

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 PAOLI PIKE
OCTOBER 18, 2016 – 7:00 pm
FINAL MINUTES**

The Board met in Executive Session at 6:00 p.m. to Conduct ABC Interviews

Present: Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, Supervisors Carmen Battavio, Chuck Proctor; Janet Emanuel; Township Manager Rick Smith, Township CFO Jon Altshul, Mark Gordon (Zoning Officer, Building and Codes), Jason Lang (Director, Park and Recreation), ABC Member Erich Meyer (Conservancy Board) and Township Solicitor Kristen Camp.

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:00 pm and asked Rick Smith to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the members of the military who defend our democracy and our way of life.

Recording of Meeting: *None*

Chairman's Report: Senya announced the following:

- a) The Board met in Executive Session on October 11th and October 13th, and immediately prior to tonight's meeting to discuss personnel matters (ABC interviews).

Marty made motion, Carmen seconded to appoint Jim Brandolini to Hershey's Mill Dam Committee. The Board unanimously voted, 5-0, in favor of the motion.

Carmen made a motion, Marty seconded to appoint Kishor Thakarar to the Park & Rec Commission. The Board unanimously voted, 5-0, in favor of the motion.

New Business:

Public Hearing: (A court stenographer was present and will provide a full transcript of the following hearing):

The Board held a public hearing, under the direction of Township Solicitor Kristen Camp, to consider the Conditional Use Application of Mr. and Mrs. John McDonald to operate a firearms transfer and sale business from their property at 1349 Morstein Road as a Home Occupation. The Board unanimously decided not to vote on this matter at this meeting as they felt that more detailed specifics were needed in the application. Senya encouraged the McDonalds to fully consider their request and resubmit their application, if they so desire, when the public hearing is continued on November 3, 2016.

Consider Cash Flow Analysis of Major Capital Projects (Paoli Pike Trail, Township Park, Milltown and Hershey Mill Dams): Jon discussed this item noting that his analysis indicates that the Township is in a strong financial position and the four major capital projects (Paoli Pike Trail, Township Park Improvements, Milltown Dam and Hershey Mill Dam) could be constructed without a tax increase until at least 2022. Jon suggested that the Board put the Paoli Pike Trail on the agenda for the Board’s meeting on November 1, 2016. Marty thanked Jon for his analysis and all the hard work that went into making it. Rick said that he would add this topic as an action item for the November 1st Board meeting agenda, that he would send out 1,000 foot letters to applicable residents, post this item on Constant Contact as well as on the Township website. Rick further commented that the Township has received grants for over 60% of the cost for segments C through G of the Paoli Pike Trail.

Consider Issuing a Request for Proposals for a Bond Issue for Capital Projects (Paoli Pike Trail, Township Park, Milltown and Hershey Mill Dams): Jon discussed this item noting that given the above financial analysis results, he would suggest moving forward to issue an RFP for underwriting services for a \$5.5 million bond issue. Jon described the role of a bond counsel and that normally it costs approximately 1.5% of the total bond issuance to cover this process from beginning to end. Rick stated that he would reach out to the East Whiteland Township Manager for a bond counsel recommendation as they have recently issued a \$10 million dollar bond for work in that township.

Marty motioned that the Board direct the Township staff to develop and issue a RFP for underwriting services for a \$5,500,000 bond issue. Carmen seconded.

Senya explained that the Township would be responsible for 100% of the costs for both Dam projects, and 50% of the costs for both the Paoli Pike Trail and Park Improvement projects.

Joe Buonanno, 1606 Herron Lane, commented that there were no tax increases before the existence of the East Goshen Park. Rick noted that there was a tax increase in the 1960’s and that the note on the Ashbridge Reserve is still running.

The Board voted unanimously in favor of the motion.

Consider Milltown and Hershey Mill Dam Land Planner Proposals: Rick discussed the 4 responses received to the RFP for land planners to develop plans for the areas above the Milltown and Hershey Mill Dams. The estimates received were:

Thomas Comitta/Pennoni Associates	\$75,000
Mahan Rykiel/Land Studies	\$76,700
Applied Ecological Services	\$99,980
Simone Collins/Princetown Hydro	\$79,684

Rick stated that Township staff reviewed the proposals and used a rating system based on experience, completeness of proposal, project approach, costs and schedule, and that a recommendation for Simone Collins/Princeton Hydro was reached.

