

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
SEPTEMBER 1, 2015 – 7:00 pm  
FINAL APPROVED MINUTES**

**Present:** Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Chuck Proctor, Carmen Battavio, Janet Emanuel, Township Manager Rick Smith, Township Chief Financial Officer Jon Altshul, Jason Lang (Director, Parks and Recreation), and ABC Member Erich Meyer (Conservancy Board).

**Call to order & Pledge of Allegiance:**

Marty called the meeting to order at 7:05 pm and asked Chuck to lead the Pledge of Allegiance.

**Moment of Silence:**

Carmen called for a moment of silence to honor the troops who keep us safe.

**Recording of Meeting:**

No one indicated that they would be recording the meeting.

**Chairman's Report:** Marty announced the 2016 Minimum Municipal Obligations for following pension plans:

- Defined Benefit Firefighters Pension Plan: \$48,617
- Township Non-Uniformed Defined Benefit Pension Plan: \$0
- Township Non-Uniformed Defined Contribution Pension Plan: \$79,748
- Police Commission Non-Uniformed Defined Contribution Pension Plan: \$9,500

**Old Business:**

- **Consider Park Master Plan Interview - Simone Collins:** Peter Simone and Sarah Leeper (proposed Project Manager) presented their Park Master Plan to the Board. Their plan encompassed a “nature based” theme and planned to promote the Park as the center of activity to bring more people together. Peter Simone feels that one of the biggest needs of the Park is the reduction of road crossing areas as well as storm water concerns. Sarah discussed their method of promoting public interest through a multi-stepped public meeting plan incorporating press releases and handouts.

*Joe Buonano, 1606 Herron Lane,* asked how Simone Collins would integrate the area open space into the Park plan. Peter Simone commented that this would be an excellent opportunity to include the Paoli Park Trail Committee into their planning sessions.

**Fire Marshall Report:** Rick presented the Malvern Fire Marshall Report for July 2015.

**Old Business (Cont'd):**

- **Consider Recommendation For 1641 Manley Road:** Carmen motioned that the Board authorize Bill Mullray to plant 20 trees on the Last property, 21 trees in the Open Space

on East Boot Road as recommended by the Conservancy Board and 21 trees at locations chosen by the Park & Recreation Commission, and that the Board authorize the release of the balance of funds in the escrow account once the trees have been planted, staked and initially watered, and the Code Department confirms that the sight distance is in compliance. Chuck seconded.

Senya commented that requiring Mr. Mullray to plant 62 trees is too punitive and that Mr. Mullray should be given relief, in light of Senya's opinion that the Township Ordinance's definition of a "wooded lot" was flawed. Senya further commented that he feels Mr. Mullray should only be asked to plant 20 trees on the Last property and 20 trees in the Open Space.

Marty tabled the motion in order to get a better idea of what the property looked like before the development and the appropriate number of trees that should be replanted.

- **Consider Park Master Plan Interview ~ Thomas Comitta Associates:** Tom Comitta and Erin Gross presented their Park Master Plan. They focused on a "viewing plateau", expansion within the Farmers Market footpath, a themed playground, grants through shade structures, a Chess Plaza, unifying the playground with sitting areas, and public contributions through a "Gifts Catalogue", among other ideas. Tom Comitta commented that some of the Parks most pressing needs are an upgraded playground area, and a redesigned, safer main Park entrance with greater visibility.

*Joe Buonano, 1606 Herron Lane*, suggested that perhaps the Township could use some of the Sunoco easements to incorporate more walking/biking trails in the Park.

#### **New Business:**

- **Consider Authorizing Chairman To Execute PennDot Master Casting Agreement and Attachment "B":** Marty motioned that the Board adopt Resolution 2015-72 and authorize the Chairman to execute the Master Casting Agreement and Attachment B with Penn DOT. Janet seconded. Rick commented that the roadwork would begin in October under one lane traffic conditions and that the scope of work only pertains to the manholes and the road resurfacing. The Board voted unanimously in favor of this motion.
- **Consider Historical Commission's Request To Design Plaque To Honor Ben Rohrbeck:** Marty motioned to give permission to the Township to design and submit a plaque for the Board's approval in honor of the late Ben Rohrbeck, and further that this plaque be unveiled at the Township Historic Event on the first Saturday in June 2016. Janet seconded. The Board voted unanimously in favor of this motion.
- **Consider Authorizing Local Traffic Advisory Committee (LTAC) To Conduct Public Meeting To Present Traffic Study To Hershey Mill Estates Residents And Distribute Ballots:** Carmen motioned to authorize the LTAC to conduct a public meeting to present its information to the residents of Hershey Mill Estates and distribute ballots following the meeting regarding the results of its Traffic Calming Investigation and the recommended installation of three speed humps. Chuck seconded.

