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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, MARCH 15, 2016 – 7:00 pm
APPROVED MINUTES**

The Board met in Executive Session at 6:00 p.m. to discuss a personnel matter

Present: Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavio, Township Manager Rick Smith, Township CFO Jon Altshul and ABC Member Erich Meyer (Conservancy Board).

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:00 pm and asked Lieutenant Rosato to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad, and to honor those who have given the ultimate of their lives in defense of our nation.

Recording of Meeting: None

Chairman's Report: Senya asked Rick to announce the following:

- a. The Milltown Dam Assessment and Alternatives Analysis is available for review on the Township website and that representatives from Gannet Fleming will be present at the Board of Supervisors meeting on March 22, 2016, at 7:00 p.m., to make a presentation and answer questions. The meeting will be held at the Goshen Fire Company, 1320 Park Avenue.
- b. The Sunoco Pipeline will be performing rehabilitation and maintenance work on the 12" pipeline. Work will commence around March 2016 and be completed in early 2017.

WEGO Report: Lieutenant Rosato reported on the following:

- The Police Department is coordinating efforts with East Goshen Elementary School in donating items for the school's upcoming Spring Fair.
- There was a recent car break-in at the Penn Wood Elementary School parking lot. The Lieutenant cautioned all about leaving valuables visible within your cars.
- The WEGO accreditation process is moving along, receiving high marks in the review process. Chuck concurred on the positive feedback.

Fire Marshal Report: Carmen commented on the Rosehill Apartments fire incident. This incident took place in the utility room. The fire was the result of poorly ventilated dryer vents. The fire company utilized 3 hours of initial response time and 4 additional hours the following day to return the conditions back to normal.

1 **Financial Report:** Jon presented the February 2016 Financial Report noting that net of pass-
2 through accounts, as of February 29th, the general fund had revenues of \$1,813,481 and expenses
3 of \$1,678,104 for a year-to-date surplus of \$135,377. Jon also discussed the Concise Statement
4 of Assets, Liabilities and Fund Balance, which was advertised in the *Daily Local News* during
5 the previous week.
6

7 **Old Business:**

8 **Consider LERTA Proposal:** Senya recommended tabling this matter until further input was
9 received from the school board.
10

11 **New Business:**

- 12 a. **Consider Tecniplast USA Parking:** Rick discussed working with Tecniplast USA to
13 determine the best way to accommodate condition 3 of their Conditional Use approval.
14 Senya asked Rick if Tecniplast had been made aware of possible future resale constraints
15 of their building given the new parking configuration. Rick said that the applicant is well
16 aware of the constraints. Carmen motioned that the Board accept the request of
17 Tecniplast USA and release the applicant from condition 3 of the Conditional Use
18 approval dated April 15, 2010. Janet seconded. The Board voted unanimously in favor
19 of the motion.
20
- 21 b. **Consider Exchange Club Field of Honor Special Event Application:** Rick presented
22 the particulars on this proposed event on May 27 – 30, 2017, in East Goshen Park.
23 Carmen was concerned with the noise level created by generators running all night long
24 in the park and thought that sound buffering measures should be taken. Marty suggested
25 that Jason Lang create an hourly timetable of all proposed activities for this weekend
26 event for the Board to review in order to have a better understanding of the event. Marty
27 also felt that an agreement should be written up by the Township outlining all conditions
28 and cost responsibilities on the part of the Exchange Club for their weekend and
29 overnight use of the Park. Both Senya and Marty noted that this type of overnight usage
30 of the Park would be setting a new precedent, and asked how the Township should
31 respond to other groups asking for the same consideration. It was their conclusion that
32 the Township Solicitor should be consulted in this matter.
33
- 34 c. **Consider Grant Writing Assistance for Playground Grant:** Rick explained that the
35 grant application to the Community Conservation Partnership Program for the
36 playground improvements required that a detailed cost estimate and site development
37 drawing be submitted by a Landscape Architect or Engineer. Marty opined that the
38 ability to receive funding under these applications is due in large part to receiving
39 professional grant writing assistance. Carmen motioned to authorize Thomas Comitta
40 Associates to provide grant writing assistance on the Playground Renovation DCNR-
41 C2P2 grant application in an amount not to exceed \$3,600. Chuck seconded. The Board
42 voted unanimously in favor of the motion.
43
- 44 d. **Consider Goshen Friends Land Development Modification:** Rick discussed the
45 Goshen Friends revision to their approved Land Development Plan from 2004. Some of
46 the representatives of Goshen Friends that were present included Mimi Blackwell, School

1 Director; Irene Creighton, Board Chairman; and Joe Stratton. Senya asked the
2 representatives if they were aware of all the conditions of this revision and if they
3 accepted all conditions. The representatives responded that they knew, understood, and
4 accepted all of the stated conditions. Carmen motioned, and Janet seconded, to approve
5 the revisions to the approved Goshen Friends School Land Development plan from
6 December 21, 2004 as depicted on the Goshen Friends School Phase 2 Revised Plan
7 dated 3/8/2016, pursuant to the conditions outlined in the Planning Commission
8 Recommendation dated 3/10/2016. Those conditions being:
9

