

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, AUGUST 16, 2016 – 7:00 pm
APPROVED MINUTES**

Present: Chairman Senya D. Isayeff, Supervisors Janet Emanuel, Chuck Proctor, Township Manager Rick Smith, Township CFO Jon Altshul, Mark Gordon (Zoning Officer, Building and Codes), Jason Lang (Director, Park and Recreation), ABC Member Erich Meyer (Conservancy Board).

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:00 pm and asked Sergeant Renegar to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Senya called for a moment of silence to honor the troops who defend of our Nation and Constitution.

Recording of Meeting: *None*

Chairman's Report: Senya announced the following:

- a. New Business item (e) from tonight's agenda, "**Consider proposal from Gannet Fleming for Milltown Dam and Hershey Mill Dam**" was being moved to the September 6, 2016 meeting.
- b. The Board met in Executive Session tonight to discuss a personnel matter.
- c. The Board met in Executive Session on August 2, 2016 to discuss a legal matter related to the Police.
- d. Vice Chairman Marty Shane and Supervisor Carmen Battavio are currently on vacation and not present at this meeting.
- e. Community Day will be held on August 27, 2016, with August 28, 2016 reserved as the rain date.

Emergency Services Report:

WEGO: Sergeant Renegar, in Chief Bernot's absence, presented this report with the following points of interest:

- All residents are urged to visit the WEGO website to view the full Police blotter.
- Ongoing scams continue to take victims:
 - IRS Scam
 - Lost Loved Ones Scam
- A rise of thefts from unlocked backyard sheds and garages. Please keep your garages closed at all times during the day.
- WEGO was recently awarded a Child Passenger Safety Grant. A child passenger safety program will begin in September 2016.
- The Citizens Police Academy Program will commence on Tuesday, September 6, 2016. Please visit the website for more information and enrollment forms.

Financial Report ~ July 2016 and Year-End Projections: Jon presented this report and noted the following:

- Net of pass-through accounts, as of July 31st, the general fund had revenues of \$6,236,077 and expenses of \$5,753,244, for a year-to-date surplus of \$482,833.
- The overall budget saw an improvement of about \$125,000 since last month.
- Earned Income Tax is now \$157,342 under budget.

Old Business: None

New Business:

- Consider Dimensional Variance Request for 907 Madison Drive:** Mr. J. Charles Gerbron, Jr., Associate Attorney, MacElree Harvey, Ltd., on behalf of the homeowners McNeely of 907 Madison Drive, discussed the plans for this application for a 10.1 foot variance into the set-back and apologized for not providing evidence of "hardship" in the initial application for variance presented to the Planning Commission. Mr. Gerbron provided pictures of the home, garage, and limitations to expand the current garage. Homeowner Lia McNeely, stated that the total width of the garage is 18.5 feet wide and that it is currently a two car garage. Homeowner McNeely stated that it is very difficult to exit her car given the current garage size, because of the supporting lolly columns within the garage, and that to expand the current garage would require major renovations to the existing kitchen, which would be too costly. Senya asked if the homeowner's exhibit of financial hardship is based on resale expectations. Chuck inquired as to when the homeowners McNeely purchased their home. Ms. McNeely stated that they purchased their home in 2010, that they were in a rush to move from center city Philadelphia, and that they were aware at that time of the limitations of a two car garage. Chuck also commented that the pictures presented by Mr. Gerbron do not reflect the current status of the property. Chuck moved to take No Position on this matter. Janet seconded. The Board voted unanimously in favor of No Position.
- Consider Recommendation About Trail Committee:** Rick discussed this item. Janet motioned that the Trail Committee be composed of Supervisor Janet Emanuel, who shall chair the Committee, and a representative from the Planning Commission, Park and Recreation Commission, Conservancy Board, Historical Commission, Futurist Committee and a resident. Chuck seconded. The Board voted unanimously in favor of the motion.
- Consider Recreation Survey Results:** Jon discussed the results of this survey and acknowledged and commended Mr. Dan Tyler, a Penn State student and the Township summer Intern, for his tireless in this effort. Jon commented on the challenge of survey controls noting that a respondent being "interested" in a program is not the same thing as actually signing up for a program. From the survey results, some areas of particular interest were nature centered activities, standardized test prep courses, outside yoga and Zumba classes for Seniors, and most popular, a Food Truck Festival. Senya commented that he found certain findings on page 6 of the survey very disturbing. These included the finding that 46% of respondents have never had children under the age of 18 living with them in East Goshen, and the finding that 60% of respondents have never participated in Township recreation programs.
- Consider Acknowledging Efforts of the Friends of East Goshen:** Jon discussed the good news that this organization has raised \$35,700, well over its \$30,000 budgeted goal,

which will fund this year's Community Day. The Board commended these efforts and added that all the Community Day activities will be at no cost to taxpayers.