*Bob Sussky, 1537 Sleepy Hollow Lane*, asked what the voting requirements are in this situation. Rick said that 70 % of all homeowners in this neighborhood need to approve the LTAC recommendation before it can move forward. Rick also commented that the residents would have 30 days from the ballot mailing to return their ballot vote.

*Chris Reardon, 1541 Tanglewood Drive*, said that many homeowners are opposed to this recommendation

The Board voted unanimously in favor of this motion.

- **Consider Removing Tennis Locks For The Remainder Of Calendar Year And Revisit Their Need For 2016:** Carmen motioned to remove the tennis court locks for the remainder of the calendar year and revisit the issue in 2016. Janet seconded. The motion passed with a 4-1 vote, with Senya opposed until he is presented with documentation to support the recommendation, such as utilization rates of the courts.
- **Consider Memo On Ponds:** The Board discussed possible reasons for the persistent algae growth and its resistance to treatment, as well as the buildup of silt in some of the Township's six ponds.

Carmen motioned to accept Rick's recommendation of asking the Township's pond contractor to obtain the required PA DEP permits to treat Bow Tree I Wet Basin and Hershey Mill Estates Wet Basin and to continue with the Township's current course of action, and expand it to include these ponds as necessary. Marty seconded. The Board voted unanimously in favor of this recommendation.

#### **Any Other Matter:**

- **Consider CTDI Run:** Marty motioned to authorize CTDI to restrict traffic on Enterprise Drive on Sunday, September 20, 2015 as outlined in their letter of August 26, 2015. Carmen seconded. The Board voted unanimously in favor of this motion.
- **Consider SWM Operation:** Carmen motioned that the Board authorize the Chairman to execute the storm water management, operation and maintenance agreement at 808 Trout Run. Janet seconded. The Board voted unanimously in favor of this motion.
- **Consider Department of Recreation's End of Summer Report:** Jason presented a Participation Report of the summers camps, special events and social media activity. Jason noted an increased enrollment from 2014 for the Full Day Camps, but feels that this enrollment could be significantly increased if these camps were to add extended hours and access to an air-conditioned facility. Senya commented that the Township should look into ways of providing extended hours into the Full Day Camps moving forward.

**Correspondence, Reports of Interest:** The Board acknowledged receipt of the following:

- 2013-2014 Liquid Fuels Audit Report
- A letter indicating the Sunoco Pipeline intends to apply for Pennsylvania Department of Environmental Protection permits

**Approval of Minutes:**

The Board reviewed and corrected the draft minutes of the August 4 and 11, 2015 meetings. Marty said the minutes would stand approved as corrected.

**Treasurer's Report:**

*See attached Treasurer's Report for August 27, 2015.* The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded the motion. The Board voted unanimously to approve the motion.

**Old Business (Continued):**

- **Consider Vote to Award Park Master Plan Contract:** The Board discussed the various pros and cons of the Park Master Plans presented by Simone Collins and Thomas Comitta Associates and their subsequent preferences for each. Senya motioned and Chuck seconded the Board awarding the contract to Thomas Comitta Associates. The Board voted 4-1 in favor of awarding the Park Master Plan contract to Thomas Comitta Associates in light of the fact that Thomas Comitta visited the Park on several occasions, spoke with the residents who frequently use the Park, their overall park design and its features, and for their ability to raise funds in the redesign effort. Janet was in opposition.

