

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, March 15, 2016
7:00 PM

Executive Session @ 6:00 PM Personnel Matter

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Chairman's Report
 - a. Announce that the Milltown Dam Assessment and Alternatives Analysis is available for review on the Township web site and that representatives for Gannet Fleming will be present at the Board of Supervisors meeting on March 22, 2016 to make a presentation and answer questions. The meeting will be held at the Goshen Fire Company at 1320 Park Avenue.
 - b. Announce that Sunoco Pipeline will be performing rehabilitation and maintenance work on the 12" pipeline. Work will commence around March 2016 and be completed in early 2017.
6. Public Hearing - none
7. Emergency Services Reports
 - WEGO – Chief Brenda Bernot
 - Goshen Fire Co. - none
 - Malvern Fire Co – none
 - Fire Marshal – none
8. Financial Report
 - a. February 2016 Financial Report
 - b. Concise Statement of Assets, Liabilities and Fund Balance as of December 31, 2015
9. Old Business
 - a. Consider LERTA Proposal
10. New Business
 - a. Consider Tecniplast USA Parking
 - b. Consider Exchange Club Field of Honor Special Event Application
 - c. Consider Grant Writing Assistance for Playground Grant
 - d. Consider Goshen Friends Land Development Modification
11. Any Other Matter
12. Approval of Minutes
 - a. February 16, 2016
13. Treasurer's Report
 - a. March 10, 2016
14. Correspondence, Reports of Interest
 - a. February 25, 2015 letter re Cornwallis Drive
 - b. March 3, 2016 letter re Chester County Planning Commission
 - c. February 24, 2016 letter re National Floodplain Insurance Program
15. Public Comment – Hearing of Residents

16. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Dates of Importance

Mar 16, 2016	Planning Commission Workshop	7:00pm
Mar 21, 2016	Futurist Committee	7:00pm
Mar 26, 2016	Egg Hunt	7:00pm
Apr 02, 2016	Keep East Goshen Beautiful Day	7:00pm
Apr 05, 2016	Board of Supervisors	7:00pm

Newsletter Deadline for Summer of 2016: May 2, 2016



Sunoco Logistics

Sunoco Pipeline L.P.
Eastern Area Headquarters
525 Fritztown Road
Sinking Spring, PA 19608

March 1, 2016

«OWN1_FRST» «OWN1_LAST»
«OWN2_FRST» «OWN2_LAST»
«MAIL_STREET»
«MAIL_CITY», «MAIL_STATE» «MAIL_ZIP»

RE: PIPELINE REHABILITATION AND MAINTENANCE
Sunoco Pipeline L.P. High Pressure Pipeline: 12" Point Breeze to Montello

Dear Neighbor:

Sunoco Pipeline L.P. ("SPLP") owns, operates and maintains an existing pipeline system being approximately 60 miles in length, originating in Philadelphia, Pennsylvania and terminating in Sinking Spring, Pennsylvania. A map showing the general route of the pipeline is attached for your reference. As part of maintaining a safe and reliable pipeline system, SPLP regularly evaluates the integrity of its pipeline system to safeguard the community and the environment. In connection with this evaluation, SPLP has identified sections of its pipeline which SPLP is electing to repair and/or replace in order to ensure the integrity of the pipeline. The pipeline repairs are scheduled to commence on or around March 2016 and be completed in early 2017.

The purpose of this letter is to provide you with advance notice of the project and the potential for these repairs to occur on or near your property. **If it is determined that your property will be directly affected by the pipeline repairs and/or replacements, a representative from our company will contact you in advance of any work to review your property, discuss any involvement with our project and address any concerns you may have.**

Enclosed please find safety information handouts that are part of SPLP's Damage Prevention and Public Awareness Programs. For more information on SPLP, please visit our website at www.sunocologistics.com. If you have general inquiries for SPLP regarding this process, please contact the following number **1-855-430-4491**.

Thank you for your cooperation and patience during this necessary maintenance activity.

Sincerely,

Russell Jones
Land Project Manager, ROW

Enclosure:
Pipeline Safety Brochure
Map

Memo

To: Board of Supervisors
From: Jon Altshul
Re: February 2016 Financial Report
Date: March 7, 2016

Net of pass-through accounts, as of February 29th, the general fund had revenues of \$1,813,481 and expenses of \$1,678,104 for a year-to-date surplus of \$135,377. Compared to the YTD budget, revenues were \$137,057 over budget and expenses were \$54,565 under budget for a positive budget variance of \$191,622. As of February 29th, the general fund balance was \$4,778,116.

On the expense side, Public Works was \$4,192 over-budget due to tree work, vehicle repairs resulting from the January 23-24 snow storm, and equipment rental for the cleanup of the Public Works yard on Westtown Way. Snow expenses were \$12,721 under budget through February. Park and Recreation was \$17,346 over budget due primarily to the timing of the January invoice for Gannett Fleming's upcoming report on the Milltown Dam, meaning this variance will shrink over time.

Emergency Services was under budget by \$112,527 due to the credit from WEGO for 2015. Administration was under budget by \$22,002 due to savings across a number of expense line items. Zoning & Codes was under budget by \$25,180 due to a strong start of the year from permit revenue for residential activity.

On the revenue side, Earned Income Tax is now \$19,823 over budget. Real Estate Property Tax is \$43,788 over budget due in part to the leap year (we had one extra day to receive and record taxes). Transfer Tax is under budget by \$19,733, although that trend will likely reverse itself as the spring real estate market heats up.

Other funds

- The **State Liquid Fuels Fund** had \$0 in revenues and \$0 expenses. The annual deposit from the state is now expected on March 11. The fund balance is \$200.
- The **Sinking Fund** had \$892 in revenues and \$21,797 in expenses. The fund balance is \$6,246,556.
- The **Transportation Fund** had \$1,585 in revenues and \$0 in expenses. The fund balance is \$1,062,798.
- The **Sewer Operating Fund** had \$656,595 in revenues and \$506,181 in expenses. The fund balance is \$779,450.
- The **Refuse Fund** had \$193,369 in revenues and \$150,350 in expenses. The fund balance is \$698,702.
- The **Sewer Sinking Fund** had \$500 in revenues and \$0 in expenses. The fund balance is \$2,103,825.
- The **Operating Reserve Fund** had \$517 in revenues and no expenses. The fund balance is \$2,483,052.
- The **Events Fund** had \$2 in revenues and no expenses. The fund balance is \$45,017.

EAST GOSHEN TOWNSHIP
FEBRUARY GENERAL FUND SUMMARY
February 29, 2016

Account Title	Annual Budget	Y-T-D Budget	Y-T-D Actual	Budget-Actual Variance
GENERAL FUND				
EMERGENCY SERVICES EXPENSES	4,345,656	857,393	743,509	(113,884)
PUBLIC WORKS EXPENSES	2,634,879	389,404	444,519	55,115
ADMINISTRATION EXPENSES	1,646,376	315,678	294,171	(21,507)
ZONING/PERMITS/CODES EXPENSES	538,192	84,901	91,651	6,750
PARK AND RECREATION EXPENSES	531,450	59,842	78,804	18,962
TOTAL CORE FUNCTION EXPENSES	9,696,553	1,707,218	1,652,653	(54,565)
EMERGENCY SERVICES REVENUES	67,595	5,358	4,000	(1,358)
PUBLIC WORKS REVENUES	974,509	366	51,289	50,923
ADMINISTRATION REVENUES	325,020	35,382	35,877	495
ZONING/PERMITS/CODES REVENUES	242,150	23,488	55,418	31,930
PARK AND RECREATION REVENUES	152,878	11,319	12,935	1,616
TOTAL CORE FUNCTION REVENUES	1,762,152	75,913	159,519	83,606
NET EMERGENCY SERVICES EXPENSES	4,278,061	852,035	739,508	(112,527)
NET PUBLIC WORKS EXPENSES	1,660,370	389,038	393,230	4,192
NET ADMINISTRATION EXPENSES	1,321,356	280,296	258,294	(22,002)
NET ZONING/PERMITS/CODES EXPENSES	296,042	61,413	36,233	(25,180)
NET PARK AND RECREATION EXPENSES	378,572	48,523	65,869	17,346
CORE FUNCTION NET SUBTOTAL	7,934,401	1,631,305	1,493,134	(138,171)
DEBT - PRINCIPAL	498,001	0	0	0
DEBT - INTEREST	150,270	25,451	25,451	(0)
TOTAL DEBT	648,271	25,451	25,451	(0)
TOTAL CORE FUNCTION NET	8,582,672	1,656,756	1,518,585	(138,171)
NON-CORE FUNCTION REVENUE				
EARNED INCOME TAX	4,921,500	872,056	891,879	19,823
REAL ESTATE PROPERTY TAX	1,997,165	453,514	497,302	43,788
REAL ESTATE TRANSFER TAX	525,000	87,500	67,767	(19,733)
CABLE TV FRANCHISE TAX	467,747	116,936	117,266	330
LOCAL SERVICES TAX	320,000	66,203	74,523	8,320
OTHER INCOME	28,076	4,302	5,225	923
TOTAL NON CORE FUNCTION REVENUE	8,259,488	1,600,511	1,653,962	53,451
NET RESULT	(323,184)	(56,245)	135,377	191,622

