

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**

Tuesday, May 3, 2016  
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Chairman’s Report
  - a. Announce that on April 14, 2016, the Preserve at Applebrook, A Condominium, commenced a civil action against the Township and several other parties in the Chester County Court of Common Pleas regarding the use of Hibberd Lane and Grist Mill Lane. The Township Solicitor is representing the Township and has advised the Board of Supervisors not to further comment on this matter since it involves pending litigation.
  - b. Announce that that the Board met in Executive Session on April 16, 2016 to discuss pending litigation.
  - c. Announce that the Township was awarded a \$150,000 grant from Chester County for the Paoli Pike Trail- Segments F&G
  - d. Recognize the East Goshen Elementary School and Thrivent for their donation of \$1,428 to help send socioeconomically disadvantaged East Goshen Elementary students to the REC Camp.
6. Public Hearing – none
7. Emergency Services Reports
  - WEGO – none
  - Goshen Fire Co. - none
  - Malvern Fire Co – none
  - Fire Marshal –none
8. Financial Report -none
9. Old Business
  - a. Consider Planning Commission recommendation to amend zoning requirements for swimming pools in Single Family Open Space Developments.

10. New Business

- a. Consider additional signage for the East Boot Road Detour.
- b. Consider Skid Steer Replacement.
- c. Consider awarding the Plank House HVAC Bid.
- d. Consider updating the Hershey Mill Dam Emergency Action Plan
- e. Consider resolution confirming submission of a DVRPC grant application for the Paoli Pike Corridor Master Plan.
- f. Authorize Chairman to execute stormwater agreements for 1348 Mark Drive and 139 Dutton Mill Road
- g. Consider authorizing advertising a revision to the Property Maintenance Code concerning smoke detectors.
- h. Consider conducting a “statistically valid” recreation survey.
- i. Consider amending the performance evaluation process.
- j. Review Paoli Pike Trail and Playground Renovation Status Update
- k. Review Water Usage analysis

11. Any Other Matter

12. Approval of Minutes

- a. March 22, 2016
- b. April 12, 2016

13. Treasurer’s Report

- a. April 28, 2016

14. Correspondence, Reports of Interest

- a. April 11, 2016 letter from Verizon regarding Service Interruptions

15. Public Comment – Hearing of Residents

16. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

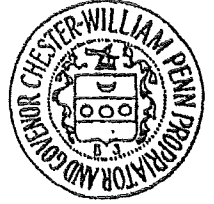
Dates of Importance

May 4, 2016	Planning Commission	7:00 pm
May 5, 2016	Park and Recreation Commission	7:00 pm
May 7, 2016	Yard Sale	9:00 am
May 9, 2016	Municipal Authority	7:00 pm
May 11, 2016	Conservancy Board	7:00 pm
May 12, 2016	Farmers Market (Season Opening)	3:00 pm
May 12, 2016	Historical Commission	7:00 pm
May 17, 2016	Board of Supervisors	7:00 pm

\*Newsletter Deadline for summer of 2016: May 2, 2016



# THE COUNTY OF CHESTER



## COMMISSIONERS

Terence Farrell  
Kathi Cozzone  
Michelle Kichline

## OFFICE OF THE COMMISSIONERS

313 West Market Street  
West Chester, PA 19382  
(610) 344-6100

April 21, 2016

APR 22 2016

E. Martin Shane, Chairman  
East Goshen Township Board of Supervisors  
1580 Paoli Pike  
West Chester, PA 19380-6199

Re: Chester County Commissioners Round 28 Municipal Grant Award

Dear Mr. Shane:

The Chester County Board of Commissioners is pleased to advise you that we have awarded up to \$150,000 to help fund the construction of approximately 1,700 linear feet of the multi-use Paoli Pike Trail.

East Goshen Township will soon be receiving a signed contract from us to memorialize this grant. The Department of Open Space Preservation will administer your contract, monitor progress of the work activity, and process all requests for payment.

We are pleased to join East Goshen Township in this investment to provide safe recreational opportunities for the public, preserve our sense of place, and promote a high quality of life.

Congratulations on your County award and we wish you all the best for its successful completion.

Sincerely,

Terence Farrell  
Commissioners' Chair

Kathi Cozzone  
Commissioner

Michelle Kichline  
Commissioner

cc: William D. Gladden II, Director; Department of Open Space Preservation



# Memo

To: Board of Supervisors  
From: Jason Lang  
Re: Recognition – East Goshen Elementary School Camp Coin Drive and Thrivent Camp Donation  
Date: April 19, 2016

The East Goshen Township Department of Recreation would like to recognize the recent East Goshen Elementary School Coin Drive benefitting REC Camp. Organized by the EGE Home and School Association, the event took place on Friday, April 15<sup>th</sup>. Throughout the day, classrooms came to the school "pit" where they discussed the many ways people can be generous, and then students were given the opportunity to donate. It was a major success, with the students raising \$928.58 to help send socioeconomically disadvantaged EGE students to REC Camp.

Additionally, Kathryn Cloutman, an EGE Teacher, and her husband, Philip Leshok, donated \$750 towards EGT REC Camp. Mr. Leshok's Thrivent Financial Services office donated \$500 to the Friends of East Goshen Township to help fund registration scholarships, and a \$250 Thrivent Action Team Grant, provided by Ms. Cloutman and Mr. Leshok, was used to purchase additional summer camp supplies. These supplies included R/C race cars, scoreboards for Camp Field Day, sidewalk chalk and more!

In total, this amazing community event raised \$1428 – that translates to over sixteen weeks of EGT REC Camp this summer! Thank you to all of the East Goshen Elementary students who donated their pennies, nickels, dimes and quarters!

The Township Department of Recreation would like to thank East Goshen Elementary School for this exceptional event and Mr. Leshok and Ms. Cloutman for their wonderful donations. In recent years, the partnership between the Township Department of Recreation and East Goshen Elementary School has truly blossomed and we look forward to much continued mutual success.

Thank You.

Jason Lang

Director of Recreation



Ms. Cloutman's (top, 3rd from left) class enjoyed the Coin Drive!



EGE Students helping one another!



(L-R) Jason Lang, EGT Dir. of REC, Mr. Phil Leshok, Event Donor and Principal Brown, EG Elementary

EAST GOSHEN TOWNSHIP  
PLANNING COMMISSION  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

April 8, 2016

TABLED ON 4-12-16

East Goshen Township  
Board of Supervisors  
1580 Paoli Pike  
West Chester, Pa. 19380

Re: Swimming Pool Requirements

Dear Board Members:

At their meeting on April 6, 2016 the planning commission voted in favor of the following motion:

Mr. Chairman, I move that we recommend that the Board of Supervisors consider amending the accessory use requirement for swimming pools, §240-32.Q, as drafted, adding an exception for pools constructed within Single-family open space developments do to the reduced lot sizes and surrounding open space. This will permit a normal size swimming pool to be constructed on residential lots within single family open space developments while still maintaining an ultimate setback of 25 feet to the boundary of the Single-family open space development. This will permit equitable use of swimming pools as an accessory use for property owners within single-family open space developments.

Sincerely,



Mark A. Gordon  
Township Zoning Officer



# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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Date: 4/8/2016  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer   
Re: Swimming Pool Setbacks for Single Family Open space Development (SFOD)

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Dear Board Members,

As you know, the Single-Family Open space Development (Sorrell Hill) reduced lot size allowances makes the construction of a standard swimming pool problematic. The PC has discussed this issue at length and reviewed graphical representations of all of the lots in Sorrell Hill in order to visualize the potential impacts of an ordinance amendment.

After hearing public comment and discussing this matter at three public meetings the Planning Commission is proposed a text amendment to the accessory use standards for swimming pools.

## Background

The Sorrell Hill Development on Line Road is a Single-family open space development and the standard swimming pool setbacks make it very difficult for any of the properties within that development to comply with the current requirements; even if a very small pool is considered. The Sorrell Hill development is the only Single-family open space development within East Goshen Township.

The current regulation requires that:  Pools shall be located behind the building setback line and in no case shall the edge of water be closer than 25 feet to any lot line. This being said, each single family home in the Sorrell Hill development has its own lot lines within the boundary of the development.

The Planning Commission considered options of how to amend the zoning ordinance so that swimming pools can be accommodated within Single-family open space developments. For example, requiring a minimum 25 foot swimming pool setback from the development boundary would be in keeping with the current zoning requirements and would not impact those residential uses which abut Single-family open space developments. Also, additional requirements have been proposed for the

location of swimming pools in relation to existing residential structures not owned by the applicant. Staff has reviewed this proposed amendment with the CCPC staff and the Township solicitor and incorporated their comments.

**Staff Recommendation:**

It is the opinion of the staff that an amendment to the code to modify the Swimming Pool Accessory Use section of the Zoning Ordinance for Single Family Open space developments is appropriate and such an amendment can still accomplish the original spirit of the pool setback requirements.

This amendment will permit a normal size swimming pool to be constructed on residential lots within single family open space developments while still maintaining an ultimate setback of 25 feet to the boundary of the Single-family open space development. The existing ordinance requirement for pools essentially prohibits standard size swimming pools within Single family open space developments. This will permit equitable use of swimming pools as an accessory use for property owners within single-family open space developments.

**Draft Ordinance Recommendation:**

240-32 Accessory uses

Q.

Swimming pool.

(1)

Pools shall be located behind any regulated ~~the~~ building setback line and the edge of the water in no case shall the edge of water be closer than shall be at least twenty-five (25) feet to from any lot line.

Exception for Single-family open space developments: Pools constructed within an approved single-family open space development shall be located behind the single family dwelling in an area on the individual lot which abuts the common open space. The edge of water shall be at least ten (10) feet from any lot line within the open-space development; and twenty-five (25) feet from any development boundary line; and at least twenty-five (25) feet from any principal building not owned by the applicant which exists at the date of the filing of a building permit for the pool.

(2)

Fencing.

(a)

All pools shall have a permanent enclosure erected and maintained that entirely and completely surrounds the pool. The enclosure shall extend not less than four feet above the ground. All gates shall be self-closing, self-latching and lockable with latches placed at least four feet above the ground. The enclosure shall be constructed so as to prohibit the passage of a sphere larger than four inches in diameter through any opening or under the fence. Fences shall be designed and constructed to withstand a horizontal



concentrated load of 200 pounds applied on a one-square-foot area at any point of the fence/enclosure.

(b)

Aboveground pools (which shall include pools less than 10% in-ground) shall not require a fence if the walls of the pool are at least four feet above grade on all sides, but any fixed stairway or entranceway shall be entirely and completely enclosed to a height of four feet above ground, and any gate shall be self-closing, self-latching and lockable with no openings that will pass a sphere greater than four inches in diameter. Any removable access, such as a ladder, need not comply, but must be removed when not in use.

(3)

The land area occupied by a pool and any accompanying structure shall be included in the impervious coverage percentage.

(4)

If the pool is supplied from a private well, there shall be no cross-connection with a central water supply system. All water supply inlets shall be above the overflow level to the pool.

(5)

No swimming pool shall have a drainage system connected to the sanitary sewers. All methods of drainage shall be stated on the Zoning Permit and be approved by the Township Engineer.

(6)

No loudspeaker or amplifying system shall be permitted which will project sound beyond the boundaries of the property.

(7)

All lighting shall be located as not to shine directly beyond the limits of the property.

**Draft Motion:**

Mr. Chairman, I move that amend the accessory use requirement for swimming pools, §240-32.Q, and authorize staff and the solicitor to prepare the ordinance amendment for adoption.

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: April 27, 2016  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: East Boot Road Detour

PA DOT has requested that we install some addition signage for the East Boot Road Detour. In light of the current litigation with the Preserve at Applebrook I would recommend that you approve a change order in the amount of \$1,018 for the installation of the following signs only:

- A second barricade sign (Sign C) on East Boot Road at North Chester Road
- A second barricade sign (Sign D) on East Boot Road at Line Road
- A Left Arrow Detour sign (M4-9L) on East Boot Road just west of Line Road
- A Right Arrow Detour sign (M4-9R) at the intersection of Clocktower Drive and East Boot Road
- A Right Arrow Detour sign (M4-9R) at the intersection Thorncroft Drive and East Boot Road

Suggested Motion: I move we authorize a change order in the amount of \$1,018 for the additional signs listed in the Manager's Memo dated April 27, 2016.

## Rick Smith

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**From:** Daniel Clopp <dclopp@carrollengineering.com>  
**Sent:** Thursday, April 21, 2016 9:25 AM  
**To:** rsmith@eastgoshen.org  
**Subject:** FW: E. Boot Rd detour  
**Attachments:** image2016-04-21-084746.pdf

Rick,

I spoke with Pam Johnson from PennDot this morning and she forwarded the attached mark-up of the detour plan with suggested placement of additional barricade signs at N Chester Rd. and Line Rd. as well as Private Rd Signs at some of the cross streets in hope that these additional signs will reduce some of the traffic that has been turning into the adjoining neighborhoods. I will give you a call shortly so we can discuss.

Daniel C. Clopp  
Project Manager  
Carroll Engineering Corporation  
949 Easton Rd.  
Warrington, Pa. 18976  
Ph (215) 343-5700 ext. 497  
Fax (267) 482-6124  
[dclopp@carrollengineering.com](mailto:dclopp@carrollengineering.com)

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**From:** Johnson, Pamela [<mailto:pamejohnso@pa.gov>]  
**Sent:** Thursday, April 21, 2016 9:03 AM  
**To:** Daniel Clopp  
**Subject:** E. Boot Rd detour

Dan,

Per my conversation with Manny Anastasiadis, I am attaching the plan with suggested additional signage for the E. Boot Rd detour to address issues and concerns raised by the adjoining neighborhoods.

If you have any questions please call.  
Thank you.

**Pam Johnson** | Civil Engineer  
PA Department of Transportation  
Engineering District 6-0 | Traffic Unit  
7000 Geerdes Boulevard | King of Prussia PA 19406  
Phone: 610.205.6587 | Fax: 610.205.6598  
[www.penndot.gov](http://www.penndot.gov)

Date: April 25, 2016

To: Board of Supervisors

From: Mark Miller

Re: Skid Steer replacement

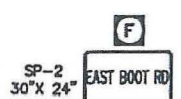
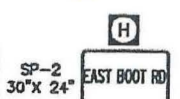
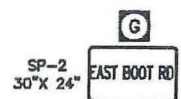
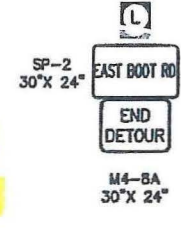
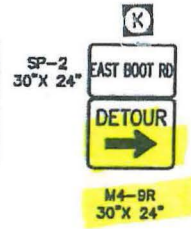
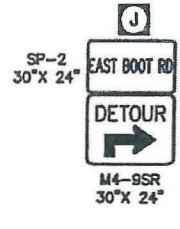
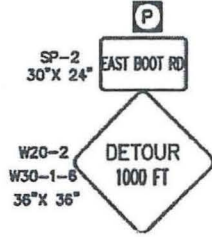
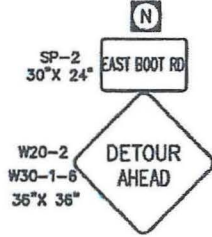
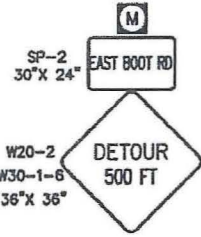
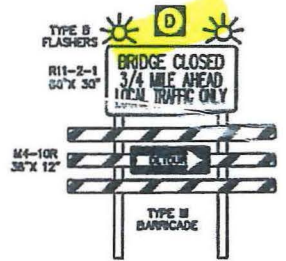
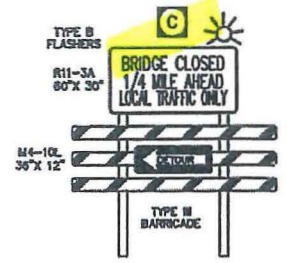
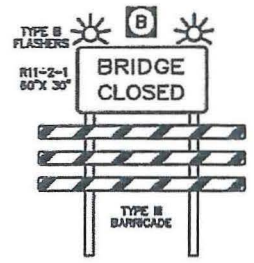
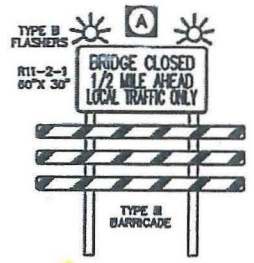
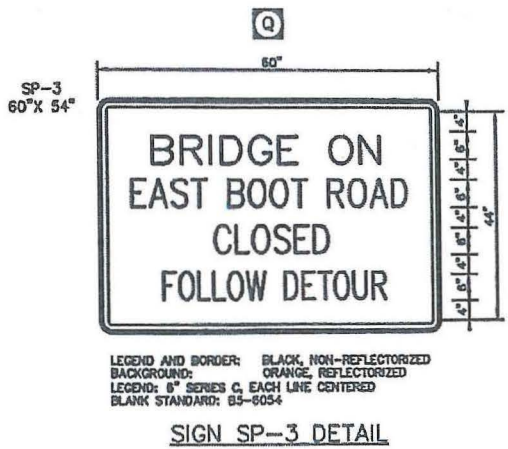
At your meeting on April 5<sup>th</sup>, 2016, you approved a skid steer replacement purchase from Ransome Rental in the amount of \$48,061. Unfortunately, after the Board approved the award, we learned that the machine quoted did not meet our specifications (it was on tires, whereas ours needs to be on tracks) and they were disqualified. Instead, I'm recommending we purchase the Kubota from Eagle Power (the second highest bidder) in the amount of \$49,712.

Attached is the list of bidders and trade-in prices that was presented to you at the April 5<sup>th</sup> meeting, along with a new quote from Best Line.

Vendor	Make/Model	Price	Trade-In Price	Net Price
Ransome Rental	Cat 272D2			\$48,061
Eagle Power & Equipment	Kubota SVL-95	\$66,212	\$16,500	\$49,712
Little's John Deere	John Deere 329E	\$66,756	\$12,000	\$54,756
Highway Equipment & Supply	Volvo 135C	\$68,276	\$12,000	\$56,276
United Rentals	Takeuchi	\$71,988	Not offered	\$71,988
Best Line	Bob Cat	\$89,198	\$10,000	\$79,198

**Recommended Motion:** I move that we purchase a Kubota skid steer from Eagle Power and Equipment in the amount of \$49,712, net of trade in.





**DETOUR PLAN EAST BOOT ROAD**

**EAST BOOT ROAD OVER RIDLEY CREEK  
 DETOUR PLAN**

SITUATED IN  
**EAST GOSHEN TOWNSHIP  
 CHESTER COUNTY, PENNSYLVANIA**

PREPARED FOR  
**EAST GOSHEN TOWNSHIP**

# Memo

**East Goshen Township**

**1580 Paoli Pike**

**West Chester, PA 19380**

Voice (610) 692-7171

Fax (610) 692-8950

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: April 26, 2016

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Plank House HVAC Bids

On Tuesday April 26, 2016 I opened bids for the replacement of the HVAC Unit at the Plank House.

Bid Results are as follows.

Thermal Logistics – Dover, PA \$6,218.00

Payne (Manufactured by Carrier/ Bryant)

Model # Heat Pump PH16NA02400G Air Handler FV4CNF002L00

Timothy Off Heating & AC – West Chester, PA \$7,113.60

Coleman Echelon 18

Model # HC8B024F4C

I would recommend that you award to bid to Thermal Logistics in the amount \$6,218.00

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**  
Voice (610) 692-7171  
Fax (610) 692-8950  
E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: April 27, 2016  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Hershey Mill Dam Emergency Action Plan

The Emergency Action Plan (EAP) for the Hershey Mill Dam needs to be updated.

As you know PA DEP has changed the format for EAP so it will have to be completely rewritten. Pennoni estimates it will cost \$10,000 to update the EAP.

Suggest that you authorize Pennoni to proceed with updating the EAP.


# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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Date: 4/28/2016  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer   
Re: 2017 TCDI Grant Program Resolution

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Dear Board Members,

At your meeting on April 5, 2016 the Board authorized the staff to submit a TCDI Grant application to the DVRPC.

The TCDI Grant application has been submitted and in order to complete the application the Board needs to adopt the enclosed resolution.

The project cost for the Paoli Pike Corridor Plan is \$70,000. We are requesting \$52,500 in grant funding, combined with 25% Township matching funds of \$17,500 to fund the total cost of the project.

## Draft Motion

I move that we, the East Goshen Township Board of Supervisors, authorize participation in the Delaware Valley Regional Planning Commission's 2017 Transportation & Community Development Initiative (TCDI) Grant Program. These funds will be used to develop a Paoli Pike Corridor Master Plan.

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF EAST GOSHEN  
CHESTER COUNTY, PENNSYLVANIA**

A Resolution Authorizing Participation in the Delaware Valley Regional Planning Commission's  
Transportation & Community Development Initiative (TCDI) Grant Program

**RESOLUTION OF:** East Goshen Township, County of Chester

**WHEREAS,** East Goshen Township supports the request for planning grant dollars from the Delaware Valley Regional Planning Commission; and

**WHEREAS,** East Goshen Township understands the grant amount requested must provide 20% of the total project cost as match in local, county, state, or private funds or documented in-kind services; and

**WHEREAS,** East Goshen Township fully understands the application requirements and contracting process if awarded the planning grant dollars; and

**NOW, THEREFORE, BE IT RESOLVED,** that East Goshen Township **HEREBY AUTHORIZES,** Mark A. Gordon, Township Zoning Officer, to submit an application to DVRPC for a TCDI planning grant; and

**THEREFORE BE IT RESOLVED THAT** East Goshen Township agrees to, if selected for the TCDI grant, to:

- Engage in contracting procedures including the competitive Request for Proposals and budget allocation;
- Sign grant agreement documents;
- Agree to submit reimbursement invoices and progress reports along with necessary supporting documentation on a quarterly basis;
- Take all necessary action to complete the project associated with the grant agreement within the 24 month timeframe, and submit the final deliverable to DVRPC; and
- Provide proof of adoption or acceptance by the governing body through a resolution that must be submitted no later than August 31, 2018 to DVRPC. DVRPC will reserve payment of the last 10% of the grant award until such resolution and the final deliverable is received.

