

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY  
MEETING MINUTES  
June 8, 2015**

The East Goshen Township Municipal Authority held their regular public meeting on Monday, June 8, 2015 at 6:00 pm at the East Goshen Township building. Members in attendance were: Vice Chairman Dana Pizarro, Jack Yahraes, Fran Beck, and Ed McAssey. Also in attendance were: Rick Smith (Township Manager), Carmen Battavio (Township Supervisor), Mike Ellis (Pennoni), and Jessica Wiesak (Attorney).

**COMMON ACRONYMS:**

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park &amp; Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&amp;I – Inflow &amp; Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

**Call to Order & Pledge of Allegiance**

Dana called the meeting to order at 6:08 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember the troops and all veterans. Dana asked if anyone would be recording the meeting and there was no response.

**Chairman’s Report/Other Members’ Reports**

1. No Report.

**Sewer Reports**

**1. Director of Public Works**

Mark Miller reported for May 2015:

Meters: All meters were read on a daily basis. There were no problems to report for the month. Temporary meters will be pulled and sent out.

C.C. Collection: All pumping stations were visited on a routine basis. We did have a problem with the Hershey Mill pump station. The pumps kept tripping out. John Laidly was called in to trouble shoot. An electronic relay switch was replaced.

We had Pipe Data View in to clean and televise Supplee Valley, Cooper Circle, Reservoir Road, Waterford Development, Highland and Taylor Roads, and Vista Farms. They located several breaks in Supplee Valley. I have asked them to make 4 point repairs. We will have to excavate one of the repairs.

R.C.Collection: Was visited on a routine basis with no problems to report.

R.C. Plant: Was visited on a routine basis with no problems to report.

Re-sale Inspections:

Alarms: We responded to 17 alarms for the month of May.

PA One Calls: We received 46 PA One calls in May

**2. Pennoni Engineer’s Report**

Mike Ellis provided the following report:

Invoices: Invoices with summaries are provided under separate cover.

Ridley Creek Sewage Treatment Plant (RCSTP):

1. No activity since the last report.

Reservoir Rd Pump Station:

We are nearing completion of the approximately 70% “progress design” scope of work including plan preparation, updating the PA One Call ticket, initiating coordination with the various pipeline companies whose utilities will be crossed.

The progress design plans were reviewed with the Township Manager and PW Director on May 13<sup>th</sup>. There were no significant concerns or comments.

We attended a NPDES Stormwater pre-application meeting with PADEP and the Chester Co Conservation District on May 21<sup>st</sup>. We revised the progress design plans to address certain comments after the meeting and we initiated stormwater design calculations.

Semi-Annual I&I Reports:

We met with the Township Manager and PW Director on May 13<sup>th</sup> to review the April 2015 Semi-Annual I&I report and to determine proposed portable metering and investigation locations for the next 6 months. The report was revised accordingly and reissued on May 19<sup>th</sup>.

Hershey’s Mill PS and Marydell PS Diversions

The 2-year maintenance Bonds on the Hershey’s Mill PS and Marydell PS Diversions expire on July and August respectively. We recommend warranty inspections be performed ASAP if they have not already been done.

New Connections

We performed field inspections during construction of the grinder pump and low pressure service piping at 610A Reservoir Rd. including directionally drilling under the roadway directly into a Township manhole.

We reviewed 3 interactive submissions for a proposed grinder pump at 1414 Bramble Lane, and the final submission was approved. Construction is scheduled to begin on June 5<sup>th</sup> and we will perform inspections during the work.

Mike mentioned that the Northern Long-Eared Bat has been added to the endangered list. We will have to review the previous report.

**3. Big Fish Environmental Services** – Scott reported that the Ridley Creek sewage treatment plant outfall 001 achieved compliance with the NPDES discharge permit during April 2015. Discharge to Applebrook commenced on May 4<sup>th</sup> and is identified as outfall 002. Chemical usage utilized for total phosphorus removal, pH and total alkalinity remained consistent with previous months. No mechanical or operational issues were observed during operation of sludge dewatering equipment. Completion of the filter media replacement for disc filter #2 was completed. Several UV lamps and one (1) ballast were replaced.

**Approval of Minutes**

Jack moved to accept the minutes of May 11, 2015 as corrected. Fran seconded the motion. The motion passed unanimously.

### **Approval of Invoices**

1. Ed moved to approve payment of the following Pennoni invoices:
  - a. Pennoni #638119 \$ 1,400.00
  - b. Pennoni #638120 \$ 443.75
  - c. Pennoni #638121 \$ 9,249.50

Jack seconded the motion. The motion passed unanimously.

### **Liaison Reports**

Board of Supervisors – Carmen updated the members on the status of the Comprehensive Plan.

### **Financial Reports**

Jon Altshul provided the following report:

In May, the Municipal Authority recorded \$2,552 in revenues (including a Chester Creek tap-in fee on Park Avenue) and \$25,962 in expenses (including \$15,826 for Reservoir Rd Pump Station engineering and \$10,137 for general engineering), for a variance of -\$23,410. As of May 31<sup>st</sup>, the fund balance was \$1,518,350, of which \$1,471,128 is in the construction account.

### **Goals**

Ed will provide a newsletter article by 8/31/15.

Ed will attend the 3<sup>rd</sup> quarter West Goshen meeting.

### **New Business**

Mike presented a proposal to consider expanding the scope of Reservoir Road Pump station Engineering – Phase 09. He expects that there will be approx. \$12K remaining in the Phase 9 Progress Design budget. He proposed to use that over the next month to continue with the next phase of work, which would include, coordinating with the pipeline companies, progressing the electrical and controls designs from an approx. 40% to 70% design, and initiating the stormwater design and calcs and taking them to 40-50% design. Then a formal proposal can be provided for the July meeting. Ed moved to approve the proposal as presented in the email. Jack seconded the motion. The motion passed unanimously.

### **Adjournment**

There being no further business, Jack moved to adjourn the meeting. Fran seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:40 pm.

Respectfully submitted,

Rick Smith  
Township Manager