

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
December 20, 2016

6:00 PM - Executive Session – Pending Legal Matter

7:00 PM – Public Meeting

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Chairman’s Report
 - a. Announce that the Board met in executive session prior tonight’s meeting to discuss a pending legal matter.
 - b. Announce the Board’s decision on the conditional use application of Mr. and Mrs. John McDonald to operate a firearms transfer and sale business from their property at 1349 Morstein Road as a Home Occupation.
 - c. Announce that the Board will hold a special meeting on January 10, 2017, to determine the location of the breach for the Hershey Mill Dam.
 - d. Announce that Milltown and Hershey Mill Dam Committees are soliciting public input on what will be done with the area above the dams. Please use the links below.

Hershey Mill Dam Survey <https://www.surveymonkey.com/r/HMDVisioningSurvey>
Milltown Dam Survey <https://www.surveymonkey.com/r/MTDVisioningSurvey>

- e. Announce that the Township has been awarded DCNR C2P2 grants of \$250,000 for playground renovation and \$268,000 for Paoli Pike Trail Segments F-G.
6. Public Hearing
 - a. The Board will conduct a public hearing to consider an amendment to Sections 240-6 and Section 240-32.J.(7) of the Zoning Ordinance that would add “Sale or manufacture of firearms” to the list of prohibited home occupation
 - b. The Board will conduct a public hearing to consider an amendment to Section 240-33.C.(3)(h) of the Zoning Ordinance that would create standards for Commercial Communications Antennae in the Public Road Right’s-of-Way.
7. Emergency Services Reports
 - WEGO – Chief Brenda Bernot
 - Goshen Fire Co - none
 - Malvern Fire Co – none
 - Fire Marshal – none
8. Financial Report – November 2016
9. Old Business - none
10. New Business
 - a. Consider accepting DCED GTRP and DCNR C2P2 grant awards for the Playground renovation project.

- b. Consider authorizing the submission of a KaBOOM! Creative Play Grant application for the playground.
 - c. Consider Certificate of Appreciation for Al Zuccarello, Commerce Connection.
 - d. Consider recommendation for Bond Counsel and Underwriter.
 - e. Consider recommendation for mail machine.
 - f. Consider stormwater agreement for Hershey Mill HMO.
11. Any Other Matter
 12. Approval of Minutes
 - a. December 6, 2016
 - b. December 12, 2016
 13. Treasurer's Report – December 15, 2016
 14. Correspondence, Reports of Interest
 - a. Liquid Fuels Audit for 2015
 15. Public Comment – Hearing of Residents
 16. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Dates of Importance

| | | |
|--------------|-------------------------------------|--------|
| Dec 19, 2016 | Futurist Committee | 7:00pm |
| Dec 20, 2016 | Board of Supervisors | 7:00pm |
| Jan 03, 2016 | Reorganization/Board of Supervisors | 7:00pm |
| Jan 04, 2016 | Planning Commission | 7:00pm |
| Jan 05, 2016 | Park and Recreation Commission | 7:00pm |
| Jan 07, 2016 | Annual Planning Session | 8:00am |
| Jan 09, 2016 | Municipal Authority | 7:00pm |
| Jan 11, 2016 | Conservancy Board | 7:00pm |
| Jan 17, 2016 | Board of Supervisors | 7:00pm |
| Jan 18, 2016 | Futurist Committee | 7:00pm |

Newsletter Deadlines for Spring of 2017: February 1st

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: rsmith@eastgoshen.org

Date: 12/14/2016
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: 1349 Morstein Rd. / Home Occupation

Attached is the draft decision and order. The Solicitor and Township staff believes that this addresses the concerns expressed during the public hearings on this application.

Suggested motion is as follows:

DRAFT MOTION:

Mr. Chairman, I move that we approve the McDonald Decision and Order dated December 20, 2016, and for the purpose of the record I will read the Order section of the Decision and Order.

Read Order

Ask Applicant 1f they accept the conditions.

BUCKLEY, BRION,
McGUIRE & MORRIS LLP
By: JOSEPH E. BRION, Esquire
Attorney I.D. # 15933
118 West Market Street, Suite 300
West Chester, Pennsylvania 19382
(610) 436-4400

IN RE: CONDITIONAL USE :
APPLICATION OF : **BEFORE THE EAST GOSHEN TOWNSHIP**
JOHN McDONALD and : **BOARD OF SUPERVISORS**
GINA McDONALD, h/w :

DECISION AND ORDER

John McDonald, the initial Applicant (the “Applicant”) filed an application for conditional use (the “Application”) pursuant to Sections 240-9.E(1), 240-31 and 240-32.J of the East Goshen Township Zoning Ordinance of 1997, as amended (the “Ordinance”) requesting conditional use approval to operate a home occupation to conduct a firearm sales and transfer business from a single family dwelling on property at 1349 Morstein Road in East Goshen Township, Chester County, Pennsylvania (the “Property”).

The East Goshen Township Board of Supervisors (the “Board”) conducted public hearings on October 18, 2016, November 3, 2016 and November 14, 2016. Applicants appeared at the hearings represented by Joseph DiGuglielmo, Esquire. The Board was represented by the Township Solicitors, Kristin S. Camp, Esquire and Joseph E. Brion, Esquire. The following individuals were granted party status without objection by the Applicant: (i) Mary Jane Schultz, who resides at 1300 Amstel Road; (ii) Monica Holland, who resides at 1230 Waterford Road; (iii) Margaret Tompkins, who resides at 1303

Barkway Lane; (iv) Robert and Louise Atkinson, who reside at 1305 Barkway Lane; and (v) Lou Giangiulio, who resides at 1242 Highgate Road.

At the first hearing conducted on October 18, 2016, the Application was amended to add John McDonald's wife, Gina McDonald, as co-Applicant. Throughout this Decision and Order, the term "Applicant" and "Applicants" will refer to both John McDonald and Gina McDonald.

The evidentiary record was closed at the conclusion of the hearing on November 14, 2016, and the Board agreed to render a decision within forty-five (45) days as required by the Pennsylvania Municipalities Planning Code (the "Pa MPC").

From the testimony and exhibits presented at the hearing, the Board makes the following:

FINDINGS OF FACT

1. All facts set forth in the introductory paragraphs above are incorporated herein by reference and are deemed to be factual findings of the Board.
2. Applicants are adult individuals who are the owners of the Property.
3. The first conditional use hearing, held on October 18, 2016 was advertised in the *Daily Local News* on October 3, 2016 and October 10, 2016. See Exhibit B-2.
4. The Township posted the Property with a copy of the public notice on October 10, 2016. See Exhibit B-3.
5. The Township notified property owners who owned property within 1,000 feet of Applicant's Property of the Application and hearing. See Exhibit B-4.
6. The Township's Planning Commission reviewed the Application at its meetings on September 7, 2016 and October 5, 2016 and recommended that the Board

approve the Application with conditions, as set forth in a memorandum from Mark Gordon, the Township Zoning Officer to the Board of Supervisors, dated October 12, 2016. See Exhibit B-5. On the same date Mr. Gordon forwarded a letter to the Board of Supervisors providing the unanimous vote of the Planning Commission recommending approval of the Application with eleven (11) conditions. See Exhibit B-6.

7. Applicants seek approval to conduct a firearm sales and transfer business as a home occupation of approximately 267.25 square feet, with a safe in the basement level of the dwelling, as shown on Applicant Exhibit A-2.

8. Applicants have testified that they are a Federal Firearms Licensee and have obtained a Federal Firearms License (“FFL”), a copy of a Type 07 FFL has been provided to the Township, not a Type 01 FFL as testified by the Applicants.

9. Based on the Type 07 FFL submitted, as stated in Findings of Fact 8 above, the Township has determined that Applicants are not a Type 01 FFL Licensee, and this Application is conditioned upon Applicants obtaining a Type 01 FFL, as outlined herein.

10. Applicants have not, as of this time, operated or conducted this business under the terms of a FFL as issued by the Bureau of Alcohol, Tobacco, Firearms and Explosives.

11. The firearms may be shipped to Applicants, who as Federal Firearms Licensee(s), retain(s) possession of the firearm, until the purchaser comes to the Applicants’ Property and provides identification. Applicants then contact the Pennsylvania State Police, who complete the necessary background check before the firearm is delivered to the purchaser.

12. Applicants testified that all purchasers of firearms that are delivered or transferred at the Property must pass the Pennsylvania State Police background check.

13. Applicants explained that on average, they would expect typically less than one customer per day coming to the Property. Applicants have, therefore, agreed to limit visits from customers to the Property to no more than sixteen (16) per calendar month.

14. Applicants have agreed to limit the firearm business to specified days and times.

15. In the course of business, Applicants will not sell or store ammunition at the Property, except for personal use, and will not at any time deliver a firearm to a customer with ammunition in the firearm.

16. Applicants testified that they will keep the firearms secured in a metal safe, as required by and pursuant to all state and/or federal regulations.

17. The firearms are delivered to the Property typically by the United States Postal Service ("USPS"), Federal Express, United Parcel Service ("UPS") or another similar overnight carrier.

18. The following hearing exhibits were introduced and admitted by the Board at the October 18, 2016 hearing:

- B-1 Conditional Use Application
- B-2 Proof of Publication
- B-3 Affidavit of Posting
- B-4 List of Property Owners
- B-5 Memorandum, dated October 12, 2016
- B-6 Letter, dated October 12, 2016
- B-7 through B-10 E-mails from Residents

B-11 Letter from Resident

B-12 Applicant's Supplement of October 18, 2016 & Entry of Appearance

19. The following hearing exhibits were introduced by the Applicants and admitted by the Board at the November 14, 2016 hearing:

A-1 Supplemental Application

A-2 Diagram

A-3 GunBroker.com documentation

A-4 USPS Policies

A-5 UPS Policies

A-6 Federal Express Policies

A-9 Curriculum Vitae of Adam Kraut

20. Applicant exhibits A-7 (FFL Newsletter Excerpt) and A-8 (18 Pa.C.S. § 6120 Excerpt) were introduced by the Applicants but not admitted into evidence by the Board.

21. Applicants testified that they can meet all of the relevant standards of the Ordinance and, in particular, for a home occupation as outlined in Section 240-32.J of the Ordinance.

22. The neighbors who requested party status asserted that the sale of firearms was not an appropriate use in a residential area. There were also concerns raised regarding traffic, delivery trucks on Morstein Road, and the potential for a decrease of property values.

23. If this conditional use is granted for this start up business, the Board, in order to protect the surrounding neighborhood and insure that the health, safety and

welfare of the community and the Township are protected, will impose certain conditions on Applicants' home occupation.

CONCLUSIONS OF LAW

1. Applicants, as owners of the Property have standing to file the Application.
2. The Board has jurisdiction to hear the request for conditional use in this Application.
3. The hearing was duly advertised and the Property posted in accordance with the requirements set forth in the Pa MPC.
4. A home occupation must be approved by the Board of Supervisors by conditional use and meet the requirements of Sections 240-9.E(1) and 240-32.J. of the Ordinance.

DISCUSSION

A conditional use is defined as “a use permitted in a particular zoning district pursuant to the provisions in Article VI” of the Pa MPC. 53 P.S. §10107(a). Thus, a conditional use is a permitted use, subject to an applicant’s proof of compliance with all applicable conditions and criteria imposed by the Ordinance and reasonable conditions of approval imposed by the Board. A conditional use is not a use which the Board has the unfettered discretion to approve or deny. Rather, the Board is governed by the objective criteria and standards enunciated in the Ordinance when determining whether to grant an application.

If the Applicants can prove that they comply with the terms of the Ordinance authorizing a conditional use, the Board must grant the conditional use unless substantial evidence indicates that the use will result in substantial injury to the public

interest. Susquehanna Twp. Board of Commissioners v. Hardee's Food Systems, Inc., 430 A.2d. 367 (Pa. Cmwlt. 1981); Appeal of Estate of Achey, 484 A.2d. 874 (Pa. Cmwlt. 1984), aff'd 501 A.2d. 249 (Pa. 1985); Joseph v. North Whitehall Township, 16 A.3d. 1209 (Pa. Cmwlt. 2011).

The fact that a use is permitted by conditional use evidences a legislative determination that such use would not have an adverse impact on public interests in normal circumstances. Joseph v. North Whitehall Township, 16 A.2d 1209 (Pa. Cmwlt. 2011).

In a conditional use hearing, an applicant has the burden of establishing that its proposed use complies with the specific and objective criteria of the zoning ordinance. Id. Once the applicant has met its burden, the conditional use must be granted unless a protestant presents "sufficient evidence to establish that there is a high degree of probability that the use will cause a substantial threat to the community." In re Cutler Group, Inc., 880 A.2d 39 (Pa. Cmwlt. 2005). To justify the denial of a conditional use, the degree of harm alleged by a protestant must be greater than what would normally be anticipated by the permitted use. Id.

A protestant cannot meet its burden of proof by merely speculating as to a possibility of harm. Manor Healthcare Corp. v. Lower Moreland Twp. Zoning Hearing Bd., 590 A.2d 65 (Pa. Cmwlt. 1991); Marquise Investment, Inc. v. City of Pittsburgh, 11 A.3d 607 (Pa. Cmwlt. 2010). Moreover, lay opinions and concerns of protestants, without more, cannot serve as the basis for denying a conditional use application. See In re Brickstone Realty Corp., 789 A.2d 333 (Pa. Cmwlt. 2001) (noting that protestants failed to present expert testimony to substantiate claims of harm); Com. of Pa., Bureau

of Corrections v. City of Pittsburgh, 532 A.2d 12 (Pa. Cmwlth. 1987) (holding that lay concerns of protestants must be supported by studies, reports, or objective testimony). In Com. of Pa., Bureau of Corrections, the applicant sought conditional use approval to operate a pre-release facility for state prisoners. Id. at 13. There, the protestants presented lay testimony that such a facility would decrease property value, increase the crime rate, and pose a threat to the female and elderly population within the city. Id. at 14. The Commonwealth Court stated:

The testimony of the neighborhood's residents, however, was not substantiated by facts but was no more than their bald assertions, personal opinions, and perceptions of the pre-release center and the area. [The protestants] did not present any studies, police records, property valuations or any type of substantive evidence upon which their fears were based, which would lead a reasonable mind to conclude that the facility would be detrimental to the community's general welfare.

Id. (emphasis added).

Here, the Board's hearings on Applicants' Conditional Use Application was guided and governed by the Ordinance, namely, Sections 240-9.E(1), 240-31 and 240-32.J. The Applicants bear the burden of establishing compliance with the enumerated standards of the Ordinance by a fair preponderance of the credible evidence, unless any rule of law shifts that burden to protesters, pursuant to § 240-31.B(8)(a). All conditional uses shall comply with the express standards set forth in § 240-31.C(2)(a)-(h) of the Ordinance. The home occupation conditional use is further governed by and subject to the requirements of § 240-32.J of the Ordinance.

In this instance, the Board is facing a very difficult decision. Although the hearings were closed and there are outstanding issues that the Applicants had to

address, the Board intends to provide the Applicants with certain timeframes to address those issues. Clearly, the Board must follow the Ordinance and case law as stated above. However, as it has been stated, the Board must protect the health, safety and welfare of the community and not grant a conditional use for the home occupation if the Board has determined that the use will be detrimental. At this time, the neighbors and parties of interest provided no substantive evidence on the record to cause a denial of the application. However, the Board's continued request for information from the Applicants which has not been forthcoming causes concern. The Board has a statutory responsibility to protect the health, safety and welfare of the community and, therefore, will require additional information, namely a copy of the Type 01 FFL from the Applicants as a condition of approving the Application. .

Initially, to obtain the necessary information, the Board held three hearings to provide sufficient time for the Applicants to submit information on the record to present their case to operate a home occupation for the sale of firearms as a Type 01 FFL Licensee in their home. As you read through the testimony of the hearings, it is clear that the Applicants were unfamiliar with the required licensing, including the Type 01 FFL, and appear somewhat vague and unclear about the operation of the sale and transfer of firearms as a home occupation. On December 14, 2016, Applicants finally provided the Township with a copy of the FFL License that they obtained. Upon inspection of the license, it was determined that the license, as issued, was a Type 07 FFL, completely in contradiction to the Applicants' testimony at the hearings. Therefore, the Applicants now have to provide the Township with a proper Type 01 FFL before operating the home occupation, as requested.

Furthermore, Applicants did not have sufficient knowledge of deliveries, required trip calculations in accord with the Township Ordinances, and security concerns and requirements which could be imposed to protect the neighborhood and the health, safety and welfare of the community. The Board voiced numerous concerns to the Applicants through the hearing process, causing the hearings to be continued and reopened at later dates in order for the Applicants to provide additional information to the Board. During that process, the Applicants, according to their testimony, obtained an FFL, which, as stated above, was not the Type 01 FFL as testified, read additional pamphlets and information about deliveries, dealers of firearms services, shipping of firearms and ammunition, tariff rules, and the FFL newsletter outlining Federal Firearms Licensee information and services. Throughout the hearings, the Board continued to question the Applicants with regard to the issuance of the Type 01 FFL based on the Applicants' testimony. Now the record is closed, but a copy of the Applicants' Type 01 FFL has still not been submitted to the Township. Therefore, this Decision is rendered based upon the information the Board received during the hearings, as well as the additional requirements outlined in the Board's Order (below) to clarify and confirm the Applicants' testimony.

There are two issues remaining which must be addressed by the Applicants, as follows:

1. During the course of testimony, it was also determined that Applicant, John McDonald currently operates, from their home, a contract for hire IT operation in which he, as an independent contractor, offers IT services to one company at a time for special projects. Once that special project is completed, he then submits

his resume to other companies to obtain additional independent-contracting-based employment. To fulfill the contract, he testified that most of the time he is working at the employer's office, and not in his home.

2. Applicants still need to obtain the Type of FFL as testified at the hearings. Therefore, the Township will provide Applicants sufficient time to obtain the proper license, Type 01 FFL, and submit the same to the Zoning Officer for review and confirmation.

Based on Applicant John McDonald's testimony, which was unrefuted, under the Ordinance it seems clear that since there are no customers, clients, pick-ups, deliveries or employees except for Mr. McDonald, the use is a no-impact home-based business which meets the requirements of Section 240-32.U. of the Ordinance. However, the Zoning Officer would need to verify this opinion and provide the requisite permit, after payment of all applicable fees. If that is the determination of the Zoning Officer, the use in the home is a no-impact home-based business which would not be in conflict with or prevent the grant of conditional use for a home occupation in accord with Section 240-32.J. of the Ordinance. However, if the Zoning Officer determines that the use is either a home occupation, or as some of the neighbors opined, a home-related business, then this Board could not grant the conditional use, as the Ordinance would prohibit the additional Home Occupation.

If the above issues are not resolved to the satisfaction and approval of the Zoning Officer, than this Application will be denied. However, if it is determined that the Application can be approved, the Board has some concerns that the Applicants have

never operated a business for firearms sales and transfer and conditions must be imposed to protect the community.

Therefore, based on the issues which are still outstanding and must be clarified by the Zoning Officer and, further, to protect the health, safety and welfare of the community if the Application were to be approved, the Board enters the following Order.

The Board, therefore, enters the following:

ORDER

AND NOW, this 20th day of December, 2016, the Board of Supervisors of East Goshen Township hereby determines the following:

A. Applicants shall provide the Zoning Officer within fifteen (15) days from the date of this Order all information and evidence they deem appropriate in order for the Zoning Officer, within thirty (30) days of the date of this Order, to determine the current occupational use by Applicants being conducted at the home.

B. If Applicants do not provide the information and evidence and information as required in paragraph A above or if the Zoning Officer determines that the current use constitutes a home occupation or a home-related business, as defined in the Ordinance, then this Application is hereby denied pursuant to Section 240-32.J.(2) of the Ordinance, which permits only one home occupation or one home-related business on any one lot.

C. Applicants have been requested by the Board on numerous occasions and most recently at its public meeting on December 12, 2016 to provide a copy of the Applicants' application for a Type 01 FFL and a copy of the Applicants' Type 01 FFL. Applicants are not legally required to provide the Township with a copy of its Type 01

FFL application, but are required, pursuant to the conditions imposed herein, to provide the Township with a copy of the Type 01 FFL. On December 14, 2106 Applicants provided the Township with a Type 07 FFL which is not the Type of FFL which has been the subject of this Application and Applicants' testimony. Therefore, Applicants have ninety (90) days from the date of this Order to provide a copy of the Type 01 FFL to the Zoning Officer, or this Application is hereby denied due to Applicants' inability to provide the proper license to the Township in accord with Applicants' testimony. Applicants are not permitted under any circumstances to conduct the sale and transfer of firearms at the Property until the Township confirms that the Applicants' Type 01 FFL has been issued and obtains a copy of the Type 01 FFKL.

D. If the Zoning Officer determines that the use is a no-impact home-based business and Applicants provide the application and license as required in paragraph C. above, the Board hereby approves the Application to allow Applicants to operate a home occupation to conduct a firearm sales and transfer business as a Type 01 FFL Licensee from the Property located at 1349 Morstein Road, West Chester, Pennsylvania, pursuant to Sections 240-9.E(1), 240-31 and 240-32.J of the East Goshen Township Zoning Ordinance. Such approval, however, is conditioned upon Applicants complying with the following conditions:

1. Applicants shall obtain the necessary approval from the Zoning Officer for the IT business and pay the requisite fees to conduct a no-impact home-based business as defined in the Ordinance.
2. Applicants shall adhere to and be bound by all testimony and evidence presented at the October 18, November 3, and November 14, 2016 conditional use hearings.

3. Applicants shall maintain at all times in order to do business a Type 01 Federal Firearms License (FFL) issued by the Bureau of Alcohol, Tobacco and Explosives (ATF).
4. Applicants shall maintain a license to sell firearms issued by the Commonwealth of Pennsylvania.
5. Applicants shall only deliver and transfer the type of firearms permitted by their Type 01 FFL, which was admitted as Exhibit B-1, as Applicants testified to at the conditional use hearings.
6. Applicants shall not receive any shipment of ammunition to the property, except for their personal use.
7. Applicants shall only delivery and transfer firearms Monday through Friday, between the hours of 9 a.m. and 8 p.m., and on Saturdays, between the hours of 9 a.m. and 5 p.m. There shall be no Sunday deliveries and/or transfer of firearms.
8. In order to protect the health, safety and welfare of the community, Applicants have agreed and will adhere to limiting the number of customer visits to the Property, to sixteen (16) per calendar month. In order to demonstrate compliance with this condition, the Applicants shall submit a signed and sworn affidavit to the Township Zoning Officer on a quarterly basis (no later than April 15th, July 15th, October, 15th, and January 15th), attesting to the number of customer visits in each of the preceding three (3) months. A copy of the Affidavit template to be used by the Applicants for this purpose is attached hereto and incorporated herein.
9. If deliveries of firearms are made to Applicants' home address by the USPS, UPS, Federal Express or another similar postal carrier, only the Applicants may personally sign for the receipt of the firearm deliveries.
10. Applicants must return all firearms to seller that come into their possession as a result of a potential purchaser's failure to pass the Pennsylvania State Police background check.
11. Applicants shall store the firearms in a safe until the customer has passed the required background check(s) and all paperwork is completed and the transaction finalized. Further precautions for the safe storage of firearms shall be taken in accordance with the Applicants' testimony at the conditional use hearings.

12. Applicants shall demonstrate to the Township Zoning Officer that safe vehicular ingress, egress, and off-street parking requirements can be met for the home occupation use prior to the issuance of the Home Occupation Permit.
13. At all times while conducting the home occupation, Applicants shall comply with all applicable federal, state, and local licenses and permits necessary and/or required for operating as a Federal Firearms Licensee. Applicants shall provide the Township with a copy of all required state license and permits and all license and permit renewals.
14. Applicants shall adhere to all applicable requirements of the Township Ordinances and regulations regarding any use on or of the Property.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Louis F. Smith, Secretary

Senya D. Isayeff, Chairman

E. Martin Shane, Vice-Chairman

Carmen Battavio, Member

Charles W. Proctor, III, J.D., C.L.T.P, Member

Janet L. Emanuel, Member

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 14, 2016

Dear Resident:

The Board of Supervisors has contracted with Gannett Fleming to perform the engineering required to obtain the permit from the PA Department of Environmental Protection to breach the Hershey Mill Dam. Gannett Fleming has determined that we do not need to remove the entire dam. Rather, the breach would only have to be 15 feet wide at the bottom. The sides would then slope up gradually to the top of the dam. They have also concluded that there are two options for the location of the breach.