SO RESOLVED this day \_\_\_\_ of \_\_\_\_\_, 20\_\_

By a vote of: \_\_\_\_ in favor \_\_\_\_ against \_\_\_\_ abstain

**Attest**

**Signatures**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# TCDI Application Print

## GENERAL INFORMATION

1. **Applicant:** East Goshen Township
2. **County:** Chester  
**Municipality:** East Goshen Township
3. **Chief Elected Official:** Senya Isayeff  
**Title:** Board of Supervisors, Chairman
4. **Project Contact:** Mark Gordon  
**Title:** Township Zoning Officer
5. **Address:** 1580 Paoli Pike  
**City:** West Chester **State:** PA **Zip:** 19380
6. **Phone:** 610-692-7171  
**Fax:** 610-692-8950
7. **Email:** mgordon@eastgoshen.org
8. **Proposed Project Title:** Paoli Pike Corridor Master Plan
9. **Does this project involve more than one municipality?** No  
**If yes, please provide the name of the communities and contact persons.**
10. **All TCDI applicants are required to coordinate with their respective county planning department. Please provide the date of this coordination meeting:** 04/08/2016

## APPLICANT CAPACITY

1. **Have you received and managed previous DVRPC grant funds in the past?** Yes  
**If yes, please provide the title of the grant, the year awarded, and the project status.**  
*DVRPC Retro-active Reimbursement Bridge Project – 2016 - East Boot Road over Ridley Creek, MPMS #1035773. Construction is underway at this time and anticipated to be completed ahead of schedule.*
2. **Have you received other federal or state grants in the past 5 years?** Yes  
**If yes, please provide the agency awarding the grant, the year awarded, and the project status.**  
*Pennsylvania Commonwealth Financing Authority (Greenways, Trails and Recreation Program), 2014, Paoli Pike Trail Feasibility Study and Master Plan. The plan was completed and adopted by the Board of Supervisors on January 4, 2016, the grant is closed.*
3. **Briefly explain the readiness to proceed for this project. Is this part of a larger planning project?**  
*East Goshen Township has recently completed a new Comprehensive Plan (October 2015) and a Paoli Pike Trail Master Plan and Feasibility Study (January, 2016). A Master Plan for the Paoli Pike Corridor will specifically address Objectives 6.1 and 6.2 of the East Goshen Township Comprehensive Plan 2015. The project readiness for the proposed Paoli Pike Corridor Master Plan is High. The planning done for the Paoli Pike Trail Master Plan and the Township Comprehensive Plan have laid a solid foundation for this project.*

## PROJECT NARRATIVE

### 1. Community Need (Points= 25/100)

**Describe the identified problem, citing quantitative and qualitative data. Include a brief description of the project area and affected population, including demographic, economic and physical conditions and trends.**

*The project is to develop a Master Plan for the Paoli Pike corridor, a 2.8-mile Major Arterial road (primarily two-lanes) which traverses East Goshen Township and carries an average daily traffic volume of 14,000 vehicles. Paoli Pike is vitally important transportation corridor, as it links a wide variety of key destinations, including schools, offices, community facilities, retail shops, parks, and residential neighborhoods. The goal is to plan for the effective development of the corridor as a walkable "Town Center", to safely accommodate pedestrian, bicycle, and vehicular circulation. The Plan will address land use as well as mobility issues.*

*This project will support the objectives of the East Goshen Township Comprehensive Plan (2015; <http://eastgoshen.org/about-us/planning-documents>) and provide a broad framework for the implementation of the Paoli Pike Trail (Paoli Pike Trail Feasibility Study adopted in January 2016; <http://eastgoshen.org/wp-content/uploads/2016/01/Paoli-Pike-Trail-Adopted-Report-01042016.pdf>). The Comprehensive Plan highlights planning for the Paoli Pike corridor as one of the Township's highest priority needs. The*

*Comprehensive Plan notes eight (8) high-priority initiatives. Among these, five (5) are directly related to Paoli Pike. These are:*

- *Transform the Town Center into a walkable, visitable place. (Objective 6.1)*
- *Transform the Paoli Pike corridor into a walkable, connected artery. (6.2)*
- *Increase pedestrian circulation along Paoli Pike, especially in the form of a "Paoli Pike Promenade" with sidewalks and crosswalks. (8.6)*
- *Identify and implement regional highway improvement projects that enhance mobility, safety, and reduce congestion. (8.2)*
- *Develop the Paoli Pike Trail. (9.2)*

*An improved corridor promises positive impact to Township residents, businesses, and visitors. Within the five census-block groups adjacent to Paoli Pike, there are more than 10,000 residents, approximately 4,000 of whom reside within a 10-15 minute walking distance. With enhanced mobility options, many of these residents will be able to bike or walk to Paoli Pike and the enhanced Town Center, rather than drive.*

## **2. Project Scope and Methodology (Points =30/100)**

**The project scope should explain the solution to the identified problem and include goals and objectives, schedule, and deliverables. Describe the short and long term vision and provide three measurable outcomes. Include a brief explanation of how the proposed solution will implement one or more of the four key principles of the long-range plan, Connections 2040. The methodology should describe the tasks to be undertaken to achieve the goals outlined in the scope. Be sure to include people, materials, supplies, and activities that will be used during the project. In the event of partial funding availability, applicants should indicate what or whether strategies can be moved to another planning phase.**

*The proposed Master Plan for the Paoli Pike corridor will provide a definitive framework for circulation and land use along this busy commercial artery in East Goshen Township. It will facilitate development of a pedestrian oriented "Town Center" served effectively by a balanced and well-integrated multimodal circulation network. The final product will be a Plan document that provides conceptual plans for the corridor with accompanying narrative descriptions. At minimum, the plan will generally include the following elements:*

- *Existing Conditions Analysis – Identify opportunities and constraints related to circulation and potential development of a pedestrian-oriented physical environment.*
- *Review of Prior Planning Efforts – Review of prior planning studies for background and consistency with goals and objectives.*
- *Bicycle and Pedestrian Circulation Plan –Recommendations on the alignment and conceptual design of bicycle and pedestrian facilities that connect local neighborhoods and other nearby destinations to the Paoli Pike trail and Town Center.*
- *Traffic Calming Plan –Recommendations for calming traffic and improving safety along Paoli Pike with emphasis on pedestrian crossings near East High School and the East Goshen Township Park..*
- *Streetscape Plan –Recommendations for consistent streetscape treatments within the Town Center including lighting, landscaping, public gathering spaces, gateway treatments, and other amenities. Review the need for connected and continuous pedestrian facilities within the Town Center.*
- *Economic Analysis – Identify realistic opportunities for new infill development and/or redevelopment of underutilized sites.*
- *Land Use Recommendations – Identify zoning and ordinance updates to promote pedestrian-oriented and mixed-use development based on the economic analysis and focused on key parcels poised for development or redevelopment.*
- *Implementation Plan – Action plan with specific implementation tasks, priorities, responsible parties, potential partners, estimated costs, and fundraising strategies.*
- *Graphical concept plans, renderings, and maps of the recommended improvements*

*The Master Plan is intended to fulfill all four of the key principles noted within DVRPC's Connections 2040 Plan for Greater Philadelphia (<http://www.dvrpc.org/reports/13042.pdf>):*

1. *Manage Growth and Protect the Environment – The Master Plan will establish guidelines for land use along the corridor, to encourage pedestrian-oriented development.*
2. *Create Livable Communities – The Master Plan will identify opportunities to develop a walkable Town Center, which will help establish a sense of place for the Township and provide an attractive venue for community interaction.*
3. *Build the Economy – By providing a clear framework for new development, as well a clear plan to provide effective multimodal infrastructure, the Master Plan will encourage new private development of the desired type and scale.*
4. *Establish a Modern Multimodal Transportation System – The Master Plan will develop recommendations for a circulation plan that balances the needs of pedestrians, bicycles, and vehicular traffic, to maximize mobility to and through the corridor.*

### 3. Transportation Nexus (Points 25/100)

**Although a direct connection to the transportation network is a prerequisite for eligibility, the degree to which that connection is demonstrated will be ranked. For example, explain how the proposal enhances access to a range of travel modes such as transit, walking, and biking.**

*Paoli Pike is the principal commercial corridor within East Goshen Township, and a comprehensive and consistent Master Plan for this corridor will help to promote and integrate true multimodal circulation. Currently Paoli Pike is dominated by vehicles, and does not provide for alternate modes of travel. A valuable step in planning for bicycle and pedestrian circulation has recently been taken. Earlier this year, the Township adopted a Feasibility Study and Master Plan for a multi-use trail along Paoli Pike. An initial funding commitment from the Township in addition to grant awards of \$1,000,000 via a DVRPC TAP grant and \$150,000 via the Chester County Municipal Grant program, kick starting implementation of the first phases of the trail. When fully implemented, this trail will serve as an effective means of bicycle and pedestrian circulation to connect local destinations, and will fulfill a significant missing link trail link in Chester County. It is envisioned that the trail will connect to neighboring municipalities and the regional trail network.*

*The Master Plan will build upon previous plans, including the Township's Comprehensive Plan, Central Chester County Bicycle and Pedestrian Plan, and the Paoli Pike Trail Feasibility Study and Master Plan. The Master Plan will provide a detailed blueprint and implementation plan for the transformation of Paoli Pike into a safe, comfortable, and desirable corridor for walking, biking, and driving. The plan will focus on identifying and developing bicycle and pedestrian connections between the Town Center, Paoli Pike Trail, and nearby destinations, including schools, offices, corporate parks, community facilities, retail shops, parks, and residential neighborhoods. The Master Plan will also identify specific streetscape elements, traffic-calming features, and other traffic modifications to strike the appropriate balance between different modes of travel.*

*In accordance with the needs expressed in the Comprehensive Plan, it will be a priority of the Master Plan to establish a consistent vision and identity for the Pike. A goal is to establish a true "Town Center" with connected sidewalks, trails, and pedestrian-oriented streetscape amenities such as landscaping, decorative lighting, and street furnishings. By providing bicycle and pedestrian infrastructure, the Township will be positioned to attract pedestrian-oriented retail and mixed-use development that may alleviate reliance on motor vehicles and provide alternatives to a large portion of the residents and employees living and working in close proximity to the Paoli Pike corridor.*

*These goals of the Master Plan in promoting a balanced multimodal corridor are very consistent with the recommendations of previous planning studies, which include:*

- *East Goshen Township Comprehensive Plan (2015)*
- *East Goshen Township Parks, Recreation and Open Space Plan (2015)*
- *Central Chester County Bicycle and Pedestrian Plan (2013)*
- *Landscapes2, Chester County Comprehensive Policy plan (2009)*
- *Chester County Transportation Improvements Inventory (2015)*
- *Connections 2040, Greater Philadelphia Region's Long Range Transportation Plan (2013)*
- *DVRPC Congestion Management Process (2012)*
- *PennDOT Bicycle and Pedestrian Plan (2007)*
- *Pennsylvania Statewide Comprehensive Outdoor Recreation Plan (2014)*

### 4. Outreach (Points =10/100)

**Explain how the local community will be engaged for the short and long term. Who are the stakeholders? Does this project area affect the underserved? The project must include at least two public meetings. Provide an explanation on how and when they will be conducted.**

*The Township recognizes that the success of long-term planning initiatives is highly dependent on public consensus built from extensive outreach. To assure that ample opportunity is provided for input by the community and project stakeholders, we will conduct a public process that solicits input from Township residents and constituent groups.*

*a. Steering Committee Meetings: A project Steering Committee will be established to provide direction and serve as a sounding board for recommendations. Members of the Steering Committee may include Township officials, members of the business*



community, civic leaders, and others which may be identified. We anticipate a minimum of four Steering Committee meetings which may occur at the following stages in the design process:

- Meeting 1: Introduce project, clarify objectives, gather input as to priorities for evaluating alternatives, and identify resources and challenges.
- Meeting 2: Discuss initial findings and preliminary ideas.
- Meeting 3: Discuss key issues and evaluate potential strategies to address them.
- Meeting 4: Discuss draft Master Plan and solicit feedback on concepts and implementation strategy.

b. Stakeholder Meetings: In addition to the input provided by the Steering Committee, we anticipate meeting one-on-one with other relevant stakeholders as may be necessary to review specific aspects of the project in detail as the Plan is being developed and refined. These may include local property owners, merchants, the school district, and others.

c. Public Meetings: The Township will hold a minimum of two (2) public meetings to present findings and gather community input. It is expected that one meeting will occur near the beginning of the process to solicit input, and the other will take place near the end of the process as final recommendations are being formulated.

d. Electronic Media: To encourage public input and discussion, the Township will provide graphic materials and written material on the website (<http://eastgoshen.org/>), and updates within the Township newsletter (<http://eastgoshen.org/services/communication/newsletter>), email distribution system, Twitter account ([https://twitter.com/east\\_goshen](https://twitter.com/east_goshen)) and Facebook page (<https://www.facebook.com/eastgoshen/>).

**5. Sponsor Capacity (Points =10/100)**

**Consideration will be given to factors such as project readiness, ability of applicant to manage DVRPC-funded grants, and extent of local contribution (project match).**

East Goshen Township is fully capable and experienced to manage the grant funding and scope of work for this project. The Township has successfully managed numerous grants from public sources in recent years, including grants from the Pennsylvania DCED and DVRPC. The administrative process and project oversight will be led by the Township Manager, with oversight by the Township Board of Supervisors, and input from the Township Planning Commission. Having recently completed the study for the Paoli Pike Trail, the Township is eager to move forward swiftly with this important next phase of planning for the corridor.

**SUPPORTING DOCUMENTATION**

**GRANT BUDGET FORM**

Category	Total Project Cost (Includes TCDI Amount plus match)
TCDI requested amount	52500
Matching Funds	17500

**Provide the source of the required matching funds.**

East Goshen Township will fund the matching contribution for the Paoli Pike Corridor Master Plan project from the Township General Fund.

**If using in-kind match, please provide information on what type of services will be used.**

East Goshen Township is not proposing any "in-kind" match for the Paoli Pike Corridor Master Plan project.


Contact: Karen Cilurso

# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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Date: 4/15/2016  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer   
Re: SWM Operation and Maintenance Agreement

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Dear Board Members:

I have the following SWM Operation and Maintenance agreement to be submitted for approval. This is for a new patio.

**Draft Motion:**

I move that we authorize the Chairman to execute the following storm water management operation and maintenance agreement:

1. 1348 Mark Dr.

# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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Date: 4/28/2016

To: Board of Supervisors

From: Mark Gordon, Township Zoning Officer 

Re: SWM Operation and Maintenance Agreement

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Dear Board Members:

I'm expecting the following SWM Operation and Maintenance agreement to be submitted for approval. This is for a new bank barn to be constructed at 139 Dutton Mill Rd.

**Draft Motion:**

I move that we authorize the Chairman to execute the following storm water management operation and maintenance agreement:

1. 139 Dutton Mill Rd.

# Memorandum

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**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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Date: 04/14/2016  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *mlg*  
Re: 2015 IPMC / Fire Alarms

Dear Board Members,

As you may know the Township Property Maintenance Code (IPMC) has been updated to the 2015 International Property Maintenance Code. Upon review of the code I found a section of the code that has been amended from the 2012 edition and which staff believes to be contradictory to fire safety as it relates to the requirement for smoke alarms in residential dwellings.

The 2003, 2006, 2009 and 2012 IPMC editions were clear on this subject, I've included a copy of the 2012 for your use. Smoke detectors were required in all bedrooms and on all floors of residential dwellings. These alarms could be battery operated. The 2015 IPMC has introduced exceptions (insert) which essentially permits older dwellings to revert back to the code in effect at the time of construction.

[F] **704.2 Single- and multiple-station smoke alarms.** Single- and multiple-station smoke alarms shall be installed in existing Group I-1 and R occupancies in accordance with Sections 704.2.1 through 704.2.3.

[F] **704.2.1 Where required.** Existing Group I-1 and R occupancies shall be provided with single-station smoke alarms in accordance with Sections 704.2.1.1 through 704.2.1.4. Interconnection and power sources shall be in accordance with Sections 704.2.2 and 704.2.3.

**Exceptions:**

1. Where the code that was in effect at the time of construction required smoke alarms and smoke alarms complying with those requirements are already provided.
2. Where smoke alarms have been installed in occupancies and dwellings that were not required to have them at the time of construction, additional smoke alarms shall not be required provided that the existing smoke alarms comply with requirements that were in effect at the time of installation.
3. Where smoke detectors connected to a fire alarm system have been installed as a substitute for smoke alarms.

Our Interpretation of the New 2015 IPMC Smoke Alarm Exemptions are:

704.2.1 Exception 1 – If your house was built in 1975, the Building Code only required one smoke alarm. If that alarm is in place you would not need to install any additional smoke alarms.

704.2.1 Exception 2 – If your house was built in 1950, when the Building Code did not require any smoke alarms, but you installed a single smoke alarm in 1975, you would have to maintain the one alarm that was installed but you would not have to install any additional smoke alarms.

704.2.1 Exception 3 – If your house has a fire alarm system you would not have to install any additional smoke alarms.

I have discussed this matter with the Code Department Staff, Rick and the Township Solicitor and we all concur that these exceptions are confusing and could be detrimental to safety. The implementation of these exceptions would also be very difficult and require extensive research on every property that we inspect, in order to determine which code applies.

We have reached out to the Code Enforcement Community and done research on this code section and we cannot find commentary on why this change was made. The language used in this particular section of the IPMC is not found in any other complimentary code.

**Recommendation:**

The Staff recommendation is to amend Ch 178 of the Township code to eliminate these exceptions.

**Draft Motion:**

I move that the Board direct staff to advertise the proposed ordinance amendment and schedule a hearing date.

**EAST GOSHEN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**ORDINANCE NO. \_\_\_\_-2016**

**AN ORDINANCE OF THE TOWNSHIP OF EAST GOSHEN, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 178 OF THE EAST GOSHEN TOWNSHIP CODE TITLED "PROPERTY MAINTENANCE," SECTION 178-1 TO ADOPT THE 2015 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AND SECTION 178-3 TO AMEND THE ADDITIONS, INSERTIONS, AND CHANGES TO STANDARDS.**

**BE IT ENACTED AND ORDAINED** by the Board of Supervisors of East Goshen Township that Chapter 178 of the East Goshen Township Code, titled "Property Maintenance," is hereby amended as follows:

**SECTION 1.** Section 178-1, titled "Adoption of Property Maintenance Code; copies to be on file," shall be amended as follows:

**"§ 178-1. Adoption of Property Maintenance Code; copies to be on file.**

There is hereby adopted by the Board of Supervisors of East Goshen Township the International Property Maintenance Code, 2015 Edition, as now and as hereafter supplemented, reissued, amended and revised, as published by the International Code Council, Inc. Not fewer than three copies of the International Property Maintenance Code, 2015 Edition, are filed in the office of the Secretary of East Goshen Township, and the same is hereby adopted and incorporated as fully as if set out at length herein."

**SECTION 2.** Section 178-3, titled "Additions, insertions and changes to standards," shall be amended as follows:

**"§ 178-3. Additions, insertions and changes to standards.**

The following amendments, additions, deletions, and changes are hereby made to the International Property Maintenance Code, 2015 Edition:

- A. Section 101.1 shall be amended by the deletion of the words "[NAME OF JURISDICTION]" and the replacement thereof with the words "East Goshen Township."
- B. The heading of Section 103 shall be deleted in its entirety and replaced with the following:

**“SECTION 103. EAST GOSHEN TOWNSHIP CODE DEPARTMENT.”**

- C. Section 103.1 shall be deleted in its entirety and replaced with the following:

**“103.1 Creation of enforcement agency.** The East Goshen Township Code Department (the “Code Department”) shall be responsible for administering and enforcing this Code. The Zoning Officer is in charge of the Code Department and for purposes of this Code shall be known as the Code Official.”

- D. Section 103.5 shall be deleted in its entirety and reserved.

- E. Section 106.4 shall be deleted in its entirety and replaced with the following:

**“106.4 Violation and penalties.** Any person who shall violate a provision of this Code or shall fail to comply with any of the requirements thereof shall be guilty of a summary offense, punishable by a fine of not more than \$1,000 per day, plus costs and attorney’s fees, and, upon default of the payment of the fine and costs, imprisonment not to exceed 30 days. Each day that a violation continues shall be deemed a separate offense.”

- F. Section 111, Means of Appeal, shall be deleted and replaced with the following:

**“111. Board of Appeals.**

**111.1 General.** The Township designates the WCACOG Board of Appeals as the Board of Appeals for East Goshen Township who shall hear appeals from decisions of the East Goshen Township Building Code Official which are filed pursuant to the Act and the Township’s Building Codes.”

- G. Section 112.4 shall be amended by the deletion of the words “[AMOUNT]” and the replacement thereof with “not less than \$100.00 nor more than \$1,000.00.”

- H. Section 302.4 shall be deleted.

- I. Section 304.14 shall be amended by the deletion of the words “[DATE]” and the replacement thereof with “June 1” and “October 30.”

- J. A new Section 304.15.1 shall be added to read as follows:

**“304.15.1 Garage doors.** At the time of resale or any change of occupancy, all automatic garage doors shall be equipped with an external entrapment protection system as recommended by the U.S. Consumer Product Safety Commission.”

- K. Section 602.3 shall be amended by the deletion of the words “[DATE]” and the replacement thereof with “October 15” and “April 15.”

L. Section 602.4 shall be amended by the deletion of the words “[DATE]” and the replacement thereof with “October 15” and “April 15.”

M. Section 704.2.1 shall be deleted and replaced with the following:

**“704.2.1 Where required.** Existing Group I-1 and R occupancies shall be provided with single-station smoke alarms in accordance with Sections 704.2.1.1 through 704.2.1.4. Interconnection and power sources shall be in accordance with Sections 704.2.2 and 704.2.3. There shall be no exceptions to these requirements.”

