

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
FEBRUARY 2, 2016 – 7:00 pm  
FINAL MINUTES**

**The Board met in Executive Session at 6:45 p.m. to discuss a Personnel Matter**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavio, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board).

**Call to order & Pledge of Allegiance:**

Senya called the meeting to order at 7:00 pm and asked Candace Mulholland to lead the assembly in the Pledge of Allegiance.

**Moment of Silence:**

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad, and to honor those who have given the ultimate of their lives in defense of our nation.

**Recording of Meeting:** Candace Mulholland, reporter with *The Daily Local News*, was present and recording the meeting.

**Chairman's Report:**

- a. Senya announced that the Board met in Executive Session on January 19, 2016 to discuss a personnel matter.
- b. Senya announced that Christian Middleton has resigned as Tax Collector effective February 1, 2016.
- c. Senya announced that on February 23, 2016, a Public Meeting will be held where representatives from Sunoco will give an update on the status of the Mariner 2 project.

**Malvern Fire Company Report:** Rick commented that there were 10 fire incidents for December, 2015 in East Goshen Township, and 531 EMS incidents for all of 2015 for East Goshen Township. Rick estimated that this figure represents about 20 % of the total Malvern Fire Company EMS incidents.

**New Business:**

- a. **Consider Escrow Release for Goshen Meadows:** Carmen motioned to release \$697,503.00 from the Goshen Meadow's escrow account for the following portions: Site prep, erosion controls, earthwork, storm sewers, stormwater basins, and sanitary sewers, water line, parking lot construction and miscellaneous. The total remaining in escrow will be \$423,239.78 including \$193,597.63 in the contingency line. Marty seconded. The Board voted unanimously in favor of the motion.

- b. **Consider Alternative Service of Writs of Scire Facis:** Jon recommended that the Solicitor be authorized to petition the Court of Common Pleas to use alternative methods of servicing for delinquent sewer/refuse ratepayers against whom we are trying to serve writs of scire facis. Chuck suggested that the Township check the status of these residents' mortgages to determine if the mortgages are in foreclosure or underwater before the Solicitor pursues alternative service methods.

Chuck motioned to adopt Resolution 2016-44 authorizing the Township Solicitor to petition the Chester County Court of Common Pleas to pursue alternative means of service of writs of scire facis on delinquent sewer and refuse accounts. Marty seconded.

Chuck amended his motion to strike the third paragraph beginning with "Whereas" and adding the following last sentence: "Prior to initiating an action for alternative service, the Township will engage in due diligence to ascertain the status of the mortgage and the property." Marty seconded. The Board voted unanimously in favor of the motion.

- c. **Consider Amendment to Floodplain Ordinance:** Rick explained that FEMA is preparing changes to its floodplain maps, but that East Goshen will not be affected. Nevertheless, FEMA is requiring all municipalities to update their floodplain ordinances. Carmen motioned to have the Solicitor draft an amendment to the floodplain ordinance in order to begin the review and approval process with FEMA, Chester County and the PA DCED. Janet seconded. The Board voted unanimously in favor of the motion.
- d. **Consider HVAC Control Proposal:** Carmen asked to know the cost of the StruxureWare Software Package and the upgrades involved. Senya asked if there were alternatives. Carmen asked for more time to review this item. This item was tabled to another date to be determined.
- e. **Consider Mark's request to Purchase New Snow Plow:** Carmen motioned to purchase a new 48" one-way snow plow from Intercon for \$11,675. Marty seconded. The Board voted unanimously in favor of the motion.

**Any Other Matter:**

- a. Senya announced the following appointments:
- Andy Tyler to the Conservancy Board.
  - Tom Clapper was named as Auditor.
  - Jon Altshul was named as State Certified Tax Collector.
- b. Senya commended the Public Works Department for the great job they did during the recent winter blizzard. Marty motioned that they should be commended in some fashion. It was suggested that each member of the Public Works Department receive a \$50 gift card to The Outback Steakhouse. Chuck seconded. The Board voted unanimously in favor of the motion.

