

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
JANUARY 19, 2016 – 7:00 pm
FINAL MINUTES**

The Board met in Executive Session at 6:00 p.m. to discuss a Personnel Matter

Present: Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavio, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board), Police Chief Brenda Bernot.

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:30 pm and asked Chief Bernot to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad.

Recording of Meeting: A reporter with the *Philadelphia Inquirer* was present and recorded the meeting.

Chairman's Report:

- a. Senya announced that the Board met in Executive Session on January 12, 2016 to discuss a personnel matter.
- b. Senya commented that the Auditor position for an un-expired two year term is vacant. Rick further explained that the Board has 30 days to review applications and come to a decision on naming a new Auditor.

WEGO Police Report: Police Chief Bernot encouraged all residents to visit the WEGO website to remain informed on current happenings. She also discussed the following:

- Two Police officers who were recognized and honored for saving the lives of two residents from drug overdoses.
- The Police Department was the recipient of Breathalyzer equipment.
- Between 2010 and 2014, the average number of DUI arrests totaled 45. In 2015, there were 75 DUI arrests.
- Currently there are 6 traffic complaints.

Old Business:

Update from the Friends of Hershey's Mill Dam: Neil DeReimer, Chairman of Friends of Hershey's Mill Dam, stated that due to a personal loss, he was not able to concentrate on fundraising since last spring. He reported that Friends has formed a 5013(c)(3) and is looking for someone to spearhead its social media initiatives. He added that Friends has raised approximately \$1,500 and asked the Board for more time to raise funds. He also expressed his

displeasure with one of the proposed solutions of reducing the overall size of the dam, which he claimed would damage his property.

The Board expressed their condolences for Mr. DeReimer's loss. Senya further explained that the Board is not in control of the timeline in this matter, and the timeline for a decision on the future of the Hershey's Mill Dam is required by the State. Rick commented that the Township is required, by the State, to be under construction by June of 2016—whatever path is chosen. Marty commented that all information from the engineering report should be finalized by February or March 2016.

Financial Report: Jon reported that the general fund ended 2015 with a surplus of \$345,167 and that tax, sewer and refuse receivables, as of December 31st, were at their lowest levels since 2011.

Old Business:

Consider Paoli Pike Trail Grant Summary & Schedule: The Board reviewed the Paoli Pike Trail grant summary and schedule information provided by Natasha Manbeck in her two page report.

Gary Moore, 930 North Chester Road, asked if Paoli Pike was a State road. The Board confirmed that it is.

Consider Replacement of HVAC unit at Plank House: The Board reviewed Mark Miller's recommendation to replace the Plank House HVAC system--the estimate contained the additional information requested at the January 4th meeting. Carmen requested that this work go out for bid and stipulated that his company would not bid on it. Chuck motioned for Township staff to put the HVAC system out to bid. Janet seconded. The motion passed unanimously.

New Business:

- a. **Consider 2015 Community Day Review and 2016 Scheduling Recommendation:** Jason Lang presented a review of the 2015 Community Day and recommendations for the 2016 Community Day. From the surveys that were collected this year, it was suggested that Community Day should continue to be held in late August, tying it into the start of the upcoming school year. Jason commented that school calendars would be consulted so as not to coincide with Labor Day. It was recommended that Community Day be held on August 27, 2016.

John Friedo, 1546 King George Court, asked if rain dates are scheduled for this event. Jason confirmed that they are.

Senya pointed out that no taxpayer dollars are used to pay for Community Day.

- b. **Consider Moore Subdivision at 930 North Chester Road:** Mr. Moore presented his plan for subdivision at 930 North Chester Road. The Board reviewed the plan. Carmen had concern for leaving a 38" Poplar Tree on the premises after construction, stating his belief that after construction, the root system of the tree could be significantly

compromised and could pose a dangerous hazard to the newly constructed house. David Gibbons, from D.L. Howell representing the Moores, agreed with Carmen and said they would reconsider their plan in this instance. Marty motioned to approve the Preliminary/Final Subdivision Plan and grant the waivers requested for 930 N. Chester Road as depicted on the plans dated 10/23/2015 and last revised 12/28/2015 for the creation of one new residential building lot with the following conditions:

- a. The Applicant shall address all remaining comments outlined in the Township Engineer's review letter dated 1/5/2016 prior to the issuance of any Building permits for lot 2.
- b. The applicant shall pay an Impact fee of \$396.25 per trip for the project and the \$7,148 sanitary sewer tap in fee prior to the issuance of a building permit.
- c. The applicant will follow all applicable Federal, State and Local laws and secure all proper permits prior to construction of the improvements depicted on the plans.

Carmen seconded. The Board voted unanimously in favor of the motion.

- c. **Consider Gionfriddo Subdivision at 942 Cornwallis Drive:** Mr. Matthew Bush, engineer for the Gionfriddo's, reviewed the subdivision plans at 942 Cornwallis Drive. Marty motioned to approve the Preliminary/Final Subdivision Plan with 5 waivers, with the following conditions:

- a. The Applicant shall address all remaining comments outlined in the Township Engineer's review letter dated 12/28/2015 to the satisfaction of the staff prior to the issuance of a building permit for the new home.
- b. The applicant shall pay an Impact fee of \$396.25 per trip for the project and the \$7,148 sanitary sewer tap in fee prior to the issuance of a building permit.
- c. The applicant will follow all applicable Federal, State and Local laws and secure all proper permits prior to construction of the improvements depicted on the plans.