N. A new Section 705 shall be added to read as follows:

**“705. FIRE HYDRANTS.**

705.1. Fire hydrant location. No fire hydrant shall be obstructed by any planting (trees, shrubs, weeds) or any other structure or landscaping feature (such as rocks or fence) within a space formed by a line projecting 15 feet from either side of the hydrant and from the line to the curb.

705.2. Fire Department connections for sprinklers and standpipe systems. All new Fire Department connections for sprinklers or standpipe systems shall be equipped with five-inch Storz quarter-turn fire hose connection. All new and existing Fire Department connections for sprinklers or standpipe systems shall be kept clear and free from any obstructions so that they are accessible by the Fire Department. All new and existing Fire Department connections for sprinklers or standpipe systems shall be painted red (except where paint accumulation may affect the performance of the swivels or hose couplings). All new and existing Fire Department connections for sprinklers or standpipe systems shall be clearly marked with a sign meeting the following standards:

1. White reflective sign with red reflective letters and red border.
2. Minimum size 12 inches high by 18 inches wide.
3. The sign shall be printed with the letters “FD.”
4. The sign shall be permanently affixed within eight feet of the connection.
5. The sign shall be clearly visible from the roadway.
6. In the event the Fire Department connection is not visible from the roadway, a minimum series of signs as required by the Fire Marshal (as described above but with the addition of directional arrows) shall be used to indicate the location of the connection.”



**SECTION 3. Severability.** If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**SECTION 4. Repealer.** All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 5. Effective Date.** This Ordinance shall be effective five days following enactment as by law provided.

**ENACTED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Louis F. Smith, Secretary

\_\_\_\_\_  
Senya D. Isayeff, Chairman

\_\_\_\_\_  
E. Martin Shane, Vice-Chairman

\_\_\_\_\_  
Carmen Battavio, Member

\_\_\_\_\_  
Charles W. Proctor, III, Esquire, Member

\_\_\_\_\_  
Janet L. Emanuel, Member

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Consider recreation survey  
Date: April 25, 2016

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Earlier this year, I was asked to develop a “statistically valid” survey to measure Township residents’ interest in expanding the Township’s recreation programming.

Past attempts to gauge residents’ opinions about recreation programming have had “selection bias” problems. Selection bias occurs when the people responding to surveys are not representative of the population as a whole. For example, sending a web-based survey out to everyone on Constant Contact will not result in responses that are representative of all Township taxpayers, as people on Constant Contact are likely to be more civically engaged and computer literate than those who are not.

## Overview of Design Methodology

- Randomly select a pre-determined number of residential addresses, including detached homes, townhomes/condos and apartments, in the Township.
- The sample would reflect the Township’s overall housing stock, so 22% of the addresses would be apartment units; 36% would be condos and townhomes and 42% would be detached homes.
- The first mailing would include both the survey and a self-addressed stamped envelope and respondents would be given two weeks to respond to the first mailing.
- Responses would be tracked. For residents who don’t respond to the first mailing within the allotted time, we would resend them the survey. Depending on the response rate after the second mailing, we could consider a third attempt as well.
- The survey would be administered by a part-time summer employee under my supervision. The specific tasks of the position would be preparing and mailing the original surveys and SASEs, tracking responses, preparing and mailing the follow-up surveys and SASEs, and entering responses into an Access database. I estimate that the seasonal employee would need to put in an average of 20 hours per week over 8-10 weeks, beginning in late May and ending by or before August 1.

Including the cost of postage, envelopes, follow-up mailings, black and white photocopies and part-time labor, the estimated cost is approximately \$5.40 per household in the sample group.

The key variable here is our response rate, which I estimate will be somewhere between 40% and 60%. The table on the next page summarizes the cost estimates and margins of error under a number of different scenarios.

## Total Costs and Margins of Error for Different Sample Sizes and Response Rates

Initial sample size	Percentage of households receiving survey	Cost (@ \$5.40 per household in sample)	Response rate	Responses	Margin of error <sup>1</sup> ( $\alpha = .05$ )
333	4%	\$1,798	40%	133	+/-8.3%
333	4%	\$1,798	50%	167	+/-7.5%
333	4%	\$1,798	60%	200	+/-6.9%
500	6%	\$2,700	40%	200	+/-6.9%
500	6%	\$2,700	50%	250	+/-6.1%
500	6%	\$2,700	60%	300	+/-5.6%
667	8%	\$3,602	40%	267	+/-5.9%
667	8%	\$3,602	50%	334	+/-5.3%
667	8%	\$3,602	60%	400	+/-4.8%
833	10%	\$4,498	40%	333	+/-5.3%
833	10%	\$4,498	50%	417	+/-4.7%
833	10%	\$4,498	60%	500	+/-4.3%
1,000	11%	\$5,400	40%	400	+/-4.8%
1,000	11%	\$5,400	50%	500	+/-4.3%
1,000	11%	\$5,400	60%	600	+/-3.9%

A copy of the draft survey, which was developed with substantial input from Jason, is attached.

I presented the survey and design methodology to the Park and Recreation Commission at its April meeting. In general, the Commission supported the idea of a survey, albeit with a number of reservations, including:

- Whether the information that the Township might glean from a survey would be any more instructive than Jason developing new programs and letting the free market determine whether there is demand for them (and if not, cancelling them); Jason continuing his practice of speaking with his counterparts throughout the state about new program ideas; and Jason and the Commission continuing to gather program ideas by speaking with residents before, during and after Township events and programs.
- The cost of administering the survey being too high

In addition, the Commission recommended that the survey be tweaked so that respondents are not asked “how much would you be willing to pay?” for each program in which they expressed an interest, as was the case in the first draft of this survey. Instead, the Commission suggested that the Township provide likely price ranges for each of the programs listed. I agreed that this edit would make completing the survey much less time consuming and therefore would likely result in a higher response rate. I edited the survey accordingly, with input from Jason on possible price ranges.

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<sup>1</sup> The margins of error used in this table reflect a confidence level of 95% and an “alpha” of .05. For example, if we send out 833 surveys and receive 500 responses (for a response rate of 60%), our margin of error would be +/- 4.3%. Therefore, if 11% of these respondents told us they are interested in art classes for elementary school-age children, we could infer that there’s a 95% chance that between 6.7% and 15.3% of the households in the Township would be interested in this type of program.

I have also “pre-tested” this survey with 10 Township residents, some of whom are active in Township programs and others who are not. Pre-testing is an important step in survey design to ensure that all the questions make logical sense and the survey is easy to complete. Respondents reported that they needed between 5 and 10 minutes to complete the survey and that all the questions and instructions were easy to follow.

My only concern from the pre-test was that I received only two responses within the originally allotted 8 day timeframe. The response rate increased to 70% after I sent a follow-up message a day or two after the original deadline passed. However, it should be noted that all the people in my pre-test sample were friends or neighbors, who I would expect to be more likely to respond to a message from me than would a stranger.

The questions before the Board are three-fold:

- 1) Should the Township undertake this survey?
- 2) Does the Board have any changes to the survey document or the design methodology?
- 3) How many households should be surveyed?
  - If the board wishes to proceed with the survey, I would recommend administering it to either 833 or 1,000 households, as this sample size will result in a margin of error that is low enough to be able to meaningfully generalize about the preferences of the entire Township.



## East Goshen Township Seeks Your Input on Its Park & Recreation Programs!



Dear Township Resident:

East Goshen Township is interested in your thoughts about the Township's recreation programs.

As you may know, East Goshen offers a wide range of recreation programs, from large-scale events like Community Day and amphitheater concerts to a slate of summer camp programs for youths to exercise classes, trips and educational activities for adults and seniors.

Your address has been randomly selected to participate in this survey. Completing this survey is therefore critical to ensuring that the Township can make informed decisions to ensure that East Goshen remains a premier location in Chester County to live, work and play.

We would be grateful if you could complete this survey by [*date 15 days in future*] and return it to the Township in the enclosed self-addressed stamped envelope.

### Information About You

- **Circle** the category that best describes you

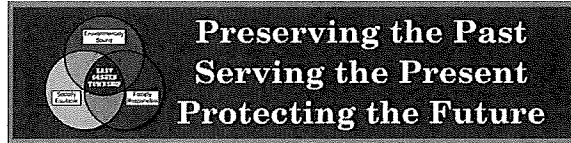
#### 1. How old are you?

- Under 25
- 25-34
- 35-44
- 45-54
- 55-64
- 65 or older

#### 2. Do you have children or dependents under the age of 18 living with you now?

- Yes
- No

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



**3. If you answered "No" to Question #2, have you ever had children or dependents under the age of 18 living with you since you moved to East Goshen Township?**

- Yes
- No

**4. Have you or your dependents ever participated in an East Goshen Township recreation program?**

- Yes
- No

If yes, please list those programs:

**5. Have you ever attended a Township-sponsored event in East Goshen Township Park, such as the Egg Hunt, Community Day, the Pumpkin Festival or the Holiday Tree Celebration?**

- Yes
- No

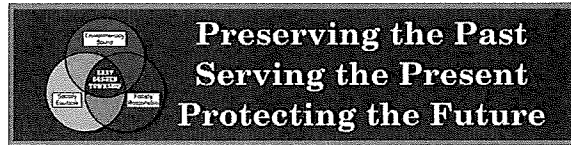
**6. How frequently do you visit East Goshen Township Park?**

- Never or Infrequently (Less than 1 time per month)
- Occasionally (About 1 time per month)
- Frequently (2-9 times per month)
- Very frequently (10 or more times per month)

**7. Are you a member or any member of your current household a member of a fitness facility, such as the YMCA, ACAC or LA Fitness?**

- Yes
- No

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



### Opinions on Possible New Recreation Programs

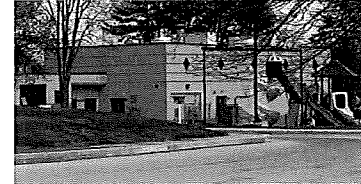
We would now like to ask you about new programs that the Township could offer for residents of different ages. The proposed location of the activity is also provided.



Activity room



East Goshen Park



East Goshen Elementary

8. Please check the box  next to any program or activity on the next several pages that you or members of your household might be interested in participating in. The location, frequency and expected price range for the possible programs are also provided to assist you with your selections. In general, East Goshen prices its programs in order to recover its direct costs.

Indicate interest

### Example

Interested? (Check if yes)	Program	Location	Frequency	Expected price
<input checked="" type="checkbox"/>	Early youth soccer clinic	East Goshen Park	45-60 minutes for 6 weeks	\$50-\$70
<input type="checkbox"/>	General dance classes	Activity Room	45-60 minutes for 10 weeks	\$40-\$60
<input checked="" type="checkbox"/>	Nature and Environmental Education classes	East Goshen Park	45-60 minutes for 6 weeks	\$40-\$80
<input type="checkbox"/>	Chess club	Activity room	60 minutes for 6 weeks	Free
<input checked="" type="checkbox"/>	Other (please specify): <i>Adult ultimate frisbee league</i>	<i>East Goshen Park</i>	<i>6 games, plus playoffs</i>	<i>\$50</i>

Suggest other ideas

Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment] and allows us to track response for follow up.



<b>Possible Programs for Preschoolers (ages 0-5)</b>				
<b>Interested? (Check if yes)</b>	<b>Program</b>	<b>Location</b>	<b>Frequency</b>	<b>Expected price</b>
<input type="checkbox"/>	"Mommy & Me" program	East Goshen Park	1-2 times per week for 1-2 hours	Free
<input type="checkbox"/>	General dance classes	Activity Room	45-60 minutes per week for 10 weeks	\$40-\$60
<input type="checkbox"/>	Ballet classes	Activity Room	45-60 minutes per week for 10 weeks	\$40-\$60
<input type="checkbox"/>	Gymnastics classes	Activity Room	45-60 minutes per week for 10 weeks	\$40-\$60
<input type="checkbox"/>	Preschool fitness classes	East Goshen Park	45-60 minutes per week for 6 weeks	\$40-\$60
<input type="checkbox"/>	Storytime	East Goshen Park	Once per week during warmer months	Free
<input type="checkbox"/>	Early youth soccer clinic	East Goshen Park	45-60 minutes per week for 6 weeks	\$50-\$70
<input type="checkbox"/>	Early youth basketball clinic	East Goshen Park	45-60 minutes per week for 6 weeks	\$50-\$70
<input type="checkbox"/>	Arts & crafts	East Goshen Park	45-60 minutes per week for 6 weeks	\$25-\$50
<input type="checkbox"/>	Nature and Environmental Education classes	East Goshen Park	45-60 minutes weekly for 6 weeks	\$40-\$80
<input type="checkbox"/>	Other (please specify):			

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



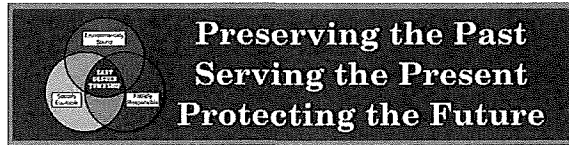


<b>Possible Programs for Elementary School-Age Children (ages 5-11)</b>				
<b>Interested? (Check if yes)</b>	<b>Program</b>	<b>Location</b>	<b>Frequency</b>	<b>Expected price</b>
<input type="checkbox"/>	Introductory photography classes	East Goshen Park	60 minutes for 6 weeks	\$80-\$120
<input type="checkbox"/>	Art classes	Activity room	60 minutes for 6 weeks	\$80-\$120
<input type="checkbox"/>	Nature and Environmental Education classes	East Goshen Park	60 minutes for 6 weeks	\$40-\$80
<input type="checkbox"/>	Nature camp	Various parks in area	8:00am-5:00pm, Monday-Friday	\$200-\$300
<input type="checkbox"/>	Chess club	Activity room	60 minutes for 6 weeks	Free
<input type="checkbox"/>	Fishing clinic	Pond on Barker Drive in Marydell Farms	60 minutes for 6 weeks	\$5-\$15
<input type="checkbox"/>	Gaga ball (see picture)	East Goshen Park	60 minutes for 6 weeks	Free
<input type="checkbox"/>	Golf clinic	Local golf course TBD	2 hours per week for 6 weeks	\$90-\$150
<input type="checkbox"/>	Youth soccer clinic	East Goshen Park	60 minutes for 6 weeks	\$40-\$60
<input type="checkbox"/>	Youth basketball clinic	East Goshen Park	60 minutes for 6 weeks	\$40-\$60
<input type="checkbox"/>	Other (please specify):			



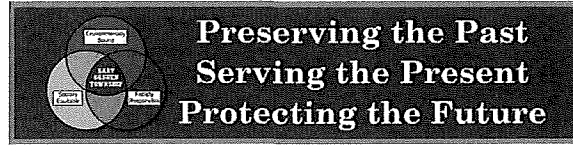
An example of children playing “gaga ball”, an Israeli form of dodgeball

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



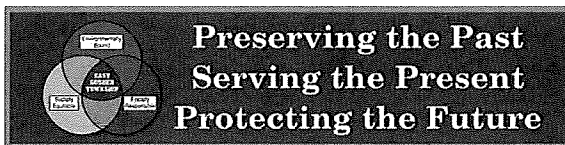
<b>Possible Programs for Middle Schoolers (ages 11-14)</b>				
<b>Interested? (Check if yes)</b>	<b>Program</b>	<b>Location</b>	<b>Frequency</b>	<b>Expected price</b>
<input type="checkbox"/>	Week-long drama camp	East Goshen Elementary	8:00am-5:00pm, Monday-Friday	\$250-\$350
<input type="checkbox"/>	Golf clinic	Local golf course TBD	2 hours per week for 6 weeks	\$90-\$150
<input type="checkbox"/>	Nature camp	Various parks in area	8:00am-5:00pm, Monday-Friday	\$200-\$300
<input type="checkbox"/>	Fishing clinic	Pond on Barker Drive in Marydell Farms	8:00am-5:00pm, Monday-Friday	\$5
<input type="checkbox"/>	Spanish language enrichment	Activity Room	60 minutes for 10 weeks	\$75-\$100
<input type="checkbox"/>	Chinese (Mandarin) language enrichment	Activity Room	60 minutes for 10 weeks	\$90-\$120
<input type="checkbox"/>	Other (please specify):			

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



<b>Possible Programs for High Schoolers (ages 14-18)</b>				
<b>Interested? (Check if yes)</b>	<b>Program</b>	<b>Location</b>	<b>Frequency</b>	<b>Expected price</b>
<input type="checkbox"/>	SAT Prep	Activity Room	180 minutes for 6 weeks	\$175-\$250
<input type="checkbox"/>	ACT Prep	Activity Room	180 minutes for 6 weeks	\$175-\$250
<input type="checkbox"/>	Video game tournament	Activity Room	3 hours on a Friday night	\$5-\$10
<input type="checkbox"/>	Ping Pong Tournament	Activity Room	3 hours on a Friday night	\$5-\$10
<input type="checkbox"/>	Sand volleyball tournament	East Goshen Park	4 hours on a Saturday in June	\$75-\$100/ team
<input type="checkbox"/>	Amusement park trip (bus and tickets)	Dorney or Hershey Park	Full day during weekend	\$60-\$75
<input type="checkbox"/>	Spanish language enrichment	Activity Room	60 minutes for 10 weeks	\$75-\$100
<input type="checkbox"/>	Chinese (Mandarin) language enrichment	Activity Room	60 minutes for 10 weeks	\$90-\$120
<input type="checkbox"/>	Other (please specify):			

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



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## EAST GOSHEN TOWNSHIP

### PERFORMANCE EVALUATION—EXEMPT STAFF (DEPARTMENT HEADS & MANAGER)

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#### Instructions for Township Manager (or BOS for Township Manager):

##### Prior to beginning of evaluation period

1) In coordination with the employee, develop 3-5 goals in Column B. All goals should be “SMART”:

- **S**pecific (goal says exactly what is to be accomplished)
- **M**easurable (employee can easily determine whether he or she has succeeded)
- **A**ligned (the goal is directly linked with a broader Township or Departmental goal)
- **R**ealistic (the employee controls the actions necessary to achieve the goal)
- **T**imely (the goal can be achieved during the evaluation period)

\* *Examples of SMART goals can be found on page 4 & 5.*

2) In Column C, clearly define what must be done to meet expectations and what must be done to exceed expectations. *See examples of clear criteria on page 5.*

3) Select a weight for each goal. The sum of all the weights must add up to 100%

##### At end of evaluation period

1) Select a rating for each goal using the following criteria:

- 1-Did not meet expectations
- 2-Met expectations
- 2.5-Exceeded expectations (performed better than could be expected)
- 3-Role model (performed substantially better than could be expected)

2) Multiply Weight (D) and Rating (E) to get Weighted Rating (F). Add up all Weighted Ratings to get Total Weighted Rating (at bottom)

3) Convert Total Weighted Rating to Job Score:

- Total weighted rating greater than 250% correspond with rating of 5
- Total weighted rating of 225%-250% correspond with rating of 4
- Total weighted rating of 200%-225% correspond with rating of 3
- Total weighted rating less than 200% correspond with rating of 2 (**Note: employees with a job score of 2 are ineligible for a raise and, working with the Township Manager, will need to develop and follow an Employee Development Plan during the subsequent year.**)

4) On page 3 or using separate page, explain the reason for the rating for each goal

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Revised performance evaluations  
Date: April 26, 2016

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Earlier this year, I was asked to revise the performance evaluations for both exempt and non-exempt employees, due to concern that the existing evaluation forms do not encourage employees and their supervisors to develop measurable performance goals. In addition, the performance evaluation forms for exempt employees do not lend themselves to the grading scale that ties to our compensation policy, as outlined in Resolution 2008-54.

The new performance evaluations emphasize the use of “SMART” (Specific, Measureable, Aligned, Realistic and Timely) goals. The evaluations for exempt employees would also create a new classification for low performing managers (“2”). Department heads who score a “2” would be ineligible for a raise and would need to develop and follow an Employee Development Plan during the subsequent year.

If approved by the Board, these forms would be used for goal setting for 2017 in November 2016, and would be the basis for the 2017 performance evaluations a year later.

I have attached a copy of the proposed evaluations.

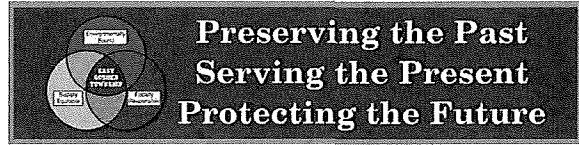
In addition, the Board should be aware that working with Rick, Marty, Janet and the department heads, I have revised all of the job descriptions for Township positions. The purpose of these revisions was two-fold: 1) to improve the layout and presentation of the documents and 2) to organize the specific tasks of each position around broader categories. Previously, the tasks of each position were just a laundry list of everything that the employee was responsible for with no coherent organization. In limited circumstances (e.g. Brian), new or revised job duties were added to the job descriptions.



Name of employee: \_\_\_\_\_

For evaluation period: December 1, \_\_\_\_\_ to November 30, \_\_\_\_\_

A	B	C	D	E	F (ExD)
Numb	Goal	Criteria for meeting and exceeding expectation	Weight	Rating	Weighted Rating
1					
2					
3					
4					
5					
<b>Total</b>			<b>100%</b>		

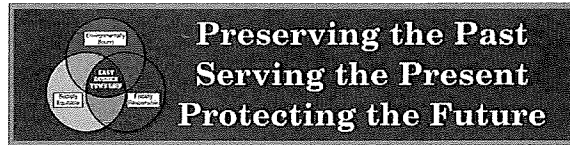


*Narrative explanation of rating for each goal (or use separate page)*

Name of employee: \_\_\_\_\_

For evaluation period: December 1, \_\_\_\_\_ to November 30, \_\_\_\_\_

Goal	Explanation of Rating
1	
2	
3	
4	
5	



### More on SMART goals

- **S**pecific (goal says exactly what is to be accomplished)
- **M**easurable (employee can easily determine whether he or she has succeeded)
- **A**ligned (the goal is directly linked with a broader Township or Departmental goal)
- **R**ealistic (the employee controls the actions necessary to achieve the goal)
- **T**imely (the goal clearly lays out when the actions must be performed and the goal can be achieved during the evaluation period)

### Examples of "SMART" and not-SMART goals:

1) Sam (an Equipment Operator) shall make sure that the sewer plant is operated in an environmentally responsible manner. **(Not SMART)**

- Not specific or measurable (how is "environmentally responsible" measured or defined?)
- Not realistic (as an equipment operator Sam doesn't control all the actions related to this goal)
- Not timely (is this a daily requirement? Weekly? Monthly?)

