

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Long-Range Planning Session, Wednesday, May 27, 2015
9:30 AM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman’s Report – None
7. Public Hearings – None
8. Discuss Goshen Fire Company Long-Term Financial Conditions– Bob Hall, GFC President
9. Discuss WEGO Police Financial Considerations
10. Discuss Township Financial Forecasts and Budgetary Pressures
 - Public Works
 - Parks
 - Zoning/Codes
 - Administration
 - Sinking Fund
11. Review Long-Range Forecast and What If Scenarios
12. Any Other Matter
13. Public Comment – Hearing of Residents
14. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

2016 Financial Outlook

Government and private forecasters predict generally strong economic growth in the U.S. for the foreseeable future. The big story is inflation, which due to lower gasoline prices and a stronger dollar, is expected to be modest in 2015, before returning to “normal” levels in 2016 and beyond. Fed policy on interest rates will obviously also be a key issue over the next several months.

Forecasts of Key U.S. Economic Indicators

Income Growth-National	2015	2016	2017	2018 and beyond
PNC	2.2%	2.8%	2.8%	
CBO (U.S. Employment Cost Index)	2.7%	3.5%	3.6%	3.5%
Housing-National				
PNC Existing Home Sales	5.6%	4.5%	3.6%	
Case-Schiller Home Price Index	4.0%	2.7%	3.3%	
Real GDP-National				
CBO	2.9%	2.9%	2.5%	2.1%
Federal Reserve	2.3%-2.7%	2.3%-2.7%	2.0%-2.4%	2.0%-2.3%
PNC	3.0%	2.9%	2.4%	
Survey of Prof. Forecasters	2.4%	2.8%	2.8%	2.5%
Inflation-National				
CBO (Consumer Price Index)	1.5%	2.3%	2.3%	2.4%
Federal Reserve (Personal Consumption Expenditures)	0.6%-0.8%	1.7%-1.9%	1.9%-2.0%	2.0%
PNC (CPI)	0.6%	2.4%	2.3%	
Survey of Prof. Forecasters (CPI)	0.7%	2.1%	2.3%	2.14%
Unemployment-National				
CBO	5.5%	5.4%	5.3%	5.4%
Federal Reserve	5.0%-5.2%	4.9%-5.1%	4.8%-5.1%	5.0%-5.2%
PNC	5.3%	4.8%	4.6%	
Survey of Prof. Forecasters	5.4%	5.0%	4.8%	4.8%
Interest Rates (3-Month Treasuries)				
CBO	.2%	1.2%	2.6%	3.4%
PNC	.18%	1.01%	1.76%	

Long-Term Projections

Based on the projections presented herein, **the Township may face financial constraints over the next decade**, although with the maturation of the Applebrook loan in 2019 and the “Multipurpose” loan in 2023 and the full funding of the Police Pension Trust in 2023, the Township may experience a return to annual budget surpluses by the middle of the next decade.

Revenue Assumptions

- 2.5% annual EIT increases, which is slightly more conservative than CBO’s medium-term income growth projections.
- Property Tax remains flat at 2015 budgeted levels through 2025.
- Real Estate Transfer Tax growth of 2% year, which is more conservative than the Case-Shiller medium-term projections.
- Local Services Tax is flat.
- Cable Franchise Tax growth of 2% per year.
- Permit revenue remains flat, reflecting no major future construction anticipated at this time; park and recreation revenue reflects program expenses; state aid growth (e.g. Liquid Fuels and Pension Aid) indexed to inflation

Expense Assumptions

- I assumed **CPI** of 1% for most expense line-items in 2016 and 2.3% thereafter, which is consistent with inflation forecasts.
- **Salary** growth reflects future CPI and steps, with adjustments for the tenure of individual employees.
- I assumed 8% growth in health insurance through 2025. This rate of growth assumes that the Township switches health insurance carriers to the **Delaware Valley Insurance Trust** in 2016. For perspective, DVIT’s average premium increase has been 6.5% over the past 10 years. In addition, I assumed that beginning in 2019, we would begin to receive dividends from DVIT, in amounts rising to \$20,000 by 2021.
- **Police expenses** are based on Kathy Brill’s projections. I assumed that East Goshen’s share of PPU’s will be 58.5% in 2016 and 57.5% thereafter. More explanation can be found in the Police Section below.
- I assumed new one-time operating expenses of \$40,000 per year for Public Works, \$25,000 for Administration, \$10,000 for Parks and \$8,000 for Codes, beginning in 2017.

