

Memo

To: Board of Supervisors
From: Jon Altshul
Re: July 2016 Financial Report & Year-End Projections
Date: August 10, 2016

Net of pass-through accounts, as of July 31st the general fund had revenues of \$6,236,077 and expenses of \$5,753,244 for a year-to-date surplus of \$482,833. Compared to the YTD budget, revenues were \$22,197 over budget and expenses were \$138,879 under budget for a positive budget variance of \$161,077, an improvement of about \$125,000 since last month. As of July 31st, the general fund balance was \$5,179,623.

On the expense side, Parks and Recreation was \$96,279 over-budget due to the timing of invoices paid to Gannett Fleming for the Milltown Dam study and tree work in the park. All other departments were under-budget.

On the revenue side, Earned Income Tax is now \$157,342 under budget, which is about \$15,000 worse than last month. A clearer picture about EIT will emerge later this month, as we receive the last of the Q2 remittances. Real Estate Property Tax is \$41,383 over budget due to a large interim payment. Real Estate Transfer Tax is \$24,777 under budget reflecting sales through June. Local Services Tax continues to be strong with a positive budget variance of \$41,383.

Other funds

- The **State Liquid Fuels Fund** had \$503,733 in revenues and \$0 expenses. The fund balance is \$503,932.
- The **Sinking Fund** had \$35,687 in revenues and \$627,559 in expenses. The fund balance is \$5,675,589.
- The **Transportation Fund** had \$11,137 in revenues and \$0 in expenses. The fund balance is \$1,072,349.
- The **Sewer Operating Fund** had \$1,939,852 in revenues and \$1,780,992 in expenses. The fund balance is \$787,898.
- The **Refuse Fund** had \$616,203 in revenues and \$574,451 in expenses. The fund balance is \$697,436.
- The **Sewer Sinking Fund** had \$1,791 in revenues and \$33,052 in expenses. The fund balance is \$2,072,064.
- The **Operating Reserve Fund** had \$1,835 in revenues and no expenses. The fund balance is \$2,484,370.
- The **Events Fund** had \$7 in revenues and no expenses. The fund balance is \$45,022.

Year-end Projections

As of July 31st, the year-end projections are unchanged from a month ago. Two key variables could result in changes to the forecast next month, including final invoices for resurfacing and more information on Earned Income Tax receipts from Q2. Therefore, I continue to project that the general fund will end the year with a deficit of \$223,653, or a positive variance of about \$100,000 compared to the adopted budget, which allocated \$323,184 from the unreserved fund balance.

Year-end projections for other funds, including sinking, sewer operating and refuse, are unchanged as well.

EAST GOSHEN TOWNSHIP
JULY 2016 GENERAL FUND SUMMARY
 July 31, 2016

Account Title	Annual Budget	Y-T-D Budget	Y-T-D Actual	Budget-Actual Variance	Year-End Projection	Budget-YE Proj Variance
GENERAL FUND						
EMERGENCY SERVICES EXPENSES	4,345,656	3,054,423	2,869,973	(184,450)	4,159,413	(186,243)
PUBLIC WORKS EXPENSES	2,634,879	1,268,389	1,309,808	41,419	2,741,745	106,866
ADMINISTRATION EXPENSES	1,646,376	879,526	865,551	(13,975)	1,656,555	10,179
ZONING/PERMITS/CODES EXPENSES	538,192	309,102	239,537	(69,565)	490,669	(47,523)
PARK AND RECREATION EXPENSES	531,450	291,608	379,296	87,688	692,724	161,274
TOTAL CORE FUNCTION EXPENSES	9,696,553	5,803,048	5,664,165	(138,883)	9,741,107	44,554
EMERGENCY SERVICES REVENUES	67,595	47,177	46,545	(632)	61,279	(6,316)
PUBLIC WORKS REVENUES	974,509	228,699	295,831	67,132	1,111,285	136,776
ADMINISTRATION REVENUES	325,020	148,943	166,046	17,103	337,494	12,474
ZONING/PERMITS/CODES REVENUES	242,150	151,684	212,423	60,739	332,522	90,372
PARK AND RECREATION REVENUES	152,878	86,135	77,544	(8,591)	140,911	(11,967)
TOTAL CORE FUNCTION REVENUES	1,762,152	662,638	798,389	135,751		221,339
NET EMERGENCY SERVICES EXPENSES	4,278,061	3,007,246	2,823,429	(183,817)	4,098,134	(179,927)
NET PUBLIC WORKS EXPENSES	1,660,370	1,039,690	1,013,977	(25,713)	1,630,460	(29,910)
NET ADMINISTRATION EXPENSES	1,321,356	730,583	699,505	(31,078)	1,319,061	(2,295)
NET ZONING/PERMITS/CODES EXPENSES	296,042	157,418	27,114	(130,304)	158,147	(137,895)
NET PARK AND RECREATION EXPENSES	378,572	205,473	301,752	96,279	551,813	173,241
CORE FUNCTION NET SUBTOTAL	7,934,401	5,140,410	4,865,777	(274,633)	7,757,616	(176,785)
DEBT - PRINCIPAL	498,001	0	0	0	498,001	0
DEBT - INTEREST	150,270	89,075	89,077	2	150,270	0
TOTAL DEBT	648,271	89,075	89,077	2	648,271	0
TOTAL CORE FUNCTION NET	8,582,672	5,229,485	4,954,854	(274,631)	8,405,887	(176,785)
NON-CORE FUNCTION REVENUE						
EARNED INCOME TAX	4,921,500	2,863,032	2,705,690	(157,342)	4,821,500	(100,000)
REAL ESTATE PROPERTY TAX	1,997,165	1,962,012	2,003,395	41,383	2,023,658	26,493
REAL ESTATE TRANSFER TAX	525,000	306,250	281,473	(24,777)	500,000	(25,000)
CABLE TV FRANCHISE TAX	467,747	233,873	234,457	584	469,000	1,253
LOCAL SERVICES TAX	320,000	173,262	197,731	24,469	340,000	20,000
OTHER INCOME	28,076	12,813	14,942	2,129	28,076	0
TOTAL NON CORE FUNCTION REVENUE	8,259,488	5,551,242	5,437,689	(113,553)	8,182,234	(77,254)
NET RESULT	(323,184)	321,757	482,834	161,077	(223,653)	99,531

