

Park Commission
Agenda
Thursday, April 2nd, 2015
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- E. Approval of Minutes from the February 5th & March 5th, 2015 meetings
- F. Chairman's Report

- G. New Business
 - 1. BOS Updates – Tennis Courts & Butterfly Garden
 - 2. Community Day to be reconsidered – April 7th
 - 3. FOEG Update
 - 4. Township 2016 Budget Planning Meeting – late May

- H. Old Business – Updates
 - 1. Special Event Park Permits
 - a. FSFOT Harvest Festival
 - 2. Collette Travel Update
 - 3. Free Little Library – Opening during Egg Hunt
 - 4. Comprehensive Plan Update

- I. Recreation Director Report
 - 1. 20th Annual Egg Hunt, April 4th
 - 2. Spring & Summer Events

- J. Liaison reports
- K. Any Other Matter
- L. Public Opinion
- M. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
February 5, 2015

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, February 5, 2015 at the Township Building. The meeting was called to order by Chairman Joe Zulli at 7:00 pm.

Commission members present were:

Anne Marie Fletcher-Moore
Betsy Williams
Edward Coyle – New member
Christine Taraborelli – New member

Others present were:

Jason Lang, Director of Recreation
Senya Isayeff, Supervisor
Carmen Battavio, Supervisor
Mark Miller – Director of Public Works

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Joe led the Pledge of Allegiance.

Joe asked for a moment of silence to remember our troops & veterans.

Joe asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

1. Joe noted that the minutes of the January 8, 2015 meeting were approved as corrected.

NEW BUSINESS

1. New Members - Joe introduced two new Commission members, Ed Coyle and Christine Taraborelli.

2. Young Life of Chester County - Jason introduced Penny Gerrard, representative of Young Life of Chester County, a non-profit that has a summer camp for about 150 high school students. She is requesting use of East Goshen Park for a 5K race to raise funds to help supplement the cost of the camp for the students. They estimate 150-200 participants for the race. Chester County Running Store will take the registrations and is assisting with the planning for the event. Joe and Betsy have concerns that some competitive runners may come. They feel the course is not wide enough for a competitive race. Penny assured them that, although this is a timed race, it isn't a competitive race. Carmen mentioned that their insurance company may require them to have emergency medical staff at the event. They are requesting Saturday June 6, 2015. Joe thanked her for coming.

After discussion later in the meeting, Joe moved to approve this 5K with some conditions:

- a. The maximum number of participants will be 200
- b. When they line up to start the race, they will be placed in relation to their finish time.
- c. They can proceed only if Jason gets assurance that it is not a competitive run.

Ann Marie seconded the motion. The motion passed unanimously.

3. Friends of East Goshen – Daria Chapman, new member of the Friends of East Goshen, explained that they want to know more about the events that the Park & Recreation Commission has planned. The events are Egg Hunt, Community Day, Fall Festival and Tree Lighting. Joe explained that, because of the lack of funds for Community Day in 2014, the Commission was looking at its options:

- a. Have a complete event as in the past cost abt \$29,000;
- b. Have a mid-level event – fireworks and band only – cost abt \$15,000;
- c. No event.

Carmen pointed out that the mission of the 501(c)3 is to raise funds for the complete event. Senya added that the expectation is that the 501(c)3 will be a resource for people to make tax free donations to cover the cost of these events. Several years ago, before the 501(c)3, the donations covered the full cost for the complete event. Joe suggested that something be posted on the East Goshen website with information about how to make a donation and give recognition to those who do donate. Carmen suggested that the 501(c)3 contact the Commerce

1 Commission for information about the businesses in East Goshen. When asked, Daria did not know how much
2 money was available for Community Day. The Friends meet the 4th Tuesday each month.
3

4 4. Butterfly Garden – Ginny Levy, Gail Warner-Lidondici and Barbara Rinehart, members of the West
5 Chester Garden Club, were present to request permission to install a butterfly garden in East Goshen Park. The
6 Club was given the funds for this project. They estimate about \$3,000 will be spent on plants and trees. The goal is
7 to create an educational opportunity for visitors to learn about pollinators and native plants and to create a source of
8 pollinator plants for both butterflies and other beneficial insects. They selected a space between the sidewalk by the
9 Hicks Pavilion and the stream. The planning and preparation of the soil could take 6 – 12 months. They explained
10 the preparation procedure and mentioned that the 6 month timetable would incur additional cost for soil. Mark
11 Miller commented that either way is okay. They will have volunteers to maintain the garden. They need to plant in
12 May this year or next year. They will use perennials and for the first year, some annuals. They will use “tread
13 well” plants along the path.
14

- 15 5. Tennis Courts – Jason commented that the options for the 3 back tennis courts are:
16 a. Make all 3 tennis courts;
17 b. Use 2 for tennis and 1 for pickle ball;
18 c. Use all 3 for alternative uses.