Public Works Items:

Trees

- In order to address the **Emerald Ash** borer problem and aging street trees, we are recommending maintaining the tree removal line item at \$60,000 per year through 2020 (compared with \$25,000 in a “normal” year)

Stormwater

- The corrugated pipe under the **Forest Lane** Bridge is rusting out and needs to be replaced. Mark estimates this pipe repair at \$68,000.

Paving

- Mark anticipates an 8% increase in **paving** costs next year, due to more curb repair.
- Wentworth, Wylpen Farms, Pheasant Run, Westtown Way, Hershey Mill Rd, Christine Lane, Sturbridge Lane, N. Lochwood Lane and Brooke Drive are scheduled for resurfacing next year

Glenbrook Lane Covered Bridge

- I have attached an engineer’s report regarding the covered bridge on **Glenbrook Lane**. In short, the bridge has been damaged by trucks due to a low clearance and Nate estimates a cost of \$40,000 to raise the structure. In addition, roofing costs of \$12,000 (replica) - \$35,000 (cedar) are also estimated.
- Interior/cosmetic carpentry can be handled by Public Works.
- I have not included this cost in the long-term expenses estimates.

East Boot Road Bridge

- The repair costs for the **East Boot Road Bridge** (\$47,000 in 2015 and \$453,000 construction, with walkway, plus a contingency) remain at \$500,000 total, although the receipt of the DVRPC grant will offset the general fund capital to transfer in 2016.

Sewer

- Mark recommends purchasing two back-up pumps at **Ridley Creek Sewer Plant** next year—one lift station pump (\$20,000) and one filter pump (\$13,000) as a precautionary measure in the event of a failure of an existing pump. These pumps have useful lives of 20 years. Because these pumps are technically “new” assets, they would need to be paid for through an increased transfer to the Sewer Sinking Fund.
- Mark doesn’t think he’ll have time in 2015 to rebuild the **Hunt County Pump Station** and is now planning on pushing this project back to 2016. \$120,000 was budgeted in the Sewer Sinking Fund for this purpose in 2015.

Dams

- The construction cost of breaching Hershey Mill Dam is \$289,012-\$439,012 or approximately \$500,000 including engineering and permitting; the cost of repairing

Milltown Dam is, preliminarily, \$350,000-\$550,000 and breaching it is \$700,000-\$850,000, excluding available grants, but inclusive of engineering and design. In addition, we should expect at least another \$70,000 for contingency costs.

- In these estimates, I did not reflect the future depreciation costs if the dams were to be repaired.
- Regardless of the Board's final decision on how to proceed, we would propose paying for these projects from non-reserved funds in the Sinking Fund.

Traffic

- We would propose budgeting \$257,500 in the Transportation Fund in 2016 for West Chester Pike adaptive signals, contingent on receiving a PennDOT Go Green grant. Currently, the balance of non-impact fee accounts in the Transportation Fund is \$748,390, meaning that at the conclusion of the project, there would be approximately \$490,000 remaining.

Security Cameras

- Between Parks, Township Building and the Sewer Fund, we budgeted \$20,500 for **camera systems/security** at the Sewage Treatment Plant and the Park in 2015. While we do hope to have a proposal for Front Desk Security shortly, it appears that we may have underestimated the cost at the other locations by \$17,500. Accordingly, we would propose delaying that project to 2016.

Police

- Through March, East Goshen's share of **PPUs** is trending at 58.94%, up from 57.15% last year, 56.1% in 2013 and 54.6% in 2012. While the two month assignment of a part-time officer in Westtown and the certification of new part-time officers will help control the growth of that percentage, it is unlikely to fall substantially between now and September.
- My projections assume that East Goshen's share is 58.5%, before falling to 57.5% for 2017 and beyond. Note that the each 1% swing in PPU's results in a change in our costs of roughly \$59,000 in 2016 and about \$672,000 over a 10-year period.
- I would also recommend that we reduce the funding level for the WEGO Police Pension Trust from \$255,272 to \$176,400 in 2016 and beyond. At that level, the trust would be funded to meet our estimated share of the Police pension plan's unfunded liability within 8 years.

