

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
DECEMBER 1, 2015 – 7:00 pm
FINAL APPROVED MINUTES**

The Board met in Executive Session at 6:00 p.m. to discuss a Police Labor Issue

Present: Chairman Marty Shane, Vice-Chairman Senya D. Isayeff, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavio, Township Manager Rick Smith, Township CFO Jon Altshul, Township Director of Code Enforcement/Zoning Officer Mark Gordon, ABC Member Erich Meyer (Conservancy Board)

Call to order & Pledge of Allegiance:

Marty called the meeting to order at 7:02 pm and asked Senya to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad.

Recording of Meeting: Leo Sinclair, 217 North Lochwood Lane, and Candace Mulholland, a reporter for the *Daily Local News*, were present and recorded the meeting.

Chairman's Report:

- a. **Presentation by DA Thomas Hogan:** District Attorney Thomas Hogan presented a special commendation award to the WEGO Police Force and Detectives for their outstanding service in the October 2015 conviction of William "Chew" Lewis, the ring leader in the violent armed robbery of the Genuardi's in 2000. The DA thanked the detectives, led by Lt. Cahill, for their tireless efforts over the past 15 years in tracking down the criminal, who had fled to North Carolina under an assumed identity, and for their care and consideration in dealing with the victims of this crime.
- b. **Presentation on the draft Paoli Pike Trail Plan:** Marty thanked Natasha Manbeck, Jason Lang, and Mark Gordon for their efforts on the Paoli Pike Trail (PPT) stating that the official comment period would continue until December 15, 2015 and that the plan would be considered for adoption at the January 4, 2016, Board meeting. Natasha presented an update on the PPT with the following highlights:
 - Roughly 4,000 residents live within a 5 to 10 minute walk to the proposed trail.
 - The trail is broken down into 7 segments, with total costs around \$7.5 million.
 - Four competitive grants have been identified for the first five segments to be developed, covering 65% of the costs.
 - The current feasibility study contains a 10% contingency cost. No inflation numbers have been worked into the plan.
 - Natasha stated that only a few PECO utility poles would need to be moved. They worked their plan around most other utility poles.

Joe Buonanno, 1606 Herron Lane, asked if accepting grant money would require the plan to change. Mr. Buonanno was also concerned about surrounding neighborhood connectivity. Natasha said that only small changes would be feasible but that the technical details have already been worked out with the funding agencies.

Leo Sinclair, 217 North Lochwood Lane, asked if road work costs have been considered. Mr. Sinclair suggested that residents could raise money for the trail by such things as buying bricks, trees, benches along the path. Natasha stated that road work costs have already been worked into the overall plan costs.

Gary Scottoline, 637 Thorncroft Road, wants to make sure that there is neighborhood connectivity to the trail. Marty concurred and said this is all being considered. Senya further commented that this trail plan will connect many different parts of Chester County and that surrounding trail connectivity is all part of the big picture.

c. **Park Master Plan:** Tom Comitta presented an interim update on the Park Master Plan with the following highlights:

- The Park Master Plan would have 13 focus areas and a Playground Conceptual Plan.
- The playground would have a perimeter walkway or unifying element.
- A central, core meeting area within the playground would be covered and shaded. From this central area, parents would have line of sight to all other play areas.
- The different play areas would be distinct, age-focused play areas, with corresponding signage for identification.
- Cost estimates would be available at the February meeting.

Marty commented on the need for more bathroom facilities within the park.

Joe Buonanno thought the amphitheater should be covered and that a movie screen would be a good addition. He also expressed a desire to draw events to the park as a way of increasing revenue.

Leo Sinclair feels there should be more consideration for teen features such as a skate park, a climbing wall or rink.

Vince Lord, 902 Saratoga Drive, commented on the playground area being waterlogged after rain. He feels that area needs proper drainage corrections prior to any improvements.

d. **E-Waste Recycling Event:** Jon discussed the results of the November 21st E-waste Recycling Event. The Event was very well attended and enjoyed a 25% increase in e-waste collected over the July Event. Carmen stated that he would share some recommendations from the Fire Company about traffic control at future events with Jon and Rick.

e. **Real Estate Valuations:** Jon presented the East Goshen Real Estate Valuations for the year ending October 31, 2015. The valuations have increased approximately \$3.1

million over 2014. Senya asked how this compared with other Chester County municipalities. Jon agreed to follow up.

Old Business:

- a. **Consider AAA Credit Rating Poster:** The Board reviewed the current changes to the poster and made suggestions. Jon agreed to follow up with the designer.

- b. **Consider LERTA Proposal:** Senya asked Tom Comitta to explain what the Local Economic Revitalization Tax Assistance (LERTA) program is and its benefits. Tom explained that this program is a tax assistance program used to jumpstart economic development in areas requiring revitalization and rehabilitation. Tom further commented that this program was successfully implemented in the revitalization of West Chester. Senya commented that this program creates a tax freeze for a period of years to spur an influx of business and economic development at no cost to the taxpayers. Janet noted some grammatical errors in the proposed RFP.

Leo Sinclair added that he has seen this program work very well, but feels that the Township needs a liquor license in order to create real economic growth. Senya addressed Mr. Sinclair's comment by adding that this would require a referendum. Mr. Sinclair stated that he would spearhead efforts to collect the required signatures for such a referendum. Rick agreed to send him the legal requirements to get a question on the ballot.

Senya motioned to authorize the Township staff to solicit proposals from qualified consultants to prepare a study to determine if the Township would benefit from implementing a Local Economic Revitalization Tax Assistance program for properties in East Goshen Township. Carmen seconded. The Board voted unanimously in favor of the motion.

