

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
July 5, 2016 – 7:00 pm
FINAL APPROVED MINUTES**

Present: Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, Carmen Battavio, Janet Emanuel, Chuck Proctor, Township Manager Rick Smith, CFO Jon Altshul, and ABC Member Erich Meyer (Conservancy Board).

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:05 pm and asked Tim Coggins and Tom Ford, two rising 11th graders and local Boy Scouts, to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the members of the military who keep us safe both locally and abroad, and to extend prayers to all those affected in the recent Orlando shooting tragedy.

Recording of Meeting: None.

Fire Marshal Report:

Carmen reported on six recent incidents

- A break in the fire line at the Goshen Village Shopping Center on June 27th.
- An open burning at 1540 Colonial Lane on June 27th.
- A code violation/unsafe work environment at the Goshen Village Shopping Center on June 30th.
- A fire alarm at Bellingham that appeared to be due to an issue in the elevator mechanical room on July 2nd.
- Another fire alarm at Bellingham on July 3rd.
- A fire alarm at Racquet Club Building K, which identified possible code violations in the boiler room.

Financial Report: Jon reported that the 2015 Financial Statement was included in the agenda and has been posted on the website. He noted that no issues were identified during the audit.

Consider Awarding Bid for Milling Machine:

Rick noted that we only received one bid for milling machine rental, probably because most companies prefer to offer milling machine rental with operators. The bid was from CC&T, which offered 24 hour rental for \$2,500; weekly rental for \$7,000; and 2 week rental for \$14,000. Carmen made a motion to accept the bid from CC&T, Inc in the amount of \$14,000 for a two week rental. Marty seconded the motion. The motion passed 4-0 (Chuck did not arrive until later in the meeting).

Consider Awarding Bid for Tree Removal

Rick explained that we had three bids for tree removal:

- 1) Jimmy's Tree & Landscape Contractors, Philadelphia--\$23,920 (estimated based on hourly rates)
- 2) Greenscape Tree Services, Glenside, PA--\$25,500 (estimated based on hourly rates)
- 3) Knight Brothers, Aston, PA--\$40,278 (estimated based on hourly rates)

Marty had a motion to award the bid to Jimmy's Tree and Landscaping. Carmen seconded the motion. The motion passed 4-0.

Consider Recommendation from Deer Committee and Resolution

Marty stated that he was confused by the language about the no hunting days in the resolution and asked that the language in the resolution be amended to be clear that no hunting shall be permitted from December 12-December 31. Marty made a motion to approve Chester County Trackers to manage the Grand Oak and Mill Creek open space area, Main Line Whitetail Managers to manage the Supplee open space area, Keystone Archers to manage the Bow Tree and Clocktower open space area, and Tri-County Whitetail Management to manage the Westworth open space area during the 2016 Township archery hunting season and to adopt Resolution 2016-24 adopting specific provisions of the deer management program for the 2016-2017 season, with the changes identified. Carmen seconded the motion. The motion passed 4-0.

Consider Execution of Agreement for West Chester Pike Green Light-Go Project

Rick explained that the agreement allows for up to 10% overrun in cost from change orders. He noted that West Goshen had agreed to participate in the grant program and that Westtown was discussing the matter at its meeting tonight. Carmen made a motion to authorize the Chairman to execute the agreement and resolution for the Green Light-Go Project upon confirmation that Westtown wants to proceed. Marty seconded the motion. The motion passed 4-0.

Consider Development Agreements for Six Properties

Janet made a motion to sign and execute development agreements for the following properties:

- 1) 943 and 943A Cornwallis Drive
 - Approved Subdivision and Land Development plan to be signed by Board
 - Subdivision and Land Development agreement to be signed by Board
 - Financial Security Agreements to be signed by the Board
 - Stormwater Management Agreements to be signed by the Chairman
- 2) 946 Cornwallis Dr (942 Cornwallis Drive, Lot 2)
 - Subdivision and Land Development agreement to be signed by Board
 - Financial Security Agreement to be signed by the Board
- 3) 947 Cornwallis Drive
 - Stormwater Management Agreement to be signed by the Chairman
- 4) 957 Cornwallis Drive
 - Stormwater Management Agreement to be signed by the Chairman
- 5) 1668 E. Boot Rd (1662 E Boot Rd, Lot 1)
 - Subdivision and Land Development agreement to be signed by Board
 - Financial Security Agreement to be signed by the Board

6) 724 Peach Tree Drive

- Stormwater Management Agreement for construction of a new swimming pool

Carmen seconded the motion. The motion passed 4-0.