Sam shall monitor the TP between 9am and 10am daily at the Sewer Plant to ensure that the effluent remains compliant with the Authority's NPDES permit **(SMART)**

2) Bob (an administrative assistant) shall respond to resident complaints in a timely manner **(Not SMART)**.

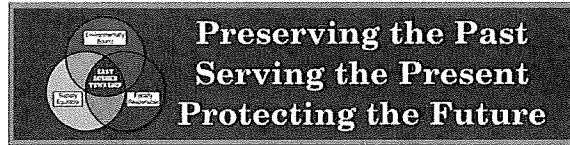
- Not specific or measurable (how is "politely" defined or measured? How is timely manner defined?)

Bob shall respond to resident complaints the same day as receiving them by phone or email, and shall do so in a manner that does not result in complaints to his department head, the Township Manager or the Board of Supervisors. **(SMART)**

3) Dolores (a staff accountant) shall ensure that utilities accounts receivables (the total amount of unpaid sewer/trash bills) decrease. **(Not SMART)**

- Not specific (there are lots of factors that do into reducing receivables; it's unclear what exactly she's supposed to do)
- Not measurable (does it matter how much receivables decrease? For example, is a 0.1% decrease the same as a 10% decrease?)
- Not realistic (Dolores probably isn't single-handedly responsible for achieving this goal; it requires involvement from the Township Solicitor, the Finance Director, the Board of Supervisors and likely others as well)
- Not timely (the goal certainly implies that it should be accomplished prior to the end of the year, but the timeframe should be more clear so that Dolores can properly focus on it)





Dolores shall make recommendations to the Board of Supervisors prior to June 30<sup>th</sup> about strategies for reducing the Township's utilities accounts receivables, along with a clear analysis of the costs and benefits of each option, and, if approved, implement them prior to the end of the calendar year. **(SMART)**

#### **Developing clear criteria for meeting and exceeding expectations**

Please be as clear as possible in developing criteria for what an employee needs to do in order to meet and exceed expectations. If the employee's goals are "SMART", then it's usually clear what needs to be done to meet or exceed expectations, but not always. Consider the three SMART goals we've just developed:

1) Sam shall monitor the TP between 9am and 10am daily at the Sewer Plant to ensure that the effluent remains compliant with the Authority's NPDES permit.

- To meet expectations, the employee must simply monitor the TP during the established time on a daily basis—that's pretty clear.
- The challenge with this goal is how to recognize when an employee has exceeded expectations. Here, the manager might require the employee "properly identify the reason(s) for the TP exceeding the permit and take pro-active steps to successfully correct the issue(s)."

2) Bob shall respond to resident complaints the same day as receiving them by phone or email, and shall do so in a manner that does not result in complaints to his department head, the Township Manager or the Board of Supervisors.

- The criteria for meeting expectations here is pretty clear as well, although perhaps a little leeway is permissible for an employee to meet expectations. So, meeting expectations could be "no complaints or no complaints that after investigation were determined to be reasonable".
- The criteria for exceeding expectations could be "consistently demonstrated a politeness, timeliness and responsiveness to handling complaints that reduced workload for other employees or resulted in positive feedback from residents".

3) Dolores shall make recommendations to the Board of Supervisors prior to June 30<sup>th</sup> about strategies for reducing the Township's utilities accounts receivables, along with a clear analysis of the costs and benefits of each option, and, if approved, implement them prior to the end of the calendar year.

- The criteria for meeting expectations could be "write a memo and/or draft resolution for the BOS prior to 6/30 that analyzes different options"
- The criteria for exceeding expectations could be "analyze options, draft memo or resolution and implement agreed-upon steps with clear buy-in from all stakeholders, implement recommendations and track successfulness of new procedures with minimal supervision"



**EAST GOSHEN TOWNSHIP**  
**PERFORMANCE EVALUATION—NON-EXEMPT STAFF**

**Instructions for Department Heads:**

*Prior to beginning of evaluation period*

1) In coordination with the employee, develop at least 1 and no more than 3 individualized **goals** on page 3.

All goals should be “SMART”:

- **S**pecific (goal says exactly what is to be accomplished)
- **M**easurable (employee can easily determine whether he or she has succeeded)
- **A**ligned (the goal is directly linked with a broader Township or Departmental goal)
- **R**ealistic (the employee controls the actions necessary to achieve the goal)
- **T**imely (the goal can be achieved during the evaluation period)

*\* Examples of SMART goals can be found on page 6-7*

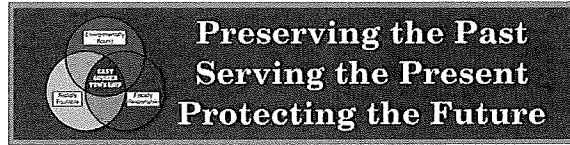
2) Select a weight for each goal, the sum of all goals should be 30%

3) Select at least 6 and no more than 9 **factors** from the list below and enter on page 4:

Factor	Explanation
Safety	Practices safe behavior and complies with all safety rules and regulations.
Care of Property	Demonstrates the proper use and care of equipment and property.
Cost Consciousness	Uses good business judgment considering costs involved, and budgetary guidelines.
Quality of Work	Completes job assignments accurately, effectively and on-time.
Productivity	Produces a volume of work relative to standards and expectations.
Housekeeping	Maintains a clean and safe work environment.
Adaptability/ Flexibility	Understands and adjusts to new ideas, procedures, and situations comfortably and effectively.
Dependability	Performs job duties with minimal supervision.
Initiative	Proactive and takes action.
Teamwork	Develops trust, cooperative spirit, and works effectively with others within the Township.
External Communications	Responds promptly, thoroughly and politely to residents’ questions and concerns.
Job Knowledge	Learns and applies skills to job function.
Problem Analysis	Understands and identifies crucial factors in a problem and arrives at sound, practical solutions in a timely manner.

4) Select a weight for each goal. The sum of all the weights must add up to 70%, meaning that the sum of the weights for all goals and factors should be 100%.

5) In Column C for both goals and factors, clearly define what must be done to meet expectations and what must be done to exceed expectations. *See examples of clear criteria on page 7.*



At end of evaluation period

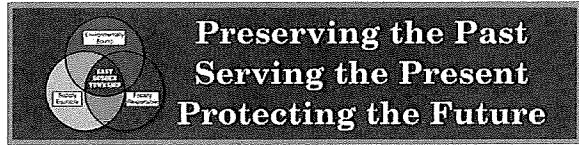
1) Select a rating for each goal using the following criteria:

- 1-Did not meet expectations
- 2-Met expectations
- 3-Exceeded expectations (performed better than could be expected)

2) Multiply Weight (D) and Rating (E) to get Weighted Rating (F). Add up all Weighted Ratings to get Total Weighted Rating (at bottom)

3) Employees with Total Weighted Ranking greater than 190% will be considered to have performed satisfactorily for the year and will be eligible for COLA increases, to the extent that these are provided.

4) On page 5 or using separate page, explain the reason for the rating for each goal & factor



Name of employee: \_\_\_\_\_

For evaluation period: December 1, \_\_\_\_\_ to November 30, \_\_\_\_\_

GOALS

A	B	C	D	E	F (ExD)
Numb	Goal (Develop 1-3 Goals)	Criteria for meeting and exceeding expectation	Weight	Rating	Weighted Rating
1					
2					
3					
<i>Subtotal Goals</i>			30%		



**FACTORS**

A Numb	B Factors (Select 6-9 Factors)	C Criteria for meeting and exceeding expectation	D Weight	E Rating	F Weighted Rating
1					
2					
3					
4					
5					
6					
7					
8					
9					
<i>Subtotal Factors</i>			70%		
<b>Total Goals + Factors</b>			<b>100%</b>		



*Narrative explanation of rating for each goal (or use separate page)*

Name of employee: \_\_\_\_\_

For evaluation period: December 1, \_\_\_\_\_ to November 30, \_\_\_\_\_

Goal	Explanation of Rating
1	
2	
3	
Factor	Explanation of Rating
1	
2	
3	
4	
5	
6	
7	
8	
9	



### More on SMART goals

- **S**pecific (goal says exactly what is to be accomplished)
- **M**easurable (employee can easily determine whether he or she has succeeded)
- **A**ligned (the goal is directly linked with a broader Township or Departmental goal)
- **R**ealistic (the employee controls the actions necessary to achieve the goal)
- **T**imely (the goal clearly lays out when the actions must be performed and the goal can be achieved during the evaluation period)

### Examples of "SMART" and not-SMART goals:

1) Sam (an Equipment Operator) shall make sure that the sewer plant is operated in an environmentally responsible manner. **(Not SMART)**

- Not specific or measurable (how is "environmentally responsible" measured or defined?)
- Not realistic (as an equipment operator Sam doesn't control all the actions related to this goal)
- Not timely (is this a daily requirement? Weekly? Monthly?)

Sam shall monitor the TP between 9am and 10am daily at the Sewer Plant to ensure that the effluent remains compliant with the Authority's NPDES permit **(SMART)**

2) Bob (an administrative assistant) shall respond to resident complaints in a timely manner **(Not SMART)**.

- Not specific or measurable (how is "politely" defined or measured? How is timely manner defined?)

Bob shall respond to resident complaints the same day as receiving them by phone or email, and shall do so in a manner that does not result in complaints to his department head, the Township Manager or the Board of Supervisors. **(SMART)**

3) Dolores (a staff accountant) shall ensure that utilities accounts receivables (the total amount of unpaid sewer/trash bills) decrease. **(Not SMART)**

- Not specific (there are lots of factors that do into reducing receivables; it's unclear what exactly she's supposed to do)
- Not measurable (does it matter how much receivables decrease? For example, is a 0.1% decrease the same as a 10% decrease?)
- Not realistic (Dolores probably isn't single-handedly responsible for achieving this goal; it requires involvement from the Township Solicitor, the Finance Director, the Board of Supervisors and likely others as well)
- Not timely (the goal certainly implies that it should be accomplished prior to the end of the year, but the timeframe should be more clear so that Dolores can properly focus on it)





Dolores shall make recommendations to the Board of Supervisors prior to June 30<sup>th</sup> about strategies for reducing the Township's utilities accounts receivables, along with a clear analysis of the costs and benefits of each option, and, if approved, implement them prior to the end of the calendar year. **(SMART)**

#### **Developing clear criteria for meeting and exceeding expectations**

Please be as clear as possible in developing criteria for what an employee needs to do in order to meet and exceed expectations. If the employee's goals are "SMART", then it's usually clear what needs to be done to meet or exceed expectations, but not always. Consider the three SMART goals we've just developed:

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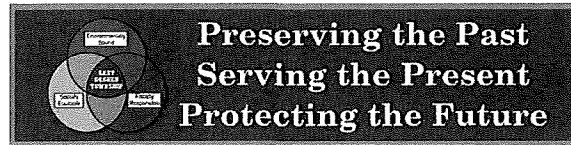
- To meet expectations, the employee must simply monitor the TP during the established time on a daily basis—that's pretty clear.
- The challenge with this goal is how to recognize when an employee has exceeded expectations. Here, the manager might require the employee "properly identify the reason(s) for the TP exceeding the permit and take pro-active steps to successfully correct the issue(s)."

2) Bob shall respond to resident complaints the same day as receiving them by phone or email, and shall do so in a manner that does not result in complaints to his department head, the Township Manager or the Board of Supervisors.

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- The criteria for exceeding expectations could be "consistently demonstrated a politeness, timeliness and responsiveness to handling complaints that reduced workload for other employees or resulted in positive feedback from residents".

3) Dolores shall make recommendations to the Board of Supervisors prior to June 30<sup>th</sup> about strategies for reducing the Township's utilities accounts receivables, along with a clear analysis of the costs and benefits of each option, and, if approved, implement them prior to the end of the calendar year.

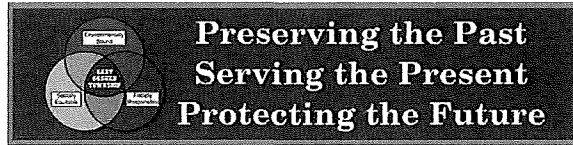
- The criteria for meeting expectations could be "write a memo and/or draft resolution for the BOS prior to 6/30 that analyzes different options"
- The criteria for exceeding expectations could be "analyze options, draft memo or resolution and implement agreed-upon steps with clear buy-in from all stakeholders, implement recommendations and track successfulness of new procedures with minimal supervision"



<b>Possible Programs for Adults</b>				
<b>Interested? (Check if yes)</b>	<b>Program</b>	<b>Location</b>	<b>Frequency</b>	<b>Expected price</b>
<input type="checkbox"/>	Outdoor Zumba	East Goshen Park	60 minutes for 6 weeks	\$60-\$90
<input type="checkbox"/>	Outdoor Yoga	East Goshen Park	60 minutes for 6 weeks	\$60-\$90
<input type="checkbox"/>	Outdoor Tai Chi	East Goshen Park	60 minutes for 6 weeks	\$60-\$90
<input type="checkbox"/>	Art in the Park	East Goshen Park	60 minutes for 6 weeks	\$80-\$120
<input type="checkbox"/>	Adult basketball league	East Goshen Park	6 games, plus playoffs	\$20-\$40/player
<input type="checkbox"/>	Adult flag football league	East Goshen Park	6 games, plus playoffs	\$30-\$50/player
<input type="checkbox"/>	Adult soccer league	East Goshen Park	6 games, plus playoffs	\$20-\$40/player
<input type="checkbox"/>	Nature and Environmental Education classes	Various parks in area	3-4 hours, once per month	\$10-\$20
<input type="checkbox"/>	Health Education Series	Activity Room	60 minutes for 6 weeks	Free
<input type="checkbox"/>	Seniors computer and technology class	Activity Room	60 minutes for 6 weeks	Free
<input type="checkbox"/>	Other (please specify):			

<b>Possible Family Activities</b>				
<b>Interested? (Check if yes)</b>	<b>Program</b>	<b>Location</b>	<b>Frequency</b>	<b>Expected price</b>
<input type="checkbox"/>	Food truck festival	East Goshen Park	5pm-9pm on a Saturday in summer	Free to attend
<input type="checkbox"/>	Babysitting night at East Goshen Park (supervised play at Tot-Lot/sports fields followed by outdoor movie at amphitheater)	East Goshen Park	5pm-9pm on a Saturday in summer	\$30-\$50/child
<input type="checkbox"/>	Trunk or Treat	East Goshen Park	5:30pm-7:30pm on Halloween	Free

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



### Opinions on Township-Sponsored Trips

We would also like to ask you about bus trips that the Township sponsors. This year the Township will sponsor day trips to Baltimore and New York City and is teaming with Collette Travel to offer a week-long trip to the Rocky Mountains. In years past, we have also offered day trips to Washington DC and the Hudson Valley, as well as an overnight trip to Montreal.

9. Have you ever gone on an East Goshen Township-sponsored trip?

- Yes
- No

10. Would you consider going on a Township-sponsored trip in the future?

- Yes
- No

11. If you answered “yes” to question 10, please list any additional destinations that you might be interested in visiting on a Township-sponsored trip in the space below.

### Final Thoughts and Comments

12. Please share any additional thoughts you have about East Goshen Township recreation programming in the space below.

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*



Thank you very much for your participation. Please return the questionnaire in the enclosed self-addressed stamped envelope no later than *[date 15 days in future]*. Your results will be tabulated along with those of other Township residents and presented to the Park & Recreation Commission and the Board of Supervisors at upcoming public meetings. We encourage you to attend any and all public meetings to make your opinions heard. We also encourage you to sign up for Constant Contact through the Township's website ([www.eastgoshen.org](http://www.eastgoshen.org)) to stay up-to-date on the latest developments in the Township.

Sincerely,

Louis F. Smith  
Township Manager

*Insert unique identifier number here that indicates type of property (single family detached, condo/townhouse or apartment) and allows us to track response for follow up.*

# FYI

---

To: Board of Supervisors  
From: Jason Lang  
Re: Paoli Pike Trail and Playground Renovation, Status Update and Funding Strategies  
Date: April 21, 2016

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Board of Supervisors-

Below is a status update regarding the various funding sources the Township has identified for the Paoli Pike Trail and East Goshen Park Playground Project. Attached is an updated funding strategy for both the Paoli Pike Trail Project, including the upcoming Paoli Pike Trail Segments D-E CMAQ grant application.

Paoli Pike Trail (Segments)	Status	Grant Amount (Award Date)	Township Match
PennDOT – Multimodal Transportation Fund (D-E)	Submitted/under review	\$1,712,000 (June)	\$943,600
DVRPC – Transportation Alternatives Program (C)	Awarded	\$1,000,000	\$600,000
Chesco Municipal Grant (CFG) (F-G)	Awarded	\$150,000 (rqst'd. \$172,000)	\$172,000
DCNR – C2P2, Trail Category (F-G)	Submitted/under review	\$268,000 (November)	\$344,000 (CFG to offset match)
DVRPC – CMAQ (Congestion Mitigation & Air Quality) (D-E)	Submitted/under review	\$1,736,000 (July)	\$679,400
Playground Renovation Project	Status		
DCNR – C2P2, Development Category	Submitted/under review	\$300,000	\$413,722
DCNR – GTRP (Greenways, Recreation and Trails)	To be submitted on June 13 <sup>th</sup> , 2016	\$250,000	\$463,722 or \$163,722





## V. IMPLEMENTATION PLAN & FUNDING STRATEGY

### Project Phasing

The Paoli Pike Trail will likely be implemented in phases over time, depending on the availability of funding and other factors. The seven trail segments presented in Chapter IV can advance to design and construction as separate projects or similar segments can be combined for implementation. Additionally, improvements to existing trails in Applebrook Park utilized for the Paoli Pike Trail can be implemented based on trail usage and maintenance needs.

### Project Priorities

When considering priorities and opportunities to combine segments, it is important to consider trail continuity and connections. Based on input from the Board of Supervisors and the Trail Committee, Segments C through G were identified as the initial priority for implementation. This connection between Reservoir Road and Applebrook Park is focused on providing access to the Town Center and the Township’s existing parks and recreational resources. Segments A and B were identified for a future phase of implementation, particularly due to the necessary environmental permitting to cross the East Branch of Chester Creek and the need for additional coordination with West Goshen Township regarding future connections and extensions of the trail to the west.

A	Airport Road to Ellis Lane	<b>Future phase of Implementation</b>
B	Ellis Lane to Reservoir Road	
C	Reservoir Road to Boot Road	<b>Initial priority for Implementation</b>
D	Boot Road to Goshen Village	
E	Goshen Village to North Chester Road (SR 0352)	
F	North Chester Road (SR 0352) to Existing Applebrook Trail	
G	Connection between Existing Applebrook Trails	
	Utilization of Existing Applebrook Trails to Line Road	<b>Plan for future widening</b>

### Cost Estimates

An engineer’s conceptual opinion of cost was developed for each of the seven segments of the Paoli Pike Trail. The cost estimates are based on the trail conceptual plan presented in Chapter IV, which was developed using aerial photography, available GIS data, and field reconnaissance. A summary of the costs are presented on the following page and a detailed cost breakdown for each segment is provided in Appendix D. Below are several notes and assumptions regarding the engineer’s conceptual opinion of cost.

- Construction estimates are based on quantities derived from the trail conceptual plan and unit prices from recently bid local projects with PennDOT oversight.
- Engineering, permitting and inspection costs are dependent on requirements associated with specific funding sources. The estimates provided are modest and could be higher if federal funds are used and lower if local funds are used.
  - Engineering & Permitting: 25% of Total Construction Cost
  - Inspection: 12% – 15% of Total Construction Cost
- Right-of-way estimates include rough approximations for temporary and permanent easements, but do not include the cost of legal fees associated with right-of-way acquisition process.
- Utility estimates include rough approximations for relocation of existing surface utilities, but do not include the cost of underground utility relocations.
- All estimates include a contingency of 10% of infrastructure cost, per PennDOT Publication 352
- All estimates are provided in 2015 dollars and an inflation factor was not applied.



## Funding Options and Strategy

The critical next step is to identify funding for design, right-of-way acquisition, and construction. There are two main categories of funding: public and private. Public or government funding can be provided from the federal, state, regional, county, and municipal levels. Private funding is often from non-profits, foundations, or private companies/corporations.

One of the main sources of funding for trail projects is competitive grant programs offered at various levels of government. The table on this page presents a summary of current competitive grant programs for trail projects in the Greater Philadelphia region, including East Goshen Township. Each program has different eligible projects and uses of funds, matching requirements, and timelines for implementation.

An evaluation of primary funding options was developed based on the cost estimates for each segment and the requirements and guidelines associated with various grant programs. The table on the following page identifies potential grant programs for each segment and highlights programs that are a particularly strong match.

This evaluation formed the basis of the funding strategy. Given the initial priority for segments C through G, three separate grant programs were identified as a strong match for these segments. This includes the opportunity to combine segments D and E, as well as segments F and G, for two grant funding pursuits. The Township is pursuing the next available grant cycles for the Transportation Alternatives Program (TAP), Multimodal Transportation Fund (MTF), and Community Conservation Partnerships Program (C2P2). The Township will also explore other funding opportunities, as they arise.

