

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
October 12, 2015**

The East Goshen Township Municipal Authority held their regular public meeting on Monday, October 12, 2015 at 7:00 pm at the East Goshen Township building. Members in attendance were: Chairman Kevin Cummings, Jack Yahraes, Fran Beck, Dana Pizarro and Ed McAssey. Also in attendance were: Rick Smith (Township Manager), Mike Ellis (Pennoni), Pat McKenna (Attorney) and Walter Wujcik (Conservancy Board).

COMMON ACRONYMS:

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park & Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&I – Inflow & Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

Call to Order & Pledge of Allegiance

Kevin called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember the troops and all veterans. Kevin asked if anyone would be recording the meeting and there was no response.

Sewer Reports

1. Director of Public Works

Meters: All meters were read on a daily basis. The meter at Westtown Way went down for 2 weeks and is now back up and running.

C.C. Collection: All pumping stations were visited on a routine basis. We are still preparing Cooper Cir. and Supplee Valley for road resurfacing.

R.C. Collection: Was visited on a routine basis. Wentworth Development was cleaned and televised. Also Cornwallis Dr. and Colonial Dr. and a small portion of Paoli Pike was cleaned and televised.

R.C.Plant: Was visited on a routine basis with no problems to report

Alarms: We responded to 4 alarms for September

PA One Calls: We received 23 PA One calls for September.

2. Pennoni Engineer's Report

Mike Ellis provided the following report:

Invoices: Invoices with summaries are provided under separate cover.

Ridley Creek Sewage Treatment Plant (RCSTP):

No activity since the last report.

Reservoir Rd Pump Station:

We completed an approximately 90% progress design plan submission that was submitted to the Township Codes and PW Departments for review.

We met with the Township Codes Officer and Township Manager on September 2nd to present the progress design plans, obtain feedback on the stormwater management design concept, discuss general building code compliance for the control building, and determine floodplain permitting process and requirements.

We have scheduled an internal review of the stormwater design for compliance with the EGT Stormwater Ordinance.

We initiated a limited floodplain filling impact analysis to quantify any floodplain impacts, which has been determined to be necessary for local and DEP floodplain permitting.

We coordinated with the DEP and Township on the permit application approach for the two PADEP GP-5 “Utility Line Stream Crossing” permits, on PADEP GP-8 “Temporary Road Crossings (across streams)” permit, and floodplain filling permit. We continued with preparation of these permit applications as well as the NPDES permit application.

We submitted a PennDOT HOP application for soft dig test pits to locate petroleum and gas pipelines in and along N. Chester Road and Strasburg Road that are proposed to be crossed with the new force main. We received comments from PennDOT and submitted additional information to address the comments. We are expecting the permit to be issued within the next 2 weeks.

The tentative schedule has been extended one month to allow time to address local and DEP floodplain filling permit requirements, including a limited H&H analysis:

	<u>Estimated Date</u>
* Submit PADEP permit applications	Mid-October 2015
* Rt. 352 soft digs for utilities	September-October 2015
* Submit PennDOT Highway Occupancy Permit Application for proposed force main	January 2016
* PADEP and PennDOT permit issuance	Mid-February 2016

Semi-Annual I&I Report:

We received the first three weeks of portable meter data for the relocated and recalibrated meters. The data is currently under review.

3. Big Fish Environmental Services – Scott’s report showed that the Ridley Creek sewage treatment plant outfall 001 achieved compliance with the NPDES discharge permit during August 2015. Discharge to Applebrook continued during September. Chemical usage utilized for total phosphorus removal, pH and total alkalinity remained consistent with previous months. No mechanical or operational issues were observed during operation of sludge dewatering equipment.

During September there were 2 Storm events resulting in daily precipitation amounts greater than 0.5 inches measured during a 24 hour period. These events occurred on September 10 and 29 with precipitation volumes recorded as 0.73 and 2.13 inches, respectively. A total of 3.62 inches of rainfall was measured at the facility during September. Plant operations were adjusted to manage the precipitation to prevent exceedances of the permitted discharge limitations for outfalls 001 and 002.

Approval of Minutes

Jack moved to accept the minutes of August 10, 2015. Dana seconded the motion. The motion passed unanimously. There was no meeting in September.

Approval of Invoices

1. Ed moved to approve payment of the following Pennoni invoices:

- a. Pennoni #655756 \$ 230.00
- b. Pennoni #655757 \$ 411.25
- c. Pennoni #655832 \$34,515.75
- d. Pennoni #642374 \$ 770.00

Jack seconded the motion. The motion passed unanimously.

2. Ed moved to approve payment of the following Gawthrop invoice:

- a. Gawthrop #135684 \$ 260.00

Fran Seconded the motion. The motion passed unanimously.

3. Since there was no meeting in September, Rick needs approval for the following invoices:

Dana moved to approve the September payments:

- a. Pennoni #650758 \$ 316.25
- b. Pennoni #650759 \$ 143.75
- c. Pennoni #650760 \$11,709.00
- d. Gawthrop #134498 \$ 300.00

Jack seconded the motion. The motion passed unanimously.

Liaison Reports

Conservancy Board – Walter reported that they will receive some trees from a developer who had to remove trees to build. They are waiting to find out how many so they can mark where to plant them. The spraying of invasives has been done.

Financial Reports

Jon Altshul provided the following report:

In September, the Municipal Authority recorded \$23,725 in revenues (including tap-in fees for Goshen Meadows and for 1606 Atlee Drive) and \$19,836 in expenses (including \$7,667 for the quarterly chargeback for administrative overhead and \$11,709 Reservoir Road Pump Station engineering), for a positive variance of \$3,889. As of September 30, the fund balance was \$1,536,091, of which \$1,472,271 is in the main construction account.

Old Business

House Lateral Inspections – For 6 months the Public Works Department has done these I&I inspections when properties are sold. The program will be implemented with one modification. The building inspectors will include this in their regular U&O inspection. If they observe evidence of I&I, they will notify PW who will TV the lateral.

Goals

Dana will write the article for the newsletter which is due 10/30/15, explaining the smoke testing and the new lateral inspections. .

New Business

- a. Budget - The proposed budget was reviewed. Ed pointed out that the 2013 actual and expenses don't add up. Jack moved to approve the 2016 budget as proposed. Dana seconded the motion. The motion passed unanimously.

- b. 3 & 5 School Lane, Milltown – The request for sewer service and grinder pump for these 2 new homes was reviewed. Jack moved to approve the request. Ed seconded the motion. The motion passed unanimously. Rick will send a letter.
- c. PMAA Region I request for dues for 2016 was discussed.
- d. Discussion about the article about microbeads in the water was tabled to the next meeting.

Adjournment

There being no further business, Dana moved to adjourn the meeting. Fran seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:30 pm. The next meeting will be held on Monday, November 9 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer
Recording Secretary