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
 ALL FUNDS JULY 2016
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	SINKING FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER SINK FUND	OPERATING RESERVE	EVENTS FUND	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY
01/01/16 BEGINNING BALANCE	\$4,803,331	\$200	6,267,461	1,061,213	629,037	655,683	\$2,103,325	\$2,482,535	\$45,015	\$18,045,508	\$1,461,276
RECEIPTS											
310 TAXES	\$5,463,935	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,463,935	\$0
320 LICENSES & PERMITS	\$63,663	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,663	\$0
330 FINES & FORFEITS	\$19,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,642	\$0
340 INTERESTS & RENTS	\$75,936	\$286	\$35,687	\$1,400	\$419	\$560	\$1,791	\$1,835	\$7	\$117,922	\$928
350 INTERGOVERNMENTAL	\$0	\$503,447	\$0	\$0	\$1,939,433	\$0	\$0	\$0	\$0	\$2,442,880	\$0
360 CHARGES FOR SERVICES	\$341,896	\$0	\$0	\$0	\$0	\$615,643	\$0	\$0	\$0	\$957,539	\$48,428
380 MISCELLANEOUS REVENUES	\$734,994	\$0	\$0	\$9,736	\$0	\$0	\$0	\$0	\$0	\$744,731	\$564
390 OTHER FINANCING SOURCES	\$208,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$208,740	\$25,000
	\$6,908,806	\$503,733	\$35,687	\$11,137	\$1,939,852	\$616,203	\$1,791	\$1,835	\$7	\$10,019,051	\$74,920
EXPENDITURES											
400 GENERAL GOVERNMENT	\$729,174	\$0	\$20,044	\$0	\$0	\$0	\$0	\$0	\$0	\$749,218	\$0
410 PUBLIC SAFETY	\$3,752,479	\$0	\$0	\$0	\$0	\$0	\$33,052	\$0	\$0	\$3,785,531	\$0
420 HEALTH & WELFARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
426 SANITATION & REFUSE	\$63,736	\$0	\$0	\$0	\$1,213,801	\$574,451	\$0	\$0	\$0	\$1,851,988	\$114,203
430 HIGHWAYS,ROADS & STREETS	\$1,128,973	\$0	\$62,115	\$0	\$0	\$0	\$0	\$0	\$0	\$1,191,089	\$0
450 CULTURE-RECREATION	\$340,681	\$0	\$477,107	\$0	\$0	\$0	\$0	\$0	\$0	\$817,787	\$0
460 CONSERVATION & DEVELOPMENT	\$1,484	\$0	\$68,293	\$0	\$0	\$0	\$0	\$0	\$0	\$69,777	\$0
470 DEBT SERVICE	\$109,948	\$0	\$0	\$0	\$542,191	\$0	\$0	\$0	\$0	\$652,139	\$0
480 MISCELLANEOUS EXPENDITURES	\$402,932	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$402,932	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0
	\$6,529,407	\$0	\$627,559	\$0	\$1,780,992	\$574,451	\$33,052	\$0	\$0	\$9,545,460	\$114,203
2016 SURPLUS/(DEFICIT)*	\$379,400	\$503,733	(\$591,872)	\$11,137	\$158,860	\$41,752	(\$31,261)	\$1,835	\$7	\$473,591	(\$39,283)
CLEARING ACCOUNT ADJUSTMENTS	(\$3,108)										
7/31/2016 ENDING BALANCE	\$5,179,623	\$503,932	\$5,675,589	\$1,072,349	\$787,898	\$697,436	\$2,072,064	\$2,484,370	\$45,022	\$18,518,282	\$1,421,993

