well, but would have no  
33 ability to be identified.

34  
35 Mr. Buonanno expressed concern about site distance problems caused by the new sign  
36 along Paoli Pike for pedestrians crossing from Applebrook to the Township Park. Marty  
37 responded that the sign would conform to all site distance requirements.

38  
39 Marty directed Rick to come back to the Board with more specifics about what the signs  
40 would look like, precisely where they would be located and how much they would cost.

41  
42 In addition, Rick noted that the easement for the Chamber of Business and Industry  
43 included a provision that the Township would invoice the Chamber for a pro-rata share of  
44 the maintenance of the parking lot (e.g. for plowing and mowing), but that the Township  
45 had never invoiced the Chamber. Senya moved for the Township to begin invoicing the  
46 Chamber of Business and Industry a pro-rated share of the Township's maintenance

1 costs. Carmen seconded the motion. The Board voted unanimously to approve the  
2 motion.

3  
4 **PECO Goshen Substation Landscaping**

5 Rick explained that PECO raised concern about the Thuja Green Giant plant growing too  
6 tall at the PECO substation and asked that the Board to approve the planting of Schip  
7 Laurel instead. The Conservancy Board is agreeable to this change. Chuck moved to  
8 approve a revised plan at the Goshen Substation to allow for the use of Schip Laurel  
9 instead of Thuja Green Giant. Senya seconded the motion. The Board voted unanimously  
10 to approve the motion.

11  
12 **Consider Marsh Creek Sign Proposal**

13 Rick recommended that the Township consider adding “Welcome Home”/“Drive Safely”  
14 panels to the three Township signs at the Township border at Paoli Pike and Line Road  
15 and at the east and west borders along West Chester Pike at a cost of \$1,907 in order to  
16 enhance the Township’s “sense of place” (the Paoli Pike sign would only say “Welcome  
17 Home” on the front as the rear of the sign is not visible from the roadway). Senya moved  
18 to purchase these sign panels. Carmen seconded the motion. The Board voted  
19 unanimously to approve the motion.

20  
21 **Consider draft ordinance regulating drones**

22 Rick explained that the draft ordinance that he and Kristin Camp developed defined  
23 drones very broadly to include model and remote-controlled airplanes. He further noted  
24 that the draft ordinance would prohibit people from operating drones below 200 feet over  
25 other people’s property. Carmen stated that he is mainly concerned with drones hovering,  
26 rather than flying.

27  
28 Mr. Sinclair urged the board to distinguish between “quad” drones that have cameras and  
29 toy model/remote control airplanes/helicopters that are simply for flying. He noted that  
30 he has five model aircraft and they don’t have cameras on them, can’t stay up in the air  
31 for more than 5 or 10 minutes at a time, and can’t reach an altitude of 200 feet. He also  
32 stressed that his neighbors have no objections to him flying his planes over their  
33 properties and that neighborhood children are fascinated by his planes. He also stated that  
34 the risk of drones or model aircraft falling out of the sky and injuring people on the  
35 ground is virtually non-existent and that drones now have safety features to prevent  
36 accidents.

37  
38 Senya indicated that the draft ordinance was a good start but that some definitional issues  
39 need to get worked out. Marty asked Senya and Carmen to work with Rick to revise the  
40 draft ordinance.

41  
42 **Consider Rooftop Screening Ordinance**

43 Marty tabled this issue until the next meeting.

44  
45 **Any Other Matter**

46 Senya moved to reappoint the following residents to ABC groups:

- 1 • John Snyder, Zoning Hearing Board
- 2 • Sandra Snyder, Conservancy Board
- 3 • Judy Schafer, Historical Commission
- 4 • Monica Close, Planning Commission
- 5 • Betsy Williams, Park and Recreation Commission
- 6 • Joe Zulli, Park and Recreation Commission
- 7 • Fran Beck, Municipal Authority
- 8 • Gwenne Alexander, Vacancy Board
- 9 • Jim DeHaven, Board of Auditors

10  
11 Carmen seconded the motion. The Board voted unanimously to approve the motion.

12  
13 **Approval of Minutes**

14 The Board reviewed and corrected, but did not approve the December 16<sup>th</sup> minutes.

15  
16 **Treasurer's Report**

17 *See attached Treasurer's Report for January 2, 2015.* The Board reviewed the  
18 Treasurer's Report and the current invoices. Jon noted that the Treasurer's Report does  
19 not reflect the transfer of \$1,974,510.71 from the General Fund to the Operating Reserve  
20 Fund to bring the reserve fund to the statutory maximum, as previously recommended by  
21 the Board on October 14. Carmen moved to accept the Treasurer's Report and the  
22 Expenditure Register Report as recommended by the Treasurer, to accept the receipts and  
23 to authorize payment of the invoices just reviewed. Janet amended the motion to reflect  
24 the transfer of \$1,974,510.71 from the General Fund to the Operating Reserve Fund.  
25 Senya seconded the amended motion. There was no further discussion and no public  
26 comment. The Board voted unanimously to approve the motion.

27  
28 **Adjournment**

29 There being no further business, the Board adjourned at 9:10 to an Executive Session to  
30 discuss a personal matter.

31  
32 The Executive Session concluded at 10:15.

33  
34 Jon Altshul  
35 Treasurer/Chief Financial Officer  
36 Attachments: *Treasurer's Report*

37

January 2, 2015

**TREASURER'S REPORT  
2014 & 2015 RECEIPTS AND BILLS**

**GENERAL FUND**

		Accounts Payable (2014)	\$667,714.07
		Accounts Payable (2015)	\$532,401.25
		Electronic Pmts:	
		Health Insurance	\$40,860.48
		Credit Card	\$263.81
		Postage	\$1,000.00
		Debt Service	\$0.00
		Payroll	\$130,049.10
		<b>Total Expenditures</b>	<b>\$1,372,288.71</b>
Real Estate Tax	\$6,948.16		
Earned Income Tax	\$72,100.00		
Local Service Tax	\$0.00		
Transfer Tax	\$49,179.72		
General Fund Interest Earned	\$3,758.45		
Total Other Revenue	\$820,821.43		
<b>Total Receipts</b>	<b>\$952,807.76</b>		

**STATE LIQUID FUELS FUND**

Receipts	\$0.00		
Interest Earned	\$0.00		
<b>Total State Liquid Fuels</b>	<b>\$0.00</b>		
		Expenditures (2014)	\$398,057.91

**SINKING FUND**

Interest Earned	\$3,758.45	Expenditures (2014)	\$16,830.25
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**TRANSPORTATION FUND**

Interest Earned	\$0.00	Expenditures	\$0.00
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**SEWER OPERATING FUND**

		Accounts Payable (2014)	\$297,794.89
		Accounts Payable (2015)	\$32,152.63
		Debt Service	\$0.00
		Credit Card	\$901.50
		<b>Total Expenditures</b>	<b>\$330,849.02</b>
Receipts	\$141,314.59		
Interest Earned	\$0.00		
<b>Total Sewer</b>	<b>\$141,314.59</b>		

**REFUSE FUND**

Receipts	\$29,174.63		
Interest Earned	\$0.00		
<b>Total Refuse</b>	<b>\$29,174.63</b>	Expenditures (2014)	\$24,855.16

**SEWER SINKING FUND**

Interest Earned	\$0.00	Expenditures	\$0.00
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**OPERATING RESERVE FUND**

Receipts	\$210,183.00	Expenditures	\$0.00
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**Events Fund**

Receipts	\$15,000.00	Expenditures	\$0.00
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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
January 20th, 2015—7:00 pm  
Draft Minutes**

**Present:** Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Carmen Battavio, Chuck Proctor, and Janet Emanuel, CFO Jon Altshul, Township Manager, Rick Smith, Solicitor Joseph Brion, and ABC member Erich Meyer (Conservancy Board).