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
ALL FUNDS FEBRUARY 2016
* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUNDS STATE FUND	SINKING FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER SINK FUND	OPERATING RESERVE	EVENTS FUND	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY
01/01/16 BEGINNING BALANCE	\$4,803,331	\$200	6,267,461	1,061,213	629,037	655,683	\$2,103,325	\$2,482,535	\$45,015	\$18,045,508	\$1,461,276
RECEIPTS											
310 TAXES	\$1,652,395	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,652,395	\$0
320 LICENSES & PERMITS	\$49,315	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,315	\$0
330 FINES & FORFEITS	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000	\$0
340 INTERESTS & RENTS	\$22,627	\$0	\$892	\$397	\$98	\$154	\$500	\$517	\$2	\$25,186	\$215
350 INTERGOVERNMENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
360 CHARGES FOR SERVICES	\$80,167	\$0	\$0	\$0	\$656,497	\$193,214	\$0	\$0	\$0	\$929,879	\$12,998
380 MISCELLANEOUS REVENUES	\$10,191	\$0	\$0	\$1,189	\$0	\$0	\$0	\$0	\$0	\$11,379	\$423
390 OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,818,694	\$0	\$892	\$1,585	\$656,595	\$193,369	\$500	\$517	\$2	\$2,672,154	\$13,636
EXPENDITURES											
400 GENERAL GOVERNMENT	\$190,074	\$0	\$9,147	\$0	\$0	\$0	\$0	\$0	\$0	\$199,221	\$0
410 PUBLIC SAFETY	\$980,960	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$980,960	\$0
420 HEALTH & WELFARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
426 SANITATION & REFUSE	\$15,410	\$0	\$0	\$0	\$442,396	\$150,350	\$0	\$0	\$0	\$608,156	\$28,804
430 HIGHWAYS, ROADS & STREETS	\$401,173	\$0	\$12,582	\$0	\$0	\$0	\$0	\$0	\$0	\$413,755	\$0
450 CULTURE-RECREATION	\$73,515	\$0	\$68	\$0	\$0	\$0	\$0	\$0	\$0	\$73,583	\$0
460 CONSERVATION & DEVELOPMENT	\$413	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$413	\$0
470 DEBT SERVICE	\$26,324	\$0	\$0	\$0	\$63,785	\$0	\$0	\$0	\$0	\$90,109	\$0
480 MISCELLANEOUS EXPENDITURES	\$165,016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$165,016	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,852,885	\$0	\$21,797	\$0	\$506,181	\$150,350	\$0	\$0	\$0	\$2,531,213	\$28,804
2016 SURPLUS/(DEFICIT)*	(\$34,191)	\$0	(\$20,904)	\$1,585	\$150,413	\$43,019	\$500	\$517	\$2	\$140,941	(\$15,168)
CLEARING ACCOUNT ADJUSTMENTS	\$8,976										
2/29/2016 ENDING BALANCE	\$4,778,116	\$200	\$6,246,556	\$1,062,798	\$779,450	\$698,702	\$2,103,825	\$2,483,052	\$45,017	\$18,197,715	\$1,446,108

EAST GOSHEN TOWNSHIP
(Chester County, Pennsylvania)
CONCISE STATEMENT OF ASSETS, LIABILITIES AND
FUND BALANCE – CASH BASIS
December 31, 2015

ASSETS

Cash and cash equivalents	\$ 12,735,889
Investments	<u>5,312,112</u>

TOTAL ASSETS	\$ <u>18,048,001</u>
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LIABILITIES AND FUND BALANCE

LIABILITIES

Other liabilities	\$ 8,106
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FUND BALANCE	<u>18,039,895</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$ <u>18,048,001</u>
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CONCISE STATEMENT OF REVENUES AND
EXPENSES – CASH BASIS
Year Ended December 31, 2015

REVENUES	\$ 16,916,194
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EXPENSES	<u>16,430,417</u>
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CHANGE IN FUND BALANCE	485,777
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FUND BALANCE AT BEGINNING OF YEAR	<u>17,554,118</u>
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FUND BALANCE AT END OF YEAR	\$ <u>18,039,895</u>
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CAPITAL ASSETS NET OF ACCUMULATED DEPRECIATION AT DECEMBER 31, 2015	\$ <u>21,867,579</u>
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GROSS DEBT OF THE TOWNSHIP AT DECEMBER 31, 2015	\$ <u>14,829,778</u>
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TOTAL ASSESSED VALUE OF REAL ESTATE AT DECEMBER 31, 2015	\$ <u>1,617,685,936</u>
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A complete copy of the audited financial statements prepared by independent certified public accountants will be available beginning April 1, 2016 for public inspection in the Township's office, Monday through Friday, between the hours of 8:00 a.m. and 4:00 p.m. The Township's office is located at 1580 Paoli Pike, West Chester, Pennsylvania.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171
Fax (610) 692-8950
E-mail rsmith@eastgoshen.org

Date: March 7, 2016
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: LERTA Proposal

At your meeting on January 19, 2016 the Board accepted the proposal from Thomas Comitta Associates in association with David C. Babbitt & Associates to prepare a feasibility study for a LERTA Program, with the caveat that we conduct an initial meeting with the WCASD to see if they would be receptive to a LERTA Program.

On Wednesday March 2, 2016 Senya, Marty and I, along with Tom Comitta, Erin Gross and Dave Babbitt, met with Dr. Scanlon, Superintendent; John Scully, Business Manager; and Kevin Campbell, Facilities Manager to discuss such a program.


The opined that the idea had merit and indicated they would support such a measure if it was presented to the full school board.

Accordingly, I would suggest that we direct Comitta Associates to proceed with the feasibility study.

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 3/4/2016
To: Board of Supervisors
From: Mark Gordon, Zoning Officer 
Re: Tecniplast USA Parking

Dear Board Members,

As you know the Staff has been working with Mr. Carrara from Tecniplast USA to determine the best way to accommodate condition 3 of their Conditional Use approval.

Background Information:

The property at 1345 Enterprise Drive has Conditional Use approval for a **Multiple Principle Use Building**, approved April 10, 2010. Tecniplast USA is the owner of the 3 parcels subject to this approval and they operate their Manufacturing Facility within the existing building which is situated on 2 of the parcels. The third parcel is vacant. There is also office space available to lease and Tecniplast plans to lease that space as an office use.

Tecniplast USA has a conditional use approval for a **Multiple Principle Use Building** which specifies that the vacant parcel is to be reserved as parking should it be needed in the future. Condition 3 of the approval states: *The vacant lot (Lot 22, 1353 Enterprise Drive, TPN 53-4-173) shall not be conveyed independently of 1345 Enterprise Drive (TPN 53-4-171 and 53-4-172) unless the applicant demonstrates that parking in compliance with the parking requirements of the Zoning Ordinance can be located on 1345 Enterprise Drive (TPN 53-4-171 and 53-4-172).*

Since this approval in 2010 the Township has amended the zoning ordinance; removing **Multiple Principle Use Building** and adding **Multiple Use Building**, defining the term and amending the parking ordinance for Multiple Use Buildings.

*****After consultation with the Township Solicitor she agrees that the Conditional Use approval does not need to be amended since the approval and the use fits within the new definition of Multiple Use Building. The existing use may also apply the new parking standards outlined for Multiple Use Building.*****

With that, I have provided the following analysis.

Analysis:

1345 Enterprise Drive meets the definition of Multi Use Building the question is: Can the property provide the required parking in order to satisfy condition 3 of the Conditional Use approval? To determine the parking required using the new parking ordinance requirements I conducted the following analysis.

A Multiple Use Building has its own parking requirement, §240-33.F.2.