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
ALL FUNDS YEAR END PROJECTION JULY 2016
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	SINKING FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER SINK FUND	OPERATING RESERVE	EVENTS FUND	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY
01/01/16 BEGINNING BALANCE	\$4,803,331	\$200	6,267,461	1,061,213	629,037	655,683	\$2,103,325	\$2,482,535	\$45,015	\$18,045,508	\$1,461,276
RECEIPTS											
310 TAXES	\$8,154,158	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,154,158	\$0
320 LICENSES & PERMITS	\$59,715	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,715	\$0
330 FINES & FORFEITS	\$34,376	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,376	\$0
340 INTERESTS & RENTS	\$126,302	\$390	\$41,650	\$1,400	\$600	\$821	\$2,500	\$6,500	\$10	\$180,173	\$1,079
350 INTERGOVERNMENTAL	\$147,932	\$503,447	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,051,379	\$0
360 CHARGES FOR SERVICES	\$524,219	\$0	\$0	\$0	\$3,256,964	\$989,613	\$0	\$0	\$0	\$4,770,796	\$46,146
380 MISCELLANEOUS REVENUES	\$158,581	\$0	\$0	\$9,736	\$0	\$0	\$0	\$0	\$0	\$168,317	\$423
390 OTHER FINANCING SOURCES	\$960,442	\$0	\$369,006	\$0	\$28,092	\$0	\$205,750	\$0	\$15,000	\$1,578,290	\$75,000
	\$10,165,725	\$503,837	\$810,656	\$11,136	\$3,285,656	\$990,435	\$208,250	\$6,500	\$15,010	\$15,997,205	\$122,648
EXPENDITURES											
400 GENERAL GOVERNMENT	\$1,275,125	\$0	\$277,560	\$0	\$0	\$0	\$0	\$0	\$0	\$1,552,685	\$0
410 PUBLIC SAFETY	\$4,586,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,586,063	\$0
420 HEALTH & WELFARE	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000	\$0
426 SANITATION & REFUSE	\$123,000	\$0	\$0	\$0	\$2,423,382	\$1,064,173	\$186,103	\$0	\$0	\$3,796,658	\$179,136
430 HIGHWAYS,ROADS & STREETS	\$2,420,738	\$503,837	\$257,945	\$346,500	\$0	\$0	\$0	\$0	\$0	\$3,529,020	\$0
450 CULTURE-RECREATION	\$645,415	\$0	\$628,674	\$0	\$0	\$0	\$0	\$0	\$0	\$1,274,089	\$0
460 CONSERVATION & DEVELOPMENT	\$7,529	\$0	\$67,892	\$0	\$0	\$0	\$0	\$0	\$0	\$75,421	\$0
470 DEBT SERVICE	\$668,767	\$0	\$0	\$0	\$881,744	\$0	\$0	\$0	\$0	\$1,550,511	\$28,092
480 MISCELLANEOUS EXPENDITURES	\$641,741	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$641,741	\$0
490 OTHER FINANCING USES	\$15,000	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$90,000	\$0
	\$10,389,378	\$503,837	\$1,232,071	\$346,500	\$3,380,126	\$1,064,173	\$186,103	\$0	\$0	\$17,102,188	\$207,228
2016 SURPLUS/(DEFICIT)*	(\$223,653)	\$0	(\$421,415)	(\$335,364)	(\$94,471)	(\$73,739)	\$22,147	\$6,500	\$15,010	(\$1,104,984)	(\$84,580)
PROJECTED 12/31/2016 ENDING BAI	<u>\$4,579,679</u>	<u>\$200</u>	<u>\$5,846,046</u>	<u>\$725,849</u>	<u>\$534,567</u>	<u>\$581,945</u>	<u>\$2,125,472</u>	<u>\$2,489,035</u>	<u>\$60,025</u>	<u>\$16,942,815</u>	<u>\$1,376,696</u>