Parks

- The Parks, Recreation and Opens Space Plan currently being developed will recommend that a Master Plan be developed for the Township Park. The fallback position would be the development of a Master Plan for the Tot Lot only.
 - A ball park estimate for a master plan for the Park would be \$20,000-25,000 and a master plan for the Tot Lot only \$5,000-10,000.
 - I have assumed \$10,000 for this purpose in 2016

- The Park & Recreation Commission has begun to have discussions about the state of the **Tot Lot**. Among the areas of concern include the Tot Lot starting to show its age, poor organization/ functionality (e.g. playsets are not grouped according by age range) and improved signage. A formal recommendation from P&R is likely forthcoming within the next few months.
 - Jason estimates total costs of \$150,000-\$200,000 (see handout for more detail) **in 2017**
 - DCNR grants (with 50% local match) available for playgrounds
 - Possible fund-raising opportunities (e.g. naming rights for playsets)
 - The Sinking Fund has \$108,000 available for playground upgrade (based on \$100,000 investment in 2002 with a useful life of 20 years), although this figure includes a few items that are not proposed for replacement (e.g. swings, sandlot area)
 - Therefore a \$20,000 net general fund contribution is anticipated for this purpose in 2017.
 - P&R has discussed establishing a Playground Design Committee to advise on the Master Plan for the Tot Lot
- While we will know more upon completion of the feasible study, for planning purposes, I have estimated \$50,000 for engineering costs in 2016 and \$450,000 in 2017 for construction for the Paoli Pike **pedestrian and bike trail**, with East Goshen's net two-year costs of \$250,000 (i.e. 50% grant funded). More accurate cost information will be available when the master plan is complete in December.
 - An important consideration is whether the cost of the trail, once complete, should be depreciated. I would recommend against depreciating it.

Zoning & Codes

- We expect the full **Vision Partnership** grant for the Comp Plan to be received in early 2016.
- No major spikes in **permit revenue** are anticipated at this time.
- Otherwise, Mark Gordon does not envision major changes in expenditures in the medium-term.

Administration

- Next month, the County will be rolling out **ReadyChesco**, which will offer the same services as Constant Contact and Blackboard Connect. Municipalities will be able to piggy back on the system for no cost. The only catch is that residents who have already signed up for Blackboard or Constant Contact would need to re-sign up for ReadyChesco, as we can't transfer those people's contact information to the County. I would recommend that we not renew our Blackboard Connect contract for emergency communications, but that we continue to use Constant Contact for routine communications. The Blackboard renewal costs \$13,334; by contrast, Constant Contact costs \$378 per year.
 - More information about ReadyChesco and our Year 1 experience with Blackboard is attached.

- **Township Building roof** is now 22 years old and sustained minor hail damage during the winter of 2014. The roof is almost fully depreciated and including a \$6,739 insurance payout would not need any contribution from the general fund to replace. \$100,000 is anticipated.

Capital/Sinking Fund

Mark has tagged the following assets for replacement in 2016 and all are fully depreciated:

Item	Replacement Cost
Utility truck with crane (#8)	\$130,000
Pick-up truck	\$45,000
Skid Steer	\$36,000
Trailer	\$10,000

- Note that per the 2015-2019 CIP, Mark had planned to replace a backhoe at a cost of \$100,000 in 2016, but he would now like to defer that to 2017.
- The estimated accumulated depreciation of all our fixed assets as of December 31, 2015 is \$4.73 million, while the estimated 2015 year-end balance of the sinking fund is \$6.10 million.

Note on “What If” Scenarios

The following “What If” scenarios are presented:

#1—Status Quo (based on the estimates outlined in the memo). Under this scenario, the general fund balance would fall below 20% in 2021, although when combined with the balance of the operating reserve fund, we would remain above this threshold in all years over the next decade.