The first option would locate the breach at the existing spillway, which would require the removal of the existing stone spillway. For perspective, the existing spillway is 22 feet wide, so the entire stone spillway would be removed. Under this option, there would be no change to the stream channel downstream of the dam.

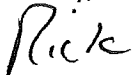
The second option would locate the breach to the east (or right side of the spillway, when viewing the dam from Greenhill Road) of the existing spillway. Under this option, the existing stone spillway would remain. However, this option would require that a section of stream channel downstream of the dam be relocated. I would add that Simone & Collins, whom the Township has hired to develop a plan on what can be done with the area above the dam after the dam is breached, is exploring the feasibility of piping the normal stream flow over the stone spillway. Under this concept, the waterfall would return; however, all storm events would essentially be bypassed around the stone spillway.

In order for residents to have a perspective of what the two options would look like, we have marked the appropriate limits of each breach at the dam. If you view the dam from Greenhill Road, the first option (removal of the existing stone spillway) is marked with florescent green tape. The second option (locating the breach east of the existing spillway) is marked with florescent orange tape.

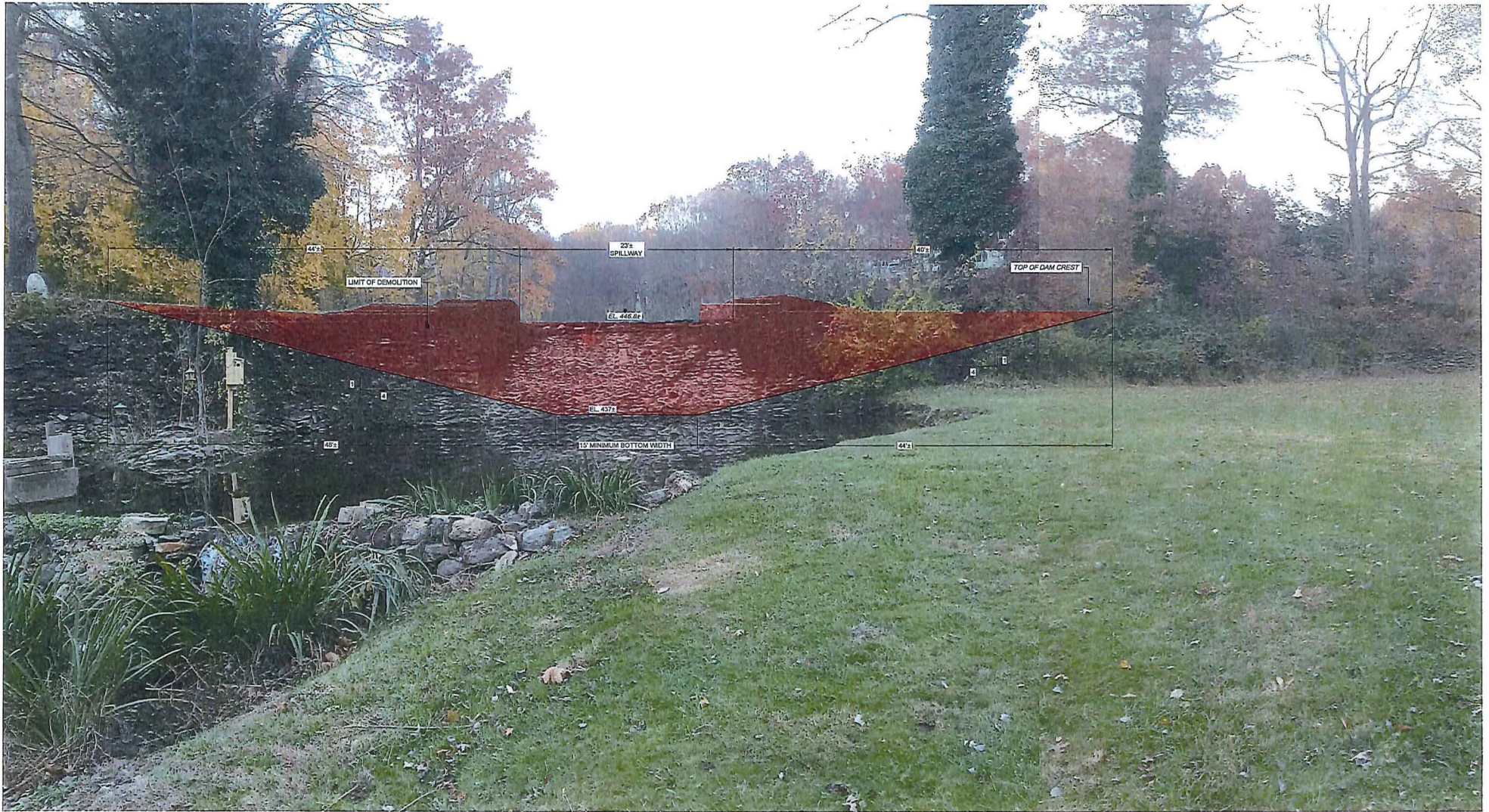
In accordance with Township policy, this letter is being sent to the owners of property within 1,000 feet of the dam to advise you that Gannett Fleming will update the Board and residents about the two options at a meeting on Tuesday, January 10, 2017 @ 7 pm at the Township Building. The purpose of the meeting is to review and discuss the two options and for the Board to make a decision about the location of the breach for the Hershey Mill Dam.

Information on the Hershey Mill Dam is available under the "About Us" tab at the Township website (www.eastgoshen.org).

Sincerely,



Louis F. Smith, Jr.
Township Manager



CONCEPT PLAN

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| DESIGNED | CADD | SCALE |
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| ECN | XXX | AS SHOWN |
| DRAWN | CHECKED | APPROVED |
| XXX | XXX | XXX |



EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
DECOMMISSIONING OF
HERSHEY'S MILL DAM

BREACH EXHIBIT
OPTION 1

| JOB NO. | SHEET NO. |
|-----------|-------------|
| 60466 | 1 OF 2 |
| DATE | DRAWING NO. |
| DEC. 2016 | |

WORKSPACE: J:\PROJECTS\60466\60466_01\60466_01.dwg; PLOT DATE: 12/16/16 10:00 AM; PLOT BY: J. HARRIS



FILL IN EXISTING STREAM CHANNEL

NEW STREAM CHANNEL TO CULVERT UNDER GREEN HILL ROAD

WORKSHEETS 2/20/2016 8:54 AM C:\Users\jflenn\OneDrive\Documents\63420020\63420020.dwg User: jflenn Date: 12/12/2016 8:54 AM Plot Date: 12/12/2016 8:54 AM

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| XXX | XXX | XXX |



EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
DECOMMISSIONING OF
HERSHEY'S MILL DAM

BREACH EXHIBIT
OPTION 2

| JOB NO. | SHEET NO. |
|-----------|-------------|
| 60466 | 2 OF 2 |
| DATE | DRAWING NO. |
| DEC. 2016 | |

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: mgordon@eastgoshen.org

Date: 12/15/2016

To: Board of Supervisors

From: Mark Gordon, Township Zoning Officer

Re: Home Occupation - Firearms

Dear Supervisors:

The Home Occupation ordinance amendment adding Firearms Sales to the businesses not permitted is advertised for adoption on December 20, 2016. The CCPC has forwarded their review letter and the Planning Commission has forwarded their recommendation. The Planning Commission has suggested some changes to the draft ordinance. As you know the court has ruled that CCPC and Planning Commission must review the final version of the ordinance. Therefore, Rick and I would recommend that the Board adopt the ordinance as advertised and tweak it later if need be.

Draft Motion for B of S:

Mr. Chairman, I move that we adopt the proposed zoning ordinance amendment to add Firearm Sales to the list of business not permitted as a Home Occupation.

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 8, 2016

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Home Occupation Ordinance - Firearms

Dear Board Members:

At their meeting last night the Planning Commission voted unanimously to support an ordinance that will prohibit firearm sales as a home occupation with the following motion:

Mr. Chairman, I move that we support the zoning ordinance amendment and recommend that the Board of Supervisors consider the following amendments to the draft ordinance:

1. Amend section 2 of the draft ordinance to read: (v) Any business requiring a Federal Firearms Licensee (FFL) approved and issued by the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF).
2. Omit the definition of firearm since it is defined by the ATF.

The planning commission believes the proposed definition of Firearm is too broad and could prohibit legitimate Home Occupations such as the sale of recreational paint ball equipment, Air Soft rifles, BB/Pellet Guns, Antique Firearms restoration business, etc.

Sincerely,



Mark A. Gordon
Township Zoning Officer



THE COUNTY OF CHESTER



COMMISSIONERS

Terence Farrell
Kathi Cozzone
Michelle Kichline

Brian N. O'Leary, AICP
Executive Director

PLANNING COMMISSION

Government Services Center, Suite 270
601 Westtown Road
P. O. Box 2747
West Chester, PA 19380-0990
(610) 344-6285 Fax (610) 344-6515

December 12, 2016

Louis F. Smith, Jr., Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Re: Zoning Ordinance Amendment – Prohibition of Sale and Manufacture of Firearms as Home Occupations
ZA-11-16-14562 - East Goshen Township

Dear Mr. Smith:

The Chester County Planning Commission has reviewed the proposed zoning ordinance amendment as submitted pursuant to the provisions of the Pennsylvania Municipalities Planning Code, Section 609(e). The referral for review was received by this office on November 16, 2016. We offer the following comments to assist in your review of the proposed East Goshen Township Zoning Ordinance Amendment.

DESCRIPTION:

1. The Township proposes to amend its Zoning Ordinance by specifying that "Sale or manufacture of firearms" is not a permitted home occupation use. "Firearm" is also defined.

COMMENTS:

2. As an alternative to prohibiting this specific use, the Township may want to consider addressing those issues related to it that are of particular concern in a home occupation. For example, retail sales could be prohibited within residential areas. Also, manufacturing could be prohibited as a home occupation or the manufacturing of products that entail the use of hazardous materials could be prohibited.
3. We note that, because home occupations are only permitted by the Township as a conditional use, the Township has the ability to apply reasonable restrictions to address those issues that may cause the most concern to nearby residents. Such conditions in this case could include limiting the on-site storage of materials such as ammunition or reloading supplies and prohibiting the discharge of firearms on the site. The conditional use process also requires a public hearing, which would allow neighbors to participate in the process.
4. If this use is specifically prohibited elsewhere in the township, consideration should be given to allowing the manufacturing aspect of the use as a conditional use in an appropriate zoning district, such as the LI Light Industrial district. The Township's LI Light Industrial Zone (Sections 240-19.C(3) and 240-19.C(4)) permits activities such as the repair and manufacture of products requiring light metal processing and similar activities; the manufacture of firearms may be compatible with and similar to these activities. As noted above, the Township could use the

Page: 2

Re: Zoning Ordinance Amendment – Prohibition of Sale and Manufacture of Firearms as Home Occupations

ZA-11-16-14562 - East Goshen Township

conditional use process to add reasonable conditions to ensure that activities such as this do not cause unnecessary adverse effects on neighboring areas.

RECOMMENDATION: The Township should consider the suggestions in this letter and follow the recommendations of its Township Solicitor before acting on the proposed zoning ordinance amendment.

We request an official copy of the decision made by the Township Supervisors, as required by Section 609(g) of the Pennsylvania Municipalities Planning Code. This will allow us to maintain a current file copy of your ordinance.

Sincerely,

A handwritten signature in black ink that reads "Wes Bruckno". The signature is written in a cursive, flowing style.

Wes Bruckno, AICP
Senior Review Planner

EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO. - 2016

AN ORDINANCE OF EAST GOSHEN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 240 OF THE EAST GOSHEN TOWNSHIP CODE, TITLED, "ZONING", TO AMEND SECTION 240-6 REGARDING DEFINITIONS AND WORD USAGE, TO INCLUDE THE TERM "FIREARM" AND AMENDING SECTION 240-32(J)(7) REGARDING USES NOT PERMITTED AS HOME OCCUPATIONS, TO INCLUDE THE PROHIBITION AGAINST THE SALE OR MANUFACTURE OF FIREARMS.

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township, that the East Goshen Township Code shall be amended as follows:

SECTION 1. Chapter 240 of the East Goshen Township Code, titled, "Zoning", Section 240-6, titled, "Definitions; word usage", shall be amended and supplemented, so as to include the following, alphabetized term:

FIREARM

An instrument used in the propulsion of a shot, shell, bullet, missile, rocket or any other object by the action of gunpowder exploded, explosive powder or the expansion of gas.

SECTION 2. Chapter 240 of the East Goshen Township Code, titled, "Zoning", Section 240-32, titled, "Accessory uses", subsection 240-32(J)(7), shall be amended and supplemented as follows:

- (v) Sale or manufacture of firearms.

SECTION 3. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 4. Repealer. All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 5. Effective Date. This Ordinance shall become effective in five days from the date of adoption.

ENACTED AND ORDAINED this _____ day of _____, 2016.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Louis F. Smith, Secretary

E. Martin Shane, Chairman

Senya D. Isayeff, Vice-Chairman

Carmen Battavio, Member

Charles W. Proctor, III, Esquire, Member

Janet L. Emanuel, Member

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 12/15/2016
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer 
Re: DAS Ordinance

Dear Supervisors:

The Wireless Communications Ordinance that you reviewed in September has received a clean letter for the CCPC, the Planning Commission has forwarded their recommendation and the adoption hearing has been advertised for 12/20/2016.

Draft Motion for B of S:

Mr. Chairman, I move that we adopt the proposed zoning ordinance amendment incorporating Distributive Antenna Systems into the Wireless Communications sections of the code.



THE COUNTY OF CHESTER



COMMISSIONERS
Terence Farrell
Kathi Cozzone
Michelle Kichline

Brian N. O'Leary, AICP
Executive Director

PLANNING COMMISSION
Government Services Center, Suite 270
601 Westtown Road
P. O. Box 2747
West Chester, PA 19380-0990
(610) 344-6285 Fax (610) 344-6515

October 11, 2016

Louis F. Smith, Jr., Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Re: Zoning Ordinance Amendment - Wireless Communications Facilities
ZA-09-16-14439 - East Goshen Township

Dear Mr. Smith:

The Chester County Planning Commission has reviewed the proposed Zoning Ordinance Amendment as submitted pursuant to the provisions of the Pennsylvania Municipalities Planning Code, Section 609(e). The referral for review was received by this office on September 12, 2016. We offer the following comments to assist in your review of the proposed amendment.

DESCRIPTION:

1. East Goshen Township proposes the following amendments to its Zoning Ordinance:
 - A. Add definitions for the following terms to Section 240-6.B: Abandon or Abandonment; Distributed Antenna Systems (DAS); Emergency; FCC; Monopole; Related Equipment; Stealth Technology; Substantially Change; and Wireless;
 - B. Add subsection [4]-Standards for Commercial Communications Antennae in the Public Road Rights-of-way to Section 240-31.C(3)(h), Wireless Communications Facilities; and
 - C. Add subsection [5]-Standards for Wireless Communications Facilities in the Public Road Rights-of-way to Section 240-31.C(3)(h). We note that Attachment 4 - Aerial Utility Roadway, as referenced in proposed Section 240-31.C(3)(h)[5].b.i.3, was included in the amendment submission to the County Planning Commission.

COMMENTS:

2. In its review of the proposed wireless communication facilities standards, the Township should recognize that the Federal Communications Commission (FCC) adopted new wireless facility rules, which officially went into effect on February 9, 2015. The new FCC rules, which address issues such as the modification of previously approved wireless facilities and support structures, along with the timing of review notifications and approvals, are currently available online at: <http://www.gpo.gov/fdsys/pkg/FR-2015-01-08/pdf/2014-28897.pdf>.

RECOMMENDATION: East Goshen Township should ensure the proposed standards are consistent with all applicable FCC rules before acting on the proposed zoning ordinance amendment.

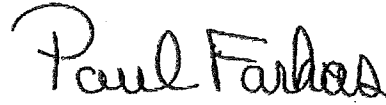
Page: 2

Re: Zoning Ordinance Amendment - Wireless Communications Facilities

ZA-09-16-14439 - East Goshen Township

We request an official copy of the decision made by the Township Supervisors, as required by Section 609(g) of the Pennsylvania Municipalities Planning Code. This will allow us to maintain a current file copy of your ordinance.

Sincerely,

A handwritten signature in black ink that reads "Paul Farkas". The signature is written in a cursive, slightly slanted style.

Paul Farkas
Senior Review Planner

**EAST GOSHEN TOWNSHIP
PLANNING COMMISSION**
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

November 3, 2016

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Wireless Communications
Distributed Antenna Systems (DAS)
Ordinance Amendment

Dear Board Members:

At their meeting on November 2, 2016 the Planning Commission voted unanimously in favor of the following motion:

Mr. Chairman, I move that the Planning Commission support this amendment to the Wireless Communications section of the Zoning Ordinance and recommend that the Board of Supervisors move forward with its adoption.

Sincerely,



Mark A. Gordon
Zoning Officer

**TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY, PENNSYLVANIA**

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWNSHIP OF EAST GOSHEN, CHESTER COUNTY, PENNSYLVANIA; PROVIDING FOR THE AMENDMENT OF THE ZONING ORDINANCE OF EAST GOSHEN TOWNSHIP, AS CODIFIED AT CHAPTER 240 OF THE EAST GOSHEN TOWNSHIP CODE; PROVIDING FOR PURPOSES AND FINDINGS OF FACT RELATED TO THE ADOPTION OF THE AMENDMENT; PROVIDING FOR ADDITIONAL DEFINITIONS; ESTABLISHING CERTAIN GENERAL AND SPECIFIC STANDARDS RELATING TO THE LOCATION, PLACEMENT, CONSTRUCTION AND MAINTENANCE OF WIRELESS COMMUNICATIONS FACILITIES WITHIN THE PUBLIC ROAD RIGHTS-OF-WAY; PROVIDING FOR THE ENFORCEMENT OF SAID REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, be it, and it is hereby **ORDAINED** by the Board of Supervisors of the Township of East Goshen, Chester County, Commonwealth of Pennsylvania, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

SECTION I. Purposes and Findings of Fact.

- A. The purpose of this Ordinance is to maintain uniform standards for the siting, design, permitting, maintenance, and use of antennae and non-traditional wireless communications towers in East Goshen Township. While the Township recognizes the importance of wireless communications facilities in providing high quality communications service to its residents and businesses, the Township also recognizes that it has an obligation to protect public safety and to minimize the adverse visual effects of such facilities through the standards set forth in the following provisions.
- B. By enacting this Ordinance, the Township intends to:
 - a. Provide for the managed development of wireless communications facilities in a manner that enhances the benefits of wireless communication and accommodates the needs of both Township residents and wireless carriers in accordance with federal and state laws and regulations;
 - b. Establish procedures for the design, siting, construction, installation, maintenance and removal of wireless communications facilities in the Township, including facilities both inside and outside the public road rights-of-way;

- c. Address new wireless technologies, including but not limited to, distributed antenna systems, data collection units, cable wi-fi and other wireless communications facilities;
- d. Treat each communications services provider in a nondiscriminatory and competitively neutral manner in exercising the Township’s authority; and
- e. Update the Township’s wireless facilities regulations to incorporate changes in federal and state laws and regulations.

SECTION II. Definitions.

Section 240-6 of the East Goshen Township Zoning Ordinance is hereby amended to include the following definitions to the “Definitions” section in Part B:

1. *Abandon* or *Abandonment* – The permanent cessation of all uses of a wireless communications facility or a commercial communications antenna.
2. *Distributed Antenna Systems (DAS)*— A network of spatially separated Antenna sites connected to a common source that provides wireless service within a geographic area or structure. Also known as Small Cell Networks.
3. *Emergency*— A condition that (1) constitutes a clear and immediate danger to the health, welfare, or safety of the public, or (2) has caused or is likely to cause facilities in the Rights-of-Way to be unusable and result in loss of the services provided.
4. *FCC*— Federal Communications Commission.
5. *Monopole*— A wireless communications facility or site which consists of a single pole structure, designed and erected on the ground or on top of a structure, to support communications Antennae and connecting appurtenances.
6. *Related Equipment*— Any piece of equipment related to, incident to, or necessary for, the operation of a Wireless Communications Facility, either Tower or Antenna. By way of illustration, not limitation, “Related Equipment” includes generators and base stations.
7. *Stealth Technology*—Camouflaging methods applied to wireless communications facilities and antennae which render them more visually appealing or blend the proposed facility into the existing structure or visual backdrop in such a manner as to render it minimally visible to the casual observer. Such methods include, but are not limited to, architecturally screened roof-mounted Antennae, building-mounted Antennae painted to match the existing structure and facilities constructed to resemble trees, shrubs, and light poles.
8. *Substantially Change*—(1) Any increase in the height of a Wireless Support Structure by more than 10%, or by the height of one additional Antenna array with separation from the

nearest existing Antenna not to exceed twenty (20) feet, whichever is greater, except that the mounting of the proposed Wireless Communications Facility may exceed the size limits set forth herein if necessary to avoid interference with existing Antennae; or (2) any further increase in the height of a Wireless Support Structure which has already been extended by more than 10% of its originally approved height or by the height of one additional Antenna array.

9. *Wireless*—transmissions through the airwaves including, but not limited to, infrared line of sight, cellular, PCS, microwave, satellite, or radio signals.

SECTION III. Amendment

Section 240-31.C.(3)(h) of the East Goshen Township Zoning Ordinance is hereby amended to include Section IV as subsection [4] and section V as subsection [5] following the current subsection [3] for wireless communication facilities standards.

SECTION IV. Standards for Commercial Communications Antennae in the Public Road Rights-of-Way

[4.] Commercial communications antennae in the public rights-of-way.

- a. Standards for commercial communications antennae erected in the public rights-of-way. All applicants seeking to construct, erect, or relocate a commercial communications antenna shall comply with the following regulations. A written narrative that addresses how the applicant will meet each of the regulations listed below shall be submitted with the conditional use application, unless the proposed facility falls under the provisions of the Pennsylvania Wireless Broadband Colocation Act.
- b. Conditional use application. A conditional use application shall be completed by any applicant desiring to place a commercial communications antenna in the public road rights-of-way (“ROW”). The application shall be submitted to the Township Zoning Office and shall demonstrate that the proposed facility meets all of the following specifications:
 - a. Co-location, Location and Siting.
 - i. Co-location. Commercial communications antennae in the ROW shall be located on existing utility poles that already have commercial communications antenna. If such location is not technologically feasible, the Applicant shall locate its commercial communications antennae on existing poles that do not already have antenna attached to it.

- ii. Location. Commercial communications antennae in the ROW are permitted in all zoning districts subject to the restrictions and conditions prescribed below.
- iii. Siting.
 - 1. Prohibited on Certain Structures. Commercial communications antennae shall not be located on any building in the ROW.
- iv. Design regulations.
 - 1. Antenna installations located above the surface grade in the ROW including, but not limited to, those on utility poles, shall consist of equipment components that are no more than six (6) feet in height and that are compatible in scale and proportion to the structures upon which they are mounted. All equipment shall be the smallest and least visibly intrusive equipment feasible.
 - 2. Antennae and all support equipment shall be treated to match the supporting structure. Facilities and accompanying equipment shall be painted, or otherwise coated, to be visually compatible with the support structure upon which they are mounted.
 - 3. Equipment location. Commercial communications antennae and accessory equipment shall be located so as not to cause any physical or visual obstruction to pedestrian or vehicular traffic, or to otherwise create safety hazards to pedestrians and/or motorists or to otherwise inconvenience public use of the ROW as determined by the Township. In addition:
 - a. Ground-mounted equipment and electrical meter cabinets shall be screened, if deemed appropriate and if done in a manner that does not impact sight line distances, through the use of landscaping or other decorative features to the satisfaction of the Township.
 - b. Any proposed underground vault related to commercial communications antennae shall be reviewed and approved by the Township.
- v. Public safety communications. The applicant shall submit proof that the proposed antenna will not interfere with public safety communications or the reception of broadband, television, radio or other communication services.