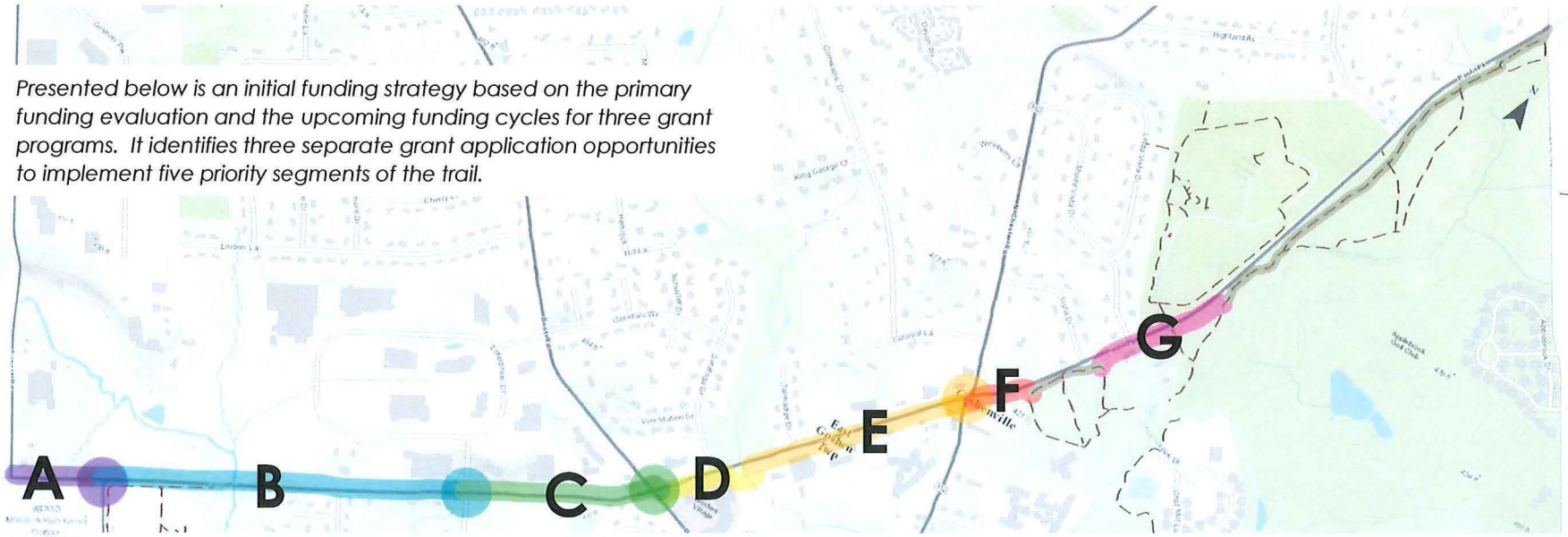
Summary of Current Competitive Grant Programs for Trail Projects

Program – Administering Agency	Types of Projects	Program Details
<b>Transportation Alternatives Program (TAP)</b> – PennDOT – Large MPOs	– Bicycle & pedestrian facilities – Stormwater management	– Federal funds (MAP-21) – Match requires funding all pre-construction activities – \$250,000 minimum – \$1 million maximum – 2 year timeframe to complete design, right-of-way, and utility clearance
<b>Congestion Mitigation and Air Quality (CMAQ)</b> – DVRPC	– Bicycle & pedestrian facilities – Traffic flow & congestion reduction – Transit improvements	– Federal funds (MAP-21) – Match requires funding all pre-construction activities
<b>CFA/DCED – Multimodal Transportation Fund (MTF)</b> – Commonwealth Financing Authority (CFA) with DCED	– Bicycle & pedestrian facilities, including streetscapes – Connectivity improvements – Transit improvements – Noise barriers	– Annual competitive grant program – State funds (Act 89) – 30% match – \$100,000 minimum – \$3 million maximum – 2 – 3 year timeframe to complete the grant funded activities
<b>Greenways, Trails and Recreation Program (GTRP)</b> – Commonwealth Financing Authority (CFA) with DCED & DCNR	– Greenways & trails – Parks & recreation areas	– Annual competitive grant program – State funds (Act 13) – 15% match – \$250,000 maximum – 2 - 3 year timeframe to complete the grant funded activities
<b>PennDOT – Multimodal Transportation Fund (MTF)</b> – PennDOT	– Bicycle & pedestrian facilities, including streetscapes – Connectivity improvements – Transit improvements – Noise barriers	– Annual competitive grant program – State funds (Act 89) – 30% match (based on grant award) – \$100,000 minimum – \$3 million maximum – 3 year timeframe to complete the grant funded activities
<b>Community Conservation Partnerships Program (C2P2)</b> – DCNR	– Greenways & trails – Parks & recreation areas	– Annual competitive grant program – Various federal and state funds – 50% match
<b>Chester County Open Space – Municipal Grants Program</b> – Chester County Open Space Preservation	– Trail land acquisition – Trail easement acquisition – Trail development	– Annual competitive grant program – County funds – 50% match – \$500,000 maximum for acquisition grants – \$100,000 to \$250,000 maximum for development grants – 3 year timeframe to complete the grant funded activities
<b>Regional Trails Program</b> – DVRPC	– Regional trail projects to complete The Circuit	– Private funds (William Penn Foundation) – TIP Line Item
<b>PECO Green Region Program</b> – Natural Lands Trust	– Improving municipally owned open spaces, including trails – Acquisition of land for open space	– Annual competitive grant program – Private funds – 50% match – \$10,000 maximum – 18 month timeframe to complete the grant funded activities



## Funding Strategy

Presented below is an initial funding strategy based on the primary funding evaluation and the upcoming funding cycles for three grant programs. It identifies three separate grant application opportunities to implement five priority segments of the trail.



Segment	Total Cost	Grant Funding Program	Potential Grant Request	Potential Match Amount	Notes
<b>A</b> Airport Road to Ellis Lane	\$620,000	Future Implementation			
<b>B</b> Ellis Lane to Reservoir Road	\$2,375,000				
<b>C</b> Reservoir Road to Boot Road	\$1,423,000	TAP	\$ 984,000	\$ 439,000	Federal funding requirements; 2 year timeframe for completion
<b>D</b> Boot Road to Goshen Village	\$ 397,000	MTF (CFA or PennDOT) / CMAQ	\$2,007,692	\$ 602,307	2-3 year timeframe for completion
<b>E</b> Goshen Village to North Chester Road (SR 0352)	\$ 2,213,000				
<b>F</b> North Chester Road (SR 0352) to Existing Applebrook Trail	\$ 258,000	C2P2	\$ 315,500	\$ 315,500	Requires ownership of property or control through a minimum 25 year lease; 4 year grant contract
<b>G</b> Connection between Existing Applebrook Trails	\$ 373,000				
<b>Utilization of Existing Applebrook Trails to Line Road</b>	Plan and budget for future widening of existing trails along Paoli Pike Trail based on trail usage and maintenance needs.				

East Goshen Park  
Updated Playground Renovation Funding Plan

Playground Renovation Cost Estimate: \$713,722

\*See Cost Estimate prepared by Thomas Comitta Associates for detail\*

DCNR—C2P2 Grant (April 2016; November 2016)

DCED—GTRP Grant (June 2016; November 2016)

Grant Amount	Township Match	*Pending*
\$300,000	\$413,722	
\$250,000	\$163,722	\$300,000
		\$713,722

The 2017 Chesco Municipal Grant Round is also an option for funding.

Up to \$250,000 can be awarded with a minimum 50% municipal match. The application period typically ends February of each year. This grant can also be utilized for additional East Goshen Park improvement projects.







THOMAS COMMITTA ASSOCIATES, INC.  
Town Planners & Landscape Architects

**East Goshen Township Park Master Plan**  
**Phase I – Playground Improvements: Cost Estimate**

March 21, 2016

<u>Improvement</u>	<u>Pre-Design Cost Estimate</u>
1.a. Central Shaded Gathering Space	\$20,000
1.b. Central Shaded Gathering Space	\$30,000
1.2 Perimeter Walkway	\$63,000
1.3. Early Childhood Play Area/Apparatus	\$25,000
Early Childhood Swings	\$6,000
School-Age Child Play Area/Apparatus	\$40,000
Swings/Spring Horses/Spinning Wheel	\$6,500
Water Jets/Fountain Play Area	\$10,000
Sand/Water Play Area	\$15,000
Obstacle Course/Boulders	\$26,000
Labyrinth/Maze & “Imagination Station”	\$10,000
Benches	\$14,400
Surfacing (mulch, synthetic turf, Poured in Place: PIP)	\$100,000
Tile Drainage	\$20,000
Grading	\$25,000
Stormwater Management	\$8,000
Demolition of Existing Playground	\$13,777
Installation	\$100,000
Shade Trees	\$7,000
<b>SUBTOTAL Improvement Costs:</b>	<b>\$539,677</b>
<b>Contingency:</b>	<b>15%</b>
<b>TOTAL Improvement Costs:</b>	<b>\$620,629</b>
<b>Architectural &amp; Engineering Fees &amp; Expenses:</b>	<b>\$93,093</b>
<b>GRAND TOTAL:</b>	<b>\$713,722</b>

Note:

Refer to the East Goshen Township Park Master Plan Report, dated February 22, 2016, Adopted March 1, 2016, for additional details.

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Analysis of summer water use  
Date: April 25, 2016

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At the April 12 BOS meeting, I was asked to compare summer and winter residential water usage.

Water usage for the 2,451 single family detached homes on public water for Q2 2015 through Q1 2016 is summarized below in thousands of gallons (TG).

	Q2 2015 TG	Q3 2015 TG	Q4 2015 TG	Q1 2016 TG	Quarterly TG Summer Usage (Q2 & Q3)	Quarterly TG Winter Usage (Q4 & Q1)	TG Difference	% Difference
Average	15.75	17.27	14.08	14.24	16.51	14.16	2.35	16.57%
Median	14.1	14.1	12.9	13.3	14.25	13.15	1.10	8.37%

In other words, residents of single family detached homes use 16.57% more water during the summer period than during the winter period. However, because there are many households that are outliers (e.g. some households have large irrigation systems or swimming pools that are not used during the winter), it may be more instructive to compare water usage among the “median” household (i.e. the household in the middle when all the values are ranked from largest to smallest), in order to control for those outliers. By this measure, the median household uses 14.25 TG per quarter during the summer period and 13.15 during the winter period, for a seasonal difference of 8.37%.

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
GOSHEN FIRE HOUSE  
1320 PARK AVENUE, WEST CHESTER, PA  
TUESDAY, MARCH 22, 2016 – 7:00 pm  
DRAFT MINUTES**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavia, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board); Eric Neast & Paul Schweiger (Gannett Fleming); Desmond Reynolds & Keith Maines (Department of Environmental Protection).

**Call to order & Pledge of Allegiance:**

Senya called the meeting to order at 7:00 pm and asked Michaelle Bond, a Philadelphia Inquirer reporter, to lead the assembly in the Pledge of Allegiance.

**Moment of Silence:**

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad, to honor those who have given the ultimate of their lives in defense of our nation, and to send prayers to all those who lost their lives in the recent terrorist attacks in Brussels.

**Recording of Meeting:** None

**Chairman's Report:** Senya welcomed the many residents who were in attendance, and acknowledged amongst the assembly, Joe Mobile, a representative from Senator Dan Truitt's office. Senya then turned the floor over to Eric Neast of Gannett Fleming.

**New Business:**

**Presentation on the Milltown Dam Assessment and Alternatives Analysis (The full Gannett Fleming Assessment and Alternatives Analysis Report is available on the Township website):** Eric Neast thanked the Board and all residents who were present for the opportunity to study the Milltown Dam and present their findings in order for the Township to make the best, most educated decision on the future of the Milltown Dam. Eric presented the history of the Dam, historical pictures of its development, modifications throughout the years, its changes in ownership, as well as its recent classification by the Department of Environmental Protection (DEP) as a C1 ~ High Hazard Dam. Mr. Neast pointed out some of the Dam's known deficiencies as being:

- An inadequate spillway capacity
- The current "inundation" area upstream during heavy rain incidents
- The spillway wall built on erodible materials
- A steep slope on the downstream embankment
- Heavy reservoir sedimentation

- Limited access to the left side of the Dam embankment

Mr. Neast then presented, in extensive detail, the ten options available to the Township to rehabilitate the Dam, including cost estimates for each alternative. The alternates presented were:

1. Increasing the Embankment Height ~ approximate cost \$6,000,000
2. Increasing the Spillway Width ~ approximate cost \$9,600,000
3. Raising the Embankment and Widening the Spillway ~ approximate cost \$6,800,000
4. Increasing the Depth of the Spillway using Fusegates ~ approximate cost \$5,800,000
5. Widening the Spillway with Labyrinth Design ~ approximate cost \$6,700,000
6. Overtopping Protection ~ Articulated Concrete Blocks ~ approximate cost \$3,300,000
7. Overtopping Protections ~ Roller-Compacted Concrete ~ approximate cost \$2,600,000
8. Decommissioning the Dam ~ Extensive Dredging of Silt ~ approximate cost \$3,100,000
9. Partial Breach of Dam with Extensive Silt Re-allocation ~ approximate cost \$1,300,000
10. Continue to Lower Dam Height w/enhancements ~ approximate cost \$800,000

**Public Comment:**

*William Leigh, 205 Lochwood Lane*, warned against the Township choosing to create a wetland out of the existing reservoir as this would attract mosquitos and ticks. His preference was for the low breach and small ponds alternative without surrounding walking trails.

*Mike Lehmicke, 4 Reservoir Road*, asked if the DEP considered the wildlife impact when presenting the Dam alternatives. Mr. Neast said that was not a consideration in developing their alternatives.

*Baxter Wellman, 46 Lochwood Lane*, asked if consideration was given to the impact of real estate values of the homes that surround the Dam. Mr. Neast responded that the costs presented are planning, “ball park” level costs.

*Gerry Connor, 36 Lochwood Lane*, asked if the Dam land would ever be built on in the future. Senya advised that this topic has already been addressed, but reiterated that this is public park land and can therefore never be built on for residential purposes.

*Rich Pramm, 1477 Glenbrook Lane*, expressed his concern for the health risks involved in disturbing and re-allocating the sediment along the areas of the Dam and surrounding land. Mr. Neast said that samples of the sediment would be taken to determine any health risks involved. Senya confirmed Mr. Neast’s response and added that this had been done when dealing with the Hersheys Mill Dam.

*Bob Sullivan, 33 Waterview Road*, asked what the timing needs to be to determine the best alternative. Mr. Reynolds of the DEP said that the Township needs to be moving forward with progress towards choosing an alternative for the Dam, and that this path could take up to five years to reach a conclusion. Senya added that the purpose of this meeting was to learn about the options.

1 *Richard Swanson, 20 Reservoir Road*, stated that he prefers option 7, that he wants to see the  
2 reservoir preserved, and asked how the residents can make their preference known. Senya stated  
3 that residents can express their opinions at Board meetings like the one tonight, and that the  
4 Board needs to consider what is in the best interest of all East Goshen residents. Marty agreed  
5 with Senya's sentiments stating that all meeting on this subject will be held in public and that all  
6 residents will be notified of such meetings.

7  
8 *Baxter Wellman, 46 Lochwood Lane*, asked how the Board is going to engage the opinions of all  
9 18,000 East Goshen residents. Senya noted that the Board was elected to represent all East  
10 Goshen residents and that the Board now has ten options to consider regarding the future of the  
11 Milltown Dam. Senya also added that, under initial review, option 2 would most likely be not a  
12 viable option as it would involve raising Reservoir Road, which would be cost prohibitive.  
13 Marty added that the Board's decision on the Dam will most likely be one of the hardest  
14 decisions to make as it will affect a large number of people.

15  
16 *Chuck Heppler, 12A Reservoir Road*, expressed his preference for alternative 7, and that he is  
17 also concerned about disturbing and moving the sediment that has built up over the years in the  
18 reservoir. Mr. Neast said that to remove all the sediment that has built up would be hugely  
19 expensive.

20  
21 *A resident of 1134 Lochwood Lane*, asked that given the costs of these alternatives, could this not  
22 be put in front of all residents in the form of a referendum vote. Rick answered that under PA  
23 law, the only question that could be on a ballot would be whether East Goshen residents are in  
24 favor of incurring non-electoral debt. The referendum could not ask the more general question  
25 of whether the dam should be breached or repaired.

26  
27 *Lori Knox, 40 Lochwood Lane*, expressed her deep sadness on changing the reservoir and  
28 Milltown Dam at all. She further stated that the reservoir is their entire view from her home, that  
29 this view was the main reason she and her family bought the home they did, and she wants the  
30 reservoir to be maintained. Senya informed Ms. Knox that this issue has been mandated by the  
31 DEP and the State, and the Board must respond accordingly under the circumstances.

32  
33 *Marion Albertus, 1610 Alcott Circle*, expressed her desire for Alternative 7. Mr. Neast conferred  
34 that Gannett Fleming favors this option as well.

35  
36 *William Leigh, 205 Lochwood Lane*, asked what the DEP would consider as "unacceptable  
37 progress" as it relates to the Dam decision. Mr. Reynolds (DEP) said that 5 years without any  
38 progress would be considered unacceptable.

39  
40 Carmen motioned to have Gannett Fleming study the report from E.B. Walsh & Associates  
41 regarding Hershey's Mill Dam. Chuck seconded. The Board voted unanimously in favor of this  
42 motion.

43  
44 **Adjournment:**



1 Senya thanked all who were present for their respectful attendance at the meeting. There being  
2 no further business, Janet motioned to adjourn the meeting at 10:05 pm. Chuck seconded. The  
3 Board voted unanimously to adjourn.  
4 Respectfully submitted,  
5 *Christina Rossetti Hartnett*  
6 *Recording Secretary*

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, APRIL 12, 2016 – 7:00 pm  
DRAFT MINUTES**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, and Supervisors Janet Emanuel, Chuck Proctor, Carmen Battavio, Township Manager Rick Smith, Township CFO Jon Altshul, Recreation Director Jason Lang and ABC Member Erich Meyer (Conservancy Board).

**Call to order & Pledge of Allegiance:**

Senya called the meeting to order at 7:00 pm and asked Chief Bernot to lead the assembly in the Pledge of Allegiance.

**Moment of Silence:**

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad, and to honor those who have given the ultimate of their lives in defense of our nation.

**Recording of Meeting:** No one indicated they would be recording the meeting.

**Chairman's Report:**

a. Senya announced that the Board met in executive session prior to tonight's meeting for ABC interviews. Janet made a motion to appoint Mary Irvine to the Historical Commission for the term expiring in 2020 and to appoint Eileen Miller-Battavio to the Historical Commission for the term expiring in 2017. Carmen seconded the motion. The motion passed 5-0.

b. Senya announced, sadly, that Joe Ewing, a long-time member of the Township's Zoning Hearing Board, had passed away at the age of 90. Janet, who served with Joe for many years on the ZHB, remembered him as a man of great style and intelligence.

**WEGO Police Report**

Chief Bernot announced that that WEGO received its accreditation from the Pennsylvania Chiefs of Police Association on March 30<sup>th</sup>, becoming only the 3<sup>rd</sup> department in Chester County to receive this designation. She added that there are now 12 traffic complaints in East Goshen, which is an all-time high. In response to a question from Marty about a recent vehicular theft in Marty's neighborhood, she stressed that residents should never leave cash or valuables in unlocked cars.

**Variance Request For a Shed at Saints Peter and Paul, 1325 Boot Rd**

Dan Bush, John Callahan and Bryan Wilcox, all members of the Board of the Saints Peter and Paul's Catholic Youth Organization (CYO), which sponsors sports leagues for 45 different teams and 693 athletes on the grounds of the church property, were present to represent Saints Peter and Paul (SSPP). Mr. Bush explained that SSPP is seeking a dimensional variance for a new 12'x24' (288 sq ft) shed on the property to house sports equipment and uniforms for the CYO athletic leagues. This new shed would be in addition to the two existing sheds that the CYO

1 already uses for this purpose. The CYO would also like to use the shed to sell simple concession  
2 such as water and sports drinks.

3  
4 Carmen asked the CYO representatives whether they would consider consolidating the three  
5 sheds into one larger shed if the growth of the program continues. Mr. Callahan indicating that  
6 the CYO is also looking into space in the garage area of the school.

7  
8 Marty indicated he had no objection to them selling concessions. He also observed that SPSS had  
9 satisfactorily addressed two issues that were in front of the Planning Commission: whether the  
10 shed would cause the property to exceed its impervious surface limit and whether there were  
11 concerns from Hershey's Mill.

12  
13 Carmen observed that they should be careful about the concessions, which might require  
14 regulation by the County Board of Health and would require plumbing. Mr. Wilcox observed  
15 that the concessions are envisioned as a convenience for the convenience of parents and children  
16 attending games, and not as a revenue maker. Moreover, they would never sell prepared meals.

17  
18 Janet noted that the Planning Commission took no position on SPSS's variance application as  
19 there was no demonstrated hardship and stated that whether or not there was a true hardship was  
20 a question in her mind. Senya agreed that there was no clear hardship, but rather the additional  
21 shed space was being requested for the convenience of the CYO. He stated that the amount of  
22 relief SPSS is seeking is not *de minimis* and that there are other viable locations for the shed on  
23 the property. Mr. Wilcox provided a map showing how in his opinion the proposed location was  
24 the only viable location, but to the grading and layout of the property. Marty stated that SPSS's  
25 hardship is that there are no other viable locations for the shed.

26  
27 Mr. Bush stated that placing the shed in another location could create a security issue, as area  
28 teenagers may attempt to break in the shed at night to steal items if the shed is located too far out  
29 of the way. Senya asked whether the school or church had every had any issues with security and  
30 the SPSS representatives responded that they didn't know.

31  
32 Rick suggested that the applicants reconfigure the shed by having it run parallel to the lot line,  
33 having the entrance face the parking lot and adding a window facing the ball fields. Rick stated  
34 that doing this would reduce the likelihood of security problems, as vandals wouldn't enter the  
35 shed from the darkly-lit back section.