Carmen seconded. The Board voted unanimously in favor of the motion.

Marty suggested that Township staff review whether it was viable for a second means of entrance and egress to be added to Cornwallis Drive, as having only one entrance point could pose public safety problems in the event of an emergency. *John Gionfriddo, 1546 King George Court*, stated that he is opposed to a second entrance/egress as it would increase cut through traffic. Mr. Gionfriddo was informed that this would be a controlled access road.

- d. **Consider Request from Summit House Regarding Roofing Permits:** This item was tabled to another date to be determined.
- e. **Consider LERTA Proposal:** The Board discussed the Feasibility for LERTA Study as proposed by TCA. Senya stated that Task 4 of the Study – Outreach to Stakeholders,

Chester County, and WCASD—should be done as the first step, as without the buy-in from the school district and the County there is no point in proceeding. Marty motioned to accept the January 12, 2016 proposal from Thomas Comitta Associates in the amount of \$9,500, with the condition that the total cost shall not exceed \$9,500 without the prior approval of the Board, and that Task 4 be moved to Task 1 of the Study. Senya seconded. The Board voted unanimously in favor of the motion.

f. **Consider Appointment of Jim Benoit as the Member at Large for the Police**

Commission: Chuck motioned for the appointment of Jim Benoit at the Member at Large for the Police Commission. Janet seconded. The voted unanimously in favor of the motion.

- g. **Consider AV System:** The Board and staff reviewed the installation of a new AV system in the Board Room, taking into consideration the size, placement, cost and manufacturer of the TVs. Senya motioned to install three (3) 70” Vizio TVs, at a cost of \$1,250 per TV in the Board Room. Two of the TVs are to be mounted on the front corners of the Board Room, with the third TV to be mounted on the long, right side wall of the Board Room. Marty seconded. The Board voted unanimously in favor of the motion.

Any Other Matter:

Senya motioned that the Township should consider a contribute of \$100 to the Chester County 2020 Master Planner Program, as was done in 2015. Carmen seconded. The Board voted unanimously in favor of the motion.

Treasurer’s Report:

See attached Treasurer’s Report for January 14, 2016. The Board reviewed the Treasurer’s Report and the current invoices. Carmen moved to graciously accept the Treasurer’s Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Chuck seconded. The Board voted unanimously to approve the motion.

Correspondence, Reports of Interest: The Board acknowledged receipt of the 2012 SARSA Title III Report from Mars Drinks.

Adjournment:

There being no further business, Marty motioned to adjourn the meeting at 9:12 pm. Janet seconded. The Board voted unanimously to adjourn.

Respectfully submitted,
Christina Rossetti Hartnett
Recording Secretary

Attachment: *Treasurer’s Report for January 14, 2016*

January 14, 2016

TREASURER'S REPORT

2015 & 2016 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax (2015)	\$2,040.17		
Real Estate Tax (2016)	\$40.00	Accounts Payable (2016)	\$697,643.49
Earned Income Tax (2016)	\$43,515.94	<u>Electronic Pmts:</u>	
Local Service Tax (2016)	\$396.60	Health Insurance	\$0.00
Transfer Tax (2016)	\$39,500.57	Credit Card	\$0.00
General Fund Interest Earned (2015)	\$423.08	Postage	\$1,000.00
Total Other Revenue (2015)	\$383,532.15	Debt Service	\$0.00
Total Other Revenue (2016)	\$23,473.26	Payroll	\$99,945.32
Total Receipts:	\$492,921.77	Total Expenditures:	\$798,588.81

STATE LIQUID FUELS FUND

Receipts	\$0.00		
Interest Earned (2015)	\$39.00		
Total State Liquid Fuels:	\$39.00	Expenditures:	\$0.00

SINKING FUND

Interest Earned (2015)	\$428.30	Expenditures:	\$594.00
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TRANSPORTATION FUND

Interest Earned (2015)	\$205.22	Expenditures:	\$0.00
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SEWER OPERATING FUND

Receipts (2015)	\$10,469.89	Accounts Payable (2015)	\$73,307.36
Receipts (2016)	\$138,265.92	Accounts Payable (2016)	\$71,718.93
Interest Earned (2015)	\$51.90	Debt Service	\$0.00
Interest Earned (2016)	\$1.95	Credit Card	\$0.00
Total Sewer:	\$148,789.66	Total Expenditures:	\$145,026.29

REFUSE FUND

Receipts (2015)	\$2,793.23		
Receipts (2016)	\$45,961.30		
Interest Earned (2015)	\$81.00	Expenditures (2015)	\$16,750.00
Interest Earned (2016)	\$1.95	Expenditures (2016)	\$62,715.62
Total Refuse:	\$48,837.48	Total Expenditures:	\$79,465.62

SEWER SINKING FUND

Receipts (2015)	\$164,060.00		
Interest Earned (2015)	\$248.04		
Total Sewer Sinking:	\$164,308.04	Expenditures (2015)	\$164,060.00

OPERATING RESERVE FUND

Interest Earned (2015)	\$267.30	Expenditures	\$0.00
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Events Fund

Interest Earned (2015)	\$0.85	Expenditures	\$0.00
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