**Adjournment:**

There being no further business, the regular meeting was adjourned at 9:39 pm

Respectfully Submitted,  
*Christina Rossetti Hartnett*  
*Recording Secretary*

Attachments: *Treasurer's Report for August 27, 2015*

August 27, 2015

**TREASURER'S REPORT  
2015 RECEIPTS AND BILLS**

**GENERAL FUND**

|                 |                                     |                     |  |                         |                     |
|-----------------|-------------------------------------|---------------------|--|-------------------------|---------------------|
|                 |                                     |                     |  | Accounts Payable        | \$172,333.33        |
|                 | Real Estate Tax                     | \$3,045.30          |  | <u>Electronic Pmts:</u> |                     |
|                 | Earned Income Tax                   | \$309,500.00        |  | Health Insurance        | \$44,141.95         |
|                 | Local Service Tax                   | \$66,900.00         |  | Credit Card             | \$1,071.69          |
|                 | Transfer Tax                        | \$76,695.63         |  | Postage                 | \$1,000.00          |
|                 | <i>General Fund Interest Earned</i> | \$0.00              |  | Debt Service            | \$14,831.76         |
|                 | Total Other Revenue                 | \$165,281.15        |  | Payroll                 | \$133,451.08        |
| Total Receipts: |                                     | <b>\$621,422.08</b> |  | Total Expenditures:     | <b>\$366,829.81</b> |

**STATE LIQUID FUELS FUND**

|                           |        |               |  |               |               |
|---------------------------|--------|---------------|--|---------------|---------------|
| Receipts                  | \$0.00 |               |  |               |               |
| <i>Interest Earned</i>    | \$0.00 |               |  |               |               |
| Total State Liquid Fuels: |        | <b>\$0.00</b> |  | Expenditures: | <b>\$0.00</b> |

**SINKING FUND**

|                        |        |               |  |                     |                   |
|------------------------|--------|---------------|--|---------------------|-------------------|
| Receipts               | \$0.00 |               |  |                     |                   |
| <i>Interest Earned</i> | \$0.00 |               |  |                     |                   |
| Total Sinking Fund:    |        | <b>\$0.00</b> |  | Total Expenditures: | <b>\$4,851.00</b> |

**TRANSPORTATION FUND**

|                        |        |               |  |               |               |
|------------------------|--------|---------------|--|---------------|---------------|
| Receipts               | \$0.00 |               |  |               |               |
| <i>Interest Earned</i> | \$0.00 |               |  |               |               |
| Total Sinking Fund:    |        | <b>\$0.00</b> |  | Expenditures: | <b>\$0.00</b> |

**SEWER OPERATING FUND**

|                        |              |                     |  |                     |                    |
|------------------------|--------------|---------------------|--|---------------------|--------------------|
| Receipts               | \$237,672.09 |                     |  | Accounts Payable    | \$43,870.46        |
| <i>Interest Earned</i> | \$0.00       |                     |  | <i>Debt Service</i> | \$32,424.54        |
| Total Sewer:           |              | <b>\$237,672.09</b> |  | <i>Credit Card</i>  | \$0.00             |
|                        |              |                     |  | Total Expenditures: | <b>\$76,295.00</b> |

**REFUSE FUND**

|                        |             |                    |  |               |                    |
|------------------------|-------------|--------------------|--|---------------|--------------------|
| Receipts               | \$63,065.39 |                    |  |               |                    |
| <i>Interest Earned</i> | \$0.00      |                    |  |               |                    |
| Total Refuse:          |             | <b>\$63,065.39</b> |  | Expenditures: | <b>\$68,752.28</b> |

**SEWER SINKING FUND**

|                           |        |               |  |               |               |
|---------------------------|--------|---------------|--|---------------|---------------|
| Receipts                  | \$0.00 |               |  |               |               |
| <i>Interest Earned</i>    | \$0.00 |               |  |               |               |
| Total Sewer Sinking Fund: |        | <b>\$0.00</b> |  | Expenditures: | <b>\$0.00</b> |

**OPERATING RESERVE FUND**

|                               |        |               |  |               |               |
|-------------------------------|--------|---------------|--|---------------|---------------|
| Receipts                      | \$0.00 |               |  |               |               |
| <i>Interest Earned</i>        | \$0.00 |               |  |               |               |
| Total Operating Reserve Fund: |        | <b>\$0.00</b> |  | Expenditures: | <b>\$0.00</b> |

**Events Fund**

|                        |        |               |  |               |               |
|------------------------|--------|---------------|--|---------------|---------------|
| Receipts               | \$0.00 |               |  |               |               |
| <i>Interest Earned</i> | \$0.00 |               |  |               |               |
| Total Events Fund:     |        | <b>\$0.00</b> |  | Expenditures: | <b>\$0.00</b> |