#2—Real estate tax rates lowered as debt is repaid. .14 mills of our real estate tax is levied for debt service on the Applebrook loan (which matures in 2019) and .38 mills is levied for debt service for the multipurpose loan (which matures in 2023). Under this scenario, the general fund would fall below the 20% threshold in 2020 and be depleted in 2024.

#3—PPUs fall in line with historical averages of 56% in 2017. Under this scenario, the general fund would fall below the 20% threshold in 2023, but would rebound by 2025.

#4—Worst case scenario for the dams, in which the Township incurs \$1.1 million in costs related to Hershey’s Mill and Milltown Dams via a transfer from the General Fund to the Sinking Fund. Under this scenario, the general fund would cross the 20% threshold in 2017 and narrowly avoid running out of money in 2023.

EAST GOSHEN TOWNSHIP
Annual Planning Session Forecast, 2016-2025

Account Title	2013 Actual	2014 Actual	2015 Adopted	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	Avg Increase 2015-2025
BEGINNING FUND BALANCE*			4,458,873	4,159,205	3,818,122	3,148,576	2,794,633	2,394,206	2,177,657	1,901,292	1,661,769	1,236,394	1,402,405	
EMERGENCY SERVICES EXPENSES	3,574,597	4,029,662	4,152,253	4,259,563	4,304,740	4,455,142	4,540,768	4,661,726	4,796,982	4,871,922	4,994,036	4,825,315	4,918,728	1.7%
PUBLIC WORKS EXPENSES	2,389,860	2,436,092	2,497,796	2,585,180	2,681,400	2,754,938	2,831,866	2,910,305	2,957,380	3,017,499	3,104,885	3,195,337	3,288,995	2.8%
ADMINISTRATION EXPENSES	1,709,275	1,793,139	1,805,260	1,611,891	1,673,615	1,711,284	1,744,202	1,759,681	1,790,085	1,839,473	1,890,940	1,944,185	1,999,709	1.1%
ZONING/PERMITS/CODES EXPENSES	401,582	392,097	523,728	419,001	441,242	456,099	471,608	487,803	504,725	522,416	540,919	560,282	635,557	2.3%
PARK AND RECREATION EXPENSES	556,985	549,468	582,149	779,000	1,008,348	596,347	617,374	639,128	661,037	683,797	707,453	732,049	757,635	4.7%
TOTAL CORE FUNCTION EXPENSES	8,632,299	9,200,457	9,561,186	9,654,635	10,109,344	9,973,901	10,205,817	10,458,643	10,710,209	10,935,106	11,238,232	11,257,168	11,600,624	2.0%
EMERGENCY SERVICES REVENUES	62,293	72,302	85,977	86,340	87,184	88,048	88,931	89,835	90,759	91,705	92,672	93,662	94,674	1.0%
PUBLIC WORKS REVENUES	1,005,357	870,332	892,534	901,484	921,579	942,136	963,165	984,679	1,006,687	1,004,443	1,027,475	1,051,037	1,075,141	1.9%
ADMINISTRATION REVENUES	387,877	508,068	301,179	333,153	337,738	342,429	347,228	352,137	357,159	453,856	384,112	389,488	394,988	3.2%
ZONING/PERMITS/CODES REVENUES	349,430	397,559	291,300	291,620	247,008	252,520	258,159	263,927	269,829	275,866	282,041	288,359	329,823	1.5%
PARK AND RECREATION REVENUES	119,611	112,394	132,987	153,529	155,386	157,286	159,229	161,217	163,250	165,331	167,459	169,636	171,864	2.7%