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00 pm and asked Joseph Brion to lead the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the troops and all those in uniform, especially those who have given their lives.

**Recording of Meeting**

No one indicated they would be recording the meeting.

**Chairman's Report**

Marty began the meeting by inviting any public comment and introducing the Board. There was no public comment.

Janet updated the Board on the Comprehensive Plan Task Force. The Task Force hosted a bus tour of East Goshen's viable properties on Saturday, January 10<sup>th</sup>, and met the following Monday. The Task Force expects to complete its work by the end of 2015.

Chuck said that the Police Commission met last week and that it approved the purchase of four new vehicles. He also noted that Lieutenant James DiCave has retired, and that Sergeant Guy Rosato has been promoted to Lieutenant to replace Jim.

Marty announced the following ABC appointments:

Katharine (Kate) Okie – Conservancy Board - term expires in 2015  
Dan Landis – Planning Commission – term expires in 2018  
Christopher Moore – Historical Commission – term expires in 2017  
Christine Taraborelli – Park Commission – term expires in 2016  
Edward Coyle – Park Commission – term expires in 2015

**Public Hearings**

Two public hearings were held, and recorded verbatim by the Court Reporter for public record.

1 The Board conducted a public hearing to consider and adopt an ordinance authorizing the  
2 East Goshen Township's participation in the PSATS Unemployment Compensation  
3 Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law. Carmen  
4 made a motion to adopt the Ordinance as outlined by Joseph Brion. Senya seconded the  
5 motion. The Board voted to adopt the ordinance unanimously.

6  
7 The Board also continued its public hearing from December 16<sup>th</sup> to consider a Decision  
8 and Order for the Conditional Use Application of Donald G. Eastburn, Jr. to operate a  
9 firearms sale and transfer business from his home at 200 Margaret Lane. Chuck made a  
10 motion to accept and adopt the Conditional Use Application, subject to the ten conditions  
11 outlined in the Decision and Order. Marty moved to amend the motion by inserting "only  
12 the" into condition #8. Chuck moved to further amend the motion so that number  
13 eighteen on page 4 read "Applicant does not...store ammunition on the property." Senya  
14 seconded the amended motion. There was no public comment. The Board voted to adopt  
15 the decision and order as amended unanimously. In response to a question from Marty,  
16 Mr. Eastburn agreed to the conditions.

#### 17 18 **Police Report**

19 Chief Bernot urged the community to go to the WEGO website for more information on  
20 trending police activity. She highlighted three trends. One trend is theft from vehicles.  
21 Chief Bernot said to be sure to remove all valuables and lock your car regularly. A  
22 second trend is phone scams. Some of the more popular phone scams can be found on the  
23 WEGO website. The third trend is criminal mischief, where mailboxes are being  
24 damaged or destroyed. Chief Bernot also mentioned the police have received speeding  
25 complaints from several areas.

26  
27 Chief Bernot announced that Guy Rosato has been promoted to Lieutenant, and that  
28 WEGO would be hiring two new part-time officers.

29  
30 Carmen asked about illegal soliciting, and what to do about it. Chief Bernot responded  
31 that residents do not need to open their doors for solicitors. Furthermore, residents can  
32 always call the police, who will check if the solicitor has a permit. Also, if a resident does  
33 not open the door and hears any strange noises, they should call the police, because  
34 burglars may knock first to see if anyone is home, and if no one is home, try to break in.

35  
36 Finally, the Chief reported that the detectives have recently broken a crime ring involving  
37 vehicle thefts.

#### 38 39 **Consider 1331 E. Strasburg Road/ ZHB Application Dimensional Variances**

40 *Debbie Shulski Esq., Riley Riper Hollin & Colagreco*, representing Jason and Elizabeth  
41 Grothmann, explained that her clients had submitted a ZHB application for dimensional  
42 variances for a proposed subdivision of their property at 1331 E, Strasburg Road. The  
43 subdivision would result in the second lot being .9 acres. In addition, both parcels would  
44 have non-conforming lot widths at the building setback line (Lot 1 would be 130 feet and  
45 Lot 2 would be 106 feet or 20 and 44 feet, respectively, less than what is required in the  
46 R-2 District). Ms. Shulski explained that she believes that the variances sought for both



1 properties would be *de minimus*, based on a recent case in West Bradford Township. She  
2 also observed that while the property is in the R-2 District, directly across the street is an  
3 R-3 District where these lot sizes would be allowable and therefore, the proposed  
4 subdivision would not alter the character of the neighborhood.

5  
6 Marty observed that the Planning Commission did not approve the recommendation, and  
7 that the Board had three options: 1) to oppose the application; 2) to remain neutral and let  
8 the Zoning Hearing Board make its decision; 3) to support the application.

9  
10 Senya asked if Mr. Grothman had any specific plans for a home on the new lot and  
11 whether he had planned to subdivide the property when the matter of whether to remove  
12 the existing house from the Historic Registry came before the Board last year. Mr.  
13 Grothmann replied that he had not originally purchased the property with the intention of  
14 subdividing and that he has no formalized building plans for the proposed second parcel.

15  
16 Carmen asked if Mr. Grothmann had walked the perimeter of the lot to identify where the  
17 second house would be built. Mr. Grothmann noted that he doesn't know exactly where a  
18 possible new house would be built, but that proximity to Strasburg Road would be a  
19 consideration due to the sewer tie in. Carmen also asked if he had spoken to the  
20 neighbors about his plans, and Mr. Grothmann said that he had not spoken to all the  
21 neighbors that would be affected by this subdivision.

22  
23 Marty noted that the application requested two lot width variances of 20 feet and 44 feet,  
24 and questioned whether they were *de minimus* variances at all. Ms. Shulski replied that  
25 case law is not clear as to what "*de minimus*" actually means. Janet observed that she was  
26 on the Zoning Hearing Board when the original property had been subdivided into the  
27 existing 1.9 acre parcel over a decade ago and that there was never any intent at the time  
28 that the new parcels be further subdivided. She further added that in her experience, the  
29 amount of lot width relief requested was certainly not *de minimus*. Janet noted that the  
30 hardship involved here is a result of the property itself. She added that with no  
31 subdivision, there is one legal lot, but when subdivided, there are two non-conforming  
32 lots. Marty also questioned whether there was really hardship involved that could justify  
33 a subdivision. Carmen added that in his experience, it is a mistake to allow conforming  
34 properties to be converted into non-conforming properties.

35  
36 Chuck asked *John Mullin, Engineer*, about whether any thought had been given to  
37 moving the proposed property line back in order to increase the lot width at the building  
38 setback line. Mr. Mullin indicated that no thought had been given to do this, and that he  
39 did not think that changing the property lines as Chuck suggested would change the  
40 variance relief requested.

41  
42 *Resident Diane Jackson, 1333 E. Strasburg Road*, said that her grandfather owned the  
43 original property, and subdivided it in 2000 to allow family members to build on the  
44 property. During that subdivision process, her family was told that the property would not  
45 be able to be subdivided again, because it does not meet requirements. She was therefore  
46 against the proposed variance.

1 *Resident Norbert Breslin, 1335 E. Strasburg Road*, voiced his opposition to the request  
2 for the subdivision.

3  
4 Janet suggested that the Board oppose the application. Senya indicated that he could not  
5 support the variance requests in the absence of neighbors' input.