- c. Relocation or Removal. Within sixty (60) days following written notice from the Township, or such longer period as the Township determines is reasonably necessary or such shorter period in the case of an Emergency, an owner of an antenna in the ROW shall, at its own expense, temporarily or permanently remove, relocate, change or alter the position of any antenna when the Township, consistent with its police powers and applicable Public Utility Commission regulations, shall have determined that such removal, relocation, change or alteration is reasonably necessary under the following circumstances:
 - i. The construction, repair, maintenance or installation of any Township or other public improvement in the ROW; or
 - ii. The operations of the Township or other governmental entity in the ROW; or
 - iii. Vacation of a street or road; or
 - iv. An Emergency as determined by the Township.
- d. Financial Security. Prior to receipt of a zoning permit for the construction or placement of a commercial communications antenna, the applicant shall provide to the Township financial security sufficient to guarantee the removal of the proposed antenna. The applicant shall submit an estimate of such removal costs to the Township Engineer for review and approval of same. Said financial security shall remain in place until the antenna is removed.
- e. Standard of care. Any commercial communications antenna covered by this ordinance shall be designed, constructed, operated, maintained, repaired, modified and removed in strict compliance with all current applicable technical, safety and safety-related codes, including but not limited to the most recent editions of the American National Standards Institute (ANSI) Code, National Electrical Safety Code, and National Electrical Code. All antennae shall at all times be kept and maintained in good condition, order and repair by qualified maintenance and construction personnel, so that the same shall not endanger the life of any person or any property in the Township.
- f. Wind. Any commercial communications antennae shall be designed to withstand the effects of wind according to the standard designed by the American National Standards Institute as prepared by the engineering departments of the Electronics Industry Association, and Telecommunications Industry Association (ANSI/EIA-222-E Code, as amended).
- g. Maintenance. The commercial communications antenna shall be fully automated and unattended on a daily basis and shall be visited only for maintenance or emergency repair. Such maintenance shall be performed to ensure the upkeep of the facility in

order to promote the safety and security of the Township's residents. All maintenance activities shall utilize nothing less than the best available technology for preventing failures and accidents.

- h. Radio Frequency Emissions. No commercial communications antenna may, by itself or in conjunction with other antennae, generate radio frequency emissions in excess of the standards and regulations of the FCC, including but not limited to, the FCC Office of Engineering Technology Bulletin 65 entitled "Evaluating Compliance with FCC Guidelines for Human Exposure to Radio Frequency Electromagnetic Fields," as amended.
- i. Abandonment. In the event that use of a commercial communications antenna is discontinued, the owner shall provide written notice to the Township of its intent to discontinue use and the date when the use shall be discontinued. Unused or abandoned antennae or shall be removed as follows:
 - i. All abandoned or unused antennae and accessory facilities shall be removed within two (2) months of the cessation of operations at the site unless a time extension is approved by the Township.
 - ii. If the antenna is not removed within two (2) months of the cessation of operations at a site, or within any longer period approved by the Township, the antenna and any related equipment may be removed by the Township and the cost of removal assessed against the owner of the antenna.
- j. Time, place and manner. The Township shall determine the time, place and manner of construction, maintenance, repair and/or removal of all commercial communications antennae in the ROW based on public safety, traffic management, physical burden on the ROW, and related considerations. For public utilities, the time, place and manner requirements shall be consistent with the police powers of the Township and the requirements of the Public Utility Code.
- k. Insurance. Each Person that owns or operates a commercial communications antenna shall provide the Township with a certificate of insurance evidencing general liability coverage in the minimum amount of \$1,000,000 per occurrence and property damage coverage in the minimum amount of \$1,000,000 per occurrence covering the commercial communications antenna.
- l. Indemnification. Each Person that owns or operates a commercial communications antenna shall, at its sole cost and expense, indemnify, defend and hold harmless the Township, its elected and appointed officials, employees and agents, at all times against any and all claims for personal injury, including death, and property damage arising in whole or in part from, caused by or connected with any act or omission of the Person, its officers, agents, employees or contractors arising out of, but not limited to, the construction, installation, operation, maintenance or removal of the

commercial communications antenna. Each Person that owns or operates a commercial communications antenna shall defend any actions or proceedings against the Township in which it is claimed that personal injury, including death, or property damage was caused by the construction, installation, operation, maintenance or removal of a commercial communications antenna. The obligation to indemnify, hold harmless and defend shall include, but not be limited to, the obligation to pay judgments, injuries, liabilities, damages, reasonable attorneys' fees, reasonable expert fees, court costs and all other costs of indemnification.

- m. Co-locations and modifications that fall within the provisions of the Pennsylvania Wireless Broadband Collocation Act or amendments thereto or similarly applicable federal statutes.
 - a. Section 4 (a-d) shall not apply to facilities which are governed by the Pennsylvania Wireless Broadband Collocation Act. To the extent permitted by law, the remaining provisions in Section 4 (e-l) shall apply to co-location applicants desiring to place new antennae on existing wireless communications facilities, as well as those applicants desiring to modify existing facilities. Any applicant proposing the collocation or modification of a commercial communications antenna shall submit a building permit to the Township Zoning Office.
 - b. Timing. Within thirty (30) calendar days of the date that an application for a Commercial communications antenna is filed with the Township, the Township shall notify the applicant in writing of any information that may be required to complete such application. Within ninety (90) calendar days of receipt of a complete application, the Township shall make its final decision on whether to approve the application and shall advise the applicant in writing of such decision. If additional information was requested by the Township to complete an application, the time required by the applicant to provide the information shall not be counted toward the Township's ninety (90) day review period.

Section V. Standards for Wireless Communications Facilities in the Public Road Rights-of-Way

- [5]. Wireless communications facilities in the public rights-of-way
 - a. Standards for wireless communications facilities erected in the public rights-of-way. All applicants seeking to construct, erect, or relocate a wireless communications facility shall comply with the following regulations. A written narrative that addresses how the applicant will meet each of the regulations listed below shall be submitted with the conditional use application.
 - b. Conditional use application. A conditional use application shall be completed by any applicant desiring to erect wireless communications facilities in the public

ROW. The application shall be submitted to the Township Zoning Officer and shall demonstrate that the proposed facility meets all of the following specifications:

i. Location and Height.

1. Maximum Height. Wireless communications facilities greater than forty-five (45') feet in height shall be prohibited in the public rights-of-way. An increased height - not to exceed fifty-five (55') feet - may be permitted if shown by the Applicant to be necessary to provide increased capacity and adequate coverage in that service area.
2. Height Extensions. Any height extensions (not co-locations) to an existing wireless communications facility shall require prior approval of the Township, and shall not increase the overall height of the facility to more than forty-five (45') feet unless shown to be warranted as set forth in subsection 1 immediately above. The Township reserves the right to deny such requests based upon aesthetic and land use impact, or any other lawful considerations related to the character of the Township.
3. Location. Wireless communications facilities forty-five (45') feet or shorter in height (or fifty-five (55') feet or shorter in height if warranted as described above) shall be permitted within the ROW of the roads as listed and specifically described in Attachment 4 – Aerial Utility Roadways – found under the General References section of Chapter 240: Zoning.

ii. Design Regulations.

1. Stealth Technology. The wireless communications facility shall employ the most current Stealth Technology available in an effort to appropriately blend into the surrounding environment and minimize aesthetic impact. The application of the Stealth Technology chosen by the applicant shall be subject to the approval of the Township.
2. Other antennae. Any proposed wireless communications facility shall be designed structurally, electrically, and in all respects to accommodate multiple licensed wireless service providers.
3. Aviation Safety. Commercial communications antennae shall comply with all federal and state laws and regulations concerning aviation safety.

4. Signs. The proposed facility shall post a sign in a readily visible location identifying the name and phone number of a party to contact in the event of an emergency.
5. Lighting. No wireless communications facility shall be artificially lighted, except as required by law. If lighting is required, the applicant shall provide a detailed plan for sufficient lighting, demonstrating as unobtrusive and inoffensive an effect as is permissible under state and federal regulations.
6. Radio Frequency Emissions. No wireless communications facility may, by itself or in conjunction with other facilities in its respective vicinity, generate radio frequency emissions in excess of the standards and regulations of the FCC, including but not limited to, the FCC Office of Engineering Technology Bulletin 65 entitled "Evaluating Compliance with FCC Guidelines for Human Exposure to Radio Frequency Electromagnetic Fields," as amended.
7. Wind. All wireless communications facilities shall be designed to withstand the effects of wind according to the standard designed by the American National Standards Institute as prepared by the engineering departments of the Electronics Industry Association, and Telecommunications Industry Association (ANSI/EIA-222-E, as amended).

iii. Gap in Coverage.

1. Unless exempt from this requirement by Federal law, an applicant for a wireless communications facility must demonstrate that a gap in coverage and/or demand for increased capacity exists or is anticipated within 12 months and that the type of facility being proposed is the least intrusive means by which to fill that gap and/or increase the capacity of wireless coverage..
2. The existence or non-existence of a gap in wireless coverage may be a factor in the Township's decision on an application for approval of wireless communications facilities in the ROW, at the Board's discretion.

iv. Co-location and Strategic Siting.

1. Co-location. An application for a new wireless communications facility shall not be approved unless the Township finds that the wireless communications equipment planned for the proposed

facility cannot be accommodated on an existing or approved structure or building.

- a. The applicant shall demonstrate that it contacted the owners of tall structures and towers located within ROWS in the applicable service area required in order for the applicant to provide the increased capacity needed, and permission to install an Antenna was denied for one or more of the following reasons:
 - i. The proposed Antenna and Related Equipment would exceed the structural capacity of the existing building, structure or tower, and its reinforcement cannot be accomplished at a reasonable cost.
 - ii. The proposed Antenna and Related Equipment would cause radio frequency interference with other existing equipment for that existing building, structure, or tower and the interference cannot be prevented at a reasonable cost.
 - iii. Such existing buildings, structures, or towers do not have adequate location, space, access, or height to accommodate the proposed equipment or to allow it to perform its intended function.
 - iv. A commercially reasonable agreement could not be reached with the owner of such building, structure, or tower.
- b. Strategic Siting. Wireless communications facilities and Related Equipment shall not interfere with, displace, damage or destroy, any other facilities, including but not limited to, sewers, gas or water mains, pipes, cables, or conduits.
- v. Equipment Location. The applicant shall at all times comply with and abide by all applicable regulations governing wireless communications facilities. Accessory equipment shall be located so as not to cause any physical or visual obstruction to pedestrian or vehicular traffic, or to otherwise create safety hazards to pedestrians and/or motorists or to otherwise inconvenience public use of the ROW as determined by the Township. In addition:
 1. In no case shall ground-mounted equipment, walls, or landscaping be located within 16 inches of the face of the curb.

2. Ground-mounted equipment that cannot be located underground shall be screened, if deemed appropriate and in a manner that does not impact sight lines for traffic, through the use of landscaping or other decorative features to the satisfaction of the Township.
 3. Required electrical meter cabinets shall be screened to blend in with the surrounding area to the satisfaction of the Township.
 4. Any graffiti on the wireless communications facility or on any accessory equipment shall be removed at the sole expense of the owner within ten (10) business days of notice of the existence of the graffiti.
 5. Any underground vaults related to wireless communications facility shall be reviewed and approved by the Township.
- vi. **Written Commitment.** As a condition of approval for all wireless communications facilities in the ROW, the applicant shall provide the Township with a written commitment that it will allow other service providers to co-locate antennae on its wireless communications facilities where technically and economically feasible. The owner of a wireless communications facility shall not install any additional antennae without obtaining the prior written approval of the Township, so long as such antennae do not fall within the categories of permitted modifications or co-locations in the Wireless Broadband Collocation Act.
- vii. **Miscellaneous Information.**
1. **Highway Occupancy Permit.** The applicant shall obtain and provide the Township with a copy of the Highway Occupancy Permit from either Penn DOT or the Township as applicable.
 2. **FCC License.** If applicable, the applicant shall submit a copy of its current FCC license, including the name, address, and emergency telephone number for the operator any facilities located in the Township.
- viii. **Restoration.** After completion of any maintenance, placement, installation, or removal of any wireless communications facility in the ROW, the owner of such facility shall, at its own expense, restore the ROW to its original condition within twenty-five (25) days, or such longer period as may reasonably be required.
- c. **Standard of care.** All wireless communications facilities shall be designed, constructed, operated, maintained, repaired, modified and removed in strict

compliance with all current applicable technical, safety and safety-related codes, including but not limited to, the most recent editions of the American National Standards Institute (ANSI) Code, National Electrical Safety Code, National Electrical Code, as well as the accepted and responsible workmanlike industry practices of the National Association of Tower Erectors. Any facilities shall at all times be kept and maintained in good condition, order and repair by qualified maintenance and construction personnel, so that the same shall not endanger the life of any person or any property in the Township.

- d. Maintenance Standards. The following maintenance requirements shall apply: all wireless communications facilities shall be fully automated and unattended on a daily basis and shall be visited only for maintenance or emergency repair; such maintenance shall be performed to ensure the upkeep of the facility in order to promote the safety and security of the Township's residents; all maintenance activities shall utilize nothing less than the best available technology for preventing failures and accidents.
- e. Time, Place and Manner. The installation shall be in accordance with the requirements of the Highway Occupancy Permit issued for the facility.
- f. Reservation of Rights. In accordance with applicable law, the Township reserves the right to deny an application for the construction or placement of any wireless communications facility for numerous factors, which include but are not limited to, visual impact, design, and safety standards.
- g. Relocation or Removal of Facilities. Within sixty (60) days following written notice from the Township, or such longer period as the Township determines is reasonably necessary or such shorter period in the case of an Emergency, an owner of wireless communications facility in the ROW shall, at its own expense, temporarily or permanently remove, relocate, change or alter the position of any wireless communications facility when the Township, consistent with its police powers and applicable Public Utility Commission regulations, shall determine that such removal, relocation, change or alteration is reasonably necessary under the following circumstances:
 - i. The construction, repair, maintenance or installation of any Township or other public improvement in the right-of-way;
 - ii. The operations of the Township or other governmental entity in the right-of-way;
 - iii. Vacation of a street or road or the release of a utility easement; or
 - iv. An Emergency as determined by the Township.

- h. Notice of Transfer, Sale or Assignment. If the owner of a wireless telecommunications facility in the ROW sells, transfers or assigns those facilities to another party, the transferee, buyer or assignee shall be obligated to comply with the regulations set forth in this Ordinance. Notice of the transfer, sale or assignment shall be provided to the Township within thirty (30) days of the effective date of the transfer, sale or assignment. Such notice shall include the contact information for the transferee, buyer or assignee.
- i. Insurance. Each Person that owns or operates a wireless communications facility shall provide the Township with a certificate of insurance evidencing general liability coverage in the minimum amount of \$1,000,000 per occurrence and property damage coverage in the minimum amount of \$1,000,000 per occurrence covering each facility.
- j. Indemnification. Each Person that owns or operates a wireless communications facility shall, at its sole cost and expense, indemnify, defend and hold harmless the Township, its elected and appointed officials, employees and agents, at all times against any and all claims for personal injury, including death, and property damage arising in whole or in part from, caused by or connected with any act or omission of the Person, its officers, agents, employees or contractors arising out of, but not limited to, the construction, installation, operation, maintenance or removal of the facility. Each Person that owns or operates a wireless communications facility shall defend any actions or proceedings against the Township in which it is claimed that personal injury, including death, or property damage was caused by the construction, installation, operation, maintenance or removal of facility. The obligation to indemnify, hold harmless and defend shall include, but not be limited to, the obligation to pay judgments, injuries, liabilities, damages, reasonable attorneys' fees, reasonable expert fees, court costs and all other costs of indemnification.
- k. Financial Security. Prior to receipt of a zoning permit for the construction or placement of a wireless communications facility, the applicant shall provide to the Township financial security sufficient to guarantee the removal of the proposed wireless communications facility. The applicant shall submit an estimate of such removal costs to the Township Engineer for review and approval of same. Said financial security shall remain in place until the facility is removed.

SECTION VI. Miscellaneous

- a. Police Powers. The Township, by granting any permit or taking any other action pursuant to this Chapter, does not waive, reduce, lessen, impair, or otherwise limit the lawful police powers vested in the Township under applicable federal, state and local laws and regulations.
- b. Severability. If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held illegal or invalid by any court of competent

jurisdiction, such provision shall be deemed a separate, distinct and independent provision, and such holding shall not render the remainder of this Chapter invalid.

- c. Effective Date. This Ordinance shall become effective five (5) days after enactment by the Board of Supervisors of East Goshen Township.

ENACTED AND ORDAINED this ____ day of _____, 2016.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS:**

Secretary

Chairman

Memo

To: Board of Supervisors
From: Jon Altshul
Re: November 2016 Financial Report & Year-End Projections
Date: December 12, 2016

Net of pass-through accounts, as of November 30th the general fund had revenues of \$9,546,240 and expenses of \$9,184,635 for a year-to-date surplus of \$361,604. Compared to the YTD budget, revenues were \$493,780 over budget and expenses were \$75,886 under budget for a favorable budget variance of \$569,666. As of November 30th, the general fund balance was \$4,966,515.

On the expense side, Parks and Recreation was \$160,920 over-budget due to the timing of invoices paid to Gannett Fleming for the Milltown Dam study, tree work in the park and park fencing. Public Works was only \$2,270 over budget, an improvement of about \$208,000 since last month. The remaining departments were under-budget.

On the revenue side, Earned Income Tax is now \$1,335 under budget, an improvement of about \$40,000 since last month. Real Estate Property Tax is \$45,078 over budget due to a large interim payment. Real Estate Transfer Tax is now \$150,657 over budget due in large part to the sale of Windemere in October. Local Services Tax continues to be strong with a positive budget variance of \$50,653.

Other funds

- The **State Liquid Fuels Fund** had \$503,990 in revenues and \$0 expenses. The fund balance is \$504,189.
- The **Sinking Fund** had \$41,052 in revenues and \$783,885 in expenses. The fund balance is \$5,524,627.
- The **Transportation Fund** had \$13,325 in revenues and \$0 in expenses. The fund balance is \$1,074,538.
- The **Sewer Operating Fund** had \$3,181,114 in revenues and \$3,074,661 in expenses. The fund balance is \$735,489.
- The **Refuse Fund** had \$952,505 in revenues and \$919,129 in expenses. The fund balance is \$689,060.
- The **Sewer Sinking Fund** had \$2,184 in revenues and \$148,890 in expenses. The fund balance is \$1,956,619.
- The **Operating Reserve Fund** had \$3,147 in revenues and no expenses. The fund balance is \$2,485,682.
- The **Events Fund** had \$11 in revenues and no expenses. The fund balance is \$45,026.

EAST GOSHEN TOWNSHIP
2016 YTD & YEAR END PROJECTIONS GENERAL FUND
November 30, 2016

| Account Title | 2016 Budget | Y-T-D Budget | Y-T-D Actual | Budget-Actual Variance | 2016 Year-End Projection (Nov) | Y/E-Budget Variance |
|--|--------------------|---------------------|---------------------|-------------------------------|---------------------------------------|----------------------------|
| GENERAL FUND | | | | | | |
| EMERGENCY SERVICES EXPENSES | 4,345,656 | 4,081,099 | 3,895,669 | (185,430) | 4,159,413 | (186,243) |
| PUBLIC WORKS EXPENSES | 2,634,879 | 2,224,107 | 2,344,295 | 120,188 | 2,727,128 | 92,249 |
| ADMINISTRATION EXPENSES | 1,646,376 | 1,394,737 | 1,372,476 | (22,261) | 1,665,259 | 18,883 |
| ZONING/PERMITS/CODES EXPENSES | 538,192 | 490,156 | 356,941 | (133,215) | 400,716 | (137,476) |
| PARK AND RECREATION EXPENSES | 531,450 | 433,131 | 577,962 | 144,831 | 646,270 | 114,820 |
| TOTAL CORE FUNCTION EXPENSES | 9,696,553 | 8,623,230 | 8,547,344 | (75,886) | 9,598,787 | (97,766) |
| EMERGENCY SERVICES REVENUES | 67,595 | 60,251 | 54,952 | (5,299) | 61,279 | (6,316) |
| PUBLIC WORKS REVENUES | 974,509 | 344,294 | 462,212 | 117,918 | 1,138,226 | 163,717 |
| ADMINISTRATION REVENUES | 325,020 | 305,174 | 346,589 | 41,415 | 372,107 | 47,087 |
| ZONING/PERMITS/CODES REVENUES | 242,150 | 220,344 | 324,250 | 103,906 | 327,278 | 85,128 |
| PARK AND RECREATION REVENUES | 152,878 | 148,265 | 132,176 | (16,089) | 139,976 | (12,902) |
| TOTAL CORE FUNCTION REVENUES | 1,762,152 | 1,078,328 | 1,320,179 | 241,851 | 2,038,866 | 276,714 |
| NET EMERGENCY SERVICES EXPENSES | 4,278,061 | 4,020,848 | 3,840,717 | (180,131) | 4,098,134 | (179,927) |
| NET PUBLIC WORKS EXPENSES | 1,660,370 | 1,879,813 | 1,882,083 | 2,270 | 1,588,902 | (71,468) |
| NET ADMINISTRATION EXPENSES | 1,321,356 | 1,089,563 | 1,025,887 | (63,676) | 1,293,152 | (28,204) |
| NET ZONING/PERMITS/CODES EXPENSES | 296,042 | 269,812 | 32,691 | (237,121) | 73,438 | (222,604) |
| NET PARK AND RECREATION EXPENSES | 378,572 | 284,866 | 445,786 | 160,920 | 506,294 | 127,722 |
| CORE FUNCTION NET SUBTOTAL | 7,934,401 | 7,544,902 | 7,227,164 | (317,738) | 7,559,921 | (374,480) |
| DEBT - PRINCIPAL | 498,001 | 498,001 | 498,000 | (1) | 498,001 | 0 |
| DEBT - INTEREST | 150,270 | 139,290 | 139,292 | 2 | 150,270 | 0 |
| TOTAL DEBT | 648,271 | 637,291 | 637,292 | 1 | 648,271 | 0 |
| TOTAL CORE FUNCTION NET | 8,582,672 | 8,182,193 | 7,864,456 | (317,737) | 8,208,192 | (374,480) |
| NON-CORE FUNCTION REVENUE | | | | | | |
| EARNED INCOME TAX | 4,921,500 | 4,708,895 | 4,707,560 | (1,335) | 4,875,000 | (46,500) |
| REAL ESTATE PROPERTY TAX | 1,997,165 | 1,976,208 | 2,021,286 | 45,078 | 2,023,658 | 26,493 |
| REAL ESTATE TRANSFER TAX | 525,000 | 481,250 | 631,907 | 150,657 | 650,000 | 125,000 |
| CABLE TV FRANCHISE TAX | 467,747 | 467,747 | 470,236 | 2,489 | 470,236 | 2,489 |
| LOCAL SERVICES TAX | 320,000 | 313,210 | 363,863 | 50,653 | 370,000 | 50,000 |
| OTHER INCOME | 28,076 | 26,821 | 31,208 | 4,387 | 33,576 | 5,500 |
| TOTAL NON CORE FUNCTION REVENUE | 8,259,488 | 7,974,131 | 8,226,061 | 251,930 | 8,422,470 | 162,982 |
| NET RESULT | (323,184) | (208,062) | 361,604 | 569,666 | 214,278 | 537,462 |