- The uses within the Multiple Use Building are:
 - Industrial
 - Office

§240-33 Off street parking and loading

E. Retail and commercial service uses

8. Office [Amended 6-7-2011 by Ord. No. 129-F-11]	4 per 1,000 sq. ft. of gross floor area or 1 space per each employee on the largest shift, whichever is greater	1 space per company vehicle based at the facility, plus a minimum of 4 spaces per principal building for visitors
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F. Industrial, wholesale and warehousing uses [Amended 6-7-2011 by Ord. No. 129-F-11]

1. Industrial, wholesale, warehousing uses	1 space per 1,000 sq. ft. of gross floor area or 1 space per employee on the largest shift, whichever is greater	1 space per company vehicle based at the facility, plus a minimum of 4 spaces per principal building for visitors
2. Multiple Use Building	Calculate using the aggregate number of parking spaces required for each use in the building (i.e., for office use, warehouse use, etc.)	1 space per company vehicle based at the facility, plus a minimum of 4 spaces per principal building for visitors

Multiple Use Building

1. Gross Floor Area Method: 77,000 s.f.

Tecniplast USA uses 69,000 s.f. of the building and they are an **Industrial Use**

- a. Minimum Parking Required for Industrial Use using the gross floor method

- i. 1 space / 1000 s.f. (Industrial) = $1 \times 69 = 69$ spaces
- ii. 4 spaces for visitors = 4 spaces
- iii. 1 space for each company vehicle = 1 space

Minimum parking required for Tecniplast via Gross Floor Area method: **74 spaces**

OR

2. Employees on largest shift Method:

Tecniplast USA has 56 employees and is an **Industrial Use**

- i. 1 space per employee on largest shift = 56 spaces
- ii. 4 spaces for visitors = 4 spaces
- iii. 1 company car = 1 space

Minimum parking required for Tecniplast via Largest Shift Method: **61 spaces**

The Gross Floor Area method yielded the larger required parking spaces: 74 spaces

3. The Second Use in the Multi Use Building will be an Office use: 8,000 s.f. will be dedicated to a separate Office Use

- a. Min Parking Required for Second use (Office)
- i. 4 spaces / 1000 s.f. (office) = 4 X 8 = **32 spaces**
 - ii. 4 spaces for visitors = **4 spaces**
 - iii. 1 spaces for each company vehicle = **1 space**

Minimum Parking required for Second Use (office): 37 Spaces

Industrial Use (Gross Floor Area Method): 74 Spaces

Office Use: 37 Spaces

Total required parking for Multi-Use Building: 111 Spaces

Staff Recommendation:

The property currently has 193 spaces. This analysis shows that the property can meet the current off street parking and loading requirements. Staff believes that the applicant has satisfied condition 3 of the Conditional use decision.

Draft Motion:

Mr. Chairman, the staff analysis of the new parking requirements for the Multi Use Building at 1345 Enterprise Drive demonstrates current compliance with the parking ordinance, therefore I move that we accept the request of Tecniplast USA and release the applicant from condition 3 of the Conditional use approval dated April 15, 2010.



March 1, 2016

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, PA 19380

MAR 3 2016

Re: Tecniplast USA Conditional Use

Dear Board Members,

At the public hearing on April 13, 2010 the Board of Supervisors approved the Tecniplast USA conditional use application to utilize an existing building at 1345 Enterprise Drive for multiple principal uses and parking in the front yard subject to compliance with the conditions listed in East Goshen Township Planning Commission's letter of April 8, 2010.

Condition 3 of that letter reads as follows "The vacant lot (Lot 22, 1353 Enterprise Drive, TPN 53-4-173) shall not be conveyed independently of 1345 Enterprise Drive (TPN 53-4-171 and 53-4-172) unless the applicant demonstrates that parking in compliance with the parking requirements of the Zoning Ordinance can be located on 1345 Enterprise Drive (TPN 53-4-171 and 53-4-172)".

In June of 2011, the Board amended the parking requirements set forth in the Township Zoning Ordinance. Under the current Zoning Ordinance our building at 1345 Enterprise Drive, West Chester, PA 19380 would be classified as a "multiple use building".

We calculated the required parking spaces according the new requirements. Tecniplast USA falls under section 240-21- (18) (b) (Products from previously prepared non-toxic materials such as plastic, leather, glass, cellophane or textiles).

We utilized two methods for the calculations:

1. By building area (method A):
 - 69,000sq/ft. @ 1 parking space per 1,000sq/ft. = 69 parking spaces
 - 1 Company car = 1 parking space
 - Visitors = 4 parking spaces
 - Total general method A = 74 parking spaces

HOUSING | WASHING | SERVICE | EDUCATION

2. By highest shift (method B):

- Total Tecniplast employees = 56 employees
- 1 Company car = 1 parking space
- Visitors = 4 parking spaces
- Total general method B = 61 parking spaces

We then chose the highest value of the two calculations (method A): 74 parking spaces.

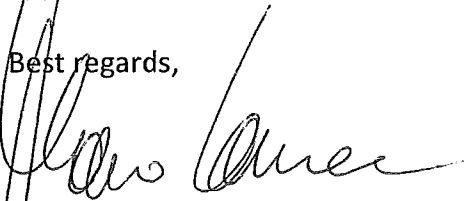
For the offices on 1st floor that are permitted under section 240-21-(19) (Business, professional and governmental offices), which we plan to lease, we utilized the method indicated in the Township regulations:

- 8,000sq/ft. @ 4 parking spaces per 1,000sq/ft. = 32 parking spaces
- 1 Company car = 1 parking space
- Visitors = 4 parking spaces
- Total general = 37 parking spaces

Adding the two parking spaces calculations, the total need for our multi-use building is 111 parking spaces. We currently have available 193 parking spaces, so we have 82 parking spaces more than what the ordinance requires.

We believe that the above calculations demonstrate that we can provide the required parking for a multiple use building on our property at 1345 Enterprise Drive (TPN 53-4-171 and 53-4-172) and would request confirmation that condition 3 of the April 8, 2010 letter is no longer applicable.

Best regards,



Marco Carrara
President & CEO

cc: Amarildo Capuni

Memo

To: Board of Supervisors
From: Park and Recreation Commission
Re: Exchange Club of West Chester, Field of Honor Special Event Permit Application
Date: March 4, 2016

At its March 3rd meeting, the Park Commission met with representatives from the Exchange Club of West Chester (501c3): <http://www.exchangeclubofwc.org/>, about their hosting a special event in East Goshen Park. They are a local branch of the national organization with the overall mission of preventing child abuse. They also support other local West Chester community service and public outreach initiatives.

They are interested in hosting a Field of Honor event Memorial Day weekend, May 27th – 30th, 2017.

Essentially, it is an event honoring military veterans, active duty, and those killed, wounded and missing in action with a multi-day Field of Honor flag display in the park. There would be an Opening Ceremony, followed by an extended display time, and a formal Closing Ceremony. Individuals in the community could purchase a flag to honor a family member who has served in the military, adding it to the display. Proceeds from the event would be utilized to further Exchange Club goals in the local community.

They anticipate up to 1500 flags for the event that would be placed in the grassy area near the exercise stations/stage/farmers market. Events like this have been hosted across the country, most locally in Hanover Township and Wilkes-Barre, PA.

Estimated event timeline

Friday, 4pm: Set up

Saturday, 10am: Opening Ceremonies

Monday, 5pm: Closing Ceremonies

The two ceremonies would include the bulk of attendance and traffic, with the event open in between for families and the public to walk amongst the flags. The Exchange Club would coordinate with WEGO Police and Goshen Fire to handle traffic management.

The Park Commission is seeking Board of Supervisor's input on the event, because it would be the first multi-day event in the park, and one other factor:

- The Field of Honor would be open 24 hours per day until the closing ceremony.
 - The Exchange Club would provide security for the post-dusk hours when the park is traditionally closed.
 - They would also provide portable lighting (the lights come with generators, creating noise).
 - They would coordinate with WEGO/Goshen Fire/FP as well.

Computer/H:/East Goshen Township/Budget

In that area of the park, the Park Commission doesn't think either the portable lights or the noise would be seen and/or heard from the neighboring houses. We recommend sending out a 1000ft. letter to make nearby residents aware of the event as well.

Here is a link to the Healing Field website: <http://www.healingfield.org/>

Click on the video on the right-hand side to see what the event would look like.

The Exchange Club would welcome the Board of Supervisors and Township staff attendance and participation in the ceremonies. It would also invite elected officials; extend an invitation to the Governor, veterans groups and other community leaders. The Director of Recreation is a military veteran, and has expressed he would be proud to host this event in the park, and would want to be an active participant. Additionally, it would also be a great event to host during our bicentennial year.

The Park Commission didn't give the Exchange Club a timetable for a formal decision, but would like to be able to make a decision by our April or at the latest May meeting, so they can begin preparations if the permit is approved.

Please comment with any concerns and/or items the Park Commission should address with the Exchange Club before making a formal decision regarding their park permit application.

Thank you,

East Goshen Park and Recreation Commission

Memo

To: Board of Supervisors
From: Park and Recreation Commission
Re: Thomas Comitta Associates, Playground Renovation Grant Writing Assistance
Date: March 9, 2016

At the March 1st Board of Supervisors meeting, the East Goshen Township Park Master Plan was adopted. During the meeting, the Park Commission noted plans to move forward with a number of 2016 grant applications, including the DCNR-C2P2 (Community Conservation Partnership Program), to fund the playground renovation project. The DCNR-C2P2 application has a deadline of April 13th, 2016. The Park Commission also made the recommendation to have Thomas Comitta Associates (TCA) assist in the grant writing process where applicable and necessary.

