

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 PAOLI PIKE
DECEMBER 6, 2016 – 7:00 pm
FINAL MINUTES**

Present: Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, Chuck Proctor; Janet Emanuel; Township Manager Rick Smith, Township Zoning Officer Mark Gordon; Township CFO Jon Altshul; ABC Member Erich Meyer (Conservancy Board).

Call to order & Pledge of Allegiance:

Senya called the meeting to order at 7:00 pm and asked Dave Milnar to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Senya called for a moment of silence to honor the members of the military who defend our nation.

Recording of Meeting: *None*

Chairman's Report: Senya announced the following:

- a) The Board will meet in Executive Session immediately after tonight's meeting to discuss a personnel matter.
- b) The Milltown Dam Committee will hold meetings on December 14 and 15, 2016 to solicit public comment on what should be done with the area above the dam after it is breached.
- c) The Board of Supervisors will render their decision on the Conditional Use Application of Mr. and Mrs. John McDonald to operate a firearms transfer and sale business form their property at 1349 Morstein Road as a Home Occupation.
- d) The Board of Supervisors will consider the Conditional Use Application of Star Print Mail to convert their existing single use building located at 1372 Enterprise Drive to a Multiple Principal Use Building.
- e) East Goshen's 2017 Real Estate Valuation is \$1,646,308,006.
- f) Dan Landis has resigned from the Planning Commission.

Executive Session

At 7:05 the Board met in Executive Session for 5 minutes to discuss a personnel matter. The public meeting reconvened at 7:10.

Emergency Services Report

The Board reviewed the Goshen Fire Company report for October. Marty noted that the reports reflected a high number of false alarm and "no transit" calls. Rick stated that he is working on amendments to the false alarm ordinance and that he would speak with Bob Hall about what the Township or the Fire Company can do to reduce these types of calls.

Approval of 2017 Township Budget

Marty made a motion to approve the 2017 Township Budget for the General Fund, State Liquid Fuels Fund, Sinking Fund, Transportation Fund, Sewer Operating Fund, Refuse Fund, Sewer Sinking Fund, Operating Fund and Events Fund in the revenue and expense amounts outlined in Jon Altshul's December 1, 2016 memo to the Board of Supervisors. Marty further motioned to approve the Westtown East Goshen Police budget, version 1.7. Marty further motioned to approve the 2017 Township staff salaries, pending the Board's review.

Chuck seconded the motion. The motion passed 4-0.

Consider 2017 Group Bids

The following group bids were received on November 21, 2016:

89 Octane Gas & Diesel Fuel

Reilly & Sons \$15,354.00

<u>Soda Ash & Alum</u>	<u>Soda Ash</u>	<u>Alum</u>	<u>Total</u>
Main Pool & Chemical	\$7,200.00	\$16,380.00	\$23,580.00
George S. Coyne Chemical	\$8,582.40	\$23,170.00	\$31,752.40
Univar USA	\$10,200.00	\$29,960.00	\$40,160.00
Hibrett Puratex	\$8,856.00	\$36,260.00	\$45,116.00

Rental Equipment w/Operators

S.A. Macanga \$228,800.00

<u>Rental Equipment without Operators</u>	<u>Weekly</u>	<u>Monthly</u>
Ransome Rents	\$9,280.00	\$25,120.00
Knox Equipment Rentals	\$5,725.00	\$25,180.00

Signs & Posts

Garden State Highway Products \$5,280.30

Janet made a motion to award the fuel contract to Reilly & Sons, the Soda Ash and Alum contract to Main Pool & Chemical, the Rental Equipment with Operators contract to S.A. Macanga, the Rental Equipment without Operators contract to Ransome Rents, and the Signs and Posts contract to Garden State Highway Products. Marty seconded. The motion passed unanimously.

Acknowledge pledge from Bill Holland to donate \$1,000 if a WEGO officer is killed in the line of duty

Senya made a motion to acknowledge Mr. Holland's pledge to donate \$1,000 if a WEGO officer is killed in the line of duty, but to refer his offer to the Police Commission or the Officers' Association for further action. Marty seconded. The motion passed 4-0. Rick will follow up with Mr. Holland.

Acknowledge memo regarding Blacksmith Shop Heat Pump Bids

The Board acknowledged that the contract for the Blacksmith Shop Heat Pump project had been rebid.

Consider Storm Water Agreement for 1431 Heather Lane

Marty made a motion to authorize the Chairman to execute the storm water management operation and maintenance agreement for 1431 Heather Lane. Janet seconded. The motion passed 4-0.