- 10 1. The plan approval is revised, removing the multi-purpose building and walkways
11 that will not be constructed.
- 12 2. The plan is revised to add a signature block for the Board of Supervisors and
13 revisions are made to accurately depict the termination of the proposed sidewalks.
- 14 3. The applicant shall comply with condition 1 and 2 to the satisfaction of the
15 Township Staff.
- 16 4. The applicant shall comply with condition four of the original approval.
17

18 The Board voted unanimously in favor of the motion. Chuck asked the Goshen Friends
19 representatives if they had plans for the extra space in the future. Mimi Blackwell responded
20 that they would like to use the space for some function, but they have not decided what that
21 would be.
22

23 **Any Other Matter:**

- 24 a. Senya announced the resignation of Toby Gellman from the Historical Commission.
- 25 b. Marty motioned to authorize the Chairman to execute the stormwater management
26 operation and maintenance agreements for: 1423 Heather Lane; 938 Linda Vista Drive;
27 and 1331 Katherine Lane. Janet seconded. The Board voted unanimously in favor of the
28 motion.
29

30 **Approval of Minutes:** The Board reviewed and corrected the minutes from the February 16,
31 2016 meeting. Chuck motioned to approve. Carmen seconded. The Board voted unanimously
32 in favor of the motion.
33

34 **Treasurer's Report:**

35 *See attached Treasurer's Report for March 10, 2016.* The Board reviewed the Treasurer's
36 Report and the current invoices. Jon recommended that the Board not approve payment for
37 \$80,619 to Schwab for the 2016 contribution to the Police's Other Post Employment Benefit
38 Trust. He explained that the Pension Committee had voted to move this plan to another fund
39 advisor at this morning's Pension Committee meeting, and that we should therefore delay making
40 the contribution until that transfer was complete, probably in the next month or two. Carmen
41 moved to graciously accept the Treasurer's Report and the Expenditure Register Report as
42 recommended by the Treasurer, including Jon's exception, to accept the receipts and to authorize
43 payment of the invoices just reviewed. Janet seconded. The Board voted unanimously to
44 approve the motion.
45

46 **Correspondence, Reports of Interest:** The Board acknowledged receipt of the following:

- 1 • The February 25, 2016 letter re: Cornwallis Drive. *Catharine Wahn, 936 Cornwallis*
2 *Drive*, elaborated on her letter to the Board, stressing her concern for the safety of the
3 children who play and ride their bikes within the neighborhood, that she has seen a large
4 increase in the amount of traffic on her street, and asked the Board for Police traffic
5 patrol assistance. Senya said that the Board will task the Police Department with a higher
6 level of patrol along these streets.
- 7 • The March 3, 2016 letter re: Chester County Planning Commission.
- 8 • The February 24, 2016 letter re: National Floodplain Insurance Program.

9
10 **Public Comment:** *None*

11
12 **Adjournment:**

13 There being no further business, Carmen motioned to adjourn the meeting at 8:05 pm. Marty
14 seconded. The Board voted unanimously to adjourn.

15
16 Respectfully submitted,
17 *Christina Rossetti Hartnett*
18 *Recording Secretary*

19
20 Attachment: *Treasurer's Report for March 10, 2016*
21

March 10, 2016

TREASURER'S REPORT
2016 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$317,124.56	Accounts Payable	\$768,571.58
Earned Income Tax	\$215,727.72	Electronic Pmts:	
Local Service Tax	\$14,703.76	Credit Card	\$0.00
Transfer Tax	\$0.00	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$425.05	Debt Service	\$0.00
Total Other Revenue	\$48,051.71	Payroll	\$99,120.54
Total Receipts:	\$596,032.80	Total Expenditures:	\$867,692.12

STATE LIQUID FUELS FUND

Receipts	\$2,320.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	\$2,320.00	Expenditures:	\$0.00

SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$490.35		
Total Sinking Fund:	\$490.35	Expenditures:	\$135.00

TRANSPORTATION FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$196.19		
Total Sinking Fund:	\$196.19	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$91,378.69	Accounts Payable	\$36,658.69
<i>Interest Earned</i>	\$49.76	Debt Service	\$0.00
Total Sewer:	\$91,428.45	Credit Card	\$0.00
		Total Expenditures:	\$36,658.69

REFUSE FUND

Receipts	\$51,545.30		
<i>Interest Earned</i>	\$75.34		
Total Refuse:	\$51,620.64	Expenditures:	\$65,032.54

SEWER SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$249.77		
Total Sewer Sinking Fund:	\$249.77	Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$249.71		
Total Operating Reserve Fund:	\$249.71	Expenditures:	\$0.00

Events Fund

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.96		
Total Events Fund:	\$0.96	Expenditures:	\$0.00

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