

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
OCTOBER 20, 2015 – 7:00 pm
FINAL MINUTES**

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavio, Township Manager Rick Smith, Township CFO Jon Altshul, Township Solicitor Kristin Camp, ABC Member Erich Meyer (Conservancy Board); Township Director of Code Enforcement/Zoning Officer Mark Gordon.

Call to order & Pledge of Allegiance:

Marty called the meeting to order at 7:00 pm and asked Janet to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the members of the military who keep us safe and to send Godspeed to all those who have lost their lives in the line of duty.

Recording of Meeting: No one indicated that they would be recording the meeting.

Chairman's Report: Marty reported on the Sunoco Mariner East Project Update from Don Zoladkiewicz and other representatives from Sunoco. Sunoco currently has about 30% of the easements needed in East Goshen Township with plans to have all easements completed by the end of 2015. Most of the pipeline to be installed in East Goshen will be done by horizontal directional drilling, with work to begin in the spring of 2016.

Police Report: Police Chief Brenda Bernot presented the Police Report noting that Operation Safe Stop is under way during School Bus Safety Week; the Accreditation process is almost complete, and that since July there have been three home burglaries in East Goshen, nine burglaries in Westtown and four burglaries in Thornbury Townships.

Public Hearings: (A court stenographer was present and will provide a full transcript of each of the following hearings).

- a.) The Board held a public hearing to consider the adoption of the 2015 Comprehensive Plan. Senya motioned to adopt the Plan. Carmen seconded. The Board voted unanimously to adopt the Plan.
- b.) The Board held a public hearing to consider adoption of the 2015 Parks, Recreation, and Open Space Plan Update. Senya motioned to adopt the Plan with the condition that the review comments from the Chester County Planning Commission should be incorporated and the final version be reviewed by staff prior to final printing. Carmen seconded. The Board voted unanimously to adopt the Plan.
- c.) The Board held a public hearing to consider adoption of an Ordinance authorizing the Township to participate in the Delaware Valley Health Trust. Senya moved to continue

the hearing on the record until the November 10th meeting. Carmen seconded. The motion passed unanimously.

New Business:

Consider Goshen Village Shopping Center Landscaping: Carmen motioned to approve the replacement buffer plantings along Boot Road and Paoli Pike with the following conditions:

- The Boot Road plantings shown be installed prior to June 1, 2016 and that the Paoli Pike Plantings be deferred until there is a clear indication of where the proposed Paoli Pike Trail will be situated, so as to minimize any disturbance to the plantings when the trail is constructed.
- The property owner agrees to maintain the buffer landscaping as needed.
- The applicant agrees to enhance and improve the maintenance of the existing landscaping throughout the shopping center.

Senya seconded. The board voted unanimously to approve.

Financial Report: Jon presented the September 2015 Financial Report. He reported that the general fund had a surplus of \$1,039,397 and a positive budget variance of \$400,872 as of the end of September. He also projected the general fund will finish the year with a surplus of \$179,735.

Old Business:

Consider PA DEP's approval to develop and implement a Pollution Reduction Plan: Rick reported that the Township was given the go ahead by the PA DEP to develop and implement a Pollution Reduction Plan immediately and claim the credit for these activities in the forthcoming permit renewal.

New Business (Continued):

Consider Willistown Township Official Map: Senya motioned to notify Willistown that the East Goshen Board of Supervisors have no comments on their plan of updating their "Official Map" and wish them the best of luck. Carmen seconded. The motion passed unanimously.

Consider Resolution 2015-136 regarding Random Drug Testing: Carmen moved to adopt Resolution 2015-136 to eliminate Section 9-10.1, entitled Random [Drug and Alcohol] Testing, from the East Goshen Township Personnel Manual. Senya seconded. The Board voted unanimously in favor of this motion.

Consider Storm Sewer Lining Bids: Bids received for the 2015 Storm Sewer Lining Project were:

- | | |
|-----------------------------------|-------------|
| • SWERP Incorporated | \$49,250.00 |
| • Abel Recon | \$52,430.40 |
| • Superior Gunite | \$55,770.00 |
| • Tri-State Grouting, LLC | \$67,900.00 |
| • AM-Liner East, Inc. | \$71,000.00 |
| • Progressive Pipeline Management | \$77,790.00 |

Marty motioned to recommend that the Board award the bid to SWERP Incorporated in the amount of \$49,250.00. Senya seconded. The Board voted unanimously in favor of this motion.

Consider Escrow Release for Sorrell Hill: Janet motioned to release \$35,026.56 for Engineering, Sediment & Erosion Control, and Storm Sewer Construction for #9 Sorrell Hill. Senya seconded. The Board voted unanimously in favor of this motion.

Consider Escrow Release for Yardley Village: Senya motioned, upon Rick's recommendation, to withhold \$10,000 of the performance guarantee pending satisfactory restoration, for Four Seasons at Hershey's Mill Phase 2. Janet seconded. The Board voted unanimously in favor of this motion.

