

Park Commission
Agenda
Thursday, February 4th, 2016
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- D. Approval of Minutes from the December and January meetings
- E. Chairman's Report

- F. New Business
 - 1. Consider Park Permit – Council on Brain Injury “Tribute Trek” Walk
 - 2. Discussion of active & passive parks
 - 3. Consider Park Permit – Goshen Friends School

- G. Old Business – Updates
 - 1. Park Master Plan Update
 - 2. Discuss Paoli Pike Trail Feasibility Study – Neighborhood Connector Map
 - 3. Spring newsletter – article review
 - 4. Paoli Pike Trail Updates

- H. Recreation Director Report
 - 1. Upcoming events
 - 2. Updates from FOEG meeting
 - 3. Progress of updated online registration system
 - 4. January Park Maintenance Report

- I. Liaison reports
- J. Any Other Matter
- K. Public Opinion
- L. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
December 3, 2015

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, December 3, 2015 at the Township Building. The meeting was called to order by Chairman Joe Zulli at 7:00 pm.

Commission members present were:

- Ann Marie Fletcher-Moore
- Betsy Williams
- PJ Viloski
- Daria Chapman
- Ed Coyle

Others present were:

- Jason Lang, Director of Recreation

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Joe led the Pledge of Allegiance.

Joe asked for a moment of silence to remember our troops & veterans.

Joe asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

1. Joe noted that the minutes of the November 5, 2015 meeting were approved.

CHAIRMAN'S REPORT

1. Joe thanked Jason for all of his efforts over the past 2 years. He raised the level of the programs and everyone is very pleased.
2. Joe acknowledged that this is PJ's last meeting. He thanked him for all he did for the Commission and the community, especially with recruiting volunteers for the Volunteer Brigade.
3. Joe commented that he has completed 1 year as Chairman of the Commission. He asked for comments and suggestions from the Commission members. Results were:
 - a. A member of the Public Works Department should be invited to a meeting in the Spring and Fall to discuss projects in the parks.
 - b. Proposals should take 3 meetings – 1 for the Commission members to review the proposal and determine if they need to see it; 2 – for the presentation; and 3 for the Commission to make a decision.

NEW BUSINESS

1. Highway Cleanup – Jason explained that Kathryn Yahraes contacted him about highway cleanup along Rt. 352 from Paoli Pike to Manley Road. The Historical Commission used to do this but can't any longer. It requires cleanup 2 times a year, can be in the spring with Keep East Goshen Beautiful Day and in the fall maybe with the Neighbor to Neighbor Day. Joe feels Jason should discuss this with Rick Smith.
2. Applebrook Trails – Resident Gary Kerschner, 909 Saratoga Drive, gave out copies of his "Walking, Bike & Multi-use Trails" report. He has walked the trails in East Goshen Parks for many years. He also visited 4 other trails – Ridley Creek State Park, R.G. Struble Hike-Bike Trail, Stroud Preserve and the Chester Valley Trail at Exton. The number of cyclists on the trail has increased and he feels they are creating situations for walkers on East Goshen's paved trails. He had measurements of all of the trails and photos of the signs used along the other 4 trails. He feels things would improve if the East Goshen trails were all 12 feet wide and signage was installed. Joe mentioned that he is an avid cyclist and thanked Gary for the information.

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OLD BUSINESS

1. 2016 Goals – Jason reviewed the content for the report for the January ABC meeting. He will start with 2015 accomplishments and then go into the 2016 goals.
2. Park Master Plan - Jason reported that the 1st rough draft was presented to the Board of Supervisors who asked what is planned for teenagers. Joe commented that teens are usually focused on events at their schools. PJ suggested polling people at the events, i.e. tree lighting next Friday.
3. Tennis Courts – Jason proposed to keep the lock off the tennis courts for all of 2016. The BOS tabled it. Betsy mentioned that the front courts have some cracks that need to be filled.

RECREATION DIRECTOR REPORT

1. Holiday Tree Lighting – “Stuff Jason’s Office” food drive has started. The person donating the most will light the tree. The House Decorating Contest will be held again this year. Carmen will be Santa again this year. The Tree Lighting event is on Friday, December 11, 2015 at 6:00 pm.

ANY OTHER MATTER

1. PJ appreciated the opportunity and enjoyed the years he served on the Commission.

ADJOURNMENT

There being no further business, Joe moved to adjourn the meeting. PJ seconded the motion. The meeting was adjourned at 9:00 pm.

Respectfully submitted,

Ruth Kiefer
Recording Secretary

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
January 7, 2016

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, January 7, 2016 at the Township Building. The meeting was called to order by Chairman Joe Zulli at 7:00 pm.

Commission members present were:

Ann Marie Fletcher-Moore
Betsy Williams
Daria Chapman
Ed Coyle
Christine Taraborelli
Peter Knupp
Debbie Snyder

Others present were:

Jason Lang, Director of Recreation

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Joe led the Pledge of Allegiance.

Joe asked for a moment of silence to remember our troops & veterans.