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
 ALL FUNDS NOVEMBER 2016
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

| | GENERAL FUND* | LIQUID FUELS STATE FUND | SINKING FUND | TRANSPORT. FUND | SEWER OP. FUND | REFUSE FUND | SEWER SINK FUND | OPERATING RESERVE | EVENTS FUND | TOWNSHIP FUNDS | MUNICIPAL AUTHORITY |
|-------------------------------------|---------------------------|-------------------------|---------------------------|---------------------------|-------------------------|-------------------------|---------------------------|---------------------------|------------------------|----------------------------|---------------------------|
| 01/01/16 BEGINNING BALANCE | \$4,803,331 | \$200 | 6,267,461 | 1,061,213 | 629,037 | 655,683 | \$2,103,325 | \$2,482,535 | \$45,015 | \$18,045,508 | \$1,461,276 |
| RECEIPTS | | | | | | | | | | | |
| 310 TAXES | \$8,249,742 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,249,742 | \$0 |
| 320 LICENSES & PERMITS | \$79,730 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$79,730 | \$0 |
| 330 FINES & FORFEITS | \$94,810 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$94,810 | \$0 |
| 340 INTERESTS & RENTS | \$109,617 | \$543 | \$41,052 | \$2,400 | \$640 | \$1,156 | \$2,184 | \$3,147 | \$11 | \$160,750 | \$2,089 |
| 350 INTERGOVERNMENTAL | \$135,796 | \$503,447 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$639,243 | \$0 |
| 360 CHARGES FOR SERVICES | \$803,601 | \$0 | \$0 | \$0 | \$3,180,474 | \$951,349 | \$0 | \$0 | \$0 | \$4,935,423 | \$50,428 |
| 380 MISCELLANEOUS REVENUES | \$1,129,690 | \$0 | \$0 | \$10,925 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,140,615 | \$564 |
| 390 OTHER FINANCING SOURCES | \$297,238 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$297,238 | \$77,000 |
| | \$10,900,224 | \$503,990 | \$41,052 | \$13,325 | \$3,181,114 | \$952,505 | \$2,184 | \$3,147 | \$11 | \$15,597,551 | \$130,081 |
| EXPENDITURES | | | | | | | | | | | |
| 400 GENERAL GOVERNMENT | \$1,040,361 | \$0 | \$20,044 | \$0 | \$0 | \$0 | \$148,890 | \$0 | \$0 | \$1,209,295 | \$0 |
| 410 PUBLIC SAFETY | \$5,550,076 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,550,076 | \$0 |
| 420 HEALTH & WELFARE | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,000 | \$0 |
| 426 SANITATION & REFUSE | \$115,339 | \$0 | \$0 | \$0 | \$2,146,932 | \$919,129 | \$0 | \$0 | \$0 | \$3,181,400 | \$137,559 |
| 430 HIGHWAYS,ROADS & STREETS | \$2,052,487 | \$0 | \$147,738 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,200,225 | \$0 |
| 450 CULTURE-RECREATION | \$537,389 | \$0 | \$477,107 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,014,496 | \$0 |
| 460 CONSERVATION & DEVELOPMENT | \$2,207 | \$0 | \$138,996 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$141,203 | \$0 |
| 470 DEBT SERVICE | \$659,660 | \$0 | \$0 | \$0 | \$850,729 | \$0 | \$0 | \$0 | \$0 | \$1,510,389 | \$0 |
| 480 MISCELLANEOUS EXPENDITURES | 759,833.44 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$759,833 | \$0 |
| 490 OTHER FINANCING USES | \$0 | \$0 | \$0 | \$0 | \$77,000 | \$0 | \$0 | \$0 | \$0 | \$77,000 | \$0 |
| | \$10,723,353 | \$0 | \$783,885 | \$0 | \$3,074,661 | \$919,129 | \$148,890 | \$0 | \$0 | \$15,649,917 | \$137,559 |
| 2016 SURPLUS/(DEFICIT)* | \$176,872 | \$503,990 | (\$742,833) | \$13,325 | \$106,452 | \$33,376 | (\$146,706) | \$3,147 | \$11 | (\$52,366) | (\$7,478) |
| CLEARING ACCOUNT ADJUSTMENTS | (\$13,688) | | | | | | | | | | |
| 11/30/2016 ENDING BALANCE | <u>\$4,966,515</u> | <u>\$504,189</u> | <u>\$5,524,627</u> | <u>\$1,074,538</u> | <u>\$735,489</u> | <u>\$689,060</u> | <u>\$1,956,619</u> | <u>\$2,485,682</u> | <u>\$45,026</u> | <u>\$17,981,745</u> | <u>\$1,453,798</u> |

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
 ALL FUNDS YEAR END PROJECTION NOVEMBER 2016
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

| | GENERAL FUND* | LIQUID FUELS STATE FUND | SINKING FUND | TRANSPORT. FUND | SEWER OP. FUND | REFUSE FUND | SEWER SINK FUND | OPERATING RESERVE | EVENTS FUND | TOWNSHIP FUNDS | MUNICIPAL AUTHORITY |
|--|---------------------|-------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|---------------------|---------------------|
| 01/01/16 BEGINNING BALANCE | \$4,803,331 | \$200 | 6,267,461 | 1,061,213 | 629,037 | 655,683 | \$2,103,325 | \$2,482,535 | \$45,015 | \$18,045,508 | \$1,461,276 |
| RECEIPTS | | | | | | | | | | | |
| 310 TAXES | \$8,388,894 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,388,894 | \$0 |
| 320 LICENSES & PERMITS | \$118,040 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$118,040 | \$0 |
| 330 FINES & FORFEITS | \$34,376 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$34,376 | \$0 |
| 340 INTERESTS & RENTS | \$130,892 | \$390 | \$44,650 | \$2,350 | \$700 | \$925 | \$2,500 | \$6,500 | \$12 | \$188,919 | \$1,543 |
| 350 INTERGOVERNMENTAL | \$135,531 | \$503,447 | \$400,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,038,978 | \$0 |
| 360 CHARGES FOR SERVICES | \$896,550 | \$0 | \$0 | \$0 | \$3,325,049 | \$992,945 | \$0 | \$0 | \$0 | \$5,214,544 | \$50,428 |
| 380 MISCELLANEOUS REVENUES | \$1,372,704 | \$0 | \$0 | \$10,925 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,383,629 | \$564 |
| 390 OTHER FINANCING SOURCES | \$940,197 | \$0 | \$342,353 | \$0 | \$28,092 | \$0 | \$205,750 | \$0 | \$15,000 | \$1,531,392 | \$77,000 |
| | \$12,017,184 | \$503,837 | \$787,003 | \$13,275 | \$3,353,841 | \$993,870 | \$208,250 | \$6,500 | \$15,012 | \$17,898,772 | \$129,535 |
| EXPENDITURES | | | | | | | | | | | |
| 400 GENERAL GOVERNMENT | \$1,243,217 | \$0 | \$252,560 | \$0 | \$0 | \$0 | \$186,103 | \$0 | \$0 | \$1,681,880 | \$0 |
| 410 PUBLIC SAFETY | \$5,908,288 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,908,288 | \$0 |
| 420 HEALTH & WELFARE | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,000 | \$0 |
| 426 SANITATION & REFUSE | \$112,000 | \$0 | \$0 | \$0 | \$2,487,500 | \$1,052,476 | \$0 | \$0 | \$0 | \$3,651,976 | \$154,000 |
| 430 HIGHWAYS,ROADS & STREETS | \$2,421,588 | \$503,837 | \$260,842 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,186,267 | \$0 |
| 450 CULTURE-RECREATION | \$587,420 | \$0 | \$600,375 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,187,795 | \$0 |
| 460 CONSERVATION & DEVELOPMENT | \$5,730 | \$0 | \$285,492 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$291,222 | \$0 |
| 470 DEBT SERVICE | \$671,013 | \$0 | \$0 | \$0 | \$881,744 | \$0 | \$0 | \$0 | \$0 | \$1,552,757 | \$28,092 |
| 480 MISCELLANEOUS EXPENDITURES | \$832,650 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$832,650 | \$0 |
| 490 OTHER FINANCING USES | \$15,000 | \$0 | \$0 | \$0 | \$77,000 | \$0 | \$0 | \$0 | \$0 | \$92,000 | \$0 |
| | \$11,802,906 | \$503,837 | \$1,399,269 | \$0 | \$3,446,244 | \$1,052,476 | \$186,103 | \$0 | \$0 | \$18,390,835 | \$182,092 |
| 2016 SURPLUS/(DEFICIT)* | \$214,278 | \$0 | (\$612,266) | \$13,275 | (\$92,403) | (\$58,606) | \$22,147 | \$6,500 | \$15,012 | (\$492,063) | (\$52,557) |
| PROJECTED 12/31/2016 ENDING BALANCE | \$5,017,609 | \$200 | \$5,655,194 | \$1,074,488 | \$536,634 | \$597,077 | \$2,125,472 | \$2,489,035 | \$60,027 | \$17,555,736 | \$1,408,719 |

FYI

To: Board of Supervisors
From: Department of Parks and Recreation
Re: Playground Renovation Project
Date: December 13, 2016

Playground Renovation Project Overview:

The current playground equipment was installed in the early 1990s and has been maintained by the Township Public Works Department. While Public Works staff has done a wonderful job in its upkeep, the current play equipment is past its intended life cycle. The need for the playground renovation was first identified in the 2015 PROS Plan update and later the focus of the 2016 EGT Park Master Plan update. These planning documents demonstrated the need for the playground renovation because it currently:

- 1) Does not meet current ADA accessibility standards (see attachment)
- 2) Lacks shade and a central seating area (public input)
- 3) Space is not divided by age/ability (2-5 play and 5-12 play), creating a confusing and unsafe play environment
- 4) Mulch surfacing demands Public Works time and is inefficient

The new destination playground incorporates these needs into its design and equipment selection.

- 1) Exceeds ADA standards and specifically incorporates play for children on the Autism spectrum
- 2) Utilizing a flower petal design – provides shade, central seating and division of play
- 3) Poured in place surfacing mitigates need for Public Works labor; consistent fall height protection – will reduce associated PW labor by \$5,000 annually

Project Budget

The Township has received two grants to offset project costs through the DCED-Greenways, Trails and Recreation Program and the DCNR Community Conservation Partnerships Program.

| | |
|-----------------------|-------------------|
| Overall Project Cost: | \$713,722 |
| DCED GTRP Grant: | \$225,000 |
| DCNR C2P2 Grant: | \$250,000 |
| Township Match: | \$238,722 (33.4%) |

Anticipated project timeline:

February 2017: Initial Kickoff Meetings; Grant Contract and Agreements signed

April 2017: Playground Design RFP finalized, approved and made public

May 2017: Playground Design Consultant selected

October 2017: Design Submission Review and Approval

January 2018: Construction RFP finalized, approved and made public

Spring 2018: Award of Construction Contract/Materials Contract

Fall 2018: Construction of East Goshen Township's Destination Playground

Fall 2018: Inspection and Project Close Out

Fall 2018: New Destination Playground opens to the public

Motion:

I move to accept the DCED-GTRP and DCED-C2P2 grant awards and begin the East Goshen Township Park playground renovation project.



THOMAS COMMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Master Plan
Phase I – Playground Improvements: Cost Estimate

March 21, 2016

| <u>Improvement</u> | <u>Pre-Design Cost Estimate</u> |
|---|---------------------------------|
| 1.a. Central Shaded Gathering Space | \$20,000 |
| 1.b. Central Shaded Gathering Space | \$30,000 |
| 1.2 Perimeter Walkway | \$63,000 |
| 1.3. Early Childhood Play Area/Apparatus | \$25,000 |
| Early Childhood Swings | \$6,000 |
| School-Age Child Play Area/Apparatus | \$40,000 |
| Swings/Spring Horses/Spinning Wheel | \$6,500 |
| Water Jets/Fountain Play Area | \$10,000 |
| Sand/Water Play Area | \$15,000 |
| Obstacle Course/Boulders | \$26,000 |
| Labyrinth/Maze & “Imagination Station” | \$10,000 |
| Benches | \$14,400 |
| Surfacing (mulch, synthetic turf, Poured in Place: PIP) | \$100,000 |
| Tile Drainage | \$20,000 |
| Grading | \$25,000 |
| Stormwater Management | \$8,000 |
| Demolition of Existing Playground | \$13,777 |
| Installation | \$100,000 |
| Shade Trees | \$7,000 |
| SUBTOTAL Improvement Costs: | \$539,677 |
| Contingency: | 15% |
| TOTAL Improvement Costs: | \$620,629 |
| Architectural & Engineering Fees & Expenses: | \$93,093 |
| GRAND TOTAL: | \$713,722 |

Note:

Refer to the East Goshen Township Park Master Plan Report, dated February 22, 2016, Adopted March 1, 2016, for additional details.

East Goshen Township Park Master Plan Report

Playground Conceptual Master Plan



1. Central Shaded Gathering Space



1. Central Shaded Gathering Space with seating



10. Labyrinth/Maze



7. Water Jets/Fountain Play



8. Sand/Water Play



6. Swings



5. Play Apparatus (Ages 5 to 12)



10. "Imagination Station"



2. Perimeter Walkway



6. Spinner



9. Obstacle Course/Boulders



3. Play Apparatus (Ages 2 to 5)

Memo

To: Board of Supervisors
From: Department of Parks and Recreation
Re: Playground Renovation Project, KaBOOM! Grant Application
Date: December 13, 2016

Board of Supervisors-

The Department of Parks and Recreation has identified the KaBOOM! Creative Play grant as a potential funding source for the EGT Park Playground Renovation Project. The KaBOOM! Creative Play grant specifically provides awardees Imagination Playground equipment with an estimated value of \$5,000. The Imagination Playground equipment was identified in the EGT Park Master Plan as the top “non-traditional” option through the public input process (see Park Master Plan, A7).

The KaBOOM! Creative Play grant has a rolling admission process and we should have a decision within two months. The application does not need a Board of Supervisor’s Resolution; rather it asks to include a Letter of Support. A Board of Supervisor’s Letter of Support is attached for your review.



Question 3 – “Non-Traditional” Playground Free-Standing Element

| Option | Responses |
|--|-----------|
| A - Spinning Wheel | 49 |
| B - Tire Swing | 214 |
| C - Maze / Labyrinth | 112 |
| D - Life Size Building Blocks (Imagination Playground) | 241 |

Motion:

I move to authorize a KaBOOM! Creative Play grant application supplemented by the attached Board of Supervisor’s Letter of Support.

610-692-7171
www.eastgoshen.org

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 13, 2016

Ms. Casey Dyson
Grants Administrative Coordinator
KaBOOM!
4301 Connecticut Ave NW, Ste ML-1
Washington, DC 20008

Re: East Goshen Township, Creative Play Grant Application

Dear Ms. Dyson:

East Goshen Township is happy to submit an application for the KaBOOM! Creative Play Grant. As a Township, we deem Parks and Recreation to be an essential service that improves residential quality of life through access to open space and opportunities for both active and passive play. Play, whether on a playground, ballfield or walking trail, brings individuals, families and the community together through joyous, shared experiences. As our Parks and Recreation Department motto states, "*We are in the Business of Making Memories*".

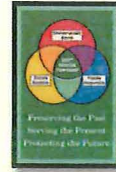
In 2016, we completed an East Goshen Township Park Master Plan Update with a focus on renovating our twenty-five year old playground space. We had tremendous amounts of public input, with 623 school-aged children helping staff with design elements, theming and equipment selection. East Goshen Township children selected the Imagination Playground as their top choice in the non-traditional play piece category. While we have great public momentum behind the playground renovation, we are faced with budgetary constraints that may necessitate scaling back or freezing the project in its entirety.

Please review our Creative Play Grant application and let us know of any questions. Jason Lang, our Director of Parks and Recreation, would be happy to discuss how KaBOOM! and East Goshen Township can successfully partner on this project.

Sincerely,

Mr. Senya Isayeff
Board of Supervisors, Chair
East Goshen Township

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199



"Your diamonds are not in far distant mountains or in yonder seas; they are in your own backyard, if you but dig for them." – Russell H. Conwell, Acres of Diamonds

December 15, 2016

Mr. Albert Zuccarello
Chairman, COMMERCE CONNECTION
1661 Yardley Court
West Chester, PA 19380

Dear Al:

Two events that took place in our Township last week served as a reminder to write this long overdue letter of appreciation and recognition of your advocacy for the business community in East Goshen Township and the successful establishment of the direct line of communications between the business community and the Board of Supervisors and Township Staff.


The welcome reception Tecniplast held last Tuesday at their North American Headquarters for THERAplay, their new tenant, and the Conditional Use hearing held at the Township Building later that evening for Star Print Mail, Inc., who was interested in converting their existing single-use building to multiple uses that would accommodate the additional storage needs of Advance Staging, Inc., were made possible by your tireless and selfless efforts to establish the direct line of communications that will serve as the basis of our Township's continuing success.

Your energetic efforts to meet and develop relationships with members of the business community and establish a direct line of communications on behalf of the Township are reflective of and consistent with Russell Conwell's principle that *"the resources to achieve all good things are present in one's own community"*; one that served as the theme of his "Acres of Diamonds" essay and inspired his mission for Temple University; your Alma Mater.

On behalf of the Board of Supervisors, Township Staff, fellow residents of East Goshen Township, and the entire business community, it is my heartfelt pleasure to thank you for your sense of volunteerism and the difference your efforts have made for our Township.

Your efforts are best described by Gen. Patton's charge to *"do more than is required of you"* and reflect great credit upon yourself, your Alma Mater, your life, military and business experience, and your family, friends, and fellow East Goshen Township residents.

Thank you again,


Senya D. Isayeff
Chairman

Certificate of Appreciation



Presented to

Albert Zuccarello

In recognition and appreciation of your advocacy for the business community in East Goshen Township and the successful establishment of the direct line of communications between the business community and the Board of Supervisors and Township Staff. Your selfless service to the Township and the business community is in keeping with the values of Russell Conwell, the Founder of your Alma Mater, and the model of General Washington's Citizen-Soldier; your actions reflect great credit upon yourself, Temple University, the 157th Infantry Brigade, and your neighbors and fellow residents of East Goshen Township.

Senya D. Isayeff, Chairman
Board of Supervisors

Louis F. Smith, Township Manager
Township Administration

December 15, 2016

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Consider recommendation for bond counsel and underwriter
Date: December 14, 2016

We received eight responses to our RFP for bond counsel and seven responses to our RFP for underwriter services, as shown below:

Respondents to Bond Counsel RFP

| Firm | Location | Amount |
|-------------------------------------|------------------|---|
| Stradley Ronon | Malvern | \$22,500 plus costs |
| McNees Wallace & Nurick | Lancaster | \$16,500 |
| Lamb McErlane | West Chester | \$17,000 |
| Eckert Seamans | Philadelphia | \$19,500-\$23,500, plus costs not to exceed \$1,200 |
| Obermayer Rebmann Maxwell & Hippell | Philadelphia | \$15,000 plus costs |
| Saul Ewing | Wilmington | \$14,000 plus costs not to exceed \$1,200 |
| Rhoads & Sinon | Harrisburg/Exton | \$15,000 plus costs not to exceed \$750 |
| Cozen O'Connor | Philadelphia | \$25,500 |

The Finance Committee would recommend hiring Lamb McErlane as bond counsel. While slightly more expensive than some of the other firms, Lamb McErlane has substantial experience assisting Chester County municipalities, public authorities and school districts on tax-exempt financings. Recent clients include Westtown Township, West Whiteland Township, Atglen Borough, East Vincent Township, Downingtown Borough, West Bradford Township, East Marlborough Township, Londonderry Township and Upper Uwchlan Township. While many respondents had experience as bond counsel in Chester County generally, Lamb McErlane has by far the most experience working with Chester County municipalities specifically. Their reference check was excellent.

Respondents to Underwriter RFP

| Firm | Location | Amount (based on borrowing of \$5.5m) |
|--------------------------|---------------------|--|
| RBC Capital | Philadelphia | \$30,250, plus \$5,000 in other fees |
| RW Baird | Harrisburg/ Exton | \$39,875, plus \$3,000 in other fees |
| Boenning Scattergood | Conshohocken | \$24,750, plus \$2,750 in other fees |
| Piper Jaffray | Philadelphia | \$24,750, other fees unclear |
| Janney | Philadelphia | \$25,813-\$32,663, plus \$1,459-\$1,472 other fees |
| PNC Capital | Philadelphia | \$27,500, plus \$1,375 in other fees |
| PFM (Not an underwriter) | Harrisburg/ Malvern | \$22,500-\$25,500, plus cost of underwriter |

The Finance Committee would recommend hiring PFM as a financial advisor (FA), rather than hiring one of the banks directly as an underwriter. Unlike an underwriter, an FA has a fiduciary duty to act in the best interest of the Township, and therefore may position the Township to save more money on interest or underwriters fees in the long-run than we would spend on the FA's fees. An example of these potential savings can be found on page 2 of the RFP when comparing a negotiated bond sale (or a bond sale in which the issuer selects the underwriter beforehand) for Montgomery Township and a

competitive bond sale (or an auction in which multiple underwriters bid on bonds) for West Whiteland Township. Both municipalities are rated AAA and both issued bonds within about seven weeks of each other. During this period, there was a slight upwards creep in rates on munis (about 0.1% on 20 year bonds), but the table shows yields compared the Municipal Market Data (MMD) index at the time of the sale. As shown, the competitive bond sales resulted in much lower interest rates for West Whiteland. For perspective, if hiring an FA resulted in savings of 10 basis points (1 basis point = 0.01%) per year, we would save \$59,000 over 20 years.

In addition, the Underwriter's Discount—the fee that the underwriter is paid—was much lower with the competitive sale than the negotiated sale (\$5.23 per \$1,000 borrowed versus \$7.50 per \$1,000 borrowed, or \$12,485 on a \$5.5 million bond sale).

In addition to West Whiteland Township, PFM works with Chester County and West Chester Area School District. Their reference check was excellent.

Recommended motion: Mr. Chairman, I move that we contract with Lamb McErlane as bond counsel and PFM as financial advisor.

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Consider mail machine lease
Date: December 16, 2016

The lease on our mail machine expires on March 4th. I have received quotes from the two area postage machine vendors through the state contract. We currently pay \$174 per month, excluding postage and label tape, for our machine. We average about 1,400 pieces of mail per month.

If we stayed with the current machine after the lease expires, we would be charged on a month-to-month basis, with rates increasing by \$15 per month every quarter, reflecting the greater likelihood of service calls.

The prices below show the monthly cost for comparable machines to what we currently have with a 5-pound scale. The speed of each machine is listed as letters per minute (lpm).

| Vendor, Location | Make | Speed (lpm) | Monthly Lease** | Lease Term (Months) | Ink Cost | Tape Cost | Est. Monthly Cost (based on 1,400 pieces of mail and 100 tape labels) |
|---|-----------------|-------------|-----------------|---------------------|----------------------|-----------------|---|
| Neopost*, King of Prussia | Neopost IN600 | 110 | \$165.94 | 60 | \$148/8,000 imprints | \$24/300 labels | \$199.84 |
| Key Business Solutions, Fort Washington | FP-Post Base 85 | 85 | \$150.00 | 63 | \$115/4,000 imprints | \$25/500 labels | \$201.25*** |

* Current vendor

** Includes maintenance

*** Includes estimated cost of buy out of existing lease

Recommended motion: Mr. Chairman, I move that we enter into a 60-month lease with Neopost for a Neopost IN600 mail machine.

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 12/16/2016
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer *mg*
Re: SWM Operation and Maintenance Agreements

Dear Board Members:

I have the following Storm water management Operation and Maintenance Agreement to be approved.

1500 Greenhill Rd. / Hershey's Mill HOA (SWM for new trail extension)

Draft Motion:

I move that we authorize the Chairman to execute the storm water management operation and maintenance agreement for:

1. 1500 Greenhill Rd.