Consider Land Planner for Hershey's Mill Dam

Marty asked Rick to provide a timeline for all aspects of engineering, permitting, land planning and construction for both dams. Carmen made a motion to accept the Manager's recommendation to expand the RFP for a land planner approved at the June 28th meeting to include designs for the area above Hershey's Mill Dam. Marty seconded the motion. Neil Deriemer, 1034 Hershey's Mill Road, asked for clarification on the RFP. The motion passed 4-0.

Consider Changes for Refuse and Recycling Bid

Rick recommended that the Township not make any changes to the existing refuse/recycling program and that the Township go with a one year contract, with the option to renew for up to four additional years. Structuring the contract this way will allow the Township to terminate the contract if we receive complaints. Marty and Senya both noted that they have been very pleased with the current hauler. Marty made a motion to accept the Manager's recommendation to not make any changes to the current program and to go out to bid for a one year contract with an option to renew for up to four years. Carmen seconded. The motion passed 4-0.

Any Other Matter

Rick noted that K. Hovnanian had \$1,360 remaining in escrow for Yardley Village, but that there are still some spots where grass has not yet established. The Yardley HOA has requested that the escrow be closed, by paying \$115 to Pennoni for one hour of engineering work and the balance of \$1,245 to the HOA to complete the seeding. He stated that K. Hovnanian has no objections to this arrangement. Senya made a motion to release the balance of the escrow account to the Yardley Village HOA after payment of the engineering cost. Marty seconded the motion. The motion passed 5-0.

Rick noted that he was able to reduce the invoice from Precision Mechanical for work at the Blacksmith Shop that was rejected at the June 21st meeting by 2 hours or about \$200 to \$621.10. Carmen felt this amount was still too high, but made a motion to approve payment to Precision in this amount for the services rendered. Chuck seconded the motion. The motion passed 5-0.

Approval of Minutes

Marty made a motion to approve the minutes as amended. Carmen seconded the motion. The motion passed 5-0.

Consider Contribution to Goshen Fire Company

Carmen expressed concern about the fact that the Fire Company has not followed up with the Township about many of the issues that have been identified with them over the past two years, but made a motion to approve the Township's contribution for \$268,018 for 2016. Chuck seconded the motion. The motion passed 5-0. Carmen also made a motion to work with Marty as part of a subcommittee to write a letter to the Fire outlining all of the items that the Township

would like resolved. Janet seconded the motion. The motion passed 4-1, with Marty opposed on the grounds that he didn't want to be on another subcommittee.

Treasurer's Report:

See attached Treasurer's Report for June 30, 2016. The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Marty seconded. The Board voted unanimously to approve the motion.

Correspondence, Reports of Interest: The Board acknowledged receipt of the following:

- The June 17, 2016 letter from Verizon about recent system blackouts.
- 2nd Quarter Right-to-Know Report.
- Letters of resignation from Judy Schaefer and Chris Reardon from the Historical Commission.

Public Comment:

None

Adjournment:

There being no further business, Janet motioned to adjourn the meeting at 8:06 pm. Chuck seconded. The Board voted unanimously to adjourn.

Respectfully submitted,
Jon Altshul

Attachment: *Treasurer's Report for June 30, 2016*

June 30, 2016

TREASURER'S REPORT
2016 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$32,767.23	Accounts Payable	\$98,604.77
Earned Income Tax	\$24,100.00	Electronic Pmts:	
Local Service Tax	\$1,100.00	Credit Card	\$1,991.73
Transfer Tax	\$0.00	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$0.00
Total Other Revenue	\$52,814.71	Payroll	\$106,203.95
Total Receipts:	\$110,781.94	Total Expenditures:	\$206,800.45

STATE LIQUID FUELS FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	\$0.00	Expenditures:	\$0.00

SINKING FUND

Receipts	\$0.00	Accounts Payable	\$38,178.26
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	\$0.00	Total Expenditures:	\$38,178.26

TRANSPORTATION FUND

Receipts	\$7,755.00		
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	\$7,755.00	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$56,476.21	Accounts Payable	\$86,777.34
<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$0.00
Total Sewer:	\$56,476.21	<i>Credit Card</i>	\$0.00
		Total Expenditures:	\$86,777.34

REFUSE FUND

Receipts	\$21,275.25		
<i>Interest Earned</i>	\$0.00		
Total Refuse:	\$21,275.25	Expenditures:	\$31,535.78

SEWER SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sewer Sinking Fund:	\$0.00	Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	\$0.00	Expenditures:	\$0.00

Events Fund

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Events Fund:	\$0.00	Expenditures:	\$0.00