TOTAL CORE FUNCTION REVENUES	1,924,568	1,960,656	1,703,977	1,766,127	1,748,896	1,782,418	1,851,795	1,887,684	1,991,200	1,953,760	1,992,183	2,066,490	2,066,490	2.0%
NET EMERGENCY SERVICES	3,512,304	3,957,360	4,066,276	4,173,222	4,217,555	4,367,095	4,451,837	4,571,891	4,706,223	4,780,217	4,901,364	4,731,653	4,824,054	1.7%
NET PUBLIC WORKS	1,384,503	1,565,759	1,605,262	1,683,696	1,759,821	1,812,802	1,868,701	1,925,626	1,950,693	2,013,056	2,077,410	2,144,300	2,213,854	3.3%
NET ADMINISTRATION	1,321,399	1,285,071	1,504,081	1,278,738	1,335,876	1,368,855	1,396,974	1,407,544	1,432,926	1,385,617	1,506,828	1,554,696	1,604,720	0.8%
NET ZONING/PERMITS/CODES	52,151	(5,463)	232,428	127,382	194,234	203,580	213,449	223,876	234,897	246,550	258,877	271,923	305,794	5.4%
NET PARK AND RECREATION	437,374	437,073	449,162	625,471	625,962	499,152	497,911	497,911	497,911	518,466	539,994	562,413	585,772	5.7%
CORE FUNCTION NET SUBTOTAL	6,707,731	7,239,801	7,857,209	7,888,509	8,360,449	8,191,483	8,389,105	8,606,849	8,822,525	8,943,906	9,284,473	9,264,985	9,594,135	2.0%
DEBT - PRINCIPAL	436,000	456,000	476,000	498,001	520,999	544,001	569,000	344,999	357,998	371,999	387,000	0	0	n/a
DEBT - INTEREST	208,182	189,723	170,418	150,270	129,198	107,158	82,149	61,772	46,858	31,376	15,289	0	0	n/a
TOTAL DEBT	644,182	645,723	646,418	648,271	650,197	651,159	651,149	406,771	404,856	403,375	402,289	0	0	n/a
TOTAL CORE FUNCTION NET	7,351,912	7,885,523	8,503,627	8,536,780	9,010,646	8,842,642	9,040,254	9,013,620	9,227,381	9,347,281	9,686,762	9,264,985	9,594,135	1.2%
NON-CORE FUNCTION REVENUE														
EARNED INCOME TAXES	4,715,914	4,617,402	4,775,000	4,894,375	5,016,734	5,142,153	5,270,707	5,402,474	5,537,536	5,675,974	5,817,874	5,963,321	6,112,404	2.5%
REAL ESTATE PROPERTY TAX	1,995,491	2,007,210	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	1,994,211	0.0%
REAL ESTATE TRANSFER TAX	628,580	539,481	640,000	500,000	510,000	520,200	530,604	541,216	552,040	563,081	574,343	585,830	597,546	-0.4%
CABLE TV FRANCHISE TAX	430,113	450,651	455,616	464,728	474,023	483,503	493,173	503,037	513,098	523,360	533,827	544,503	555,393	2.0%
LOCAL SERVICES TAX	297,174	315,862	310,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000	310,000	0.0%
OTHER INCOME	45,379	35,585	29,132	32,382	36,132	38,632	41,132	46,132	44,132	41,132	31,132	33,132	35,132	2.5%
TOTAL NON CORE FUNCTION REVENUE	8,112,652	7,966,191	8,203,959	8,195,696	8,341,100	8,488,699	8,639,827	8,797,070	8,951,017	9,107,758	9,261,386	9,430,997	9,604,686	1.6%
NET RESULT	760,739	80,667	(299,668)	(341,084)	(669,546)	(353,943)	(400,427)	(216,549)	(276,364)	(239,523)	(425,375)	166,011	70,552	
ENDING FUND BALANCE			4,159,205.30	3,818,122	3,148,576	2,794,633	2,394,206	2,177,657	1,901,292	1,661,769	1,236,394	1,402,405	1,472,957	
ENDING FUND BALANCE AS % OF EXP			40.7%	37.1%	29.3%	26.3%	22.1%	20.0%	17.1%	14.7%	10.6%	12.5%	12.7%	