36  
37 Chuck noted that SPSS is technically seeking the relief, but that the CYO is advocating on  
38 SPSS's behalf. He indicated that the CYO may lack standing to request the relief. Bryan  
39 observed that Father McQuinn, who heads the parish, is also the president of the CYO, so the  
40 CYO and SPSS are really one and the same.

41  
42 Marty made a motion for the Board of Supervisors to take no position on the variance, but if the  
43 Zoning Hearing Board approves the variance that it should consider requiring conditions 1-4  
44 from the Planning Commission's memo dated April 8, 2016 and with the additional condition of  
45 incorporating the recommended configuration as outlined by Rick Smith from tonight's meeting.  
46 There was no second.

1  
2 Carmen made a motion to oppose the variance. Chuck seconded. Mr. Callahan observed that  
3 what the CYO is proposing is consistent with the values of volunteerism that the Township  
4 supports. There was no further public comment. The motion passed 4-1. Those in favor of the  
5 motion stated that the applicant did not demonstrate a hardship. Marty opposed the motion on the  
6 grounds that the applicants demonstrated hardship by showing that the proposed location is the  
7 only viable location for the shed.  
8

9 **Consider Proposal For Testing Sediment at Milltown Dam**

10 Rick explained that the original quote from for sediment testing Gannet Fleming was for  
11 \$55,000, which entailed collecting more samples. Rick then negotiated with Gannet Fleming for  
12 a lower price, which would entail collecting fewer samples, but still at a level that would meet or  
13 exceed DEP's testing requirements. The new proposal for \$26,300 would involve taking eight  
14 samples, including one for quality control and another to test the quality of the decontamination  
15 procedure. Marty made a motion to accept Rick recommendation to have Gannet Fleming  
16 perform the sediment testing for \$26,300. Janet seconded the motion.  
17

18 Mike Lehmicke, 4 Reservoir Road, asked for clarification on a number of issues regarding the  
19 sampling procedure and techniques, which Rick answered to the best of his ability.  
20

21 Marty suggested that Mike and his neighbors along Reservoir Road and Lochwood Lane come  
22 up with recommendations for what features they would prefer and prefer not to have for each of  
23 the three main options (repair, partial breach and breach), and warned that without clear guidance  
24 from the residents surrounding the dam, the Board would be forced to make decisions on its own.  
25 However, Senya cautioned Mike that there should be no expectation that the Board will honor  
26 the group's recommendations. Mike asked when the Board would like to receive those  
27 recommendations, and Marty stated that they should be received within the next two months.  
28

29 The motion passed 5-0.  
30

31 **March 2016 Financial Report**

32 Jon reported that the General Fund had a positive budget variance of \$353,440 as of March 31<sup>st</sup>.  
33 He added that utilities accounts receivables have fallen 28% over the past 18 months and that the  
34 policy changes implemented by the Board two years ago have started to yield tremendous  
35 benefits.  
36

37 **Consider Planning Commission recommendation to amend zoning requirements for**  
38 **swimming pools in Single Family Open Space Developments**

39 This issue was tabled, as the variance request that precipitated the proposed amendments has  
40 been withdrawn. It was agreed that Marty and Senya would have a meeting with two members of  
41 the Township Planning Commission and Brian Nagle to develop recommendations on next steps.  
42

43 **Consider resolution authorizing Jon Altshul to execute all required forms and documents**  
44 **required to apply for federal assistance for the January 22-24, 2016 snow event**

1 Marty made a motion authorizing Jon Altshul to execute all required forms and documents  
2 required to apply for federal assistance for the January 22-24, 2016 snow event. Carmen  
3 seconded the motion. The motion passed unanimously.  
4

5 **Solicit public comment on the Township's MS4 Plan**

6 Rick explained that one of the requirements for the MS4 Permit is that the Township annually  
7 solicit public comments on our MS4 Plan, which was why the item was on the agenda. Senya  
8 asked if any members of the audience had any public comments on the plan. They did not.  
9

10 Senya asked who was ultimately responsible for our MS4 Permit. Rick responded that Mark  
11 Miller is technically the Township's Stormwater Manager, but that both Rick and Mark Gordon  
12 are responsible for aspects of the permit. Marty suggested that Mark's responsibilities as  
13 Stormwater Manager be part of his performance goals. Senya suggested that Rick really should  
14 be the Stormwater Manager for the purposes of the permit, and Rick agreed to change that for the  
15 next permit.  
16

17 **Consider proposal for Emergency Action Plan for Milltown Dam**

18 Senya made a motion to accept the proposal from Gannet Fleming in the amount of \$10,980 to  
19 update the Emergency Action Plan at Milltown Dam. Carmen seconded the motion. Carmen said  
20 he would have liked to put the matter out to bid. The motion passed 5-0.  
21

22 **Authorize Chairman to execute Stormwater Agreement for 947 Cornwallis Drive**

23 Marty made a motion to authorize the Chairman to execute the stormwater agreement for 947  
24 Cornwallis Drive. Chuck seconded the motion. The motion passed 5-0.  
25

26 **Consider resolution honoring Rick Smith**

27 Janet noted a typo in the resolution, which Jon agreed to edit. Marty made a motion to adopt East  
28 Goshen Township Resolution 2016-98 recognizing Tuesday, April 19, 2016 as "Rick Smith  
29 Day". Carmen seconded the motion. The motion passed 5-0.  
30

31 **Any Other Matter**

32 Carmen asked Rick to invite Jason to PSATS for the day on Monday.  
33

34 Senya asked everyone to email him their PSATS registration email, so that Senya can register on  
35 their behalf on Sunday.  
36

37 Senya asked Jon to request and analyze Q2 and Q3 water consumption to measure how much  
38 consumption increases during the summer months compared with the winter.  
39

40 **Approval of Minutes:** The Board reviewed and corrected the minutes from the April 5, 2016  
41 meeting. Carmen made a motion to approve the minutes as corrected. Chuck seconded the  
42 motion. The Board voted unanimously in favor of the motion.  
43

44 Marty stated that he is opposed to partnering with the Exchange Club for the 2017 Memorial Day  
45 event in East Goshen Park, as it is intended as a fundraiser. He believes that it is inappropriate  
46 for the Township to be involved. The Board concurred with Marty's opinion and agreed that the

1 Exchange Club needed to apply for a regular park permit if it wanted to hold the event in the  
2 Park.

3  
4 **Treasurer's Report:**

5 *See attached Treasurer's Report for April 7, 2016.* The Board reviewed the Treasurer's Report  
6 and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the  
7 Expenditure Register Report as recommended by the Treasurer to accept the receipts and to  
8 authorize payment of the invoices just reviewed. Chuck seconded. The Board voted  
9 unanimously to approve the motion.

10  
11 **Correspondence, Reports of Interest:** The Board acknowledged receipt of the 2016 Quarter 1  
12 Right-to-Know Request report.

13  
14 **Public Comment:**

15 Mr. Meyer observed that the pedestrian crossing light at the old entrance to the Park appears to  
16 not be working. Rick said he'd look into it.

17  
18 **Adjournment:**

19 There being no further business, Marty motioned to adjourn the meeting at 9:50 pm. Janet  
20 seconded the motion. The motion passed unanimously.

21  
22 Respectfully submitted,

23 *Jon Altshul*

24 *CFO*

25  
26 Attachment: *Treasurer's Report for April 7, 2016*  
27

**TREASURER'S REPORT  
2016 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$19,995.18	Accounts Payable	\$399,383.66
Earned Income Tax	\$38,739.04	<u>Electronic Pmts:</u>	
Local Service Tax	\$2,080.50	Credit Card	\$0.00
Transfer Tax	\$0.00	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$442.30	Debt Service	\$0.00
Total Other Revenue	\$126,220.12	Payroll	\$48,629.68
<b>Total Receipts:</b>	<b>\$187,477.14</b>	<b>Total Expenditures:</b>	<b>\$448,013.34</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$37.26		
<b>Total State Liquid Fuels:</b>	<b>\$37.26</b>	Expenditures:	<b>\$0.00</b>

**SINKING FUND**

Receipts	\$0.00	Accounts Payable	\$1,000.00
<i>Interest Earned</i>	\$505.33	Credit Card	\$0.00
<b>Total Sinking Fund:</b>	<b>\$505.33</b>	<b>Total Expenditures:</b>	<b>\$1,000.00</b>

**TRANSPORTATION FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$205.09		
<b>Total Sinking Fund:</b>	<b>\$205.09</b>	Expenditures:	<b>\$0.00</b>

**SEWER OPERATING FUND**

Receipts	\$57,189.39	Accounts Payable	\$88,857.10
<i>Interest Earned</i>	\$61.08	Debt Service	\$0.00
<b>Total Sewer:</b>	<b>\$57,250.47</b>	Credit Card	\$0.00
		<b>Total Expenditures:</b>	<b>\$88,857.10</b>

**REFUSE FUND**

Receipts	\$22,651.31		
<i>Interest Earned</i>	\$82.51		
<b>Total Refuse:</b>	<b>\$22,733.82</b>	Expenditures:	<b>\$19,731.00</b>

**SEWER SINKING FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$266.33		
<b>Total Sewer Sinking Fund:</b>	<b>\$266.33</b>	Expenditures:	<b>\$0.00</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$266.96		
<b>Total Operating Reserve Fund:</b>	<b>\$266.96</b>	Expenditures:	<b>\$0.00</b>

**Events Fund**

Receipts	\$0.00		
<i>Interest Earned</i>	\$1.04		
<b>Total Events Fund:</b>	<b>\$1.04</b>	Expenditures:	<b>\$0.00</b>

April 28, 2016

**TREASURER'S REPORT  
2016 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$13,551.46
Earned Income Tax	\$139,800.00
Local Service Tax	\$7,600.00
Transfer Tax	\$36,605.18
General Fund Interest Earned	\$0.00
Total Other Revenue	\$100,991.59
<b>Total Receipts:</b>	<b>\$298,548.23</b>

Accounts Payable	\$285,632.89
<u>Electronic Pmts:</u>	
Credit Card	\$2,025.41
Postage	\$1,000.00
Debt Service	\$31,162.13
Payroll	\$149,866.46
<b>Total Expenditures:</b>	<b>\$469,686.89</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels:</b>	<b>\$0.00</b>

<b>Expenditures:</b>	<b>\$0.00</b>
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**SINKING FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Sinking Fund:</b>	<b>\$0.00</b>

Accounts Payable	\$114,966.06
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b>\$114,966.06</b>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Sinking Fund:</b>	<b>\$0.00</b>

<b>Expenditures:</b>	<b>\$0.00</b>
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**SEWER OPERATING FUND**

Receipts	\$227,922.99
Interest Earned	\$0.00
<b>Total Sewer:</b>	<b>\$227,922.99</b>

Accounts Payable	\$153,486.78
Debt Service	\$31,892.43
Credit Card	\$1,608.65
<b>Total Expenditures:</b>	<b>\$186,987.86</b>

**REFUSE FUND**

Receipts	\$76,670.64
Interest Earned	\$0.00
<b>Total Refuse:</b>	<b>\$76,670.64</b>

<b>Expenditures:</b>	<b>\$75,863.90</b>
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**SEWER SINKING FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Sewer Sinking Fund:</b>	<b>\$0.00</b>

<b>Expenditures:</b>	<b>\$5,353.00</b>
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**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Operating Reserve Fund:</b>	<b>\$0.00</b>

<b>Expenditures:</b>	<b>\$0.00</b>
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**Events Fund**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Events Fund:</b>	<b>\$0.00</b>

<b>Expenditures:</b>	<b>\$0.00</b>
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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** BRIAN MCCOOL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** 04-28-2016

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Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Please note that the attached Treasurer's Report includes three weeks of receipts and expenses.

General Fund revenue includes receipts totaling \$43,486 for annual dividends from our workers comp and property and casualty insurance policies and \$24,758 for reimbursement for the spray irrigation loan payment from Applebrook.

General Fund expenses include the April health insurance payment totaling \$35,587, \$48,265 for stormwater relining in Supplee Valley and \$43,884 for professional services for the Paoli Pike trail survey.

Sinking Fund expenses include payments totaling \$110,029 for the East Boot Road Bridge.

Sewer Fund expenses include a payment of \$96,570 to Westtown Township for 2<sup>nd</sup> quarter sewer expenses for Cider Knoll and Summit House.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

EAST GOSHEN TOWNSHIP  
MONTHLY DEBT PAYMENT BREAKDOWN  
April 25, 2016

**GENERAL FUND:**

Interest payment	Principal payment	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$9,751.38	\$0	Multi purpose 9 projects	\$5,500,000	\$2,715,000	2023
\$2,973.95	\$0	Applebrook Park	\$3,000,000	\$879,000	2019
\$436.80	\$18,000	Spray Irrigation	\$287,000	\$108,000	2021

**SEWER FUND:**

Interest payment	Principal payment	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$996.40	\$0	Sewer Operations Munic Authority	\$1,128,000	\$282,000	2018
\$25,014.00	\$0	RCSTP Expansion	\$9,500,000	\$7,580,000	2032
\$5,882.03	\$0	Diversion Projects	\$2,500,000	\$2,315,000	2033

Report Date 04/18/16

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MARP05 run by BARBARA 4 : 10 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
3286	3M COGENT INC.									
46977	1	01452	2025	SUMMER PROGRAM GENERAL EXPENSE BACKGROUND CKS.BECKER & BOTTARO	303009	04/15/16	04/18/16	04/15/16	11073	51.50
										51.50
6	ABC PAPER & CHEMICAL INC									
46978	1	01454	2000	MAINTENANCE SUPPLIES DEODORIZERS, URINAL BLOCK, PAPER TOWELS & TOILET TISSUE	070319	04/15/16	04/18/16	04/15/16	11074	301.73
										301.73
68	AMS APPLIED MICRO SYSTEMS LTD.									
46982	1	01436	3000	STORMWATER MGMT.EXPENSE MS4 MEETING AND WORK DONE ON STORMWATER MODULE	62090	04/15/16	04/18/16	04/15/16	11075	1,105.00
46983	1	01401	3120	CONSULTING SERVICES MARCH 2016	62007	04/15/16	04/18/16	04/15/16	11075	1,097.00
46983	2	01414	5001	ZONING IT CONSULTING MARCH 2016 - GEO PLAN	62007	04/15/16	04/18/16	04/15/16	11075	28.00
										2,230.00
3368	AMZ ENTERTAINMENT									
46984	1	01452	3210	FARMERS MARKET EXPENSE BAL.DUE CHARACTER FOR FARM MARKET 5/12/16	041316	04/15/16	04/18/16	04/15/16	11076	200.00
										200.00
1657	AQUA PA									
46985	1	01411	3630	HYDRANT & WATER SERVICE 0310033 0706109 12/31-3/31/16 HY13	040116 HY13	04/15/16	04/18/16	04/15/16	11077	858.00
46986	1	01411	3630	HYDRANT & WATER SERVICE 000310033 0310033 2/29-3/31/16 186	040116 279	04/15/16	04/18/16	04/15/16	11077	4,696.50
46986	2	01411	3631	HYDRANTS - RECHARGE EXPENSE 000310033 0310033 2/29-3/31/16 93	040116 279	04/15/16	04/18/16	04/15/16	11077	2,348.25
46987	1	01411	3630	HYDRANT & WATER SERVICE 000309987 0309987 2/29-3/31/16 HY6	040116 HY6	04/15/16	04/18/16	04/15/16	11077	137.52
46988	1	01411	3630	HYDRANT & WATER SERVICE 00348603 0348603 12/31-3/31/16 HM34	040116 HM34	04/15/16	04/18/16	04/15/16	11077	2,575.50
46989	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER 000309801 0309801 2/23-3/24/16 BS	032916 BS	04/15/16	04/18/16	04/15/16	11077	17.00
										10,632.77

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MARP05 run by BARBARA 11 : 35 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
82				ASSOCIATED TRUCK PARTS						
	46993	1	01430 2330	VEHICLE MAINT AND REPAIR 7-WAY SOCKET & PROTECTOR BOOT	47947	04/15/16	04/18/16	04/15/16	11078	51.24
	46994	1	01430 2330	VEHICLE MAINT AND REPAIR EMERGENCY & SERVICE GLADHANDS	46541	04/15/16	04/18/16	04/15/16	11078	58.56
	46995	1	01430 2330	VEHICLE MAINT AND REPAIR TAIL & LICENSE LAMPS & BRACKETS	49219	04/15/16	04/18/16	04/15/16	11078	82.13
										191.93
102				B&D COMPUTER SOLUTIONS						
	46996	1	01401 3120	CONSULTING SERVICES MARCH 2016	00003029	04/15/16	04/18/16	04/15/16	11079	2,000.00
										2,000.00
3117				BETTE'S BOUNCES						
	46997	1	01452 3210	FARMERS MARKET EXPENSE BAL.DUE JUMP & SLIDE - FARMER'S MKT	34842-2	04/15/16	04/18/16	04/15/16	11080	257.50
										257.50
197				BUCKLEY BRION MCGUIRE & MORRIS						
	47001	1	01404 3140	LEGAL - ADMIN LEGAL SERVICE 2/24-3/23/16	9723	04/15/16	04/18/16	04/15/16	11081	1,468.70
	47001	2	01413 3140	LEGAL - TWP CODE LEGAL SERVICE 2/24-3/23/16	9723	04/15/16	04/18/16	04/15/16	11081	602.30
	47001	3	01414 3142	LEGAL - CONDITIONAL USE LEGAL SERVICE 2/24-3/23/16	9723	04/15/16	04/18/16	04/15/16	11081	38.00
										2,109.00
2675				CANDLESTICK COMMUNICATIONS						
	47004	1	01401 3210	COMMUNICATION EXPENSE RESPOND TO ALARM CO. CALL, REMOVE "LINE" KEYS & OTHER PROGRAM CHANGES	M1604081015	04/15/16	04/18/16	04/15/16	11082	536.25
	47005	1	01401 3210	COMMUNICATION EXPENSE PROGRAM CHANGES & CONNECT NEW ALARM LINES AND UPDATE	M1603311130	04/15/16	04/18/16	04/15/16	11082	286.25
										822.50
3633				CANTANDO, RICHARD						
	47006	1	01454 3740	EQUIPMENT MAINT. & REPAIR NEW FLOORING OLD RESTROOMS - PARK	001	04/15/16	04/18/16	04/15/16	11083	1,000.00
										1,000.00

*Old Restroom Floors*

Report Date 04/18/16

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
259				CHESTER COUNTY 2020						
	47007	1	01413 3000	GENERAL EXPENSE	041216	04/15/16	04/18/16	04/15/16	11084	155.00
				SALDO MASTER PLANNER COURSE - BRAD GIRESI						
										155.00
3488				CINTAS CORPORATION #287						
	47008	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	287528725	04/15/16	04/18/16	04/15/16	11085	57.50
				WEEK END 3/16/16 CLEAN MATS						
	47008	2	01487 1910	UNIFORMS	287528725	04/15/16	04/18/16	04/15/16	11085	252.54
				WEEK END 3/16/16 CLEAN UNIFORMS						
	47009	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	287535588	04/15/16	04/18/16	04/15/16	11085	57.50
				WEEK END 3/30/16 CLEAN MATS						
	47009	2	01487 1910	UNIFORMS	287535588	04/15/16	04/18/16	04/15/16	11085	230.95
				WEEK END 3/30/16 CLEAN UNIFORMS						
	47010	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	287539000	04/15/16	04/18/16	04/15/16	11085	57.50
				WEEK END 4/06/16 CLEAN MATS						
	47010	2	01487 1910	UNIFORMS	287539000	04/15/16	04/18/16	04/15/16	11085	252.54
				WEEK END 4/06/16 CLEAN UNIFORMS						
										908.53
2996				CNS CLEANING COMPANY						
	47013	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	46958	04/15/16	04/18/16	04/15/16	11086	870.00
				JANITORIAL SERVICE APRIL 2016						
	47013	2	01409 3840	DISTRICT COURT EXPENSES	46958	04/15/16	04/18/16	04/15/16	11086	255.00
				JANITORIAL SERVICE APRIL 2016						
										1,125.00
3249				COMCAST 8499-10-109-0107712						
	47014	1	01401 3210	COMMUNICATION EXPENSE	040216	04/15/16	04/18/16	04/15/16	11087	105.75
				0107712 4/5-5/4/16 E.G. PARK LED						
										105.75
3490				COMCAST 8499-10-109-0111284						
	47015	1	01401 3210	COMMUNICATION EXPENSE	040216	04/15/16	04/18/16	04/15/16	11088	19.04
				0111284 4/9-5/8/16 SPEC.PW VIDEO						
										19.04
3353				COMMONWEALTH FINANCING AUTHORITY						
	47011	1	01452 3000	GENERAL EXPENSE	041316	04/15/16	04/18/16	04/15/16	11089	100.00
				GRANT APP.- GREENWAYS, TRAILS & REC PROGRAMS						
										100.00





Report Date 04/18/16

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MARP05 run by BARBARA 11 : 35 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
719				KEEN COMPRESSED GAS COMPANY						
	47034	1	01487 4600	TRAINING & SEMINARS-EMPLY INTERM. WELDING CLASS, M.ENNIS & D. KILGORE	30227645	04/15/16	04/18/16	04/15/16	11102	950.00
	47035	1	01437 2460	GENERAL EXPENSE - SHOP VARIOUS CYLINDERS OF GAS	83083792	04/15/16	04/18/16	04/15/16	11102	55.29
										1,005.29
3664				LAMMEY, WILLIAM						
	47036	1	01367 3100	SUMMER PROGRAM REFUND - OVERPAYMENT WK. 2 YTH.CAMP	041216	04/15/16	04/18/16	04/15/16	11103	20.00
										20.00
3182				LEONARD INC., A.M.						
	47037	1	01437 2460	GENERAL EXPENSE - SHOP PRUNERS, EAR MUFFS, BOOT MUCKS & LOPPERS	CII6037358	04/15/16	04/18/16	04/15/16	11104	432.92
										432.92
1850				LEONARD, BETH						
	47038	1	01432 2500	SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	032516	04/15/16	04/18/16	04/15/16	11105	25.00
										25.00
2726				LEVIN, VENETSANA						
	47039	1	01367 3100	SUMMER PROGRAM REFUND - OVERPAYMENT WK.2 YOUTH & SENIOR CAMP.	041216	04/15/16	04/18/16	04/15/16	11106	20.00
										20.00
3665				MAZZA, HEATHER						
	47042	1	01432 2500	SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	040516	04/15/16	04/18/16	04/15/16	11107	25.00
										25.00
3068				MILLER CONCRETE PRODUCTS INC., A.C.						
	47043	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS TYPE C TOPS W/FRAME & BIKE GRATES	69273	04/15/16	04/18/16	04/15/16	11108	2,010.00
										2,010.00