TCA grant assistance on the DCNR-C2P2 application includes:

*These must come from a Landscape Architect or Engineer	1) Detailed Cost Estimate
	2) Site Development Drawing

See the TCA attached description of work for these two documents.

Motion: I move to approve Thomas Comitta Associates quote for grant writing assistance on the Playground Renovation DCNR-C2P2 grant application.



THOMAS COMMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Improvements:
TCA Proposal for DCNR Grant Application Assistance

March 10, 2016

Introduction:

TCA will assist Jason Lang to prepare the Grant Application to be submitted to the PA DCNR by April 13, 2016.

Tasks:

1. Review DCNR Grant Application requirements.
2. Communicate with Jason Lang and Drew Gilchrist.
3. Utilize Plans in the Park Master Plan Report, and create additional Concept Plan type Exhibits to address items highlighted on the attached Park Site Development Drawings Checklist.
4. Complete the Park Site Development Drawings Checklist.
5. Prepare Cost Estimate, by utilizing Estimate in the East Goshen Township Park Master Plan Report, and adding AE Fees of 15%.
6. Coordinate the Final Grant Application submission with Jason Lang.

Schedule:

TCA will conform to whatever schedule works best for East Goshen Township.

Cost Estimate:

Our estimate of Fees & Expenses is \$3,600. If the actual costs are less, we will invoice the lesser amount.

Please call if there are any questions.

Park Site Development Drawing(s) Checklist

This checklist is provided to assist the Design Consultant in providing a **Site Development Drawing(s) (SDD)** that meets the information needs of the Department of Conservation and Natural Resources. The data outlined below shall be shown on all SDD unless specific exception is provided by the Department. ***All new items to be funded under this project and all existing improvements on the site should be clearly identified.*** For additional clarity, photographs keyed to the SDD should also be submitted. If the area to be developed is less than the total park property, a master site development drawing for the entire park should be submitted. Consistent terminology should be used in relating work items on the SDD with cost estimates and narrative project descriptions. Cost estimates should be developed to coincide with work items being funded.

Note: The individual preparing the SDD must be a licensed professional. Depending on the nature of the project, this could be a Landscape Architect, an Architect or an Engineer.


For a grant application, we do not require a seal on the SDD. However, final construction drawings and specifications must be under the seal of a licensed professional who is authorized by Pennsylvania law to apply the seal.

Check	No.	Item
<input type="checkbox"/>	1.	Project Name and Applicant/Grantee.
<input type="checkbox"/>	2.	Scale, North Point, Legend, and Date.
<input type="checkbox"/>	3.	Acreage of Site: Acreage of area being developed by this project. If less than the entire site, indicate acreage of area being developed and area of entire site.
<input type="checkbox"/>	4.	Project Boundary Map: Show exterior boundaries of site with metes and bound information. Indicate if owned or leased by the applicant.
<input type="checkbox"/>	5.	Surrounding property and use: Show ownership, use, street names, and rights of way.
<input type="checkbox"/>	6.	Topography: One to ten foot contours. If not available, show spot elevations indicating land character and significant grade changes.
<input type="checkbox"/>	7.	Vegetation: Existing.
<input type="checkbox"/>	8.	Water Areas: Streams, rivers, ponds, lakes, etc.
<input type="checkbox"/>	9.	Floodplain: Delineate floodway and limits of 100-year (1%) floodplain.
<input type="checkbox"/>	10.	Wetlands: Identify locations on and/or immediately adjacent to site.
<input type="checkbox"/>	11.	Soils.
<input type="checkbox"/>	12.	Recreation facilities: Identify existing , proposed, relocated, deleted , future, etc.
<input type="checkbox"/>	13.	Buildings (Also see Item No. 22).
<input type="checkbox"/>	14.	Circulation: Access roads, service drives, parking, trails, ramps, steps, paths, bridges, etc.
<input type="checkbox"/>	15.	Drainage structures: Culverts, catch basins, inlets, ditches, drain tile , swales , rain gardens, etc.
<input type="checkbox"/>	16.	Site Control Structures: Fences, walks, dikes, walls, gates, etc.
<input type="checkbox"/>	17.	Interior Property: Show rights of way and easements.
<input type="checkbox"/>	18.	Utilities: Water, electric (show voltage), sewage, gas, phone, etc.
<input type="checkbox"/>	19.	Landscaping: Show general location of existing and any proposed trees, shrubs, etc. Show areas to be turfed, seeded, paved, planted with native plants, etc.
<input type="checkbox"/>	20.	Work limits: Show limits of work to be undertaken in this project.
<input type="checkbox"/>	21.	Phasing: Color code work stages if project is for less than total development.
<input type="checkbox"/>	22.	Floor plans: Provide floor plans for all structures and indoor recreation facilities to be developed/rehabilitated.
<input type="checkbox"/>	23.	Project sign location.

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 3/11/2016
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer 
Re: Revision to Goshen Friends Land Development Plan

Dear Board Members,

The Goshen Friends have submitted a revision to their approved LD Plan from 2004. The LD Plan identifies the construction of a new school building and offices in two phases. Phase one of the plan was completed some time ago and now they are proposing to move forward with phase two, however phase two needs to be modified slightly from the approved plan.

Originally phase two anticipated the construction of a large multi-purpose building (Gym, Auditorium, Cafeteria and office space), however the School has decided not to build the multi-purpose building and just build the administrative office as a stand-alone building. This revision to the Phase 2 portion of the plan reduces the impervious area and storm water runoff will still be captured by the SWM basin that was installed as part of Phase 1. The parking and circulation will not change.

The SALDO Covers this type of resubmissions of a LD plan in §205-11.B. Minor changes can be reviewed without a full review of the plan by the CCPC. These resubmissions shall be reviewed by the PC and a recommendation forwarded to the BOS.

The PC reviewed the revisions to the plan and has forwarded their recommendation. Staff believes that the revision proposed is a minor modification to the approved plan and since all the major land improvements were completed in phase one (i.e. SWM, Parking and circulation) this resubmission fits into the minor category. Staff believes that enough information has been provided for the Board to approve this revision at this time.

Draft Motion:

Mr. Chairman, I move that we approve the revisions to the approved Goshen Friends School Land Development plan from December 21, 2004 as depicted on the Goshen Friends School Phase 2 Revised Plan dated 3/8/2016 pursuant to the conditions outlined in the Planning Commission Recommendation dated 3/10/2016.

**EAST GOSHEN TOWNSHIP
PLANNING COMMISSION**
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

March 10, 2016

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: 814 N. Chester Rd.
Amend 2004 Land Development Approval
53-4-87

Dear Board Members:

At their meeting on March 2 2016 the Planning Commission voted unanimously in favor of the following motion:

Mr. Chairman, I move that we approve the revisions to the approved Goshen Friends School Land Development plan from December 21, 2004 as depicted on the Goshen Friends School Phase 2 Revised Plan dated 3/8/2016 with the following conditions:

1. The plan approval is revised, removing the multi-purpose building and walkways that will not be constructed.
2. The plan is revised to add a signature block for the Board of Supervisors and revisions are made to accurately depict the termination of the proposed sidewalks.
3. The applicant shall comply with condition 1 and 2 to the satisfaction of the Township Staff.
4. The applicant shall comply with condition four of the original approval.

Sincerely,



Mark A. Gordon
Township Zoning Officer

September 8, 2004

Mrs. Susan MacCardell, Business Manager
Goshen Friends School
814 N. Chester Rd.
West Chester, PA 19380

RE: Final Land Development Plan
Goshen Friends School

Dear Susan:

Please be advised that at their meeting on Tuesday, September 7, 2004, the Board of Supervisors approved the final land development plan for the Goshen Friends School, dated December 23, 2002, and last revised July 27, 2004 with the following conditions:

1. Prior to the commencement of any construction of the improvements depicted for Phase I, the applicant shall provide the Township with a copy of the NPDES Permit and Letter of Adequacy from the Chester County Conservation District.
2. Prior to the commencement of any construction of the improvements depicted for Phase II, the applicant shall provide the Township with a copy of the NPDES Permit, the Letter of Adequacy from the Chester County Conservation District, the Joint Permit from the US Army Corp of Engineers, and confirmation from the Township Engineer that the connection to the public sewer system is in accordance with Township standards.
3. The applicant shall relocate the topsoil pile to a new location acceptable to the Township Engineer and Chester County Conservation District.
4. Prior to the commencement of that portion of the building depicted in Phase II, the applicant shall provide the Historic Commission with the proposed materials and finishes for that portion of the building.

Executed copies of the plans will be released for recording after the escrow has been posted.

If you have any questions, please feel free to call.