6  
7 Janet made a motion to oppose the application and direct the Solicitor to enter an  
8 appearance for the Township at the Zoning Hearing. Chuck seconded the motion. There  
9 was no public comment. The Board voted 4-1 with Senya voting against in order to  
10 amend the motion to allow for a continuance. Ms. Shulski asked if the Board would be  
11 willing to give her client time to contact the neighbors and see if they would support the  
12 application. Senya made a motion to amend the previous motion in order to allow a  
13 continuance for the applicant to get neighbors' input. Carmen seconded the motion. The  
14 Board voted unanimously to approve the amended motion.

15  
16 **Consider Recommendation to Approve 1131 N. Chester Road/Subdivision and Land**  
17 **Development with Conditions**

18 *Andrew Eberwein, Edward B. Walsh & Associates, Inc.*, explained that James Callaghan,  
19 1131 N. Chester Road, plans to subdivide his property and sell the second lot with no  
20 building on it. He received a *de minimus* variance last year from the Zoning Hearing  
21 Board, as the second parcel is slightly less than an acre. Mr. Callahan is now seeking that  
22 the Board approve his Preliminary/Final Subdivision and Land Development Plan. The  
23 Planning Commission has recommended its approval with five conditions, which the  
24 applicant is in agreement with.

25  
26 Carmen made a motion to approve the Preliminary/Final Subdivision and Land  
27 Development Plan and grant the waivers requested for 1131 N. Chester Rd. as depicted  
28 on the plans dated 9/26/2014 last revised 11/20/2014 for the creation of one new  
29 residential building lot with the following conditions:

- 30  
31 1. The applicant shall revise the plans to address all remaining comments outlined in  
32 the Township Engineer's review letter dated 12/30/2014 prior to the Board of  
33 Supervisors execution of the final plans.  
34 2. The applicant shall pay an impact fee of \$396.25 per trip for the project and the  
35 \$2,000 sanitary sewer tap in fee prior to the issuance of a building permit.  
36 3. The applicant agrees to replace any tree, within the tree protection zone, that dies  
37 prior to the issuance of certificates of use and occupancy with similar trees at a  
38 ratio of two (2) trees for each tree that dies.  
39 4. The applicant agrees to address the driveway sight distance issues to the  
40 satisfaction of the Township prior to the issuance of a building permit for lot 2.  
41 5. The applicant shall submit the appropriate Subdivision and Land Development  
42 Agreements and post the required escrow for improvements prior to the Board of  
43 Supervisors execution of the final plans.  
44 6. The applicant will follow all applicable Federal, State and local Laws, and secure  
45 all proper permits prior to construction of the improvements depicted on the  
46 plans.

1  
2 Senya seconded the motion. There was no public comment. The Board voted to approve  
3 the motion unanimously.  
4

5 **Malvern Fire Co. Monthly Fire Operations Report – December 2014**

6 Rick reported that there were 8 calls from East Goshen for the Malvern Fire Company in  
7 2014 and none in December.  
8

9 **Financial Report**

10 Jon reported that net of pass-through accounts and the year-end transfer to the operating  
11 reserve fund, the general fund had revenues of \$9,926,847 compared to expenses of  
12 \$9,846,180 in 2014 to finish the year with a surplus of \$80,667. Net of core revenues,  
13 Administration and Public Works were over-budget, while Parks & Recreation,  
14 Emergency Services, and Zoning and Code enforcement were under-budget.  
15

16 Jon explained that the January 2015 transfer tax disbursement was very high as a result of  
17 the sale of Wellington and 1302 Goshen Parkway last month. He further explained that  
18 the unaudited monthly financial reports that he provides to the Board are prepared on a  
19 cash basis and therefore will not reflect that receipt until January. However, for the  
20 purpose of our formal audited financial statements, this revenue will be accrued back to  
21 2014, as the sales occurred last year.  
22

23 Jon also requested that the Board execute the 2014 PennDOT MS-965 Actual Use of  
24 State Funds Report. He explained that the Township had \$1,274,322 in eligible liquid  
25 fuels expenses for 2014, but only received about \$398,000 in state liquid fuel funds.  
26 Senya made a motion to execute the 2014 MS-965 Actual Use of State Funds Report  
27 subject to Board members not identifying any problems in it prior to the January  
28 31<sup>st</sup> deadline. Carmen seconded the motion. There was no public comment. The Board  
29 moved to approve the motion unanimously.  
30

31 **Consider Police Merger Study**

32 Marty acknowledged receipt of the report entitled “Analysis of Police Services in East  
33 Goshen, West Goshen and Westtown Chester County, Pennsylvania”. He explained that  
34 because West Goshen had recently signed a new labor contract with its police officers,  
35 the time for discussing a police merger with West Goshen had passed for now.  
36

37 Senya said that in hindsight we should have called this potential consolidation a “regional  
38 approach” rather than a “merger”. In regional police work, the intellectual property of the  
39 participating police departments becomes a priceless commodity. Senya would like to re-  
40 visit the idea in 2018, and embrace a regional approach.  
41

42 Carmen asked if East Goshen could raise the issue of a county-wide police department  
43 with COG. Marty stated that the Police Commission has been discussing expanding  
44 WEGO into other municipalities, but that COG is not the best forum for these types of  
45 discussions now.  
46

1 **Consider Applebrook Sign**

2 Following up on the January 5<sup>th</sup> discussion regarding a sign at the corner of Paoli Pike  
3 and Hibberd Lane, Rick described a proposed design with two stone pillars and a 4'x6'  
4 panel where names of businesses and their street number would be posted. The stone  
5 pillars would be like the pillars on the LED signs already in use, thus creating a theme, or  
6 a "sense of place" in East Goshen. Rick proposed moving the stop bar on Hibberd Lane  
7 forward a few feet so the sight distance for the sign would be adequate, and trimming the  
8 trees on the southeast corner of the intersection to allow motorists on Paoli Pike to readily  
9 see the sign. Rick noted that Public Works is installed a mock-up of the sign last Friday,  
10 and that he would like to get cost estimates for the project. Marty suggested the sign be  
11 moved closer to Paoli Pike to improve its visibility.  
12

13 Carmen made a motion to allow the Township Manager to pursue price quotes for a sign  
14 on Hibberd Lane, consisting of two stone pillars and a 4'x6' panel. Senya seconded the  
15 motion. The Board voted to approve the motion unanimously.  
16

17 **Consider Township Park Pedestrian Crossings**

18 Rick reported that Pennoni has prepared flashing warning device permit applications and  
19 plans for the two pedestrian crossings between the Township Park and Applebrook Park.  
20 Marty asked what would be different about the new crossings. Rick replied that since the  
21 existing lights flash consistently, the impact of the lights on motorists is minimal, and  
22 pedestrians are lulled into a false sense of security when they attempt to cross Paoli Pike.  
23

24 At the Hibberd Lane & Paoli Pike crossing, all but one of the existing mast arms will be  
25 removed. The remaining mast arm will contain a Pedestrian Crossing sign and 12" yellow  
26 lights. There will be push buttons on either side of Paoli Pike that will activate the  
27 flashing yellow lights for 20 seconds. A single mast arm will be installed at the north  
28 entrance to the park, with the same push button, and a 20-second yellow flashing light  
29 scenario.  
30

31 Senya asked if there would be a countdown clock and Rick replied no. Rick added,  
32 though, that because the speed limit is 35 mph, we can install signs in the middle of Paoli  
33 Pike reminding motorists to stop for pedestrians on the crosswalk.  
34

35 Senya made a motion to approve resolutions 2015-123 and 2015-124, allowing for an  
36 application to PennDOT. Carmen seconded the motion. There was no public comment.  
37 The Board voted to approve the motion unanimously.  
38

39 **Consider Appointment of Jim Benoit for member-at-large for Police Commission**

40 Senya made a motion to accept the appointment of Jim Benoit as the member-at-large for  
41 the Police Commission. Chuck seconded the motion. Senya asked if we had Mr. Benoit's  
42 CV, and Rick replied that we do not, but that Mr. Benoit is a Thornbury Township  
43 Supervisor and has served in this position before. The Board voted to approve the motion  
44 unanimously.  
45

46 **Consider Purchase of Real Estate Tax and Sewer/Refuse Invoice Printer**

1 Jon recommended that the Township replace the existing printer for real estate invoices,  
2 sewer/refuse invoices and late notices, which we have owned since 2004, with a Ricoh  
3 SP 8300DN from Rothwell Document Solutions at a cost of \$2,395, which reflects  
4 COSTARS/U.S. Communities pricing.