Consider Paoli Pike Trail Grant Writing Proposal Assistance: Senya motioned to accept the proposal from McMahon Associates dated October 16, 2015 with the condition that the fee shall not exceed \$15,840 without the prior approval of the Board of Supervisors. Janet seconded. The Board voted unanimously in favor of this motion.

Any Other Matter: Rick reported that he had spoken to Neil DeReimer this afternoon, who stated the Friends of the Hershey Mill Dam fund raising activities slowed down in the 3rd quarter, but they were continuing with their efforts. He did not have a specific dollar amount of the money raised to date.

Approval of Minutes: The Board reviewed and corrected the minutes from the October 6, 2015 meeting. Marty said the minutes would stand approved as corrected.

Treasurer's Report:

See attached Treasurer's Report for October 15, 2015. The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded the motion. The Board voted unanimously to approve the motion.

Correspondence, Reports of Interest: The Board acknowledged receipt of the following reports of interest:

- October 9, 2015 letter from Neighborhood Health Agencies
- October 9, 2015 letter from Malvern Library
- October 7, 2015 letter to Ms. Greenhow

Any Other Matter (Continued):

- Marty suggested accepting bids from other solicitors in an effort to do due diligence. Rick suggested contacting other municipalities to see what they pay for solicitors.
- The Board discussed the Internal Affairs Report within the Police Report and thought that it should be more descriptive of incidents and those involved in the incidents.
- Rick commended Janet for all her hard work on the Comprehensive Plan.

Adjournment:

There being no further business, Janet motioned to adjourn the meeting at 8:20 pm. Senya seconded. The Board voted unanimously to adjourn.

Respectfully submitted,
Christina Rossetti Hartnett
Recording Secretary

Attachment: *Treasurer's Report for October 15, 2015*

October 15, 2015

**TREASURER'S REPORT
2015 RECEIPTS AND BILLS**

GENERAL FUND

| | | | |
|-------------------------------------|---------------------|---------------------|---------------------|
| Real Estate Tax | \$75.00 | Accounts Payable | \$97,337.17 |
| Earned Income Tax | \$45,770.62 | Electronic Pmts: | |
| Local Service Tax | \$3,037.58 | Health Insurance | \$45,225.34 |
| Transfer Tax | \$52,389.17 | Credit Card | \$0.00 |
| <i>General Fund Interest Earned</i> | \$518.86 | Postage | \$0.00 |
| Total Other Revenue | \$38,436.93 | Debt Service | \$206,831.76 |
| Total Receipts: | \$140,228.16 | Payroll | \$86,652.72 |
| | | Total Expenditures: | \$436,046.99 |

STATE LIQUID FUELS FUND

| | | | |
|---------------------------|----------------|---------------|---------------|
| Receipts | \$0.00 | | |
| <i>Interest Earned</i> | \$53.17 | | |
| Total State Liquid Fuels: | \$53.17 | Expenditures: | \$0.00 |

SINKING FUND

| | | | |
|------------------------|-----------------|---------------------|-------------------|
| Receipts | \$0.00 | | |
| <i>Interest Earned</i> | \$403.40 | | |
| Total Sinking Fund: | \$403.40 | Total Expenditures: | \$2,970.00 |

TRANSPORTATION FUND

| | | | |
|------------------------|-----------------|---------------|---------------|
| Receipts | \$0.00 | | |
| <i>Interest Earned</i> | \$199.30 | | |
| Total Sinking Fund: | \$199.30 | Expenditures: | \$0.00 |

SEWER OPERATING FUND

| | | | |
|------------------------|---------------------|---------------------|---------------------|
| Receipts | \$150,662.93 | Accounts Payable | \$146,669.34 |
| <i>Interest Earned</i> | \$50.19 | Debt Service | \$115,424.54 |
| Total Sewer: | \$150,713.12 | Credit Card | \$0.00 |
| | | Total Expenditures: | \$262,093.88 |

REFUSE FUND

| | | | |
|------------------------|--------------------|---------------|--------------------|
| Receipts | \$51,685.41 | | |
| <i>Interest Earned</i> | \$18.02 | | |
| Total Refuse: | \$51,703.43 | Expenditures: | \$67,696.59 |

SEWER SINKING FUND

| | | | |
|---------------------------|-----------------|---------------|---------------|
| Receipts | \$0.00 | | |
| <i>Interest Earned</i> | \$223.18 | | |
| Total Sewer Sinking Fund: | \$223.18 | Expenditures: | \$0.00 |

OPERATING RESERVE FUND

| | | | |
|-------------------------------|-----------------|---------------|---------------|
| Receipts | \$0.00 | | |
| <i>Interest Earned</i> | \$258.54 | | |
| Total Operating Reserve Fund: | \$258.54 | Expenditures: | \$0.00 |

Events Fund

| | | | |
|------------------------|---------------|---------------|---------------|
| Receipts | \$0.00 | | |
| <i>Interest Earned</i> | \$0.67 | | |
| Total Events Fund: | \$0.67 | Expenditures: | \$0.00 |