Sincerely yours,

Diane L. Degnan
Office Manager

dld

cc: Robert Plucienik, P.E., Chester Valley Engineers, Inc.

F:\Data\Shared Data\Property Management\53-4\53-4-87 (814 North
Chester)\090804approvallettertogoshenfriendsl.doc

Goshen Friends School Land Development Plan Narrative
February 25, 2016

Purpose – To request approval for a minor change to Land Development Plan approved in 2004.

Background - Goshen Friends School was founded in 1959 by Barbara Dixon and Goshen Friends Meeting to provide Kindergarten education to farm families in rural East Goshen Township. As the years passed, Pre School Classes and eventually Grade School Classes through Fifth Grade were added in the 1980s.

In December 2004, a Land Development Plan was approved for two phases of construction. Phase 1 consisted of an addition to the existing meetinghouse, new driveways, parking areas, and a drainage basin to accommodate runoff from two buildings, one to be built as part of Phase 1 and one to be built later as part of Phase 2.

All of Phase 1 was completed in 2006 including the construction of a classroom building for Kindergarten thru Fifth Grade. We have spent the years since then raising money for a second building, and have revised our original plans to accommodate the current needs of the school.

Request - We are now ready to complete Phase 2 and hereby request a minor change to the Land Development Plan. The Plan approved in 2004 included a large multipurpose building and administrative offices labeled as Phase 2, to be constructed on the north side of the eastern end of the classroom building (closest to Bellingham). The multipurpose building on the approved LD Plan had a footprint of over 5,000 square feet.

Our plans now are to construct a small administrative office building (approx. 1,300 square feet) on the north side of the western end of the classroom building (closest to Route 352). This building will be called the Welcome Center. The placement of this new building is slightly outside the footprint of the multipurpose building on the approved LD Plan, yet much smaller and placed so that all runoff from roofs will flow into the drainage basin. As stated above, the drainage basin was designed and built to accommodate a much larger building.

The need for a multipurpose room will be met by converting the main floor of the older Quaker meetinghouse – known more recently as The Grange building – from two classrooms back to one larger meeting room as it was originally constructed several hundred years ago. This will provide a multipurpose space that can be used for large all school gatherings, indoor gym class, lunch room for grades K-5, indoor recess space, and art and music classes. We have approval of our plans for the Grange building from our Landlord (Goshen Monthly Meeting) and the Goshen Grange Chapter 151.

The existing administrative office space in the upper Pre School building will be converted into an additional Pre School classroom that is currently held on the main floor of the Grange building.

Goshen Monthly Meeting has approved all our plans.

We ask for your approval of this minor change in the Land Development Plan to allow us to continue to provide the high quality education that Goshen Friends School has been known for.

Historical Footnote - for those interested:

The construction of two Quaker meetinghouses next to each other came about as a result of a theological disagreement among Quakers in the early 1800s. Many Quaker meetings in the Philadelphia area including those in the West Chester area, split up and built a second meetinghouse nearby. The theological differences were eventually overcome and most meetings joined together again by the early to mid 1900's.

At Goshenville, around 1900, the original meetinghouse and a small plot of land was sold to a rural community organization (consisting mostly of farm families that lived nearby) with many chapters throughout the country. The Grange, founded in 1867, is a nonprofit, non-partisan, fraternal organization that advocates for rural America and agriculture. With a strong history in grassroots activism, family values and community service, the Grange is recognized as America's number one rural family organization. There are nearly 80,000 members in 2000 local community Granges across 41 states. It is the oldest agricultural and rural organization of its kind in the United States.

Goshen Grange Chapter No.151 still exists today and continues to use the original meetinghouse for their gatherings, even though the land and building were sold back to Goshen Meeting when the School added grade school classes. The current President, and first female President, of the Grange's National organization is Betsy Huber, a native of this area who grew up as a member of the Goshen Grange in the mid 1900s.

Submitted by

Goshen Friends School
February 25, 2016

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
FEBRUARY 16, 2016 – 7:00 pm
DRAFT MINUTES**

The Board met in Executive Session at 6:00 p.m. to discuss a Personnel Matter (ABC Interviews)

Present: Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, and Supervisors Janet Emanuel, Chuck Proctor, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board), Jason Lang (Director, Park and Recreation).

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:05 pm and asked Jason Lang to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Marty called for a moment of silence to honor the members of the military who keep us safe both locally and abroad, and to honor those who have given the ultimate of their lives in defense of our nation.

Recording of Meeting: *Leo Sinclair, 217 North Lochwood Lane*, was present and recording the meeting.

Chairman's Report:

- a. Senya announced that the Board met in Executive Session prior to the meeting to discuss a personnel matter.
- b. Senya announced that Carmen was not present at the meeting due to a scheduled surgery.

WEGO: Chief Bernot presented this report with the following points of interest:

- a. Chief Bernot commended the Police force for extraordinary acts in the line of duty during the recent blizzard.
 - a. Attending to and providing life support to a 77 year old resident in cardiac arrest.
 - b. Responding to a call from Michigan about an elderly family member and East Goshen resident who could not be reached for three days due to power outages. When the Police arrived to rescue the elderly resident, the temperature inside the house was 50 degrees. The Police assisted in restoring power and heat to the home.
 - c. Police transport of nurses and doctors to local hospitals.
- b. The WEGO Police Department is in the final stages of its accreditation process, which should be concluded by March 12, 2016.
- c. Currently there are six traffic complaints.

Marty and Senya told the Chief that she should begin to the process of hiring both part-time and full-time officers, as was agreed to in the 2016 budget immediately, and both expressed concern that time was lost in not beginning this process earlier in the year.

1
2 *Leo Sinclair, 217 North Lochwood Lane*, asked if there would be documentation of this hiring
3 process. Both Senya and Rick indicated that this would be noted in the meeting minutes.
4

5 **New Business:**

- 6 a. **Consider Park and Recreation Payment Portal:** Jon discussed the need for a better
7 on-line registration system for Park and Recreation classes, activities and excursions.
8 The system provided through AMA would meet the needs and offer the lowest cost and
9 provide seamless integration with the Township's financial software. Jon also
10 commented that if the system is successful, the Township may want to consider
11 expanding the portal for use with sewer and refuse payments in the future. Erich Meyer
12 stated that he was opposed to an additional fee charge with Sewer and Refuse payments.
13 Marty motioned to contract with AMS for a Park and Recreation payment portal and that
14 the Township increase all participant recreation program and pavilion rental fees by \$5 to
15 offset the cost of the portal and the associated credit card surcharge fee. Janet seconded.
16 The Board voted unanimously in favor of the motion.
17

- 18 b. **Consider Community Day Proposals:** Jason discussed the Community Day activities
19 for 2016 and the quotes received for fireworks, inflatables and carnival games. The
20 quotes were:

21 **Fireworks:**

22 International Fireworks	\$ 9,000
23 D & M Fireworks	\$ 9,000
24 Andrew Grant	\$10,000

25 **Inflatables & Carnival Games:**

26 One Stop Party Shop	\$ 3,811.50
27 Bette's Bounces	\$4,204.25

28 Marty motioned to approve International Fireworks and One Stop Party Shop for services
29 for the 2016 Community Day. Chuck seconded. The Board voted unanimously in favor
30 of the motion.
31

- 32 c. **Consider Chesco Municipal Grant Application for the Paoli Pike Trail:** Jason
33 discussed the Chesco Municipal Grant Program as a possible funding source for the Paoli
34 Pike Trail, Segments F-G. Jon commented that there is an article in the Township Spring
35 Newsletter about the progress, benefits and activities surrounding the Paoli Pike Trail.
36 Jason added that this information could also be broadcast to residents through the
37 Townships social media efforts. Senya added that this information should also be added
38 to the Township website. Marty motioned to apply for the Chesco Municipal Grant in the
39 amount of \$172,000 and approve a funding match of \$172,000. Janet seconded. The
40 Board voted unanimously in favor of the motion.
41

42 **Malvern Fire Company Report:** Rick reported on the February 8, 2016 fire that occurred at
43 the Giant Food Store.
44

45 **Financial Report ~ February 9, 2016 Report:** Jon presented the January 2016 Financial
46 Report. The General fund had revenues of \$217,722 and expenses of \$1,029,546 for a year to

1 date deficit of \$811,824, which is normal for this time of the year. He expects that the deficit will
2 disappear within the next few weeks as real estate taxes and 4th quarter EIT receipts are received.
3

