

AGENDA
EAST GOSHEN TOWNSHIP
CONSERVANCY BOARD MEETING
July 13, 2016
7:00 PM

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE
2. APPROVAL OF MINUTES
- June 8, 2016**
3. NEW BUSINESS
- 2017 Budget Request**
4. SUB DIVISION REVIEW
5. OLD BUSINESS
6. CHAIRMAN'S REPORT
7. VARIANCES
8. BOARD MEMBER CONCERNS
9. LIAISON REPORTS
10. CORRESPONDENCE
11. DATES OF IMPORTANCE

Jul 14, 2016	Farmers Market at Park	3:00pm
Jul 19, 2016	Peter Pan at Park	10:00am
Jul 19, 2016	Board of Supervisors	7:00 pm
Jul 20, 2016	Moliere's Tartuffe at Amphitheater	6:300pm
Jul 20, 2016	Futurist Committee	7:00 pm
Jul 21, 2016	Farmers Market/Car Cruise at Park	3:00 pm (Market)/5:00 pm (Car Cruise)
Jul 24, 2016	A Midsummer's Night's Dream at Amphitheater	4:00pm
Jul 26, 2016	Magical Illusions at Park at Park	10:00am
Jul 28, 2016	Farmers Market/Nutrition Class/ Trail Walk with Doc	3:00pm/ 6:00pm
Aug 2, 2016	Board of Supervisors	7:00pm
Aug 3, 2016	Planning Commission	7:00pm
Aug 4, 2016	Farmers Market	3:00pm
Aug 4, 2016	Park and Recreation Commission	7:00pm
Aug 8, 2016	Municipal Authority	7:00pm
Aug 10, 2016	Conservancy Board	7:00pm

*Newsletter Deadlines for Fall of 2016: August 1st

12. PUBLIC COMMENT

13. ADJOURNMENT

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Draft
EAST GOSHEN TOWNSHIP
CONSERVANCY BOARD MEETING
JUNE 8, 2016

The East Goshen Township Conservancy Board held a regularly scheduled meeting on Wednesday, June 8, 2016 at 7:00 p.m. at the Township Building. In attendance were: Vice Chairman Erich Meyer, Scott Sanders, Walter Wujcik, Patti Brown, John Scheidt and Andy Tyler. Also present was Janet Emanuel, Township Supervisor. Sandy Snyder arrived later.

Call to Order

Erich called the meeting to order at 7:00 p.m.

Pledge of Allegiance & Moment of Silence

Erich led those present in the Pledge of Allegiance and then asked for a moment of silence to remember those who serve in our military.

Minutes

The minutes of the May 11, 2016 meeting were approved as corrected.

Sub-Division Review

1420 Strasburg Road - This is a 5+ acre lot. The existing house will remain and 2 new houses will be built. Mr. & Mrs. James Seeley, 47 Lochwood Lane were present. Mr. Seeley explained where his property is in relation to 1420 Strasburg Road. Storm Water runoff is a big concern for him. The SWM plan is a rain garden with grasses for a 2 year storm. The rain garden has a spillway that would send runoff into his yard. Sandy pointed out that the Township Engineer's letter commented about placement of the houses because of future expansion – deck, patio, pool, etc. The Conservancy Board is concerned that if the houses are placed differently more trees may be impacted. Scott suggested that they mark the trees to be removed, then the Conservancy Board will walk the site when the revised plans are received.

Old Business

When the Board members walked East Goshen Park they found more serpentine rock.

Any Other Matter

Scott and Sandy are working with Dennis Runyon of the Boy Scouts on possible projects. The Friends of East Goshen have a website and are soliciting for Community Day. Walter moved to approve a \$40 membership fee to PEC. Scott seconded the motion. The motion passed.

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Adjournment

There being no further business, Scott moved to adjourn the meeting. Walter seconded the motion. The meeting was adjourned at 8:15 p.m. The next meeting will be July 13, 2016.

Respectfully submitted,

Ruth Kiefer
Recording Secretary

Memo

To: Conservancy Board, Parks & Rec Commission, Deer Committee, Futurist Committee & Historical Commission
From: Jon Altshul
Re: 2017 Budget Request
Date: June 30, 2016

As we enter the second half of 2016, it is time to begin thinking about the Township's budget for 2017, as well as projections for the remainder of the 2016 budget year.

To that end, attached please find an Excel worksheet with individual tabs for each of your ABCs showing:

- 2016 year-to-date budgeted and actual expenditures through June.
- A blank column for 2016 projected year-end expenditures.
- A blank column for the 2017 budget request.

(Note: there is no worksheet for the Futurists, as this group has never had a budget)

I would be grateful if you could provide me with:

- 1) Year-end 2016 projections for each line item
- 2) 2017 budget requests for each line item
- 3) If you expect spending to go over budget in any line item for the current year, an explanation of why the overrun is/will be necessary
- 4) A justification for your 2017 budget request. This justification is particularly important for any line item for which you are requesting more budget authority in 2017 than you received in 2016.

As always, 2017 will be a tight budget year. Preliminary forecasts suggest that the Township will need to deplete some general fund balance in order to achieve a balanced budget. Thus, all township departments and ABC groups will be under pressure from the Board of Supervisors to identify cost savings.

When developing your budget request, remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in early autumn, **please return this completed worksheet to me by no later than Friday, August 26th**. I will follow up with you if I have any questions.

Additional Information on 2016 Projections & 2017 Budget Request

1) For 2016 expense line items that you expect to exceed the budgeted amount, please explain why those overruns are necessary.

2) Please explain/justify your budget request for 2017. Why are you requesting the funds? In general, the more detail that you provide the easier it will be to justify the expenditures.

Conservancy Board

		2013	2014	2015	2016	2016 YTD	2016 Year-	2017
		Actual	Actual	Actual	Budget	(as of	end	Budget
CONSERVANCY						6/30)	projection	Request
MATERIALS & SUPPLIES	01461 2480	-	475	-		-		
GENERAL EXPENSE	01461 2482	-	530	50	500	50		
PROFESSIONAL SERVICES	01461 3100	-	-	-		-		
LANDSCAPING	01461 3720	3,828	1,163	336	5,800	-		
SUBTOTAL		3,828	2,168	386	6,300	50	-	-