Senya stated that he respects the Township staffs' work and recommendation in this matter, but also recalled a particular comment made by Simone Collins representatives at a prior Board meeting that many of the Board members took issue with. Senya was disappointed that Simone Collins referenced the criticism expressed by residents about the process, despite not having attended any of the Board meetings or having knowledge on how much time the Board and Staff had spent on this matter. Senya further commented that the use of the wording "Borough of East Goshen Township" on the Simone Collins proposal title page is not appropriate.

Senya asked if there was a motion for the Board to accept the proposal from Simone Collins/Princeton Hydro in the amount of \$79,684. Janet motioned. Marty seconded.

Mike Lehmicke, 4 Reservoir Road, asked about the timing of the land planning project and who would be the lead from the Simone Collins/Princeton Hydro team. Rick explained the meeting process and stated that Simone Collins would be the lead. Marty suggested to Mr. Lehmicke that he and the other residents on the Milltown Dam Commission create two to three preferred concepts for what they would like to see in the areas above the Dam before they meet with the land planners. Senya stated that the Township may be able to obtain funding for work to be done above the Dam.

The Board voted unanimously in favor of the motion.

Consider Changing the Payment Period for Sewer and Refuse to 45 Days: Jon discussed this item. Marty motioned to direct staff to advertise for a public hearing on November 15, 2016 on proposed amendments to Chapters 188 and 194 of the Township Code. Carmen seconded. Chuck commented that the proposed Resolution should include language of due diligence and practicality of collecting on an executed lien.

The Board voted unanimously in favor of the motion (4/0). Janet was not present for the vote.

Consider Resolution 2016-61 Increasing the Contribution to the Pension Plan to 5.5% for 2016: Jon discussed this matter. Marty motioned to adopt Resolution 2016-61 amending the East Goshen Township Non-Uniformed Defined Contribution Pension Plan for 2016. Carmen seconded. The Board voted unanimously in favor of the motion (4/0). Janet was not present for the vote.

Consider Roof Coating and Roof Replacement Bids: Rick reported that roof coating bids were opened on October 13, 2016 and the results are as follows:

	Base Bid	With Gutters & Downspouts
Premier Roofing Services, LLC	\$ 47,744.00	\$ 72,234.00
Laurant Constructions Co. Inc.	\$ 118,050.00	\$ 133,050.00
Garvey Roark, LLC	\$ 99,470.00	\$ 133,180.00
Wilkinson Roofing & Siding, Inc.	\$ 125,220.00	\$ 152,522.00
McMullen Roofing Inc.	\$ 115,364.80	\$ 156,454.80
David/Randall Associates, Inc.	\$ 116,614.90	\$ 165,114.90
A. Poletto & Associates	\$ 127,399.98	\$ 180,199.98

Jottan, Inc.	\$ 128,341.00	\$ 182,760.00
Roofers Edge, Inc.	\$ 148,512.50	\$ 199,242.50
Pro Com Roofing Corp.	\$ 6,615,550.00	\$ 6,643,300.00
Houch	\$15,592,530.00	\$15,643,157.00

Rick noted that the Premier Roofing should not be considered since the alternate roof coating they proposed did not meet the bid specifications.