Consider Proposal for the Paoli Pike Master Plan

Janet made a motion to accept the McMahan Associates/TCA agreement for professional services and authorize the Chairman to execute the agreement for the Paoli Pike Master Plan. Marty seconded. The motion passed 4-0.

Acknowledge Park & Recreation Update

The Board acknowledged the December 1, 2016, Park & Recreation Update.

Consider No Parking Signs on Colonial Lane

The Board acknowledged receipt of a letter from Mr. and Mrs. D’Annunzio (1548 Colonial Lane) requesting the installation of “No Parking” signs along Colonial Lane, as well as a letter from Phillip Carr (1549 Colonial Lane) requesting that No Parking signs not be installed. Rick noted that the developer who built the new houses along Colonial Lane had also widened the road. Marty raised concerns about whether these signs would set a precedent for other developments. Rick noted that if a parked car blocks someone’s driveway, the property owners can call the police to have the car removed. The Board agreed to take no action on the matter and recommended that the D’Annunzios call the police if their driveway is ever blocked.

Consider HVAC Service Bid

The following bids were received for HVAC service on December 2, 2016:

Worth and Company	\$13,465*
Precision Mechanical	\$17,941.50**
Peterson Service Company	\$18,124.00

* Worth’s bid was not signed

**There was a math error in Precision’s bid; the \$17,941.50 reflects the correct amount.

Rick shared concerns that our solicitor has raised about the Worth bid not being signed, and recommended that the contract be awarded to Precision instead. Chuck made a motion to award the bid to Precision Mechanical in the amount of \$17,941.50. Janet seconded. The motion passed unanimously.

Any Other Matter

Janet made a motion to authorize the Chairman to execute the storm water management operation and maintenance agreement for 912 Warrior Road. Marty seconded. The motion passed 4-0.

The Board acknowledged Mr. Joe Buonanno's 12/6/16 email regarding the pipeline, expressed disappointment that Mr. Buonanno was not present at the meeting to discuss his claims in person, and looked forward to Mr. Buonanno providing more specific and concrete evidence for his claims so that the Township can share this information with its state legislative delegation and other governmental entities that have jurisdiction over pipelines.

Senya provided an update on the Township's ongoing efforts to encourage the West Chester Area School District to approve a Local Economic Revitalization Tax Assistance (LERTA) program in East Goshen. He indicated that these efforts have stalled recently and suggested that there may be some misunderstanding about the revenue implications of LERTA to the school district.

Approval of Minutes of November 14, 2016

Marty made a motion to approve the minutes of November 14, 2016, as amended. Janet seconded. The motion passed 4-0.

Treasurer's Report, December 1, 2016

Marty made a motion to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer and to gratefully accept the receipts and authorize payment of the invoices just reviewed.

Public Comment

Erich reported that the Conservancy Board planted 18 2.5" caliper trees across from Bellingham.

Adjournment:

There being no further business, Janet motioned to adjourn the meeting at 8pm. Marty seconded. The motion passed 4-0.

Respectfully submitted,

Jon Altshul
East Goshen Twp

Attachment: *Treasurer's Report for December 1, 2016*

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December 1, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$4,703.35	Accounts Payable	\$404,385.04
Earned Income Tax	\$131,200.00	Electronic Pmts:	
Local Service Tax	\$18,500.00	Credit Card	\$2,398.24
Transfer Tax	\$122,795.23	Postage	\$1,000.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$307,412.91
Total Other Revenue	\$153,952.68	Payroll	\$149,533.87
Total Receipts:	\$431,151.26	Total Expenditures:	\$864,730.06

STATE LIQUID FUELS FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	\$0.00	Expenditures:	\$0.00

SINKING FUND

Receipts	\$3,600.00	Accounts Payable	\$50,642.04
<i>Interest Earned</i>	\$127.20	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	\$3,727.20	Total Expenditures:	\$50,642.04

TRANSPORTATION FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	\$0.00	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$281,889.38	Accounts Payable	\$33,669.08
<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$30,275.50
Total Sewer:	\$281,889.38	<i>Credit Card</i>	\$588.84
		Total Expenditures:	\$64,533.42

REFUSE FUND

Receipts	\$56,938.57		
<i>Interest Earned</i>	\$0.00		
Total Refuse:	\$56,938.57	Expenditures:	\$69,942.22

SEWER SINKING FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sewer Sinking Fund:	\$0.00	Expenditures:	\$8,045.81

OPERATING RESERVE FUND

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	\$0.00	Expenditures:	\$0.00

Events Fund

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Events Fund:	\$0.00	Expenditures:	\$0.00