Report Date 04/18/16

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MARP05 run by BARBARA 11 : 35 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1641				NAPA AUTO PARTS						
	47044	1	01430 2330	VEHICLE MAINT AND REPAIR MINIATURE LAMPS	2-659714	04/15/16	04/18/16	04/15/16	11109	18.00
	47045	1	01430 2330	VEHICLE MAINT AND REPAIR AIR, OIL & FUEL FILTERS	2-659402	04/15/16	04/18/16	04/15/16	11109	403.91
	47046	1	01430 2330	VEHICLE MAINT AND REPAIR AIR, OIL & FUEL FILTERS	2-659185	04/15/16	04/18/16	04/15/16	11109	88.87
	47047	1	01430 2330	VEHICLE MAINT AND REPAIR 2 QTS. 50W OIL	2-659181	04/15/16	04/18/16	04/15/16	11109	11.10
	47048	1	01430 2330	VEHICLE MAINT AND REPAIR BRACKET	2-658788	04/15/16	04/18/16	04/15/16	11109	3.69
	47049	1	01430 2330	VEHICLE MAINT AND REPAIR RETURN BRACKET - CREDIT	2-658821	04/15/16	04/18/16	04/15/16	11109	-3.69
										521.88
1554				OFFICE DEPOT						
	47050	1	01401 2100	MATERIALS & SUPPLIES CLEANER & FRAMES	832611334001	04/15/16	04/18/16	04/15/16	11110	120.77
	47051	1	01401 2100	MATERIALS & SUPPLIES TONER	832626630001	04/15/16	04/18/16	04/15/16	11110	69.99
										190.76
3153				PECO - 01360-05046						
	47053	1	01409 7505	BOOT & PAOLI LED SIGN 01360-05046 3/2-3/30/16 BOOT LED SN	040116	04/15/16	04/18/16	04/15/16	11111	44.77
										44.77
2593				PECO - 18510-39089						
	47052	1	01454 3600	UTILITIES 18510-39089 3/4-4/4/16 BOW TRE PUMP	040616	04/15/16	04/18/16	04/15/16	11112	76.95
										76.95
1032				PECO - 99193-01302						
	47054	1	01409 3600	TWP. BLDG. - FUEL, LIGHT, WATER 99193-01302 2/29-3/31/16	040716	04/15/16	04/18/16	04/15/16	11113	2,383.03
	47054	2	01454 3600	UTILITIES 99193-01302 2/29-3/31/16	040716	04/15/16	04/18/16	04/15/16	11113	323.09
										2,706.12
1052				PENNONI ASSOCIATES INC.						
	47056	1	01408 3130	ENGINEERING SERVICES SERVICES THRU 3/27/16 MILLTOWN DAM	684024	04/18/16	04/18/16	04/18/16	11114	317.50
	47057	1	01408 3130	ENGINEERING SERVICES SERVICES THRU 3/27/16 H.MILL TRAIL	684027	04/18/16	04/18/16	04/18/16	11114	57.50
	47058	1	01408 3130	ENGINEERING SERVICES SERVICES THRU 3/27/16 GEN.CONSULT.	684016	04/18/16	04/18/16	04/18/16	11114	913.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
1052				PENNONI ASSOCIATES INC.						
	47059	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICES THRU 3/27/16 GOSHEN MEADOW	684017	04/18/16	04/18/16	04/18/16	11114	127.50
	47060	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICES THRU 3/27/16 SUNNY RIDGE	0684018	04/18/16	04/18/16	04/18/16	11114	596.25
	47061	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICE THRU 3/27/16 RENEHAN	684019	04/18/16	04/18/16	04/18/16	11114	86.25
	47062	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICE THRU 3/27/16 NEW KENT APT.	684021	04/18/16	04/18/16	04/18/16	11114	825.00
	47063	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICE THRU 3/27/16 GIONFRIDDO	684022	04/18/16	04/18/16	04/18/16	11114	213.75
	47064	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICE THRU 3/27/16 MOSER	684023	04/18/16	04/18/16	04/18/16	11114	515.00
	47065	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVICE THRU 3/27/16 TMN PROPERTIES	684028	04/18/16	04/18/16	04/18/16	11114	755.50
										4,407.25
1005				PENNSYLVANIA ONE CALL SYSTEM						
	47066	1	01438 3840	EQUIPMENT RENTAL MONTHLY ACTIVITY FEE - MARCH 2016	0000677662	04/18/16	04/18/16	04/18/16	11115	43.46
										43.46
3666				RAO, YUXIANG						
	47067	1	01362 4100	BUILDING PERMITS REFUND - PERMIT FEE OVERCHARGE	041316	04/18/16	04/18/16	04/18/16	11116	100.00
										100.00
3389				RED KNIGHT PRINT						
	47068	1	01401 2100	MATERIALS & SUPPLIES PRINT HEAD PF-04	162728	04/18/16	04/18/16	04/18/16	11117	588.17
										588.17
3667				SCHMID, REBECCA & PATRICK						
	47069	1	01432 2500	SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	033016	04/18/16	04/18/16	04/18/16	11118	25.00
										25.00
2121				SHERWIN-WILLIAMS CO.						
	47070	1	01430 2330	VEHICLE MAINT AND REPAIR MINERAL SPIRITS	1230-4	04/18/16	04/18/16	04/18/16	11119	70.90
										70.90

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
3668				SPOTO, DONNA						
	47071	1	01367 3509	ROBOTICS PROGRAM	041216	04/18/16	04/18/16	04/18/16	11120	10.00
				REFUND - OVERPAYMENT BEGINNER LEGOS						
										10.00
1783				STATE WORKERS INSURANCE FUND						
	47072	1	01411 6000	VOLUNTEER FIREFIGHTER WORKERS COMP	040116	04/18/16	04/18/16	04/18/16	11121	3,831.00
				POLICY #05918452 INSTALL.5 OF 11						
										3,831.00
3604				SUPERIOR PLUS ENERGY SERVICES						
	47073	1	01430 2320	VEHICLE OPERATION - FUEL	537969	04/18/16	04/18/16	04/18/16	11122	22.54
				14.1 GALLONS GASOLINE						
	47074	1	01430 2320	VEHICLE OPERATION - FUEL	635159	04/18/16	04/18/16	04/18/16	11122	275.14
				200.8 GALLONS DIESEL						
	47075	1	01430 2320	VEHICLE OPERATION - FUEL	335904	04/18/16	04/18/16	04/18/16	11122	426.87
				337.5 GALLONS DIESEL						
	47076	1	01430 2320	VEHICLE OPERATION - FUEL	240085	04/18/16	04/18/16	04/18/16	11122	210.48
				130 GALLONS GASOLINE						
										935.03
2422				SWERP INC.						
	47077	1	01436 2450	STORMWATER MATERIALS & SUPPLIES	APP.ONE	04/18/16	04/18/16	04/18/16	11123	48,265.00
				CLEANING & LINING 15" & 18"						
				CORRUGATED METAL PIPE STORM SEWER						
										48,265.00
1280				TAYLOR, BRAD						
	47078	1	01437 2600	SHOP - TOOLS	03281627881	04/18/16	04/18/16	04/18/16	11124	500.00
				1/4" DR SET						
										500.00
2813				TELTHORSTER, RUBY						
	47079	1	01452 3711	PILATES	033116	04/18/16	04/18/16	04/18/16	11125	299.20
				PILATE INSTRUCTION WINTER 2016						
										299.20

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1340				TINARI & SON, PHILIP						
	47080	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 273 ROLL CURB - CLOCK TOWER	11653	04/18/16	04/18/16	04/18/16	11126	5,460.00
	47081	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS FORM & POUR CEMENT PAD - SIDE DOOR	11654	04/18/16	04/18/16	04/18/16	11126	1,460.00
										6,920.00
2933				TRANS-FLEET CONCRETE						
	47083	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 10 CYDS 3500 AIR CONCRETE	136705	04/18/16	04/18/16	04/18/16	11127	1,160.00
	47084	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 5 CYDS 4000 PSI CONCRETE	136722	04/18/16	04/18/16	04/18/16	11127	705.00
										1,865.00
3669				VACKER INC.						
	47085	1	01454 3708	BUTTERFLY GARDEN SIGNS FOR BUTTERFLY GARDEN	2185	04/18/16	04/18/16	04/18/16	11128	759.00
										759.00
2829				VERIZON - TWP.FIOS 0001-74						
	47086	1	01401 3210	COMMUNICATION EXPENSE 3/28 - 4/27/16 FIOS - TWP	032716-0001-74	04/18/16	04/18/16	04/18/16	11129	89.99
										89.99

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
2918				ALS ENVIRONMENTAL						
46980	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTS RCSTP 3/29/16	402043511	04/15/16	04/18/16	04/15/16	2358	18.00
46981	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTS RCSTP 3/17-3/24/16	40-2041556	04/15/16	04/18/16	04/15/16	2358	132.00
										150.00
1658				AQUA PA						
46990	1	05420	3602	C.C. COLLECTION -UTILITIES 000305003 0305003 2/24-3/28/16 WW	033016 WW	04/15/16	04/18/16	04/15/16	2359	27.50
46991	1	05422	3601	R.C. COLLEC.-UTILITIES 001533998 1087842 2/23-3/24/16 TWN	032916 TWN	04/15/16	04/18/16	04/15/16	2359	58.70
46992	1	05420	3602	C.C. COLLECTION -UTILITIES 000309826 0309826 2/23-3/24/16 TH	032916 TH	04/15/16	04/18/16	04/15/16	2359	21.00
										107.20
151				BLOENSKI DISPOSAL CO, CHARLES						
46999	1	05422	4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 3/28	7886	04/15/16	04/18/16	04/15/16	2360	181.00
										181.00
197				BUCKLEY BRION MCGUIRE & MORRIS						
47000	1	05429	3140	ADMIN - LEGAL LEGAL SERVICE 3/4-3/24/16	9585	04/15/16	04/18/16	04/15/16	2361	504.65
										504.65
241				C.C. SOLID WASTE AUTHORITY						
47002	2	05422	4502	R.C. SLUDGE-LAND CHESTER WEEK 4/1/16 - 4/7/16	43476	04/15/16	04/18/16	04/15/16	2362	540.02
47003	2	05422	4502	R.C. SLUDGE-LAND CHESTER WEEK 3/23/16 - 3/31/16	43398	04/15/16	04/18/16	04/15/16	2362	554.09
										1,094.11
3043				MAIN POOL & CHEMICAL COMP. INC.						
47041	1	05422	2440	R.C. STP- CHEMICALS 2200 GAL. ALUMINUM SULFATE SOLUTION & 245 50LB BAGS SODIUM CARBONATE LITE	1653220	04/15/16	04/18/16	04/15/16	2363	6,146.25
										6,146.25

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1031				PECO - 99193-01204						
	47055	1	05420 3602	C.C. COLLECTION -UTILITIES 99193-01204 2/26-3/31/16	040716	04/15/16	04/18/16	04/15/16	2364	919.71
	47055	2	05420 3600	C.C. METERS - UTILITIES 99193-01204 2/26-3/31/16	040716	04/15/16	04/18/16	04/15/16	2364	10.26
	47055	3	05422 3601	R.C. COLLEC.-UTILITIES 99193-01204 2/26-3/31/16	040716	04/15/16	04/18/16	04/15/16	2364	163.69
	47055	4	05422 3600	R.C STP -UTILITIES 99193-01204 2/26-3/31/16	040716	04/15/16	04/18/16	04/15/16	2364	10,585.07
										11,678.73
1005				PENNSYLVANIA ONE CALL SYSTEM						
	47066	2	05422 3701	R.C. COLLEC.-MAINT.& REPR MONTHLY ACTIVITY FEE - MARCH 2016	0000677662	04/18/16	04/18/16	04/18/16	2365	43.46
	47066	3	05422 3702	R.C. COLLECTION-MAINT. & REP I&I MONTHLY ACTIVITY FEE - MARCH 2016	0000677662	04/18/16	04/18/16	04/18/16	2365	43.45
										86.91
2914				TOWLER, SCOTT A.						
	47082	1	05422 4500	R.C. STP-CONTRACTED SERV. SERVICE RE: RCSTP - MARCH 2016	16-030131-2	04/18/16	04/18/16	04/18/16	2366	16,470.67
										16,470.67
3529				VERIZON - MODEMS						
	47088	1	05420 3601	C.C. INTERCEPTOR-UTILITIES FEB.26 - MARCH 25,2016 MODEMS	9762759903	04/18/16	04/18/16	04/18/16	2367	80.10
										80.10
2773				VERIZON - PW FIOS 0001-15						
	47087	1	05422 3601	R.C. COLLEC.-UTILITIES 3/28 - 4/27/16 FIOS - PW	032716-0001-15	04/18/16	04/18/16	04/18/16	2368	89.99
										89.99

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06		REFUSE								
2762	46979	1	06427 4500	AJB A.J. BLOSENSKI INC. CONTRACTED SERV. RESIDENTIAL PICK-UP - APRIL 2016	64103333	04/15/16	04/18/16	04/15/16	435	56,396.70
										56,396.70
138	46998	1	06427 4504	BFI-KING OF PRUSSIA RECYCLERY RECYCLING FEES MARCH 2016 RECYLING FEES	4586-000054578	04/15/16	04/18/16	04/15/16	436	321.07
										321.07
197	47000	2	06427 3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL SERVICES LEGAL SERVICE 3/4-3/24/16	9585	04/15/16	04/18/16	04/15/16	437	504.65
										504.65
241	47002	1	06427 4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 4/1/16 - 4/7/16	43476	04/15/16	04/18/16	04/15/16	438	4,163.67
	47003	1	06427 4502	LANDFILL FEES WEEK 3/23/16 - 3/31/16	43398	04/15/16	04/18/16	04/15/16	438	6,414.90
										10,578.57

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07				MUNICIPAL AUTHORITY						
808				MAILLIE FALCONIERO & CO.						
	47040	1	07424 3110	MUNIC.AUTH.-AUDITING FINANCIAL STMT. EXAMINATION 2015	1000052640	04/15/16	04/18/16	04/15/16	3015	7,500.00
										7,500.00
										256,552.34
73 Printed, totaling										256,552.34

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	144,661.74	GENERAL FUND
05	05	36,589.61	SEWER OPERATING
06	06	67,800.99	REFUSE
07	07	7,500.00	MUNICIPAL AUTHORITY
		256,552.34	

PERIOD SUMMARY

Period	Amount
1604	256,552.34
	256,552.34



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
09				Sewer Capital Reserve Fund						
356				DECKMAN ELECTRIC						
	47089	1	09409 7400	MACHINERY/EQUIPMENT - REPLACEMENT REBUILT PUMP	90666	04/18/16	04/18/16	04/18/16	905 p	5,353.00
										5,353.00
										5,353.00
										5,353.00
										5,353.00
										5,353.00
										0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
09	09	5,353.00	Sewer Capital Reserve Fund
		5,353.00	

PERIOD SUMMARY

Period	Amount
1604	5,353.00
	5,353.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
1393	47093	1 05429	3250	US POSTMASTER ADMIN. - POSTAGE 2ND QTR.2016 - UTILITY BILLING	042016-S	04/20/16	04/20/16	04/20/16	2369	936.63
										936.63
06				REFUSE						
1393	47094	1 06427	3250	US POSTMASTER POSTAGE 2ND QTR.2016 - UTILITY BILLING	042016-R	04/20/16	04/20/16	04/20/16	439	936.63
										936.63
										1,873.26
2 Printed, totaling										1,873.26

FUND SUMMARY

Fund	Bank Account	Amount	Description
05	05	936.63	SEWER OPERATING
06	06	936.63	REFUSE
		-----	
		1,873.26	

PERIOD SUMMARY

Period	Amount
1604	1,873.26
	-----
	1,873.26

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MARP05 run by BARBARA 3 : 54 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
2226				21ST CENT.MEDIA-PHILLY #884433						
	47102	1	01401 3400	ADVERTISING - PRINTING NOTICE - HVAC BID	959241	04/27/16		04/27/16		262.74
	47102	2	01401 3400	ADVERTISING - PRINTING NOTICE - PLANNING COMM.SESSION	968127	04/27/16		04/27/16		99.57
-----										362.31
6				ABC PAPER & CHEMICAL INC						
	47103	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS JUMBO TOILET TISSUE DISPENSER	070644	04/27/16		04/27/16		64.62
	47104	1	01454 2000	MAINTENANCE SUPPLIES JUMBO TOILET TISSUE	070319A	04/27/16		04/27/16		141.65
	47105	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS 3M OXY CARPET SPOT CLEANER	070808A	04/27/16		04/27/16		36.35
-----										242.62
1893				ACCOMMODATION MOLLEN INC						
	47114	1	01430 2330	VEHICLE MAINT AND REPAIR WHITE KNIT RAGS	148328	04/27/16		04/27/16		103.65
-----										103.65
3140				ACE DISPOSAL CORP						
	47107	1	01452 3050	EGG HUNT PORTABLE TOILETS - EGG HUNT	102119	04/27/16		04/27/16		920.00
-----										920.00
1998				BARCO PRODUCTS COMPANY						
	47109	1	01454 3708	BUTTERFLY GARDEN MEMORIAL BENCH	031601018	04/27/16		04/27/16		798.24
-----										798.24
2675				CANDLESTICK COMMUNICATIONS						
	47116	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS REPLACE T-1 CARD RE: ALARM ISSUES	T1604151230	04/27/16		04/27/16		201.25
-----										201.25
2043				CLEAN-FLO INTERNATIONAL						
	47118	1	01454 3740	EQUIPMENT MAINT. & REPAIR 1 YR.POND MAINT. PIN OAK & BOW TREE	7290A	04/27/16		04/27/16		585.00
-----										585.00



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3352	47128	1	01437 2460	GAP POWER RENTALS PLUS LLC GENERAL EXPENSE - SHOP SAFETY GLASSES, RESPIRATOR, SAW BLADES, LEVELS, CRAYONS, CAUTION TAPE, TOOL BAG & CHALKLINE REELS	1223797	04/27/16		04/27/16		365.59
										365.59
3672	47129	1	01430 2330	GARDEN SPOT FRAME & ALIGN. SERVICE INC. VEHICLE MAINT AND REPAIR TRAILER REPAIR	EI041585	04/27/16		04/27/16		1,574.07
										1,574.07
3599	47130	1	01367 3020	GERRY, CHERIE TRIPS REFUND FOR NYC TRIP	042116	04/27/16		04/27/16		80.00
										80.00
551	47131	1	01430 2330	GOLDEN EQUIPMENT COMPANY VEHICLE MAINT AND REPAIR SPRINGS & EYEBOLTS	16-39261	04/27/16		04/27/16		128.09
										128.09
3673	47133	1	01367 3020	GRIFFIN, JANICE TRIPS REFUND FOR BALTIMORE TRIP	042516	04/27/16		04/27/16		80.00
										80.00
594	47134	1	01409 3740	HAMMOND & MCCLOSKEY INC. TWP. BLDG. - MAINT & REPAIRS TESTED BACKFLOW - BLACKSMITH SHOP	7662	04/27/16		04/27/16		110.00
										110.00
3681	47186	1	01452 3204	HEADPHONE EVENTS INC. COMMUNITY DAY 2 CHANNEL HEADPHONES - COMM.DAY	041416	04/27/16		04/27/16		450.00
										450.00
3674	47135	1	01367 3240	HERNANDEZ, MARIABY PARK FEES REFUND -UNABLE TO USE PARK PAVILION	042516	04/27/16		04/27/16		100.00
										100.00

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01		GENERAL FUND								
627	47137	1	01438 2450	HIGHWAY MATERIALS INC. MATERIALS & SUPPLIES-HIGHWAYS 16.08 TONS 9.5H .3>3 ASPHALT - CURB REPAIR - CLOCKTOWER	11043166MB	04/27/16		04/27/16		763.00
										763.00
638	47138	1	01433 2450	HOME DEPOT CREDIT SERVICES MATERIALS & SUPPLIES - SIGNS APPLEBRK."NO THRU TRAFFIC" & DETOUR SIGN	041316	04/27/16		04/27/16		41.60
	47138	2	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS SPACERS FOR MATS	041316	04/27/16		04/27/16		114.50
	47138	3	01437 2460	GENERAL EXPENSE - SHOP DEWALT MAX FITS & STAPLES	041316	04/27/16		04/27/16		42.23
	47138	4	01454 2000	MAINTENANCE SUPPLIES APPLEBROOK PARK SIGN BOARDS	041316	04/27/16		04/27/16		55.72
	47138	5	01454 3725	SATELITE PARK IMPROVEMENT (PONDS) GOOSE CONTROL DOGS	041316	04/27/16		04/27/16		20.80
	47138	6	01454 3740	EQUIPMENT MAINT. & REPAIR PRIMER, LUMBER, PAINT BRUSHES, ANGLES & SCREWS FOR PARK BATHROOMS	041316	04/27/16		04/27/16		567.25
										842.10
3072	47139	1	01367 3100	HOUSTON, AMY SUMMER PROGRAM YTH CAMP OVERPAYMNT 4WKS @ \$7.00	041816	04/27/16		04/27/16		28.00
										28.00
679	47141	1	01432 2500	INTERCON TRUCK EQUIPMENT SNOW - MAINTENANCE & REPAIRS BLADE CRATE, HINGE PIN, PIN KIT, ANGLE, BOLTS, BLADE GUIDES, BUMPER STOP, YOKE, SPRINGS & EYE BOLT KIT	1051181-IN	04/27/16		04/27/16		2,256.00
										2,256.00
694	47142	1	01454 3740	J&L BUILDING MATERIALS INC EQUIPMENT MAINT. & REPAIR 18" #1 PERFECTION	03696950	04/27/16		04/27/16		159.65
										159.65