Joe asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

1. Approval of the minutes for December 3, 2015 meeting was tabled until the next meeting.

CHAIRMAN'S REPORT

1. Joe introduced the two new members just appointed to the Commission – Peter Knupp and Debbie Snyder. Also the number of members on the Commission has been increased to nine.

2. Joe asked the members to let Jason know if you aren't coming to a meeting.

3. Joe commented on the need for volunteers. During the school year there are volunteers available but during the summer we need to broaden our focus. Jason suggested contacting the Civic Associations & HOAs.

4. Joe reviewed the Net Costs of Programs Report and noted that the Pumpkin Festival and Ampitheater Concerts have no revenues to offset the expenses.

5. Joe emailed the link to everyone for the Orientation Manual.

6. Joe suggested that everyone read the Open Space and Rec Plan which has been approved. Also read the Paoli Pike Trail study and the Park Master Plan.

NEW BUSINESS

1. Reorganization - Joe opened the meeting to nominations for Chairman, Vice Chairman and Secretary for 2016. Ann Marie nominated Joe for Chairman for 2016. Chris seconded the motion. Motion passed unanimously. Ann Marie nominated Betsy for Vice Chairman for 2016. Ed seconded the motion. Motion passed unanimously. Joe nominated Ann Marie for Secretary for 2016. Daria seconded the nomination. Motion passed unanimously.

2. Spring Newsletter - Ann Marie volunteered to write an article. It is due 1/29/16.

3. Public Works Report – Mark Miller will provide a monthly report of Public Works activity in the park. Joe will ask him to include the next month's projects. The Commission discussed several potential projects. Joe suggested a site walk in the spring.

OLD BUSINESS

1. Highway Cleanup – Jason explained that the PA Adopt a Highway program has a liability form which can be used for kids under 18 if their parents sign it. After some discussion the Commission decided that they don't want to take on this additional volunteer project. They also feel because it is N. Chester Road (Rt. 352) and dangerous, no minors should be used. Include it for all ABCs members on Keep East Goshen Beautiful Day.

1 2. 2016 Goals – Joe explained for the new members that this Saturday January 9, 2016 the Board of
2 Supervisors holds an annual meeting for all ABCs so they can present their accomplishments for 2015 and
3 projects/goals for 2016. It starts at 8:00 am and he encouraged all members to attend. The Commission discussed
4 the goals assigned by the BOS for 2016. They also want to include:

- 5 a. Finalize the Park Master Plan & include the high priority items from it.
- 6 b. Amphitheater – ADA accessible
- 7 c. Applebrook Park – restrooms
- 8 d. Cost management of programs & events
- 9 e. Establish a relationship with the Friends of East Goshen

10 Jason will present the 2015 accomplishments and Joe will present the 2016 goals.

11 3. Park Master Plan – Joe mentioned that the next meeting will be on Thursday January 21, 2016. The
12 Commission members decided to meet at 3:00pm at the Township Building. This final draft will be presented to
13 the BOS on the 1st or 3rd Tuesday in February. Jason commented that there are only 8 more days for public input.
14 He met with Erin and provided some photos and additional narrative. The Commission members should receive an
15 updated copy by 1/13/16. Other items discussed:

16 a. Signage & Benches – Jason will do an inventory of the different styles of benches currently
17 used in the park. He provided two samples for signs. The color was discussed. He will contact a sign company
18 and find out what colors they use the most.

19 b. The cost of the equipment for the playground was discussed. Jason has invited several
20 companies to come with suggestions. He will let the Commission members know in case they want to attend these
21 meetings.

22 4. Paoli Pike Trail – Jason reported that the MTF Grant, covering segments D & E, was submitted. The
23 TAP Grant (Reservoir Rd to Boot Rd) will be submitted tomorrow. They have 18 letters of support.

24 25 **RECREATION DIRECTOR REPORT**

26 1. Holiday Tree Lighting – Jason reported that it was well attended and Carmen did a great job as Santa.

- 27 2. 2016 Events Calendar - Egg Hunt – Saturday, March 26
- 28 Community Day – Saturday, August 27
- 29 Pumpkin Festival – Saturday, October 15
- 30 Tree Lighting – Friday, December 9

31 Betsy asked for a list of other large events and their dates.

32 33 **PUBLIC WORKS DIRECTOR REPORT**

34 Mark Miller's written report for December 2015 – We had our tree contractor remove dead wood from trees that
35 are along the walking paths to prevent the chance of injuries to the trail users. We also did the trees that line
36 parking lots. The tree contractor removed several Sycamore trees that line the old driveway. The trees were unsafe
37 and in risk of coming down.

38 On December 19th a large tree limb came down which blocked the trail. The Public Works men on call removed
39 the tree from the trail. The following Monday the tree was cut and removed. The tree took out a section of fence
40 which has been replaced.

41 We started the construction of the trail along Line Road; however, the recent rain events have hindered us from
42 completing the work. We should begin the work on the tennis courts in January, as long as the weather cooperates.

43 44 45 **ADJOURNMENT**

46 There being no further business, the meeting was adjourned at 9:00 pm.

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48 Respectfully submitted,

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51 Ruth Kiefer
52 Recording Secretary