1 EAST GOSHEN TOWNSHIP
2 BOARD OF SUPERVISORS
3 1580 PAOLI PIKE
4 DECEMBER 6, 2016 – 7:00 pm
5 DRAFT MINUTES
6

7 **Present:** Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, Chuck Proctor; Janet
8 Emanuel; Township Manager Rick Smith, Township Zoning Officer Mark Gordon; Township
9 CFO Jon Altshul; ABC Member Erich Meyer (Conservancy Board).
10

11 **Call to order & Pledge of Allegiance:**

12 Senya called the meeting to order at 7:00 pm and asked Dave Moser to lead the assembly in the
13 Pledge of Allegiance.
14

15 **Moment of Silence:**

16 Senya called for a moment of silence to honor the members of the military who defend our
17 nation.
18

19 **Recording of Meeting:** *None*

20
21 **Chairman's Report:** Senya announced the following:

- 22 a) The Board will meet in Executive Session immediately after tonight's meeting to discuss
23 a personnel matter.
24 b) The Milltown Dam Committee will hold meetings on December 14 and 15, 2016 to
25 solicit public comment on what should be done with the area above the dam after it is
26 breached.
27 c) The Board of Supervisors will render their decision on the Conditional Use Application
28 of Mr. and Mrs. John McDonald to operate a firearms transfer and sale business form
29 their property at 1349 Morstein Road as a Home Occupation.
30 d) The Board of Supervisors will consider the Conditional Use Application of Star Print
31 Mail to convert their existing single use building located at 1372 Enterprise Drive to a
32 Multiple Principal Use Building.
33 e) East Goshen's 2017 Real Estate Valuation is \$1,646,308,006.
34 f) Dan Landis has resigned from the Planning Commission.
35

36 **Executive Session**

37 At 7:05 the Board met in Executive Session for 5 minutes to discuss a personnel matter. The
38 public meeting reconvened at 7:10.
39

40 **Emergency Services Report**

41 The Board reviewed the Goshen Fire Company report for October. Marty noted that the reports
42 reflected a high number of false alarm and "no transit" calls. Rick stated that he is working on
43 amendments to the false alarm ordinance and that he would speak with Bob Hall about what the
44 Township or the Fire Company can do to reduce these types of calls.
45

46 **Approval of 2017 Township Budget**

1 Marty made a motion to approve the 2017 Township Budget for the General Fund, State Liquid
2 Fuels Fund, Sinking Fund, Transportation Fund, Sewer Operating Fund, Refuse Fund, Sewer
3 Sinking Fund, Operating Fund and Events Fund in the revenue and expense amounts outlined in
4 Jon Altshul's December 1, 2016 memo to the Board of Supervisors. Marty further motioned to
5 approve the Westtown East Goshen Police budget, version 1.7. Marty further motioned to
6 approve the 2017 Township staff salaries, pending the Board's review.

7
8 Chuck seconded the motion. The motion passed 4-0.

9
10 **Consider 2017 Group Bids**

11 The following group bids were received on November 21, 2016:

12
13 **89 Octane Gas & Diesel Fuel**

14 Reilly & Sons \$15,354.00

15
16 **Soda Ash & Alum**

| | <u>Soda Ash</u> | <u>Alum</u> | <u>Total</u> |
|-----------------------------|------------------------|--------------------|---------------------|
| 17 Main Pool & Chemical | \$7,200.00 | \$16,380.00 | \$23,580.00 |
| 18 George S. Coyne Chemical | \$8,582.40 | \$23,170.00 | \$31,752.40 |
| 19 Univar USA | \$10,200.00 | \$29,960.00 | \$40,160.00 |
| 20 Hibrett Puratex | \$8,856.00 | \$36,260.00 | \$45,116.00 |

21
22 **Rental Equipment w/Operators**

23 S.A. Macanga \$228,800.00

24
25 **Rental Equipment without Operators** **Weekly** **Monthly**

| | | |
|---------------------------|------------|-------------|
| 26 Ransome Rents | \$9,280.00 | \$25,120.00 |
| 27 Knox Equipment Rentals | \$5,725.00 | \$25,180.00 |

28
29 **Signs & Posts**

30 Garden State Highway Products \$5,280.30

31
32 Janet made a motion to award the fuel contract to Reilly & Sons, the Soda Ash and Alum
33 contract to Main Pool & Chemical, the Rental Equipment with Operators contract to S.A.
34 Macanga, the Rental Equipment without Operators contract to Ransome Rents, and the Signs and
35 Posts contract to Garden State Highway Products. Marty seconded. The motion passed
36 unanimously.

37
38 **Acknowledge pledge from Bill Holland to donate \$1,000 if a WEGO officer is killed in the**
39 **line of duty**

40 Senya made a motion to acknowledge Mr. Holland's pledge to donate \$1,000 if a WEGO officer
41 is killed in the line of duty, but to refer his offer to the Police Commission or the Officers'
42 Association for further action. Marty seconded. The motion passed 4-0. Rick will follow up with
43 Mr. Holland.

44
45 **Acknowledge memo regarding Blacksmith Shop Heat Pump Bids**

1 The Board acknowledged that the contract for the Blacksmith Shop Heat Pump project had been
2 rebid.

3

4 **Consider Storm Water Agreement for 1431 Heather Lane**

5 Marty made a motion to authorize the Chairman to execute the storm water management
6 operation and maintenance agreement for 1431 Heather Lane. Janet seconded. The motion
7 passed 4-0.

8

9 **Consider Proposal for the Paoli Pike Master Plan**

10 Janet made a motion to accept the McMahon Associates/TCA agreement for professional
11 services and authorize the Chairman to execute the agreement for the Paoli Pike Master Plan.
12 Marty seconded. The motion passed 4-0.

13

14 **Acknowledge Park & Recreation Update**

15 The Board acknowledged the December 1, 2016, Park & Recreation Update.

16

17 **Consider No Parking Signs on Colonial Lane**

18 The Board acknowledged receipt of a letter from Mr. and Mrs. D'Annunzio (1548 Colonial
19 Lane) requesting the installation of "No Parking" signs along Colonial Lane, as well as a letter
20 from Phillip Carr (1549 Colonial Lane) requesting that No Parking signs not be installed. Rick
21 noted that the developer who built the new houses along Colonial Lane had also widened the
22 road. Marty raised concerns about whether these signs would set a precedent for other
23 developments. Rick noted that if a parked car blocks someone's driveway, the property owners
24 can call the police to have the car removed. The Board agreed to take no action on the matter and
25 recommended that the D'Annunzios call the police if their driveway is ever blocked.

26

27 **Consider HVAC Service Bid**

28 The following bids were received for HVAC service on December 2, 2016:

29

| | | |
|----|--------------------------|---------------|
| 30 | Worth and Company | \$13,465* |
| 31 | Precision Mechanical | \$17,941.50** |
| 32 | Peterson Service Company | \$18,124.00 |

33

34 * Worth's bid was not signed

35 **There was a math error in Precision's bid; the \$17,941.50 reflects the correct amount.

36

37 Rick shared concerns that our solicitor has raised about the Worth bid not being signed, and
38 recommended that the contract be awarded to Precision instead. Chuck made a motion to award
39 the bid to Precision Mechanical in the amount of \$17,941.50. Janet seconded. The motion passed
40 unanimously.

41

42 **Any Other Matter**

43 Janet made a motion to authorize the Chairman to execute the storm water management
44 operation and maintenance agreement for 912 Warrior Road. Marty seconded. The motion
45 passed 4-0.

46

1 The Board acknowledged Joe Buonanno's 12/6/16 email regarding the pipeline, expressed
2 disappointment that Mr. Buonanno was not present at the meeting to discuss his claims in
3 person, and looked forward to Mr. Buonanno providing more specific and concrete evidence for
4 his claims so that the Township can share this information with its state legislative delegation
5 and other governmental entities that have jurisdiction over pipelines.
6

7 Senya provided an update on the Township's ongoing efforts to encourage the West Chester
8 Area School District to approve a Local Economic Revitalization Tax Assistance (LERTA)
9 program in East Goshen. He indicated that these efforts have stalled recently and suggested that
10 there may be some misunderstanding about the revenue implications of LERTA to the school
11 district.
12

13 **Approval of Minutes of November 14, 2016**

14 Marty made a motion to approve the minutes of November 14, 2016, as amended. Janet
15 seconded. The motion passed 4-0.
16

17 **Treasurer's Report, December 1, 2016**

18 Marty made a motion to graciously accept the Treasurer's Report and the Expenditure Register
19 Report as recommended by the Treasurer and to gratefully accept the receipts and authorize
20 payment of the invoices just reviewed.
21

22 **Public Comment**

23 Erich reported that the Conservancy Board planted 18 2.5" caliper trees across from Bellingham.
24

25 **Adjournment:**

26 There being no further business, Janet motioned to adjourn the meeting at 8pm. Marty seconded.
27 The motion passed 4-0.
28

29 Respectfully submitted,

30 *Jon Altshul*

31 *East Goshen Twp*
32

33 Attachment: *Treasurer's Report for December 1, 2016*

34 *F:\Data\Shared Data\Minutes\Board of Supervisors\2016\12-6-16_Draft Minutes.doc*
35

December 1, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

| | |
|-------------------------------------|---------------------|
| Real Estate Tax | \$4,703.35 |
| Earned Income Tax | \$131,200.00 |
| Local Service Tax | \$18,500.00 |
| Transfer Tax | \$122,795.23 |
| <i>General Fund Interest Earned</i> | \$0.00 |
| Total Other Revenue | \$153,952.68 |
| Total Receipts: | \$431,151.26 |

| | |
|----------------------------|---------------------|
| Accounts Payable | \$404,385.04 |
| <u>Electronic Pmts:</u> | |
| Credit Card | \$2,398.24 |
| Postage | \$1,000.00 |
| Debt Service | \$307,412.91 |
| Payroll | \$149,533.87 |
| Total Expenditures: | \$864,730.06 |

STATE LIQUID FUELS FUND

| | |
|----------------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total State Liquid Fuels: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

SINKING FUND

| | |
|----------------------------|-------------------|
| Receipts | \$3,600.00 |
| <i>Interest Earned</i> | \$127.20 |
| Total Sinking Fund: | \$3,727.20 |

| | |
|----------------------------|--------------------|
| Accounts Payable | \$50,642.04 |
| <i>Credit Card</i> | \$0.00 |
| Total Expenditures: | \$50,642.04 |

TRANSPORTATION FUND

| | |
|----------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Sinking Fund: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

SEWER OPERATING FUND

| | |
|------------------------|---------------------|
| Receipts | \$281,889.38 |
| <i>Interest Earned</i> | \$0.00 |
| Total Sewer: | \$281,889.38 |

| | |
|----------------------------|--------------------|
| Accounts Payable | \$33,669.08 |
| <i>Debt Service</i> | \$30,275.50 |
| <i>Credit Card</i> | \$588.84 |
| Total Expenditures: | \$64,533.42 |

REFUSE FUND

| | |
|------------------------|--------------------|
| Receipts | \$56,938.57 |
| <i>Interest Earned</i> | \$0.00 |
| Total Refuse: | \$56,938.57 |

| | |
|----------------------|--------------------|
| Expenditures: | \$69,942.22 |
|----------------------|--------------------|

SEWER SINKING FUND

| | |
|----------------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Sewer Sinking Fund: | \$0.00 |

| | |
|----------------------|-------------------|
| Expenditures: | \$8,045.81 |
|----------------------|-------------------|

OPERATING RESERVE FUND

| | |
|--------------------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Operating Reserve Fund: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

Events Fund

| | |
|---------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Events Fund: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
MONDAY, DECEMBER 12, 2016 – 7:00 pm
DRAFT MINUTES**

Present: Chairman Senya D. Isayeff, Supervisors Carmen Battavio, Marty Shane, Janet Emanuel, Township Manager Rick Smith, Township Zoning Officer Mark Gordon, Township Solicitor Joseph Brion and Court Stenographer Alexis Finlan.

Call to Order & Pledge of Allegiance:

Senya called the meeting to order at 7:00 pm and lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the troops who defend of our Nation and Constitution.

Recording of Meeting: Senya asked the audience if anyone will be recording the meeting other than Ms. Alexis who will be transcribing the conditional use hearing. No one indicated as such.

Chairman's Report

Senya announced that the Board had met in executive session prior to the meeting to discuss some of the legal issues associated with the McDonald condition use.

McDonald Conditional Use

The Board tabled action until the meeting on December 20, 2016

Star Printing Conditional Use

The Board approved the application.

A court stenographer, Ms. Alexis Finlan was present and will provide a full transcript of both conditional use proceedings.

Adjournment:

There being no further business, Marty motioned to adjourn the meeting at 8:22pm. The motion was seconded by Carmen. The Board voted unanimously to adjourn.

Respectfully submitted,

Louis F. Smith, Jr.
Township Manager

December 15, 2016

**TREASURER'S REPORT
2016 RECEIPTS AND BILLS**

GENERAL FUND

| | |
|------------------------------|---------------------|
| Real Estate Tax | \$4,408.85 |
| Earned Income Tax | \$229,963.71 |
| Local Service Tax | \$10,261.33 |
| Transfer Tax | \$54,885.17 |
| General Fund Interest Earned | \$1,493.41 |
| Total Other Revenue | \$71,366.88 |
| Total Receipts: | \$372,379.35 |

| | |
|----------------------------|---------------------|
| Accounts Payable | \$145,397.59 |
| <u>Electronic Pmts:</u> | |
| Credit Card | \$0.00 |
| Postage | \$0.00 |
| Debt Service | \$11,353.36 |
| Payroll | \$109,170.01 |
| Total Expenditures: | \$265,920.96 |

STATE LIQUID FUELS FUND

| | |
|----------------------------------|----------------|
| Receipts | \$0.00 |
| Interest Earned | \$62.16 |
| Total State Liquid Fuels: | \$62.16 |

| | |
|---------------|---------------|
| Expenditures: | \$0.00 |
|---------------|---------------|

SINKING FUND

| | |
|----------------------------|-----------------|
| Receipts | \$0.00 |
| Interest Earned | \$440.37 |
| Total Sinking Fund: | \$440.37 |

| | |
|----------------------------|--------------------|
| Accounts Payable | \$33,190.07 |
| Credit Card | \$0.00 |
| Total Expenditures: | \$33,190.07 |

TRANSPORTATION FUND

| | |
|----------------------------|-----------------|
| Receipts | \$0.00 |
| Interest Earned | \$335.59 |
| Total Sinking Fund: | \$335.59 |

| | |
|---------------|---------------|
| Expenditures: | \$0.00 |
|---------------|---------------|

SEWER OPERATING FUND

| | |
|---------------------|--------------------|
| Receipts | \$72,290.26 |
| Interest Earned | \$50.04 |
| Total Sewer: | \$72,340.30 |

| | |
|----------------------------|--------------------|
| Accounts Payable | \$53,602.01 |
| Debt Service | \$30,275.50 |
| Credit Card | \$0.00 |
| Total Expenditures: | \$83,877.51 |

REFUSE FUND

| | |
|----------------------|--------------------|
| Receipts | \$20,586.55 |
| Interest Earned | \$18.65 |
| Total Refuse: | \$20,605.20 |

| | |
|---------------|--------------------|
| Expenditures: | \$80,789.61 |
|---------------|--------------------|

SEWER SINKING FUND

| | |
|----------------------------------|----------------|
| Receipts | \$0.00 |
| Interest Earned | \$93.89 |
| Total Sewer Sinking Fund: | \$93.89 |

| | |
|---------------|-----------------|
| Expenditures: | \$991.66 |
|---------------|-----------------|

OPERATING RESERVE FUND

| | |
|--------------------------------------|-----------------|
| Receipts | \$0.00 |
| Interest Earned | \$341.72 |
| Total Operating Reserve Fund: | \$341.72 |

| | |
|---------------|---------------|
| Expenditures: | \$0.00 |
|---------------|---------------|

Events Fund

| | |
|---------------------------|---------------|
| Receipts | \$0.00 |
| Interest Earned | \$1.00 |
| Total Events Fund: | \$1.00 |

| | |
|---------------|---------------|
| Expenditures: | \$0.00 |
|---------------|---------------|

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: BRIAN MCCOOL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: 12-15-2016

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

General Fund Expenses include \$16,913 for tree removal, \$17,780 for milling machine rental and \$12,150 for rock salt.

General Fund Revenues includes reimbursement from insurance totaling \$34,094 for the repair of the damaged traffic signal controller at Manley Road and Rte 352 (accident occurred in September). Transfer Tax revenue is once again above average due to a large number of residential sales in November.

Sinking Fund Expenses include \$33,018 for the purchase of a new F350.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

EAST GOSHEN TOWNSHIP
MONTHLY DEBT PAYMENT BREAKDOWN
December 25, 2016

GENERAL FUND:

| Interest payment | Principal payment | Loan Description | Original loan amount | Remaining Principal | Retirement Date |
|------------------|-------------------|-----------------------------|----------------------|---------------------|-----------------|
| \$8,691.83 | \$0 | Multi purpose 9 projects | \$5,500,000 | \$2,420,000 | 2023 |
| \$2,287.13 | \$0 | Applebrook Park | \$3,000,000 | \$676,000 | 2019 |
| \$374.40 | \$0 | Spray Irrigation | \$287,000 | \$108,000 | 2021 |

SEWER FUND:

| Interest payment | Principal payment | Loan Description | Original loan amount | Remaining Principal | Retirement Date |
|------------------|-------------------|--|----------------------|---------------------|-----------------|
| \$681.93 | \$0 | Sewer Operations Munic Authority | \$1,128,000 | \$193,000 | 2018 |
| \$23,958.00 | \$0 | RCSTP Expansion | \$9,500,000 | \$7,260,000 | 2032 |
| \$5,635.57 | \$0 | Diversion Projects | \$2,500,000 | \$2,218,000 | 2033 |

Report Date 12/12/16

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|------------|-------------------------------|----------------|----------|-----------|-----------|--------|------------------------------|
| ----- | | | | | | | | | | |
| 01 | | GENERAL FUND | | | | | | | | |
| 3148 | | | | HOT FROG PRINT MEDIA LLC | | | | | | |
| | 49467 | 1 | 01401 3420 | NEWSLETTERS | 119972 | 12/12/16 | 12/12/16 | 12/12/16 | 12413 | 2,283.85 |
| | | | | WINTER NEWSLETTER INC.POSTAGE | | | | | | |
| ----- | | | | | | | | | | |
| | | | | | | | | | | 2,283.85 |
| ----- | | | | | | | | | | |
| | | | | | | | | | | 2,283.85 |
| | | | | | | | | | | 1 Printed, totaling 2,283.85 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|-------|--------------|----------|--------------|
| ----- | | | |
| 01 | 01 | 2,283.85 | GENERAL FUND |
| | | ----- | |
| | | 2,283.85 | |

PERIOD SUMMARY

| Period | Amount |
|--------|----------|
| ----- | |
| 1612 | 2,283.85 |
| ----- | |
| | 2,283.85 |

Report Date 12/13/16

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MARP05 run by BARBARA 2 : 33 PM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|--------------------------------|---------|------|-------------------------------------|----------------|----------|-----------|-----------|--------|----------|
| 01 | GENERAL FUND | | | | | | | | | |
| 2226 | 21ST CENT.MEDIA-PHILLY #884433 | | | | | | | | | |
| 49469 | 1 | 01401 | 3400 | ADVERTISING - PRINTING | 1158274 | 12/13/16 | | 12/13/16 | | 218.71 |
| | | | | NOTICE-PUBLIC HEARING - SOLID WASTE | | | | | | |
| 49469 | 2 | 01401 | 3400 | ADVERTISING - PRINTING | 1162149 | 12/13/16 | | 12/13/16 | | 543.28 |
| | | | | NOTICE-BID NOTICES | | | | | | |
| 49469 | 3 | 01401 | 3400 | ADVERTISING - PRINTING | 1171564 | 12/13/16 | | 12/13/16 | | 278.28 |
| | | | | NOTICE-HEAT PUMP BID | | | | | | |
| 49469 | 4 | 01401 | 3400 | ADVERTISING - PRINTING | 1174526 | 12/13/16 | | 12/13/16 | | 78.85 |
| | | | | NOTICE-BOS 11/14 MEETING | | | | | | |
| 49469 | 5 | 01401 | 3400 | ADVERTISING - PRINTING | 1177414 | 12/13/16 | | 12/13/16 | | 78.85 |
| | | | | NOTICE-HERSHY MILL DAM | | | | | | |
| 49469 | 6 | 01401 | 3400 | ADVERTISING - PRINTING | 1177425 | 12/13/16 | | 12/13/16 | | 73.67 |
| | | | | NOTICE-MILLTOWN DAM | | | | | | |
| 49469 | 7 | 01401 | 3400 | ADVERTISING - PRINTING | 1177945 | 12/13/16 | | 12/13/16 | | 76.26 |
| | | | | NOTICE- FUTURIST COMMITTEE | | | | | | |
| | | | | | | | | | | 1,347.90 |
| 1657 | AQUA PA | | | | | | | | | |
| 49470 | 1 | 01409 | 3605 | PW BLDG - FUEL,LIGHT,SEWER & WATER | 112316 PW | 12/13/16 | | 12/13/16 | | 139.90 |
| | | | | 000496917 0309798 10/21-11/21/16 PW | | | | | | |
| 49471 | 1 | 01409 | 3600 | TWP. BLDG. - FUEL, LIGHT, WATER | 112316 FR | 12/13/16 | | 12/13/16 | | 192.00 |
| | | | | 000309820 0309820 10/21-11/21/16 FR | | | | | | |
| 49472 | 1 | 01409 | 3600 | TWP. BLDG. - FUEL, LIGHT, WATER | 112316 TB | 12/13/16 | | 12/13/16 | | 109.90 |
| | | | | 000309828 0309828 10/12-11/21/16 TB | | | | | | |
| | | | | | | | | | | 441.80 |
| 82 | ASSOCIATED TRUCK PARTS | | | | | | | | | |
| 49476 | 1 | 01430 | 2330 | VEHICLE MAINT AND REPAIR | 106543 | 12/13/16 | | 12/13/16 | | 149.85 |
| | | | | SINGLE POLE PLUG & SOCKET | | | | | | |
| | | | | | | | | | | 149.85 |
| 2675 | CANDLESTICK COMMUNICATIONS | | | | | | | | | |
| 49477 | 1 | 01401 | 3210 | COMMUNICATION EXPENSE | T1611231100 | 12/13/16 | | 12/13/16 | | 180.00 |
| | | | | TEST & VERIFY FIRE ALARM LINES | | | | | | |
| | | | | | | | | | | 180.00 |
| 3488 | CINTAS CORPORATION #287 | | | | | | | | | |
| 49479 | 1 | 01409 | 3740 | TWP. BLDG. - MAINT & REPAIRS | 287653734 | 12/13/16 | | 12/13/16 | | 74.75 |
| | | | | WEEK END 11/30/16 CLEAN MATS | | | | | | |
| 49479 | 2 | 01487 | 1910 | UNIFORMS | 287653734 | 12/13/16 | | 12/13/16 | | 634.68 |
| | | | | WEEK END 11/30/16 CLEAN UNIFORMS | | | | | | |
| | | | | | | | | | | 709.43 |