**Approval of Minutes:** The Board reviewed and corrected the minutes from the following meetings:

- January 4, 2016 Minutes ~ Marty motioned to approve. Carmen seconded. The Board voted unanimously in favor of the motion.
- January 9, 2016 Minutes ~ Marty motioned to approve. Carmen seconded. The Board voted unanimously in favor of the motion.
- January 19, 2016 Minutes ~ Marty motioned to approve. Carmen seconded. The Board voted unanimously in favor of the motion.

**Treasurer's Report:**

*See attached Treasurer's Report for January 28, 2016.* The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded. The Board voted unanimously to approve the motion.

**Correspondence, Reports of Interest:** The Board acknowledged receipt of a Thank You note and 2016 calendar from young Julius Alzona, and the entire Alzona Family, reflecting photos of their visit to the Hall of Heroes and County Courthouse, for the ceremony in honor and remembrance of Julius Alzona's father, Louis Fastucca, on the 5<sup>th</sup> anniversary of Sgt. Fastucca's death during active duty in Afghanistan.

**Adjournment:**

There being no further business, Marty motioned to adjourn the meeting at 8:04 pm. Janet seconded. The Board voted unanimously to adjourn.

Respectfully submitted,  
*Christina Rossetti Hartnett*  
*Recording Secretary*

Attachment: *Treasurer's Report for January 28, 2016*

January 28, 2016

**TREASURER'S REPORT  
2016 RECEIPTS AND BILLS**

**GENERAL FUND**

			Accounts Payable	\$164,125.04
Real Estate Tax	\$100.00		Electronic Pmts:	
Earned Income Tax	\$79,900.00		Health Insurance	\$0.00
Local Service Tax	\$4,300.00		Credit Card	\$3,590.53
Transfer Tax	\$0.00		Postage	\$0.00
<i>General Fund Interest Earned</i>	\$3.90		Debt Service	\$13,162.13
Total Other Revenue	\$18,376.39		Payroll	\$117,710.04
Total Receipts:	<b>\$102,680.29</b>		Total Expenditures:	<b>\$298,587.74</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00			
<i>Interest Earned</i>	\$0.00			
Total State Liquid Fuels:	<b>\$0.00</b>		Expenditures:	<b>\$0.00</b>

**SINKING FUND**

Receipts	\$0.00			
<i>Interest Earned</i>	\$0.00			
Total Sinking Fund:	<b>\$0.00</b>		Total Expenditures:	<b>\$7,323.47</b>

**TRANSPORTATION FUND**

Receipts	\$0.00			
<i>Interest Earned</i>	\$0.00			
Total Sinking Fund:	<b>\$0.00</b>		Expenditures:	<b>\$0.00</b>

**SEWER OPERATING FUND**

Receipts	\$83,071.70		Accounts Payable	\$311,229.43
<i>Interest Earned</i>	\$0.00		Debt Service	\$31,892.43
Total Sewer:	<b>\$83,071.70</b>		Credit Card	\$0.00
			Total Expenditures:	<b>\$343,121.86</b>

**REFUSE FUND**

Receipts	\$30,636.60			
<i>Interest Earned</i>	\$0.00			
Total Refuse:	<b>\$30,636.60</b>		Expenditures:	<b>\$16,237.12</b>

**SEWER SINKING FUND**

Receipts	\$0.00			
<i>Interest Earned</i>	\$0.00			
Total Sewer Sinking Fund:	<b>\$0.00</b>		Expenditures:	<b>\$0.00</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00			
<i>Interest Earned</i>	\$0.00			
Total Operating Reserve Fund:	<b>\$0.00</b>		Expenditures:	<b>\$0.00</b>

**Events Fund**

Receipts	\$0.00			
<i>Interest Earned</i>	\$0.00			
Total Events Fund:	<b>\$0.00</b>		Expenditures:	<b>\$0.00</b>