New Business:

- a. **Consider Adoption of 2016 Budget and 2016 WEGO Budget Version 6.1:** Senya moved to adopt the 2016 budget as follows:
 - General Fund expenses of \$11,723,659 of which \$10,344,824 shall be for core township functions and \$1,378,835 shall be for pass-through accounts, and general fund revenues of \$11,400,475. A further \$323,184 shall be appropriated from the fund balance to cover the shortfall.
 - State Liquid Fuel Fund expenses and revenues of \$490,429.
 - Sinking Fund expenses of \$1,831,000 and revenues of \$783,093.
 - Sewer Operating Fund expenses of \$3,378,607 and revenues of \$3,278,607.
 - Refuse Fund expenses of \$1,077,069 and revenues of \$993,720.
 - Sewer Sinking Fund expenses of \$170,750 and revenues of \$208,250.
 - Operating Reserve Fund expenses of \$0 and revenues of \$6,500.
 - Events Fund expenses of \$0 and revenues of \$15,012.

Senya further moved to approve the 2016 Township salaries as proposed.

Senya further moved to adopt the 2016 Westtown East Goshen Police Department Budget, Version 6.1, providing it is revised to reflect an additional \$140,160, for a total of \$7,302,170 in gross expenses and \$6,070,975 in net expenses, of which the Township's contribution shall be \$3,466,527 or 57.1%. The additional amount of \$140,160 is to fund the WEGO Police Chief's recommendation that the department achieve the operational efficiency of training five patrol unit officers on the day shift by scheduling a sixth officer, a part time officer, to work the daytime shift as a replacement in the event an officer does not report for duty due to leave, injury, illness, or training. Carmen seconded the motion. The Board voted unanimously in favor of the motion.

Marty confirmed that the Officer's day shift would remain a twelve (12) hour shift.

- b. **Consider Line Road Trail Addition:** Senya made motion to approve the construction of the Line Road Trail Extension and complete the multi-modal transportation connection to Willistown Township. Janet seconded the motion. The Board voted unanimously in favor of the motion.
- c. **Consider Storm Water Agreements:** Senya motioned to authorize the Chairman to execute the following storm water management operation and maintenance agreements upon submission for Renehan Building Group/Construction of three new homes on East Boot Road (1664 E. Boot Rd.; 1666 E. Boot Rd., 1668 E. Boot Rd.), and for 1631 East Strasburg Rd and 1640 Manley Rd. Carmen seconded. The Board voted unanimously in favor of the motion.
- d. **Consider Exonerating Taxes for Hershey Mill Open Space:** Senya motioned to exonerate the past due taxes for tax years 2011 – 2014 for the parcel of land once referred to as "Quaker Phase II". Carmen seconded. Chuck stated that the motion should be amended to replace the word "exonerate" with "abate". Senya withdrew his original motion and moved to abate the past due taxes for tax years 2011 – 2014 for the parcel of land once referred to as "Quaker Phase II". Carmen seconded. The Board unanimously voted in favor of the motion.

Approval of Minutes: The Board reviewed and corrected the minutes from the following meetings:

- October 13, 2015. Carmen motioned to approve. Senya seconded.
- November 17, 2015. Carmen motioned to approve. Senya seconded.

The Board unanimously voted to approve the corrected minutes.

Treasurer's Report:

See attached Treasurer's Report for November 24, 2015. The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Senya seconded the motion. The Board voted unanimously to approve the motion.

Correspondence, Reports of Interest: The Board acknowledged receipt of the following correspondence and reports of interest:

- A letter of thanks to Representative Dan Truitt's office regarding the repaving of Greenhill Road.
- A document listing the potential commercial real estate properties for institutional and individual investors within East Goshen Township.
- A notice of Willistown Township public hearing to adopt a revised Official Map.
- A notice that DePuy Synthes has submitted an application to PA DEP for degreasing operations.
- A letter from Chief Bernot thanking Charles Linder and Steve Hiro from the Public Works Department for their work in making improvements to the police building.

Adjournment:

There being no further business, Carmen motioned to adjourn the meeting at 10:00 pm. Senya seconded. The Board voted unanimously to adjourn.

Respectfully submitted,
Christina Rossetti Hartnett
Recording Secretary

Attachment: *Treasurer's Report for November 24, 2015*

November 24, 2015

**TREASURER'S REPORT
2015 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$2,377.65	Accounts Payable	\$150,426.29
Earned Income Tax	\$87,000.00	Electronic Pmts:	
Local Service Tax	\$3,600.00	Health Insurance	\$0.00
Transfer Tax	\$146,747.58	Credit Card	\$1,479.90
<i>General Fund Interest Earned</i>	\$0.00	Postage	\$1,000.00
Total Other Revenue	\$137,439.31	Debt Service	\$0.00
Total Receipts:	\$377,164.54	Payroll	\$91,452.03
		Total Expenditures:	\$244,358.22

STATE LIQUID FUELS FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	\$0.00	Expenditures:	\$0.00

SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	\$0.00	Total Expenditures:	\$1,485.00

TRANSPORTATION FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	\$0.00	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$194,931.70	Accounts Payable	\$12,049.91
<i>Interest Earned</i>	\$0.00	Debt Service	\$0.00
Total Sewer:	\$194,931.70	Credit Card	\$0.00
		Total Expenditures:	\$12,049.91

REFUSE FUND

Receipts	\$43,424.28		
<i>Interest Earned</i>	\$0.00		
Total Refuse:	\$43,424.28	Expenditures:	\$15,731.85

SEWER SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sewer Sinking Fund:	\$0.00	Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	\$0.00	Expenditures:	\$0.00

Events Fund

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Events Fund:	\$0.00	Expenditures:	\$0.00