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MARP05 run by BARBARA 2 : 33 PM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|------|--|----------------|----------|-----------|-----------|--------|-----------|
| 01 | | GENERAL FUND | | | | | | | | |
| 1990 | | | | CRYSTAL SPRINGS | | | | | | |
| 49480 | 1 | 01401 | 2100 | MATERIALS & SUPPLIES | 3154612 112516 | 12/13/16 | | 12/13/16 | | 51.27 |
| | | | | COFFEE, CREAMER & SUGAR | | | | | | |
| | | | | | | | | | | 51.27 |
| 437 | | | | EDENS TREE SERVICE INC | | | | | | |
| 49481 | 1 | 01454 | 2460 | TREE REMOVAL-PARK | 6643 | 12/13/16 | | 12/13/16 | | 8,497.50 |
| | | | | TREE & BRANCH REMOVAL - LINE RD, NEAR BALLFIELDS & PLAYGROUNDS AND NEAR RESTROOM & PATHS | | | | | | |
| 49482 | 1 | 01438 | 2460 | TREE REMOVAL | 6674 | 12/13/16 | | 12/13/16 | | 3,185.00 |
| | | | | TREE & BRANCH REMOVAL - GATESWOOD, & MORSTEIN ROADS | | | | | | |
| 49482 | 2 | 01454 | 2460 | TREE REMOVAL-PARK | 6674 | 12/13/16 | | 12/13/16 | | 390.00 |
| | | | | TREE & BRANCH REMOVAL - EGT PARK | | | | | | |
| 49483 | 1 | 01438 | 2460 | TREE REMOVAL | 6687 | 12/13/16 | | 12/13/16 | | 570.00 |
| | | | | BRANCH & BRUSH REMOVAL - BRUND ST., & STUMP GRINDING & REMOVAL | | | | | | |
| 49484 | 1 | 01438 | 2460 | TREE REMOVAL | 6693 | 12/13/16 | | 12/13/16 | | 1,890.00 |
| | | | | TREE & BRANCH REMOVAL - MORSTEIN | | | | | | |
| | | | | | | | | | | 14,532.50 |
| 3361 | | | | FOX & ROACH LP | | | | | | |
| 49487 | 1 | 01362 | 4510 | REOCCUPANCY PERMIT FEES-RESALES | 120816 | 12/13/16 | | 12/13/16 | | 60.00 |
| | | | | REIMBURSEMENT OF U&O INSPECT. FEE 1406 SPRINGTON LANE | | | | | | |
| | | | | | | | | | | 60.00 |
| 569 | | | | GREAT VALLEY LOCKSHOP | | | | | | |
| 49488 | 1 | 01409 | 3740 | TWP. BLDG. - MAINT & REPAIRS | 2016003290 | 12/13/16 | | 12/13/16 | | 206.75 |
| | | | | REKEY OFFICE KEYS & DESK KEYS | | | | | | |
| | | | | | | | | | | 206.75 |
| 2717 | | | | HIGGINS & SONS INC., CHARLES A. | | | | | | |
| 49492 | 1 | 01433 | 2500 | MAINT. REPAIRS.TRAFF.SIG. | 43296 | 12/13/16 | | 12/13/16 | | 65.00 |
| | | | | TRAF.LIGHT REPAIR - BOOT & PAOLI | | | | | | |
| | | | | | | | | | | 65.00 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|------------|---|---|----------------|----------|-----------|-----------|--------|----------|
| 2680 | 49493 | 1 | 01437 2460 | HOTSY EQUIPMENT COMPANY GENERAL EXPENSE - SHOP REPAIR DAMAGED HOSE REEL | 50-46944 | 12/13/16 | | 12/13/16 | | 456.25 |
| | | | | | | | | | | 456.25 |
| 719 | 49494 | 1 | 01437 2460 | KEEN COMPRESSED GAS COMPANY GENERAL EXPENSE - SHOP FULLER FLINT LIGHTERS KIT | 30311376 | 12/13/16 | | 12/13/16 | | 9.12 |
| | | | | | | | | | | 9.12 |
| 3751 | 49495 | 1 | 01367 3020 | KENNEDY, FRAN TRIPS REFUND NYC TRIP - UNABLE TO ATTEND | 120516 | 12/13/16 | | 12/13/16 | | 80.00 |
| | | | | | | | | | | 80.00 |
| 2442 | 49500 | 1 | 01430 2330 | KENT AUTOMOTIVE VEHICLE MAINT AND REPAIR SOCKET & RECEPT BOOTS | 9304531576 | 12/13/16 | | 12/13/16 | | 82.44 |
| 49501 | 1 | 01432 2500 | SNOW - MAINTENANCE & REPAIRS ALLOY STEEEL FLANGE NUTS, BOLTS, HEX NUTS & SCREWS | 9304528197 | 12/13/16 | | 12/13/16 | | | 425.54 |
| | | | | | | | | | | 507.98 |
| 3718 | 49496 | 1 | 01462 2490 | KERSCHNER, GARY MATERIALS & SUPPLIES REIMBURSEMENT - BLACKSMITH SUPPLIES | 112116 | 12/13/16 | | 12/13/16 | | 51.88 |
| | | | | | | | | | | 51.88 |
| 1917 | 49497 | 1 | 01454 3740 | KEYES INC, THOMAS G. EQUIPMENT MAINT. & REPAIR WELL CASTING PVC, COUPLING & CAP INSTALLATION | 000365140000 | 12/13/16 | | 12/13/16 | | 243.00 |
| | | | | | | | | | | 243.00 |
| 1631 | 49498 | 1 | 01452 3020 | KRAFF'S COACHES TRIPS NYC TRIP 12/10/16 - TWO BUSES | 16201 | 12/13/16 | | 12/13/16 | | 3,242.00 |
| 49499 | 1 | 01452 3020 | TRIPS DEPOSIT FOR 4/29/17 ANNAPOLIS TRIP | 17546D | 12/13/16 | | 12/13/16 | | | 100.00 |
| | | | | | | | | | | 3,342.00 |

Per the DEP

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|-----------|
| 765 | | | | LENNI ELECTRIC CORPORATION | | | | | | |
| | 49502 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS REPAIR BREAKROOM STOVE | 161138 | 12/13/16 | | 12/13/16 | | 452.84 |
| | 49503 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS CHANGE OUT ADMIN WALL PACK | 161139 | 12/13/16 | | 12/13/16 | | 428.09 |
| | | | | | | | | | | 880.93 |
| 3182 | | | | LEONARD INC., A.M. | | | | | | |
| | 49504 | 1 | 01432 2460 | SNOW - MATERIALS & SUPPLIES STRUCTRON SNOW PUSHER & SHOVEL, & 70LB SPREADER | CI16190143 | 12/13/16 | | 12/13/16 | | 424.53 |
| | | | | | | | | | | 424.53 |
| 1817 | | | | LOWES BUSINESS ACCOUNT/GECF | | | | | | |
| | 49505 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR SNIPS | 111716 | 12/13/16 | | 12/13/16 | | 8.98 |
| | 49505 | 2 | 01437 2460 | GENERAL EXPENSE - SHOP CLAMPS, COUNTER SINKS & DRIVERS | 111716 | 12/13/16 | | 12/13/16 | | 83.68 |
| | 49505 | 3 | 01437 2460 | GENERAL EXPENSE - SHOP PW KITCHEN SUPPLIES | 111716 | 12/13/16 | | 12/13/16 | | 133.42 |
| | 49505 | 4 | 01438 2450 | MATERIALS & SUPPLIES-HIGHWAYS QPR 50LB PERMNT ASPHALT & CONCRETE | 111716 | 12/13/16 | | 12/13/16 | | 1,020.02 |
| | | | | | | | | | | 1,246.10 |
| 800 | | | | MACANGA INC. | | | | | | |
| | 49506 | 1 | 01438 3845 | EQUIP. RENTAL -RESURFAC. MILLING MACHINES, TRUCKS & LABOR - MADISON, FRANKLIN & JEFFERSON | 100616 | 12/13/16 | | 12/13/16 | | 17,780.00 |
| | | | | | | | | | | 17,780.00 |
| 951 | | | | NFPA | | | | | | |
| | 49511 | 1 | 01411 3000 | FIRE MARSHAL - EXPENSES ONE YR. SUBCRIP.RENEW ENDNG 9/18/17 MARK MILLER | 110116 | 12/13/16 | | 12/13/16 | | 175.00 |
| | | | | | | | | | | 175.00 |
| 1778 | | | | PCCA | | | | | | |
| | 49512 | 1 | 01487 4600 | TRAINING & SEMINARS-EMPLY TRAINING COURSE - M.GORDON | 120116 | 12/13/16 | | 12/13/16 | | 125.00 |
| | | | | | | | | | | 125.00 |

Milling + Dump trucks

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|--|----------------|----------|-----------|-----------|--------|----------|
| 2352 | | | | PECO - 99193-01400 | | | | | | |
| | 49514 | 1 | 01434 3610 | STREET LIGHTING 99193-01400 10/24-11/22/16 | 113016 | 12/13/16 | | 12/13/16 | | 783.27 |
| | 49514 | 2 | 01433 2470 | UTILITIES - TRAFFIC LIGHTS 99193-01400 10/24-11/22/16 | 113016 | 12/13/16 | | 12/13/16 | | 667.85 |
| | | | | | | | | | | 1,451.12 |
| 1032 | | | | PECO - 99193-01302 | | | | | | |
| | 49515 | 1 | 01409 3600 | TWP. BLDG. - FUEL, LIGHT, WATER 99193-0130210/24-11/29/16 | 120616 | 12/13/16 | | 12/13/16 | | 2,484.59 |
| | 49515 | 2 | 01454 3600 | UTILITIES 99193-0130210/24-11/29/16 | 120616 | 12/13/16 | | 12/13/16 | | 269.10 |
| | | | | | | | | | | 2,753.69 |
| 1035 | | | | PENDERGAST SAFETY EQUIP. | | | | | | |
| | 49516 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP 24 PRS WINTER LINED GLOVES | 1084710-01 | 12/13/16 | | 12/13/16 | | 264.00 |
| | 49518 | 1 | 01487 1910 | UNIFORMS BOMBER JACKET - BILL MINAHAN | 1084677-01 | 12/13/16 | | 12/13/16 | | 67.90 |
| | | | | | | | | | | 331.90 |
| 1065 | | | | PETTY CASH | | | | | | |
| | 49519 | 1 | 01401 3000 | GENERAL EXPENSE DUNKIN DONUTS - OFFICE & DCED MEET & GREET, REFRESHMENTS- RUTH'S PARTY & TIA'S PARTY, COOKIES - WCOG MTG. | 120516 | 12/13/16 | | 12/13/16 | | 286.30 |
| | 49519 | 2 | 01401 3000 | GENERAL EXPENSE REIMBURSEMENT FROM EMPLOYEE FUND - CRED.CARD SODA PURCHASE | 120516 | 12/13/16 | | 12/13/16 | | -126.96 |
| | 49519 | 3 | 01401 2100 | MATERIALS & SUPPLIES KITCHEN SUPPLIES | 120516 | 12/13/16 | | 12/13/16 | | 11.99 |
| | 49519 | 4 | 01401 3010 | NEIGHBORHOOD UNIVERSITY REFRESHMENTS & SUPPLIES - NEIGHBOR.U | 120516 | 12/13/16 | | 12/13/16 | | 143.16 |
| | 49519 | 5 | 01401 3250 | POSTAGE POSTAGE - FINANCE DEPT. | 120516 | 12/13/16 | | 12/13/16 | | 6.45 |
| | 49519 | 6 | 01401 3300 | AUTO ALLOWANCE MILEAGE REIMBURSEMENT TO TIA - 2 BANK TRIPS, BARB - KING OF PRUSSIA WORKSHOP & PRESENTATION | 120516 | 12/13/16 | | 12/13/16 | | 33.70 |
| | 49519 | 7 | 01401 3410 | ABC APPRECIATION EVENT STAMPS FOR ABC EVENT | 120516 | 12/13/16 | | 12/13/16 | | 75.20 |
| | 49519 | 8 | 01430 2330 | VEHICLE MAINT AND REPAIR REIMB. C. LINDER - CDL LICENSE FEE | 120516 | 12/13/16 | | 12/13/16 | | 90.50 |
| | 49519 | 9 | 01380 0100 | MISCELLANEOUS CASH - SCRAP METAL | 120516 | 12/13/16 | | 12/13/16 | | -261.00 |
| | 49519 | 10 | 01437 2460 | GENERAL EXPENSE - SHOP REIMBURSE SUE - S.WALKER PHONE CASE | 120516 | 12/13/16 | | 12/13/16 | | 9.99 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| | | | | | | | | | | 269.33 |
| 2445 | | | | PROTECTION BUREAU, THE | | | | | | |
| | 49520 | 1 | 01409 3840 | DISTRICT COURT EXPENSES | 188294 | 12/13/16 | | 12/13/16 | | 525.98 |
| | | | | REPAIR WIRELESS SENSOR | | | | | | |
| | 49521 | 1 | 01409 3840 | DISTRICT COURT EXPENSES | 188418 | 12/13/16 | | 12/13/16 | | 682.44 |
| | | | | VIDEO SECURITY SERV.PLAN 12/1/16 - 11/30/17 | | | | | | |
| | | | | | | | | | | 1,208.42 |
| 1876 | | | | RANSOME RENTAL COMPANY LP | | | | | | |
| | 49522 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | PC040030156 | 12/13/16 | | 12/13/16 | | 16.62 |
| | | | | GLASS-SAFETY | | | | | | |
| | 49523 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | PC040030199 | 12/13/16 | | 12/13/16 | | -168.34 |
| | | | | EDGE CUTTING RETURN | | | | | | |
| | 49524 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | K20874-01 | 12/13/16 | | 12/13/16 | | 106.00 |
| | | | | AUGER RENTAL 11/17-11/18/16 | | | | | | |
| | 49525 | 1 | 01438 3840 | EQUIPMENT RENTAL | K20756-01 | 12/13/16 | | 12/13/16 | | 3,411.00 |
| | | | | SKID STEER RENTAL 11/7-11/16/16 | | | | | | |
| | 49526 | 1 | 01438 3845 | EQUIP. RENTAL -RESURFAC. | K20873-01 | 12/13/16 | | 12/13/16 | | 1,611.00 |
| | | | | ROLLER & GRAPPLE BUCKET RENT 11/17-11/21/16 | | | | | | |
| | | | | | | | | | | 4,976.28 |
| 3120 | | | | STTC SERVICE TIRE TRUCK CTRS INC. | | | | | | |
| | 49527 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | T75476-017 | 12/13/16 | | 12/13/16 | | 873.16 |
| | | | | 4 COOPER TIRES <i>Pick-up</i> | | | | | | |
| | 49528 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | U56895-17 | 12/13/16 | | 12/13/16 | | 2,978.24 |
| | | | | 6 GOODYEAR TIRES (#4) <i>Dump truck.</i> | | | | | | |
| | | | | | | | | | | 3,851.40 |
| 3604 | | | | SUPERIOR PLUS ENERGY SERVICES | | | | | | |
| | 49529 | 1 | 01430 2320 | VEHICLE OPERATION - FUEL | 27216 | 12/13/16 | | 12/13/16 | | 868.71 |
| | | | | 537.4 GALLONS DIESEL | | | | | | |
| | 49530 | 1 | 01430 2320 | VEHICLE OPERATION - FUEL | 736870 | 12/13/16 | | 12/13/16 | | 166.18 |
| | | | | 103.7 GALLONS GASOLINE | | | | | | |
| | 49531 | 1 | 01430 2320 | VEHICLE OPERATION - FUEL | 443713 | 12/13/16 | | 12/13/16 | | 172.62 |
| | | | | 101.5 GALLONS GASOLINE | | | | | | |
| | | | | | | | | | | 1,207.51 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 910 | | | | US MUNICIPAL SUPPLY INC. | | | | | | |
| | 49534 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR CONVEYOR CHAIN, INNER & FLIGHT BAR FOR PAVER | 6106352 | 12/13/16 | | 12/13/16 | | 79.19 |
| | | | | | | | | | | 79.19 |
| 2516 | | | | WEST CHESTER UNIVERSITY | | | | | | |
| | 49535 | 1 | 01487 4600 | TRAINING & SEMINARS-EMPLY 2017 SPRING - BRIAN MCCOOL 0593337 | 120916-0593337 | 12/13/16 | | 12/13/16 | | 1,681.86 |
| | | | | | | | | | | 1,681.86 |
| 3392 | | | | WILSON FORKLIFT SERVICES LLC | | | | | | |
| | 49536 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR REPAIR HYSTER S60XL - LABOR & PARTS | 20490 | 12/13/16 | | 12/13/16 | | 214.00 |
| | | | | | | | | | | 214.00 |

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|--------|-------|---------|------------|---------------------------------|----------------|----------|-----------|-----------|--------|--------|
| 03 | | | | SINKING FUND | | | | | | |
| 425 | | | | EAST GOSHEN TOWNSHIP - GENERAL | | | | | | |
| | 49485 | 1 | 03341 1000 | INTEREST - SINKING FUND | 120916 | 12/13/16 | | 12/13/16 | | 172.07 |
| | | | | REIMBURSE 01 FOR 03 CHECK ORDER | | | | | | |
| | | | | | | | | | | 172.07 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------|-------------------------------------|----------------|----------|-----------|-----------|--------|----------|
| 05 | | | | SEWER OPERATING | | | | | | |
| 1658 | | | | AQUA PA | | | | | | |
| 49474 | 1 | 05420 | 3602 | C.C. COLLECTION -UTILITIES | 112316 BK | 12/13/16 | | 12/13/16 | | 16.00 |
| | | | | 000363541 0357724 10/21-11/21/16 BK | | | | | | |
| 49475 | 1 | 05420 | 3602 | C.C. COLLECTION -UTILITIES | 112316 GH | 12/13/16 | | 12/13/16 | | 16.00 |
| | | | | 000300141 0300141 10/21-11/21/16 GH | | | | | | |
| | | | | | | | | | | 32.00 |
| 1668 | | | | EXETER SUPPLY COMPANY INC | | | | | | |
| 49486 | 1 | 05420 | 3702 | C.C. COLLEC.-MAINT.& REPR. | 01/638257 | 12/13/16 | | 12/13/16 | | 2,370.00 |
| | | | | PARSON ODOREATER INSERT | | | | | | |
| 49486 | 2 | 05422 | 3701 | R.C. COLLEC.-MAINT.& REPR | 01/638257 | 12/13/16 | | 12/13/16 | | 2,370.00 |
| | | | | PARSON ODOREATER INSERT | | | | | | |
| | | | | | | | | | | 4,740.00 |
| 627 | | | | HIGHWAY MATERIALS INC. | | | | | | |
| 49489 | 1 | 05422 | 3701 | R.C. COLLEC.-MAINT.& REPR | 11046041MB | 12/13/16 | | 12/13/16 | | 127.95 |
| | | | | 3.00 TONS 19B .3<3 ASPHALT | | | | | | |
| 49490 | 1 | 05422 | 3701 | R.C. COLLEC.-MAINT.& REPR | 11045961MB | 12/13/16 | | 12/13/16 | | 171.03 |
| | | | | 4.01 TONS 19B .3<3 | | | | | | |
| 49491 | 1 | 05422 | 3701 | R.C. COLLEC.-MAINT.& REPR | 11045943MB | 12/13/16 | | 12/13/16 | | 89.57 |
| | | | | 2.10 TONS 19B .3<3 MH HME | | | | | | |
| | | | | | | | | | | 388.55 |
| 3043 | | | | MAIN POOL & CHEMICAL COMP. INC. | | | | | | |
| 49507 | 1 | 05422 | 2441 | R.C. COLLEC.-CHEMICALS | 1657973 | 12/13/16 | | 12/13/16 | | 2,508.00 |
| | | | | 2200 GALLONS ALUMINUM SULFATE SOL. | | | | | | |
| 49508 | 1 | 05422 | 2441 | R.C. COLLEC.-CHEMICALS | 1657991 | 12/13/16 | | 12/13/16 | | 3,326.40 |
| | | | | 224 50LB BAGS SODIUM CARBONATE LITE | | | | | | |
| | | | | | | | | | | 5,834.40 |
| 36 | | | | MYERS INC., ALLAN A. | | | | | | |
| 49509 | 1 | 05422 | 3701 | R.C. COLLEC.-MAINT.& REPR | 30-00109045 | 12/13/16 | | 12/13/16 | | 237.95 |
| | | | | 5.33 TONS 16-H63 9.5mm .3<3 | | | | | | |
| | | | | | | | | | | 237.95 |
| 3470 | | | | NASK DOOR INC. | | | | | | |
| 49510 | 1 | 05422 | 3700 | R.C. STP-MAINT. & REPAIRS | 1412096 | 12/13/16 | | 12/13/16 | | 1,400.00 |
| | | | | WHITE NO-INSUL COMPLETE DOOR - SODA | | | | | | |
| | | | | ASH BUILDING | | | | | | |
| | | | | | | | | | | 1,400.00 |

Soda Ash Storage Building

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|--------|-------|---------|------------|--|----------------|----------|-----------|-----------|--------|-----------|
| 1031 | | | | PECO - 99193-01204 | | | | | | |
| | 49513 | 1 | 05420 3602 | C.C. COLLECTION -UTILITIES 99193-01204 10/24-11/29/16 | 120616 | 12/13/16 | | 12/13/16 | | 477.05 |
| | 49513 | 2 | 05420 3600 | C.C. METERS - UTILITIES 99193-01204 10/24-11/29/16 | 120616 | 12/13/16 | | 12/13/16 | | 10.12 |
| | 49513 | 3 | 05422 3601 | R.C. COLLEC.-UTILITIES 99193-01204 10/24-11/29/16 | 120616 | 12/13/16 | | 12/13/16 | | 134.50 |
| | 49513 | 4 | 05422 3600 | R.C. STP -UTILITIES 99193-01204 10/24-11/29/16 | 120616 | 12/13/16 | | 12/13/16 | | 11,324.72 |
| | | | | | | | | | | 11,946.39 |
| 1035 | | | | PENDERGAST SAFETY EQUIP. | | | | | | |
| | 49516 | 2 | 05422 3700 | R.C. STP-MAINT. & REPAIRS WINTER LINED GLOVES - FULLY COATED | 1084710-01 | 12/13/16 | | 12/13/16 | | 82.89 |
| | 49516 | 3 | 05420 3701 | C.C. INTERCEPT.-MAINT.&REP WINTER LINED GLOVES - FULLY COATED | 1084710-01 | 12/13/16 | | 12/13/16 | | 82.90 |
| | 49517 | 1 | 05422 3700 | R.C. STP-MAINT. & REPAIRS ONE PR. LEVEL 4 INSULATED GLOVES | 1084710-02 | 12/13/16 | | 12/13/16 | | 118.93 |
| | 49657 | | 05422 3702 | R.C. COLLECTION-MAINT. & REP I&I WINTER LINED GLOVES - FULLY COATED | 1084710-01 | 12/13/16 | | 12/13/16 | | 82.89 |
| | | | | | | | | | | 367.61 |
| 2619 | | | | TRIPLE R TRUCK PARTS | | | | | | |
| | 49532 | 1 | 05420 3702 | C.C. COLLEC.-MAINT. & REPR. HYD CART & FILTERS - MUFFIN MONSTER | 705338 | 12/13/16 | | 12/13/16 | | 125.35 |
| | 49532 | 2 | 05422 3701 | R.C. COLLEC.-MAINT. & REPR HYD CART & FILTERS - MUFFIN MONSTER | 705338 | 12/13/16 | | 12/13/16 | | 125.35 |
| | | | | | | | | | | 250.70 |
| 3529 | | | | VERIZON - MODEMS | | | | | | |
| | 49533 | 1 | 05420 3601 | C.C. INTERCEPTOR-UTILITIES OCT. 26 - NOV. 25, 2016 MODEMS | 9775979163 | 12/13/16 | | 12/13/16 | | 81.88 |
| | | | | | | | | | | 81.88 |

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|---------------------|-------|---------|------------|--|----------------|----------|-----------|-----------|--------|-----------|
| 06 | | REFUSE | | | | | | | | |
| 1354 | 49478 | 1 | 06427 4503 | CHESTER COUNTY, TREASURER OF COUNTY-HAZARD.WASTE PROG. S/E PA HAZARDOUS WASTE EVENTS | 2016-2 | 12/13/16 | | 12/13/16 | | 2,456.98 |
| | | | | | | | | | | 2,456.98 |
| | | | | | | | | | | 88,999.52 |
| 0 Printed, totaling | | | | | | | | | | 88,999.52 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|------|--------------|-----------|-----------------|
| 01 | 01 | 61,090.99 | GENERAL FUND |
| 03 | 03 | 172.07 | SINKING FUND |
| 05 | 05 | 25,279.48 | SEWER OPERATING |
| 06 | 06 | 2,456.98 | REFUSE |
| | | 88,999.52 | |