5  
6 Senya made a motion to authorize the purchase of the Ricoh printer, as outlined in a Jon  
7 Altshul's memo from January 12, 2015. Janet seconded the motion. There was no public  
8 comment. The Board voted to approve the motion unanimously.

9  
10 **Consider Rooftop Structures Zoning Amendment**

11 Rick presented a draft ordinance—The Rooftop Structures Zoning Amendment—that  
12 would eliminate the requirement for roof top screening for new rooftop structures on  
13 existing buildings. Senya made a motion to direct the staff to submit the zoning ordinance  
14 amendment to the CCPC and Township PC for review and comment. Chuck seconded the  
15 motion. There was no public comment. The Board voted to approve the motion  
16 unanimously.

17  
18 **Consider Wooded Lot Ordinance Amendment**

19 Rick explained that the Township Code does not define “Wooded Lot” and suggested  
20 that a definition, as recommended by the Conservancy Board and the Planning  
21 Commission, be adopted.

22  
23 Senya asked what constituted a tree. Rick explained that it merely be a viable, living tree  
24 of greater than 6 inches in diameter. Carmen suggested that there be a list of tree species  
25 that would count in the “Wooded Lot” definition. Janet noted that there are so many  
26 varieties of trees that this is not possible. She added that the recommended tree list is just  
27 a list of preferable trees to plant. Rick agreed to change the amendment to include a list of  
28 invasive trees which would not count and bring it back to the Board.

29  
30 **Consider Recommended Tree Species**

31 Rick explained that the Conservancy Board has reviewed the recommended tree species  
32 list and they recommend removing White Pines since they are easily damaged by ice and  
33 snow loads and adding White and Norway Spruce which are better suited for these types  
34 of weather conditions.

35  
36 Senya made a motion to approve the tree list as presented in Resolution 2015-20. Carmen  
37 seconded the motion. There was no public comment. The Board voted to approve the  
38 motion unanimously.

39  
40 **Any Other Matter**

41 Senya asked Rick whether Thornbury was receiving too many PPU's from WEGO. He  
42 also asked how the Township can be certain that the reported PPU figures are accurate.  
43 Rick explained the agreement with Thornbury requires them to receive all normal police  
44 services and a specific number of patrol and traffic hours per day. He also noted that  
45 there is no limit on the number of accident, detective, etc. hours that Thornbury can

1 receive. Jon volunteered to go down to WEGO and do a spot check of the daily  
2 timesheets to make sure that the reported PPU figures are correct.

3  
4 Senya also asked why we don't recharge the cost of the excess PPU's to Thornbury. Rick  
5 indicated that Thornbury did not agree to this provision and that he would do further  
6 research and report back to the Board.

7  
8 **Approval of Minutes**

9 The Board reviewed and corrected the draft minutes of December 16<sup>th</sup>, 2014, and January  
10 13<sup>th</sup>, 2015. Marty said the minutes would stand approved as corrected.

11  
12 **Treasurer's Report**

13 *See attached Treasurer's Report for January 15, 2015.* The Board reviewed the  
14 Treasurer's Report and the current invoices. Carmen moved to graciously accept the  
15 Treasurer's Report and the Expenditure Register Report as recommended by the  
16 Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed.  
17 Chuck seconded the motion. There was no further discussion and no public comment.  
18 The Board voted unanimously to approve the motion.

19  
20 **Correspondence, Reports of Interest**

21 The Board acknowledged receipt of the WEGO Audit for 2013.

22  
23 **Adjournment**

24 There being no further business, the Board adjourned to an Executive Session to discuss a  
25 police labor matter at 9:15pm. The Executive Session ended at 10:00pm.

26  
27 Pam Pastorino

28 Recording Secretary

29 Attachments: *Treasurer's Report*



January 15, 2015

**TREASURER'S REPORT  
2014 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax (2014)	\$66.98
Real Estate Tax (2015)	\$15.00
Earned Income Tax (2015)	\$67,092.24
Local Service Tax (2015)	\$355.87
Transfer Tax (2015)	\$483,518.50
General Fund Interest Earned (2014)	\$515.77
Total Other Revenue (2015)	\$53,163.79
<b>Total Receipts:</b>	<b>\$604,728.15</b>

Accounts Payable	\$114,442.89
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$14,894.16
Payroll	\$86,949.54
<b>Total Expenditures:</b>	<b>\$216,286.59</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned (2014)	\$52.37
<b>Total State Liquid Fuels:</b>	<b>\$52.37</b>

Expenditures:	<b>\$0.00</b>
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**SINKING FUND**

Interest Earned (2014)	<b>\$5,435.06</b>
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Expenditures:	<b>\$17,720.00</b>
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**TRANSPORTATION FUND**

Interest Earned (2014)	<b>\$196.33</b>
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Expenditures:	<b>\$0.00</b>
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**SEWER OPERATING FUND**

Receipts (2014)	\$539.20
Receipts (2015)	\$131,346.77
Interest Earned (2014)	\$56.89
<b>Total Sewer:</b>	<b>\$131,942.86</b>

Accounts Payable	\$27,055.55
Debt Service	\$33,440.94
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b>\$60,496.49</b>

**REFUSE FUND**

Receipts (2014)	\$308.98
Receipts (2015)	\$42,558.50
Interest Earned (2014)	\$21.06
<b>Total Refuse:</b>	<b>\$42,888.54</b>

Expenditures	<b>\$12,572.47</b>
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**SEWER SINKING FUND**

Interest Earned (2014)	<b>\$221.78</b>
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Expenditures	<b>\$0.00</b>
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**OPERATING RESERVE FUND**

Interest Earned (2014)	<b>\$228.68</b>
------------------------	-----------------

Expenditures	<b>\$0.00</b>
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**Events Fund**

Interest Earned (2014)	<b>\$0.37</b>
------------------------	---------------

Expenditures	<b>\$0.00</b>
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January 29, 2015

**TREASURER'S REPORT  
2015 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$75.00
Earned Income Tax	\$48,900.00
Local Service Tax	\$2,500.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$2,515.61
Total Other Revenue	\$29,439.51
<b>Total Receipts:</b>	<b>\$83,430.12</b>

Accounts Payable	\$72,172.17
Electronic Pmts:	
Health Insurance	\$45,279.18
Credit Card	\$1,559.91
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$104,357.50
<b>Total Expenditures:</b>	<b>\$223,368.76</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels:</b>	<b>\$0.00</b>

Expenditures:	<b>\$0.00</b>
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**SINKING FUND**

Interest Earned	<b>\$0.00</b>
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Expenditures:	<b>\$1,615.50</b>
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**TRANSPORTATION FUND**

Interest Earned	\$0.00
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Expenditures:	<b>\$0.00</b>
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**SEWER OPERATING FUND**

Receipts	\$58,247.46
Interest Earned	\$0.00
<b>Total Sewer:</b>	<b>\$58,247.46</b>

Accounts Payable	\$169,909.67
Debt Service	
Credit Card	
<b>Total Expenditures:</b>	<b>\$169,909.67</b>

**REFUSE FUND**

Receipts	\$27,857.39
Interest Earned	\$0.00
<b>Total Refuse:</b>	<b>\$27,857.39</b>

Expenditures	<b>\$67,050.43</b>
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**SEWER SINKING FUND**

Interest Earned	<b>\$0.00</b>
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Expenditures	<b>\$4,118.00</b>
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**OPERATING RESERVE FUND**

Receipts	<b>\$0.00</b>
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Expenditures	<b>\$0.00</b>
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**Events Fund**

Receipts	<b>\$0.00</b>
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Expenditures	<b>\$0.00</b>
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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** BRIAN MCCOOL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** 01-29-15

---

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Sewer Fund Expenses include a payment to West Goshen Township in the amount of \$138,208 for sewer treatment during the 4<sup>th</sup> quarter.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.