- e. **Consider Proposal from Gannet Fleming for Milltown Dam and Hershey Mill Dam:** Tabled for September 6, 2016 Meeting.
- f. **Consider Storm water Agreement for 346 Davis Circle:** Janet motioned to authorize the Chairman to execute the storm water management operation and maintenance agreement for 346 Davis Circle. Chuck seconded. The Board voted unanimously in favor of the motion.
- g. **Consider Amending the DCED CFA Paoli Pike Trail Grant Application for Segments D & E:** Rick discussed, in an effort to reduce Township costs, amending the DCED CFA grant application. The recommendation is Option 1 which entails submitting an amended application that moves the DCED CFA grant application (\$1,538,600) to Segments A & B. This option would allow for the construction of the entire trail from Airport Road to Line Road. Chuck motioned to approve the recommendation. Janet seconded. The Board voted unanimously in favor of the motion.
- h. **Consider Recommendation About False Alarms:** Rick discussed the current false alarm ordinance that was adopted in October 2009 and the penalty fee structure. In an effort to reduce the number of false alarms that occur, Rick suggested that putting an article in the newsletter and on the web page about the impact false alarms are having on the fire company and the possibility of increasing the fee for false alarms that require the fire company to respond would be worthwhile. Senya asked how West Whiteland Township addresses this situation. Rick responded that false alarm fees are paid directly to the fire company in West Whiteland. Janet asked where the majority of false alarms originate. Mark Gordon responded that they mostly originate from incorrect entry codes being entered, mostly at local banks and retirement communities by night or maintenance staff. Chuck commented that increased penalty fines are not always effective and recommended volunteer service time by repeat offenders as well as Mark Gordon issuing more citations. Senya agreed with Rick's recommendations and encouraged moving forward with them.
- i. **Consider Recommendation About Vehicles:** Rick discussed the need for more vehicles for Township business purposes and proposed the purchase of a used police vehicle, which are available at much reduced cost (\$2,500). Senya expressed his preference for a mileage reimbursement program, and not to purchase a vehicle. Chuck thought the Township Manager should gather more information to make a comparison of buying a vehicle versus a mileage reimbursement system. Mark Gordon expressed his opinion that Township staff should not be using their own cars for business purposes. Senya commented that more information is needed.

Any Other Matter:

- a. Rick reported that PA DEP is accepting public comments on Sunoco Pipeline's applications for the Water Obstruction and Encroachment Permit until August 24, 2016 and the Erosion and Sediment Control General Permit until September 8, 2016.
- b. Rick discussed the labor and equipment for removal of trees for 2016 contract. Rick commented that due to not receiving a performance bond from Jimmy's Tree & Landscaping (the initial awardees), he recommends rescinding the bid award and awarding the contract to Greenscape Tree Services, LLC in the amount of \$25,500.00.

Chuck motioned for this recommendation. Janet seconded. The Board voted unanimously in favor of this motion.

- c. Senya commented that he would be presenting the LERTA Five Year Plan to the Finance Committee in the near future.

Public Comment:

Bernard Greenburg, a resident of Hershey's Mill Village, expressed his concern with the Sunoco Chapter 105 permits, and urged the Board to look at this more closely. Mark Gordon stated that new updated plans are under review with the Township. Rick noted that the information is posted on the Township website and that the general public can submit comments.

Approval of Minutes: The Board reviewed, corrected and approved the following minutes:

- a. July 5, 2016: Janet motioned to approve. Chuck seconded. The Board voted unanimously in favor of the motion.
- b. August 2, 2016: Janet motioned to approve. Chuck seconded. The Board voted unanimously in favor of the motion.

Any Other Matter (Cont'd): Chuck commented that he had recently talked to Dan Truitt regarding the \$60 Billion Pension deficit, and learned that those affected are school teachers and state employees. Dan Truitt commented in this conversation that he was unaware of the WEGO pension issue and that he would look into this matter in more depth.

Treasurer's Report:

See attached Treasurer's Report for August 11, 2016. The Board reviewed the Treasurer's Report and the current invoices. Chuck moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Janet seconded. The Board voted unanimously to approve the motion.

Correspondence, Reports of Interest: The Board acknowledged receipt of the following:

- 2nd Quarter 2016 Sunoco Monitoring Report
- 2015 West Goshen Sewer and Reserve

Any Other Matter (Cont'd): Chuck commented that he had recently viewed workers jack hammering the pavement at the Sunoco service station and questioned why this was happening. Mark said that he would look into the matter and report back to the Board.

Adjournment:

There being no further business, Janet motioned to adjourn the meeting at 8:35 pm. Chuck seconded. The Board voted unanimously to adjourn.

Respectfully submitted,
Christina Rossetti Hartnett
Recording Secretary

Attachment: *Treasurer's Report for August 11, 2016*

August 11, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$527.71	Accounts Payable	\$611,476.20
Earned Income Tax	\$659,074.05	Electronic Pmts:	
Local Service Tax	\$54,411.71	Credit Card	\$3,617.02
Transfer Tax		Postage	\$0.00
<i>General Fund Interest Earned</i>	\$493.32	Debt Service	\$13,099.73
Total Other Revenue	\$35,426.80	Payroll	\$114,012.92
Total Receipts:	\$749,933.59	Total Expenditures:	\$742,205.87

STATE LIQUID FUELS FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$60.05		
Total State Liquid Fuels:	\$60.05	Expenditures:	\$0.00

SINKING FUND

Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$4,143.37	Credit Card	\$0.00
Total Sinking Fund:	\$4,143.37	Total Expenditures:	\$0.00

TRANSPORTATION FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$201.41		
Total Sinking Fund:	\$201.41	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$235,456.64	Accounts Payable	\$341,125.51
<i>Interest Earned</i>	\$50.12	Debt Service	\$30,836.43
Total Sewer:	\$235,506.76	Credit Card	\$0.00
		Total Expenditures:	\$371,961.94

REFUSE FUND

Receipts	\$58,796.72		
<i>Interest Earned</i>	\$74.03		
Total Refuse:	\$58,870.75	Expenditures:	\$73,187.99

SEWER SINKING FUND

Receipts	\$244.49		
<i>Interest Earned</i>	\$0.00		
Total Sewer Sinking Fund:	\$244.49	Expenditures:	\$21,151.00

OPERATING RESERVE FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$267.18		
Total Operating Reserve Fund:	\$267.18	Expenditures:	\$0.00

Events Fund

Receipts	\$0.00		
<i>Interest Earned</i>	\$1.03		
Total Events Fund:	\$1.03	Expenditures:	\$0.00