19 Betsy explained the difference between the current soft courts and hard courts. Mark Miller explained the process
20 for replacing the courts. It will cost \$32,000 for his Public Works staff to do the work. He can start this Spring and
21 the 3 front courts can be used while they are replacing the back courts. Jason spoke with a tennis pro who said the
22 USTA teams need 4-6 courts to play on. Jason also pointed out that the posts and nets can be removed to make the
23 whole area multi-use. Betsy made a motion to resurface the back 3 tennis courts to hard surface, 2 tennis courts and
24 1 alternate, including removable caps. Ed seconded the motion. The motion passed unanimously.
25

26 6. Trip RFP review – Joe gave the history of the proposal from Collette travel. They were the only ones
27 who responded to the RFP. Joe made a motion to allow Collette to proceed as outlined in their proposal. Ann
28 Marie seconded the motion. The motion passed unanimously. Jason will send a memo to the Commission
29 members for review and then take it to the BOS for approval.
30

31 7. Tot Lot - Jason and Mark Miller met with Jon Altshul to discuss improvements to the Tot Lot. The
32 one thing they get comments about is that there is no shade. Mark mentioned that a pavilion could be placed
33 behind the large jungle gym and he passed around a picture of it. There may be a source for funding the \$10,000 to
34 \$14,000 for it.
35

36 8. Free Little Library – Jason explained that the United Way of Chester County has a grant to install the
37 Free Little Library along the Learning Trail in East Goshen Park. The grant includes all materials and the first set
38 of books. The books are for Toddler and K-5 grade. Ann Marie made a motion to accept the United Way’s grant to
39 have the Little Free Library installed March 2, 2015 by corporate volunteers including the first set of books. Chris
40 seconded the motion. The motion passed unanimously.
41

42 9. FSFOT Spring and Fall Festivals – Jason received 2 Park Permit Applications from Joy Crozier, a
43 resident of East Goshen. She is requesting use of the park on Saturday, March 28, 2015 (raindate Sunday March
44 29) for an Easter Egg Hunt and Spring Festival. There will be vendors and rides from 10:00 am to 1:00pm.
45 Estimated participants is 500. The commission approved this request.

46 Fall Festival – She is requesting use of the park on Saturday October 10, 2015 for a Fall Festival from
47 10:00 am to 3:00 pm. There will be vendors, rides, music and she expects 2,000 people. This request was tabled
48 until more information is available.
49

50 OLD BUSINESS

- 51 1. Hockey Update – Jason reported that they don’t want just the weekend.
52
53

1 **RECREATION DIRECTOR REPORT**

- 2 1. PRPS Ad Hoc Committee – Jason reported that the Pa. Park and Recreation Society has appointed him
3 to be on the Agency Award Committee.
4 2. Activate West Chester – This is a joint event with other municipalities. Since this year is the 40th
5 anniversary of the movie “Jaws”, they are planning a pool party at ACAC with a showing of the movie.
6
7 3. The new Township website started this week. If you see anything that needs to be fixed, contact Jason.
8
9 4. Dept. of Recreation Strategic Plan - Jason will have a rough draft for review in the next 6 months, with
10 a final to go to the BOS in November.
11
12 5. Entrepreneurial Academy – Jason worked with the Commerce Commission to arrange visits to the local
13 businesses to show these high school students what they do. Kraft is providing a bus. The Historical Commission
14 will have the historic area open for them to visit. Then they will make up a marketing plan for the historic area.
15
16 6. Jason thanked Ann Marie for writing the Newsletter article.

17 **LIAISON REPORTS**

18 Joe explained about liaisons to the other ABCs to Chris and Ed and encouraged them to go to some of those
19 meetings.
20

21 **ANY OTHER MATTER**

22 1. CPTF – Joe explained what the CPTF will be doing this year and that he was the alternate. He asked
23 the Commission members to consider being the primary member.
24

25 **ADJOURNMENT**

26 There being no further business Ann Marie moved to adjourn the meeting. Betsy seconded the motion. The
27 meeting was adjourned at 9:00 pm.
28

29 Respectfully submitted,
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33 Ruth Kiefer
34 Recording Secretary

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
March 10, 2015

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Tuesday, March 10, 2015 at the Township Building. The date was changed due to inclement weather on Thursday March 5th. The meeting was called to order by Chairman Joe Zulli at 7:00 pm.