**REGULAR  
INVOICE SUMMARY**

EAST GOSHEN TOWNSHIP  
EAST GOSHEN TWP  
1580 PAOLI PIKE  
West Chester, PA 19380

BILL ACCOUNT NUMBER: 1500030001	INVOICE NUMBER: 150112279299
BILL ACCOUNT NAME: EAST GOSHEN TOWNSHIP	INVOICE MONTH(S): February 2015
CLIENT NUMBER: 150003	PREPARED DATE: 1/12/2015
CLIENT NAME: EAST GOSHEN TOWNSHIP	<b>PAYMENT DUE DATE: 2/2/2015</b>

**PRIOR BILLING INFORMATION**

Last Bill Amount	\$11,009.57
Payments Received Through 01/11/2015	(\$11,009.57)

**BALANCE FORWARD** **\$0.00**

**CURRENT CHARGES**

<u>Premium Summary</u>	\$12,140.05
<u>Member Rate Detail</u>	

**TOTAL CURRENT CHARGES** **\$12,140.05**

**TOTAL DUE** **\$0.00**

[Click Here for Paper Payment](#)

Please be advised of new options for submitting insurance premium payments. You can submit your payment using the attached payment coupon from this invoice, or call 1-877-347-3151 to have our representative process an Automated Clearing House (ACH) payment by phone. ACH payment via e-bill is temporarily unavailable, however, full functionality will be available on the 1st day of the month that your insurance is effective, as noted on your invoice.

[close this window](#)



**REGULAR  
INVOICE SUMMARY**

EAST GOSHEN TOWNSHIP  
 EAST GOSHEN TWP  
 1580 PAOLI PIKE  
 West Chester, PA 19380

BILL ACCOUNT NUMBER: 1500030002	INVOICE NUMBER: 150112257497
BILL ACCOUNT NAME: EAST GOSHEN TOWNSHIP	INVOICE MONTH(S): February 2015
CLIENT NUMBER: 150003	PREPARED DATE: 1/12/2015
CLIENT NAME: EAST GOSHEN TOWNSHIP	<b>PAYMENT DUE DATE: 2/2/2015</b>

**PRIOR BILLING INFORMATION**

Last Bill Amount	\$12,535.59	
Payments Received Through 01/11/2015	(\$12,535.59)	

**BALANCE FORWARD \$0.00**

**CURRENT CHARGES**

<u>Premium Summary</u>	\$13,903.53
<u>Member Rate Detail</u>	

**TOTAL CURRENT CHARGES \$13,903.53**

**TOTAL DUE \$0.00**

[Click Here for Paper Payment](#)

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**REGULAR  
INVOICE SUMMARY**

EAST GOSHEN TOWNSHIP  
EAST GOSHEN TWP  
1580 PAOLI PIKE  
West Chester, PA 19380

BILL ACCOUNT NUMBER: 1500030003	INVOICE NUMBER: 150119356619
BILL ACCOUNT NAME: EAST GOSHEN TOWNSHIP	INVOICE MONTH(S): February 2015
CLIENT NUMBER: 150003	PREPARED DATE: 1/19/2015
CLIENT NAME: EAST GOSHEN TOWNSHIP	<b>PAYMENT DUE DATE: 2/2/2015</b>

**PRIOR BILLING INFORMATION**

Last Bill Amount	\$17,315.32	
Payments Received Through 01/18/2015	(\$17,315.32)	

**BALANCE FORWARD \$0.00**

**CURRENT CHARGES**

<u>Premium Summary</u>	\$19,235.60
<u>Member Rate Detail</u>	

**TOTAL CURRENT CHARGES \$19,235.60**

**TOTAL DUE \$0.00**

[Click Here for Paper Payment](#)

Please be advised of new options for submitting insurance premium payments. You can submit your payment using the attached payment coupon from this invoice, or call 1-877-347-3151 to have our representative process an Automated Clearing House (ACH) payment by phone. ACH payment via e-bill is temporarily unavailable, however, full functionality will be available on the 1st day of the month that your insurance is effective, as noted on your invoice.

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Report Date 01/22/15

Expenditures Register  
GL-1501-46016

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MAP05 run by BARBARA 12 : 28 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
1393	42510	1 05429	3250	US POSTMASTER ADMIN.- POSTAGE 1ST QTR.2015 UTILITY BILL MAILING	012215-S	01/22/15	01/22/15	01/22/15	1835	943.68
										943.68
06				REFUSE						
1393	42511	1 06427	3250	US POSTMASTER POSTAGE 1ST QTR.2015 UTILITY BILL MAILING	012215-R	01/22/15	01/22/15	01/22/15	326	943.68
										943.68
										1,887.36
2 Printed, totalling										1,887.36

FUND SUMMARY

Fund	Bank Account	Amount	Description
05	05	943.68	SEWER OPERATING
06	06	943.68	REFUSE
		1,887.36	

PERIOD SUMMARY

Period	Amount
1501	1,887.36
	1,887.36



Report Date: 01/29/15

Expenditures Register  
GL-1501-46108

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ARPO5 run by BARBARA 2 : 51 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
6	42516	1	01454 2000	ABC PAPER & CHEMICAL INC MAINTENANCE SUPPLIES HAND SOAP, TOILET TISSUE & TRASH LINERS	058504	01/29/15		01/29/15		233.62
										233.62
1903	42519	1	01413 3000	ALTHOUSE, GARY GENERAL EXPENSE ICC CERT.RENEWALS (2) - REIMBURSEMT	012215	01/29/15		01/29/15		87.50
										87.50
68	42521	1	01401 3120	AMS APPLIED MICRO SYSTEMS LTD. CONSULTING SERVICES W2'S, ENVELOPES & LABOR	60416	01/29/15		01/29/15		185.57
										185.57
3368	42522	1	01452 3210	AMZ ENTERTAINMENT FARMERS MARKET EXPENSE DEPOSIT FOR FARMER'S MARKET ENTERTAINMENT	012715	01/29/15		01/29/15		225.00
										225.00
1657	42523	1	01409 3600	AQUA PA TWP. BLDG. - FUEL, LIGHT, WATER 000309820 0309820 12/18-1/20/15 FR	012215 FR	01/29/15		01/29/15		192.00
	42524	1	01409 3600	TWP. BLDG. - FUEL, LIGHT, WATER 0309828 0309828 12/18/14-1/20/15 TB	012215 TB	01/29/15		01/29/15		179.90
	42525	1	01409 3605	PW BLDG - FUEL,LIGHT,SEWER & WATER 0496917 0309798 12/18/14-1/20/15 PW	012215 PW	01/29/15		01/29/15		198.69
										570.59
3033	42529	1	01433 2450	BLUE TARP FINANCIAL- NORTHERN TOOL & MATERIALS & SUPPLIES - SIGNS DELUXE FLOOR DRILL	32203629	01/29/15		01/29/15		718.87
				<i>Drill Press for Sign Shop</i>						718.87
197	42532	1	01404 3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL - ADMIN LEGAL SERVICE 11/22-12/23/14	3992	01/29/15		01/29/15		847.78
	42532	2	01413 3140	LEGAL - TWP CODE LEGAL SERVICE 11/22-12/23/14	3992	01/29/15		01/29/15		300.20
	42532	3	01414 3110	LEGAL - CODES LEGAL SERVICE 11/22-12/23/14	3992	01/29/15		01/29/15		79.50