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2442				KENT AUTOMOTIVE						
	47143	1	01430 2330	VEHICLE MAINT AND REPAIR LOCK NUTS & MACHINE SCREWS	9303983928	04/27/16		04/27/16		105.20
	47144	1	01430 2330	VEHICLE MAINT AND REPAIR HEX NUTS, WASHERS & BOLTS	9303981183	04/27/16		04/27/16		240.86
										346.06
1631				KRAPF'S COACHES						
	47145	1	01452 3020	TRIPS ONE BUS - BALTIMORE TRIP	14446	04/27/16		04/27/16		1,390.00
										1,390.00
765				LENNI ELECTRIC CORPORATION						
	47146	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS RELOCATE OFFICE RECEPTACLE	160363	04/27/16		04/27/16		276.50
	47147	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS RUN DEDICATED CIRCUIT FOR WATER HEATER IN BREAK ROOM	160362	04/27/16		04/27/16		360.37
	47148	1	01434 3610	STREET LIGHTING 100W SHOE BOX TO LED	160372	04/27/16		04/27/16		262.00
	47149	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WALL PACKS 100W HPS WITH LED	160371	04/27/16		04/27/16		1,311.00
	47150	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS SUMP PUMP WIRING	160370	04/27/16		04/27/16		253.50
										2,463.37
787				LOW-RISE ELEVATOR CO. INC						
	47154	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - APRIL 2016	66198	04/27/16		04/27/16		40.00
										40.00
1817				LOWES BUSINESS ACCOUNT/GECF						
	47153	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS BRASS SCREWS	041716	04/27/16		04/27/16		2.36
	47153	2	01437 2460	GENERAL EXPENSE - SHOP CAMERA BATTERIES	041716	04/27/16		04/27/16		23.70
	47153	3	01454 2000	MAINTENANCE SUPPLIES APPLEBRK PARK SIGN BOARD MATERIALS, PRE-TREATED LUMBR FOR PICNIC TABLES	041716	04/27/16		04/27/16		1,840.39
										1,866.45

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800				MACANGA INC.						
	47155	1	01438 3840	EQUIPMENT RENTAL TRUCKS, MILLING MACHINES, PAVERS, SKID LOADERS, COMPRESSES, ROLLERS & LABOR 4/4-4/8/16 CLCK TWR & PEACHTR	041116	04/27/16		04/27/16		36,993.60
										36,993.60
2338				MARONE, LYNN BRAUN-						
	47111	1	01367 3020	TRIPS REFUND -UNABLE TO ATTEND BALT. TRIP	041416	04/27/16		04/27/16		80.00
										80.00
829				MASTER'S TOUCH						
	47157	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS EXTERM.SERVICE APRIL 2016 TWP. & PW	24581	04/27/16		04/27/16		104.00
	47159	1	01409 3840	DISTRICT COURT EXPENSES EXTERM.SERVICE APRIL 2016 DC & POL	24580	04/27/16		04/27/16		58.00
										162.00
3551				MCMAHON ASSOCIATES INC.						
	47160	1	01414 3050	ZONING CONSULTANTS PROF.SERVICE 2/27-4/1/16 PAOLI PK GRANT ASSIST.	148209	04/27/16		04/27/16		507.50
	47161	1	01414 3050	ZONING CONSULTANTS PROF.SERV. 1/30-4/1/16 PAOLI PK TR SURVEY	148291	04/27/16		04/27/16		43,376.93
										43,884.43
1641				NAPA AUTO PARTS						
	47162	1	01430 2330	VEHICLE MAINT AND REPAIR ARMOR ALL	2-660074	04/27/16		04/27/16		31.92
										31.92
3334				NATIONWIDE EMPLOYEE BENEFITS						
	47163	1	01486 1560	HEALTH, ACCID. & LIFE APRIL 2016 PREMIUM	069121	04/27/16		04/27/16		3,563.97
	47163	2	01213 1010	VOL. LIFE INSURANCE W/H APRIL 2016 PREMIUM	069121	04/27/16		04/27/16		145.40
										3,709.37



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1540				NELSON, PAMELA						
	47164	1	01452 3710	ZUMBA	042116	04/27/16		04/27/16		310.25
				ZUMBA INSTRUCT. 2/26-4/21/16 REGIST						
										310.25
3679				NETCARRIER TELECOM INC. 67846						
	47165	1	01401 3210	COMMUNICATION EXPENSE	369662	04/27/16		04/27/16		601.38
				4/1/16 - 4/30/16						
										601.38
3680				NETCARRIER TELECOM INC. 67891						
	47171	1	01401 3210	COMMUNICATION EXPENSE	369669	04/27/16		04/27/16		150.10
				4/1/16 - 4/30/16						
										150.10
827				NEW ENTERPRISE STONE & LIME INC.						
	47172	1	01454 3723	BALL FIELDS	6289919	04/27/16		04/27/16		381.62
				9.99 TONS DIAMOND TEX						
	47173	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	6287774	04/27/16		04/27/16		987.10
				73.01 TONS STONE, 2A						
	47174	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	6297118	04/27/16		04/27/16		725.76
				49.17 TONS STONE, 2A						
	47175	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	6296185	04/27/16		04/27/16		714.25
				48.39 TONS STONE, 2A						
	47176	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	6290680	04/27/16		04/27/16		751.53
				47.99 TONS STONE, AASHTO#1, 3 1/2"						
										3,560.26
967				O'MALLEY TOPSOIL LLC						
	47184	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	2608	04/27/16		04/27/16		108.00
				6 YARDS TOPSOIL						
										108.00
1554				OFFICE DEPOT						
	47177	1	01401 2100	MATERIALS & SUPPLIES	834908972001	04/27/16		04/27/16		143.99
				DUAL PK INK CARTRIDGES						
	47178	1	01401 2100	MATERIALS & SUPPLIES	834222229001	04/27/16		04/27/16		146.80
				NOTEBOOKS & BINDERS						
	47179	1	01401 2100	MATERIALS & SUPPLIES	834222176001	04/27/16		04/27/16		123.50
				INDEX MAKERS, DIVIDERS, STAPLER & TAPE						
	47180	1	01401 2100	MATERIALS & SUPPLIES	833598543001	04/27/16		04/27/16		12.69
				RUBBERBANDS						
	47181	1	01401 2100	MATERIALS & SUPPLIES	833598521001	04/27/16		04/27/16		16.28
				HP PAPER						

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01		GENERAL FUND								
1554				OFFICE DEPOT						
	47182	1	01401 2100	MATERIALS & SUPPLIES	833434054001	04/27/16		04/27/16		303.96
				TONER						
	47183	1	01401 2100	MATERIALS & SUPPLIES	832611365001	04/27/16		04/27/16		33.97
				SELF-INK STAMP, INK REFILL & PAD						
										781.19
1645				PA RURAL WATER						
	47185	1	01487 4600	TRAINING & SEMINARS-EMPLY	39809	04/27/16		04/27/16		360.00
				PRWA TRAINING - K.MILLER, S.BIONDI & M.MILLER						
										360.00
1785				PENNSYLVANIA STATE POLICE						
	47189	1	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15841953 WRIGHT						
	47189	2	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15842067 RIVERA						
	47189	3	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15842255 PODOLSKI						
	47189	4	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15842425 MCCARTHY						
	47189	5	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15842559 MAYA						
	47189	6	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15842784 HINES						
	47189	7	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15843312 BOYD						
	47189	8	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15843493 ALBERT						
	47189	9	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15843568 BATTEN						
	47189	10	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15843658 DIGIOVANNI						
	47189	11	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15843734 DURKIN						
	47189	12	01401 3000	GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15843826 FIORE						
	47189	13	01452 2025	SUMMER PROGRAM GENERAL EXPENSE	040416	04/27/16		04/27/16		8.00
				BKGROUND CK. R15885495 BECKER						
										104.00

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1087	47192	1	01409 3740	PIPE XPRESS INC. TWP. BLDG. - MAINT & REPAIRS PVC PIPING - RAIN GUTTER	78838	04/27/16		04/27/16		132.07
										132.07
1876	47193	1	01438 3840	RANSOME RENTAL COMPANY LP EQUIPMENT RENTAL HYDRAULIC HAMMER RENTL 3/28-3/29/16	K18821-01	04/27/16		04/27/16		285.00
47194	1	01438 3840		EQUIPMENT RENTAL SOIL COMPACTOR RENTAL 3/23-3/28/16	K18768-01	04/27/16		04/27/16		1,405.70
										1,690.70
3682	47195	1	01438 2450	RUSSELL STANDARD CORP. MATERIALS & SUPPLIES-HIGHWAYS 202.85 GALLONS ASPHALT SEALER	39644	04/27/16		04/27/16		217.05
										217.05
1196	47196	1	01452 2000	S&S WORLDWIDE INC SUMMER PROGRAM SUPPLIES DISC GAME SET & SUPER HERO MASKS	9006452	04/27/16		04/27/16		46.11
										46.11
2121	47197	1	01454 3740	SHERWIN-WILLIAMS CO. EQUIPMENT MAINT. & REPAIR 2 GALLONS PAINT - PARK RESTROOMS	3832-8	04/27/16		04/27/16		116.80
										116.80
1278	47198	1	01401 3070	SMITH JR., LOUIS F. PSATS EXPENSE REIMBURSEMENT RE: PSATS DINNER	040216	04/27/16		04/27/16		428.13
										428.13
3604	47199	1	01430 2320	SUPERIOR PLUS ENERGY SERVICES VEHICLE OPERATION - FUEL 96 GALLONS GASOLINE	47851	04/27/16		04/27/16		166.32
47200	1	01430 2320		VEHICLE OPERATION - FUEL 727.5 GALLONS DIESEL	38115	04/27/16		04/27/16		1,020.39
47201	1	01430 2320		VEHICLE OPERATION - FUEL 318.6 GALLONS DIESEL	729562	04/27/16		04/27/16		454.90
47202	1	01430 2320		VEHICLE OPERATION - FUEL 160.3 GALLONS GASOLINE	834672	04/27/16		04/27/16		274.27
										1,915.88

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01	GENERAL FUND									
1324				T&G WINDOW CLEANING						
	47203	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	751881	04/27/16		04/27/16		850.00
				APRIL WINDOW CLEANING -TWP.						
	47204	1	01409 3840	DISTRICT COURT EXPENSES	751882	04/27/16		04/27/16		150.00
				APRIL WINDOW CLEANING -D.C.						
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										1,000.00
2257				THOMAS COMITTA ASSOCIATES INC.						
	47208	1	01454 3100	PROFESSIONAL SERVICES	041516	04/27/16		04/27/16		3,600.00
				PROF.SERV.THRU 4/13/16 PARK MASTER						
				PLAN GRANT APPLICATION						
-----										
										3,600.00
1340				TINARI & SON, PHILIP						
	47205	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	11658	04/27/16		04/27/16		2,680.00
				134 ROLL CURB						
-----										
										2,680.00
2933				TRANS-FLEET CONCRETE						
	47206	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	136791	04/27/16		04/27/16		834.50
				6.5 CYDS 3500 AIR CONCRETE-EASTWICK						
	47207	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	136769	04/27/16		04/27/16		1,160.00
				10 CYDS 3500 AIR CONCRETE-EASTWICK						
-----										
										1,994.50
1393				US POSTMASTER						
	47209	1	01401 3250	POSTAGE	PD 95070-000 16	04/27/16		04/27/16		70.00
				REPLENISH POSTAGE DUE ACCT.						
-----										
										70.00
2273				VERIZON - 0527						
	47211	1	01409 3605	PW BLDG - FUEL, LIGHT, SEWER & WATER	041516-0527	04/27/16		04/27/16		185.64
				APRIL 15 - MAY 14, 2016						
-----										
										185.64
2868				VERIZON-1420						
	47213	1	01409 3840	DISTRICT COURT EXPENSES	041616-1420	04/27/16		04/27/16		80.41
				APRIL 16 - MAY 15, 2016						
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										80.41

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1576				WEIGAND INC., H.A.						
	47215	1	01433 2450	MATERIALS & SUPPLIES - SIGNS SIGNS "ROAD CLOSED TO THRU TRAFFIC" "NO THRU TRAFFIC" "DETOUR" & "EAST BOOT ROAD"	11314	04/27/16		04/27/16		361.30
										361.30
2516				WEST CHESTER UNIVERSITY						
	47216	1	01487 4600	TRAINING & SEMINARS-EMPLY SUMMER CLASSES - B.McCOOL 0593337	0593337-2162	04/27/16		04/27/16		1,575.00
										1,575.00
1470				WESTTOWN TOWNSHIP						
	47220	1	01410 5310	REGIONAL POLICE BLDG INTEREST APRIL 2016 INTEREST	042716	04/27/16		04/27/16		1,380.63
	47220	2	01410 5320	REGIONAL POLICE BLDG PRINCIPAL APRIL 2016 PRINCIPAL	042716	04/27/16		04/27/16		9,166.67
										10,547.30
1471				WESTTOWN-EAST GOSHEN POLICE						
	47217	1	01410 5300	POLICE GEN.EXPENSE 1ST INSTALLMENT SPECIAL DETAIL HIBBERD LANE	958	04/27/16		04/27/16		2,880.00
										2,880.00

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03		SINKING FUND								
3521	47117	1	03459 7450	CARROLL ENGINERRING CORPORATION CAPITAL - E. BOOT RD BRIDGE PROF.SERVICE 3/7-4/3/16 E.BOOT RD. BRIDGE	200402	04/27/16		04/27/16		10,800.00
										10,800.00
3670	47124	1	03459 7450	DESCCO DESIGN & CONTSTRUCTION INC. CAPITAL - E. BOOT RD BRIDGE APP.1 EAST BOOT RD. BRIDGE	APP.#1	04/27/16		04/27/16		99,228.56
										99,228.56
1022	47187	1	03454 7400	PATTERSON, MICHAEL J. CAPITAL REPLACEMENT - PARK & REC NEW FENCING BALL FIELDS	016C004	04/27/16		04/27/16		4,600.00
										4,600.00
2921	47214	1	03457 7450	WALSH, EDWARD B. & ASSOCIATES INC. CAPITAL - HERSHEY MILL REPAIR PROF.SERVICE MARCH 2016 HM DAM	61929	04/27/16		04/27/16		337.50
										337.50

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665	47140	1	05422 3700	IF IT'S WATER INC. R.C. STP-MAINT.& REPAIRS ALUMINUM INJECTION PUMP	44345	04/27/16		04/27/16		1,773.26
										1,773.26
765	47151	1	05422 3701	LENNI ELECTRIC CORPORATION R.C. COLLEC.-MAINT.& REPR HUNT COUNTRY CONDUIT & LEDS	160369	04/27/16		04/27/16		549.94
47152	1	05422 3700	R.C. STP-MAINT.& REPAIRS RIDLEY CRK. VA CONTROL TRANSFORMER	160368	04/27/16		04/27/16			403.50
										953.44
829	47158	1	05422 3700	MASTER'S TOUCH R.C. STP-MAINT.& REPAIRS EXTERM.SERVICE APRIL 2016 RCSTP	24582	04/27/16		04/27/16		33.00
										33.00
3675	47168	1	05420 3602	NETCARRIER TELECOM INC. 67889 C.C. COLLECTION -UTILITIES 4/1/16 - 4/30/16	369667	04/27/16		04/27/16		61.44
										61.44
3676	47169	1	05422 3600	NETCARRIER TELECOM INC. 67890 R.C STP -UTILITIES 4/1/16 - 4/30/16	369668	04/27/16		04/27/16		56.45
										56.45
3677	47166	1	05420 3602	NETCARRIER TELECOM INC. 67887 C.C. COLLECTION -UTILITIES 4/1/16 - 4/30/16	369665	04/27/16		04/27/16		61.56
										61.56
3678	47167	1	05420 3602	NETCARRIER TELECOM INC. 67888 C.C. COLLECTION -UTILITIES 4/1/16 - 4/30/16	369666	04/27/16		04/27/16		61.49
										61.49
2827	47188	1	05420 3602	PECO - 04725-43025 C.C. COLLECTION -UTILITIES 04725-43025 3/9-4/7/16 WYLLEN PUMP	041116	04/27/16		04/27/16		695.76
										695.76





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MARP05 run by BARBARA 3 : 54 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
550				XYLEM DEWATERING SOLUTIONS INC.						
	47222	1	05422 3700	R.C. STP-MAINT. & REPAIRS	400595654	04/27/16		04/27/16		2,850.48
				GODWIN DIESEL PUMP AND HOSES RENTAL						
				3/16-4/1/16						
										2,850.48

Report Date 04/27/16

Expenditures Register  
GL-1604-52506

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MARP05 run by BARBARA 3 : 54 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
241	47115	1 06427	4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 4/8/16 - 4/15/16	43540	04/27/16		04/27/16		7,056.28
										7,056.28
1393	47209	3 06427	3250	US POSTMASTER POSTAGE REPLENISH POSTAGE DUE ACCT.	PD 95070-000 16	04/27/16		04/27/16		70.00
										70.00
										379,024.03
										0 Printed, totaling 379,024.03

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	140,971.15	GENERAL FUND
03	03	114,966.06	SINKING FUND
05	05	115,960.54	SEWER OPERATING
06	06	7,126.28	REFUSE
		379,024.03	

PERIOD SUMMARY

Period	Amount
1604	379,024.03
	379,024.03

PLGIT 1107.1010															
DATE	DESCRIPTION	TOTAL	1401.2100	1401.3000	1401.3070	1407.2130	1437.2460	1409.3745	1452.2000	1452.3050	1452.3509	1452.3210	1487.4600	5422.3701	5422.3702
<b>RICK SMITH</b>															
2/27/2016	WP Engine	29.00				29.00									
3/3/2016	AT&T DATA - Ipad (Janet)	14.99				14.99									
3/5/2016	PSATS - Credit for duplicate payment	-150.00			-150.00										
3/6/2016	SUGARSYNC - Renewal 3/6/16-3/5/17	49.99				49.99									
3/11/2016	FTD.COM - Flowers for Sue	77.96		77.96											
3/11/2016	UNITED ART & EDUCATION - chalkboard pointer	13.01	13.01												
3/11/2016	AT&T DATA-Ipad (Chuck)	14.99				14.99									
3/17/2016	GIANT - WCACOG Meeting Refreshments	19.85		19.85											
3/22/2016	B&H PHOTO - HP Laserjet printer	224.99				224.99									
		\$294.78													
<b>MARK MILLER</b>															
2/29/2016	FENCE AUTHORITY - Safety fencing	326.31													326.31
3/1/2016	SEALGUARD - Air gun	1,282.34												1,282.34	
3/4/2016	AT&T DATA - Ipad (Steve Walker)	30.00				30.00									
3/7/2016	GRAINGER - Ceiling Fan	502.69						502.69							
3/14/2016	REGENT HYDRAULIC - Repair Sewer Camera	313.90					313.90								
3/22/2016	PSATS - Course for Mike Holmes	125.00											125.00		
3/23/2016	TRAILCAMPRO - Security casse & sd cards	403.70					403.70								
		\$2,983.94													
<b>JASON LANG</b>															
3/2/2016	WALMART - Egg hunt supplies	108.76								108.76					
3/9/2016	LEGO SHOP - Legos	139.90									139.90				
3/18/2016	TROPHY DEPOT - summer camp plagues	39.35							39.35						
3/21/2016	PARTY CITY - Egg hunt supplies	19.36								19.36					
3/22/2016	VISTAPRINT - Rack Cards - 250	50.85										50.85			
3/23/2016	VISTAPRINT - credit for above	-2.88										-2.88			
		\$355.34													
	<b>GRAND TOTAL</b>	<b>3,634.06</b>	<b>13.01</b>	<b>97.81</b>	<b>-150.00</b>	<b>363.96</b>	<b>717.60</b>	<b>502.69</b>	<b>39.35</b>	<b>128.12</b>	<b>139.90</b>	<b>47.97</b>	<b>125.00</b>	<b>1,282.34</b>	<b>326.31</b>

3,634.06

J/E's made

Add to Master Cred.Card List

Sewer Fund to reimburse general fund for sewerl expense.

1282.34  
326.31  
 \$ 1,608.65



777 East Park Drive  
2<sup>nd</sup> Floor  
Harrisburg, PA 17111  
Phone (717) 562-5052  
janet.miller@verizon.com

APR 18 2016

April 11, 2016

Louis F. Smith, Jr.  
Township Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Re: Verizon Fios TV Service Interruptions

Dear Municipal Official:

This letter serves as notice required by the Customer Service Standards set forth in the Cable Franchise Agreement entered into between Verizon Pennsylvania LLC ("Verizon") and East Goshen Township.

At approximately 9:49 a.m. on Wednesday, March 16, 2016, Fios TV subscribers lost service on the Pennsylvania Cable Network (Channels 9/509) due to a vehicle accident that required replacement of a utility pole and repairs to both the provider and Verizon facilities. Service was restored at approximately 7:00 p.m. on the same day.

At approximately 3:30 p.m. on Tuesday, March 22, 2016, Fios TV subscribers lost service on WYBE France 24 (Channel 477) due to problems experienced by the content provider. Service was restored by the provider at approximately 10:00 a.m. on Wednesday, March 23, 2016.

Please call me if you have questions regarding this notice or any other Fios TV service matter.

Sincerely,

Janet L. Miller  
Verizon Fios TV  
Franchise Service Manager

cc: Kristin S. Camp, Esquire