What If #1 Status Quo

Year	Revenues	Expenditures	Surplus/ (Deficit)	Year End Fund Balance	Fund Balance as a % of Expenditures	Fund Balance Plus Operating Reserve as a % of Expenditures
2015 (Budget)	9,907,936	10,207,604	(299,668)	4,159,205	40.7%	65.2%
2016	9,961,823	10,302,906	(341,084)	3,818,122	37.1%	61.3%
2017	10,089,996	10,759,541	(669,546)	3,148,576	29.3%	52.5%
2018	10,271,117	10,625,060	(353,943)	2,794,633	26.3%	49.8%
2019	10,456,539	10,856,966	(400,427)	2,394,206	22.1%	45.1%
2020	10,648,865	10,865,414	(216,549)	2,177,657	20.0%	43.1%
2021	10,838,701	11,115,065	(276,364)	1,901,292	17.1%	39.6%
2022	11,098,958	11,338,481	(239,523)	1,661,769	14.7%	36.7%
2023	11,215,146	11,640,521	(425,375)	1,236,394	10.6%	32.1%
2024	11,423,179	11,257,168	166,011	1,402,405	12.5%	34.7%
2025	11,671,176	11,600,624	70,552	1,472,957	12.7%	34.2%

What If #2 Tax Rates Lowered As Debt Repaid

Year	Revenues	Expenditures	Surplus/ (Deficit)	Year End Fund Balance	Fund Balance as a % of Expenditures	Fund Balance Plus Operating Reserve as a % of Expenditures
2015 (Budget)	9,907,936	10,207,604	(299,668)	4,159,205	40.7%	65.2%
2016	9,961,823	10,302,906	(341,084)	3,818,122	37.1%	61.3%
2017	10,089,996	10,759,541	(669,546)	3,148,576	29.3%	52.5%
2018	10,271,117	10,625,060	(353,943)	2,794,633	26.3%	49.8%
2019	10,456,539	10,856,966	(400,427)	2,394,206	22.1%	45.1%
2020	10,425,513	10,865,414	(439,901)	1,954,305	18.0%	41.0%
2021	10,615,350	11,115,065	(499,716)	1,454,589	13.1%	35.6%
2022	10,875,607	11,338,481	(462,875)	991,715	8.7%	30.8%
2023	10,991,794	11,640,521	(648,727)	342,987	2.9%	24.4%
2024	10,593,588	11,257,168	(663,580)	(320,593)	-2.8%	19.4%
2025	10,841,584	11,600,624	(759,040)	(1,079,633)	-9.3%	12.2%

What If #3 PPU's Settle at 56% for 2017-2025*

Year	Revenues	Expenditures	Surplus/ (Deficit)	Year End Fund Balance	Fund Balance as a % of Expenditures	Fund Balance Plus Operating Reserve as a % of Expenditures
2015 (Budget)	9,907,936	10,207,604	(299,668)	4,159,205	40.7%	65.2%
2016	9,961,823	10,302,906	(341,084)	3,818,122	37.1%	61.3%
2017	10,089,996	10,669,023	(579,028)	3,239,094	30.4%	53.8%
2018	10,271,117	10,531,472	(260,354)	2,978,740	28.3%	52.0%
2019	10,456,539	10,760,818	(304,279)	2,674,461	24.9%	48.1%
2020	10,648,865	10,766,306	(117,441)	2,557,020	23.8%	47.0%
2021	10,838,701	11,013,142	(174,441)	2,382,579	21.6%	44.3%
2022	11,098,958	11,230,911	(131,953)	2,250,626	20.0%	42.3%
2023	11,215,146	11,530,164	(315,018)	1,935,608	16.8%	38.5%
2024	11,423,179	11,143,987	279,193	2,214,801	19.9%	42.3%
2025	11,671,176	11,484,606	186,570	2,401,371	20.9%	42.7%

*Status Quo Assumes 58.5% in 2016 and 57.5% in 2017-2025

What If #4 Worst Case Scenario for Dams*

Year	Revenues	Expenditures	Surplus/ (Deficit)	Year End Fund Balance	Fund Balance as a % of Expenditures	Fund Balance Plus Operating Reserve as a % of Expenditures
2015 (Budget)	9,907,936	10,207,604	(299,668)	4,159,205	40.7%	65.2%
2016	9,961,823	10,302,906	(341,084)	3,818,122	37.1%	61.3%
2017	10,089,996	11,859,541	(1,769,546)	2,048,576	17.3%	38.4%
2018	10,271,117	10,625,060	(353,943)	1,694,633	15.9%	39.5%
2019	10,456,539	10,856,966	(400,427)	1,294,206	11.9%	34.9%
2020	10,648,865	10,865,414	(216,549)	1,077,657	9.9%	32.9%
2021	10,838,701	11,115,065	(276,364)	801,292	7.2%	29.7%
2022	11,098,958	11,338,481	(239,523)	561,769	5.0%	27.0%
2023	11,215,146	11,640,521	(425,375)	136,394	1.2%	22.6%
2024	11,423,179	11,257,168	166,011	302,405	2.7%	24.9%
2025	11,671,176	11,600,624	70,552	372,957	3.2%	24.8%