PERIOD SUMMARY

| Period | Amount |
|--------|-----------|
| 1612 | 88,999.52 |
| | 88,999.52 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|--------------|---------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 01 | GENERAL FUND | | | | | | | | | |
| 2226 | | | | 21ST CENT.MEDIA-PHILLY #884433 | | | | | | |
| | 49543 | 1 | 01401 3400 | ADVERTISING - PRINTING NOTICE - HVAC | 1183001 | 12/15/16 | | 12/15/16 | | 262.74 |
| | 49544 | 1 | 01401 3400 | ADVERTISING - PRINTING NOTICE - AUDIT 1/3/17 | 1178780 | | | 12/15/16 | | 76.26 |
| | 49544 | 2 | 01401 3400 | ADVERTISING - PRINTING NOTICE - BOS MEETING 12/12 | 1183307 | | | 12/15/16 | | 86.62 |
| | 49544 | 3 | 01401 3400 | ADVERTISING - PRINTING NOTICE - MILLTWN DAM COMM. | 1185519 | | | 12/15/16 | | 81.44 |
| | | | | | | | | | | 507.06 |
| 2051 | | | | ALLIED HYDRAULIC SERVICE CO | | | | | | |
| | 49549 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR REPLACEMENT WHITE MOTOR | 23337 | 12/15/16 | | 12/15/16 | | 634.93 |
| | | | | | | | | | | 634.93 |
| 43 | | | | AMERICAN ARBORIST SUPPLY | | | | | | |
| | 49554 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP HELMETS, FACE SHIELDS, KNIFE & PLASTIC BUCKING | 55706 | 12/15/16 | | 12/15/16 | | 444.48 |
| | 49555 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP HEARING/PELTOR HATS | 55780 | 12/15/16 | | 12/15/16 | | 52.80 |
| | | | | | | | | | | 497.28 |
| 68 | | | | AMS APPLIED MICRO SYSTEMS LTD. | | | | | | |
| | 49556 | 1 | 01401 3120 | CONSULTING SERVICES NOVEMBER 2016 | 62848 | 12/15/16 | | 12/15/16 | | 597.00 |
| | 49556 | 2 | 01414 5001 | ZONING IT CONSULTING NOVEMBER 2016 - GEO PLAN | 62848 | 12/15/16 | | 12/15/16 | | 28.00 |
| | | | | | | | | | | 625.00 |
| 1657 | | | | AQUA PA | | | | | | |
| | 49557 | 1 | 01409 3600 | TWP. BLDG. - FUEL, LIGHT, WATER 000309801 0309801 10/26-11/28/16 BS | 113016 BS | 12/15/16 | | 12/15/16 | | 17.00 |
| | 49558 | 1 | 01411 3630 | HYDRANT & WATER SERVICE 00310033 0310033 10/31-11/30/16 186 | 120116 279 | 12/15/16 | | 12/15/16 | | 4,696.50 |
| | 49558 | 2 | 01411 3631 | HYDRANTS - RECHARGE EXPENSE 00310033 0310033 10/31-11/30/16 93 | 120116 279 | 12/15/16 | | 12/15/16 | | 2,348.25 |
| | 49559 | 1 | 01411 3630 | HYDRANT & WATER SERVICE 00309987 0309987 10/31-11/30/16 HY6 | 120116 HY6 | 12/15/16 | | 12/15/16 | | 137.52 |
| | | | | | | | | | | 7,199.27 |

Tree trimming safety helmets

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|--------|-------|---------|------------|--|----------------|----------|-----------|-----------|--------|----------|
| 82 | | | | ASSOCIATED TRUCK PARTS | | | | | | |
| | 49563 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR LED BAR LAMP | 107516 | 12/15/16 | | 12/15/16 | | 86.80 |
| | 49564 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR TAIL LAMP | 107630 | 12/15/16 | | 12/15/16 | | 10.36 |
| | | | | | | | | | | 97.16 |
| 2973 | | | | BORTEK INDUSTRIES INC. | | | | | | |
| | 49566 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS FILTER POLYESTER KIT | AB048150 | 12/15/16 | | 12/15/16 | | 95.54 |
| | | | | | | | | | | 95.54 |
| 3488 | | | | CINTAS CORPORATION #287 | | | | | | |
| | 49570 | 1 | 01487 1910 | UNIFORMS | 287657290 | 12/15/16 | | 12/15/16 | | 188.93 |
| | 49571 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS WEEK END 12/7/16 CLEAN MATS | 287657289 | 12/15/16 | | 12/15/16 | | 379.73 |
| | 49571 | 2 | 01487 1910 | UNIFORMS WEEK END 12/7/16 CLEAN UNIFORMS | 287657289 | 12/15/16 | | 12/15/16 | | 74.75 |
| | | | | | | | | | | 643.41 |
| 2996 | | | | CNS CLEANING COMPANY | | | | | | |
| | 49572 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS JANITORIAL SERVICE - DECEMBER 2016 | 48816 | 12/15/16 | | 12/15/16 | | 870.00 |
| | 49572 | 2 | 01409 3840 | DISTRICT COURT EXPENSES JANITORIAL SERVICE - DECEMBER 2016 | 48816 | 12/15/16 | | 12/15/16 | | 255.00 |
| | | | | | | | | | | 1,125.00 |
| 3249 | | | | COMCAST 8499-10-109-0107712 | | | | | | |
| | 49574 | 1 | 01401 3210 | COMMUNICATION EXPENSE 0107712 12/5/16-1/4/17 EG PR. LED | 120416 | 12/15/16 | | 12/15/16 | | 105.75 |
| | | | | | | | | | | 105.75 |
| 3490 | | | | COMCAST 8499-10-109-0111284 | | | | | | |
| | 49573 | 1 | 01401 3210 | COMMUNICATION EXPENSE 0111284 12/9/16 - 1/8/17 SPEC.VIDEO PW | 120416 | 12/15/16 | | 12/15/16 | | 19.04 |
| | | | | | | | | | | 19.04 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|-------------------------------------|----------------|----------|-----------|-----------|--------|-----------|
| 2912 | | | | CONTINENTAL FIRE & SAFETY INC. | | | | | | |
| | 49575 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP | F4945 | | | 12/15/16 | | 128.67 |
| | | | | DEFIB AED BATTERIES & PADS | | | | | | |
| | 49575 | 2 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS | F4945 | | | 12/15/16 | | 128.67 |
| | | | | DEFIB AED BATTERIES & PADS | | | | | | |
| | 49576 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | F5294 | 12/15/16 | | 12/15/16 | | 179.00 |
| | | | | FIRE VULCAN LED VEHICLE MOUNT SYST. | | | | | | |
| ----- | | | | | | | | | | 436.34 |
| 317 | | | | CONTRACTOR'S CHOICE | | | | | | |
| | 49577 | 1 | 01430 2600 | MINOR EQUIP. PURCHASE | 00207430 | 12/15/16 | | 12/15/16 | | 2,358.56 |
| | | | | MULTIQUIP GLOW BUG LIGHT | | | | | | |
| | 49578 | 1 | 01454 3740 | EQUIPMENT MAINT. & REPAIR | 00207650 | 12/15/16 | | 12/15/16 | | 105.51 |
| | | | | RED FUEL CELLS & GALV.RING CLIP | | | | | | |
| ----- | | | | | | | | | | 2,464.07 |
| 3752 | | | | EASTERN SALT COMPANY INC. | | | | | | |
| | 49579 | 1 | 01432 2460 | SNOW - MATERIALS & SUPPLIES | INV061463 | 12/15/16 | | 12/15/16 | | 12,150.01 |
| | | | | 200.33 TONS ROCK SALT | | | | | | |
| ----- | | | | | | | | | | 12,150.01 |
| 473 | | | | FASTSIGNS | | | | | | |
| | 49580 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP | 45544 | 12/15/16 | | 12/15/16 | | 30.40 |
| | | | | ENGRAVED NAME PLATE - B.MINAHAN | | | | | | |
| ----- | | | | | | | | | | 30.40 |
| 2142 | | | | FLAGGER FORCE | | | | | | |
| | 49581 | 1 | 01438 2460 | TREE REMOVAL | 205953 | 12/15/16 | | 12/15/16 | | 572.39 |
| | | | | TRAF.CONTROL -TREE REMOVAL LOCHWOOD | | | | | | |
| ----- | | | | | | | | | | 572.39 |
| 510 | | | | FRAMES POWER EQUIPMENT & MULCH | | | | | | |
| | 49582 | 1 | 01430 2600 | MINOR EQUIP. PURCHASE | 11576 | 12/15/16 | | 12/15/16 | | 749.71 |
| | | | | STIHL CHAINS & BC OIL | | | | | | |
| ----- | | | | | | | | | | 749.71 |
| 563 | | | | GRAINGER | | | | | | |
| | 49583 | 1 | 01413 3000 | GENERAL EXPENSE | 9295671151 | 12/15/16 | | 12/15/16 | | 112.80 |
| | | | | SMOKE DETECTOR TESTERS | | | | | | |
| ----- | | | | | | | | | | 112.80 |

2 weed eaters

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|--------|-------|---------|------------|------------------------------------|----------------|----------|-----------|-----------|--------|----------|
| 3741 | | | | GREENSCAPE TREE SERVICE LLC. | | | | | | |
| | 49585 | 1 | 01438 2460 | TREE REMOVAL | 1092 | 12/15/16 | | 12/15/16 | | 1,260.00 |
| | | | | TREE PRUNING 11/22/16 | | | | | | |
| | 49586 | 1 | 01438 2460 | TREE REMOVAL | 1093 | 12/15/16 | | 12/15/16 | | 1,120.00 |
| | | | | TREE PRUNING 11/23/16 | | | | | | |
| ----- | | | | | | | | | | 2,380.00 |
| 679 | | | | INTERCON TRUCK EQUIPMENT | | | | | | |
| | 49588 | 1 | 01432 2500 | SNOW - MAINTENANCE & REPAIRS | 1053963-IN | 12/15/16 | | 12/15/16 | | 650.00 |
| | | | | BOSS HEADLIGHT | | | | | | |
| | 49589 | 1 | 01432 2500 | SNOW - MAINTENANCE & REPAIRS | 1054023-IN | 12/15/16 | | 12/15/16 | | 329.00 |
| | | | | BOSS PUSH FRAME ASSEMBLY | | | | | | |
| ----- | | | | | | | | | | 979.00 |
| 719 | | | | KEEN COMPRESSED GAS COMPANY | | | | | | |
| | 49590 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP | 83114513 | 12/15/16 | | 12/15/16 | | 53.70 |
| | | | | VARIOUS GAS CYLINDERS | | | | | | |
| ----- | | | | | | | | | | 53.70 |
| 2442 | | | | KENT AUTOMOTIVE | | | | | | |
| | 49591 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR | 9304543343 | 12/15/16 | | 12/15/16 | | 7.49 |
| | | | | TURNED EYEBOLT ZINC | | | | | | |
| ----- | | | | | | | | | | 7.49 |
| 765 | | | | LENNI ELECTRIC CORPORATION | | | | | | |
| | 49595 | 1 | 01409 3745 | PW BUILDING - MAINT REPAIRS | 161165 | 12/15/16 | | 12/15/16 | | 892.04 |
| | | | | REPLACE LIGHT FIXTURE - GAS PUMPS | | | | | | |
| | 49596 | 1 | 01409 3745 | PW BUILDING - MAINT REPAIRS | 161169 | 12/15/16 | | 12/15/16 | | 165.00 |
| | | | | REPLACE BALLAST - MECHANICS BAY | | | | | | |
| ----- | | | | | | | | | | 1,057.04 |
| 787 | | | | LOW-RISE ELEVATOR CO. INC | | | | | | |
| | 49597 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS | 68925 | 12/15/16 | | 12/15/16 | | 40.00 |
| | | | | BASIC MAINTENANCE NOVEMBER 2016 | | | | | | |
| ----- | | | | | | | | | | 40.00 |
| 829 | | | | MASTER'S TOUCH | | | | | | |
| | 49599 | 1 | 01409 3840 | DISTRICT COURT EXPENSES | 33551 | 12/15/16 | | 12/15/16 | | 58.00 |
| | | | | EXTERM.SERV. - DEC. 2016 DC & POL. | | | | | | |
| | 49600 | 1 | 01409 3740 | TWP. BLDG. - MAINT & REPAIRS | 33552 | 12/15/16 | | 12/15/16 | | 104.00 |
| | | | | EXTERM.SERV. - DEC. 2016 TWP.& PW | | | | | | |
| ----- | | | | | | | | | | 162.00 |

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|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 01 | | | | GENERAL FUND | | | | | | |
| 909 | 49602 | 1 | 01430 2600 | MES - PENNSYLVANIA MINOR EQUIP. PURCHASE 6" BASE PLATE ASBLY- SHORING STRUTS | IN1059404 | 12/15/16 | | 12/15/16 | | 3,954.99 |
| | | | | | | | | | | 3,954.99 |
| 864 | 49604 | 1 | 01430 2330 | METROPOLITAN COMMUNICATIO VEHICLE MAINT AND REPAIR PULL RADIOS & ANTENNA TO REPAIR & REPLACE WITH SPARES | IN000104502 | 12/15/16 | | 12/15/16 | | 380.00 |
| | | | | | | | | | | 380.00 |
| 1641 | 49605 | 1 | 01430 2330 | NAPA AUTO PARTS VEHICLE MAINT AND REPAIR 24 VOLT HORN | 2-685584 | 12/15/16 | | 12/15/16 | | 36.03 |
| | | | | | | | | | | 36.03 |
| 3679 | 49610 | 1 | 01401 3210 | NETCARRIER TELECOM INC. 67846 COMMUNICATION EXPENSE 12/1/16 - 12/31/16 | 416360 | 12/15/16 | | 12/15/16 | | 360.85 |
| | | | | | | | | | | 360.85 |
| 3680 | 49611 | 1 | 01401 3210 | NETCARRIER TELECOM INC. 67891 COMMUNICATION EXPENSE 12/1/16 - 12/31/16 | 416367 | 12/15/16 | | 12/15/16 | | 132.79 |
| | | | | | | | | | | 132.79 |
| 1554 | 49613 | 1 | 01401 2100 | OFFICE DEPOT MATERIALS & SUPPLIES PLANNERS | 881830944001 | 12/15/16 | | 12/15/16 | | 60.16 |
| | 49614 | 1 | 01401 2100 | MATERIALS & SUPPLIES WRITING PADS | 881831018001 | 12/15/16 | | 12/15/16 | | 50.39 |
| | 49615 | 1 | 01401 2100 | MATERIALS & SUPPLIES MARKER BOARD, THERMAL ROLL, LABELS & ORGANIZER | 881831019001 | 12/15/16 | | 12/15/16 | | 179.95 |
| | 49616 | 1 | 01401 2100 | MATERIALS & SUPPLIES 5 DRAWER STEEL FILE CABINETS (5) | 883925017001 | 12/15/16 | | 12/15/16 | | 9,074.95 |
| | 49617 | 1 | 01401 2100 | MATERIALS & SUPPLIES CORD CONNECTOR | 883925016001 | 12/15/16 | | 12/15/16 | | 4.27 |
| | 49618 | 1 | 01401 2100 | MATERIALS & SUPPLIES SEALING TAPE, POST-IT PADS, INK STAMPS "SCANNED", "EMAILED" & "RECEIVED" | 883924832001 | 12/15/16 | | 12/15/16 | | 42.12 |
| | 49619 | 1 | 01401 2100 | MATERIALS & SUPPLIES EXEC. CHAIR | 883867703001 | 12/15/16 | | 12/15/16 | | 489.99 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|--|--|----------------|----------|-----------|-----------|--------|-----------|
| 01 | | GENERAL FUND | | | | | | | | |
| 1554 | 49620 | 1 | 01401 2100 | OFFICE DEPOT MATERIALS & SUPPLIES MID BACK CHAIR | 883867702001 | 12/15/16 | | 12/15/16 | | 349.99 |
| | | | | | | | | | | 10,251.82 |
| 3153 | 49622 | 1 | 01409 7505 | PECO - 01360-05046 BOOT & PAOLI LED SIGN 01360-05046 10/26-11/29/16 BOOT LED | 120116 | 12/15/16 | | 12/15/16 | | 49.96 |
| | | | | | | | | | | 49.96 |
| 2593 | 49623 | 1 | 01454 3600 | PECO - 18510-39089 UTILITIES 18510-39089 10/31-12/1/16 BOW TREE PUMP | 120516 | 12/15/16 | | 12/15/16 | | 26.81 |
| | | | | | | | | | | 26.81 |
| 1052 | 49624 | 1 | 01408 3131 | PENNONI ASSOCIATES INC. ENGINEER.& MISC.RECHARGES SERVICES THRU 10/23/16 GOSHEN MEAD | 721637 | 12/15/16 | | 12/15/16 | | 363.75 |
| 49625 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERVICES THRU 10/23/16 NEW KENT | 721638 | 12/15/16 | | 12/15/16 | | | 71.25 |
| 49626 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERV. THRU 10/23/16 MOSER 943 CORNW | 721639 | 12/15/16 | | 12/15/16 | | | 158.75 |
| 49627 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERV. THRU 10/23/16 GOSHEN FIRE CO. | 721643 | 12/15/16 | | 12/15/16 | | | 85.00 |
| 49628 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERV. THRU 10/23/16 MOSER 947 CORNW | 721645 | 12/15/16 | | 12/15/16 | | | 156.25 |
| 49629 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERV. THRU 10/23/16 DEL VACCHIO | 721647 | 12/15/16 | | 12/15/16 | | | 292.50 |
| | | | | | | | | | | 1,127.50 |
| 1005 | 49630 | 1 | 01438 3840 | PENNSYLVANIA ONE CALL SYSTEM EQUIPMENT RENTAL MONTHLY ACTIVITY NOVEMBER 2016 | 0000706787 | 12/15/16 | | 12/15/16 | | 39.11 |
| | | | | | | | | | | 39.11 |
| 1080 | 49631 | 1 | 01414 3100 | PIMER, COLLEEN M. COURT REPORTERS TRANSCRIPT 11/28/16 MCDONALD | 112816 | 12/15/16 | | 12/15/16 | | 1,521.00 |
| | | | | | | | | | | 1,521.00 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|------------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 2445 | 49636 | 1 | 01409 3840 | PROTECTION BUREAU, THE DISTRICT COURT EXPENSES REPLACE LITHIUM BATTERIES - DIST.CT | 188949 | 12/15/16 | | 12/15/16 | | 110.70 |
| | | | | | | | | | | 110.70 |
| 1876 | 49639 | 1 | 01438 3840 | RANSOME RENTAL COMPANY LP EQUIPMENT RENTAL SWING BOOM RENTAL 11/21/16 | K20898-02 | 12/15/16 | | 12/15/16 | | 671.00 |
| | | | | | | | | | | 671.00 |
| 3181 | 49640 | 1 | 01401 3840 | ROTHWELL DOCUMENT SOLUTIONS RENTAL OF EQUIP. -OFFICE LANIER/MP C5503 BASE RATE CHARGE 12/18/16 - 3/17/17 | 98722 | 12/15/16 | | 12/15/16 | | 75.00 |
| 49640 | 2 | 01401 3840 | | RENTAL OF EQUIP. -OFFICE LANIER/MP C5503 CONTRACT CHARGE 9/18/16 - 12/17/16 PLUS FREIGHT | 98722 | 12/15/16 | | 12/15/16 | | 1,033.49 |
| | | | | | | | | | | 1,108.49 |
| 2108 | 49641 | 1 | 01401 3010 | SIDELINES SPORTSWEAR & PROMOTIONS NEIGHBORHOOD UNIVERSITY SMOKE TUMBLERS "NEIGHBORHOOD UNIV.. | 5335 | 12/15/16 | | 12/15/16 | | 465.10 |
| | | | | | | | | | | 465.10 |
| 3750 | 49642 | 1 | 01454 3100 | SIMONE COLLINS PROFESSIONAL SERVICES PROF.SERVICE - NOV.2016 MILLTOWN & HERSHEY DAMS | 12206 | 12/15/16 | | 12/15/16 | | 6,108.20 |
| | | | | | | | | | | 6,108.20 |
| 1783 | 49643 | 1 | 01411 6000 | STATE WORKERS INSURANCE FUND VOLUNTEER FIREFIGHTER WORKERS COMP POLICY 05918452 RENEWAL 1/1/17 - 1/1/18 | 120116 | 12/15/16 | | 12/15/16 | | 8,295.00 |
| | | | | | | | | | | 8,295.00 |
| 3120 | 49644 | 1 | 01430 2330 | STTC SERVICE TIRE TRUCK CTRS INC. VEHICLE MAINT AND REPAIR 4 COOPER DISCOVER TIRES <i>Tr 1</i> | U54801-17 | 12/15/16 | | 12/15/16 | | 1,057.84 |
| 49645 | 1 | 01430 2330 | | VEHICLE MAINT AND REPAIR 4 125Q COOPER DISCOVER TIRES <i>Tr 2</i> | U54805-17 | 12/15/16 | | 12/15/16 | | 1,174.68 |
| | | | | | | | | | | 2,232.52 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|------|---|-----------------------|----------|-----------|-----------|--------|-----------|
| 01 | | GENERAL FUND | | | | | | | | |
| 3604 | | | | SUPERIOR PLUS ENERGY SERVICES | | | | | | |
| 49647 | 1 | 01430 | 2320 | VEHICLE OPERATION - FUEL 441.7 GALLONS DIESEL | 43359 | 12/15/16 | | 12/15/16 | | 742.98 |
| 49648 | 1 | 01430 | 2320 | VEHICLE OPERATION - FUEL 115.3 GALLONS GASOLINE | 737691 | 12/15/16 | | 12/15/16 | | 209.45 |
| 49649 | 1 | 01430 | 2320 | VEHICLE OPERATION - FUEL 312.3 GALLONS DIESEL | 737650 | 12/15/16 | | 12/15/16 | | 568.14 |
| | | | | | | | | | | 1,520.57 |
| 910 | | | | US MUNICIPAL SUPPLY INC. | | | | | | |
| 49652 | 1 | 01430 | 2330 | VEHICLE MAINT AND REPAIR CONVEYOR FLIGHT CHAIN & ROLL PINE | 6107627 <i>PAV</i> | 12/15/16 | | 12/15/16 | | 248.64 |
| | | | | | | | | | | 248.64 |
| 2829 | | | | VERIZON - TWP.FIOS 0001-74 | | | | | | |
| 49654 | 1 | 01401 | 3210 | COMMUNICATION EXPENSE 11/28/16 - 12/27/16 FIOS - TWP | 0001-74 112716 | 12/15/16 | | 12/15/16 | | 89.99 |
| | | | | | | | | | | 89.99 |
| 1470 | | | | WESTTOWN TOWNSHIP | | | | | | |
| 49655 | 1 | 01410 | 5310 | REGIONAL POLICE BLDG INTEREST NOVEMBER 2016 - INTEREST | 120116 | 12/15/16 | | 12/15/16 | | 1,380.63 |
| 49655 | 2 | 01410 | 5320 | REGIONAL POLICE BLDG PRINCIPAL NOVEMBER 2016 - PRINCIPAL | 120116 | 12/15/16 | | 12/15/16 | | 9,166.66 |
| | | | | | | | | | | 10,547.29 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|----------------------|------------|--|----------------|----------|-----------|-----------|--------|------------|
| 03 | | SINKING FUND | | | | | | | | |
| 2707 | | HOSKIN'S FORD, BRIAN | | | | | | | | |
| | 49587 | 1 | 03430 7400 | CAPITAL REPLACEMENT - HWY EQUIP 2017 FORD F350 | 217219 | 12/15/16 | | 12/15/16 | | 48,218.00 |
| | 49587 | 2 | 03430 7400 | CAPITAL REPLACEMENT - HWY EQUIP LESS TRADE IN 2008 F350 | 217219 | 12/15/16 | | 12/15/16 | | -15,200.00 |
| | | | | | | | | | | 33,018.00 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 2912 | | | | CONTINENTAL FIRE & SAFETY INC. | | | | | | |
| | 49575 | 3 | 05422 3700 | R.C. STP-MAINT.& REPAIRS DEFIB AED BATTERIES & PADS | F4945 | | | 12/15/16 | | 128.66 |
| | | | | | | | | | | 128.66 |
| 569 | | | | GREAT VALLEY LOCKSHOP | | | | | | |
| | 49584 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS STANDARD SINGLE SIDED KEYS | CO20161729 | 12/15/16 | | 12/15/16 | | 10.50 |
| | | | | | | | | | | 10.50 |
| 765 | | | | LENNI ELECTRIC CORPORATION | | | | | | |
| | 49592 | 1 | 05422 3701 | R.C. COLLEC.-MAINT.& REPR REPAIR - HERSHEY'S MILL POLE LIGHT | 161161 | 12/15/16 | | 12/15/16 | | 796.73 |
| | 49593 | 1 | 05420 3702 | C.C. COLLEC.-MAINT.& REPR. INSTALL CIRCUIT BRKR - ASHBRIDGE | 161162 | 12/15/16 | | 12/15/16 | | 978.85 |
| | 49594 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS INSTALL HEATERS SCREEN ROOM RCSTP | 161163 | 12/15/16 | | 12/15/16 | | 183.00 |
| | | | | | | | | | | 1,958.58 |
| 829 | | | | MASTER'S TOUCH | | | | | | |
| | 49598 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS EXTERM.SERVICE - DEC. 2016 RCSTP | 33553 | 12/15/16 | | 12/15/16 | | 33.00 |
| | | | | | | | | | | 33.00 |
| 909 | | | | MES - PENNSYLVANIA | | | | | | |
| | 49601 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS REVEAL 36' FAST FRAME BLUE | IN1084020 | 12/15/16 | | 12/15/16 | | 135.41 |
| | 49601 | 2 | 05420 3702 | C.C. COLLEC.-MAINT.& REPR. REVEAL 36' FAST FRAME BLUE | IN1084020 | 12/15/16 | | 12/15/16 | | 135.41 |
| | 49601 | 3 | 05422 3701 | R.C. COLLEC.-MAINT.& REPR REVEAL 36' FAST FRAME BLUE | IN1084020 | 12/15/16 | | 12/15/16 | | 135.40 |
| | | | | | | | | | | 406.22 |
| 864 | | | | METROPOLITAN COMMUNICATIO | | | | | | |
| | 49603 | 1 | 05420 3702 | C.C. COLLEC.-MAINT.& REPR. STRION HPL - LIGHT ONLY & BATTERY | IN000104446 | 12/15/16 | | 12/15/16 | | 100.00 |
| | | | | | | | | | | 100.00 |
| 3675 | | | | NETCARRIER TELECOM INC. 67889 | | | | | | |
| | 49607 | 1 | 05420 3602 | C.C. COLLECTION -UTILITIES 12/1/16 - 12/31/16 | 416365 | 12/15/16 | | 12/15/16 | | 48.22 |
| | | | | | | | | | | 48.22 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-----------------|------------|--|---|----------------|----------|-----------|-----------|--------|----------|
| ----- | | | | | | | | | | |
| 05 | SEWER OPERATING | | | | | | | | | |
| 3676 | 49606 | 1 | 05422 3600 | NETCARRIER TELECOM INC. 67890 R.C STP -UTILITIES 12/1/16 - 12/31/16 | 416366 | 12/15/16 | | 12/15/16 | | 43.19 |
| | | | | | | | | | | 43.19 |
| 3677 | 49609 | 1 | 05420 3602 | NETCARRIER TELECOM INC. 67887 C.C. COLLECTION -UTILITIES 12/1/16 - 12/31/16 | 416363 | 12/15/16 | | 12/15/16 | | 48.32 |
| | | | | | | | | | | 48.32 |
| 3678 | 49608 | 1 | 05420 3602 | NETCARRIER TELECOM INC. 67888 C.C. COLLECTION -UTILITIES 12/1/16 - 12/31/16 | 416364 | 12/15/16 | | 12/15/16 | | 48.26 |
| | | | | | | | | | | 48.26 |
| 3725 | 49612 | 1 | 05420 3702 | NETCARRIER TELECOM INC. 68255 C.C. COLLEC.-MAINT.& REPR. 12/1/16 - 12/31/16 | 416562 | 12/15/16 | | 12/15/16 | | 49.38 |
| | | | | | | | | | | 49.38 |
| 2876 | 49637 | 1 | 05422 3701 | P T EQUIPMENT LLC. R.C. COLLEC.-MAINT.& REPR REPLACE VOLTAGE REGULATOR | EA40-14-SI-01 | 12/15/16 | | 12/15/16 | | 343.00 |
| 49638 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS REPLACE ENG. STARTING BATTERIES (7) | EA40-13-SI-01 | 12/15/16 | | 12/15/16 | | | 526.34 |
| 49638 | 2 | 05422 3701 | R.C. COLLEC.-MAINT.& REPR REPLACE ENG. STARTING BATTERIES (7) | EA40-13-SI-01 | 12/15/16 | | 12/15/16 | | | 526.34 |
| 49638 | 3 | 05420 3702 | C.C. COLLEC.-MAINT.& REPR. REPLACE ENG. STARTING BATTERIES (7) | EA40-13-SI-01 | 12/15/16 | | 12/15/16 | | | 526.32 |
| | | | | | | | | | | 1,922.00 |
| 2827 | 49621 | 1 | 05420 3602 | PECO - 04725-43025 C.C. COLLECTION -UTILITIES 04725-43025 11/3-12/6/16 WYLPEN PMP | 120816 | 12/15/16 | | 12/15/16 | | 609.66 |
| | | | | | | | | | | 609.66 |
| 1005 | 49630 | 2 | 05422 3701 | PENNSYLVANIA ONE CALL SYSTEM R.C. COLLEC.-MAINT.& REPR MONTHLY ACTIVITY NOVEMBER 2016 | 0000706787 | 12/15/16 | | 12/15/16 | | 39.11 |
| 49630 | 3 | 05422 3702 | R.C. COLLECTION-MAINT. & REP I&I MONTHLY ACTIVITY NOVEMBER 2016 | 0000706787 | 12/15/16 | | 12/15/16 | | | 39.11 |
| | | | | | | | | | | 78.22 |

