

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
January 12, 2015**

The East Goshen Township Municipal Authority held their regular public meeting on Monday, January 12, 2015 at 6:00 pm at the East Goshen Township building. Members in attendance were: Chairman Jack Yahraes, Kevin Cummings, and Dana Pizarro. Also in attendance were: Rick Smith (Township Manager), Carmen Battavio (Township Supervisor), Scott Towler (Big Fish), Mike Ellis (Pennoni), Patrick McKenna (Attorney) and Jessica Wiesak (Attorney).

COMMON ACRONYMS:

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park & Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&I – Inflow & Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

Call to Order & Pledge of Allegiance

Jack called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember the troops and all veterans. Jack asked if anyone would be recording the meeting and there was no response.

Chairman’s Report/Other Members’ Reports

1. Reorganization - The officers for 2015 assigned by rotation are:
 - Kevin Cummings - Chairman
 - Dana Pizarro – Vice Chairman
 - Ed McAssey – Secretary
 - Fran Beck – Treasurer
 - Jack Yahraes – Asst. Secretary/Treasurer
2. Kevin reported that he presented the goals and objectives for 2015 at the Annual ABC meeting on Saturday, January 10, 2015. After the meeting Dana went on the 2 hour bus tour of the Township. They saw where the major parcels are that can be developed and discussed possible uses.
3. Kevin mentioned that in the latest MA magazine there is an article about some of the new ways to look for I&I.

Sewer Reports

1. Director of Public Works

Mark Miller reported for December 2014:

Meters: Were read on a daily basis. The temporary meters were visited once a week. No problems to report.

C.C. Collection: The pump stations were visited on a daily basis, no problems to report. We were notified of three lateral backups. We responded to all three and cleared the blockage. Once we cleared the blockage we televised the line to make sure there were no

tree roots in the line. We were asked to repair 5 lateral caps that were sheared off by lawn mowers. We raised the cleanout pipes and installed new caps.

R.C.Collection: The Hunt Country Pump Station was visited on a daily basis with no problems to report.

R.C. Plant: No problems to report.

Alarms: We responded to 19 alarms for the month of December.

PA One Calls: We received 43 PA One calls in December.

2. Pennoni Engineer's Report

Mike Ellis gave the following report:

Invoices: Invoices with summaries are provided under separate cover.

Reservoir Rd Pump Station:

1. The Act 537 Plan Update was approved by PADEP on January 7, 2015.
2. We are initiating work on the pump station concept design. We expect to have a draft concept design of the diversion, a sketch plan of the pump station site, and an outline of the controls concept completed by the Municipal Authority meeting on February 9. We would like to schedule a review meeting with all interested parties (Township staff, RCSTP operator, ect.) the following week.
3. Geotechnical investigative drilling at the proposed pump station site is scheduled for Thursday, January 15, weather permitting.
4. The existing conditions field survey work is expected to commence by mid-February

Semi-Annual I&I Report – We analyzed December 2014 portable meter data, and we finalized and submitted the semi-annual I&I report that had been originally drafted in October 2014. The full report was not completed in October due to numerous metering issues that needed to be resolved.

Chapter 94 Reports – We will initiate work on the 2014 Chapter 94 Reports the week of January 12.

Mike reviewed the Semi-Annual Sewer System Status Report #12 and provided a map of East Goshen Township showing the location of the portable meters.

3. Big Fish Environmental Services – Scott reported that the plant was in compliance for November & December. The total Phosphorous is less the permit limit of 0.5 mg/l. They had to reprogram an alum pump. They averaged 3 million gallons per month of sludge. In the winter they use more soda ash. He is getting pricing for decanter tubes for the SBR2. There were no minor repairs or preventative maintenance needed.

Approval of Minutes

Dana moved to accept the minutes of December 8, 2014. Jack seconded the motion. The motion passed unanimously.

Approval of Invoices

1. Dana moved to approve payment of the following Pennoni invoices:

- a. Pennoni #618400 \$ 137.50
- b. Pennoni #618401 \$ 612.50

Jack seconded the motion. The motion passed unanimously.

2. Jack moved to approve payment of the Gawthrop Invoice #126447 for \$400.00. Dana seconded the motion. The motion passed unanimously.

Liaison Reports

Board of Supervisors – Carmen reported that the first meeting of the new Comprehensive Plan Task Force is at 7:00 tonight. Next Tuesday the BOS will interview candidates for the ABCs.

Financial Reports

Jon Altshul provided the following report:

In December, the Municipal Authority recorded \$21,734 in revenues, primarily from Goshen Meadows tapping fees, and \$35,678 in expenses including \$8,043 for administrative overhead and \$27,235 for the Municipal Authority's 28% share of the debt service on the 1998 note. For the year, the MA recorded \$148,775 in revenues and \$157,869 in expenses. The fund balance was \$1,589,177 as of 12/31/14. Of this amount, \$1,521,706 is in the capital account, primarily from the proceeds of the 2013 note.

Goals

Jack will do an article for the Township newsletter.

Adjournment

There being no further business, Jack moved to adjourn the meeting. Dana seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:35 pm.

Respectfully submitted,

Ruth Kiefer
Recording Secretary