He noted that the bids for Roof Replacement with Gutters and Downspouts that were opened on August 30, 2016 are as follows:

:

Pro Com Roofing Corp.	\$ 220,653
Laurant Construction Co. Inc.	\$ 226,026
Wilkinson Roofing & Siding, Inc.	\$ 269,433
Garvey Roark, LLC	\$ 283,362
Premier Roofing Services LLC	\$ 285,317
D.A. Nolt, Inc.	\$ 395,000
Jottan, Inc.	\$6,110,826

Rick advised that based on the findings of Pennoni's roofing expert, as well as the fact that the roof is fully depreciated and has experienced leaking in the past it was recommended that the Township building roof with gutters and downspouts be replaced. Rick also discussed the pros and cons of replacing the roof versus coating the roof, noting that the roof coating has a 10 year limited warranty while the roof replacement has a 20 year warranty: and noting that roof replacement costs would come out of Capital funds, while roof coating costs would come out of Operating funds. Senya asked how much more useful life could be realized with the current roof and if the roof needed to be replaced right away. Marty commented that it would be prudent to complete the work now and that it would be better to use funds from Capital funds, not Operating.

Marty motioned to award the Roof Replacement Bid with Gutters and Downspouts to Pro Com Roofing Corp. for \$220,653. Chuck seconds. Carmen asked if the Board trusts the Pennoni report, and if the roof replacement could be put off until a later date. Rick commented that the Township prides itself on being proactive in the maintenance of the Township's major assets.

Brad Gerase, a resident, stated that limited warranties are useless when it comes to roof coating, and he would not recommend roof coating.

The Board voted 3/1 in favor of the motion, with Senya in opposition. Janet was not present for the vote.

Consider 2016 End of Summer Recreation Report: Tabled for another meeting TBD.

Approval of Minutes: The Board reviewed and corrected the minutes of the October 4, 2016 meeting. Marty motioned to approve. Chuck seconded. The Board voted unanimously in favor of the motion 4/0. Janet was not present for the vote.

Treasurer's Report:

See attached Treasurer's Report for October 13, 2016. The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed, with the exception of the Neighborhood Nursing invoice, as the Board would like to receive a report from this organization to determine if a greater contribution is more appropriate. Senya seconded. The Board voted unanimously to approve the motion, 4/0. Janet was not present for the vote.

Correspondence, Reports of Interest: The Board acknowledged receipt of the following:

- a) E-mail regarding Public Works paving in Wyllpen Farms
- b) Act 14 notice regarding the West Goshen Sewer Treatment Plant

Adjournment:

There being no further business, Carmen motioned to adjourn the meeting. Marty seconded. The Board voted unanimously to adjourn the meeting at 10:59 p.m.

Respectfully submitted,

Christina Rossetti Hartnett

Recording Secretary

Attachment: *Treasurer's Report for October 13, 2016*

October 13, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$732.51	Accounts Payable	\$906,872.84
Earned Income Tax	\$49,867.21	Electronic Pmts:	
Local Service Tax	(\$6,596.88)	Credit Card	\$0.00
Transfer Tax	\$92,848.43	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$479.36	Debt Service	\$216,099.73
Total Other Revenue	\$898,916.28	Payroll	\$107,590.00
Total Receipts:	\$1,036,246.91	Total Expenditures:	\$1,230,562.57

STATE LIQUID FUELS FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$62.14		
Total State Liquid Fuels:	\$62.14	Expenditures:	\$0.00

SINKING FUND

Receipts	\$0.00	Accounts Payable	\$15,190.91
<i>Interest Earned</i>	\$404.02	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	\$404.02	Total Expenditures:	\$15,190.91

TRANSPORTATION FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$214.71		
Total Sinking Fund:	\$214.71	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$135,506.38	Accounts Payable	\$116,716.52
<i>Interest Earned</i>	\$59.31	<i>Debt Service</i>	\$119,589.97
Total Sewer:	\$135,565.69	<i>Credit Card</i>	\$0.00
		Total Expenditures:	\$236,306.49

REFUSE FUND

Receipts	\$47,906.82		
<i>Interest Earned</i>	\$14.99		
Total Refuse:	\$47,921.81	Expenditures:	\$74,037.30

SEWER SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$96.79		
Total Sewer Sinking Fund:	\$96.79	Expenditures:	\$2,768.00

OPERATING RESERVE FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$341.57		
Total Operating Reserve Fund:	\$341.57	Expenditures:	\$0.00

Events Fund

Receipts	\$0.00		
<i>Interest Earned</i>	\$1.00		
Total Events Fund:	\$1.00	Expenditures:	\$0.00