4 **Old Business:**

- 5 a. **Consider HVAC System Control Proposal:** Rick discussed the service contract by
6 SassMoore Service Corporation and computer system (StruxureWare) for the Township
7 HVAC system and was advised by Carmen that the pricing for this service is in line with
8 industry standards. Chuck motioned to accept the service contract proposal from
9 SassMoore. Janet seconded. The Board voted unanimously in favor of the motion.
10 b. **Review Cornwallis Drive Second Access Information:** Rick presented the three
11 options of creating a second access for Cornwallis Drive. The Board discussed the pros
12 and cons of each option. Marty thought the Hershey Mill option presented the least
13 amount of complications. Janet thought the Hershey Mill option would require some
14 kind of gate apparatus. Senya recommended that Rick talk to the Hershey Mill
15 representatives and Ed McFalls about this access issue. Rick agreed that he would do so.
16 c. **Consider Review Solid Waste Questions:** Rick presented his findings in response to
17 the Board's questions regarding the adopted Ordinance of January 4, 2016. Senya
18 concluded that the current Ordinance is appropriate and no other action is needed.
19

20 **New Business (Continued):**

- 21 d. **Consider Stormwater Agreements:** Marty motioned that the Board authorize the
22 execution of the following storm water management operation and maintenance
23 agreements:
24 628 Beaumont Circle
25 947 Cornwallis Drive
26 957 Cornwallis Drive
27 930 North Chester Road
28 942 Cornwallis Drive
29 Janet seconded. The Board voted unanimously in favor of the motion.
30 e. **Consider Yardley Village Escrow Release:** Marty motioned to approve the
31 replacement of K Hovnanian's surety bond with a cash bond for its work at Yardley
32 Village in Hershey's Mill. The check in the amount of \$1,360 shall be deposited into the
33 Township escrow account and these monies will be retained until such time as the grass
34 in the disturbed areas on the basin is in the condition that existed before the contractor
35 undertook the repair work. Janet seconded. The Board voted unanimously in favor of
36 the motion.
37

38 **Any Other Matter:**

- 39 a. Marty commented that a decision is needed with regard to Hershey Mill Dam-whether to
40 fix, breach or reduce its size. He motioned to direct the Township Manager to get
41 updated estimates for the cost of each option. Chuck seconded. The Board voted
42 unanimously in favor of the motion. Rick commented that this directive should take
43 approximately a month to complete.
44

- 1 b. Senya made a motion to appoint Barbara Jacobs to the Park and Recreation Commission.
2 Marty motioned for this appointment. Janet seconded. The Board voted unanimously in
3 favor of the motion.
4

5 **Approval of Minutes:** The Board reviewed and corrected the minutes from the February 2,
6 2016 meeting. Marty motioned to approve. Chuck seconded. The Board voted unanimously in
7 favor of the motion.
8

9 **Treasurer's Report:**

10 *See attached Treasurer's Report for February 11, 2016.* The Board reviewed the Treasurer's
11 Report and the current invoices. Marty moved to graciously accept the Treasurer's Report and
12 the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to
13 authorize payment of the invoices just reviewed. Janet seconded. The Board voted unanimously
14 to approve the motion.
15

16 **Correspondence, Reports of Interest:** The Board acknowledged receipt of the following:

- 17 • The January 27, 2016 letter from PA DCNR concerning a stream restoration grant.
18 • The January 28, 2016 letter from Toth Brothers concerning the Hershey's Mill Dam #2.
19

20 **Adjournment:**

21 There being no further business, Marty motioned to adjourn the meeting at 8:15 pm. Janet
22 seconded. The Board voted unanimously to adjourn.
23

24 Respectfully submitted,
25 *Christina Rossetti Hartnett*
26 *Recording Secretary*
27

28 Attachment: *Treasurer's Report for February 11, 2016*
29

February 11, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$219,900.85
Earned Income Tax	\$552,120.72
Local Service Tax	\$60,226.37
Transfer Tax	\$0.00
<i>General Fund Interest Earned</i>	\$2,906.67
Total Other Revenue	\$110,356.10
Total Receipts:	\$945,510.71

Accounts Payable	\$407,115.42
<u>Electronic Pmts:</u>	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$13,162.13
Payroll	\$94,410.46
Total Expenditures:	\$514,688.01

STATE LIQUID FUELS FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total State Liquid Fuels:	\$0.00

Expenditures:	\$0.00
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SINKING FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$417.10
Total Sinking Fund:	\$417.10

Total Expenditures:	\$1,125.00
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TRANSPORTATION FUND

Receipts	\$792.50
<i>Interest Earned</i>	\$200.51
Total Sinking Fund:	\$993.01

Expenditures:	\$0.00
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SEWER OPERATING FUND

Receipts	\$233,493.34
<i>Interest Earned</i>	\$54.52
Total Sewer:	\$233,547.86

Accounts Payable	\$26,004.16
<i>Debt Service</i>	\$31,892.43
<i>Credit Card</i>	\$0.00
Total Expenditures:	\$57,896.59

REFUSE FUND

Receipts	\$66,603.74
<i>Interest Earned</i>	\$76.73
Total Refuse:	\$66,680.47

Expenditures:	\$63,585.72
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SEWER SINKING FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$250.24
Total Sewer Sinking Fund:	\$250.24

Expenditures:	\$0.00
----------------------	---------------

OPERATING RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$266.86
Total Operating Reserve Fund:	\$266.86

Expenditures:	\$0.00
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Events Fund

Receipts	\$0.00
<i>Interest Earned</i>	\$1.03
Total Events Fund:	\$1.03

Expenditures:	\$0.00
----------------------	---------------

March 10, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$317,124.56
Earned Income Tax	\$215,727.72
Local Service Tax	\$14,703.76
Transfer Tax	\$0.00
General Fund Interest Earned	\$425.05
Total Other Revenue	\$48,051.71
Total Receipts:	<u>\$596,032.80</u>

Accounts Payable	\$768,571.58
Electronic Pmts:	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$99,120.54
Total Expenditures:	<u>\$867,692.12</u>

STATE LIQUID FUELS FUND

Receipts	\$2,320.00
Interest Earned	\$0.00
Total State Liquid Fuels:	<u>\$2,320.00</u>

Expenditures:	<u>\$0.00</u>
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SINKING FUND

Receipts	\$0.00
Interest Earned	\$490.35
Total Sinking Fund:	<u>\$490.35</u>

Expenditures:	<u>\$135.00</u>
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TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$196.19
Total Sinking Fund:	<u>\$196.19</u>

Expenditures:	<u>\$0.00</u>
---------------	---------------

SEWER OPERATING FUND

Receipts	\$91,378.69
Interest Earned	\$49.76
Total Sewer:	<u>\$91,428.45</u>

Accounts Payable	\$36,658.69
Debt Service	\$0.00
Credit Card	\$0.00
Total Expenditures:	<u>\$36,658.69</u>

REFUSE FUND

Receipts	\$51,545.30
Interest Earned	\$75.34
Total Refuse:	<u>\$51,620.64</u>

Expenditures:	<u>\$65,032.54</u>
---------------	--------------------

SEWER SINKING FUND

Receipts	\$0.00
Interest Earned	\$249.77
Total Sewer Sinking Fund:	<u>\$249.77</u>

Expenditures:	<u>\$0.00</u>
---------------	---------------

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$249.71
Total Operating Reserve Fund:	<u>\$249.71</u>

Expenditures:	<u>\$0.00</u>
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Events Fund

Receipts	\$0.00
Interest Earned	\$0.96
Total Events Fund:	<u>\$0.96</u>

Expenditures:	<u>\$0.00</u>
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**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: BRIAN MCCOOL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: 03-10-2016

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

General Fund expenses include the monthly contribution to WEGO in the amount of \$338,650, \$255,272 for the annual contribution to the police pension trust, \$80,619 for the annual contribution to the police's other post-employment benefit trust and \$31,378 for the quarterly compensation policy expenses..