Report Date 01/29/15

Expenditures Register  
GL-1501-46108

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ARPO5 run by BARBARA 2 : 51 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
197	42532	4	01414 3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL - PLANNING COMMISSION LEGAL SERVICE 11/22-12/23/14	3992	01/29/15		01/29/15		279.00
	42532	5	01414 3142	LEGAL - CONDITIONAL USE LEGAL SERVICE 11/22-12/23/14	3992	01/29/15		01/29/15		974.70
										2,481.18
3038	42535	1	01409 4300	CHESTER COUNTY TREASURER WIRELESS TOWER TAX PAYMENTS 2015 CHESTER CNTY. TAX PAYMENT	201500136999	01/29/15		01/29/15		883.92
										883.92
296	42536	1	01401 3210	COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 FEBRUARY 2015	012015	01/29/15		01/29/15		72.26
										72.26
2491	42538	1	01401 3210	COMCAST 8499-10-109-0107472 COMMUNICATION EXPENSE 0107472 1/17-2/16/15 PW TV	010815	01/29/15		01/29/15		10.65
										10.65
3250	42537	1	01401 3210	COMCAST 8499-10-109-0107704 COMMUNICATION EXPENSE 0107704 1/23-2/22/15 BOOT LED	011315	01/29/15		01/29/15		103.63
										103.63
317	42540	1	01432 2460	CONTRACTOR'S CHOICE SNOW - MATERIALS & SUPPLIES 70LB SPREADER	00186035	01/29/15		01/29/15		219.45
										219.45
2226	42541	1	01401 3400	DAILY LOCAL NEWS ADVERTISING - PRINTING NOTICE - 1/12 MTG CHANGE	00347140	01/29/15		01/29/15		71.08
	42542	1	01401 3400	ADVERTISING - PRINTING NOTICE - DESTINATION TRIP LEADER	00347305	01/29/15		01/29/15		262.74
	42543	1	01401 3400	ADVERTISING - PRINTING NOTICE - KRISTEN CAMP- PSATS	00347141	01/29/15		01/29/15		262.74
	42544	1	01401 3400	ADVERTISING - PRINTING NOTICE - REQUEST FOR PROPOSALS	00347304	01/29/15		01/29/15		78.85
										675.41

*RT to BUEST*



Report Date 01/29/15

Expenditures Register  
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ARPO5 run by BARBARA

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
679				INTERCON TRUCK EQUIPMENT						
	42556	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	1045508-IN	01/29/15		01/29/15		75.73
				WHEEL KITS FOR BRINE APPLICATOR						
	42557	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	1045505-IN	01/29/15		01/29/15		739.50
				LARGE WHEELS W/O CHAINS						
										815.23
1963				ITS NEOPOST INC						
	42558	1	01401 3250	POSTAGE	ITAR38859	01/29/15		01/29/15		277.95
				HIGH CAPACITY INK CARTRIDGE						
										277.95
2087				KDI INC.						
	42559	1	01401 2100	MATERIALS & SUPPLIES	432919	01/29/15		01/29/15		484.95
				CANON PRINT HEAD						
										484.95
2739				KEEPER OF THE STATIONERY						
	42560	1	01454 3000	GENERAL EXPENSE	012115	01/29/15		01/29/15		70.00
				FLAGS FOR PARK						
										70.00
2442				KENT AUTOMOTIVE						
	42561	1	01433 2450	MATERIALS & SUPPLIES - SIGNS	9302986710	01/29/15		01/29/15		304.48
				REGENCY JOBBER DRILL BITS						
	42562	1	01433 2450	MATERIALS & SUPPLIES - SIGNS	9302978176	01/29/15		01/29/15		363.23
				REGENCY JOBBER DRILL BITS						
										667.71
739				KNOX EQUIPMENT COMPANY						
	42565	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	01-336981-01	01/29/15		01/29/15		605.05
				4 ASPHALT BLADES & 1 CONCRETE BLADE						
										605.05
3428				KRIS KONSTRUCTION						
	42566	1	01380 0100	MISCELLANEOUS	011515	01/29/15		01/29/15		10.00
				SOLICITATION PERMIT REFUND						
										10.00

Report Date 01/29/15

Expenditures Register  
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ARPO5 run by BARBARA

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
765				LENNI ELECTRIC CORPORATION						
	42567	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS REPAIR POWER & CATV	1412104	01/29/15		01/29/15		544.65
	42567	2	01409 3840	DISTRICT COURT EXPENSES REPAIR POWER & CATV	1412104	01/29/15		01/29/15		544.65
	42569	1	01409 3745	PW BUILDING - MAINT REPAIRS INSTALL RECEPTOR FOR HACKSAW	1412107	01/29/15		01/29/15		625.85
										1,715.15
1030				LEVEL 3						
	42571	1	01401 3210	COMMUNICATION EXPENSE JANUARY 20- FEBRUARY 19, 2015	106055369	01/29/15		01/29/15		455.90
										455.90
1817				LOWES BUSINESS ACCOUNT/GECF						
	42572	1	01409 3745	PW BUILDING - MAINT REPAIRS SHEATHING	011715	01/29/15		01/29/15		382.52
	42572	2	01433 2450	MATERIALS & SUPPLIES - SIGNS WORK STAND & MITER SAW	011715	01/29/15		01/29/15		493.56
	42572	3	01454 3740	EQUIPMENT MAINT. & REPAIR DRILL DRIVER SET, SKIN BITS, BROOM HANDLE & PLYWOOD	011715	01/29/15		01/29/15		90.60
										966.68
1641				NAPA AUTO PARTS						
	42575	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERIES & BATTERY TENDER	2-613703	01/29/15		01/29/15		273.60
	42576	1	01430 2330	VEHICLE MAINT AND REPAIR BULBS, BEAMS & WIPER BLADES	2-613466	01/29/15		01/29/15		82.85
	42577	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERY CORE RETURNS	2-613702	01/29/15		01/29/15		-60.00
	42578	1	01430 2330	VEHICLE MAINT AND REPAIR IMPACT SOCKET	2-614905	01/29/15		01/29/15		18.19
	42579	1	01430 2330	VEHICLE MAINT AND REPAIR WIPER BLADES	2-615004	01/29/15		01/29/15		71.40
										386.04
3334				NATIONWIDE EMPLOYEE BENEFITS						
	42574	1	01486 1560	HEALTH, ACCID. & LIFE FEBRUARY 2015 PREMIUM	019462	01/29/15		01/29/15		3,490.26
	42574	2	01213 1010	VOL. LIFE INSURANCE W/H FEBRUARY 2015 PREMIUM	019462	01/29/15		01/29/15		89.60
										3,579.86

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Expenditures Register  
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ARP05 run by BARBARA