Commission members present were:

Betsy Williams
PJ Viloski
Christine Taraborelli

Others present were:

Jason Lang, Director of Recreation

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Joe led the Pledge of Allegiance.

Joe asked for a moment of silence to remember our troops & veterans.

Joe asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

1. Review and approval of the minutes of the February 5, 2015 meeting was tabled until the next meeting.

NEW BUSINESS

1. Boy Scouts – Jason reported that Troop 21 in East Goshen has requested a space at the township building on May 2 at the township yard sale. They also want to sell pretzels along with their yard sale items. PJ moved to approve the request for Boy Scout Troop 21. Betsy seconded the motion. The motion passed unanimously.
2. Collette Travel – Jason reported that a tour of the National Parks in October has been selected as the first trip being made available to township residents. Bruce, the regional representative, will be here on April 6 at 7:00 pm to make a presentation of this 12 day trip.
3. Special Events – Jason introduced Joy Crozier, an East Goshen resident, who has requested use of the entire East Goshen Park on October 10, 2015 for FSFOT's (For Sale Free or Trade) Fall Festival. Joy explained she started a facebook page for Chester County residents to sell items. This will be the 5th Fall Festival. Parking was a problem at the previous venues. There will be 120-150 local vendors. Some are non-profits. It will be open to the public from 10 am to 3 pm. She gets volunteers from the Goshen Fire Co who help set up and clean up. The police will handle the traffic and parking which will be in Applebrook Park. There will be a food drive so some people will be dropping off canned goods, etc. for that. They have the festival rain or shine. Last year it rained and they still had a good turnout. She will provide insurance and the vendor providing the moon bounce will have his own insurance. Joe thanked her for coming. The Commission will review her request and get back to her.

OLD BUSINESS

1. Community Day - Joe announced that, because of a lack of funding from the Friends, the Board of Supervisors voted 3-2 to cancel Community Day this year. Everyone is extremely disappointed. Joe and Betsy will attend the next BOS meeting.
2. Butterfly Garden – Jason reported that the BOS reviewed this proposal and are in favor of it. However, there is concern about the location. Chris suggested putting it next to the Veterans Pavilion. Jason sent an email to the club and they will take a look at that area. Joe moved to recommend to the BOS that they approve the Butterfly Garden in a location selected by the Garden Club. Betsy seconded the motion. The motion passed unanimously.
3. Tennis Courts – Jason, Betsy and Chris met with 2 representatives of the USTA to discuss the tennis courts. The USTA has a grant available that pays 50% up to \$20,000 for renovations. They want venues available to promote tennis. The process takes 5-6 months. This is on the BOS meeting agenda

1 for next Tuesday March 17. Joe, Betsy, Chris and Jason will attend. Jason prepared an Expense and
2 Revenue report.

3 4. Open Space Plan – Joe received the latest draft and will forward it to the Commission members for
4 review. He encouraged them to read it and give him their comments.

5 5. Comprehensive Plan – He asked the Commission members to consider being the representative on this
6 Task Force which has been restructured with a new consultant.

7
8 **RECREATION DIRECTOR REPORT**

9 1. Dept. of Recreation Strategic Plan - Jason gave the timeline for the plan. He will present the 1st draft to
10 the Commission in October and the final to the BOS in December. It will contain goals and objectives for
11 the next 5 years. It will contain a Park Maintenance Plan which will list the processes involved in
12 maintaining the parks. It will outline the various programs that the department provides and department
13 structure.

14 2. Egg Hunt – This will be held on Saturday April 4th. There will be no limit on the number of eggs the
15 kids can pick up. He found a company that will fill and wrap the eggs. He ordered 7,000. The Easter
16 Bunny will come in the fire engine. There will still be age groups. However, he wants to have something
17 for the adults too. He is asking adults who participated 20 years ago to send him photos. He needs
18 volunteers to put out the eggs and do face painting.

19 3. Free Library – It is being built this week. The United Way will be at the Egg Hunt to present the Free
20 Library.

21 4. Farmers Market – The market will start on Thursday May 14, 2015. Vendors are signing up. Jason has
22 diversified entertainment lined up for this year, 20 groups so far. He met with the President of Paoli
23 Hospital. They are upset about Community Day being cancelled. However, they will come to the market
24 to do free screenings. Jason presented an outline for the Marketing and Public Outreach subcommittee he
25 wants to start. The targeted volunteers will be undergraduate marketing majors and high school students.

26
27 **ADJOURNMENT**

28 There being no further business, the meeting was adjourned at 8:35 pm.

29
30 Respectfully submitted,

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33 Ruth Kiefer
34 Recording Secretary