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

Report Date 03/03/16

Expenditures Register
GL-1603-51689

PAGE 1

IARPO5 run by BARBARA

9 : 52 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
1471		WESTTOWN-EAST GOSHEN POLICE								
	46542	1	01410	5300 POLICE GEN.EXPENSE	030116	03/03/16	03/01/16	03/03/16	10830 p	338,649.54
				MARCH 2016 CONTRIBUTION						
										338,649.54

	338,649.54
1 Prepays, totaling	338,649.54
0 Printed, totaling	0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	338,649.54	GENERAL FUND
		338,649.54	

PERIOD SUMMARY

Period	Amount
1603	338,649.54
	338,649.54

Report Date 03/03/16

Expenditures Register
GL-1603-51691

PAGE 1

IARPO5 run by BARBARA

10 : 44 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
1228				SCHWAB & CO. INC, CHARLES						
	46545	1	01410 3150	POST RETIREMENT HEALTH BENEFITS	030316	03/03/16		03/03/16		80,619.00
				DEPOSIT TO ACCT.9631-3457 ANNUAL						
				CONTRIBUTION TO WEGO OPEB TRUST						
										80,619.00
2878				TD AMERITRADE FBO 913-022866						
	46546	1	01410 5360	CONTRIBUTION TO WEGO PENSION TRUST	030316	03/03/16		03/03/16		255,272.00
				ACCT. 913-044801 CONTRIBUTION TO						
				POLICE PENSION TRUST						
										255,272.00
										335,891.00
									0 Printed, totaling	335,891.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	335,891.00	GENERAL FUND
		335,891.00	

PERIOD SUMMARY

Period	Amount
1603	335,891.00
	335,891.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3433	46566	1	01408 3130	BURNS ENGINEERING INC. ENGINEERING SERVICES PROF.SERV.1/1-1/24/16 LTAC MORSTEIN	4 2015-227.00	03/07/16		03/07/16		2,439.00
										2,439.00
259	46568	1	01487 4600	CHESTER COUNTY 2020 TRAINING & SEMINARS-EMPLY COMMUNITY PLAN. COURSE - FALL 2015	022916	03/07/16		03/07/16		77.50
										77.50
296	46569	1	01401 3210	COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 MARCH 2016	022016	03/07/16		03/07/16		70.00
										70.00
1990	46570	1	01401 2100	CRYSTAL SPRINGS MATERIALS & SUPPLIES COFFEE	3154612021916	03/07/16		03/07/16		46.51
										46.51
1650	46571	1	01409 3745	DELONG INC, WARREN F. PW BUILDING - MAINT REPAIRS VEEDER ROOT CERTIFICATION	12685C	03/07/16		03/07/16		350.00
										350.00
3352	46573	1	01437 2600	GAP POWER RENTALS PLUS LLC SHOP - TOOLS PREMIUM HAM DRILL, WRENCH, BATTERY PACK & KNIFE	1212290	03/07/16		03/07/16		834.89
										834.89
532	46574	1	01414 3000	GENERAL CODE PUBLISHERS CODE BOOKS/OTHER SUPPLEMENT NO.69 - 20 COPIES	BILL00020138	03/07/16		03/07/16		2,759.33
										2,759.33
3631	46575	1	01432 2500	GENTHERT, JOHN SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	020416	03/07/16		03/07/16		25.00
										25.00

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endor	Req #	Budget#	Sub#	Description	Invoice Number	Reg Date	Check Dte	Recpt Dte	Check#	Amount
3131				GREAT AMERICA FINANCIAL SERVICES						
	46576	1	01401 3840	RENTAL OF EQUIP. -OFFICE MARCH 2016 - LANIER MP C5503 COPIER	18346528	03/07/16		03/07/16		305.00
										305.00
594				HAMMOND & MCCLOSKEY INC.						
	46577	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS CHECK FOR CAUSE OF NO HOT WATER IN LUNCH ROOM. TEMPORARY REPAIR OF LAUNDRY TUB FAUCET.	7598	03/07/16		03/07/16		176.00
										176.00
3632				HELLER, NADINE						
	46578	1	01367 3508	ART REFUND (2) INTRO TO GREETING CARDS	030316	03/07/16		03/07/16		30.00
										30.00
2717				HIGGINS & SONS INC., CHARLES A.						
	46579	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINTENANCE - W.CHESTER PIKE & ROSEHILL	41491	03/07/16		03/07/16		162.50
										162.50
103				ICC - (SOFTWARE)						
	46580	1	01414 3000	CODE BOOKS/OTHER 15 IFC COMMENTARY & PDF COMBO	1000661859	03/07/16		03/07/16		173.00
										173.00
719				KEEN COMPRESSED GAS COMPANY						
	46581	1	01437 2460	GENERAL EXPENSE - SHOP SWITCH ASSEMBLY WITH SPRING	30216199	03/07/16		03/07/16		76.96
										76.96
787				LOW-RISE ELEVATOR CO. INC						
	46587	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - FEBRUARY 2016	65606	03/07/16		03/07/16		40.00
										40.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
2918				ALS ENVIRONMENTAL						
	46550	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TESTS RCSTP 2/16-2/23/16	40-2028475	03/07/16		03/07/16		195.00
										195.00
1658				AQUA PA						
	46558	1	05420 3602	C.C. COLLECTION -UTILITIES 000309826 0309826 1/21-2/23/16 TH	022516 TH	03/07/16		03/07/16		20.00
	46559	1	05420 3602	C.C. COLLECTION -UTILITIES 000305003 0305003 1/22-2/24/16 WW	022616 WW	03/07/16		03/07/16		27.50
	46560	1	05420 3602	C.C. COLLECTION -UTILITIES 000300141 0300141 1/18-2/18/16 GH	022216 GH	03/07/16		03/07/16		16.00
	46561	1	05420 3602	C.C. COLLECTION -UTILITIES 000363541 0357724 1/18-2/18/16 BK	022216 BK	03/07/16		03/07/16		16.00
	46562	1	05422 3601	R.C. COLLEC.-UTILITIES 001533998 1087842 1/21-2/23/16 TWN	022516 TWN	03/07/16		03/07/16		77.70
										157.20
151				BLOENSKI DISPOSAL CO, CHARLES						
	46565	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 2/22/16	7881	03/07/16		03/07/16		181.00
	46565	2	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 2/29/16	7882	03/07/16		03/07/16		181.00
										362.00
241				C.C. SOLID WASTE AUTHORITY						
	46567	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 2/16/16 - 2/22/16	43042	03/07/16		03/07/16		451.58
										451.58
2555				FASTENAL						
	46572	1	05422 3700	R.C. STP-MAINT.& REPAIRS CAP SCREWS, HEX BOLTS, LOCK NUTS, WASHERS & STEEL SCRATCH BRUSH	PAMAV20718	03/07/16		03/07/16		83.01
										83.01
2442				KENT AUTOMOTIVE						
	46582	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. LUB, WASHERS, HEX NUTS, LOCKNUTS & SPLIT LOCK WASHERS	9303896129	03/07/16		03/07/16		232.02
	46582	2	05422 3700	R.C. STP-MAINT.& REPAIRS LUB, WASHERS, HEX NUTS, LOCKNUTS & SPLIT LOCK WASHERS	9303896129	03/07/16		03/07/16		232.01

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
2762	46549	1	06427 4500	AJB A.J. BLOSENSKI INC. CONTRACTED SERV. RESIDENTIAL PICKUP - MARCH 2016	63104879	03/07/16		03/07/16		56,396.70
										56,396.70
241	46567	1	06427 4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 2/16/16 - 2/22/16	43042	03/07/16		03/07/16		4,086.24
										4,086.24
1393	46624	3	06427 3250	US POSTMASTER POSTAGE RENEW PERMIT 192 FIRST CLAS PRESORT	022016	03/07/16		03/07/16		75.00
										75.00
										131,024.27
									0 Printed, totaling	131,024.27

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	65,811.16	GENERAL FUND
05	05	4,655.17	SEWER OPERATING
06	06	60,557.94	REFUSE
		131,024.27	

PERIOD SUMMARY

Period	Amount
1603	131,024.27
	131,024.27

Report Date 03/07/16

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
3148				HOT FROG PRINT MEDIA LLC						
	46547	1	01401 3420	NEWSLETTERS	118255	03/07/16	03/07/16	03/07/16	10838	2,306.85
				MAILING & POSTAGE SPRING 2016						
										2,306.85
										2,306.85
1 Printed, totaling										2,306.85

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	2,306.85	GENERAL FUND
		2,306.85	

PERIOD SUMMARY

Period	Amount
1603	2,306.85
	2,306.85

Report Date 03/10/16

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03		SINKING FUND								
2921				WALSH, EDWARD B. & ASSOCIATES INC.						
	46677	1	03457 7450	CAPITAL - HERSHEY MILL REPAIR PROF.SERVICE HERS.MILL DAM-FEB.2016	61760	03/10/16		03/10/16		135.00
										135.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
241				C.C. SOLID WASTE AUTHORITY						
46643	1	06427	4502	LANDFILL FEES	43112	03/10/16		03/10/16		4,474.60
				WEEK 2/23/16 - 2/29/16						
										4,474.60
										62,526.15
										0 Printed, totaling 62,526.15

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	25,913.03	GENERAL FUND
03	03	135.00	SINKING FUND
05	05	32,003.52	SEWER OPERATING
06	06	4,474.60	REFUSE
		62,526.15	

PERIOD SUMMARY

Period	Amount
1603	62,526.15
	62,526.15

936 Cornwallis Drive
West Chester, PA 19380
February 25, 2016

RECEIVED

FEB 26 2016

Board of Supervisors
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

To Whom It May Concern:

I have several concerns regarding any future subdivisions/and or construction approval for properties located on Cornwallis Drive, East Goshen Township.