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
971	42580	1	01432 2460	OCEANPORT INDUSTRIES INC SNOW - MATERIALS & SUPPLIES 50.97 TONS CHILEAN ROCK	93566	01/29/15		01/29/15		2,996.02
										2,996.02
1554	42581	1	01401 2100	OFFICE DEPOT MATERIALS & SUPPLIES LEGAL COPY PAPER	748694334001	01/29/15		01/29/15		116.99
	42582	1	01401 2100	MATERIALS & SUPPLIES ENVELOPES W/ CLASPS	749047505001	01/29/15		01/29/15		32.29
	42583	1	01401 2100	MATERIALS & SUPPLIES PENCILS & LABEL TAPE	749047504001	01/29/15		01/29/15		15.86
	42584	1	01401 2100	MATERIALS & SUPPLIES WALL CALENDR, PKG. TAPE & RUBBERBANDS	748694167001	01/29/15		01/29/15		22.81
	42585	1	01401 2100	MATERIALS & SUPPLIES CALCULATOR & NOTEBOOK	749047317001	01/29/15		01/29/15		19.84
	42586	1	01401 2100	MATERIALS & SUPPLIES DESKPAD, BINDERS, INDEX CARDS, FILE POCKETS, INDEX MARKS & STORAGE BOXES	74985265001	01/29/15		01/29/15		249.52
										457.31
1052	42588	1	01408 3130	PENNONI ASSOCIATES INC. ENGINEERING SERVICES	622474	01/29/15		01/29/15		83.00
	42591	1	01436 3130	SERVICES THRU 12/31/14 GEN. CONSULT. STORMWATER ENGINEERING SERV. THRU 12/31/14 STORM SEWER LINING	622489	01/29/15		01/29/15		4,988.00
	42592	1	01408 3130	ENGINEERING SERVICES SERV. THRU 12/31/14 MILLTOWN DAM	622492	01/29/15		01/29/15		7,872.00
	42593	1	01408 3130	ENGINEERING SERVICES SERV. THRU 12/31/14 MORSTEIN EMBANK	622493	01/29/15		01/29/15		28.25
	42594	1	01408 3130	ENGINEERING SERVICES SERV. THRU 12/31/14 MARS	622480	01/29/15		01/29/15		28.25
	42595	1	01408 3130	ENGINEERING SERVICES SERV. THRU 12/31/14 MANLEY LOT 1	622481	01/29/15		01/29/15		41.50
	42596	1	01408 3131	ENGINEER. & MISC. RECHARGES SERV. THRU 12/31/14 KODY - E. STRASBG	622497	01/29/15		01/29/15		625.25
	42597	1	01408 3131	ENGINEER. & MISC. RECHARGES SERVICE THRU 12/31/14 WILLIAMSON DUTTON MILL	622496	01/29/15		01/29/15		454.50
	42598	1	01408 3131	ENGINEER. & MISC. RECHARGES SERVICE THRU 12/31/14 CALLAGHAN N. CHESTER RD.	622486	01/29/15		01/29/15		1,716.75
	42599	1	01408 3131	ENGINEER. & MISC. RECHARGES SERVICE THRU 12/31/14 SORRELL HILL	622485	01/29/15		01/29/15		442.00
	42600	1	01408 3131	ENGINEER. & MISC. RECHARGES SERVICE THRU 12/31/14 RENEHAN - E. BOOT RD.	622483	01/29/15		01/29/15		28.25

Report Date: 01/29/15

Expenditures Register  
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ARP05 run by BARBARA

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
1052				PENNONI ASSOCIATES INC.						
	42601	1	01408 3131	ENGINEER. & MISC. RECHARGES SERVICE THRU 12/31/14 SUNNY RIDGE	622482	01/29/15		01/29/15		403.50
	42602	1	01408 3131	ENGINEER. & MISC. RECHARGES SERV. THRU 12/31/14 610A RESERVOIR ROAD	622494	01/29/15		01/29/15		41.50
	42603	1	01408 3131	ENGINEER. & MISC. RECHARGES SERV. THRU 12/31/14 ASHLEYBROOKE	622478	01/29/15		01/29/15		1,067.00
	42604	1	01408 3131	ENGINEER. & MISC. RECHARGES SERV. THRU 12/31/14 GOSHEN MEADOWS	622479	01/29/15		01/29/15		1,246.75
										19,066.50
1087				PIPE XPRESS INC.						
	42605	1	01436 2450	STORMWATER MATERIALS & SUPPLIES DRAINAGE PIPING, ELBOWS & COUPLINGS WINEBERRY LANE	71787	01/29/15		01/29/15		8,378.80
										8,378.80
1161				REILLY & SONS INC						
	42606	1	01430 2320	VEHICLE OPERATION - FUEL 345.1 GALLONS DIESEL	76639	01/29/15		01/29/15		647.75
	42607	1	01430 2320	VEHICLE OPERATION - FUEL 224.3 GALLONS GASOLINE	76638	01/29/15		01/29/15		325.24
										972.99
3181				ROTHWELL DOCUMENT SOLUTIONS						
	42608	1	01401 2100	MATERIALS & SUPPLIES STAPLE CARTRIDGES FOR LANIER COPIER	INV73316	01/29/15		01/29/15		40.00
										40.00
1193				RUBINSTEIN'S						
	42609	1	01401 2100	MATERIALS & SUPPLIES CHAIRMAT	3158202-0	01/29/15		01/29/15		69.52
	42610	1	01401 2100	MATERIALS & SUPPLIES HP PRINT CARTRIDGES, TAPE, BINDER CLIPS & CHAIRMAT	3157313-0	01/29/15		01/29/15		415.10
										484.62



Report Date 01/29/15

Expenditures Register  
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ARP05 run by BARBARA 2 : 51 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1212	42611	1 01430	2330	SAYRE INC., G.L. VEHICLE MAINT AND REPAIR REPAIR HEATER - PETERBILT 2012	1-243650026	01/29/15		01/29/15		2,983.46
										2,983.46
2121	42613	1 01409	3745	SHERWIN-WILLIAMS CO. PW BUILDING - MAINT REPAIRS 5 GALLONS PAINT - NEW SIGN SHOP	8274-5	01/29/15		01/29/15		164.40
42614	1 01409	3740	TWP. BLDG. - MAINT & REPAIRS 2 GALLONS DEEP GOLD PAINT	8685-2	01/29/15		01/29/15			67.76
										232.16
3120	42615	1 01430	2330	STTC SERVICE TIRE TRUCK CTRS INC. VEHICLE MAINT AND REPAIR 4 TIRES - CODE TRUCT	016541-17	01/29/15		01/29/15		530.28
										530.28
3429	42616	1 01380	0100	TURF ENTERPRISES INC. MISCELLANEOUS REFUND FOR SOLICITATION PERMIT	012815	01/29/15		01/29/15		10.00
										10.00
2055	42621	1 01454	7301	UNIVEST CORP HERSHEY MILL DAM - GENERAL H.M.DAM LIABILITY INSURANCE	41486	01/29/15		01/29/15		3,250.00
										3,250.00
2273	42620	1 01409	3605	VERIZON - 0527 PW BLDG - FUEL, LIGHT, SEWER & WATER 1/15/15 - 2/14/15	011515-0527	01/29/15		01/29/15		180.13
										180.13
2868	42619	1 01409	3840	VERIZON-1420 DISTRICT COURT EXPENSES 1/16/15 - 2/15/15	011615-1420	01/29/15		01/29/15		75.50
										75.50
3293	42622	1 01452	2025	WEST CHESTER MACARONI KID SUMMER PROGRAM GENERAL EXPENSE MARKETING FOR SUMMER CAMP PROGRAM	012015	01/29/15		01/29/15		35.00
										35.00

