

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
July 13, 2015**

The East Goshen Township Municipal Authority held their regular public meeting on Monday, July 13, 2015 at 7:00 pm at the East Goshen Township building. Members in attendance were: Chairman Kevin Cummings, Jack Yahraes, Fran Beck, and Ed McAssey. Also in attendance were: Rick Smith (Township Manager), Mike Ellis (Pennoni), and Jessica Wiesak (Attorney).

COMMON ACRONYMS:

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park & Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&I – Inflow & Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

Call to Order & Pledge of Allegiance

Kevin called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember the troops and all veterans. Kevin asked if anyone would be recording the meeting and there was no response.

Chairman’s Report/Other Members’ Reports

1. Ed reported that he attended the West Goshen meeting. They hope to submit a report to the DEP in the fall. They are still trying to find solutions to meet the required levels.

Sewer Reports

1. Director of Public Works

No report

2. Pennoni Engineer’s Report

Mike Ellis provided the following report:

Invoices: Invoices with summaries are provided under separate cover.

Ridley Creek Sewage Treatment Plant (RCSTP):

No activity since the last report.

Reservoir Rd Pump Station:

We continued with the stormwater management design, and we will submit a proposal for the Final Design and Permitting scope of work prior to the July 13th Authority meeting.

Hershey’s Mill PS and Marydell PS Diversions

The 2-year maintenance Bonds on the Hershey’s Mill PS and Marydell PS Diversions expire on July and August respectively. We recommend warranty inspections be performed ASAP if they have not already been done.

New Connections

We performed field inspections during construction of the grinder pump and low pressure service piping at 1414 Bramble Lane.

3. Big Fish Environmental Services – Scott reported that the Ridley Creek sewage treatment plant outfall 001 achieved compliance with the NPDES discharge permit during May 2015. Discharge to Applebrook continued in May. Chemical usage utilized for total phosphorus removal, pH and total alkalinity remained consistent with previous months. No mechanical or operational issues were observed during operation of sludge dewatering equipment.

Approval of Minutes

Jack moved to accept the minutes of June 8, 2015. Fran seconded the motion. The motion passed unanimously.

Approval of Invoices

1. Ed moved to approve payment of the following Pennoni invoices:

- a. Pennoni #642371 \$ 933.75
- b. Pennoni #642372 \$ 333.75
- c. Pennoni #642373 \$10,071.50
- d. Pennoni #642374 \$ 770.00

Jack seconded the motion. The motion passed unanimously.

2. Fran moved to approve payment of the following Gawthrop invoices:

- a. Gawthrop #133458 \$ 380.00
- b. Gawthrop #132427 \$ 860.00 (Invoice has been paid)

Financial Reports

Jon Altshul provided the following report:

In June, the Municipal Authority recorded \$41,287 in revenues (two Chester Creek Tap-In fees and the DCED Act 537 grant in the amount of \$37,162) and \$21,024 in expenses (including \$9,250 for Reservoir Rd Pump Station engineering and \$8,292 for the quarterly administrative chargeback) for a positive variance of \$21,024. As of June 30th, the fund balance was \$1,539,374, of which \$1,499,162 is in the construction account. Note that I applied the grant to the construction account not the general operating account.

Goals

Ed will provide a newsletter article by 8/31/15.

Ed will attend the 3rd quarter West Goshen meeting.

New Business

Mike presented a proposal for professional services for Phase 3 – Final design and permitting. He provided a summary of tasks 1 through 10 and fees. They are ready to initiate Phase 3 which includes Task 11 Final Design; and Task 12 Permitting. He provided a tentative schedule and total cost of \$63,200 for these two tasks. Jack moved to approve services 11 and 12 at a cost of \$63,200. Fran seconded the motion. The motion passed unanimously.

Adjournment

There being no further business, Jack moved to adjourn the meeting. Ed seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:27 pm. The August meeting will be held on Monday, August 10 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer
Recording Secretary