* Under the "status quo" scenario, the cost of the dams is paid for with unreserved fund balance in the sinking fund (i.e. with no impact on the general fund). Under this **worst case scenario**, the Township incurs \$1,100,000 in expenses in 2017 for repairing/breaching the Dam. No depreciation is assumed in out years.

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Blackboard Connect
Date: May 20, 2015

We launched the service in early July 2014 and, besides the initial launch call, have sent out nine messages. A log of those calls is provided:

Date	Purpose of call	Number of houses called	% successfully reached*
7/22/14	Emergency tree service on Reservoir Rd; road shut down	792 (only households located along the Reservoir Road corridor)	76%
7/25/14	Notification about fireworks permit on Cornwallis Drive	1,002 (only households within half a mile of the permittee)	82%
11/26/14	Snow event	8,468 (all households & businesses)	76%
1/23/15	Snow event	8,528 (all households & businesses)	76%
1/26/15	Snow/Cancelled trash service	1,840 (only single family detached homes with Tues-Fri pickup)	83%
3/5/15	Snow/Cancelled trash service	1,592 (only single family detached homes with Mon-Thurs pick-up)	82%
4/2/15	Egg Hunt—Noise in the morning	44 (Vista Farms only)	68%
4/2/15	Notification about dog warden inspections	7,658 (all households)	75%
5/11/15	Avoid Towne Drive between Line Rd and Thorcroft Dr for milling	287 (Clocktower & Hunt Country)	83%

* Includes live delivery or answering machine. Reasons for unsuccessful attempts include “no answer” and “busy”. Excludes calls to cell phones, text messages and emails to residents who registered for the service (virtually all of which are successful).

In addition to the calls that go to all residents with a listed landline, 387 residents have registered to receive calls to their cell phones, emails and/or text message alerts, or about 2.65% of the adult population of the Township. The vast majority of these signups occurred within the first several weeks of launching the service when we were actively promoting it on the website and through Constant Contact and the newsletter.

The service has been received positively by residents. After calls go out, Joanne typically fields a number of calls from residents who may have seen they missed a call from the Township and are calling back to find out why we called. She also typically receives a handful of calls from former residents who are still listed in the system wondering why we called them. Blackboard does update the phone list monthly to keep it current, but there are still some errors. Nevertheless, on balance, residents appear to be appreciative of the service.

Memo

To: Board of Supervisors
From: Jon Altshul
Re: 2016 Budget Schedule
Date: May 20, 2015

Below find a proposed 2016 budget schedule.

2016 Proposed Budget Schedule

May 27	Planning Session—Seek BOS guidance on 2016 budget
July 3	Distribute budget memo & worksheets to ABC chairs & department heads
July 21	Present Q2/June financial report with year-end projections
August (all month)	JA attends ABC meetings to discuss 2016 budgets
August 18	Present July financial report with year-end projections
September 4	Deadline for all budget submissions from department heads and ABC chairs
September 15	Present August financial report with year-end projections
Week of September 28- October 2	Finance Committee meeting to discuss 2016 budget
October 20	Present preliminary proposed 2016 budget for all funds; Present Q3/September financial report with year-end projections
November 3	Present final proposed 2016 all funds budget Make budget available for public inspection Advertise budget in <i>Daily Local News</i> (at least 20 days prior to adoption)
November 17	Present October financial report with year-end projections
December 1	2016 budget adoption Approval of 2016 salaries
December 15	Spillover date for budget adoption Present November financial report with year-end projections

Please advise if this schedule is agreeable to you.