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01	GENERAL FUND									
1470	WESTTOWN TOWNSHIP									
42624	1	01410	5310	REGIONAL POLICE BLDG INTEREST JANUARY 2015 - INTEREST	013115	01/29/15		01/29/15		1,555.63
42624	2	01410	5320	REGIONAL POLICE BLDG PRINCIPAL JANUARY 2015 - PRINCIPAL	013115	01/29/15		01/29/15		8,750.00
										10,305.63
3430	WIXEN PUBLISHING INC.									
42625	1	01452	2020	SUMMER PROGRAM - ENTERTAINMENT FOR SUMMER CAMP DANCE	012215	01/29/15		01/29/15		100.00
										100.00
1983	YALE ELECTRIC SUPPLY CO									
42626	1	01409	3840	DISTRICT COURT EXPENSES EMERGENCY LIGHTING UNITS & LIGHTS	S102659284.001	01/29/15		01/29/15		197.55
42627	1	01409	3840	DISTRICT COURT EXPENSES BALLASTS FOR CELL AREA	S103013487.001	01/29/15		01/29/15		39.17
										236.72

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03				SINKING FUND						
1856	42549	1	03409 7450	FIVE STAR INC CAPITAL PURCHASE - TWP BLDG APPLICATION 11 - HVAC	APP.#11	01/29/15		01/29/15		1,530.75
										1,530.75
1052	42589	1	03409 7450	PENNONI ASSOCIATES INC. CAPITAL PURCHASE - TWP BLDG SERV. THRU 12/31/14 EMERG.GENERATOR	622475	01/29/15		01/29/15		84.75
										84.75

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05				SEWER OPERATING						
2918	42518	1 05422	4500	ALS ENVIRONMENTAL R.C. STP-CONTRACTED SERV. LAB TESTS - RCSTP 12/30/14-1/13/15	40-89933	01/29/15		01/29/15		319.00
										319.00
68	42520	1 05429	3000	AMS APPLIED MICRO SYSTEMS LTD. ADMIN.-GENERAL EXPENSE CASS CERT. - UTILITY BILLING	60409	01/29/15		01/29/15		65.00
										65.00
1658	42526	1 05420	3602	AQUA PA C.C. COLLECTION -UTILITIES 0363541 0357724 12/18/14-1/20/15 BK	012215 BK	01/29/15		01/29/15		16.00
	42527	1 05420	3602	C.C. COLLECTION -UTILITIES 0300141 0300141 12/18/14-1/20/15 GH	012215 GH	01/29/15		01/29/15		16.00
										32.00
151	42528	1 05422	4502	BLOENSKI DISPOSAL CO, CHARLES R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 1/19/15	10282	01/29/15		01/29/15		181.00
										181.00
2695	42530	1 05423	3700	BRICKHOUSE ENVIRONMENTAL LOCHWOOD STP-MAINT.&REPR. PROF.SERVICE DECEMBER 2014 LOCHWOOD	7947	01/29/15		01/29/15		2,490.00
										2,490.00
197	42531	1 05429	3140	BUCKLEY BRION MCGUIRE & MORRIS ADMIN - LEGAL LEGAL SERV.-MUNICIPAL CLAIMS 11/24-12/19/14	3993	01/29/15		01/29/15		311.75
										311.75
241	42533	2 05422	4502	C.C. SOLID WASTE AUTHORITY R.C. SLUDGE-LAND CHESTER WEEK 1/16/15 - 1/22/15	39258	01/29/15		01/29/15		741.70
	42534	2 05422	4502	R.C. SLUDGE-LAND CHESTER WEEK 1/8/15 - 1/15/15	39188	01/29/15		01/29/15		641.87
										1,383.57

*Ground Water Monitoring*

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1747				EAST WHITELAND TOWNSHIP						
	42545	1	05429 4520	CONTR. SERV. MALVERN INSTITUTE 4TH QTR.2014 - SEWER PAYMENT	011615	01/29/15		01/29/15		2,206.40
										2,206.40
455				EPWPCOA INC.						
	42546	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. 2015 MEMBERSHIP DUES - MARK MILLER	2015 - MM	01/29/15		01/29/15		22.50
	42546	2	05422 3700	R.C. STP-MAINT.& REPAIRS 2015 MEMBERSHIP DUES - MARK MILLER	2015 - MM	01/29/15		01/29/15		22.50
	42547	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. 2015 MEMBERSHIP DUES - STEVE BIONDI	010115 SB	01/29/15		01/29/15		22.50
	42547	2	05422 3700	R.C. STP-MAINT.& REPAIRS 2015 MEMBERSHIP DUES - STEVE BIONDI	010115 SB	01/29/15		01/29/15		22.50
										90.00
583				HACH COMPANY						
	42552	1	05422 2600	R.C. STP-MINOR EQUIP. STAINLESS STEEL PROBE	9176222	01/29/15		01/29/15		336.59
										336.59
638				HOME DEPOT CREDIT SERVICES						
	42555	5	05420 3702	C.C. COLLEC.-MAINT.& REPR. TRAP PLUNGER	011315	01/29/15		01/29/15		77.46
										77.46
2442				KENT AUTOMOTIVE						
	42563	1	05422 3700	R.C. STP-MAINT.& REPAIRS CLEVIS GRAB HOOKS	9302985531	01/29/15		01/29/15		161.19
	42564	1	05422 3700	R.C. STP-MAINT.& REPAIRS CLEVIS GRAB HOOKS	9302981023	01/29/15		01/29/15		87.92
										249.11
765				LENNI ELECTRIC CORPORATION						
	42568	1	05422 3700	R.C. STP-MAINT.& REPAIRS RCSTP - TYCO CONTACTOR REPAIR	1412105	01/29/15		01/29/15		609.62
	42570	1	05422 3700	R.C. STP-MAINT.& REPAIRS REPAIR DRIVES/KEYPADS - RCSTP	1412106	01/29/15		01/29/15		6,814.56
										7,424.18



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06				REFUSE						
2762	42517	1 06427	4500	AJB A.J. BLOSENSKI INC. CONTRACTED SERV. RESIDENTIAL PICK-UP - JANUARY 2015	51100165	01/29/15		01/29/15		56,346.70
										56,346.70
68	42520	2 06427	3000	AMS APPLIED MICRO SYSTEMS LTD. GENERAL EXPENSE CASS CERT. - UTILITY BILLING	60409	01/29/15		01/29/15		65.00
										65.00
197	42531	2 06427	3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL SERVICES LEGAL SERV.-MUNICIPAL CLAIMS 11/24- 12/19/14	3993	01/29/15		01/29/15		311.74
										311.74
241	42533	1 06427	4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 1/16/15 - 1/22/15	39258	01/29/15		01/29/15		4,895.17
	42534	1 06427	4502	LANDFILL FEES WEEK 1/8/15 - 1/15/15	39188	01/29/15		01/29/15		4,488.14
										9,383.31



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07				MUNICIPAL AUTHORITY						
2737	42539	1 07424	3000	COMMONWEALTH OF PA MISCELLANEOUS EXPENSE ANNUAL FEE - NPDES PERMIT -CHAP.92A	120114	01/29/15		01/29/15		500.00
										500.00
										309,360.41
0 Printed, totalling										309,360.41

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	72,172.17	GENERAL FUND
03	03	1,615.50	SINKING FUND
05	05	168,965.99	SEWER OPERATING
06	06	66,106.75	REFUSE
07	07	500.00	MUNICIPAL AUTHORITY
		309,360.41	

PERIOD SUMMARY

Period	Amount
1501	309,360.41
	309,360.41

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
09				Sewer Capital Reserve Fund						
1238	42628	1	09409 7400	SEELEY & CO. INC., JT MACHINERY/EQUIPMENT - REPLACEMENT RAIL COMPONENTS, BRACKETS & VOLUTES FOR EXISTING PUMPS - BARKWAY PS	47783	01/29/15	01/29/15	01/29/15	1030 p	4,118.00
										4,118.00
										4,118.00
										1 Prepays, totalling 4,118.00
										0 Printed, totalling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
09	09	4,118.00	Sewer Capital Reserve Fund
		4,118.00	

PERIOD SUMMARY

Period	Amount
1501	4,118.00
	4,118.00