As a resident of Cornwallis Drive since 1971 I have witnessed many changes in our neighborhood. In 1971, there were only 24 homes located past our home on Cornwallis Drive. Currently, there are 47 homes past our home, with five more proposed. These properties are located on a dead end street. This number includes King George Court which connects to Cornwallis Drive and is also a dead end street. The total number of all homes on Cornwallis Drive in 1971 was 27; it is now 52 with five more proposed. In 1971, most families had one family vehicle whereas in 2016 two or more vehicles per family are the norm.

I have witnessed a tremendous increase in the traffic on Cornwallis Drive over the years, along with the increased speed in which vehicles drive on the road. The 25 M.P.H. speed limit is mostly ignored. Children and Adults who walk along the road must be ever vigilant and careful of the delivery vehicles and the increased traffic from the homes on this street. There is no other access to this neighborhood making those of us who live at the beginning of Cornwallis Drive the ones who are most vulnerable to all the traffic and speeding. Even going to get the mail is a hazard.

It is my understanding that there is supposed to be a limit to the number of homes on a cul-de-sac or dead end street, meaning a neighborhood with only one entrance and exit. An emergency exit would not solve this problem. We need another access to Cornwallis Drive! I would suggest that the Township further pursue the possibility of an access road thru Wineberry onto Route 352. If not, then no further subdivision of the properties on Cornwallis Drive should be approved and traffic should be monitored for safety.

I would also like to suggest that the current Stop Sign at Cornwallis Drive and Colonial Lane be made a three-way Stop for safety reasons. This may encourage some to slow down and actually stop at the Stop Sign. Also, please note that in 1971 there were six homes on Colonial Lane; there are now 12 homes on Colonial Lane which is also a dead end street.

Sincerely,


Catharine Wahn

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

March 3, 2016

Mrs. Catherine Wahn
936 Cornwallis Drive
West Chester, PA 19380

Dear Cass:

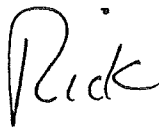
I am in receipt of your letter for February 25, 2016 concerning a second access for Cornwallis Drive. On January 19, 2016 the Board of Supervisors approved a subdivision for the Gionfriddo property at 942 Cornwallis Drive. While the Board was discussing the subdivision, several of them noted that the Chester County Planning Commission's review letter again raised a concern about the number of homes on Cornwallis Drive. At that meeting I was directed to identify the available options.

Attached is a copy of my report which I presented to the Board at their meeting on February 16, 2016. At that meeting the Board determined that Option 2 in the report, which would involve the construction of an emergency access between Cornwallis Drive and Chandler Drive in Hershey's Mill Village, had merit and we are in preliminary discussions with the property owners.

The intersection of Cornwallis Drive and Colonial Lane does not meet the warrants for a three-way stop sign.

If you have any questions please give me call at 610 692 7171 or by e-mail at rsmith@eastgoshen.org.

Sincerely,

A handwritten signature in black ink that appears to read "Rick". The signature is stylized with a large, looped "R" and a cursive "ick".

Louis F. Smith, Jr.
Township Manager

Enclosure



FEMA

FEB 29 2016

February 24, 2016

Mr. Senya Isayeff
Chairman, Board of Supervisors
Township of East Goshen
1580 Paoli Pike
West Chester, Pennsylvania 19380

Community: Township of East Goshen
Chester County, Pennsylvania
Community No.: 420277

Dear Mr. Isayeff:

On January 12, 2016 the Federal Emergency Management Agency (FEMA) held a Community Coordination Meeting in Chester County. I am writing today in order to outline follow-up steps and informational contacts for your community.

There are three activities that each community should undertake during the upcoming months to ensure both continued participation in the National Flood Insurance Program (NFIP) and a high quality Flood Insurance Rate Map (FIRM) for your community.

- Your community should review your preliminary FIRM and suggest corrections or comments as soon as possible. If serious scientific or technical issues with the preliminary FIRM arise, a formal appeal should be submitted during the 90-day appeal period described below.
- Your community is responsible to reach out to those citizens affected by the changes on the FIRM and inform them of the potential flood insurance implications.
- Your community must adopt a new or amended floodplain ordinance that meets the NFIP minimum requirements or face possible suspension from the NFIP.

A preliminary FIRM for your community was issued in December of 2015. That map can be viewed on the Map Service Center found at <http://msc.fema.gov/portal/advanceSearch>. Following the recent Community Coordination and Outreach meeting, there was a 30 day comment period that has since ended, and will be shortly followed by a statutory 90-day appeal period. In a few months, an ordinance preparation period lasting for 6 months will be initiated that culminates with the FIRM effective date. If no delays occur in these processes, your FIRM will be published and become effective in mid 2018. At that point this new map will replace your current effective FIRM.

We highly recommend that you start working on updating your ordinances as soon as possible. You can start this process by submitting current ordinances to Dan Fitzpatrick, the State NFIP Coordinator. He and his staff will work with your community to identify any required or recommended ordinance amendments.

His contact information is:

Dan Fitzpatrick, CFM,
Department of Community & Economic Development
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, Pennsylvania 17120-0225
Phone: (717) 720-7445
Fax: (717) 783-1402
Email: dafitzpatr@state.pa.us

Comments collected at the Community Coordination Meeting are now being reviewed. If you have additional comments on the maps, please submit them to Nikki Roberts, the Project Engineer, using the following contact information:

Nikki Roberts
Civil Engineer
One Independence Mall, 10th Floor
615 Chestnut Street
Philadelphia, Pennsylvania 19106-4404
Phone: (215) 931-5575
Email: Nikki.roberts@fema.dhs.gov

If you attended the meeting you received a CD that included Model Floodplain Ordinances for Pennsylvania, the FEMA Region III Checklist and our Ordinance Standard Operating Procedures to assist you with your update. A copy of this CD is available if you did not attend. Please contact me at (215) 931-5532 or sarah.wolfe@fema.dhs.gov if you have any questions regarding the enclosed information or the mapping process.

Sincerely,

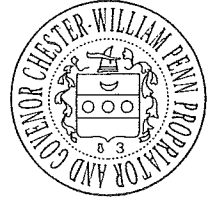


Sarah Wolfe
Mitigation Planning Specialist

cc: Dan Fitzpatrick, Pennsylvania NFIP Coordinator



THE COUNTY OF CHESTER



COMMISSIONERS

Terence Farrell
Kathi Cozzone
Michelle Kichline

Brian N. O'Leary, AICP
Executive Director

PLANNING COMMISSION

Government Service Center, Suite 270
601 Westtown Road
P.O. Box 2747
West Chester, PA 19380-0990
(610) 344-6285 Fax: (610) 344-6515

March 3, 2016

MAR 4 2016

E. Martin Shane, Board of Supervisors Chairman
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Re: Chester County Planning Commission Services and Projects

As the new executive director of the Chester County Planning Commission, I've been very impressed with the strong role of planning in shaping the county's beautiful landscapes, walkable towns, and vibrant employment centers. The planning commission is working hard to keep Chester County's high quality of place, and we wanted to make you aware of some of our services and upcoming projects.

Services: We have many services that might be useful to your municipality:

- Vision Partnership Program – this grant program provides assistance to municipalities for preparing comprehensive plans, ordinances, revitalization plans, and other special studies.
- Data, Maps, and Best Practices – our website, www.chesco.org/planning, is full of demographic and mapping resources, as well as toolboxes and best practices for planning.
- Transportation Services – our transportation division coordinates transportation projects and funding across the county.
- Sketch Plan and Review Services – in addition to our normal subdivision and development reviews, we conduct reviews of sketch plans, working with the municipality and developer, at no charge.
- Planning Advice – if you have a general or technical planning question, we'd be glad to answer it. Feel free to give us a call or to invite us to one of your meetings.

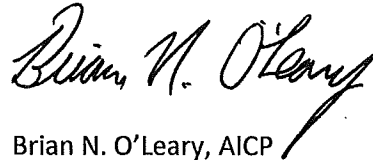
Comprehensive Plan Update: Our biggest upcoming project is the **update of Landscapes2**, the county's comprehensive plan. We'll send out more information about this update in the late spring and will be seeking your input once we begin in the fall.

Major Planning Commission Projects: In 2016, we are preparing or conducting:

- A study on reinventing the county's commercial landscapes, particularly office and retail areas,
- Outreach meetings on our new multi-modal handbook, which looks at transportation choices,
- Housing case studies showing how affordable housing can fit into the community,
- A trail extension study for the Chester Valley trail,
- Plans for preserving and interpreting the Brandywine Battlefield, and
- Additional pipeline information resources for county residents.

We're interested in hearing your concerns and thoughts about planning in the county. Feel free to contact us at any time, and we are always available to meet with you to discuss our projects and services. I can be reached at 610-344-6285 or boleary@chesco.org.

Sincerely,

A handwritten signature in black ink, reading "Brian N. O'Leary". The signature is fluid and cursive, with the first name "Brian" and last name "O'Leary" clearly legible.

Brian N. O'Leary, AICP
Executive Director

BNO/bac