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|--------|-------|---------|------------|--------------------------|----------------|----------|-----------|-----------|--------|--------|
| 3562 | | | | WINDLES WATER WORKS INC. | | | | | | |
| | 49656 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS | 9012 | 12/15/16 | | 12/15/16 | | 65.00 |
| | | | | 5 GALLONS SPRING WATER | | | | | | |
| | | | | | | | | | | 65.00 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|-----------|
| 06 | | | | REFUSE | | | | | | |
| 2762 | | | | AJB A.J. BLOSENSKI INC. | | | | | | |
| | 49550 | 1 | 06427 4500 | CONTRACTED SERV. RESIDENTIAL PICK-UP DECEMBER 2016 | 6C101520 | 12/15/16 | | 12/15/16 | | 56,423.17 |
| | | | | | | | | | | 56,423.17 |
| 241 | | | | C.C. SOLID WASTE AUTHORITY | | | | | | |
| | 49567 | 1 | 06427 4502 | LANDFILL FEES WEEK 11/23/16 -11/30/16 | 45742 | 12/15/16 | | 12/15/16 | | 8,335.65 |
| | 49568 | 1 | 06427 4502 | LANDFILL FEES WEEK 12/1/16 - 12/7/16 | 45803 | 12/15/16 | | 12/15/16 | | 6,488.68 |
| | 49569 | 1 | 06427 4502 | LANDFILL FEES WEEK 11/16/16 - 11/22/16 | 45673 | 12/15/16 | | 12/15/16 | | 7,085.13 |
| | | | | | | | | | | 21,909.46 |

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|---------------------|-------|---------|------|--|----------------|----------|-----------|-----------|--------|------------|
| 09 | | | | Sewer Capital Reserve Fund | | | | | | |
| 3140 | | | | ACE DISPOSAL CORP | | | | | | |
| 49545 | 1 | 09409 | 7400 | MACHINERY/EQUIPMENT - REPLACEMENT | 111454 | 12/15/16 | | 12/15/16 | | 16.66 |
| | | | | PORTABLE TOILETS SANITIZER - HUNT COUNTRY PS | | | | | | |
| 49546 | 1 | 09409 | 7400 | MACHINERY/EQUIPMENT - REPLACEMENT | 112106 | 12/15/16 | | 12/15/16 | | 775.00 |
| | | | | PORTABLE TOILETS 11/1-11/29/16 HUNT COUNTRY PS | | | | | | |
| | | | | | | | | | | 791.66 |
| 2762 | | | | AJB A.J. BLOSENSKI INC. | | | | | | |
| 49551 | 1 | 09409 | 7400 | MACHINERY/EQUIPMENT - REPLACEMENT | 6BM70863 | 12/15/16 | | 12/15/16 | | 200.00 |
| | | | | 15 YDS ROLLOFF HAULING FEE | | | | | | |
| | | | | | | | | | | 200.00 |
| | | | | | | | | | | 222,687.57 |
| 0 Printed, totaling | | | | | | | | | | 222,687.57 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|------|--------------|------------|----------------------------|
| 01 | 01 | 82,022.75 | GENERAL FUND |
| 03 | 03 | 33,018.00 | SINKING FUND |
| 05 | 05 | 28,322.53 | SEWER OPERATING |
| 06 | 06 | 78,332.63 | REFUSE |
| 09 | 09 | 991.66 | Sewer Capital Reserve Fund |
| | | 222,687.57 | |

PERIOD SUMMARY

| Period | Amount |
|--------|------------|
| 1612 | 222,687.57 |
| | 222,687.57 |

ATTESTATION ENGAGEMENT

Township of East Goshen
Chester County, Pennsylvania
15-208
Liquid Fuels Tax Fund
For the Period
January 1, 2015 to December 31, 2015

December 2016



Commonwealth of Pennsylvania
Department of the Auditor General
Eugene A. DePasquale • Auditor General



Commonwealth of Pennsylvania
Department of the Auditor General
Harrisburg, PA 17120-0018
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EUGENE A. DePASQUALE
AUDITOR GENERAL

Independent Auditor's Report

The Honorable Leslie Richards
Secretary
Department of Transportation
Harrisburg, PA 17120

We examined the accompanying Form MS-965 With Adjustments for the Liquid Fuels Tax Fund of the Township of East Goshen, Chester County, for the period January 1, 2015 to December 31, 2015. The municipality's management is responsible for the Form MS-965. Our responsibility is to express an opinion on the Form MS-965 With Adjustments based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. An examination includes examining, on a test basis, evidence supporting the Township of East Goshen, Chester County's Form MS-965 for the period January 1, 2015 to December 31, 2015 and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

We are mandated by Section 403 of *The Fiscal Code*, 72 P.S. § 403, to audit each municipality's Liquid Fuels Tax Fund to ensure that funds received are expended in accordance with applicable laws and regulations. *Government Auditing Standards* issued by the Comptroller General of the United States include attestation engagements as a separate type of audit. An attestation engagement performed pursuant to *Government Auditing Standards* involves additional standards that exceed the standards provided by the American Institute of Certified Public Accountants. Accordingly, this attestation engagement complies with both *Government Auditing Standards* and Section 403 of *The Fiscal Code*.

In our opinion, the Form MS-965 With Adjustments presents, in all material respects, the information required by the Pennsylvania Department of Transportation for the Liquid Fuels Tax Fund of the Township of East Goshen, Chester County, for the period January 1, 2015 to December 31, 2015, in conformity with the criteria set forth in Note 1.

Independent Auditor's Report (Continued)

In accordance with *Government Auditing Standards*, we are required to report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control; fraud and noncompliance with provisions of laws or regulations that have a material effect on the Form MS-965; and any other instances that warrant the attention of those charged with governance; noncompliance with provisions of contracts or grant agreements, and abuse that has a material effect on the Form MS-965. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on whether the Form MS-965 is presented in accordance with the criteria described above and not for the purpose of expressing an opinion on internal control over reporting on the Form MS-965 or on compliance and other matters; accordingly, we express no such opinions.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Form MS-965 will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over reporting on the Form MS-965 was for the limited purpose of expressing an opinion on whether the Form MS-965 is presented in accordance with the criteria described above and would not necessarily identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our engagement we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As part of obtaining reasonable assurance about whether the Form MS-965 is free from material misstatement, we performed tests of the Township of East Goshen, Chester County's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of amounts on the Form MS-965. However, providing an opinion on compliance with those provisions was not an objective of our engagement, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Pennsylvania Department of Transportation and the management of the Township of East Goshen, Chester County, and is not intended to be and should not be used by anyone other than these specified parties.

Independent Auditor's Report (Continued)

We appreciate the courtesy extended by the Township of East Goshen, Chester County, to us during the course of our examination. If you have any questions, please feel free to contact Michael B. Kashishian, CPA, CGAP, CFE, Director, Bureau of County Audits, at 717-787-1363.



Eugene A. DePasquale
Auditor General

December 6, 2016

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TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
BACKGROUND
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

Background

The Liquid Fuels Tax Municipal Allocation Law, Act 655 of 1956, as amended, (72 P.S. § 2615.5 et seq.), provides municipalities other than counties (townships, boroughs, cities, towns, home rule, and optional plan governments) with an annual allocation of liquid fuels taxes from the state's Motor License Fund to be used for the maintenance and repair of streets, roads, and bridges for which the municipality is responsible. The allocation of these funds to municipalities is based: (1) 50 percent on the municipality's proportion of local road mileage to the total local road mileage in the state, and (2) 50 percent on the proportion of a municipality's population to the total population in the state.

The Vehicle Code, Title 75 P.S. § 9511, provides municipalities with annual maintenance payments to be received from the Motor License Fund for functionally local highways that were transferred to a municipality from the Commonwealth of Pennsylvania.

Each municipality must deposit their allocation of Liquid Fuels Tax funds and annual maintenance payments that it receives into a special fund called the Municipal Liquid Fuels Tax Fund or State Fund. A municipality may not deposit any other monies into this fund except when the municipality does not have enough money in the special fund to meet the payments called for by its current annual budget for road and bridge purposes. In this case, the municipality may borrow money or transfer money from its General Fund to its Liquid Fuels Tax Fund.

The Department of Transportation has been given the regulatory authority for the administration of these funds. Department of Transportation's *Publication 9* includes the policies and procedures for the administration of Act 655, as amended, and the Liquid Fuels Tax Fund money. However, if there is a difference between *Publication 9* and any legislation, the legislation shall govern.

To qualify for the annual allocation of Liquid Fuels Tax funds, *Publication 9* indicates that each municipality shall:

1. Submit annual reports (MS-965, Actual Use Report, MS-965P, Project and Miscellaneous Receipts, and MS-965S, Record of Checks).
2. Make deposits and payments or expenditures in compliance with Act 655 of 1956, as amended. Failure to do so may result in not receiving allocations from PennDOT until all discrepancies are resolved. *Publication 9*, Section 2.6, includes information about investing Liquid Fuels Tax monies, using loan or bond proceeds, and types of receipts into the Liquid Fuels Tax Fund.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
BACKGROUND
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

Background (Continued)

3. Submit the Pennsylvania Department of Community and Economic Development's (DCED) Report of Elected and Appointed Officials by January 31st and the Survey of Financial Condition By March 15th.
4. Insure resolution of all Contractor Responsibility Program (CRP) holds and blocks imposed by the Department of Revenue and the Department of Labor and Industry.
5. Insure resolution of all reimbursements required as a result of audits performed by the Department of the Auditor General or monitoring reviews performed by the Department of Transportation's Financial Consultants.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 2015 FORM MS-965 – SECTION 1
 WITH ADJUSTMENTS

| <u>Expenditure Summary</u> | <u>Reported</u> | <u>Adjustments</u> | <u>Adjusted Amount</u> |
|---|----------------------|--------------------|----------------------------|
| Major equipment purchases | \$ - | \$ - | \$ - |
| Minor equipment purchases | - | - | - |
| Computer/Computer related training | - | - | - |
| Agility projects | - | - | - |
| Cleaning streets and gutters | - | - | - |
| Winter maintenance services | 31,142.99 | - | 31,142.99 |
| Traffic control devices | 11,476.98 | - | 11,476.98 |
| Street lighting | - | - | - |
| Storm sewers and drains | - | - | - |
| Repairs of tools and machinery | - | - | - |
| Maintenance and repair of roads and bridges | - | - | - |
| Highway construction and rebuilding projects | 388,593.83 | - | 388,593.83 |
| Miscellaneous | - | - | - |
| | <hr/> | <hr/> | <hr/> |
| Total (To Section 2, Line 5) | <u>\$ 431,213.80</u> | <u>\$ -</u> | <u>\$ 431,213.80</u> |

Notes to Form MS-965 With Adjustments are an integral part of this report.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 2015 FORM MS-965 – SECTION 2
 WITH ADJUSTMENTS

| <u>Fund Balance</u> | <u>Reported</u> | <u>Adjustments</u> | <u>Adjusted Amount</u> |
|--------------------------------------|-------------------|--------------------|----------------------------|
| 1. Balance, January 1, 2015 | \$ 204.09 | \$ - | \$ 204.09 |
| Receipts: | | | |
| 2. State allocation | 428,391.34 | - | 428,391.34 |
| 2a. Turnback allocation | 2,320.00 | - | 2,320.00 |
| 2b. Interest on investments (Note 3) | 497.89 | - | 497.89 |
| 2c. Miscellaneous | - | - | - |
| 3. Total receipts | <u>431,209.23</u> | <u>-</u> | <u>431,209.23</u> |
| 4. Total funds available | <u>431,413.32</u> | <u>-</u> | <u>431,413.32</u> |
| 5. Expenditures (Section 1) | <u>431,213.80</u> | <u>-</u> | <u>431,213.80</u> |
| 6. Balance, December 31, 2015 | <u>\$ 199.52</u> | <u>\$ -</u> | <u>\$ 199.52</u> |

Notes to Form MS-965 With Adjustments are an integral part of this report.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 2015 FORM MS-965 – SECTION 3
 WITH ADJUSTMENTS

| <u>Equipment Balance</u> | <u>Reported</u> | <u>Adjustments</u> | <u>Adjusted Amount</u> |
|---|------------------|--------------------|----------------------------|
| 1. Prior year equipment balance | \$ 204.09 | \$ - | \$ 204.09 |
| 2. Add: Current year equipment allocation (20% of Lines 2 + 2a, Section 2) | 86,142.27 | - | 86,142.27 |
| 3. PENNDOT approved adjustments | <u>-</u> | <u>-</u> | <u>-</u> |
| 4. Total funds available for equipment acquisition | 86,346.36 | - | 86,346.36 |
| 5. Less: Major equipment expenditures | <u>-</u> | <u>-</u> | <u>-</u> |
| 6. Remainder | <u>86,346.36</u> | <u>-</u> | <u>86,346.36</u> |
| 7. Equipment balance available for subsequent year (Lesser of Line 6 or Section 2 balance, but not less than zero) | <u>\$ 199.52</u> | <u>\$ -</u> | <u>\$ 199.52</u> |

Notes to Form MS-965 With Adjustments are an integral part of this report.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 NOTES TO FORM MS-965 WITH ADJUSTMENTS
 FOR THE PERIOD
 JANUARY 1, 2015 TO DECEMBER 31, 2015

1. Criteria

Section 1

This section of Form MS-965 With Adjustments provides a summary of Liquid Fuels Tax Fund expenditures by category. Categories requiring explanation include:

- Major equipment purchases are purchases of road machinery and road equipment with varying yearly costs in excess of the amounts indicated below:

| 2012 | 2013 | 2014 | 2015/2016 |
|-------------|-------------|-------------|-------------|
| \$10,000.00 | \$10,200.00 | \$10,300.00 | \$10,500.00 |

- Minor equipment purchases are purchases of road machinery and road equipment with varying yearly costs, or less, than the amounts indicated below:

| 2012 | 2013 | 2014 | 2015/2016 |
|-------------|-------------|-------------|-------------|
| \$10,000.00 | \$10,200.00 | \$10,300.00 | \$10,500.00 |

- Agility projects are exchanges of services with the Department of Transportation.

Section 2

This section of Form MS-965 With Adjustments provides information on the fund balance. Categories requiring explanation include:

- The state allocation was received from the Department of Transportation in March of each year beginning in 2014. The amount the municipality receives is based half on its population and half on its road mileage.
- The turnback allocation was received from the Department of Transportation in March of each year beginning in 2014. A municipality receives a yearly turnback allocation based on road mileage for all roads that were transferred to the municipality from the Commonwealth of Pennsylvania through the Highway Transfer Program.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
NOTES TO FORM MS-965 WITH ADJUSTMENTS
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

1. Criteria (Continued)

Section 2 (Continued)

- Expenditures include the total transferred from Section 1.

Section 3

This section of Form MS-965 With Adjustments determines if the municipality expended Liquid Fuels Tax Fund money in excess of the permissible amount for equipment and the balance that the municipality may carry forward for the purchase of equipment to the subsequent year.

Department of Transportation *Publication 9* requires that the amount expended for equipment purchases in a given year not exceed the sum of the equipment balance carried forward from the previous year and 20 percent of the current year's Liquid Fuels Tax Fund allocation and, if applicable, 20 percent of the turnback allocation plus other Department of Transportation approved adjustments.

If the municipality spent in excess of the amount listed on Line 4, the excess must be reimbursed to the Liquid Fuels Tax Fund.

The equipment balance to be carried forward for the subsequent year is the lesser of the amount on Line 6 or the ending fund balance on Line 6 of Section 2, but not less than zero.

Basis Of Presentation

The financial activities of the municipality are accounted for in separate funds. The Liquid Fuels Tax Fund is used to account for state aid revenues from the Pennsylvania Department of Transportation used primarily for building and improving local roads and bridges. The Form MS-965 has been prepared in accordance with reporting requirements prescribed by the Pennsylvania Department of Transportation as a result of the Fuels Tax Act 655, dated 1956 and as amended, which does not constitute a complete presentation of the entity's assets, liabilities, expenses, and fund balance. Accordingly, the presentation of Form MS-965 With Adjustments is restricted to the Liquid Fuels Tax Fund, which represents a segment of the entity.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
NOTES TO FORM MS-965 WITH ADJUSTMENTS
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

1. Criteria (Continued)

Basis Of Accounting

The accompanying Form MS-965 With Adjustments is prepared in accordance with reporting requirements prescribed by the Pennsylvania Department of Transportation. Under this method, revenues are recognized when received and expenditures are recorded when paid.

General Fixed Assets

General fixed assets are recognized as expenditures at the time of purchase. No depreciation has been provided on the heavy equipment used to maintain and repair roads and bridges.

2. Deposits

The Second Class Township Code, Title 53 P.S. § 68204, authorizes the township to deposit its funds in the following:

- Deposits in savings accounts or time deposits, other than certificates of deposit or share accounts of institutions having their principal place of business in the Commonwealth of Pennsylvania and insured by the Federal Deposit Insurance Corporation (FDIC) or other like insurance. For any amount above the insured maximum, the depository shall pledge approved collateral.
- Certificates of deposit purchased from institutions insured by the FDIC or other like insurance to the extent that such accounts are so insured. For any amounts in excess of the insured maximum, such deposits shall be collateralized by a pledge or assignment of assets. Certificates of deposit may not exceed 20 percent of a bank's total capital surplus or 20 percent of a savings and loan or savings bank's assets minus liabilities.

Deposits consist of receipts and deposits in a financial institution. Pennsylvania statutes require all deposits to be insured and, for any amount above the insured maximum, to be secured with approved collateral as defined.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
NOTES TO FORM MS-965 WITH ADJUSTMENTS
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

2. Deposits (Continued)

There were no deposits exposed to custodial credit risk as of December 31, 2015. Custodial credit risk, as defined by GASB No. 40, includes deposits that are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the municipality's name.

Fund Balance

The fund balance as of December 31, 2015, consists of the following:

| | |
|------|-----------------|
| Cash | <u>\$199.52</u> |
|------|-----------------|

3. Interest On Investments

Our examination disclosed that the municipality deposited idle liquid fuels tax money in an interest-bearing account which earned \$497.89 during 2015, thus providing additional funds for road maintenance and repairs.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
SUMMARY OF PRIOR EXAMINATION RECOMMENDATIONS
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

Summary Of Prior Examination Recommendations

In our prior report, we recommended that the Department of Transportation review our examination finding to determine if the municipality should reimburse \$1,094.80 to its Liquid Fuels Tax Fund for nonpermissible expenditures.

During our current examination, we reviewed a letter dated September 28, 2015, from the Department of Transportation informing the municipality that it has waived the requested reimbursement to its Liquid Fuels Tax Fund.

In our prior report, we also recommended that the municipality comply with the Liquid Fuels Tax Municipal Allocation Law regarding permissible expenditures.

During our current examination, we noted that the municipality complied with our recommendations.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
SUMMARY OF EXIT CONFERENCE
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

An exit conference was held October 4, 2016. Those participating were:

TOWNSHIP OF EAST GOSHEN

Mr. Jon Altshul, Chief Financial Officer/Treasurer

DEPARTMENT OF THE AUDITOR GENERAL

Mr. Vincent Gillen, Auditor

The results of the examination were presented and discussed in their entirety.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
REPORT DISTRIBUTION
FOR THE PERIOD
JANUARY 1, 2015 TO DECEMBER 31, 2015

This report was initially distributed to:

The Honorable Leslie Richards
Secretary
Department of Transportation

Township of East Goshen
Chester County
1580 Paoli Pike
West Chester, PA 19380

The Honorable Senya Isayeff
Chairman of the Board of Supervisors

Mr. Jon Altshul
Chief Financial Officer/Treasurer

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.